

CENTRAL LYON COMMUNITY SCHOOL DISTRICT
Regular Board Meeting 7:00 P.M.
Monday, July 17, 2017
Central Lyon Board Room

- I. **Call to Order**
Roll Call
Pledge of Allegiance

- | | |
|-----------------------------|---------------------------|
| II. Approval of: | <u>Page Number</u> |
| A. Agenda | 1 |
| B. Minutes of Past Meetings | 2-3 |
| C. Financial Reports | 4-6 |
| D. Summary List of Bills | 7-20 |

- III. **Recognition/Congratulations to Staff, Students, and Community**

- IV. **Communications**
 A. Public Participation on Non-Agenda Items
 B. Correspondence

- V. **Reports**
 A. Principals
 1. Iowa Core Curriculum
 2. Other Principal Reports
 B. Board Members
 C. Superintendent
 1. Tiny House Update
 2. Construction Projects
 3. School Fees
 D. Other

- VI. **Old Business**

- | | |
|--|-------|
| VII. New Business | |
| A. Consider Depository Institutions/Authorized Signers | 21 |
| B. Consider Partnership Agreement With NCC for Class Size Project and Individual Student Enrollments | 22-33 |
| C. Consider Partnership Agreement With NCC for Alternative High School | 34-40 |
| D. Consider Selling at Auction 2004 Ford Windstar & 1998 Bluebird Bus | 41 |
| E. Consider Hot Lunch Free and Reduced Price School Meal Statement | 42-44 |
| F. Consider the Following Bids: | 45-49 |
| 1. Bakery | |
| 2. Milk | |
| F. Personnel | |
| 1. Resignation | |
| 2. Hiring | 50 |
| a. Thea Klinnert, K-7 General Music Teacher | |

- VIII. **Announcements/Dates to Remember**
- August 8 – New Family School Registration
 - August 9 – School Registration
 - August 14 - Regular Board Meeting
 - August 23 - First Day of School

- IX. **Adjournment**

CENTRAL LYON BOARD MINUTES

June 19, 2017

The Central Lyon Board of Directors met in regular session in the Board Room of the Central Lyon Community School at 7:00 P.M. with the following members present: President David Jans, Vice-President Scott Postma, Directors Keri Davis and Andy Koob, Superintendent David Ackerman and Board Secretary Jackie Wells. Other individuals present were MS Principal/Activities Director Jason Engleman, Stephanie Baker and Lisa Dieren. Director Joel DeWit was absent.

Koob moved to approve the agenda with an additional list of bills; Postma seconded, carried 4-0.

Davis moved to approve the minutes from the May 8, 2017 board meeting; Postma seconded, carried 4-0.

Postma moved to approve the financial report through May 31, 2017; Koob seconded, carried 4-0.

Koob moved to approve the summary list of bills; Davis seconded, carried 4-0.

In recognition, Brandt Boekhout was recognized for breaking the school golf record for low conference season average at 38.22. All-Conference Golf Award Winners were Emily Vande Kop (1st Team), Sydney Ebel (2nd Team) & Brandt Boekhout (1st Team). The boys track team was recognized for its state qualification. Gable Sieperda was recognized for being named the Sioux City Journal's Male Track Athlete of the Year. Dan Snyder was selected as "At Large Coach of the Year" by the Iowa Association of Track Coaches. The Eagles Club of Sheldon was thanked for the \$1000 grant to purchase Special Education supplies. Math bee students were recognized for their efforts in May including 3 students who placed individually; Trevor Dieren, Avery Harman and Liza Jans.

In Reports, Director Postma reported that the Central Lyon Foundation's Heritage Days All School Reunion was success. Activities Director Engleman reported that the Ball Field Advisory committee met and agreed to a few new improvements at the complex including finishing the batting cage addition, new lamps/lighting throughout and adding cement to the existing batting cage. Superintendent Ackerman provided updates on the track & football field lighting project, the 12th Street student safety project, storm and fire drills and the tiny house sale. A new phone system has been installed and requires the community to call 712-472-2664 for all inquiries; the 4041 and 4051 numbers will no longer be in use.

In New Business, Postma moved to appoint Randy Waagmesster as district legal counsel; appoint Jackie Wells, Board Secretary/Treasurer; appoint district investigators including Jessica Harman, Emily Koerselman, Kristi Wright, Cindy Witt and the Lyon County

Sherriff Department; and David Ackerman as Affirmative Action/Equity Coordinator; Davis seconded, carried 4-0.

Postma moved to approve the district property and casualty insurance with EMC at 2017-2018 and Koob seconded, carried 4-0.

Davis moved to approve the digital video board purchase through Daktronics and Koob seconded, carried 4-0.

Koob moved to approve the breakfast and lunch prices for 2017-2018; Postma seconded, carried 4-0.

Postma moved to approve the Drivers Education fee, the substitute teacher pay/day, textbook fees and activity ticket prices for 2017-2018; Davis seconded, carried 4-0.

Postma moved to approve student, faculty, athletics, paraprofessional and preschool handbooks for 2017-2018 and Davis seconded, carried 4-0.

Davis moved to approve the increase of Jill Christensen from 6.25 FTE to .75 FTE and Koob seconded, carried 4-0.

Koob moved to approve the bids of Popkes Car Care, Inc for gasoline and diesel and Denny's Sanitation for disposal for 2017-2018; Postma seconded, carried 4-0.

In Personnel, Postma moved to approve the resignation of Carrie Borman, Paraprofessional and Janelle Flatebo, Elementary Vocal Music and Davis seconded, carried 4-0.

Davis moved to approve the hiring of Megan Whitsell, ESY teacher, Pat Verrips, Long Term Substitute for 3rd grade and Laurie Herman, Co-Prom Advisor; Koob seconded, carried 4-0. Koob moved to approve the hiring of Chris Wright, Jill Kroon and Ben Docker as Year 1 TLC mentors and Postma seconded, carried 4-0.

Postma moved to approve Tom Menage, Dwayne Postma and Grant Engel as volunteer football coaches, Paul Konechne, volunteer wrestling coach, Matt Boer, volunteer athletic trainer, Dr. Ross Reynolds, Dr. Cody Hoefert, Dr. Nick Weber, Dr. Chet DeJong and Dr. David Springer, volunteer medical assistants. Davis seconded, carried 4-0.

Postma moved to approve to enter into closed session under Iowa Code 21.5 (i), Superintendent Evaluation at 9:00 P.M. and Davis seconded, carried 4-0. Koob moved to return to open session at 10:40 P.M. and Postma seconded, carried 4-0.

The next regular scheduled board meeting will be at 7:00PM in the Central Lyon Board Room, 1010 S Greene Street on Monday, July 17, 2017.

Postma moved to adjourn at 10:41 P.M.; Davis seconded, carried 4-0.

Revenue

	2014-2015	2015-2016	2016-2017	Variance Prior Year
July	\$ 12,811	\$ 230,780	\$ 1,258	\$ (229,522)
August	\$ 125,611	\$ 233,656	\$ 7,196	\$ (226,460)
September	\$ 752,088	\$ 917,621	\$ 861,037	\$ (56,584)
October	\$ 2,076,451	\$ 2,530,252	\$ 2,424,826	\$ (105,426)
November	\$ 2,553,522	\$ 3,074,219	\$ 3,001,080	\$ (73,138)
December	\$ 3,275,183	\$ 3,497,487	\$ 3,816,411	\$ 318,923
January	\$ 3,779,230	\$ 4,079,515	\$ 4,322,400	\$ 242,885
February	\$ 4,308,975	\$ 4,811,641	\$ 4,976,419	\$ 164,778
March	\$ 4,808,353	\$ 5,410,655	\$ 5,548,354	\$ 137,699
April	\$ 6,072,104	\$ 6,837,099	\$ 7,456,296	\$ 619,197
May	\$ 6,580,059	\$ 7,656,034	\$ 8,148,313	\$ 492,279
June	\$ 7,528,140	\$ 8,375,417	\$ 8,799,299	\$ 423,882

Expenditures

	2014-2015	2015-2016	2016-2017	Variance Prior Year	Cumulative Rev - Exp
July	\$ 176,754	\$ 120,949	\$ 196,529	\$ 75,580	\$ (195,270)
August	\$ 467,785	\$ 365,211	\$ 793,446	\$ 428,235	\$ (786,250)
September	\$ 1,058,469	\$ 946,551	\$ 1,487,810	\$ 541,259	\$ (626,773)
October	\$ 1,647,238	\$ 1,562,692	\$ 1,704,519	\$ 141,826	\$ 720,307
November	\$ 2,220,287	\$ 2,278,105	\$ 2,350,677	\$ 72,572	\$ 650,403
December	\$ 2,960,506	\$ 2,908,190	\$ 2,991,478	\$ 83,288	\$ 824,933
January	\$ 3,488,115	\$ 3,550,254	\$ 3,873,092	\$ 322,838	\$ 449,308
February	\$ 4,156,842	\$ 4,178,257	\$ 4,492,542	\$ 314,286	\$ 483,877
March	\$ 4,828,150	\$ 5,042,736	\$ 5,141,229	\$ 98,493	\$ 407,125
April	\$ 5,453,471	\$ 5,674,514	\$ 6,265,397	\$ 590,884	\$ 1,190,898
May	\$ 6,054,735	\$ 6,730,996	\$ 6,921,340	\$ 190,345	\$ 1,226,973
June	\$ 7,931,544	\$ 8,239,776	\$ 8,429,091	\$ 189,315	\$ 370,208

Cash Balance = (actual cash on hand, "check book balance")

	2014-2015	2015-2016	2016-2017
July	\$ 1,003,450	\$ 827,275	\$ 580,347
August	\$ 524,842	\$ 283,537	\$ 110,113
September	\$ 495,985	\$ 380,512	\$ 331,143
October	\$ 1,229,532	\$ 1,447,244	\$ 1,120,677
November	\$ 1,134,366	\$ 1,206,136	\$ 1,062,346
December	\$ 1,115,469	\$ 1,306,819	\$ 1,292,981
January	\$ 1,153,197	\$ 1,173,408	\$ 847,240
February	\$ 1,014,571	\$ 1,108,957	\$ 908,456
March	\$ 788,145	\$ 841,627	\$ 834,180
April	\$ 1,485,746	\$ 1,638,516	\$ 1,620,735
May	\$ 1,392,582	\$ 1,329,462	\$ 1,616,808
June	\$ 1,156,591	\$ 1,261,268	\$ 1,582,595

Total Fund Balances = (book balance after all year end receivables, payables)

	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
Audit/CAR	\$ 1,083,990	\$ 816,333	\$ 425,718	\$ 513,812	

Jackie Wells, School Treasurer

Central Lyon Community School
School Treasurer's Report

General Fund		Activity Fund		Hot Lunch Fund	FFA Farm Fund	Split Funding
Balance - May, 2017	\$1,616,807.50	\$284,580.81	\$151,083.71	\$12,913.40	\$89,955.53	
<u>Receipts:</u>						
Property Tax	\$52,197.35					
State Aid	\$438,714.00	\$52,789.88	\$115.25	\$322.00	\$11,053.82	
Interest	\$687.94	\$0.00	\$0.00	\$0.00	\$0.00	
AEA Flowthrough	\$0.00					
Other:						
Open Enrollment In	\$93,231.92					
Miscellaneous	\$107,186.04					
Total Receipts	\$692,017.25	\$52,789.88	\$115.25	\$322.00	\$11,053.82	
<u>Expenditures:</u>						
Salaries	\$1,089,914.73	\$0.00	\$18,737.82	\$0.00	\$0.00	
Benefits	\$349,506.49	\$73,348.71	\$4,763.04	\$3,197.77	\$1,058.31	
Purchased Services	\$26,206.53	\$0.00	\$0.00	\$0.00	\$0.00	
Open Enrollment Out	\$0.00					
Supplies	\$42,122.96					
Other	\$0.00					
Total Expenditures	\$1,507,750.71	\$73,348.71	\$23,500.86	\$3,197.77	\$1,058.31	
Cash Balance - June, 2017	\$192,384.91	\$123,880.39	\$129,897.59	\$12,913.40	\$89,955.53	
<u>Investments:</u>						
Frontier Bank	\$1,424,408.97	\$140,141.59	\$0.00	\$0.00	\$0.00	
USBank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Premier Bank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
ISJIT	\$13.57	\$0.00	\$0.00	\$0.00	\$0.00	
Investment Balance	\$1,424,422.54	\$140,141.59	\$0.00	\$0.00	\$0.00	
Total Available	\$1,616,807.50	\$264,021.98	\$129,897.59	\$10,037.63	\$99,951.04	

Jackie Wells
School Treasurer

Central Lyon Community School
Special Revenue Funds__YTD
Feb-17

Management Fund	Physical Plant & Equipment Levy Fund	Playground & Recreational Equipment Levy	School Infrastructure Local Option Sales Tax Fund	Debt Service Fund
Balance: July 1, 2016	\$26,235.51	\$275,597.13	\$673,067.90	\$0.22
Receipts:	Receipts:	Receipts:	Receipts:	Receipts:
Taxes YTD	Taxes YTD	Taxes YTD	One Cent Sales Tax	Taxes YTD
Misc. Income/Refund of Prior	Board Approved	\$98,894.31		
	Voter Approved	\$158,797.23		
Interest YTD	Interest YTD	\$3,194.39	Interest YTD	Interest YTD
	Miscellaneous	\$7,075.00	Miscellaneous	SILO/PPEL Transfers
	Fund Transfer	\$0.00		\$265,995.00
Disbursements:	Disbursements:	Disbursements:	Disbursements:	Disbursements:
Early Retirement	Equipment	\$233,230.73	Transfer for Debt	Interest
District Insurance Policy	Building/Land Repairs	\$0.00	Construction Service	Principal
Workman's Comp	Other Repairs	\$0.00	Equipment	Fees
Unemployment	CLN Principal/Interest	\$0.00		Transfers Out
Payables	Payables	\$0.00	Payables	Payables
Receivables	Receivables	\$0.00	Receivables	Receivables
Balance: April, 2017	\$72,121.72	\$310,327.33	\$1,134,731.39	\$0.22
Cash Balance:				
Investments:	\$4,419.82		\$15,685.54	\$0.00
Frontier Bank	\$305,907.51	\$104,000.00	\$1,119,042.92	\$0.22
USBank	\$0.00	\$0.00	\$0.00	\$0.00
Premier Bank	\$0.00	\$0.00	\$0.00	\$0.00
IS/IT	\$0.00	\$0.00	\$2.93	\$0.00
Investment Balance:	\$45,862.90	\$104,000.00	\$1,119,045.85	\$0.22
Total Available:	\$72,121.72	\$106,006.23	\$1,134,731.39	\$0.22

GENERAL FUND BOARD REPORT

6/30/17 INVOICES_1

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	1			
Checking	1	Fund: 10 OPERATING FUND		
ADVANCED SYSTEMS, INC	553071	COPIER MAINT	367.50	
		Vendor Total:		367.50
ADVENTURE LIGHTING	069539	LIGHT BULBS	875.83	
		Vendor Total:		875.83
AFLAC	A085376300	ADDTL EMPLOYEE INSURANCE	405.48	
		Vendor Total:		405.48
CENTER SPORTS	AAA022292	COMPLEX SUPPLIES	310.75	
		Vendor Total:		310.75
DRG PLUMBING HVAC	35526	PLUMB PARTS	16.39	
		Vendor Total:		16.39
DUSTY'S AUTO BODY	7389	LUMINA TOWING	100.00	
		Vendor Total:		100.00
FRONTIER BANK	20170623	REIMBURSE HS PETTY CASH	36.08	
		Vendor Total:		36.08
HARMAN, STEVEN	20170628	NWAEA CONF REIMB	370.00	
		Vendor Total:		370.00
ICON AG & TURF	8657	MOWER FILTERS/OIL	60.06	
		Vendor Total:		60.06
IOWA SCHOOL FINANCE INFORMATION SERVICES, INC	9330	ISFIS CONFERENCE	95.00	
		Vendor Total:		95.00
KONE INC.	921113486	ELEV REPAIR	808.00	
		Vendor Total:		808.00
KULLY SUPPLY INC	416675	PLUMB PARTS	470.18	
		Vendor Total:		470.18
LOCKEY, MELISSA	20170623	REIMBURE PRE-K SUPPLIES	60.29	
		Vendor Total:		60.29
MARTIN BROS. DISTRIBUTING, INC	6758268	FLOOR FINISH SUPPLIES	5,334.66	
MARTIN BROS. DISTRIBUTING, INC	6767842	FLOOR MACHINE	570.00	
		Vendor Total:		5,904.66
MENARDS	50762	CUPBOARD HANDLES	17.94	
		Vendor Total:		17.94
NASCO	20170623	FACS SUPPLIES	11.66	
		Vendor Total:		11.66
NEW CENTURY PRESS INC/LYON CO. REPORTER	20170630	6/17 LEGAL	219.86	
		Vendor Total:		219.86
PRECISION ALIGNMENT & REPAIR, INC	26961	BUS WARRANTY WORK	235.08	

GENERAL FUND BOARD REPORT
6/30/17 INVOICES_1

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	235.08
ROCK RAPIDS HARDWARE	20170630	SUPPLIES	596.62	
			Vendor Total:	596.62
ROCK RAPIDS UTILITIES	THRU 6/1/17	UTILITIES	13,518.74	
			Vendor Total:	13,518.74
ROCK VALLEY COMMUNITY SCHOOL	FY16 GUIDANCE	FY16 GUIDANCE SHARE	31,340.34	
			Vendor Total:	31,340.34
SNYDERS, DEBORAH	20170623	SUMMER SCHOOL SUPPLIES	29.85	
			Vendor Total:	29.85
WAYNE MEYER ELECTRIC INC	10678	TINY HOUSE	444.90	
			Vendor Total:	444.90
YOUNGS	620018	CHAIR GLIDES	94.74	
			Vendor Total:	94.74
			Fund Total:	56,389.95
Checking	1	Fund: 22 MANAGEMENT FUND		
ROCK VALLEY COMMUNITY SCHOOL	FY16 GUIDANCE	FY16 GUIDANCE SHARE	392.99	
			Vendor Total:	392.99
			Fund Total:	392.99
Checking	1	Fund: 69 ENTERPRISE/FFA PROPERTY		
ROCK RAPIDS UTILITIES	THRU 6/1/17	UTILITIES	41.61	
			Vendor Total:	41.61
			Fund Total:	41.61
			Checking Account Total:	56,824.55
Checking	2			
Checking	2	Fund: 61 SCHOOL NUTRITION FUND		
AFLAC	A085376300	ADDTL EMPLOYEE INSURANCE	24.20	
			Vendor Total:	24.20
ROCK RAPIDS UTILITIES	THRU 6/1/17	UTILITIES	500.00	
			Vendor Total:	500.00
			Fund Total:	524.20
			Checking Account Total:	524.20
Checking	3			
Checking	3	Fund: 21 STUDENT ACTIVITY FUND		
CENTRAL LYON	FY17 VB CAMP PYMTS	FY17 VB CAMP_SUPERVISOR	1,226.80	
			Vendor Total:	1,226.80
			Fund Total:	1,226.80
			Checking Account Total:	1,226.80
Checking	4			
Checking	4	Fund: 33 LOCAL OPTION SALES \$ SERVICES TAX (SILO)		
ARCHITECTURAL ROOFING & SHEETMETAL, INC	27647ia	ROOF AREA C, D, E progress	5,437.00	

GENERAL FUND BOARD REPORT

6/30/17 INVOICES_1

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
		Vendor Total:	5,437.00
		Fund Total:	5,437.00
		Checking Account Total:	5,437.00

GENERAL FUND BOARD REPORT
7/19/17 PREPAIDS

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	1			
Checking	1	Fund: 10 OPERATING FUND		
ABRAMS LEARNING TRENDS	0312010	TITLE I TEXTS	2,966.70	
		Vendor Total:		2,966.70
BIO CORPORATION	V513087	INSTUCTIONAL SUPPLIES	687.89	
		Vendor Total:		687.89
BROWN AND SAENGER	2197150-0	BATTERIES	335.16	
		Vendor Total:		335.16
CAROLINA BIOLOGICAL SUPPLY CO	499108989	COMPASS 7TH AND 8TH	86.67	
CAROLINA BIOLOGICAL SUPPLY CO	49910995	SCIENCE MIDDLE SUPPLIES	215.50	
		Vendor Total:		302.17
D/B/A PREMIER COMMUNICATIONS, PREMIER NETWORK SOLUTIONS	5667	7/2017 CONSULT	1,000.00	
		Vendor Total:		1,000.00
DEMCO, INC.	6156310	EL/MS LIBRARY SUPPLIES	339.47	
		Vendor Total:		339.47
FLINN SCIENTIFIC INC.	2098405	HS SCIENCE SUPPLIES	91.79	
		Vendor Total:		91.79
FORESTRY SUPPLIES	20170623	SCIENCE SUPPLIES LION GRANT	80.82	
		Vendor Total:		80.82
GEORGE OFFICE PRODUCTS	20170623	KEYBOARD PLATFORM AND CALCULATOR RIBBIN	1,114.82	
		Vendor Total:		1,114.82
GRIZZLY INDUSTRIAL INC	ORDER 12740833	HS IND TECH SUPPLIES	106.64	
		Vendor Total:		106.64
HOUGHTON MIFFLIN CO	953149146	GO MATH TEXTBOOKS/SUPPLIES	10,179.81	
		Vendor Total:		10,179.81
IOWA ASSOCIATION OF SCHOOL BOARDS	IASBSUB00420	17/18 POLICY PRIMER	300.00	
	5			
IOWA ASSOCIATION OF SCHOOL BOARDS	ISBMBR005062	17/18 MEMBER DUES	2,600.00	
		Vendor Total:		2,900.00
IOWA SCHOOL FINANCE INFORMATION SERVICES, INC	17-55	17/18 SUBSCRIPTION FEE	1,070.65	
		Vendor Total:		1,070.65
NASCO	20170628	SPeD SUPPLIES	48.16	
NASCO	464599	SPeD SUPPLIES	28.18	
		Vendor Total:		76.34
NORTHWEST EVALUATION ASSOCIATION	00059640	2017-2018 MAPS TESTING	1,637.50	
		Vendor Total:		1,637.50
SCHOOL ADMINISTRATORS OF IOWA	FY18 MEMBER FEES	17/18 ADMIN MEMBER FEES	774.00	
		Vendor Total:		774.00

GENERAL FUND BOARD REPORT

7/19/17 PREPAIDS

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
SCHOOL SPECIALTY INC	208118373268	HS ART SUPPLIES	474.76	
		Vendor Total:		474.76
SOFTWARE UNLIMITED INC	FY18 SOFTWARE FEES	FY18 SOFTWARE FEES	7,333.34	
		Vendor Total:		7,333.34
TEACHING STRATEGIES, LLC	0304214	PRE-k GOLD ASSESSMENTS	1,076.75	
		Vendor Total:		1,076.75
WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA	7/17 premiums	7/2017 PREMIUMS	63,430.35	
		Vendor Total:		63,430.35
ZANER-BLOSER HANDWRITING	10115367	HANDWRITING 3RD GRADE	332.18	
		Vendor Total:		332.18
		Fund Total:		96,311.14
Checking	1	Fund: 22 MANAGEMENT FUND		
MIDAMERICA ADMIN & RETIREMENT SOLUTIONS, AUL	FY18	FY17 EARLY RETIREE/HRA CONTRIBUTION CONTR S	78,000.00	
		Vendor Total:		78,000.00
		Fund Total:		78,000.00
		Checking Account Total:		174,311.14
Checking	2			
Checking	2	Fund: 61 SCHOOL NUTRITION FUND		
WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA	7/17 premiums	7/2017 PREMIUMS	1,361.13	
		Vendor Total:		1,361.13
		Fund Total:		1,361.13
		Checking Account Total:		1,361.13
Checking	4	Fund: 24 PUBLIC EDUCATION & RECREATION LEVY		
UNIVERSAL ATHLETIC	130-0008646- 01	8 SPALDING BOARDS, RIMS, PADDING	8,000.00	
		Vendor Total:		8,000.00
		Fund Total:		8,000.00
Checking	4	Fund: 33 LOCAL OPTION SALES & SERVICES TAX (SILO)		
TRINITY3 TECHNOLOGY	20170628	1:1 120 DELL PCs	86,751.00	
		Vendor Total:		86,751.00
		Fund Total:		86,751.00
Checking	4	Fund: 36 PHYSICAL PLANT & EQUIPMENT		
ADVANCED SYSTEMS, INC	20864013	COPIER MAINT & LEASE	1,440.00	
		Vendor Total:		1,440.00
INSTRUCTURE, INC	15754	17/18 CANVAS FEES	1,568.00	
		Vendor Total:		1,568.00
		Fund Total:		3,008.00
Checking	4	Fund: 40 DEBT SERVICE FUND		

Central Lyon Community School District
06/30/2017 10:30 AM

GENERAL FUND BOARD REPORT

7/19/17 PREPAIDS

Page: 3
User ID: JPW

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
FRONTIER BANK	FY18 P&I PYMT	FY18 REVENUE BOND P&I	227,547.50

Vendor Total: 227,547.50

Fund Total: 227,547.50

Checking Account Total: 325,306.50

Central Lyon Community School District
07/11/2017 1:32 PM

GENERAL FUND BOARD REPORT

Page: 1
User ID: JPW

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
<u>Checking</u>	1		
Checking	1	Fund: 10 OPERATING FUND	
TUMBLEWEED TINY HOUSE	20170711	FY18 TINY HOUSE TRAILER	6,499.00

Vendor Total: 6,499.00

Fund Total: 6,499.00

Checking Account Total: 6,499.00

GENERAL FUND BOARD REPORT
7/19/17 INVOICES

<u>Vendor Name</u>		<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	1				
Checking	1	Fund: 10	OPERATING FUND		
AFLAC INSURANCE		105177	ADDTL EMPLOYEE INSURANCE	1,925.58	
			Vendor Total:		1,925.58
BEEREADING		1137	STUDENT WORKBOOKS	846.04	
			Vendor Total:		846.04
CAMPBELL SUPPLY OF ROCK RAPIDS		20170711	SUPPLIES	759.91	
			Vendor Total:		759.91
COOPERATIVE ENERGY COMPANY		6/30/17 STMT FUEL		439.20	
			Vendor Total:		439.20
DEMCO, INC.		6162904	HS OFFICE/CLASS SUPPLIES	214.01	
			Vendor Total:		214.01
DOON PRESS		6/19/17 LEGAL	LEGAL NOTICE	265.31	
			Vendor Total:		265.31
GIL, NAYLE		20170711	REIMB A/P EXAM	53.00	
			Vendor Total:		53.00
HUISMAN, BRENDAN		20170711	REIMB AP EXAM	93.00	
			Vendor Total:		93.00
IOWA INFORMATION INC		20170706	2017-2018 SUBSCRIPTION RENEWAL	39.95	
			Vendor Total:		39.95
IOWA SCHOOLS EMPLOYEE BENEFITS		25428	INSURANCE	3,065.62	
			Vendor Total:		3,065.62
IOWA TESTING PROGRAMS		20170706	SHIPPING CHARGES	21.21	
			Vendor Total:		21.21
JARAMILLO, YILDA		20170711	REIMB A/P EXAM	53.00	
			Vendor Total:		53.00
JMC INC		00049939	HS MAILING LABELS	95.45	
			Vendor Total:		95.45
JW PEPPER & SON		11c75705- 79754	SHEET MUSIC _HS	115.95	
			Vendor Total:		115.95
KIWANIS CLUB OF ROCK RAPIDS		QTR42017	KIWANIS DUES	75.00	
			Vendor Total:		75.00
KONE INC.		949662404	ELEVATOR MAINT & REPAIRS	156.58	
			Vendor Total:		156.58
MATHESON TRI-GAS, INC.		51191288	SUPPLIES/EQUIPMENT	16.80	
			Vendor Total:		16.80
MCCARTY MOTORS		6/30/17 STMT REPAIRS		487.29	

GENERAL FUND BOARD REPORT
7/19/17 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	487.29
MID STATES AUDIO & VIDEO	28909	SERVICE CALL	260.00	
			Vendor Total:	260.00
MIDWEST TECHNOLOGY PRODUCTS	2084901-00	IND TECH SUPPLIES	806.78	
			Vendor Total:	806.78
NASCO	476390, 478503	HS SUPPLIES	816.70	
			Vendor Total:	816.70
NEW CENTURY PRESS INC/LYON CO. REPORTER	20170706	ADVERTISING	649.07	
			Vendor Total:	649.07
NORTHWEST AEA	20170706	LAMINATING	22.00	
			Vendor Total:	22.00
NORTHWEST IOWA COMMUNITY COLL	8370	BUS DRIVER COURSE	550.00	
			Vendor Total:	550.00
PASCO SCIENCE,	17IN004450	STEM SCIENCE	324.00	
			Vendor Total:	324.00
POPKES CAR CARE	THRU 6/30/17	FUEL	1,224.40	
			Vendor Total:	1,224.40
PREMIER COMMUNICATIONS	11292941	INTERNET	1,082.09	
PREMIER COMMUNICATIONS	40034210	LOCAL/LONG DISTANCE	388.25	
			Vendor Total:	1,470.34
RAPID GROW LAWN AND TREE SERVI	21498	GROUND SPRAY/CONTROL	1,400.00	
			Vendor Total:	1,400.00
RASMUSSEN, GINGER	20170711	REIMB A/P EXAM HOPE	186.00	
			Vendor Total:	186.00
REED, SIERRA	20170711	REIMB A/P EXAM	93.00	
			Vendor Total:	93.00
REVTRACK INC	12863	ONLINE FEES	19.95	
			Vendor Total:	19.95
ROCK RAPIDS CASHWAY LUMBER, INC	107504	COMPELX FIELD MARKER	773.92	
			Vendor Total:	773.92
ROCK RAPIDS MACHINE & WELDING	23094	REPAIR	9.99	
			Vendor Total:	9.99
SCHOOL BUS SALES	51770	BUS PARTS	25.25	
			Vendor Total:	25.25
SNYDERS, DEBORAH	20170711	REIMB A/P EXAM MEREDITH	93.00	
			Vendor Total:	93.00
SOCS	008315	ONLINE WEB HOST RENEWAL	2,665.00	

GENERAL FUND BOARD REPORT
7/19/17 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	2,665.00
STURDEVANT'S AUTO SUPPLY	6/30/17	STMT BELTS	61.15	
			Vendor Total:	61.15
TIMBERLINE BILLING SERVICE LLC	11996	6/2017 MEDICAID	3,287.27	
			Vendor Total:	3,287.27
TOWN AND COUNTRY DISPOSAL	1468236	DISPOSAL	345.00	
			Vendor Total:	345.00
VOCABULARY SPELLING CITY.COM	883547	SPELLING VOCAB ONLINE PROGRAM	59.95	
			Vendor Total:	59.95
			Fund Total:	23,865.67
Checking	1	Fund: 69 ENTERPRISE/FFA PROPERTY		
CAMPBELL SUPPLY OF ROCK RAPIDS	20170711	SUPPLIES	232.84	
			Vendor Total:	232.84
COOPERATIVE FARMERS ELEVATOR	20170706	FFA STORAGE	2.44	
			Vendor Total:	2.44
MCCARTY MOTORS	6/30/17	STMT REPAIRS	750.00	
			Vendor Total:	750.00
PIZZA RANCH	20170710	FFA FARM PROF MEETING	131.75	
			Vendor Total:	131.75
			Fund Total:	1,117.03
Checking	1	Fund: 71 SPLIT FUNDING		
INTERNAL REVENUE SERVICE, DEPARTMENT OF THE TREASURY	FY17 HRA FEES	FY17 HRS FEES, 65.5 LIVES	148.03	
			Vendor Total:	148.03
			Fund Total:	148.03
			Checking Account Total:	25,130.73
Checking	2	Fund: 61 SCHOOL NUTRITION FUND		
AFLAC INSURANCE	105177	ADDTL EMPLOYEE INSURANCE	193.31	
			Vendor Total:	193.31
IOWA SCHOOLS EMPLOYEE BENEFITS	25428	INSURANCE	64.48	
			Vendor Total:	64.48
			Fund Total:	257.79
			Checking Account Total:	257.79
Checking	4	Fund: 33 LOCAL OPTION SALES \$ SERVICES TAX (SILO)		
WAYNE MEYER ELECTRIC INC	PYMT2	FIELD LIGHTING PROJECT__2	135,456.95	
			Vendor Total:	135,456.95
			Fund Total:	135,456.95
			Checking Account Total:	135,456.95

June 2017 Payroll Totals

General Fund

Gross Salaries	\$495,824.54
District Benefits	\$64,976.03
District SS/Medicare	\$36,964.53
District IPERS	\$44,531.87
Employee Share Insurance	\$67,619.23
Total District Cost	<u>\$574,677.74</u>

Hot Lunch Fund

Gross Salaries	\$14,911.93
District Benefits	\$1,420.24
District SS/Medicare	\$1,080.47
District IPERS	\$1,325.18
Employee Share Insurance	\$2,286.17
Total District Cost	<u>\$16,451.65</u>

<u>Vendor Name</u>		<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	2				
Checking	2	Fund: 61	SCHOOL NUTRITION FUND		
AFLAC		A085376300	ADDTL EMPLOYEE INSURANCE	24.20	
			Vendor Total:		24.20
DEAN FOODS NORTH CENTRAL, INC		MAY 2017	DAIRY PRODUCTS - MAY 2017	2,040.64	
			Vendor Total:		2,040.64
FRASER, JASON		2017 SENIOR	SENIOR LUNCH REFUND	17.60	
			Vendor Total:		17.60
GROOTERS, VICKI		2017 SENIOR	SENIOR LUNCH REFUND	32.05	
			Vendor Total:		32.05
HOBART SALES AND SERVICE		OC75385	SUMMER KITCHEN INSPECTION	329.00	
			Vendor Total:		329.00
IOWA SCHOOLS EMPLOYEE BENEFITS		25284	INSURANCE	62.48	
			Vendor Total:		62.48
MARTIN BROS. DISTRIBUTING, INC		6758267	inv 6758267 FOOD	187.21	
			Vendor Total:		187.21
ROCK RAPIDS UTILITIES		THRU 6/1/17	UTILITIES	500.00	
			Vendor Total:		500.00
SUNSHINE FOODS		MAY 2017	MAY 2017 FOOD	1,679.69	
			Vendor Total:		1,679.69
US BANK		246921671370 00817189	BIB APRONS	233.00	
			Vendor Total:		233.00
			Fund Total:		5,105.87
			Checking Account Total:		5,105.87

<u>Checking</u>	3				
Checking	3	Fund: 21	STUDENT ACTIVITY FUND		
AVS INC		13492	NEWTEK LIVE TEXT 25 WITH DATALINK 3	975.00	
			Vendor Total:		975.00
BELTMAN, MARK		6/14/17	BSB OFFICIAL	105.00	
BELTMAN, MARK		6/9/17	BSB OFFICIAL	105.00	
			Vendor Total:		210.00
BEST WESTERN- CEDAR FALLS		3/26/17	ALL STATE SPEECH LODGING	228.46	
			Vendor Total:		228.46
BOMGAARDS, GENE		6/22/17	BSB OFFICIAL	105.00	
			Vendor Total:		105.00
BREAKOUT INC		7757	BREAKOUT EDU KIT	125.00	
			Vendor Total:		125.00
CENTER SPORTS		AAA022282	DUDLEY SOFTBALLS	64.00	
CENTER SPORTS		AAA022305	BASEBALL BATS	332.00	
			Vendor Total:		396.00

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
CENTRAL LYON HOT LUNCH FUND	JUNE 2017	HOT LUNCH NEEDY STUDENT	39.10	
CENTRAL LYON HOT LUNCH FUND	RE: MAY 2017	CONCESSION STAND SUPPLIES	61.08	
		Vendor Total:		100.18
CENTRAL LYON	FY17 VB CAMP	FY17 VB CAMP_SUPERVISOR PYMTS	1,226.80	
		Vendor Total:		1,226.80
CHRISTIANS, AARON	6/22/17	BSB OFFICIAL	105.00	
		Vendor Total:		105.00
CL ACTIVITY FUND	12/2016	CONCESSION STAND CONES	1,045.50	
		Vendor Total:		1,045.50
COMMUNITY AFFAIRS CORPORATION	385072	MIDDLE SCHOOL AWARDS	120.00	
COMMUNITY AFFAIRS CORPORATION	385075	GIFT CERTIFICATE FOR SIMONS FAMILY	45.00	
		Vendor Total:		165.00
COUNTRY BOUTIQUE	011092	CARE COMMITTEE	126.00	
		Vendor Total:		126.00
DEAN FOODS NORTH CENTRAL, INC	20009964	MILK MACHINE	145.20	
DEAN FOODS NORTH CENTRAL, INC	JUNE 2017	WEIGHT ROOM SUPPLIES	362.94	
		Vendor Total:		508.14
FORESTRY SUPPLIES	20170622	SCIENCE SUPPLIES LION GRANT	460.00	
		Vendor Total:		460.00
GERLEMAN, BEN	6/14/17	9TH GRADE BSB OFFICIAL	45.00	
GERLEMAN, BEN	6/16/17	9TH GRADE BSB OFFICIAL	45.00	
GERLEMAN, BEN	6/22/17	BSB OFFICIAL	45.00	
GERLEMAN, BEN	6/29/17	9TH GRADE BSB OFFICIAL (2 GAMES)	90.00	
		Vendor Total:		225.00
HANSEN, PETER	6/16/17	BSB OFFICIAL	105.00	
		Vendor Total:		105.00
HUNT, DARRELL	6/14/17	BSB OFFICIAL	105.00	
		Vendor Total:		105.00
IOWA HIGH SCHOOL ATHLETIC ASSOCIATION	2017 TRACK	2017 TRACK PLAQUES	60.45	
		Vendor Total:		60.45
IOWA HIGH SCHOOL MUSIC ASSOC	CONTEST 2017	SOLO & ENSEMBLE VOCAL REGISTRATION	456.00	
		Vendor Total:		456.00
ISEBRAND, CORY	6/16/17	BSB OFFICIAL	105.00	
ISEBRAND, CORY	7/3/17	BASEBALL OFFICIAL	105.00	
		Vendor Total:		210.00
JD HOUSE OF TROPHIES	177066	4 TROPHIES - GIRLS BB	69.35	
		Vendor Total:		69.35

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
LYONS DEN YOUTH WRESTLING	2016-2017	CONCESSIONS DURING WRESTLING	2,216.98	
		Vendor Total:		2,216.98
NEEDS, DARWIN	6/23/17	BSB OFFICIAL	105.00	
NEEDS, DARWIN	6/7/17	BSB OFFICIAL	105.00	
		Vendor Total:		210.00
NORTHWESTERN COLLEGE	JULY 2017 CAMP	VOLLEYBALL CAMP FEE JULY 28 & 29, 2017	960.00	
		Vendor Total:		960.00
PFEIFER, JAMES	7/3/17	BASEBALL OFFICIAL	105.00	
		Vendor Total:		105.00
PIZZA RANCH	MAY 2017	CONCESSION STAND SUPPLIES	783.00	
		Vendor Total:		783.00
RAYMOND BECHARD, INC	JULY 2017 CAMP	KANSAS TEAM VOLLEYBALL CAMP JULY 10-12,	1,875.00	
		Vendor Total:		1,875.00
SCHAR, JAMIE	RE: CLINIC 2017	RE: COACHING CLINIC JULY 16	105.00	
		Vendor Total:		105.00
SCHUTTLE, MARK	6/23/17	BSB OFFICIAL	105.00	
SCHUTTLE, MARK	6/7/17	BSB OFFICIAL	105.00	
		Vendor Total:		210.00
TEACHERSPAYTEACHERS.COM	45919302	GIFT CARD FOR CLASSROOM SUPPLIES	87.99	
TEACHERSPAYTEACHERS.COM	45940244	CLASSROOM SUPPLIES	52.99	
TEACHERSPAYTEACHERS.COM	45965360	GIFT CARD FOR CLASSROOM SUPPLIES	52.99	
TEACHERSPAYTEACHERS.COM	45965400	PTC GIFT CARD	47.99	
		Vendor Total:		241.96
TEGROTHENHUIS, BRADLEY	6/9/17	BSB OFFICIAL	105.00	
		Vendor Total:		105.00
TROPHIES PLUS - BRED, IA	355322	MUSIC AWARDS	211.84	
		Vendor Total:		211.84
UNIVERSAL ATHLETIC	104-0070330-01	VB CAMP T-SHIRTS	1,505.00	
UNIVERSAL ATHLETIC	130-0008468-01	YOUTH FOOTBALL CAMP T-SHIRTS	452.50	
UNIVERSAL ATHLETIC	130-0008656-01	COACHES JKT EMBROIDERY - INV 130-0008656	41.00	
UNIVERSAL ATHLETIC	130-0008696-01	STATE TRACK SHIRTS	1,023.00	
UNIVERSAL ATHLETIC	130-0008762-01	FOOTBALL SUPPLIES	5,544.50	
UNIVERSAL ATHLETIC	130-0008788-01	MS BASEBALL JERSEYS	316.50	
UNIVERSAL ATHLETIC	130-0008790-01	GBB TSHIRTSJERSEYS	545.00	
		Vendor Total:		9,427.50

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
US BANK	244262971360 18020756	PRO AGILITY POLE SET	320.39
US BANK	244921571318 94303133	BASKETBALL HANDS UP TRAINING MANNEQUIN	169.32
US BANK	244921571467 13938454	WEIGHT ROOM SUPPLIES	218.98
US BANK	244939871540 36000050	ASHLEY RYPKEMA MOM CARE COMM	45.00
US BANK	246821671320 00532193	AMAZON - PLAY SUPPLIES	273.93
US BANK	246921671430 00672924	WEIGHTROOM SUPPLIES	233.96
US BANK	247078071440 30040714	BLANK SHIRTS.COM - BB WORK OUT SHIRTS	277.59
US BANK	5/12/17	SUPPLIES FOR STAFF NIGHT OUT	21.98
US BANK	5/22/17	SUPER 8 - BOYS GOLF LODGING	179.20
US BANK	5/29/17	SOUTHWESTERN CC - BOYS BB TEAM CAMP	265.00
US BANK	6/12/17	GOLF TEAM SUPPLIES	133.84
US BANK	6/5/17	FFA SENIOR TRIP	543.89
US BANK	fb projects	agility cones	29.98
Vendor Total:			2,713.06
WORTHINGTON GLASS INC	43791	INDUSTRIAL TECH MATERIALS	92.47
Vendor Total:			92.47
WRIGHT, CHRIS	6/14/17	9TH GRADE BSB OFFICIAL	45.00
WRIGHT, CHRIS	6/16/17	9TH GRADE BSB OFFICIAL	45.00
WRIGHT, CHRIS	6/22/17	9TH GRADE BSB OFFICIAL	45.00
WRIGHT, CHRIS	6/29/17	9TH GRADE BSB OFFICIAL (2 GAMES)	90.00
Vendor Total:			225.00
Fund Total:			26,488.69
Checking Account Total:			26,488.69

Memorandum

To: Central Lyon Board of Education
From: Dave Ackerman
Date: July 17, 2017
Re: Depository Institutions/Authorized Signers
Fiscal Year 2017-2018

The board shall designate by resolution the name and location of the Iowa located financial depository institution or institutions to serve as the official school depository or depositories. The maximum deposit amount to be kept in the depository shall be stated in the resolution. The amount stated in the resolution must be for all depositories, and include all of the school district funds.

It is recommended that you approve the following institutions as official school depositories in the maximum amounts indicated:

* Frontier Bank	\$4,000,000
* US Bank	\$4,000,000
* Premier Bank	\$4,000,000

It is recommended that you approve the following institution as an official school investment depository:

- * Iowa Schools Joint Investment Trust (ISJIT)

The school auditor recommended that the board approve the individuals allowed to sign checks on behalf of the District.

It is recommended that the board approve the following individuals as authorized signers on depository accounts:

- * Dave Jans, Board President
- * David Ackerman, Superintendent (Board President's Designee)
- * Jackie Wells, Business Manager/Board Secretary
- * Marla Freese, Administrative Assistant (For Hot Lunch and Activity Fund Accounts)

**Partnership Agreement for the 2017-2018 Academic Year
between
Northwest Iowa Community College
and
Central Lyon Community School District
for
College Credit Jointly Enrolled Courses
for**

CLASS SIZE ENROLLMENTS

Whereas, pursuant to the provisions of House File 2679, the Central Lyon Community School District and Northwest Iowa Community College desire to form a partnership for the purpose of increasing accessibility of college courses to Central Lyon students. The undersigned parties, Central Lyon Community School District and Northwest Iowa Community College, do hereby enter into this Agreement.

**ARTICLE I
CREATION**

This Agreement is entered into between Northwest Iowa Community College and Central Lyon Community School District for the purpose of increasing accessibility of college courses for Central Lyon students. No separate legal entity is created herein by this Agreement, and this Agreement is subject to change.

**ARTICLE II
COURSES**

Course(s) included under this Agreement will be limited to approved Northwest Iowa Community College courses. Course(s) included under this Agreement are those listed in the current NCC Catalog. All course offerings are contingent upon sufficient enrollment and instructor availability.

**ARTICLE III
CURRICULUM**

The instructor will utilize college-approved syllabi and assessment methods used for the same course(s) through Northwest Iowa Community College. The instructor will utilize the same textbook(s) used at NCC unless approval is received from the Vice President of Student and Academic Services.

ARTICLE IV **INSTRUCTORS**

All instructors teaching course(s) under this Agreement will fall into one of the following categories.

CATEGORY 1

Instructor is contracted directly by Northwest Iowa Community College.

CATEGORY 2

Instructor is contracted by Northwest Iowa Community College through the local high school.

Instructors who are employees of the Central Lyon Community School District and the individual instructor(s)' teaching contracts for any of the courses offered pursuant to this Agreement shall be governed by the contract currently in effect between the instructor and the Central Lyon Community School District, and all instructors shall be entitled to receive all of the benefits and emoluments arising out of their contract in effect with the Central Lyon Community School District. Additionally, for purposes of Chapter 279, Code of Iowa, Central Lyon Community School District shall retain all responsibilities with regard to any said instructors.

Notwithstanding the foregoing, Central Lyon Community School District shall assign to Northwest Iowa Community College the responsibility for teaching the courses embraced under this Agreement, and Northwest Iowa Community College will consider the instructors who will teach these courses as members of its adjunct faculty. Central Lyon Community School District further assigns to Northwest Iowa Community College the responsibility for evaluation of the instructors involved hereto and they will provide upon request information regarding said evaluations to Central Lyon Community School District. As part of said evaluation process, it will be the responsibility of the appropriate College designee to visit all course sites.

High school instructors teaching concurrent enrollment courses are required to comply with all NACEP standards.

The Northwest Iowa Community College Course Improvement Survey will be completed for all course(s).

ARTICLE V **PARTICIPANTS**

Central Lyon Community School District students enrolling in course(s) included under this Agreement must have been referred by Central Lyon Community School District and must meet eligibility requirements as outlined below.

Students wishing to enroll in Arts & Sciences course(s) with an A suffix are recommended to have a 2.5 GPA or higher. Students enrolling in Career and Technical Education courses are recommended to have a 2.0 GPA or higher.

Students wishing to enroll in course(s) offered under this Agreement who are not high school students of Central Lyon Community School District and who are not part of an Agreement through another LEA may do so only if the course is not full. These students will enroll directly with the College.

ARTICLE VI **ACCEPTANCE**

Any student wishing to take course(s) under this Agreement who has not previously taken college credit courses through Northwest Iowa Community College must complete an NCC application.

ARTICLE VII **CREDIT**

All students enrolling in courses under this Agreement will be eligible for college credit from Northwest Iowa Community College and high school credit from Central Lyon Community School District. All rules and regulations governing the awarding of college credit, as stated in the Northwest Iowa Community College Student Handbook/College Catalog will apply to all high schools students enrolling under this Agreement.

ARTICLE VIII **MATERIALS AND SUPPLIES**

The Central Lyon Community School District will provide the required Northwest Iowa Community College textbooks for all students enrolled in course(s) under this Agreement. Classroom materials, supplies and equipment will be provided by Central Lyon unless a separate agreement is established prior to the beginning of a course.

ARTICLE IX **ASSURANCES**

Central Lyon Community School District assures that:

- a. That course(s) under this agreement supplement, not supplant high school courses.
- b. They do not replace an identical course offered at the high school in the preceding year or the second preceding year prior to this agreement.
- c. They are not required of the school district in order to meet minimum accreditation standards.
- d. That the district will not transfer to the student or parents any costs under this Agreement for not successfully completing the coursework.
- e. The district providing courses under this agreement will comply with all NACEP standards.

Northwest Iowa Community College assures the following:

- a. The course(s) is identified in the community college catalog, amendment, or addendum to the catalog.
- b. The course(s) is open to all registered community college students, not just high school students.
- c. The course(s) is for college credit and the credit will apply toward the completion of a college diploma/degree program.
- d. The course(s) is taught by a teacher meeting appropriate educational requirements.
- e. The course(s) is taught utilizing the community college course syllabus.

ARTICLE X
FINANCE

The NCC approved pricing structure will apply for any college credit class offered under this Agreement, with multiple sections of each course being considered a class under this Agreement. Tuition and Fees will be based upon the High School Tuition Payment Schedule (Appendix A).

OPTION 1
INSTRUCTOR CONTRACTED DIRECTLY
BY NORTHWEST IOWA COMMUNITY COLLEGE

Northwest Iowa Community College will bill Central Lyon Community School District based on the number of students enrolled in accordance with the NCC approved pricing structure. A copy of the pricing schedule is available from the NCC Business Office upon request.

If the number of students in a given class is low and the class is to be canceled, the administration of the Central Lyon Community School District and Northwest Iowa Community College have the option to renegotiate the fee structure.

OPTION 2
INSTRUCTOR UNDER AGREEMENT WITH CENTRAL LYON
COMMUNITY SCHOOL DISTRICT

Northwest Iowa Community College will bill Central Lyon Community School District the NCC approved administrative fee per class and also the NCC approved student fee that is assessed per credit per student per semester. As set out in Article IV above, for any course offered under this Agreement, the course instructor shall continue to be an employee of the Central Lyon Community School District, but shall be considered a member of the adjunct faculty of Northwest Iowa Community College for the purpose of instructing the specified course.

OPTION 3
INSTRUCTOR CONTRACTED BY NCC FOR THE TEACHING OF CERTIFIED NURSE AID
COURSE

LEA's offering the nurse aid course (HSC172) will pay the NCC approved fee per student for the course. This fee will include the textbook, as well as testing fees at the end of the course. The maximum enrollment for this course will be 10 students and the minimum will be 8 students.

OPTION 4
SPECIAL COURSES

Any other course not already covered under the specifications of this contract will be considered a "Special Course" and will be provided for college credit only with the approval of the Vice President of Academic Services and the Central Lyon Community School District.

ARTICLE XI
WITHDRAWAL

Any student wishing to withdraw from a class offered under this Agreement must follow the process and dates outlined for all college students in the Northwest Iowa Community College Student Handbook/College Catalog.

ARTICLE XII
BILLING

LEA's will be billed for all students registered through Northwest Iowa Community College. LEA's will not be billed for students who are officially withdrawn from 16-week courses by the dates below. Students must be withdrawn from 8-week courses one week after the start date.

September 5, 2017 – Last day to withdraw student without penalty for fall semester classes.

January 17, 2018 – Last day to withdraw student without penalty for spring classes.

ARTICLE XIII
DURATION

Central Lyon Community School District and Northwest Iowa Community College enter into this Agreement for the 2017-2018 school year.

CENTRAL LYON COMMUNITY SCHOOL DISTRICT

BY: _____ BY: _____
(School Superintendent) (Board President)

Date: _____ Date: _____

NORTHWEST IOWA COMMUNITY COLLEGE

BY: Alethea F. Stubbe, Ph.D.
(College President)

BY: Larry Hochstetler
(Board President)

Date: 06/20/17

Date: 06/20/17

Pricing Schedule for Class Size Concurrent Enrollments

Number of Students	Tuition		
	1 Credit *	3 Credits	4 Credits
1	\$800.00	\$2,400.00	\$3,200.00
2	\$800.00	\$2,400.00	\$3,200.00
3	\$800.00	\$2,400.00	\$3,200.00
4	\$800.00	\$2,400.00	\$3,200.00
5	\$800.00	\$2,400.00	\$3,200.00
6	\$800.00	\$2,400.00	\$3,200.00
7	\$800.00	\$2,400.00	\$3,200.00
8	\$900.00	\$2,700.00	\$3,600.00
9	\$1,000.00	\$3,000.00	\$4,000.00
10	\$1,100.00	\$3,300.00	\$4,400.00
11	\$1,200.00	\$3,600.00	\$4,800.00
12	\$1,300.00	\$3,900.00	\$5,200.00
13	\$1,400.00	\$4,200.00	\$5,600.00
14	\$1,500.00	\$4,500.00	\$6,000.00
15	\$1,600.00	\$4,800.00	\$6,400.00
16	\$1,700.00	\$5,100.00	\$6,800.00
17	\$1,800.00	\$5,400.00	\$7,200.00
18	\$1,900.00	\$5,700.00	\$7,600.00
19	\$2,000.00	\$6,000.00	\$8,000.00
20	\$2,100.00	\$6,300.00	\$8,400.00
21	\$2,200.00	\$6,600.00	\$8,800.00
22	\$2,300.00	\$6,900.00	\$9,200.00
23	\$2,400.00	\$7,200.00	\$9,600.00
24	\$2,500.00	\$7,500.00	\$10,000.00
25	\$2,600.00	\$7,800.00	\$10,400.00
26	\$2,700.00	\$8,100.00	\$10,800.00
27	\$2,800.00	\$8,400.00	\$11,200.00
28	\$2,900.00	\$8,700.00	\$11,600.00
29	\$3,000.00	\$9,000.00	\$12,000.00
30	\$3,100.00	\$9,300.00	\$12,400.00

*This column shows a one-credit lab course which would meet two hours per week.



High School Tuition Payment Schedule (FY18)

NCC Pays for Instructor:		
Online Course	\$120 per credit per student + any applicable book fees*	*Book fees vary by course, see business office for specific fees, if any
Online Course with eBook	\$120 per credit per student + book fee* per student	*eBook fees vary by course; NCC business office publishes specific fees
ICN Course section meeting away from NCC's campus	\$260 per student for the entire course	Facilitators are required; 4 or more students, NCC pays \$9.00 per hour to facilitator; 3 or fewer students, no payment for facilitator
Career Academy Course	Regular NCC tuition and fees*	*NCC business office publishes regular tuition and fees
Face-to-Face Course offered at a High School	Indexed billing*	*NCC business office publishes indexed billing table
Face-to-Face Course or ICN Course section offered on the campus of NCC	Regular NCC tuition and fees*	*NCC business office publishes regular tuition and fees
EntrePrep Course	\$350 per student for the entire course	Class must have 16 students to be offered
CNA Course	\$610 per student for the entire course	Includes textbook and background check
EMT Course	\$1,400 (on campus) \$1,500 (hybrid) per student for the entire course	Includes textbook
High School Pays for Instructor		
Course offered at the high school	\$285 per course + \$20 per student per credit + any applicable book fees*	*Book fees vary by course, see business office for specific fees, if any

**Partnership Agreement for the 2017-2018 Academic Year
between
Northwest Iowa Community College
and
Central Lyon Community School District
for
College Credit and Jointly Enrolled Students
for**

INDIVIDUAL STUDENT ENROLLMENTS

Whereas, pursuant to the provisions of House File 2679, the Central Lyon Community School District and Northwest Iowa Community College desire to form a partnership for the purpose of increasing accessibility of college courses to Central Lyon students. The undersigned parties, Central Lyon Community School District and Northwest Iowa Community College, do hereby enter into this Agreement.

**ARTICLE I
CREATION**

This Agreement is entered into between Northwest Iowa Community College and Central Lyon Community School District for the purpose of increasing accessibility of college courses for Central Lyon students. No separate legal entity is created herein by this Agreement, and this Agreement is subject to change.

**ARTICLE II
COURSES**

Courses included under this Agreement will be limited to Northwest Iowa Community College courses. Course(s) included under this Agreement are those listed in the current NCC Catalog. All course offerings are contingent upon sufficient enrollment and instructor availability.

**ARTICLE III
CURRICULUM**

The instructor will utilize college-approved syllabi and the textbooks.

**ARTICLE IV
INSTRUCTORS**

The instructor shall be contracted by Northwest Iowa Community College and Northwest Iowa Community College will have responsibility for evaluation of the instructor(s) involved hereto. As part of said evaluation process, it will be the responsibility of the appropriate College designee to complete any such evaluations.

ARTICLE V
PARTICIPANTS

Central Lyon Community School District students enrolling in courses included under this contract must have been referred by the Central Lyon School District and must meet eligibility requirements as outlined below.

Students wishing to enroll in Arts & Sciences courses with an A suffix are recommended to have a 2.5 GPA or higher. A 2.0 is recommended for enrollment in a Career and Technical Education course.

ARTICLE VI
ACCEPTANCE

Any student wishing to take courses under this Agreement who has not previously taken college credit courses through Northwest Iowa Community College must complete an NCC application.

ARTICLE VII
CREDIT

All students enrolling in courses under this Agreement will be eligible for college credit from Northwest Iowa Community College and high school credit from Central Lyon Community School District. All rules and regulations governing the awarding of college credit, as stated in the Northwest Iowa Community College Student Handbook/College Catalog, will apply to all high school students enrolling under this Agreement.

ARTICLE VIII
MATERIALS AND SUPPLIES

The Central Lyon Community School District will be responsible for the cost of the required Northwest Iowa Community College textbooks for all students enrolled in courses under this Agreement. All required tools and equipment will be the responsibility of the student.

ARTICLE IX
ASSURANCES

Central Lyon Community School District assures that:

- a. The course(s) under this agreement supplement, not supplant high school courses.
- b. They do not replace an identical course offered at the high school in the preceding year or the second preceding year prior to this agreement.
- c. They are not required to be offered by the school district in order to meet minimum accreditation standards.

Northwest Iowa Community College assures the following:

- a. The course(s) is identified in the community college catalog, amendment, or addendum to the catalog.
- b. The course(s) is open to all registered community college students, not just high school students.

- c. The course(s) is for college credit and the credit will apply toward the completion of a college diploma/degree program.
- d. The course(s) is taught by a teacher meeting appropriate educational requirements.
- e. The course(s) is taught utilizing the community college course syllabus.

ARTICLE X **FINANCE**

The Central Lyon Community School District will reimburse Northwest Iowa Community College the regular NCC approved tuition and fees unless enrollments fall into one of the following categories.

Course(s) included under this Agreement are those listed in the current NCC Catalog. All course offerings are contingent upon sufficient enrollment and instructor availability.

Option I **ICN**

LEA's with students enrolled in an ICN class will reimburse Northwest Iowa Community College the NCC approved fee for ICN instruction per student with all textbooks remaining the property of Northwest Iowa Community College.

Option II **CERTIFIED NURSE AIDE**

LEA's offering the nurse aide course (HSC172) will pay the NCC approved fee for CNA instruction per student for the course. This fee will include the textbook, as well as testing fees at the end of the course.

Option III **EMT**

LEA's with students enrolled in the EMT program will reimburse Northwest Iowa Community College the NCC approved fee for EMT instruction per student for the course, which covers the cost of tuition and textbooks. The student is also responsible for their own testing fee should they choose to take the State EMT Exam.

Option IV **ENTREPREP**

LEA's with students enrolled in the EntrePrep program will reimburse Northwest Iowa Community College, the NCC approved fee for Entreprep instruction per student.

ARTICLE XI **WITHDRAWAL**

Any student wishing to withdraw from a class offered under this Agreement must follow the process and dates outlined in the Northwest Iowa Community College Student Handbook/College Catalog.

ARTICLE XII
BILLING

LEA's will be billed for all students registered through Northwest Iowa Community College. LEA's will not be billed for students who are officially withdrawn from 16-week courses by the dates below. Students must be withdrawn from 8-week courses one week after the start date.

September 5, 2017 – Last day to withdraw student without penalty for fall semester classes.

January 17, 2018 – Last day to withdraw student without penalty for spring classes.

ARTICLE XIII
DURATION

Central Lyon Community School District and Northwest Iowa Community College enter into this contract for the 2017-18 school year.

CENTRAL LYON COMMUNITY SCHOOL DISTRICT

BY: _____
(School Superintendent)

BY: _____
(Board President)

Date: _____

Date: _____

NORTHWEST IOWA COMMUNITY COLLEGE

BY: Alethea F. Stubbe, Ph.D.
(College President)

BY: Larry Hochstetler
(Board President)

Date: 06/19/17

Date: 06/19/17



High School Tuition Payment Schedule (FY18)

NCC Pays for Instructor:		
Online Course	\$120 per credit per student + any applicable book fees*	*Book fees vary by course, see business office for specific fees, if any
Online Course with eBook	\$120 per credit per student + book fee* per student	*eBook fees vary by course; NCC business office publishes specific fees
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High School Pays for Instructor		
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ENROLLMENT & FINANCIAL PROCEDURES

NORTHWEST IOWA

ALTERNATIVE HIGH SCHOOL

MEMORANDUM OF UNDERSTANDING

2017-2018 School Year



**Northwest Iowa Community College
603 West Park Street • Sheldon, IA 51201**

**ALTERNATIVE HIGH SCHOOL
COOPERATIVE AGREEMENT
NORTHWEST IOWA COMMUNITY COLLEGE
AND
AREA COMMUNITY HIGH SCHOOLS**

ARTICLE I

CREATION

WHEREAS: High schools have indicated a need for instruction different from the traditional high school or the NCC Learning Center.

WHEREAS: Individual school districts may not have sufficient number of students to justify an alternative high school program.

WHEREAS: The establishment of the high school program on a college campus could provide a positive image to the program.

WHEREAS: Such a program provides an opportunity for linking local school programs and community college vocational programs and Learning Center.

WHEREAS: A central location should serve as a hub for the alternative high school options for multiple districts.

WHEREAS: The growth in the alternative high school program over the years and a concern for driving distance has justified a need for a satellite site.

WHEREAS: The experience of Northwest Iowa Community College in providing instruction within an alternative high school setting, as well as their experience in management of an alternative high school program, is recognized.

NOW, THEREFORE BE IT RESOLVED that a cooperative agreement, which is subject to change, exists between Northwest Iowa Community College and area community high schools for the purpose of providing an alternative high school.

ARTICLE II

PURPOSE

The alternative high school is designed to help students who are potential dropouts or individuals who have dropped out of school and wish to return and graduate and find the traditional high school inappropriate.

ARTICLE III

ENTRANCE REQUIREMENT

Enrollment under this agreement will be limited to students who have been referred by their local district.

Northwest Iowa Community College reserves the right to refuse enrollment of any given student into the alternative high school if it is believed that such enrollment is an inappropriate placement for said student, or may be detrimental to the learning experience of the other students or detrimental to the program itself.

ARTICLE IV

INDIVIDUAL PLAN OF STUDY

An individual plan of study will be established for each student at the time of his or her enrollment in the Northwest Iowa Alternative High School. This plan will address the following:

1. Course requirements remaining for graduation from their local high school diploma.
2. Expected attendance. The local high school administration will specify the expected attendance for each participating student.

ARTICLE V

ADVISORY COMMITTEE

An Advisory Committee will provide general input on the operation of this program. This committee will consist of high school personnel from school districts of our service area. In the fall of each year, these representatives will have the opportunity to meet with our alternative high school staff and provide feedback and suggestions for operation.

ARTICLE VI

RESPONSIBILITIES OF NORTHWEST IOWA COMMUNITY COLLEGE

The college shall hire staff necessary to carry out the educational program. All materials and supplies incidental to the program shall be provided by the College. The College will provide, or arrange for an adequate facility and necessary equipment.

ARTICLE VII

RESPONSIBILITIES OF AREA COMMUNITY SCHOOL DISTRICT

The Community School District shall assume responsibilities for the following:

- A. Identifying those students from their home district who would be best served by placement in the Northwest Iowa Alternative High School Program.
- B. Maintaining communication with the Northwest Iowa Alternative High School relative to the programming provided enrolled students.
- C. Maintaining immunization records for each student and the permanent record of all high school credits issued.
- D. Reimbursing Northwest Iowa Community College for students enrolled in the alternative high school as outlined in Article VIII.

ARTICLE VIII

FINANCIAL ARRANGEMENTS

Tuition calculations for high school students are outlined below:

Category A: *A Local Education Agency (LEA) who has students enrolled in the alternative program on/before October 1.* The Northwest Iowa Alternative High school will receive the average state cost per pupil set by the Iowa Department of Education for any student who enrolls in the alternative program on or before October 1. After November 1 additional students may transfer from the regular high school to the alternative program at no additional cost. The maximum number of transfers at no cost is equal to the number of students who are enrolled in the alternative program on or before October 1. Free slots are available until May 1 of that same school year. If students above and beyond this number are transferred, a fee will be determined based upon the percent of a year the student is in each program (Calculations are comparable to Category B).

Any school district enrolling six or more students as a Category "A" student by October 1 will not be charged for one student. This free student (student #6) will not generate a free slot.

Category B: *A Local Education Agency (LEA) with no students in the alternative program on October 1, or who has used all free slots earned through Category A.* A LEA which has no students in the alternative program October 1, but later wishes to transfer a student from the regular system to the alternative program will reimburse Northwest Iowa Alternative High School based upon the portion of time spent in each system. This percentage will be applied to the average state cost per pupil. If a student enrolled under Category B is not attending or making a good faith effort to progress in their program of study, the LEA may on a one time basis, withdraw the student from Northwest Iowa Alternative High School and replace him/her with a student at no additional cost. (This replacement is allowed between November 1 and May 1.)

Category C: *Non-enrolled students.* This category is designed for students not enrolled in a high school which is a member of the cooperative arrangement. This category is intended for students who move into a district from outside the area or any LEA after count day. This category may also be used for a private school student who works through their LEA, with the understanding that the LEA will allow them to continue in the Northwest Iowa Alternative High School in following years(s) if progress is being made.

Northwest Iowa Alternative High School will receive no funds for a student who enters the program but was not enrolled in either the alternative program or any area LEA on count day.

Category D: *Alternative High School/Jointly Administered College Credit Students.* This category is intended for the student with a very limited number of required high school courses remaining for graduation and for whom the high school has determined that continued enrollment in the traditional high school setting is not of greatest benefit. This category may be limited to only those students enrolled full-time. The student must have identified postsecondary educational goals; must have shown the maturity and necessary background for probable success in postsecondary course work.

A Category "D" student will neither generate nor take a "free slot".

Students under this category will have both the alternative high school and the college credit hours counted in the determination of eligibility for benefits (ex: child care support/gas reimbursement). The financing will follow the general calculation of Category "A" with a separate supplemental agreement considered in existence for the proportion of the day identified as relating to the college credit.

Local districts will not be charged for students who enrolled but never actually attended.

Districts are responsible for the total cost identified above. There are no reductions in costs for students who drop or graduate early as this has been given consideration in identification of "free slots." The only exception to this is when a student returns to the sending district as a full time student. As that district is now providing for that student's education, the dollars will follow the student.

ARTICLE IX

SATELLITE LOCATIONS

Satellite locations may be established to accommodate student's who live some distance from the NCC campus. This agreement applies to any satellite site. School districts that send students to a different site will have all their enrollment combined for the calculation of "free slots" (Article VIII, Category A).

ARTICLE X

DURATION

This cooperative agreement covers the 2017-2018 school year.

CENTRAL LYON COMMUNITY SCHOOL DISTRICT

BY: _____
(School Superintendent)

BY: _____
(Board President)

Date: _____

Date: _____

NORTHWEST IOWA COMMUNITY COLLEGE

BY: Alethea F. Stubbs, Ph.D.
(College President)

BY: Larry Hochstetler
(Board President)

Date: 06/20/17

Date: 06/20/17

Memorandum

To: Board of Education
From: Jeremy Sprock, Transportation
Date: July 17, 2017
Re: Vehicles

The district has two vehicles that have been replaced and are no longer in use.

It is recommended to sell the following vehicles at Clark Ahders' August auction:

- 2004 Ford Windstar (Van #3) Vin# 2FMZA51604BA59957
- 1998 Bluebird 72 Passenger Bus (Bus #5) Vin# 1BAAHCSA6WF078724

Memorandum

To: Board of Education
From: David Ackerman
Date: July 17, 2017
Re: School Nutrition Statement

Annually it is required to approve the free and reduced price school meals statement provided by the School Nutrition Program.

It is recommended that the free and reduced price meals statement be approved.

INFORMATION LETTER

Frequently Asked Questions About Free And Reduced Price School Meals

Dear Parent/Guardian:

Children need healthy meals to learn. **Central Lyon School** offers healthy meals every school day. Breakfast costs \$1.45; lunch costs for grades TK-4 \$2.15; grades 5-8 \$2.25; and for grades 9-12 \$2.35; and snacks costs (if available) for n/a. Your children may qualify for free meals/milk or for reduced price meals. Reduced price is \$.30 for breakfast and \$.40 for lunch. Return the completed application to: **Marla Freese, Central Lyon CSD, 1010 S. Green St. Rock Rapids, IA 51246.**

Below are some common questions and answers to help you with the application process.

1. WHO CAN GET FREE OR REDUCED PRICE MEALS?

- All children in households receiving benefits from Food Assistance, the Family Investment Program (FIP) or another DHS assistance program are eligible for free or reduced price meals.
- Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
- Children participating in their school's Head Start program are eligible for free meals.
- Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
- Children may receive free or reduced price meals if your household's income is at or below the limits on the Federal Income Eligibility Guidelines below. (Requires submitting an Application for Free and Reduced Price Meals/Milk.)

FEDERAL INCOME ELIGIBILITY GUIDELINES for School Year 2017-2018

Household Size	Yearly	Monthly	Twice per Month	Every Two Weeks	Weekly
1	22,311	1,860	930	859	430
2	30,044	2,504	1,252	1,156	578
3	37,777	3,149	1,575	1,453	727
4	45,510	3,793	1,897	1,751	876
5	53,243	4,437	2,219	2,048	1,024
6	60,976	5,082	2,541	2,346	1,173
7	68,709	5,726	2,863	2,643	1,322
8	76,442	6,371	3,186	2,941	1,471
Each additional person:	7,733	645	323	298	149

- 2. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE OR REDUCED PRICE MEALS?** No, but please read the letter carefully and follow the instructions. If any children in your household were missing from your notification, contact: **Marla Freese, Central Lyon CSD, 1010 S. Green St. Rock Rapids, IA 51246 712-472-2664, mafreese@centrallyon.org.** immediately as eligibility for free or reduced price meals is extended to all school age children in a household. If you did not receive a letter from the school, but received a Free Lunch Notice from DHS, submit this letter to your children's school. You may add any students living in your household who are not listed on the letter. Also, if someone in your household receives food assistance and you did not receive either of these letters, you may complete an application listing the case number as this will qualify all school age children in your household for free meals. If you were informed that your children will get reduced price meals automatically, see the income guidelines above and if you feel you would qualify for free meal benefits, complete an application for free and reduced price meals.
- 3. WHAT IF WE HAVE FOSTER CHILDREN?** Households with foster and non-foster children may choose to include the foster child as a household member, as this may help other children in the household qualify for benefits. If the foster family is not eligible for free or reduced price meal benefits, that does not prevent a foster child from receiving free meal benefits.
- 4. HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY?** Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and haven't been told your children will get free meals, please contact: **Jessica Harman, 712-472-2664 jharman@centrallyon.org**
- 5. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD?** No. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application unless complete eligibility information is submitted, so be sure to complete all required information.
- 6. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE?** Yes. Your child's application is only good for that school year and for the first few days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year. When the carry-over period ends, unless you are notified that your children will receive free meals or you submit an application that is approved, the children must pay full price for school meals. The school is not required to send a reminder or a notice of expired eligibility.

7. I GET WIC. CAN MY CHILDREN GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals. Please send in an application.
8. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced price meals.
9. WILL THE INFORMATION I GIVE BE CHECKED? Yes. We may also ask you to send written proof of the household income you report. You are not required to provide proof with your application.
10. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free or reduced price meals if the household income drops below the income limit, if your household size goes up, or if you start getting Food Assistance, FIP or other benefits.
11. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: **School Board President, Central Lyon CSD, 1010 S. Green St. Rock Rapids, IA 51246**
12. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
13. WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT? Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.
14. WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY? Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, or receive Family Subsistence Supplemental Allowance payments, it must also be included as income. However if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. There are currently no active Military Housing Projects in Iowa as found on [Active Military Housing Projects](#). Any additional combat pay resulting from deployment is also excluded from income.
15. DO I NEED TO PROVIDE MY SOCIAL SECURITY NUMBER? Only the last four digits of the Social Security Number of the household's primary wage earner or another adult household member (or an indication of "none") is needed.
16. WHAT IF THERE ISN'T ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY? List any additional household members on a Supplemental Worksheet, and attach it to your application. Contact **Marla Freese, Central Lyon CSD, 1010 S. Green St. Rock Rapids, IA 51246** mafreese@centrallyon.org to receive a Supplemental Worksheet.
17. WHO CAN GET FREE MILK? If your school participates in the Special Milk Program for half day kindergarteners, your kindergarten child may be eligible for free milk. Children who buy extra milk with a meal or if they eat breakfast or lunch and have an afternoon milk break, they are not eligible to receive free milk.
18. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for Food Assistance or other assistance benefits, contact your local assistance office or call **1-877-347-5678**. Your children may be eligible for **hawk-i** (children's health insurance) or a waiver of school fees. Read the information on the back of the Application for **hawk-i** information. A school waiver form is available from your school.
19. CAN CHILDREN WITH DISABILITIES GET FOOD SUBSTITUTIONS? If a child has a disability, as determined by a licensed medical professional, and the disability prevents the child from eating the regular school meal, the school will make substitutions prescribed by the licensed medical professional. If a substitution is needed, there will be no extra charge for the meal. Please note, however, that the school is not required to make a substitution for a food allergy, unless it meets the definition of disability. Please call the school for further information.

If you have other questions or need help, call **Marla Freese, 712-472-2664**.

Sincerely,

Memorandum

To: Central Lyon Board of Education
From: Darsha Tuenge, Food Service Supervisor
Date: July 17, 2017
Re: Bakery and Milk Bids

Bakery bid sheets were sent to several vendors and we received two bids. Milk bid sheets were also sent to several vendors and we received two bids.

It is recommend accepting the following bids for the 2017-2018 school year:

Bakery Bid

Sunshine Foods/Casey's Bakery

Milk Bid

Dean Foods Inc./Land O' Lakes



Central Lyon Community School

Serving Rock Rapids, Doon and Surrounding Area

1105 S. Story Street, P.O. Box 471

Rock Rapids, IA 51246

Central Lyon Community School Bakery Bids

		Bid
1 lb. loaf of 51% wheat sandwich bread		
1 1/2 lb. loaf of 51% wheat sandwich bread	each	2.69

	Count in pkg.	Bid
4 inch 51% wheat hamburger buns	12ct	2.34
3 inch 51% small wheat hamburger buns (state if size differs from 3 in.)	12ct	2.34
6 in. split top 51% wheat steak buns	12ct	2.75
6 in. 51% wheat hot dog	12ct	2.58
tea rolls - 51% wheat	12ct	2.34

First day of the Lunch Program - August 23

Bids are due July 5

Bid submitted by: Ron Rice (Casey's Bakery)

Company name: Sunshine Foods

Address: 106 N Boone

City/State/Zip: Rock Rapids, Iowa 51246

Phone: 712-472-2573 Fax: 712-472-2574

Please fax or mail bakery bids by July 5, 2017 to: 712-472-2115

Marla Freese, Administrative Assistant

Central Lyon Community School

1010 S Greene St.

Rock Rapids IA 51246

Phone: 712-472-2664

Fax: 712-472-2115

Casey's Delivers Mon-Sat at 6:00 AM

The mission of the Central Lyon Community School District is to provide an education and the opportunity for all students to become productive, life-long learners.



Central Lyon Community School

Serving Rock Rapids, Doon and Surrounding Area

1105 S. Story Street, P.O. Box 471

Rock Rapids, IA 51246

Central Lyon Community School Bakery Bids

		Bid
1 lb. loaf of 51% wheat sandwich bread		
1 1/2 lb. loaf of 51% wheat sandwich bread	1 loaf	240

	Count in pkg.	Bid
4 inch 51% wheat hamburger buns	12 ct	244
3 inch 51% small wheat hamburger buns (state if size differs from 3 in.)	16 ct	269
6 in. split top 51% wheat steak buns	24 ct	635
6 in. 51% wheat hot dog	16 ct	275
tea rolls - 51% wheat	12 ct	215

First day of the Lunch Program - August 23

Bids are due July 5

Bid submitted by:

Company name:

Address:

City/State/Zip:

Phone:

Fax:

Sara Lee

Ron Rice (Bimbo Bakery USA)

Sunshine Foods

1016 N Boone

Rock Rapids, Iowa 51246

712-472-2573 Fax: 712-472-2574

Please fax or mail bakery bids by July 5, 2017 to: 712-472-2115

Marla Freese, Administrative Assistant

Central Lyon Community School

1010 S Greene St.

Rock Rapids IA 51246

Phone: 712-472-2664

Fax: 712-472-2115

Delivers M T T F Anywhere from 9-1 pm

The mission of the Central Lyon Community School District is to provide an education and the opportunity for all students to become productive, life-long learners.



Central Lyon Community School

Serving Rock Rapids, Doon and Surrounding Area

1105 S. Story Street, P.O. Box 471

Rock Rapids, IA 51246

CENTRAL LYON COMMUNITY SCHOOL MILK BID

Items to be Bid:

Elementary and High School

1/2 pint Fat Free Chocolate Milk .1780

1/2 pint White Skim Milk .1691

1/2 pint White Milk 1% lofat .1745

Gallon 1% White Milk 3.0801

Gallon Fat Free Chocolate Milk 3.4472

Low Fat Cottage Cheese 5lb Container 7.2236

High School

1/2 pint White Skim Milk .1691

1/2 pint White Milk 1% lofat .1745

1/2 pint Fat Free Chocolate Milk .1780

Vanilla Frozen Yogurt (mix for ice cream machine) -- per 1/2 gallon 3.3259

Bid submitted by: JOHN COOPER c/o DEBRA CARLSON

Company name:

DEAN FOODS

Address: 1345 12TH AVE SW

City/State/Zip: LE MARS, IA 51031

Phone: 712-548-2200

Fax: 712-548-5809

First Day of the Lunch Program is August 23.

Bids are due July 5, 2017

Please fax or mail milk bids to: 712-472-2115

Marla Freese, Administrative Assistant
Central Lyon Community School
1010 S. Greene St.
Rock Rapids IA 51246
Phone: 712-472-2664

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Central Lyon Community School

Serving Rock Rapids, Doon and Surrounding Area

1105 S. Story Street, P.O. Box 471

Rock Rapids, IA 51246

CENTRAL LYON COMMUNITY SCHOOL MILK BID

Items to be Bid:

Elementary and High School

- .2390 1/2 pint Fat Free Chocolate Milk
- .2270 1/2 pint White Skim Milk
- .2340 1/2 pint White Milk 1% lofat
- 3.66 Gallon 1% White Milk
- 3.98 Gallon Fat Free Chocolate Milk
- 9.25 Low Fat Cottage Cheese 5lb Container

High School

- .2270 1/2 pint White Skim Milk
- .2340 1/2 pint White Milk 1% lofat
- .2390 1/2 pint Fat Free Chocolate Milk
- 6.75 Vanilla Frozen Yogurt (mix for ice cream machine) -- per 1/2 gallon

Bid submitted by: Sharon Schaefer

Company name: Hiland Dairy Foods, LLC

Address: 2901 Cuming St

City/State/Zip: Omaha, NE 68131

Phone: 402 510-7182

Fax: 402 346-0277

First Day of the Lunch Program is August 23.

Bids are due July 5, 2017

Please fax or mail milk bids to: 712-472-2115

Marla Freese, Administrative Assistant
Central Lyon Community School
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Memorandum

To: Board of Education

From: Steve Harman, PK-6 Principal

Date 7-7-17

Re: Elementary Music Teacher

Due to the recent June resignation of an Elementary Music Position, Central Lyon has an opening for the 2017-18 school year. A committee consisting of Anne Langholdt, Emily Deutsch, Sherwin Langholdt, and Steve Harman interviewed via Skype and met the individual for the position. Thea Klinnert is a June graduate from the University of Sioux Falls in Sioux Falls, SD. She is currently working as a camp counselor for the International Music Camp located on the U.S. / Canada border through the end of July.

It is recommended from the committee to approve Thea Klinnert as the Elementary Music Teacher for the 2017-18 school year.