

Central Lyon Community School Board Packet

**Monday, August 10, 2020
Regular Board Meeting 7:00 P.M.**



**The Public is invited to attend.
Meetings are held in the board room.**



Central Lyon Community School

1010 S. Greene St.
Rock Rapids, IA 51246

712.472.2664
712.472.2115

Brent Jorth, Superintendent
Jason Engleman, 7-12 Principal
Steve Harman, PS-6 Principal

www.centrallyon.org

Mission: To provide an education and the opportunity for ALL students to become productive, life-long learners.

Date: Friday, August 7, 2020

What: Regular School Board Meeting

When: Monday, August 10, 2020, 7:00 P.M.

Where: Central Lyon Community School Board Room

- Available to view & listen online at: tinyurl.com/CL-Meeting-081020
- Space is limited and social distancing will be encouraged. Visitors should plan to wear a face covering in the event they cannot maintain a six-foot distance from others.

Notice: Community members should submit written comment to be read during Public Participation on Non-Agenda Items. Comments should be delivered to 1010 S. Greene St. by 6:45 P.M, August 10.

Community members who wish to address the Board during the Public Participation portion of the meeting will be granted five (5) minutes to make their statement. The Board will not be answering questions, nor will the Board be asking questions of the public during the Public Participation portion of the meeting.

Agenda:

- I. Call to Order
 - A. Roll Call
 - B. Pledge of Allegiance
- II. Consent Agenda Items
 - A. Agenda
 - B. Minutes of Past Meetings
 - C. Financial Report
 - D. Summary List of Bills
- III. Recognition/Congratulations to Staff, Students, and Community
- IV. Communications
 - A. Public Participation on Non-Agenda Items
 - B. Correspondence
- V. Reports
 - A. Principal Reports
 - B. School Business Official
 - C. Board Members
 - D. Superintendent
 1. Updated Guidance for Return to Learn (7/30/20)
 2. Updates on Construction Projects
 3. Registration & Enrollment Update
 4. Openings & Hard to Fill Positions
 5. Back to School Events for Students, Staff & Families
 - E. Other
- VI. Old Business
 - A. Consider Updates to the Return to Learn Plan: Onsite Learning Plan

VII. New Business

- A. Consider 2021 IASB Legislative Priorities
- B. Consider Student and Staff Handbooks for 2020-21
- C. Consider Policy Review
 - 1. Rescind: 415.1 & 415.1E1 – Early Retirement Incentive – Classified Staff
- D. Personnel
 - 1. Resignations
 - a. Amy Sprock, High School Secretary
 - b. Laurie Herman, Learner Assistant
 - 2. Hiring
 - a. Emily DeBey, Middle School Special Education Teacher
 - b. Jarod DeBey, Learner Assistant (Paraeducator) & Assistant Girls Basketball Coach
 - c. Leah Lupkes, Secondary Administrative Assistant
 - d. Marcy Courtright, part-time Kitchen Associate
 - e. Kristi Stettnichs, Route Bus Driver

VII. Announcements/Dates to Remember

- School Calendar
- Upcoming Events
 - Monday, August 10: Fall Athletic Practices Begin
 - Monday, August 17: Back to School Night (4:00 p.m. - 8:00 p.m.)
 - Wednesday, August 19: 1st Day of Classes / 2:15 Dismissal
 - Thursday, August 27: JV Volleyball @ Home / Varsity Volleyball @ Sioux Center (1st Games)
 - Friday, August 28: Varsity Football @ Home v. Alta-Aurelia (1st Games)
 - Thursday, September 3: MS, JV & Varsity Cross Country @ Okoboji (1st Meet)
 - Monday, September 7: No School / Labor Day
 - Thursday, September 10
 - MS Volleyball @ Home v. Rock Valley (1st Games)
 - MS Football v. Western Christian (1st Games: 7th @ George / 8th @ Hull)
 - Monday, September 14: Regularly Scheduled Board Meeting

VIII. Adjournment

CENTRAL LYON BOARD MINUTES
July 13, 2020

The Central Lyon Board of Directors met in regular session in the Board Room of the Central Lyon Community School at 7:00PM with the following members present: President David Jans, Vice-President Andy Koob and Directors Scott Postma, Joel DeWit and Keri Davis. Other individuals present were Superintendent Brent Jorth, School Business Official Jackie Wells, Kelli Docker, Tana Meyer and MS/HS Principal and Activities Director Jason Engleman. The meeting was made available by virtual session at <https://www.youtube.com/watch?v=rZb3YLeINKc>.

The meeting was called to order at 7:00 P.M. Davis moved to approve the agenda with an additional list of bills, added item H and item I under New Business; Postma seconded, carried 4-0.

Koob moved to approve the minutes from the June 23, 2020 special board meeting, the financial report through June 30, 2020 and the summary list of bills. Davis seconded, carried 4-0.

Director DeWit arrived at 7:03 P.M.

In recognition, Shania Struckman (softball), Jay Waagmeester, Carter Krull and Thomas Skidmore (baseball) were recognized for Academic All-Conference.

In reports, Superintendent Jorth updated the board on current construction projects including the restroom and locker room renovation, the softball field addition, and kitchen updates.

In New Business, DeWit moved to approve the 2020-2021 fees with increases to the family activity tickets and adult activity tickets. Koob seconded, carried 3-2.

Davis moved to approve the property and casualty insurance proposal with EMC/Frontier Insurance & Realty in the amount of \$158,461 and Postma seconded, carried 5-0.

DeWit moved to designate Frontier Bank, US Bank and Premier Bank as depository institutions and authorized signers in the amount of \$4,000,000 each, ISJIT was also approved as a secondary depository institution and Dave Jans, Brent Jorth and Jackie Wells as authorized signers. Davis seconded, carried 5-0.

Koob moved to approve the hot lunch free and reduced-price school meal statement and Postma seconded, carried 5-0.

DeWit moved to approve the partnership agreements with NCC for Class Size Project and Individual Student Enrollments and partnership agreements with NCC for Alternative High School. Davis seconded, carried 5-0.

DeWit moved to approve policy 505.5 – graduation requirements, waived 2nd reading and Koob seconded, carried 5-0.

DeWit moved to approve the resignation of Stacie Haselhoff, media center paraeducator; Pam Attig, substitute/activity bus driver; LeAnn Kruger, substitute/activity bus driver; Kevin McCarty, substitute/activity bus driver; Blake Schipper, substitute/activity bus driver and the hiring of Crystal Lamfers, food service; Denise McCarty, PS-1st grade Model Teacher; Sara Groen, 2nd – 4th grade Model Teacher. Postma seconded, carried 5-0.

Postma moved to approve the fuel bid for 2020-2021 with Popkes Car Care, Inc. and Davis

seconded, carried 5-0.

DeWit moved to approve the milk/dairy bid for 2020-2021 with Prairie Farms/Land O' Lakes and Postma seconded, carried 4-1.

Online registration for the 2020-2021 school year will be from Monday, July 20 – Friday, August 7, 2020. In-person/new family school registration is on July 21 from 7:00 A.M. – 1:00 P.M. and July 22 from 12:00 P.M. – 6:00 P.M. On-line registration is encouraged for all district families.

The next regular board meeting will be at 7:00 P.M. on Monday, August 10, 2020 in the Central Lyon board room. Wednesday, August 19, 2020 is the first day of school for students.

Postma moved to adjourn at 8:06 P.M. and Davis seconded, carried 5-0.

A work session to review & discuss Central Lyon Return to Learn plan followed.

GENERAL FUND BOARD REPORT
7/15/2020 INVOICES

<u>Vendor Name</u>		<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>		3			
Checking	3	Fund: 21	STUDENT ACTIVITY FUND		
FOUR SEASONS MOTEL		7/20 PROM	7/20 PROM LODGING	82.00	
				Vendor Total:	82.00
GERLEMAN, BEN		7/20	BSB OFFICIAL	20.00	
		BASEBALL		Vendor Total:	20.00
JENSEN, ALEC		7/20	BSB OFFICIAL	25.00	
		BASEBALL		Vendor Total:	25.00
PEDERSEN, JEN		7/20 PROM	7/20 PROM DJ SERVICES	200.00	
				Vendor Total:	200.00
PYTLESKI, JEROME		7/20	BSB OFFICIAL	5.00	
		BASEBALL		Vendor Total:	5.00
ROCK RAPIDS, CITY OF		7/20 PROM	7/20 PROM RENTAL	350.00	
				Vendor Total:	350.00
WOW ENTERPRISES, LLC		7/2020 PROM	7/2020 PROM	200.00	
				Vendor Total:	200.00
				Fund Total:	882.00
				Checking Account Total:	882.00

GENERAL FUND BOARD REPORT

8/10/2020 PREPAIDS

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
Checking	1			
Checking	1	Fund: 10 OPERATING FUND		
AFLAC INSURANCE	818749	ADDTL EMPLOYEE INSURANCE	1,362.74	
		Vendor Total:		1,362.74
AVESIS THIRD PARTY ADMINISTRATORS, INC	2533904	VISION INSURANCE	921.48	
		Vendor Total:		921.48
BOYDEN HULL COMM SCHOOL DIST	FY20 FINAL SpED	FY20 FINAL SpED	8,749.80	
		Vendor Total:		8,749.80
CHASE, JASON	20200730	REIMBURSEMENT	89.00	
		Vendor Total:		89.00
CHILDREN'S CARE HOSPITAL & SCHOOL	06/2020 SpED	06/20 SpED SERVICES SERVICE	5,473.00	
		Vendor Total:		5,473.00
COLLEGE BOARD, THE	EP96576621	AP EXAMS	890.00	
		Vendor Total:		890.00
GETTING AROUND TUIT WITH BRAD LLC	20200730	SHOT/DISCUSS, BALL COMPLEX BUNKERS	18,889.00	
		Vendor Total:		18,889.00
GREAT PLAINS ZOO	booking# 1022765	ESL/ELL SUMMER PROGRAM CLASS	165.00	
		Vendor Total:		165.00
H AND S HOMEBUILDING CENTER	20200730	REPAIRS	1,059.70	
		Vendor Total:		1,059.70
HILL, FRANK	49284651	TREE REMOVAL	1,340.00	
		Vendor Total:		1,340.00
HILLYARD/SIOUX FALLS	603965543	FLOOR FINISH	921.40	
		Vendor Total:		921.40
KIWANIS CLUB OF ROCK RAPIDS	JULY/SEPT 2020 DUES	DUES	75.00	
		Vendor Total:		75.00
LEGALSHIELD	20200717	ADDT'L INSURANCE	28.90	
		Vendor Total:		28.90
LINCOLN NATIONAL LIFE INSURANCE COMPANY, THE	8/2020	LIFE/LTD INSURANCE	867.25	
		Vendor Total:		867.25
MEDICAL ENTERPRISES INC	8/20 TEST CLASS	8/20 DOT TESTING TRAINING	150.00	
		Vendor Total:		150.00
NEW CENTURY PRESS INC/LYON CO. REPORTER	00140323	ADVERTISING	89.07	
NEW CENTURY PRESS INC/LYON CO. REPORTER	00140842	ADVERTISING	175.89	

GENERAL FUND BOARD REPORT
8/10/2020 PREPAIDS

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	264.96
NORTHWEST IOWA COMMUNITY COLL	CE20	BUS DRIVER COURSE	60.00	
			Vendor Total:	60.00
ROCK RAPIDS UTILITIES	THRU 7/1/20	UTILITIES	12,576.22	
			Vendor Total:	12,576.22
ROCK VALLEY COMMUNITY SCHOOL	19/20 FINAL	19/20 FINAL SpED	46,537.98	
ROCK VALLEY COMMUNITY SCHOOL	FY20 TITLE I	FY20 TITLE I SERVICES	1,664.19	
			Vendor Total:	48,202.17
SCHOOL BUS SALES	01P1253, 01W1051	REPAIRS	268.57	
			Vendor Total:	268.57
SELKEN, DEBRA	FY21 FEES	REFUND	56.00	
			Vendor Total:	56.00
TESSMAN COMPANY, THE	317424, 318522	WEED SPRAYS	719.92	
			Vendor Total:	719.92
THOMPSON INNOVATIONS	12659	TECHNOLOGY/SECURITY	787.96	
			Vendor Total:	787.96
VAN SANT ENTERPRISES, INC	191558	HS IND. TECH-BAND SAW BLADES	135.15	
			Vendor Total:	135.15
VAN'T HUL REPAIR INC	4434	BUS 10 REPAIRS	1,209.79	
			Vendor Total:	1,209.79
VANDEWEERD, BRENDA	20200730	REIMBURSEMENT	6.00	
			Vendor Total:	6.00
WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA	201950009173 -0007866	HEALTH INSURANCE PREMIUMS	64,586.20	
			Vendor Total:	64,586.20
WYLAND, ROBERT	45722814	TRAINER ROOM	360.00	
			Vendor Total:	360.00
			Fund Total:	170,215.21
Checking	1	Fund: 69 ENTERPRISE/FFA PROPERTY		
ROCK RAPIDS UTILITIES	THRU 7/1/20	UTILITIES	35.99	
			Vendor Total:	35.99
			Fund Total:	35.99
Checking	1	Fund: 71 SPLIT FUNDING		
WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA	201950009173 -0007866	HEALTH INSURANCE PREMIUMS	3,374.00	
			Vendor Total:	3,374.00
			Fund Total:	3,374.00
			Checking Account Total:	173,625.20

GENERAL FUND BOARD REPORT
8/10/2020 PREPAIDS

<u>Vendor Name</u>		<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	2				
Checking	2	Fund: 61	SCHOOL NUTRITION FUND		
AFLAC INSURANCE		818749	ADDTL EMPLOYEE INSURANCE	277.42	
			Vendor Total:		277.42
AVESIS THIRD PARTY ADMINISTRATORS, INC		2533904	VISION INSURANCE	8.76	
			Vendor Total:		8.76
LINCOLN NATIONAL LIFE INSURANCE COMPANY, THE		8/2020	LIFE/LTD INSURANCE	35.40	
			Vendor Total:		35.40
WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA		201950009173-0007866	HEALTH INSURANCE PREMIUMS	2,561.92	
			Vendor Total:		2,561.92
			Fund Total:		2,883.50
			Checking Account Total:		2,883.50
<u>Checking</u>	3				
Checking	3	Fund: 21	STUDENT ACTIVITY FUND		
CENTER SPORTS		AAD011314	VOLLEYBALL SUPPLES	600.00	
			Vendor Total:		600.00
DORDT COLLEGE		8/20 TEAM CAMP	8/2020 TEAM CAMP	370.00	
			Vendor Total:		370.00
IMPACT APPLICATIONS, INC		20203783	ImPACT TESTING SOFTWARE	655.00	
			Vendor Total:		655.00
MVP UNITED		8/20 TEAM CAMP	8/2020 TEAM CAMP	300.00	
			Vendor Total:		300.00
SCHULTE, AMY		7/2020 PROM	7/2020 PROM	175.00	
			Vendor Total:		175.00
SIOUXLAND CONFERENCE		FY21 DUES	FY21 CONFERENCE DUES	150.00	
			Vendor Total:		150.00
			Fund Total:		2,250.00
			Checking Account Total:		2,250.00
<u>Checking</u>	4				
Checking	4	Fund: 24	PUBLIC EDUCATION & RECREATION LEVY		
PIONEER MFG CO/PIONEER ATHLETICS		760128	FIELD PAINT	3,013.75	
			Vendor Total:		3,013.75
			Fund Total:		3,013.75
Checking	4	Fund: 33	LOCAL OPTION SALES & SERVICES TAX (SILO)		
DGR ENGINEERING		00241616	DESIGN SERVICES	1,114.50	
			Vendor Total:		1,114.50
			Fund Total:		1,114.50
Checking	4	Fund: 36	PHYSICAL PLANT & EQUIPMENT		
GEORGE OFFICE PRODUCTS		1212171, 1212155	EQUIPMENT	1,096.16	

GENERAL FUND BOARD REPORT
8/10/2020 PREPAIDS

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
		Vendor Total:	1,096.16
GETTING AROUND TUIT WITH BRAD LLC	20200730	SHOT/DISCUSS, BALL COMPLEX BUNKERS	3,000.00
		Vendor Total:	3,000.00
		Fund Total:	4,096.16
		Checking Account Total:	8,224.41

July 2020 Payroll Totals

General Fund

Gross Salaries	\$408,042.74
District Benefits	\$69,684.30
District SS/Medicare	\$29,958.44
District IPERS	\$37,956.21
Employee Share Insurance	\$66,538.40
Total District Cost	<u>\$479,103.29</u>

Hot Lunch Fund

Gross Salaries	\$1,000.35
District Benefits	\$1,275.21
District SS/Medicare	\$76.53
District IPERS	\$94.43
Employee Share Insurance	\$1,020.84
Total District Cost	<u>\$1,425.68</u>

GENERAL FUND BOARD REPORT
AUGUST 10, 2020 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	1			
Checking	1	Fund: 10 OPERATING FUND		
AFLAC	0000015645	ADDTL EMPLOYEE INSURANCE	293.21	
		Vendor Total:		293.21
AUTOMATIC SECURITY COMPANY INC	16147, 16148	SMOKE DETECTOR TESTING	7,927.10	
		Vendor Total:		7,927.10
BUILDING SPRINKLER INC	80024	ANNULA INSPECTION	350.00	
		Vendor Total:		350.00
CONSTRUCTIVE PLAYTHINGS	5176135501	PK SUPPLIES	33.85	
		Vendor Total:		33.85
COOPERATIVE ENERGY COMPANY	7/2020	FUEL, SUPPLIES	404.51	
		Vendor Total:		404.51
DEMCO, INC.	6818430	MEDIA CTR SUPPLIES	541.52	
		Vendor Total:		541.52
DIEREN REPAIR	20200806	TREE REMOVAL	200.00	
		Vendor Total:		200.00
DOON PRESS	7/2020	ADVERTISING	239.06	
		Vendor Total:		239.06
EBS CO INFORMATION SERVICES	1602037	EL/MS MEDIA CTR BOOKS	242.95	
		Vendor Total:		242.95
FREEDOM WRITERS FOUNDATION	3061	VIDEO CHAT SUBSCR_ WRITING FOUNDATIONS	500.00	
		Vendor Total:		500.00
G&R CONTROLS, INC	117903	HVAC REPAIRS	4,000.99	
		Vendor Total:		4,000.99
GEORGE OFFICE PRODUCTS	1212771	SUPPLIES	152.00	
GEORGE OFFICE PRODUCTS	1214799-800	OFFICE SUPPLIES	101.56	
		Vendor Total:		253.56
GEORGE/LITTLE ROCK COMM SCHOOL	FY20 SHARING	FY20 SHARING AGREEMENT	5,653.69	
		Vendor Total:		5,653.69
GERBER, KATE	TUITION_1	REIMBURSEMENT	3,119.73	
		Vendor Total:		3,119.73
GORDON FLESCH COMPANY	13008236, 8237	COPIER MAINT	1,264.63	
		Vendor Total:		1,264.63
HEIMAN FIRE EQUIPMENT INC	40469, 36495	FIRE EXT. TESTING	3,081.63	
		Vendor Total:		3,081.63
HULL PROTESTANT REFORMED CHRISTIAN SCHOO	FY20 NON PUBLIC	FY20 NON PUBLIC TRANSPORTATION	8,977.66	
		Vendor Total:		8,977.66

GENERAL FUND BOARD REPORT
AUGUST 10, 2020 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
INWOOD CHRISTIAN SCHOOL	FY20 NON PUBLIC	FY20 NON PUBLIC TRANSPORATION	1,784.59	
		Vendor Total:		1,784.59
IOWA ASSN. OF BLDG MAINTENANCE	2530, 2768	MEMBERSHIP RENEWAL	80.00	
		Vendor Total:		80.00
IOWA INFORMATION INC	7/20 ADS	ADVERTISING	139.80	
		Vendor Total:		139.80
IOWA SCHOOLS EMPLOYEE BENEFITS	31689	DENTAL INSURANCE	1,362.98	
		Vendor Total:		1,362.98
KONE INC.	959618331	ELEVATOR MAINT & REPAIRS	172.88	
		Vendor Total:		172.88
LYON COUNTY TITLE CO INC	35801	ABSTRACT FEE	168.00	
		Vendor Total:		168.00
MACKIN EDUCATIONAL RESOURCES	637436	el/ms MEDIA CTR BOOKS	582.39	
		Vendor Total:		582.39
MATHESON TRI-GAS, INC.	51668945	SUPPLIES/EQUIPMENT	32.58	
		Vendor Total:		32.58
MCCARTY MOTORS	8/1/20 STMT	REPAIRS	797.84	
		Vendor Total:		797.84
MENARDS	20200806	SUPPLIES	144.97	
		Vendor Total:		144.97
MIDWEST TECHNOLOGY PRODUCTS	2114014-00	HS INDUSTRIAL TECH SUPPLIES	1,829.88	
		Vendor Total:		1,829.88
NETHERLANDS REFORMED SCHOOL	FY20 NON PUBLIC	FY20 NON PUBLIC TRANSPORTATION	9,341.78	
		Vendor Total:		9,341.78
NEW CENTURY PRESS INC/LYON CO. REPORTER	7/2020	ADVERTISING	146.27	
		Vendor Total:		146.27
NEW TEC INC	129480	SCISSOR LIFT INSPECT/REPAIRS	919.12	
		Vendor Total:		919.12
ONE SOURCE THE BACKGROUNG CHECK COMPANY	IASB1392-20200731	BACKGROUND CHECKS	81.00	
		Vendor Total:		81.00
POPKES CAR CARE	7/20 FUEL	FUEL	600.31	
		Vendor Total:		600.31
PRECISION ALIGNMENT & REPAIR, INC	33333	VAN 13 REPAIRS	105.02	
		Vendor Total:		105.02
PREMIER COMMUNICATIONS	11920644, 11933110	INTERNET/PHONE	765.47	

GENERAL FUND BOARD REPORT
AUGUST 10, 2020 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	765.47
ROCK RAPIDS CASHWAY LUMBER, INC	114043	REPAIRS	164.39	
			Vendor Total:	164.39
ROCK RAPIDS HARDWARE	THRU 7/23/20	SUPPLIES & REPAIRS	242.63	
			Vendor Total:	242.63
ROCK RAPIDS MACHINE & WELDING	7/2020	MAINTENANCE & REPAIRS	733.99	
			Vendor Total:	733.99
ROCK VALLEY CHRISTIAN SCHOOL	FY20 NON PUBLIC	FY20 NON PUBLIC TRANSPORTATION	12,910.96	
			Vendor Total:	12,910.96
RUNNING SUPPLY, INC	7/2020	SUPPLIES, REPAIRS	310.70	
			Vendor Total:	310.70
SCHOLASTIC BOOK CLUBS	M6898542	SCHOLASTIC NEWS	2,157.74	
			Vendor Total:	2,157.74
SIOUXLAND CERTIFIED TESTING SERVICES INC	SC40972	GROUNDS TESTING	39.00	
			Vendor Total:	39.00
SPROCK, JEREMY	20200807	REIMBURSEMENT	30.50	
			Vendor Total:	30.50
TRACKSIDE SERVICE & REPAIR	6/2020	TOWING ASSIST	450.00	
			Vendor Total:	450.00
TRINITY CHRISTIAN SCHOOL	FY20 NON PUBLIC	FY20 NON PUBLIC TRANSPORTATION	4,770.87	
			Vendor Total:	4,770.87
UNITY CHRISTIAN HIGH SCHOOL	FY20 NON PUBLIC	FY20 NON PUBLIC TRANSPORTATION	473.49	
			Vendor Total:	473.49
WESTERN CHRISTIAN HIGH SCHOOL	FY20 NON PUBLIC	FY20 NON PUBLIC TRANSPORTATION	6,938.30	
			Vendor Total:	6,938.30
WILLIAM V. MACGILL & CO	0726235	NURSE SUPPLIES	416.40	
			Vendor Total:	416.40
			Fund Total:	85,777.94
Checking	1	Fund: 22 MANAGEMENT FUND		
FRONTIER INSURANCE & REAL ESTATE	20200806	INSURANCE	491.00	
			Vendor Total:	491.00
			Fund Total:	491.00
Checking	1	Fund: 69 ENTERPRISE/FFA PROPERTY		
COOPERATIVE FARMERS ELEVATOR	7/20_0008110	FFA FARM SERVICES	11.05	
	0			
			Vendor Total:	11.05
RUNNING SUPPLY, INC	7/2020	SUPPLIES, REPAIRS	112.44	

GENERAL FUND BOARD REPORT
AUGUST 10, 2020 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
Vendor Total:			112.44
Fund Total:			123.49
Checking Account Total:			86,392.43

Checking 2

Checking	2	Fund: 61	SCHOOL NUTRITION FUND
IOWA SCHOOLS EMPLOYEE BENEFITS	31689	DENTAL INSURANCE	59.16
Vendor Total:			59.16
Fund Total:			59.16
Checking Account Total:			59.16

Checking 3

Checking	3	Fund: 21	STUDENT ACTIVITY FUND
COUNTRY BOUTIQUE	014056	PROM EXPENSE	243.00
Vendor Total:			243.00
DOCKER, BENJAMIN	60	IHSBCA MEMBERSHIP	60.00
Vendor Total:			60.00
GEORGE/LITTLE ROCK COMM SCHOOL	20200731	SHARING EXPENSE	90.00
Vendor Total:			90.00
SCHOOL SPECIALTY INC	208125600813	STUDENT TABLE	215.00
Vendor Total:			215.00
SOUTHWEST MINNESOTA SHOOT-OUT	8/2020 GBB CAMP	2020 SUMMER GBB CAMP	450.00
Vendor Total:			450.00
SUNSHINE FOODS	7/20	SUPPLIES	125.22
Vendor Total:			125.22
VERNIER SOFTWARE & TECHNOLOGY	5372236	HS SCIENCE SUPPLIES	1,498.03
Vendor Total:			1,498.03
WEST MUSIC CO	SI1904838	MUSIC SUPPLIES	737.10
Vendor Total:			737.10
Fund Total:			3,418.35
Checking Account Total:			3,418.35

Checking 4

Checking	4	Fund: 33	LOCAL OPTION SALES & SERVICES TAX (SILO)
ENGINEERING DESIGN ASSOCIATES, INC	10123	DESIGN SERVICES	177.50
Vendor Total:			177.50
WILTGEN BROTHERS INC	PHASE II/III_4	PHASE II/III_4	157,637.30
Vendor Total:			157,637.30
Fund Total:			157,814.80
Checking	4	Fund: 36	PHYSICAL PLANT & EQUIPMENT
STERLING COMPUTERS	0076948	KACE RENEWAL	4,993.79
Vendor Total:			4,993.79
WAYNE MEYER ELECTRIC INC	14690	BUILDING LED LIGHT UPGRADES	23,494.06
Vendor Total:			23,494.06

GENERAL FUND BOARD REPORT
AUGUST 10, 2020 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
Fund Total:			28,487.85
Checking Account Total:			186,302.65

GENERAL FUND SUMMARY
for the YEAR ending

JUNE, 2020

DEPOSITS

FRONTIER BANK 2,125,073.97

US BANK

PREMIER BANK

ISJIT

13.57

TOTAL DEPOSITS

2,125,087.54

CUMULATIVE 3 Year Comparison

	2017-2018	2018-2019	2019-2020	Variance Prior Year	Cumulative REV vs EXP
REVENUE					
July	\$ 4,430	\$ 54,728	\$ 750	\$ (53,978)	(209,317.90)
August	\$ 132,855	\$ 102,016	\$ 869,107	\$ 767,091	(41,843)
September	\$ 992,879	\$ 1,000,273	\$ 970,530	\$ (29,743)	(57,193)
October	\$ 2,538,666	\$ 2,562,751	\$ 2,751,303	\$ 188,552	(70,630)
November	\$ 3,169,231	\$ 3,203,623	\$ 3,322,667	\$ 119,043	(207,592.29)
December	\$ 4,065,773	\$ 4,188,368	\$ 4,299,386	\$ 111,018	863,283.81
January	\$ 4,655,513	\$ 4,732,541	\$ 4,951,754	\$ 219,214	685,956.01
February	\$ 5,365,246	\$ 5,739,718	\$ 5,926,651	\$ 186,933	772,976.19
March	\$ 6,075,368	\$ 6,328,717	\$ 6,574,337	\$ 245,620	705,076.65
April	\$ 7,760,338	\$ 7,932,992	\$ 8,159,036	\$ 226,044	577,354.33
May	\$ 8,411,840	\$ 8,676,930	\$ 8,968,120	\$ 291,190	484,156.55
June	\$ 9,172,954	\$ 9,431,633	\$ 9,617,256	\$ 185,623	1,299,325.26
					1,326,744.88
					300,655.93
EXPENDITURES					
July	\$ 112,504	\$ 251,911	\$ 210,068	\$ (41,843)	(209,317.90)
August	\$ 307,020	\$ 519,063	\$ 461,870	\$ (57,193)	(407,237.01)
September	\$ 998,087	\$ 1,248,752	\$ 1,178,122	\$ (70,630)	(207,592.29)
October	\$ 1,644,745	\$ 2,001,205	\$ 1,888,019	\$ (113,186)	863,283.81
November	\$ 2,429,963	\$ 2,832,172	\$ 2,636,711	\$ (195,461)	685,956.01
December	\$ 3,077,003	\$ 3,588,504	\$ 3,526,410	\$ (62,094)	772,976.19
January	\$ 3,785,276	\$ 4,278,625	\$ 4,246,678	\$ (31,947)	705,076.65
February	\$ 4,561,468	\$ 5,496,824	\$ 5,349,296	\$ (147,528)	577,354.33
March	\$ 5,549,485	\$ 6,230,424	\$ 6,090,181	\$ (140,243)	484,156.55
April	\$ 6,345,555	\$ 6,948,070	\$ 6,859,711	\$ (88,359)	1,299,325.26
May	\$ 7,082,168	\$ 7,706,264	\$ 7,641,375	\$ (64,889)	1,326,744.88
June	\$ 8,931,875	\$ 9,355,669	\$ 9,316,600	\$ (39,069)	300,655.93
CASH					
July	\$ 980,136	\$ 1,388,912	\$ 1,083,716	\$ (305,196)	
August	\$ 545,786	\$ 769,891	\$ 476,183	\$ (293,709)	
September	\$ 746,744	\$ 932,363	\$ 614,377	\$ (317,986)	
October	\$ 1,505,968	\$ 1,600,278	\$ 1,687,276	\$ 86,998	
November	\$ 1,493,994	\$ 1,412,754	\$ 1,517,632	\$ 104,878	
December	\$ 1,682,048	\$ 1,643,417	\$ 1,605,849	\$ (37,568)	
January	\$ 1,632,651	\$ 1,493,632	\$ 1,542,775	\$ 49,142	
February	\$ 1,630,902	\$ 1,287,206	\$ 1,424,479	\$ 137,273	
March	\$ 1,281,350	\$ 1,147,237	\$ 1,334,779	\$ 187,542	
April	\$ 2,174,428	\$ 2,032,926	\$ 2,154,406	\$ 121,480	
May	\$ 2,102,802	\$ 2,018,590	\$ 2,188,896	\$ 170,306	
June	\$ 1,981,577	\$ 2,071,116	\$ 2,125,088	\$ 53,971	

GENERAL FUND SUMMARY
for the month ending

JULY, 2020

OPENING BALANCE 2,125,087.54

INCOME

PROPERTY TAX 0.00
UTILITY REPLACEMENT 0.00
INSTRUCT SUPP SURTAX 0.00
COMM & INDUSTRIAL 0.00

TOTAL PROP/SURTAX 0.00

STATE AID 0.00
PRE-SCHOOL 0.00
TEACHER COMP 0.00
TEACHER PD 0.00
EARLY INTERVENTION 0.00
TEACHER LEADERSHIP 0.00
AEA FLOW THROUGH 0.00

TOTAL STATE AID 0.00

LOCAL 30,035.88
STATE 0.00
FEDERAL 0.00

TOTAL REVENUE 30,035.88

EXPENDITURES

SALARIES 62,228.34
BENEFITS 23,908.04
PROF & TECH SERVICES 9,640.20
PROPERTY SERVICES 27,556.02
PURCHASED SERVICES W/ OE 780.83
SUPPLIES 35,320.41
PROPERTY/EQUIPMENT 45,423.44
MISC 0.00
OTHER USES 0.00
TOTAL EXPENDITURES 204,857.28

RECEIVABLES 70,138.50
PAYABLES 619,290.60

CASH BALANCE

1,401,114.04

DEPOSITS

FRONTIER BANK 1,401,100.47
US BANK
PREMIER BANK
ISJIT 13.57

TOTAL DEPOSITS 1,401,114.04

CUMULATIVE 3 Year Comparison

	2018-2019	2019-2020	2020-2021	Variance Prior Year	Cumulative REV vs EXP (174,821.40)
<u>REVENUE</u>					
July	\$ 54,728	\$ 750	\$ 30,036	\$ 29,286	
August	\$ 102,016	\$ 869,107			
September	\$ 1,000,273	\$ 970,530			
October	\$ 2,562,751	\$ 2,751,303			
November	\$ 3,203,623	\$ 3,322,667			
December	\$ 4,188,368	\$ 4,299,386			
January	\$ 4,732,541	\$ 4,951,754			
February	\$ 5,739,718	\$ 5,926,651			
March	\$ 6,328,717	\$ 6,574,337			
April	\$ 7,932,992	\$ 8,159,036			
May	\$ 8,676,930	\$ 8,968,120			
June	\$ 9,332,100	\$ 9,504,336			
<u>EXPENDITURES</u>					
July	\$ 251,911	\$ 210,068	\$ 204,857	\$ (5,211)	
August	\$ 519,063	\$ 461,870			
September	\$ 1,248,752	\$ 1,178,122			
October	\$ 2,001,205	\$ 1,888,019			
November	\$ 2,832,172	\$ 2,636,711			
December	\$ 3,588,504	\$ 3,526,410			
January	\$ 4,278,625	\$ 4,246,678			
February	\$ 5,496,824	\$ 5,349,296			
March	\$ 6,230,424	\$ 6,090,181			
April	\$ 6,948,070	\$ 6,859,711			
May	\$ 7,706,264	\$ 7,641,375			
June	\$ 9,365,145	\$ 8,367,960			
<u>CASH</u>					
July	\$ 1,388,912	\$ 1,083,716	\$ 1,401,114	\$ 317,398	
August	\$ 769,891	\$ 476,183			
September	\$ 932,363	\$ 614,377			
October	\$ 1,600,278	\$ 1,687,276			
November	\$ 1,412,754	\$ 1,517,632			
December	\$ 1,643,417	\$ 1,605,849			
January	\$ 1,493,632	\$ 1,542,775			
February	\$ 1,287,206	\$ 1,424,479			
March	\$ 1,147,237	\$ 1,334,779			
April	\$ 2,032,926	\$ 2,154,406			
May	\$ 2,018,590	\$ 2,188,896			
June	\$ 2,010,677	\$ 2,127,503			

**Central Lyon Community School
Activity & Proprietary Funds**

for the MONTH ending JULY, 2020 (non-cumulative)

	Activity Fund	Hot Lunch Fund	Student Construction	FFA Farm Fund	Split Funding
Opening Balance	\$322,060.66	\$179,721.64	\$1,047.69	\$5,681.18	\$420,201.54
Activities					
Sales & Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Health Insurance/Split	\$0.00	\$54.67	\$0.00	\$0.00	\$0.00
Misc	\$8,452.64	\$0.00	\$0.00	\$0.00	\$15,356.49
Total Revenues	\$8,452.64	\$54.67	\$0.00	\$0.00	\$15,356.49
Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Health Insurance/Split	\$0.00	\$0.00	\$0.00	\$0.00	\$11,764.13
Misc	\$30,119.16	\$0.00	\$0.00	\$35.99	\$0.00
Payables	\$0.00	\$2,759.96	\$0.00	\$7.26	\$0.00
Total Expenditures	\$30,119.16	\$2,759.96	\$0.00	\$43.25	\$11,764.13
Cash Balance	\$300,394.14	\$177,016.35	\$1,047.69	\$5,637.93	\$423,793.90
Checking	\$103,225.63	\$177,016.35	\$1,047.69	\$5,637.93	\$423,793.90
Frontier Bank	\$197,168.51	\$0.00	\$0.00	\$0.00	\$0.00
USBank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Premier Bank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Deposit Balance	\$300,394.14	\$177,016.35	\$1,047.69	\$5,637.93	\$423,793.90

**Special Revenue Funds Cumulative Fiscal YTD
JULY, 2020**

Management	Physical Plant & Equipment Levy	Playground & Recreational Equipment Levy	SAVE - Secured Advancement Value for Education	Debt Service
Taxes YTD Misc. Income Interest YTD	\$203,903.34 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$260,208.93 \$0.00 \$0.00 \$134.98 \$0.00 \$0.00	\$59,634.37 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$0.22 \$0.00 \$0.00 \$0.00 \$222,500.00 \$222,500.00
Early Retirement District Insurance Policy Workman's Comp Unemployment	\$54,000.00 \$176,790.55 \$0.00 \$0.00	\$101,327.61 \$46,987.59 \$0.00 \$14,190.65	\$3,013.75 \$0.00 \$0.00 \$0.00	\$22,500.00 \$200,000.00 \$0.00 \$0.00
Payables Receivables	\$0.00 \$3,085.55	\$0.00 \$4,606.87	\$0.00 \$610.01	\$0.00 \$0.00
Cash Balance	\$23,801.66	\$102,444.93	\$57,230.83	\$0.22
Checking Frontier Bank USBank Premier Bank IS/IT	-\$24,705.01 \$903.35 \$0.00 \$0.00 \$0.00	\$21,986.27 \$80,458.66 \$0.00 \$0.00 \$0.00	\$11,127.34 \$46,103.49 \$0.00 \$0.00 \$0.00	\$0.00 \$0.22 \$0.00 \$0.00 \$0.00
Deposit Balance	\$23,801.66	\$102,444.93	\$57,230.83	\$0.22

PPEL/SAVE Combined

Date	Description/Comments	Receipts	Disbursements	Balance
Opening Balance				\$1,545,206.89
YTD	Interest, Property Taxes			\$1,545,847.93
YTD	Revenue Bond P&I	\$641.04		\$1,274,865.43
YTD	construction service		\$270,982.50	\$846,153.81
YTD	equipment		\$428,711.62	\$743,781.20
YTD	building/land improvements		\$102,372.61	\$696,793.61
Cash Balance			\$46,987.59	\$696,793.61
Deposit Balance		\$641.04	\$849,054.32	\$803,287.36

WHITE
\$1 - \$99



Beverly Doorenbos
Todd & Heidi Vande Kop
Kenneth B Murray II
Jason & Amy Korthals
Lonn & Jammie Kellenberger
Kevin & Tina Fluit
Benjamin & Miriam Martens
Paul & Keri Davis
Carmen Van Middendorp
Jeremy & Ashley Klaassen
Melissa & Jim VanHolland
Tami Murray
Jan Friedrichsen
Scott & Linda Koll
Craig & Kelly Metzger
Janice Lennon
Missy & Pat Skidmore
Four Seasons Motel
Four Seasons Motel
Jill & Lance Schlumbohm
Tosha & Brad Vogel
Michael & Nadia Kurrie
Kendall Kumba
Anonymous

PURPLE
\$100 - \$299



Randy & Kim Waagmeester
Ashleigh & Jerrad Benz
Marilyn Jacobson
Lyle D Kahl Trust
Lucas & Natalie Larson
Rochelle & TL Herbert
Michael & Jackie Austin
Andrew & Kayla Koob
Matt & Jennifer Kock
Joyce Witt
Michelle & Greg VanWyhe
Alyssa & Tim Laleman
Marcus & Kristi Kahl
Gary & Meredith Kurth
Dawn VandenTop
Lyon County Chiropractic
Denny's Sanitation & Can Redemption
Gaje & Samantha Sammons
Eric & Joy Kupferschmid
Joseph A Murphy, DDS
Rochelle & Kyle Ebel
Jason & Kayla Engleman
Steve & Jackie Wells
Frontier Insurance & Real Estate
IMT Insurance
Anonymous
Anonymous
Anonymous
Anonymous
Anonymous
Anonymous
Anonymous

SILVER
\$300 - \$999



RR Chamber of Commerce
Chad & Ginger Rasmussen
Marti & Martha Knoblock
Yvette Waagmeester
Kurt & Jenn Hoberg
Anonymous
Anonymous
Anonymous

GOLD
\$1,000 - \$2,499



Merlin & Jacqueline Groen Family Trust
The Ransom Church
Anonymous

PLATINUM
\$2,500 +



Chet & Mel DeJong
Congregational UCC

RETURN TO LEARN

Reopening Iowa's Schools Safely and Responsibly

COMMUNITY TRANSMISSION: NONE TO MINIMAL

0-5% positivity in county on average over the past 14 days

* Healthcare resources remain stable

SUGGESTED STRATEGIES

- Stay home if you are sick or exposed to someone confirmed to have COVID-19
- Practice frequent hand-washing
- Stay 6 feet from others as much as possible
- Use face coverings when able to do so safely and correctly
- Maintain frequent cleaning schedule using EPA-approved cleaning products
- Monitor absenteeism among teachers, staff, and students

RETURN-TO-LEARN MODEL(S)

On-Site Learning following DOE, IDPH and CDC guidance.

Hybrid Learning as necessary based on:

- Parent or guardian preference
- Student quarantine

COMMUNITY TRANSMISSION: MINIMAL TO MODERATE

6-14% positivity in a county on average over the past 14 days

* Healthcare resources remain stable

SUGGESTED STRATEGIES

- Continue above strategies
- Reduce group events/gatherings
- Limit inter-school interactions
- Ensure student and staff groupings/cohorts are as static as possible and that interactions among groups of students and staff are limited

RETURN-TO-LEARN MODEL(S)

On-Site Learning following DOE, IDPH and CDC guidance.

Hybrid Learning as necessary based on:

- Parent or guardian preference
- Student quarantine

COMMUNITY TRANSMISSION: SUBSTANTIAL CONTROLLED

15-20% positivity in a county on average over the past 14 days AND 10% absenteeism among students expected for in-person learning

* Healthcare resources remain stable

SUGGESTED STRATEGIES

- Continue above strategies
- Consider regular health checks for any on-site students/staff if feasible
- Cancel school events/gatherings
- Close communal spaces (e.g., cafeterias, media centers)

RETURN-TO-LEARN MODEL(S)

Hybrid Learning as necessary based on:

- Parent or guardian preference
- Student quarantine

Temporary Continuous/Remote Learning for an entire school building or district for up to 14 days may be requested:

- Please contact the Department of Education by submitting your information via the CASA system.
- Only the Departments of Education and Public Health can make the determination and provide temporary authorization to move to 100% online or remote learning.

COMMUNITY TRANSMISSION: SUBSTANTIAL UNCONTROLLED

>20% positivity in a county on average over the past 14 days with healthcare resource capacity concerns

SUGGESTED STRATEGIES

State and local education and public health officials should work closely together to make decisions on school operations.

RETURN-TO-LEARN MODEL(S)

Temporary Continuous/Remote Learning for an entire school building or district for up to 14 days may be requested:

- Please contact the Department of Education by submitting your information via the CASA system.
- Only the Departments of Education and Public Health can make the determination and provide temporary authorization to move to 100% online or remote learning.



EVALUATING SICK STUDENTS AND STAFF

Reopening Iowa's Schools Safely and Responsibly

HIGH RISK SYMPTOMS

New cough, shortness of breath or difficulty breathing, new loss of taste or smell

LOW RISK SYMPTOMS

Fever, headache, muscle and body aches, fatigue, sore throat, runny nose, congestion, nausea, vomiting, diarrhea

Students and staff members should remain home when sick. Students or staff members with any high-risk symptom or two or more low risk symptoms should stay home and are advised to seek an evaluation by a health care provider.

EVALUATION BY HEALTH CARE PROVIDER

NEGATIVE COVID-19 TEST



Return to school after 24 hours with no fever (without the use of fever-reducing medicine) and symptoms improving

ALTERNATIVE DIAGNOSIS



POSITIVE COVID-19 TEST



Return to school after 24 hours with no fever (without the use of fever-reducing medicine) and symptoms improving and 10 days since symptoms started

IDENTIFYING CLOSE CONTACTS FOR COVID-19 CASES

Close Contact: Individuals who've been within 6 feet for more than 15 minutes with a positive COVID-19 case during the infectious period. Contact may occur in a classroom, lunchroom, free period, during transportation to or from school, at practices or games, and during extracurricular activities.

SCHOOL WILL:

- Notify local public health department
- Identify close contacts and quarantine exposed students and staff
- Notify appropriate school administration, families and staff (without identifying the COVID-19 case)
- Provide Public Health with list of close contacts

PUBLIC HEALTH WILL:

- Recommend quarantine for all household contacts of COVID-19 case
- Work with school to determine which students and staff should be quarantined

STUDENTS

- If no symptoms develop, students can return to school 14 days from their last contact with the COVID-19 case
- If symptoms develop, students should be evaluated by a health care provider
- If a student tests positive for COVID-19, they should isolate for 10 days
- If a student tests negative for COVID-19, they must still complete their 14-day quarantine before returning to school

STAFF

- Staff may be considered critical personnel and can be allowed to return to work if there are staffing shortages as long as they remain asymptomatic
- Staff should take their temperature and screen for symptoms at the start and end of each day, and wear a mask at work
- If symptoms develop, they must isolate immediately

INDIVIDUALS PREVIOUSLY POSITIVE

- Those who have been previously diagnosed positive for COVID-19 within the past 12 weeks, and were exposed to a COVID-19 case, do not need to quarantine



Central Lyon CSD

Return to Learn: On-Site Learning Considerations

Updated Friday, August 7, 2020

Health & Safety		
Consideration	All Students	Elementary (PS-6) Secondary (7-12)
Student & Family Expectations Prior to School	Parents and families should monitor their student for high risk and low risk symptoms. If your student has one high risk symptom or two or more low risk symptoms, they should stay home and are advised to seek an evaluation by a health care provider. All students should provide their own face covering; a personalized bottle of hand sanitizer that can be carried from class to class or stored in a desk/locker for use throughout the day; and a water bottle for use as needed at school.	
Face Coverings	Students and Staff are recommended to wear a face covering (mask or face shield) if they are unable to maintain a six (6) foot social distance. All Food Service Staff will be required to wear a face covering while preparing and serving food to students. Any individual who enters the nurses office or athletic training room will be required to wear a face covering.	
Transportation	Families are strongly encouraged to transport their students to school if they have concerns regarding social distancing on school busses and in school vehicles. Students will socially distance as much as possible - every-other-seat, families may sit together, etc - until social distancing is no longer possible. As a secondary mitigation strategy, it is recommended students wear a face mask when social distancing is not possible on the school bus/vehicle. To alleviate concerns of social distancing, students living outside of the Rock Rapids city limits will be dropped off at school starting at 7:45 a.m. and in-town stops will be shuttled between 7:45 a.m. -- 8:10 a.m. In the afternoon, in-town students will be shuttled starting at 3:10 p.m. and rural route students will begin their route at 3:30 p.m. Jeremy Sprock will be contacting parents and families with approximate pick-up and drop-off times during the week of August 10.	
Handwashing & Handsanitizer	All students will receive instruction on how to properly wash their hands, and will be encouraged to wash their hands as frequently as possible during the school day. Students are strongly encouraged to carry a personalized bottle of hand sanitizer. Each classroom will have a bottle of sanitizer at the door - students will be required to sanitize on their way into the classroom and upon exit from the classroom.	

Central Lyon CSD

Return to Learn: On-Site Learning Considerations

Updated Friday, August 7, 2020

Health & Safety		
Consideration	All Students	Elementary (PS-6) Secondary (7-12)
Arrival	Students are encouraged to arrive at school at 8:00 a.m. Upon arrival students will report to their classroom unless they choose to eat breakfast.	
Breakfast	Breakfast will be served from 7:45 a.m. - 8:10 a.m. in the elementary gym and high school commons.	Elementary students who choose to eat breakfast will do so in the gym at designated tables, socially distanced. Once they have finished eating they will be dismissed to their teacher's classroom. Staff will do the best they can to socially distance students in class. Teachers should follow the classroom pod/clustering system within the classroom.
Classroom Social Distancing		Staff will do the best they can to socially distance students in class. Students will be assigned seats and teachers will do their best to pod/cluster students to limit close contact with other students as much as possible.
Classroom Cleaning & Disinfection	Custodial staff will clean and disinfect high-touch surfaces daily. A cleaning schedule will be developed for deep cleaning and sanitizing of classrooms as much as possible during the early morning and evening while students and staff are not in the building. Supplies for cleaning and sanitizing will be available in each classroom to use throughout the day. Students may be asked to assist the teacher in cleaning desks and tables during class time depending upon the learning activities that are utilized.	
Hallways & Passing Periods	It is recommended that students wear face coverings when moving from class to class. Students will be asked to keep moving and maintain social distance. Students will keep to the right of the hallways. Students movement during the class period will be limited. Students with health concerns may have staggered dismissal from classrooms.	Teachers will look into the hallway to check for congestion before dismissing their classes. Students with health concerns may leave early or wait until the hallway has cleared before transitioning from class to class. Students with health concerns will not be counted tardy if they need to leave early or wait until the hallway has cleared before transitioning from class to class.
Restroom Procedures		Bathroom schedules will be staggered by grade levels and individual sections. A limit of four (4) students may be in the restroom at one time. Students will be asked to stay socially distanced and occupancy should be limited to four (4) students at one time.
Drinking Fountains & Bottle Filling Stations	Students and staff are strongly encouraged to bring their own water bottles. Students & staff will be allowed to fill water bottles at bottle filling stations throughout the building. Traditional water fountains will be unavailable until further notice.	Classroom drinking fountains may not be used at this time. Hallway drinking fountains will be unavailable until further notice.
Recess		Students will line up in the classroom rather than the hallway. Students will sanitize hands on the way out of the classroom. Students will use school issued balls and equipment, personal objects should be left at home. Before entering the building, students will sanitize their hands.

Central Lyon CSD

Return to Learn: On-Site Learning Considerations

Updated Friday, August 7, 2020

Health & Safety

Consideration		All Students	Elementary (PS-6)	Secondary (7-12)
Lunch		Students will sanitize their hands prior to receiving their lunch. Lunch tables will be cleaned following each lunch period.	Elementary grade levels will have a staggered lunch period with TK starting at 11:15 and 6th grade finishing lunch at 12:35. Classroom pods will be used for seating at the lunch tables. Students will be socially distanced as much as possible. Alternate lunch space will be available if necessary.	Secondary students will have a staggered lunch period. 7th grade will start eating at 11:15 and the final high school lunch period will finish at 1:15. Students will be assigned seats in the commons and alternative lunch space will be available if necessary.
Nurses Office		Access to the Nurses Office will be limited. Teachers should call the nurse or office before sending a student to see the nurse. Face coverings will be required - students and staff will be provided a paper face mask if they enter the nurses office.	Teachers will take care of small cuts, scrapes, lip balm, etc. using classroom kits. Teachers will call the office or nurse prior to sending a student. All medication needs (medication, aspirin, ibuprofen, anti-itch cream, etc.) will be dispensed by the school nurse.	Secondary office staff or the nurse will distribute medications. Students are recommended to wear a face covering when entering the secondary office.
Visitors & Volunteers		AEA, Mental Health Counselors, Vocational Rehabilitation, and other student service providers will continue to maintain access to the building and students. Parents and other visitors should call ahead before coming to school and are strongly encouraged to make an appointment. Visitors may be asked to remain in the vestibule.	Parents/Guardians and volunteer access to classrooms will be suspended until further notice. The Foster Grandparent program has been suspended until it is safe to return.	All visitors will be limited to the office unless permission is granted by the principal.
Student Cell Phones				Students will be required to keep their phones in their backpacks, turned off, while in class.
Dismissal			Elementary students will have a staggered dismissal. Students riding the bus to an in-town bus will be dismissed at 3:00. PS and TK students will be dismissed at 3:10 and 5th & 6th grade students will be dismissed at 3:20.	Secondary students who ride an in-town bus will be dismissed at 3:00. All other students will be dismissed at 3:15.
Facility Access & Building Usage Afterhours		Staff key fobs are activated and they may access the building as needed. Student access will be granted based upon appropriate staff supervision. Community members wishing to utilize school facilities should complete the facility rental form and approval will be granted by the Superintendent.		



Central Lyon Community School

Excellence. Integrity. Empowered.

From: Brent Jorth, Superintendent

Date: August 7, 2020

RE: 2020-21 IASB Legislative Priorities

Every year the Iowa Association of School Boards (IASB) asks member schools to identify four (4) legislative priorities. The Board may adopt the language as written, edit, or propose unique amendments and resolutions.

In order of significance, it is recommended the following priorities be submitted:

#26: Governance – Local Accountability & Decision Making

Supports providing local school boards with decision-making authority regarding methods to accomplished desired educational outcomes. IASB opposes overly restrictive or inefficient limitations which inhibit innovation, efficiency, and the ability of school boards to meet local needs. Local accountability and decision making includes:

- Governance: as locally elected officials, school boards have exclusive jurisdiction in all school matters within their individual school district territory (Iowa Code Section 274.1), local school districts' statutory grant of power should be broadly construed (Iowa Code Section 274.3), and are authorized to establish rules for the governance of their own respective school districts (Iowa Code Section 279.8);
- Student Achievement: as locally elected officials, school boards should have the ability to set priorities, customize programming, and maximize community strengths to improve outcomes for all students;
- Accountability & Reporting: data collection for state accountability should enhance the ability of school boards to focus on student learning and school improvement. IASB supports streamlining state-level reporting on management operations and eliminating duplicative or inefficient reporting processes;
- Funding Flexibility: school boards should have the ability to maximize existing resources to meet local needs; and
- Transparency: school boards should have the flexibility to provide public access to records in ways that promote transparency for citizens while balancing the cost to taxpayers.

#19: Fiscal Responsibility and Stewardship – Supplemental State Aid (SSA)

Supports SSA at a rate that sufficiently supports local districts' efforts to plan, create and sustain world-class schools. Setting SSA within the statutory requirements allows districts to make sound financial decisions on programs, staffing levels, and providing the best possible education to all students. IASB supports a formula driven method for establishing the SSA growth rate if it is not set with the statutory requirements.

#7: Student Achievement and Accountability – Mental Health

Supports efforts to establish comprehensive community mental health systems to offer preventative and treatment services and comprehensive school mental health programs that include:

- In-school and telehealth access for students to mental health professionals;
- Creation of categorical funding system stream designed for mental health professionals;
- Reimbursement by Medicaid and private insurers for in-school services;
- Ongoing teacher, administrator, and support staff training to improve the awareness and understanding of child emotional and mental health needs;
- Integration of suicide prevention and coping skills into existing curriculum;
- Expanding state-funded loan forgiveness programs to include mental health professionals who agree to provide services to schools; and
- On going mental health resources clearinghouse for schools and community providers.

#15: Educator Quality – Teacher Recruitment & Licensure

Supports additional tools to attract individuals to the teaching profession, especially for teacher shortage areas including:

- Reciprocity agreements with other states with high-quality education programs so as to increase diversity among our certified teachers and administrators;
- Alternative teacher licensure upon completion of research-based teaching pedagogy training in addition to content knowledge in a curricular area;
- Pathways for individuals with non-traditional educational backgrounds to meet licensure qualifications;
- Expansion of programs such as: Teach Iowa Scholar, Troops to Teachers, Teacher Intern Program, and others approved by the Board of Educational Examiners;
- Programs designed to recruit teachers that will better match the demographic makeup of our student population; and
- Advocate for funding of loan forgiveness programs and grants that will make education careers a viable option.

2020 IASB Legislative Resolutions

STUDENT ACHIEVEMENT AND ACCOUNTABILITY

1. RESEARCH-BASED INITIATIVES

Supports implementation of initiatives in Iowa's Pre-K-12 education system that:

- Are research-based;
- Are focused on student achievement, and;
- Do not "re-purpose" existing education funds.

2. STANDARDS AND ACCOUNTABILITY

Supports continued progress in the development of rigorous content standards and benchmarks that reflect the real-world knowledge and skills students need to graduate from high school prepared for college or to enter the workforce, including the following state actions:

- Provide and fund technical assistance to help school districts fully implement the Iowa Core Content Standards which define what students should know and be able to do in math, science, literacy, social studies, and 21st Century skills in areas such as financial and technological literacy;
- Continue to improve the implementation of the statewide assessment to ensure alignment to the Iowa Core Content standards and provide the necessary funding and technological capacity for every student to successfully complete the assessment;
- Support research-based professional development that provides educators with training, support and time to work together so that they can successfully teach a rigorous curriculum to all students. Ensure that curriculum decisions about how to teach remain in the hands of local schools and teachers;
- Include and fund all the components of successful standards systems: assessments aligned to high expectations, improved and aligned instruction and quality professional development.

IASB supports development of model content standards, recommended assessments and professional development supports in additional content areas but opposes expanding accountability, reporting and accreditation requirements in these areas.

3. PRESCHOOL

Supports continued funding to ensure that all 4 and 5-year-olds have access to the Statewide Voluntary Preschool Program.

Supports an increase in funding from the current weighting of 0.5 to 1.0 full-time equivalent to increase the ability of districts to provide services such as full-day programming and transportation to ensure that all 4 and 5-year-olds have the ability to attend the Statewide Voluntary Preschool Program.

Districts should be given maximum flexibility to assign costs to the program.

4. EARLY LITERACY

Supports the continued development of and funding for research on best practices for improving proficiency in early literacy strategies.

Supports continued funding for professional development and classroom intervention strategies focused on implementing best practices for early literacy in grades PK-3.

2020 IASB Legislative Resolutions

Supports the continuation of programs currently funded by the early intervention block grant program with flexibility to use those funds for other K-3 literacy programs if approved by the school board.

Supports additional funding for programs designed to ensure that all students meet literacy expectations by the end of 3rd grade.

5. ENGLISH LEARNERS

Supports sufficient and on-time funding for English-learners (EL) until the students reach proficiency.

6. DROPOUT/AT RISK

Supports the inclusion of dropout prevention and funding for at-risk students in the foundation formula and the inclusion of socio-economic status as a factor in determining a student's at-risk status. Opposes changes to the compulsory age of attendance unless sufficient funds are provided to implement strategies to retain those students.

7. MENTAL HEALTH

Supports efforts to establish comprehensive community mental health systems to offer preventative and treatment services and comprehensive school mental health programs that include:

- In-school and telehealth access for students to mental health professionals;
- Creation of a categorical funding stream designated for mental health professionals;
- Reimbursement by Medicaid and private insurers for in-school services;
- Ongoing teacher, administrator, and support staff training to improve the awareness and understanding of child emotional and mental health needs;
- Integration of suicide prevention and coping skills into existing curriculum;
- Expanding state-funded loan forgiveness programs to include mental health professionals who agree to provide services to schools; and
- An ongoing mental health resources clearinghouse for schools and community providers.

8. SPECIAL EDUCATION – STATE

Supports predictable and timely state funding to serve students receiving special education services at a level that reflects the actual cost including educational programming and health care costs.

9. SPECIAL EDUCATION – FEDERAL

Supports federal commitment to fund 40 percent of the cost of educating students receiving special education services, and requests that the federal government fulfill that long-standing commitment by increasing funding a minimum of 8 percent per year until the 40 percent figure is achieved.

10. AREA EDUCATION AGENCIES

Supports full funding of the area education agencies to provide essential services in a cost-effective manner to school districts including, but not limited to:

- Special education;
- Technology;
- Professional development;
- Curriculum assessment; and
- Student assessment data analysis.

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11. SCHOOL CALENDARS

Supports the authority of locally elected school boards to determine the school calendar to best meet student needs, including start dates, year round schools, and other innovations.

EDUCATOR QUALITY

12. TEACHER LEADERSHIP AND DEVELOPMENT

Supports adequate resources for research-based programs and strong instructional leadership, including:

- Teacher leadership and development;
- Beginning teacher mentoring programs;
- Quality professional development programs.

13. MARKET-COMPETITIVE WAGES

Supports providing school districts with incentives and the flexibility to pay market competitive wages for shortage area positions, especially in the areas required to meet graduation and Iowa content standards.

14. BENEFITS

Supports allowing school districts to voluntarily enroll their employees in the state's health, dental and life/long-term disability insurance pools.

15. TEACHER RECRUITMENT & LICENSURE

Supports additional tools to attract individuals to the teaching profession, especially for teacher shortage areas including:

- Alternative teacher licensure upon completion of research-based teaching pedagogy training in addition to content knowledge in a curricular area;
- Pathways for individuals with non-traditional educational backgrounds to meet licensure qualifications;
- Reciprocity agreements with other states with high-quality education programs so as to increase diversity among our certified teachers and administrators;
- Expansion of programs such as: Teach Iowa Scholar, Troops to Teachers, Teacher Intern Program, and others as approved by the Board of Educational Examiners; and
- Programs designed to recruit teachers that will better match the demographic makeup of our student population.
- Advocate for funding of loan forgiveness programs and grants that will make education careers a viable option.

16. STAFF REDUCTIONS

Supports giving school districts and AEAs the option to waive the termination requirements in Iowa Code Section 279.13 to reduce staff in response to reductions in funding.

17. LABOR/EMPLOYMENT LAWS

Supports labor and employment laws that balance the rights of the employees with the rights of management, with an emphasis on student achievement and student safety.

2020 IASB Legislative Resolutions

FISCAL RESPONSIBILITY AND STEWARDSHIP

18. SCHOOL FUNDING POLICY

Supports a school foundation formula that:

- Provides sufficient and timely funding to meet education goals;
- Equalizes per pupil funding;
- Provides a funding mechanism for transportation costs that reduces the pressure on the general fund and addresses inequities between school districts;
- Includes factors based on changes in demographics including socio-economic status, remedial programming, and enrollment challenges;
- Reflects actual costs for special education services;
- Incorporates categorical funding in the formula within three years; and
- Includes a mix of state aid and property taxes.

19. SUPPLEMENTAL STATE AID

Supports setting supplemental state aid:

- At a rate that sufficiently supports local districts' efforts to plan, create and sustain world-class schools;
- For FY 2021, by January 31, 2020; and
- For FY 2022 and future budget years, at least 14 months prior to the certification of the school's district budgets.

Setting supplemental state aid within the statutory requirements allows districts to make sound financial decisions on programs, staffing levels, and providing the best possible education to all students.

IASB supports a formula driven method for establishing the supplemental state aid growth rate if it is not set within the statutory requirements.

20. PROPERTY TAXES

Supports holding school districts harmless in property tax restructuring. Supports efforts to minimize property tax disparities created by the additional levy rate without compromising additional resources to school districts. Supports improved transparency and limits on the use of Tax Increment Financing (TIF) including the following requirements:

- To receive input from all affected taxing bodies before creation of a TIF district;
- To limit the duration of all TIF districts.

21. BOND ISSUES

Supports allowing school bond issues to be passed by a simple majority vote.

Supports the authority to levy a combination of property taxes and income surtaxes to pay the indebtedness.

Supports legislation to clarify that revenue bonds do not count toward a 5 percent statutory debt limit.

2020 IASB Legislative Resolutions

22. SPECIAL LEVY FUNDS

Supports flexibility in the use of special levy funds.

23. TAX BASE

Supports an independent, bi-annual cost-benefit analysis of all income, sales or property tax exemptions, credits or deductions. Creation of a new tax credit must undergo an independent cost-benefit analysis. IASB supports elimination of any tax credits that are deemed not effective and redirect any revenue increases from the elimination of those credits to enhance funding for public education.

Supports the legislature having sole authority to make revisions to definitions that impact taxes, restrict future tax bases or provide additional tax breaks that decrease revenue to the state and either directly or indirectly impact tax revenue for schools.

Opposes a constitutional amendment or statewide voter referendum that would limit taxes, spending or local control impacting education.

24. FRANCHISE FEES

Opposes the imposition of franchise fees on school corporations unless the board of directors agrees to such a fee.

25. UNFUNDED MANDATES

Opposes mandates that do not provide adequate and direct funding for successful implementation.

GOVERNANCE

26. LOCAL ACCOUNTABILITY AND DECISION-MAKING

Supports providing local school boards with decision-making authority regarding methods to accomplish desired educational outcomes. IASB opposes overly restrictive or inefficient limitations which inhibit innovation, efficiency, and the ability of school boards to meet local needs. Local accountability and decision-making includes:

- Student Achievement: As locally elected officials, school boards should have the ability to set priorities, customize programming, and maximize community strengths to improve outcomes for all students;
- Accountability & Reporting: Data collection for state accountability should enhance the ability of school boards to focus on student learning and school improvement. IASB supports streamlining state-level reporting on management operations and eliminating duplicative or inefficient reporting processes;
- Funding flexibility: School boards should have the ability to maximize existing resources to meet local needs;
- Transparency: School boards should have flexibility to provide public access to records in ways that promote transparency for citizens while balancing the cost to taxpayers.

27. EXPANDING EDUCATIONAL OPPORTUNITIES

Supports providing the flexibility to expand educational opportunities and choices for students and families. Educational options must remain under the sole authority of locally elected school boards charged with representing community interests and accountability. IASB supports efforts including:

- Investment in magnet and innovation schools; expansion in flexible program offerings; and greater partnerships among schools and community organizations

2020 IASB Legislative Resolutions

- Establishment of charter schools;
- Establishment or use of on-line schools or classes.

Supports opportunities for continued collaboration between public and non-public schools; however, the association opposes the use of additional taxpayer funds for the creation of vouchers or educational savings accounts or an increase in tax credits or deductions directed toward non-public schools.

28. ELECTIONS

Supports a minimum of four special election dates per calendar year for bond referendums, votes on levies and revenue purpose statements and filling school board vacancies.

29. SHARING AND REORGANIZATION

Supports continuation of sufficient incentives and assistance to encourage sharing or reorganization between school districts including the establishment of regional schools.

30. HOME SCHOOL REPORTING

Supports requiring parents/guardians home-schooling their children without the support of a certified teacher to register with their public-school attendance centers.

2020 IASB Legislative Priorities

PRESCHOOL

(RESOLUTION 3)

Supports continued funding to ensure that all 4 and 5-year-olds have access to the Statewide Voluntary Preschool Program.

Supports an increase in funding from the current weighting of 0.5 to 1.0 full-time equivalent to increase the ability of districts to provide services such as full-day programming and transportation to ensure that all 4 and 5-year-olds have the ability to attend the Statewide Voluntary Preschool Program.

Districts should be given maximum flexibility to assign costs to the program.

MENTAL HEALTH

(RESOLUTION 7)

Supports efforts to establish comprehensive community mental health systems to offer preventative and treatment services and comprehensive school mental health programs that include:

- In-school and telehealth access for students to mental health professionals;
- Creation of a categorical funding stream designated for mental health professionals;
- Reimbursement by Medicaid and private insurers for in-school services;
- Ongoing teacher, administrator, and support staff training to improve the awareness and understanding of child emotional and mental health needs;
- Integration of suicide prevention and coping skills into existing curriculum;
- Expanding state-funded loan forgiveness programs to include mental health professionals who agree to provide services to schools; and
- An ongoing mental health resources clearinghouse for schools and community providers.

SCHOOL FUNDING POLICY

(RESOLUTION 18)

Supports a school foundation formula that:

- Provides sufficient and timely funding to meet education goals;
- Equalizes per pupil funding;
- Provides a funding mechanism for transportation costs that reduces the pressure on the general fund and addresses inequities between school districts;
- Includes factors based on changes in demographics including socio-economic status, remedial programming, and enrollment challenges;
- Reflects actual costs for special education services;
- Incorporates categorical funding in the formula within three years; and
- Includes a mix of state aid and property taxes.

2020 IASB Legislative Priorities

SUPPLEMENTAL STATE AID

(RESOLUTION 19)

Supports setting supplemental state aid:

- At a rate that sufficiently supports local districts' efforts to plan, create and sustain world-class schools;
- For FY 2021, by January 31, 2020; and
- For FY 2022 and future budget years, at least 14 months prior to the certification of the school's district budgets.

Setting supplemental state aid within the statutory requirements allows districts to make sound financial decisions on programs, staffing levels, and providing the best possible education to all students.

IASB supports a formula driven method for establishing the supplemental state aid growth rate if it is not set within the statutory requirements.



Central Lyon Community School

Excellence. Integrity. Empowered.

From: Brent Jorth, Superintendent

Date: August 7, 2020

RE: 2020-21 Student and Staff Handbooks

Thank you to Amanda Jorth, Jason Engleman and Steve Harman for their work in compiling and updating the student and staff handbooks for the 2020-21 school year. The substance of the handbooks have been aligned to updated Board Policies and reformatted so that students, staff, and families can access these documents electronically and easily search their contents.

Due to the size of the documents – the handbooks may be reviewed by going to the following links from the school's website:

- Pathway: Home Page (www.centrallyon.org) -> Parent Info -> Handbooks
- 2020-21 Student Handbook: <https://tinyurl.com/CL-Student-Handbook>
- 2020-21 Staff Handbook: <https://tinyurl.com/CL-Employee-Handbook>

It is recommended the handbooks are approved as submitted.



Central Lyon Community School

Excellence. Integrity. Empowered.

From: Brent Jorth, Superintendent

Date: August 7, 2020

RE: Policy Review

It is recommended policies 415.1 and 415.1E1 – Early Retirement Incentive – Classified Staff be rescinded.

The policy may be returned in the future if the Board would determine it wanted to seek general fund saving opportunities.

415.1 EARLY RETIREMENT INCENTIVE – CLASSIFIED STAFF

The Central Lyon Community School District shall provide the following benefits for early retirement:

1. Classified staff shall be eligible to elect early retirement if they meet the following criteria:
 - a. Have attained age 61 by June 30, of the eligible to elect year
 - b. Have completed the equivalent of 20 years of continuous full-time employment in the district.
2. This early retirement benefit is not available for persons who have received a notice of termination under chapter 279 of the *Iowa Code*, or on an intensive assistance, or are in a probationary status.
3. The early retirement benefit is not available to a person who is on an extended unpaid leave of absence.
4. Persons qualifying for this retirement shall receive as compensation a benefit equal to \$24,000 dollars, to be paid by the district to a Health Reimbursement Arrangement to be used as directed by the employee for eligible medical expenses and premiums. Compensation will be distributed in the amount of \$12,000 per year for two (2) years.
5. Election must be made on the forms provided by **March 6** of the year of retirement.
6. The medical insurance program may be modified on an annual basis by the District.
7. These early retirement benefits are a one-time benefit and any individual electing early retirement will be required to acknowledge that any future employment which is performed at the request of the District shall not entitle the employee to elect on a second occasion an early retirement benefit or claim any rights under the Age Discrimination in Employment Act.

Retiring Employee Date

Superintendent of Schools Date

Approved 2/10/20

Reviewed 2/10/20

Revised 2/10/20

**415.1E1 APPLICATION FOR EARLY RETIREMENT AND RESIGNATION, WAIVER AND RELEASE, AND
COVENANT NOT TO REAPPLY**

The undersigned hereby makes application for early retirement benefits of the Central-Lyon Community School District.

Name: _____

Date: _____

Age as of June 30, 20__ : _____

Full-time equivalent years of service: _____

Average Percent of Employment to 100%: _____

Benefits of \$24,000 (\$12,000 per year for two years) will be applied to the district's available Health Reimbursement Arrangement for use by retiree.

I hereby make this application on the ____ day of _____, 20__ with the understanding I have seven (7) days to withdraw this application and forego the benefit amounts. I understand by withdrawing the application for early retirement benefits, it is not a guarantee of future employment with the District.

I represent I have been told to consult an attorney. I have not been pressured to sign.

I hereby waive any and all rights under the Older Workers Benefit and Protection Act and Age Discrimination In Employment Act (ADEA) and specifically release the District from any potential claims for age discrimination. I understand by making application for early retirement benefits that is a one-time benefit and I not only am releasing the District from the statutory claims based on my age and current occupation but I am also giving to the District a covenant not to reapply with the District in the future. I understand that any future employment with the District would be available solely at the request of the District and that if I make application with the District and am not granted employment, I do not have any rights or claims under the Older Workers Benefit and Protection Act or the Age Discrimination In Employment Act.

I am asking the Board of Directors to consider this application as my resignation from current employment, which resignation will be effective June 30, 20__.

Retiring Employee Date

This application was accepted by the Board of Directors this ____ day of _____, ____.

Board Secretary Date

July 14, 2020

Central Lyon Administration,

I have greatly enjoyed the last 8 years working for Central Lyon School District. I am resigning from my position as the High School secretary and will not be returning for the 2020-2021 school year in August. I will work all days that have been planned through July. This has been a very hard decision, but I had to make the best financial decision for my family. I have met some very amazing people here and will greatly miss the staff and students.

Sincerely,

A handwritten signature in black ink, appearing to read 'Amy Sprock', with a long horizontal flourish extending to the right.

Amy Sprock

Steve Harman

From: Brent Jorth
Sent: Friday, August 7, 2020 11:08 AM
To: Steve Harman
Subject: FW:

Would you please a copy of this and sign-it since she sent it to you.

Onward Lions,
Brent

Central Lyon School COVID-19 Updates
Excellence. Integrity. Empowered.

From: Steve Harman <steveharman@centrallyon.org>
Sent: Tuesday, July 28, 2020 7:46 PM
To: Jason Engleman <jengleman@centrallyon.org>; Brent Jorth <bjorth@centrallyon.org>
Subject: Fwd:

Received this today

Get Outlook for iOS

From: Laurie Herman <LHERMAN@centrallyon.org>
Sent: Tuesday, July 28, 2020 12:19 PM
To: Steve Harman
Subject:

Please accept this e-mail as my formal notice of resignation from Central Lyon. I am grateful for the time I have spent here and the experience I have gained.

Laura Herman



received on 7-28-20

Memorandum

To: Board of Education

From: Steve Harman, PK-6 Principal

Date 7-5-20

Re: Special Education Teacher

An Interview committee consisting of Special Education Staff and CL administration conducted interviews for interested candidates for the Middle School Special Education Teacher Position.

It is recommended to approve Emily DeBey as the Special Education teacher for the 2020-21 school year.

Memorandum

To: Central Lyon Board of Education
From: Jason Engleman, 7-12 Principal
Date: August 3, 2020
Re: Paraprofessional / Assistant HS Girls Basketball Coach

Jarod DeBey recently applied and was interviewed for a district learner assistant (paraprofessional) position in addition to the assistant girls' basketball coaching position. Jarod proved to be a highly qualified candidate who I believe would be a great addition to our staff as paraprofessional and coach.

It is my recommendation to approve Jarod DeBey as a Learner Assistant & Assistant HS Girls Basketball Coach.

Memorandum

To: Central Lyon Board of Education
From: Jason Engleman, 7-12 Principal
Date: August 3, 2020
Re: High School Administrative Assistant

Leah Lupkes recently interviewed for the vacant High School Administrative Assistant position with Mr. Jorth, Jackie Wells, Rhonda Menning, and Mr. Engleman. Following the interview, it was determined that Leah possessed the skills and experiences, as well as all other qualifications to be recommended for hire.

It is my recommendation to approve Leah Lupkes as the High School Administrative Assistant.

Memorandum

To: Central Lyon Board of Education
From: Darsha Tuenge
Date: August 10, 2020
Re: Staff hiring recommendation

The district needs additional staff for the kitchen with the transition of 7-8 grades to the high school serving area as well reduction of secretarial staff for lunch ticket processing.

It is recommended that you approve the hiring of Marcy Courtright as a part-time kitchen associate beginning August 2020.

TO: Central Lyon School Board / Superintendent

From: Jeremy Sprock, Transportation Director

Date: 8/7/2020

Re: New Bus Driver Hire

It is my recommendation to hire Kristi Stettinichs as a full time Special Education Bus Driver for the CL School District pending all necessary background checks.

Thank you for your consideration,

Jeremy Sprock
CL/GLR CSD Transportation Director