

CENTRAL LYON COMMUNITY SCHOOL DISTRICT

Regular Board Meeting 5:00 P.M.

Monday, January 10, 2011

Central Lyon Board Room

	<u>Page Number</u>
I. Call to Order Roll Call Pledge of Allegiance	
II. Approval of:	
A. Agenda	1
B. Minutes of Past Meetings	2-3
C. Financial Report	4-6
D. Summary List of Bills	7-15
III. Recognition/Congratulations to Staff, Students, and Community	
IV. Communications	
A. Public Participation on Non-Agenda Items	
B. Correspondence	
V. Reports	
A. ITED and ITBS Reports	
B. Principals	
C. Board Members	
D. Superintendent	
E. Other	
VI. Old Business	
VII. New Business	
A. Approve FY10 Audit	
B. Consider Superintendent Sharing With GLR for 2011-2012	
C. Approve RIC 403b Service Agreement Renewal	16-22
D. Approve Revision to Policy 410.10-Substitute Teachers	23
VIII. Personnel	
A. Hiring	
1. Erin Wibben, Early Childhood Special Ed Teacher .4 FTE	24
2. Long Term Substitute for 2 nd Grade	
IX. Announcements/Dates to Remember	
• Monday, February 7, 2011 – Regular Board Meeting 7:00 pm	
X. Adjournment	

CENTRAL LYON BOARD MINUTES
December 13, 2010

The Central Lyon Board of Directors met in regular session in the Board Room of the Central Lyon Community School at 7:00 P.M. with the following members present: President Steve Sieperda, Vice President Chet DeJong, Directors Patrick McCarty, Gail Van Berkum, and Judy Gacke and Superintendent Dave Ackerman and Board Secretary Jackie Wells. Other individuals present were EL/MS Principal Dan Kruse, Katie Olson, Stephanie Baker, Amy Sieperda, Hunter Sieperda and Kristi Wright.

The meeting was called to order at 7:04 P.M.

Gacke moved to approve the agenda with additional bills; DeJong seconded, carried 5-0.

DeJong moved to approve the minutes from the November 8, 2010 regular meeting; McCarty seconded, carried 5-0.

McCarty moved to approve the financial report through 11/30/10; DeJong seconded, carried 5-0.

DeJong moved to approve the summary list of bills; VanBerkum seconded, carried 5-0.

In recognition, the 8th grade Mock Trial teams and Mr. VanBerkum were recognized for their state qualification. Jim Haberkorn and Carl Petersen were thanked for their assistance with the program. Sean Stettinichs was recognized as December's Student of the Month. Previous winners this year included Max DeJong, Sadie Knobloch, and Amy Stump. Curt Fiedler and Toby Lorenzen were recognized for being named 2010 IATC Coaches of the Year for cross country and girls track respectively.

In reports, Principal Kruse announced that giving trees were available and all proceeds would be donated to Mid Sioux. A part-time teacher is still planned for the ECSE room but administration is working with the Department of Education on certification requirements.

In Board Member reports, President Sieperda told the board that the Central Lyon & George-Little Rock sharing committees met and have determined that Superintendent sharing services may cease at the end of the 2010-2011 school year. More details will follow before February 1, 2011. Director Gacke shared information she obtained from the IASB School Board Convention in November. Director McCarty stated that a new Long Term Substitute policy would be written to cover semester long or longer substitutes.

Superintendent Ackerman informed the board that the CCC laptop cart is experiencing some issues with batteries. Mr. Eben is working on a solution. Mr. Ackerman attending a NWAEA Superintendent's meeting with legislatures last week. The state revenue estimating committee says revenues are up slightly, but cautioned educators that ARRA funds are set to expire. They estimated 0% new money and 2% allowable growth for 2011/2012. Mr. Ackerman requested authorization to pursue bus cameras and board members acknowledged a need for this.

In New Business, McCarty moved to approve Modified Allowable Growth for At-Risk/Drop-Out Potential in the amount of \$196,584, making note that this approval does not guarantee the positions involved; VanBerkum seconded, carried 5-0.

Gacke moved to approve a change in the district calendar; January 31st will be a school day with a 1:00 P.M. dismissal with staff development to be held from 1:30-3:30 P.M. McCarty seconded, carried 5-0.

DeJong moved to approve Amy Jurrens for a 3-Year Term as IASB Delegate At-Large District #1; VanBerkum seconded, carried 5-0.

In personnel, McCarty moved to approve the hiring of Jason Engleman, Assistant Baseball Coach and Mel DeJong, Quiz Bowl. Gacke seconded, carried 5-0.

The next regular board meeting will be at 7:00 P.M. on Monday, January 10, 2011 in the Central Lyon board room.

DeJong moved to adjourn at 7:40 P.M. and McCarty seconded, carried 5-0.

General Fund Balances

	Cash Balance		
	2008-2009	2009-2010	2010-2011
July	1,592,117.94	1,673,375.40	1,226,946.79
August	1,283,362.98	1,357,058.09	880,351.62
September	1,332,751.08	1,425,396.08	907,492.30
October	1,989,643.83	2,051,029.18	1,490,759.90
November	1,904,718.08	1,965,904.67	1,389,662.01
December	2,041,724.06	2,127,351.62	1,455,170.07
January	1,864,594.74	1,820,595.25	
February	1,688,237.14	1,751,897.59	
March	1,645,185.55	1,479,239.43	
April	2,252,211.29	2,126,099.50	
May	2,086,467.38	2,035,751.57	
June	2,054,870.56	1,805,890.59	

	Revenue Year-to-Date		
	2008-2009	2009-2010	2010-2011
July	25,670.32	1,760.29	2,059.67
August	101,671.47	90,662.14	64,521.83
September	460,709.71	510,614.19	484,587.02
October	1,123,029.24	1,073,020.23	1,116,973.35
November	510,987.07	420,521.42	448,659.37
December	610,131.92	640,094.13	739,837.47
January	395,576.93	383,075.05	
February	405,977.20	394,313.69	
March	481,456.34	381,743.90	
April	1,080,570.05	1,115,326.90	
May	406,803.82	447,802.88	
June	534,836.68	409,194.73	
	6,137,420.75	5,868,129.55	2,856,638.71

	Expenditures Year-to-Date		
	2008-2009	2009-2010	2010-2011
July	104,632.51	105,979.15	254,717.48
August	209,292.77	166,240.93	174,502.35
September	428,569.18	462,230.98	457,758.97
October	466,668.80	466,431.57	531,851.12
November	567,552.53	506,091.24	511,376.88
December	594,054.27	456,988.49	708,609.03
January	521,963.18	689,822.73	
February	537,889.56	463,581.66	
March	524,515.11	654,341.87	
April	473,551.49	468,351.82	
May	572,654.91	542,930.42	
June	1,136,141.79	639,573.25	
	6,137,486.10	5,622,564.11	2,638,815.83

Jack Wells
3-yr Comparison Report.xls

Central Lyon Community School
School Treasurer's Report
December, 2010

General Fund		Activity Fund		Hot Lunch Fund	FFA Farm Fund
Balance - 11/30/10	\$1,389,662.01	\$211,880.90	\$92,770.37		\$4,247.08
<u>Receipts:</u>					
Property Tax	\$32,347.85	\$54,011.22	\$25,060.33		\$18,246.00
State Aid	\$265,301.00	\$0.75	\$8.22		\$0.00
Interest	\$248.26				
Phase I, II	\$0.00				
AEA Flowthrough	\$0.00				
Other:					
Open Enrollment In	\$23,072.00				
Miscellaneous	\$418,868.36				
Total Receipts	\$739,837.47	\$54,011.97	\$25,068.55		\$18,246.00
<u>Expenditures:</u>					
Salaries	\$338,937.65	\$0.00	\$13,693.09		\$0.00
Benefits	\$74,862.71	\$64,157.79	\$17,082.26		\$2,280.51
Purchased Services	\$29,556.13	\$0.00	\$0.00		\$0.00
Open Enrollment Out	\$244,159.44				
Supplies	\$20,943.10				
Other	\$150.00				
Total Expenditures	\$708,609.03	\$64,157.79	\$30,775.35		\$2,280.51
Cash Balance - 12/31/10	\$3,565.91	\$68,189.93	\$46,527.72		\$20,212.57
<u>Investments:</u>					
Frontier Bank	\$487,582.17	\$133,545.15	\$41,406.83		\$0.00
USBank	\$0.00	\$0.00	\$0.00		\$0.00
Premier Bank	\$0.00	\$0.00	\$0.00		\$0.00
ISJIT	\$943,009.29	\$0.00	\$0.00		\$0.00
Investment Balance	\$1,430,591.46	\$133,545.15	\$41,406.83		\$0.00
Total Available	\$1,434,157.37	\$201,735.08	\$87,934.55		\$20,212.57


 Jackie Wells
 School Treasurer

Central Lyon Community School
Special Revenue Funds_YTD
December, 2010

Management Fund	Physical Plant & Equipment Levy Fund	Playground & Recreational Equipment Levy	School Infrastructure Local Option Sales Tax Fund	Debt Service Fund
Balance: July 1, 2010	\$74,207.07	\$67,026.14	\$636,566.80	\$10,363.59
Receipts:	Receipts:	Receipts:	Receipts:	Receipts:
Taxes YTD	Taxes YTD	Taxes YTD	Taxes YTD	Taxes YTD
\$65,933.41	\$35,267.50	\$14,015.87	\$92,847.60	\$215,829.14
Misc. Income/Refund of Prior	Board Approved			
\$0.00	\$71,603.81			
Interest YTD	Voter Approved			
\$595.07	\$709.58			
	Interest YTD			
	\$13,712.50			
	Miscellaneous			
Disbursements:	Disbursements:	Disbursements:	Disbursements:	Disbursements:
Early Retirement	Equipment	Equipment	Transfer for Debt	Interest
\$8,189.58	\$17,668.32	\$0.00	\$0.00	\$30,178.76
District Insurance Policy	Building/Land Repairs	\$0.00	Construction Service	Principal
\$78,915.36	\$37,529.78	\$0.00	\$560,671.00	\$0.00
Workman's Comp	Other Repairs	\$0.00	Equipment	Fees
\$0.00	\$0.00	\$0.00	\$0.00	\$400.00
Unemployment	CLN Principal/Interest	\$5,757.50		on Bonds & CLN
\$0.00	\$5,757.50			
Payables	Payables	Payables	Payables	Payables
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Receivables	Receivables	Receivables	Receivables	Receivables
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Balance: December 31, 2010	\$134,544.86	\$81,042.01	\$168,821.42	\$201,611.22
Cash Balance:	\$11,684.22	\$2,042.01	\$1,970.21	\$0.00
Investments:				
Frontier Bank	\$122,860.64	\$79,000.00	\$25,457.45	\$195,849.29
USBank	\$0.00	\$0.00	\$0.00	\$0.00
Premier Bank	\$0.00	\$0.00	\$0.00	\$0.00
IS/JIT	\$0.00	\$0.00	\$141,393.76	\$5,761.93
Investment Balance:	\$122,860.64	\$79,000.00	\$166,851.21	\$201,611.22
\$89,117.45	\$134,544.86	\$81,042.01	\$168,821.42	\$201,611.22
Total Available:				

Jackie Wells
School Director

GENERAL FUND BOARD REPORT
1/10/11 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
Checking	1			
Checking Account: 1	Fund: 10	OPERATING FUND		
ACKERMAN, DAVID	12/10	TRAVEL 12/10 MILEAGE	52.80	
		Vendor Total:		52.80
BOYDEN HULL COMM SCHOOL DIST	FY11 QTR2 OE	FY11 QTR2 OPEN ENROLLMENT	5,768.00	
		Vendor Total:		5,768.00
BTSB BOOKS	737541	BOOKS	86.66	
BTSB BOOKS	737766	BOOKS	397.13	
		Vendor Total:		483.79
CAMPBELL SUPPLY OF ROCK RAPIDS	20110106	EXT CORDS	61.97	
		Vendor Total:		61.97
COOPERATIVE ENERGY COMPANY	20110106	STATE BUS INSPECT	1,579.00	
		Vendor Total:		1,579.00
CULLIGAN SOFT WATER SERVICE	20110106	BUS GARAGE	72.50	
		Vendor Total:		72.50
EAST, VANDER WOUDE & CO., PC.	4642	FY10 AUDIT PROGRESS BILL	4,191.50	
		Vendor Total:		4,191.50
EBSCO SUBSCRIPTION SERVICE	0094045	PERIODICAL ORDER	7.21	
		Vendor Total:		7.21
G&R CONTROLS, INC	53968	HIGH SCHOOL REPAIRS	495.25	
		Vendor Total:		495.25
GEORGE OFFICE PRODUCTS	47629	GUIDANCE SIGNATURE STAMP	20.00	
GEORGE OFFICE PRODUCTS	47686	CALENDAR REFILL	9.94	
		Vendor Total:		29.94
H AND S HOMEBUILDING CENTER	81221	SUPPLIES FOR SHOP	54.67	
		Vendor Total:		54.67
HEALTH SERVICES OF LYON CO	554	DEC10 NURSE SERVICES	1,899.00	
		Vendor Total:		1,899.00
HEARTLAND SCENIC STUDIO	32391	AUDITORIUM LIGHT BULBS	204.57	
		Vendor Total:		204.57
HICKORYTECH	20101230	LOCAL/LONG DISTANCE	169.41	
		Vendor Total:		169.41
HOPKINS SPORTING GOODS, INC	68508-00	WRESTLING MAT CLEANER	250.68	
		Vendor Total:		250.68
IOWA TESTING PROGRAMS	11-0726	ITEDs/ITBS SCORING	1,376.30	
		Vendor Total:		1,376.30
JANSSEN, STEVE & RETA	FY11 TRANS ASST	FY11 TRANS ASST	1,200.00	
		Vendor Total:		1,200.00
KONE INC.	150437130	ANNUAL INSPECT, MAINT	379.91	

GENERAL FUND BOARD REPORT
1/10/11 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
		Vendor Total:		379.91
LEARNING ZONE	240709	FACS LEARNING MATERIALS	447.72	
		Vendor Total:		447.72
mac pros	20101230	2 REGISTRATIONS	53.00	
		Vendor Total:		53.00
MICHAELS FENCE	63925	FENCE REPAIR/BLEACHER SURROUND	2,084.00	
		Vendor Total:		2,084.00
MUSIC IN MOTION	00367356	SUPPLIES	134.09	
		Vendor Total:		134.09
NASCO	90-6996-0	SUPPLIES FOR KITCHEN - CLASSES	431.65	
		Vendor Total:		431.65
NEW CENTURY PRESS INC/LYON CO. REPORTER	20101230	LEGAL/WEB ADS	181.21	
		Vendor Total:		181.21
NORTHWEST AEA	12/10 LAM	LAMINATING, SUB SHEETS	48.20	
NORTHWEST AEA	5053	2010-2011 ADM OFFICE COOP	571.85	
		Vendor Total:		620.05
OFFICE SYSTEMS CO	69682-69684	COPIER MAINTENANCE	390.40	
		Vendor Total:		390.40
PITNEY BOWES	20101230	POSTAGE	402.73	
		Vendor Total:		402.73
PITNEY BOWES	20101230	POSTAGE METER LEASE	207.00	
		Vendor Total:		207.00
PITNEY BOWES INC	661723	POSTAGE MACHINE SUPPLIES	304.33	
		Vendor Total:		304.33
POPKE'S CAR CARE	12/10 FUEL	GAS/DIESEL	3,129.68	
		Vendor Total:		3,129.68
PREMIER COMMUNICATIONS	10469965	INTERNET SERVICE	160.00	
		Vendor Total:		160.00
RAPID GROW LAWN AND TREE SERVI	14754	SANDING/SNOW REMOVAL	1,225.00	
		Vendor Total:		1,225.00
ROCK RAPIDS, CITY OF	20110104	QTRLY PHONE	21.58	
		Vendor Total:		21.58
ROCK RAPIDS HARDWARE	20110106	CLEANING SUPPLIES	144.86	
		Vendor Total:		144.86
ROCK RAPIDS REPAIR	2193	BUS 3 BRAKE, BUS 5 MUD FLAP	812.55	
		Vendor Total:		812.55

GENERAL FUND BOARD REPORT
1/10/11 INVOICES

Vendor Name	Invoice	Description	Amount	
ROCK RAPIDS UTILITIES	THRU 12/1/10	UTILITIES THRU 12/1/10	12,513.12	
		Vendor Total:		12,513.12
SANFORD HEALTH PLAN	201001253	FLEX FEES	30.00	
		Vendor Total:		30.00
SCHMITT MUSIC CENTERS	20101230	INSTRUMENT REPAIR	16.80	
SCHMITT MUSIC CENTERS	20101230-000	REPAIRS - INST., MOUTHPIECE	138.67	
	1			
SCHMITT MUSIC CENTERS	20101230-000	REEDS ,BRUSHES ETC	206.67	
	2			
		Vendor Total:		362.14
SKY RANCH FOR BOYS, INC	DEC10	DEC10 PLACEMENT TUITION	817.80	
	TUITION			
		Vendor Total:		817.80
SUNSHINE FOODS	12/10 FACS	GROCERIES FOR SCH. YEAR -10/11	387.41	
		Vendor Total:		387.41
TOWN AND COUNTRY DISPOSAL	701096	DISPOSAL	357.00	
		Vendor Total:		357.00
US BANK CREDIT CARD PMT CENTER	20110104	12/10 TRAVEL	2,361.08	
		Vendor Total:		2,361.08
VANDER LEE MOTORS	20110106	VAN #5 SENSORS	416.54	
		Vendor Total:		416.54
		Fund Total:		46,271.44
Checking Account: 1	Fund: 69	ENTERPRISE/FFA PROPERTY		
FARMERS ELEVATOR COOPERATIVE	13701-40396	FFA FARM SERVICE	357.60	
		Vendor Total:		357.60
FASTERT, ALAN	20110106	300 LBS. STEER CALF	380.00	
		Vendor Total:		380.00
GRIMES, ART	20110106	CO-OP MEMBERSHIP PAY	309.17	
		Vendor Total:		309.17
LUVERNE LIVESTOCK AUCTION	20110106	6 COW/CALF PAIRS	6,450.00	
		Vendor Total:		6,450.00
ROCK RAPIDS UTILITIES	THRU 12/1/10	UTILITIES THRU 12/1/10	43.55	
		Vendor Total:		43.55
SPYKERBOER, KEVIN	20110106	1 BLACK BULL	1,400.00	
		Vendor Total:		1,400.00
STEVENS, DANIELLE	20110106	CO-OP MEMBERSHIP PAY	1,855.02	
		Vendor Total:		1,855.02
		Fund Total:		10,795.34
		Checking Account Total:		57,066.78

Checking 4
Checking Account: 4 Fund: 23 PHYSICAL PLANT & EQUIPMENT

GENERAL FUND BOARD REPORT
1/10/11 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
CANON FINANCIAL SERVICES INC	10585150	COPIER LEASE	479.68
Vendor Total:			479.68
Fund Total:			479.68

Checking Account: 4	Fund: 33	LOCAL OPTION SALES & SERVICES TAX (SILO)	
BAETE-FORSETH SIOUX FALLS	FY11 FINAL	HVAC RETROFIT - FINAL	35,594.00
		PAYMENT	
Vendor Total:			35,594.00
Fund Total:			35,594.00
Checking Account Total:			36,073.68

December 2010 Payroll Totals

General Fund

Gross Salaries	\$338,787.65
District Benefits	\$27,747.25
District SS/Medicare	\$24,675.30
District IPERS	\$23,407.97
Employee Share Insurance	\$32,452.92
Total District Cost	<u>\$382,165.25</u>

Hot Lunch Fund

Gross Salaries	\$12,012.10
District Benefits	\$0.00
District SS/Medicare	\$858.65
District IPERS	\$822.34
Employee Share Insurance	\$870.98
Total District Cost	<u>\$12,822.11</u>

ACTIVITY FUND BOARD REPORT

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
Checking	3			
Checking Account: 3	Fund: 21	STUDENT ACTIVITY FUND		
4 SEASONS FUND RAISING	13073	FFA FRUIT SALES SUPPLIES	12,908.30	
		Vendor Total:		12,908.30
AUSTIN, NATE	12/10/10	JV BB OFFICIAL	50.00	
		Vendor Total:		50.00
BELTMAN, MARK	12/10/10	VARSITY BB OFFICIAL	95.00	
		Vendor Total:		95.00
CENTER SPORTS	AAA014092-AA	TAPE/PRE WRAP/WATER BOTTLES	452.00	
	01			
CENTER SPORTS	AAD005622-AD	MAT AND FLEX TAPE	866.75	
	00			
		Vendor Total:		1,318.75
CENTRAL LYON ACTIVITY FUND	NOV 2010	BOOSTER CONCESSION ICE	189.00	
		CREAM		
CENTRAL LYON ACTIVITY FUND	RE: MOCK	HOTDOGS MOCK TRIAL	27.05	
	TRIAL			
		Vendor Total:		216.05
CENTRAL LYON COMMUNITY SCHOOL	POSTAGE	POSTAGE FOR BOOSTER CLUB	23.27	
	12/2010	TOUR		
		Vendor Total:		23.27
CLEVERINGA, MIKE	12/11/10	JV BB OFFICIAL	65.00	
CLEVERINGA, MIKE	V*12/11/10	JV BB OFFICIAL	(65.00)	
		Vendor Total:		0.00
COUNTRY BOUTIQUE	002265	ZACHOW FLOWERS	40.45	
COUNTRY BOUTIQUE	002296	DENISE SNYDER CARE	40.00	
		COMMITTEE		
COUNTRY BOUTIQUE	002301	BLAKEY FLOWER ARRANGEMENT	40.66	
		Vendor Total:		121.11
DAYS INN AMES	11/23/10	ALL-STATE VOCAL MUSIC	447.95	
		LODGING		
		Vendor Total:		447.95
DE BOER, EVAN	12/10/10	JV BB OFFICIAL	50.00	
DE BOER, EVAN	12/13/10	MS BB OFFICIAL	50.00	
DE BOER, EVAN	12/17/10	JV BB OFFICIAL	50.00	
DE BOER, EVAN	12/20/10	9th GRADE BB OFFICIAL	65.00	
DE BOER, EVAN	V*12/17/10	JV BB OFFICIAL	(50.00)	
		Vendor Total:		165.00
DEAN FOODS NORTH CENTRAL, INC	NOV 2010	DAIRY PRODUCTS NOV 2010	175.13	
		Vendor Total:		175.13
DEWITT, JOEL	12/10/10	JV BB OFFICIAL	50.00	
DEWITT, JOEL	12/13/10	MS BB OFFICIAL	50.00	
DEWITT, JOEL	12/17/10	JV BB OFFICIAL 12/17/10	50.00	
DEWITT, JOEL	12/20/10	9th GRADE BB OFFICIAL	65.00	
DEWITT, JOEL	V*12/13/10	MS BB OFFICIAL	(50.00)	
DEWITT, JOEL	V*12/17/10	JV BB OFFICIAL 12/17/10	(50.00)	
		Vendor Total:		115.00

ACTIVITY FUND BOARD REPORT

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
DOLLAR GENERAL	1500221	CHRISTMAS LIGHTS	9.00	
		Vendor Total:		9.00
EEKHOFF, KEVIN	12/6/10	VARSITY BB OFFICIAL	95.00	
		Vendor Total:		95.00
ENGLEMAN, JASON	RE: BOOKS	3RD GRADE BOOKS	15.00	
		Vendor Total:		15.00
ENGRAVER'S EDGE	22979	TROPHIES AND MEDALS	814.08	
		Vendor Total:		814.08
FLOWER VILLAGE	43477	PLANT FOR MICHELL VW MOTHER-IN	38.00	
		Vendor Total:		38.00
FOLTZ, BARBARA	RE:BB WEARABLES	BB CLOTHING REFUND	82.50	
		Vendor Total:		82.50
FOLTZ, DAVE	12/11/10	JV BB OFFICIAL	65.00	
FOLTZ, DAVE	12/2/10	9/JV BB OFFICIAL	65.00	
FOLTZ, DAVE	V*12/11/10	JV BB OFFICIAL	(65.00)	
		Vendor Total:		65.00
GEORGE OFFICE PRODUCTS	47725	2 HOLE POST BINDER	32.43	
		Vendor Total:		32.43
GERLEMAN, BEN	RE: DVD	DVD CAMERA AND DVDS	329.56	
		Vendor Total:		329.56
HAUFF MID-AMERICA SPORTS	215280	EXERCISE BALLS	49.80	
		Vendor Total:		49.80
IOWA HIGH SCHOOL SPEECH ASSOC	2010-2011	LG GROUP SPEECH FEES 2010-2011	131.00	
		Vendor Total:		131.00
ISEBRAND, CORY	12/17/10	VARSITY BB OFFICIAL	95.00	
		Vendor Total:		95.00
JOHNSON, ANGELA	12/16/10	SUPPLIES	45.81	
JOHNSON, ANGELA	12/20/10	DVD	34.96	
		Vendor Total:		80.77
JOHNSON, BRETT	12/17/10	VARSITY BB OFFICIAL	95.00	
		Vendor Total:		95.00
JW PEPPER & SON	11706640	LG GROUP SPEECH SUPPLIES	88.48	
		Vendor Total:		88.48
MADSEN, CRAIG	20101217	JV BB OFFICIAL	50.00	
		Vendor Total:		50.00
MARTIN BROS. DISTRIBUTING, INC	3714577	INV 3714577 FOOD	584.59	
		Vendor Total:		584.59

ACTIVITY FUND BOARD REPORT

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
MAXWELL, ELDON	12/11/10	JV BB OFFICIAL	65.00	
MAXWELL, ELDON	12/2/10	9/JV BB OFFICIAL	65.00	
MAXWELL, ELDON	V*12/11/10	JV BB OFFICIAL	(65.00)	
		Vendor Total:		65.00
MEESTER, JANELL	RE:CARE COMM	HS TEACHER'S FUND-SEC. GIFTS	50.00	
		Vendor Total:		50.00
MUSCULAR DYSTROPHY ASSOCIATION	2010	MDA DONATION	124.00	
MUSCULAR DYSTROPHY ASSOCIATION	SHOOTOUT DONATE	MDA DONATION	124.00	
MUSCULAR DYSTROPHY ASSOCIATION	V*2010	MDA DONATION	(124.00)	
		Vendor Total:		124.00
PAYNE-GROVES, MARGARET	2010 INT'L	REIMBURSE: INT'L CLUB SUPPLIES	159.41	
PAYNE-GROVES, MARGARET	RE: CHEERWEAR	RE: BOY CUT BREIFS-CHEERWEAR	29.75	
		Vendor Total:		189.16
PEPSIAMERICAS	NOV 2010	PEPSI PRODUCTS	461.30	
		Vendor Total:		461.30
PERRETT, PATRICIA	RE: 11/21/10	REIMBURSE CONCESSION PICKELS	17.36	
		Vendor Total:		17.36
PIZZA RANCH	FFA 11/3/10	ffa supplies 11/3/10	44.30	
PIZZA RANCH	MOCK TRIAL	MOCK TRIAL CONCESSION	242.92	
PIZZA RANCH	NOV CONCESSIONS	BOOSTER CONCESSION PIZZA	378.00	
PIZZA RANCH	OCT 2010	BOOSTER CONCESSION PIZZA	666.00	
PIZZA RANCH	TKT 1 11/12/10	PIZZA PARTY	40.02	
PIZZA RANCH	TKT 1, 2 & 3	AMERICAN ED WEEK	149.54	
PIZZA RANCH	TKT 4 & 5	AMERICAN ED WEEK LUNCH	118.56	
PIZZA RANCH	VB BANQUET	VB BANQUET	302.64	
		Vendor Total:		1,941.98
POSTMA, GLENN	10/13/10	BOOSTER CLUB ROASTER OVENS	40.00	
		Vendor Total:		40.00
PRINT EXPRESS	2010 WR T-SHIRT	WRESTLING T-SHIRTS	1,445.30	
		Vendor Total:		1,445.30
PUTTMANN, SHANNON	12/10/10	VARSITY BB OFFICIAL	95.00	
		Vendor Total:		95.00
PYTLESKI, JEROME	12/10/10	JV BB OFFICIAL 12/10/10	50.00	
PYTLESKI, JEROME	12/11/10	JV BB OFFICIAL	65.00	
PYTLESKI, JEROME	12/17/10	JV BB OFFICIAL	50.00	
PYTLESKI, JEROME	12/6/10	BB OFFICIAL	50.00	
PYTLESKI, JEROME	V*12/11/10	JV BB OFFICIAL	(65.00)	
		Vendor Total:		150.00
SCHLEUSNER, DAVE	12/13/10	MS BB OFFICIAL	50.00	
SCHLEUSNER, DAVE	12/17/10	JV BB OFFICIAL	50.00	

ACTIVITY FUND BOARD REPORT

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
SCHLEUSNER, DAVE	12/6/10	BB OFFICIAL	50.00	
		Vendor Total:		150.00
SCHOLASTIC INC	37797962	BOOK ORDER # 13043	56.00	
SCHOLASTIC INC	37895225	BOOK ORDER	32.00	
SCHOLASTIC INC	37961589	BOOK ORDER # 13035	92.00	
		Vendor Total:		180.00
SCHOLASTIC INC	37798006	BOOK ORDER	24.00	
SCHOLASTIC INC	37799739	BOOKORDER	106.00	
SCHOLASTIC INC	37799781	BOOK ORDER	109.00	
SCHOLASTIC INC	37893986	BOOK ORDER # 13042	68.00	
SCHOLASTIC INC	37895240	BOOK ORDER # 13041	86.00	
SCHOLASTIC INC	37895250	BOOK ORDER	10.00	
SCHOLASTIC INC	37961550	BOOK ORDER #13035	51.00	
SCHOLASTIC INC	37961605	BOOK ORDER #13035	115.00	
SCHOLASTIC INC	38131773	BOOK ORDER	58.00	
SCHOLASTIC INC	38253634	BOOK ORDER #13046	126.00	
SCHOLASTIC INC	38315957	BOOK ORDER #13047	116.00	
SCHOLASTIC INC	38316034	BOOK ORDER # 13047	92.00	
		Vendor Total:		961.00
SCHOONHOVEN, MARLIN	12/10/10	VARSITY BB OFFICIAL	95.00	
		Vendor Total:		95.00
SHARON'S EMBROIDERY, INC	12/1/10	BOOSTER CLUB SWEATSHIRTS/JKTS	583.00	
		Vendor Total:		583.00
SUNSHINE FOODS	12/21/10	LEMONADE PRIDE ACTIV,	16.01	
SUNSHINE FOODS	2010 FRUIT SALE	2010 FFA FRUIT SALES SUPPLIES	25,681.14	
SUNSHINE FOODS	NHS NOV 2010	NHS BANQUET SUPPLIES	111.90	
SUNSHINE FOODS	NOV 2010	FFA SUPPLIES	15.00	
		Vendor Total:		25,824.05
US BANK	X-TRA BAG 2010	2ND CASH BAG	900.00	
		Vendor Total:		900.00
US BANK CREDIT CARD PMT CENTER	3179	CHEER WEARABLES	240.80	
US BANK CREDIT CARD PMT CENTER	NOV 2010	LODGING - FB COACHES	402.87	
		Vendor Total:		643.67
VAN ROEKEL, BRAD	20101217	JV BB OFFICIAL	50.00	
		Vendor Total:		50.00
VARSITY SPIRIT FASHIONS	82100142	CHEER WEARABLES	223.70	
		Vendor Total:		223.70
WICK, STEVE	12/17/10	VARSITY BB OFFICIAL	95.00	
		Vendor Total:		95.00
WILLMOTT, SCOTT	12/6/10	VARSITY BB OFFICIAL	95.00	
		Vendor Total:		95.00
WITCC MUSIC DEPT	2011 FEE	JAZZ CONTEST ENTRY FEE	200.00	

ACTIVITY FUND BOARD REPORT

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	200.00
WYHES CHOICE FUNDRAISING	17048	FFA FRUIT SALES SUPPLIES	11,287.50	
			Vendor Total:	11,287.50
			Fund Total:	64,157.79
			Checking Account Total:	64,157.79

HOT LUNCH FUND BOARD REPORT

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
Checking	2			
Checking Account: 2	Fund: 61	SCHOOL NUTRITION FUND		
ARAMARK UNIFORM SERVICES	NOV 2010	UNIFORM SERVICE	489.71	
			Vendor Total:	489.71
CHEMICAL SANITIZING SYSTEM	115206	ULTRA GOLD & RINSADE CLEANING	223.18	
			Vendor Total:	223.18
DEAN FOODS NORTH CENTRAL, INC	NOV 2010	DAIRY PRODUCTS NOV 2010	4,292.60	
			Vendor Total:	4,292.60
JOHN'S EQUIPMENT SALES & SERVICE	12/1/10	SERVICE ON RANGE OVEN	105.50	
			Vendor Total:	105.50
KECK INC	11C - DEC 2010	COMMODITIES 11C - DECEMBER 10	1,577.62	
			Vendor Total:	1,577.62
LVO MANUFACTURING	66391	STAINLESS STEEL FOR DISH ROOM	244.80	
			Vendor Total:	244.80
MARTIN BROS. DISTRIBUTING, INC	3714577	INV 3714577 FOOD	702.26	
MARTIN BROS. DISTRIBUTING, INC	3722661	INV 3722661 12/15/10 FOOD	1,652.03	
MARTIN BROS. DISTRIBUTING, INC	57305848	INV 57305848 FOOD	2,761.92	
			Vendor Total:	5,116.21
ROCK RAPIDS UTILITIES	NOV. 2010	NOV 2010 UTILITIES	500.00	
			Vendor Total:	500.00
SUNSHINE FOODS	NOV 2010 HL	FOOD NOV 2010	5,451.50	
			Vendor Total:	5,451.50
			Fund Total:	18,001.12
			Checking Account Total:	18,001.12

From: Sandusky, Jennifer [DAS] [jennifer.sandusky@iowa.gov]
Sent: Thursday, January 06, 2011 11:45 AM
To: Williams, John [DAS]
Subject: RIC 403b service agreement
Attachments: RIC Agreement for schools.doc; 20110105161939079.pdf

Can you believe that it has been two years since the RIC 403b expanded program began? Where has the time gone?

Service Agreement

Our original service agreement with you was for 2 years, with some possible extensions. Since that time, we learned that we can enter into perpetual agreements when we are the ones offering the service. Therefore, rather than renewing the old agreement for another 2 years, it makes more sense to enter into an agreement that doesn't terminate due to passage of time. Either party can terminate it at any point, but otherwise it will continue.

I have attached the new agreement. It is meant to be printed front and back (to save paper), so the second page is left blank. You don't have to do this, though.

I have also attached the signature page with Ed's signature. If you are ok with a scanned signature, just substitute the signed page for the blank one (don't forget the exhibit on the last page, though). Alternatively, you can send one with only your entity's signature and Ed will sign/send back.

The changes I made from the original agreement were:

1. Added cover page and headers
2. Changed the duration to make it perpetual
3. Removed the implementation fee, since it has already been paid
4. Removed the fee for early termination, since you have all been with us for at least 1 year

Please review the agreement, add your particulars (cover page, page 1, signature page) and if acceptable, have it signed and sent back to us (fax/email/mail).

If you mail, please send the agreement to:

DAS-HRE
Attn: Jennifer Sandusky
1305 E Walnut
Des Moines IA 50319

2011 Fee

Although the service agreement keeps the existing \$350 annual fee (which can be renegotiated each year), we have decided that for 2011 only, we will lower our fee to \$250. Now don't go crazy spending the extra \$100! Our finance team will send out an invoice in the next month.

Thank you for a great two years! We look forward to working with/for you for many years to come.

Thanks,



Jennifer Sandusky ♦ DAS-HRE ♦ Retirement Investors' Club ♦ 1305 E Walnut St, Des Moines IA 50319 ♦ 515-281-0569 (ph) ♦ 515-281-5102(fax) ♦ <http://ric.iowa.gov/>



ADMINISTRATIVE SERVICES AGREEMENT

BETWEEN

THE STATE OF IOWA, DEPARTMENT OF
ADMINISTRATIVE SERVICES

AND

Central Lyon Community School District



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AGREEMENT FOR 403(b) PLAN ADMINISTRATION

This Agreement is between the State of Iowa, through the Iowa Department of Administrative Services, and Central Lyon Community School District. The parties agree as follows:

SECTION 1. IDENTITY OF THE PARTIES

1.1 The State of Iowa, through the Department of Administrative Services ("the State"), is authorized pursuant to Iowa Code section 8A.438 to enter into this Agreement. The State's address for purposes of this Agreement is Hoover State Office Building, 1305 E Walnut, Level A., Des Moines, IA 50319.

1.2 Central Lyon Community School District ("the Employer") is authorized pursuant to Iowa Code section 294.16 to enter into this Agreement. The Employer's address is 1105 S Story Street, Rock Rapids, IA 51246.

SECTION 2. PURPOSE

The parties have entered into this Agreement for the purpose of providing the State's 403(b) plan (RIC 403b) to the Employer's eligible employees.

SECTION 3. DURATION OF AGREEMENT

The effective date of this Agreement shall be January 1, 2011. The Agreement shall remain in effect until terminated by either party.

SECTION 4. DEFINITIONS

The following words shall be defined as set forth below:

4.1 Internal Revenue Code, Code, and IRC shall mean the Internal Revenue Code of 1986, as amended from time to time

4.2 Plan shall mean the State of Iowa's Retirement Investors' Club 403(b) Plan (RIC 403b).

SECTION 5. STATE SERVICES

5.1 Plan. The State shall make its Plan available to all of the Employer's eligible employees. The Employer shall define who is eligible for the Plan. All current RIC 403b investment providers and products will be made available to the Employer.

5.2 Administration. The State shall administer the Plan on behalf of the Employer's employees in the same manner as for State employees. The State, either directly or through a third party, shall:



- 5.2.1 maintain records for the participating employees;
- 5.2.2 send funds and data to providers;
- 5.2.3 approve employee requests for exchanges, transfers, rollovers, and distributions, and provide employees all requisite tax notices concerning said request;
- 5.2.4 determine whether domestic relations orders are acceptable and shall instruct providers regarding processing approved qualified domestic relations orders;
- 5.2.5 approve requests for hardship distributions;
- 5.2.6 approve requests for loans and monitor loan limits and repayments;
- 5.2.7 make plan documents, summary plan documents, and forms available to the Employer; and
- 5.2.8 provide general customer service to employees.

5.3 Optional Services. The Employer may request that the State provide additional services, including customized forms, a customized website, customized educational materials, on-site seminars, and contribution monitoring. Requests shall be in writing by an authorized representative of the Employer. All requests for optional services shall be subject to additional fees as determined by the State. Said fees shall be agreed to by the parties prior to the performance of the optional services.

SECTION 6. EMPLOYER ACKNOWLEDGEMENTS AND RESPONSIBILITIES

6.1 Acknowledgements. The Employer acknowledges the following:

- 6.1.1 the State bids the Plan to providers periodically, so providers and products may change;
- 6.1.2 the State shall make all final decisions concerning IRC requirements; and
- 6.1.3 the Plan may change due to state or federal legislation or regulations.

6.2 Responsibilities. The Employer shall:

- 6.2.1 remit payment timely to the State as agreed to in Exhibit 1 or for optional services requested under section 5.3 above;
- 6.2.2 send required information and money to the State or a third party administrator in a timely manner and in the required format;
- 6.2.3 be responsible for calculating an employee's annual maximum contribution limit and ensuring all employee elective deferrals remain within the applicable limits;
- 6.2.4 adhere to the Plan's regulations and requirements, including payroll effective dates;
- 6.2.5 inform new employees of the Plan upon hire;
- 6.2.6 allow the State to review any materials the Employer prepares which mention the Plan, including any employee handbooks or marketing materials;
- 6.2.7 provide the State, upon request, with required information about the Employer's current and past investment providers;
- 6.2.8 work with the State to establish a communication plan for the Employer's employees; and
- 6.2.9 inform the State of any changes to its eligibility rules, matching amounts, or other items that may impact the State's administration of the Plan.

7.4 Delay or Impossibility of Performance. Neither party shall be in default under this Agreement if performance is delayed or made impossible by circumstances or causes beyond its reasonable control, including, without limitation, an act of God, flood, fire, governmental action, war, violence, terrorism, failure to cooperate by any third party, or similar events. In each such case, the delay or impossibility must be beyond the reasonable control and without the fault or negligence of the party.

SECTION 8. EXECUTION

IN WITNESS WHEREOF, in consideration of the mutual covenants set forth above and for other goods and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the parties have entered into the above Agreement and have caused their duly authorized representatives to execute this Agreement.

State of Iowa
Department of Administrative Services

Central Lyon Community School District

Edward Holland Date
Risk & Benefits Management Administrator

Steve Sieperda
Board President



SECTION 7. TERMS

7.1 Termination. Either party may terminate this Agreement upon 30 days written notice. Upon termination, the State shall agree to provide any and all information requested by the Employer, or the Employer's designee, concerning the Employer's past participation in the State's Plan.

7.2 Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, such determination shall not affect the validity or enforceability of any other part or provision of this Agreement.

7.3 Counterparts. The parties agree that this Agreement has been or may be executed in several counterparts, each of which shall be deemed an original and all such counterparts shall together constitute one and the same instrument.

7.4 Delay or Impossibility of Performance. Neither party shall be in default under this Agreement if performance is delayed or made impossible by circumstances or causes beyond its reasonable control, including, without limitation, an act of God, flood, fire, governmental action, war, violence, terrorism, failure to cooperate by any third party, or similar events. In each such case, the delay or impossibility must be beyond the reasonable control and without the fault or negligence of the party.

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State of Iowa
Department of Administrative Services


Edward Holland
Risk & Benefits Management Administrator

01/05/2011
Date

Name Date
(title)



Central Lyon Community School

Serving Rock Rapids, Doon and Surrounding Area

1105 S. Story Street, P.O. Box 471

Rock Rapids, IA 51246

To: Central Lyon Board of Education

From: Dan Kruse

Date: 1-10-11

Re: Hiring Recommendation

I recommend the hiring of Erin Wibben for a part time special education teacher. She will be working Monday through Thursday mornings in the early childhood special education room.

Erin is a recent graduate of the University of South Dakota with a degree in elementary education and special education.

A handwritten signature in cursive script that reads "Dan Kruse".

The mission of the Central Lyon Community School District is to provide an education and the opportunity for all students to become productive, life-long learners.

SUBSTITUTE TEACHERS

The Central Lyon School Board position is that it is critical to provide the most qualified substitute teachers for the students and staff of the Central Lyon Schools. The substitute shall be licensed by the State of Iowa. It shall be the responsibility of the building principal to fill absences with qualified substitute teachers.

Substitute Teaching

- A. The teacher will inform his/her building principal in case of absence and the building principal will secure a substitute teacher. Teachers will have pertinent written lesson plans available so that a substitute can perform his/her duties in relation to the instructional program in an educational environment beneficial to the students.
- B. The building principal shall attempt to secure a substitute who is certified in the subject area and grade level for which the substitute will be responsible to teach. If that is not feasible, the building principal shall attempt to secure a substitute in either the subject or grade level. If not able to meet this standard, the building principal shall select the best substitute available.
- C. The building principal shall have the discretion to select substitutes who best meet the student, staff, and building needs as to education and disciplinary standards.

PER DIEM SUBSTITUTES:

Substitute teachers shall be reimbursed at the rate set by the Board of Education annually.

LONG TERM SUBSTITUTES:

After ten (10) consecutive workdays the certified substitute (long term) will be placed at the beginning BA level of the Salary Schedule minus five thousand four hundred dollars *(\$5,400) and less five dollars (\$5.00) of the daily rate. Long-term subs will be issued a letter of agreement and shall not be considered contracted teachers during their tenure as long term subs unless provided said contract.

When long term substitute's services are no longer needed, the sub will return to per diem substitute rate.

Final decisions on substitute reimbursements shall be made at the discretion of the Superintendent or his/her designee. It is the discretion of the Superintendent to a pay long term substitute, who has worked for one full semester or more, the District's beginning teacher wage.

* The 2005-2006 Master Contract combined the teacher's base salary with a \$5,400 insurance stipend which was offered in previous Master Contracts.

Legal References: Iowa Association of School Boards v. PERB, 400 N.W.2d 571 (Iowa 1987).
Iowa Code §§ 20.1, .4(5), .9 (1995).
281 I.A.C. 12.4.

Cross Reference: 405.1 Licensed Employee Defined
405.2 Licensed Employee Qualifications, Recruitment, Selection

Approved: 7/17/95 Reviewed: 1/10/11 Revised: 1/10/11