

**CENTRAL LYON COMMUNITY SCHOOL DISTRICT**  
**Regular Board Meeting at 7:00 P.M.**  
**June 19, 2017**

I.	<b>Call to Order</b> <b>Roll Call</b> <b>Pledge of Allegiance</b>	
II.	<b>Approval of:</b>	<b>Page Number</b>
	A. Agenda	1
	B. Minutes of Past Meetings	2-4
	C. Financial Report	5-7
	D. Summary List of Bills	8-15
III.	<b>Recognition/Congratulations to Staff, Students, and Community</b>	
IV.	<b>Communications</b>	
	A. Public Participation on Non-Agenda Items	
	B. Correspondence	
V.	<b>Reports</b>	
	A. Principals	
	1. Iowa Core Curriculum	
	2. Other Principal Reports	
	B. Board Members	
	C. Superintendent	
	1. Ball Field Advisory Committee Report	
	2. Football/Track Field Complex Lighting Project	
	3. Student Safety Pick-up & Drop Off Project	
	4. Storm Shelter in Place	
	5. New Phone System & Number	
	6. Tiny House Sale Update	
	D. Other	
VI.	<b>Old Business</b>	
VII.	<b>New Business</b>	
	A. Appoint Legal Counsel	16
	B. Appoint Board Secretary/Treasurer	17
	C. Appoint District Investigators	18
	D. Appoint Affirmative Action/Equity Coordinator	19
	E. Consider Property and Casualty Insurance – Lisa Dieren	
	F. Digital Video Board Purchase	20
	G. Consider Breakfast and Lunch Prices for 2017-2018	21
	H. Consider Fees for 2017-2018	22
	I. Consider Approval of the 2017-2018 Student, Faculty, Athletic, Paraprofessional & Pre-school Handbooks	23
	J. Consider Increasing Jill Christensen to From .625 FTE to .75 FTE	
	K. Consider Bids	24-28
	1. Fuel	
	2. Disposal	
	L. Personnel	
	1. Resignations	
	a. Carrie Borman, Paraprofessional	29
	b. Janelle Flatebo, Elementary Vocal Music	30
	2. Hiring	
	a. Megan Whitsell, ESY Extended School Year Teacher	31
	b. Pat Verrips, Long Term Substitute in 3 <sup>rd</sup> Grade	31
	c. Laurie Herman, Co-After Prom Advisor	32
	1. TLC Position-Mentors 2017-2018	33
	a. Chris Wright for Kyler Huisman	
	b. Jill Kroon for Tabitha Snyder	
	c. Ben Docker for Brad Raveling	
	2. Volunteers	34
	a. Football: Dwayne Postma, Tom Menage, Grant Engel	
	b. Wrestling: Paul Konechne	
	c. FFA: Dwayne Postma, Kristin Rockhill	
	d. Athletic Trainer: Matt Boer	
	e. Medical Personnel: Dr. Ross Reynolds, Dr. Cody Hoefert, Dr. Nick Weber, Dr. Chet DeJong, Dr. David Springer	
	M. Enter into closed session, code of Iowa 21.5 1 (I) Superintendent Evaluation	
VIII.	<b>Announcements/Dates to Remember</b>	
	• July 17 – Regular Board Meeting	
IX.	<b>Adjournment</b>	

**CENTRAL LYON BOARD MINUTES**  
**MAY 8, 2017**

The Central Lyon Board of Directors met in regular session in the Board Room of the Central Lyon Community School at 7:00PM with the following members present: President David Jans, Vice-President Scott Postma, Directors Keri Davis, Joel DeWit and Andy Koob, Superintendent David Ackerman and Board Secretary Jackie Wells. Other individuals present were EL Principal Steve Harman, MS Principal/Activities Director Jason Engleman, Stephanie Baker, Jessica Jensen, Sara Groen, Matt Deutsch, Natalie Larson, Krista Sprock, Bergin DeBruin, Hailey Borman, Shyanne Erickson.

The meeting was called to order at 7:02 P.M. Postma moved to approve the agenda with additional bills presented and an additional item for consideration; Koob seconded, carried 4-0.

Koob moved to approve the minutes from the April 10, 2017 regular board meeting and an April 21, 2017 special meeting; DeWit seconded, carried 4-0.

Director Davis arrived at 7:04P.M.

DeWit moved to approve the financial report through April 30, 2017; Postma seconded, carried 5-0.

Davis moved to approve the summary list of bills, additional bills included; DeWit seconded, carried 5-0.

In recognition, the month of May is designated as School Board Recognition Month. Administration expressed their appreciation for each of the board members and their role in increasing student achievement within the Central Lyon Community School District. Larry Goebel was thanked for his donation of \$1200 to the MS Band Program and continued support. Steve Campbell was thanked for a donation of compost to the district garden. The United Methodist Church and Immanuel Lutheran Church were thanked for their donations to the Backpack Program. Destinee Garber and Shelbie Sions were recognized for their state awards at the Northwest Iowa Reading Council. Gable Sieperda was recognized for his 3<sup>rd</sup> and 4<sup>th</sup> place finishes in the mile and 2 mile at Drake Relays. Several track athletes represented the district at Howard Wood Relays. Women's Action Club was recognized for a \$700 donation to the district for elementary and middle school field trips. The board acknowledged Iona Van Dyke's 40+ years of service to the district in the kitchen and as a volunteer grandmother. Iona passed away on May 2<sup>nd</sup>.

In Reports, Krista Sprock, TLC K-5 Literacy Coach presented the FAST scores and benchmarks for grades TK/K – 4, progress monitoring, and compliance standards and year end summaries. FAST testing is required through the Department of Education.

Principal Steve Harman stated that math focus professional development for Iowa Core Curriculum will take place in June for applicable staff utilizing teacher quality funds. Mr. Harman presented preliminary enrollment numbers for the 2017-2018 school year.

Principal/Activities Director Jason Engleman presented information on the interactive digital video board meeting with the community and Daktronics representatives to purchase the board through advertising and fundraising. Mr. Engleman presented a proposed 2017-2018 middle school schedule.

Vice President Scott Postma presented a \$100,000 check from the Frank Boon Trust. The district applied for funds through a governmental entity application. The funds will be used to fund 1:1 updates and other technology upgrades and purchases for 2017-2018.

Superintendent/High School Principal Ackerman reported that high school graduation will take place on May 21<sup>st</sup> at 3pm. The Tiny House is very close to completion. The instructor and students will enter it in the Heritage Days parade and open house in Island Park and then auction it off on June 24<sup>th</sup>. Mr. Ackerman reported that a request for proposal for interest bearing accounts for the district's PERL, PPEL and SILO funds.

In New Business, Postma moved to approve the annual service contract for technology/network assistance and telephone & long distance with Premier Communications and DeWit seconded, carried 5-0. Koob moved to approve the health services agreement for 2017-2018 and Davis seconded, carried 5-0. Davis moved to approve the FFA senior trip to Crosslake, MN and Postma seconded, carried 5-0. Koob moved to approve new policy 710.4, Meal Charges, with a change to the negative balance to \$20.00, clarification of "free" meals to both free and reduced qualifications. The 2<sup>nd</sup> reading was waived and DeWit seconded, carried 5-0. Postma moved to approve a bid from Wayne Meyer Electric, Inc for electric service to the elementary and DeWit seconded, carried 5-0.

Postma moved to approve a resolution authorizing submission from a governmental body for the Frank Boon Trust for 3 requests: Interactive Digital Video Board, FFA Farm Improvement and 2017-2018 Tiny House startup funds. Davis seconded and in a roll call vote, 5 aye, 0 nay.

Davis moved to approve a calendar change, forgiving a half day of classes for students on May 30, 2017 and Koob seconded, and carried 5-0.

In Personnel, DeWit moved to approve the resignations of Kayla Vanden Hoek and Kandace Koll, Paraprofessionals. Postma seconded, carried 5-0.

Koob moved to approve the hiring of Tabitha Snyder, HS English Language Arts teacher & Yearbook Advisor and Davis seconded, carried 5-0. Discussion took place on policy 401.3, Nepotism. Postma moved to approve hiring Lexi Ackerman, Assistant Softball Coach and DeWit seconded, carried 5-0. DeWit moved to approve hiring Reid Geerdes, assistant football coach, pending licensure requirements; Jodi Schrick, Tana Meyer,

Melissa Lockey and Sue Boogerd, Cheryl Mans and Amy DeBoer, Summer Reading Program; Laureen Schram, Kelli Docker and Melissa Lockey, Extended School Year (ESY) and Preschool Extended School Year (ESY) Teachers; Cindy Witt and Yadira Solis, ESL/ELL Summer Program and Koob seconded, carried 5-0.

The next regular scheduled board meeting will be at 7:00PM on Monday, June 19, 2017 in the Central Lyon Board Room. DeWit moved to adjourn at 8:48 P.M.; Postma seconded, carried 5-0.

**Revenue**

	2014-2015	2015-2016	2016-2017	Variance Prior Year
July	\$ 12,811	\$ 230,780	\$ 1,258	\$ (229,522)
August	\$ 125,611	\$ 233,656	\$ 7,196	\$ (226,460)
September	\$ 752,088	\$ 917,621	\$ 861,037	\$ (56,584)
October	\$ 2,076,451	\$ 2,530,252	\$ 2,424,826	\$ (105,426)
November	\$ 2,553,522	\$ 3,074,219	\$ 3,001,080	\$ (73,138)
December	\$ 3,275,183	\$ 3,497,487	\$ 3,816,411	\$ 318,923
January	\$ 3,779,230	\$ 4,079,515	\$ 4,322,400	\$ 242,885
February	\$ 4,308,975	\$ 4,811,641	\$ 4,976,419	\$ 164,778
March	\$ 4,808,353	\$ 5,410,655	\$ 5,548,354	\$ 137,699
April	\$ 6,072,104	\$ 6,837,099	\$ 7,456,296	\$ 619,197
May	\$ 6,580,059	\$ 7,656,034	\$ 8,107,281	\$ 451,248
June	\$ 7,528,140	\$ 8,375,417	\$ -	

**Expenditures**

	2014-2015	2015-2016	2016-2017	Variance Prior Year	Cumulative Rev - Exp
July	\$ 176,754	\$ 120,949	\$ 196,529	\$ 75,580	\$ (195,270)
August	\$ 467,785	\$ 365,211	\$ 793,446	\$ 428,235	\$ (786,250)
September	\$ 1,058,469	\$ 946,551	\$ 1,487,810	\$ 541,259	\$ (626,773)
October	\$ 1,647,238	\$ 1,562,692	\$ 1,704,519	\$ 141,826	\$ 720,307
November	\$ 2,220,287	\$ 2,278,105	\$ 2,350,677	\$ 72,572	\$ 650,403
December	\$ 2,960,506	\$ 2,908,190	\$ 2,991,478	\$ 83,288	\$ 824,933
January	\$ 3,488,115	\$ 3,550,254	\$ 3,873,092	\$ 322,838	\$ 449,308
February	\$ 4,156,842	\$ 4,178,257	\$ 4,492,542	\$ 314,286	\$ 483,877
March	\$ 4,828,150	\$ 5,042,736	\$ 5,141,229	\$ 98,493	\$ 407,125
April	\$ 5,453,471	\$ 5,674,514	\$ 6,265,397	\$ 590,884	\$ 1,190,898
May	\$ 6,054,735	\$ 6,730,996	\$ 6,921,340	\$ 190,345	\$ 1,185,941
June	\$ 7,931,544	\$ 8,239,776	\$ -		

**Cash Balance** = (actual cash on hand, "check book balance")

	2014-2015	2015-2016	2016-2017
July	\$ 1,003,450	\$ 827,275	\$ 580,347
August	\$ 524,842	\$ 283,537	\$ 110,113
September	\$ 495,985	\$ 380,512	\$ 331,143
October	\$ 1,229,532	\$ 1,447,244	\$ 1,120,677
November	\$ 1,134,366	\$ 1,206,136	\$ 1,062,346
December	\$ 1,115,469	\$ 1,306,819	\$ 1,292,981
January	\$ 1,153,197	\$ 1,173,408	\$ 847,240
February	\$ 1,014,571	\$ 1,108,957	\$ 908,456
March	\$ 788,145	\$ 841,627	\$ 834,180
April	\$ 1,485,746	\$ 1,638,516	\$ 1,620,735
May	\$ 1,392,582	\$ 1,329,462	\$ 1,616,808
June	\$ 1,156,591	\$ 1,261,268	

**Total Fund Balances** = (book balance after all year end receivables, payables)

	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
Audit/CAR	\$ 1,083,990	\$ 816,333	\$ 425,718	\$ 513,812	



Jackie Wells, School Treasurer

Central Lyon Community School  
School Treasurer's Report

General Fund		Hot Lunch Fund		FFA Farm Fund		Split Funding
		Activity Fund	Fund	Fund		
Balance - April, 2017	\$1,620,734.79	\$261,644.84	\$157,426.54	\$11,095.08		\$82,304.68
<u>Receipts:</u>						
Property Tax	\$101,758.38	\$60,183.03	\$25,567.48	\$5,477.00		\$11,189.25
State Aid	\$432,809.00	\$2.39	\$12.62	\$0.00		\$0.00
Interest	\$760.78					
AEA Flowthrough	\$0.00					
Other:						
Open Enrollment In	\$93,231.92					
Miscellaneous	\$22,425.43					
Total Receipts	\$650,985.51	\$60,185.42	\$25,580.10	\$5,477.00		\$11,189.25
<u>Expenditures:</u>						
Salaries	\$441,122.30	\$0.00	\$17,168.54	\$0.00		\$0.00
Benefits	\$137,344.28	\$37,249.45	\$17,221.58	\$3,658.68		\$3,538.40
Purchased Services	\$41,156.55	\$0.00	\$0.00	\$0.00		\$0.00
Open Enrollment Out	\$0.00					
Supplies	\$35,779.51					
Other	\$540.25					
Total Expenditures	\$655,942.89	\$37,249.45	\$34,390.12	\$3,658.68		\$3,538.40
Cash Balance - May, 2017	\$192,384.91	\$144,439.22	\$151,083.71	\$12,913.40		\$89,955.53
<u>Investments:</u>						
Frontier Bank	\$1,424,408.97	\$140,141.59	\$0.00	\$0.00		\$0.00
USBank	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Premier Bank	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
IS/JIT	\$13.57	\$0.00	\$0.00	\$0.00		\$0.00
Investment Balance	\$1,424,422.54	\$140,141.59	\$0.00	\$0.00		\$0.00
Total Available	\$1,616,807.50	\$284,580.81	\$151,083.71	\$12,913.40		\$89,955.53

Jackie Wells  
School Treasurer



Central Lyon Community School  
Special Revenue Funds YTD  
Feb-17

*jeck*

Management Fund	Physical Plant & Equipment Levy Fund	Playground & Recreational Equipment Levy	School Infrastructure Local Option Sales Tax Fund	Debt Service Fund
Balance: July 1, 2016	\$275,597.13	\$196,139.40	\$1,216,121.28	\$0.22
Receipts:	Receipts:	Receipts:	Receipts:	Receipts:
Taxes YTD	Taxes YTD	Taxes YTD	One Cent Sales Tax	Taxes YTD
Misc. Income/Refund of Prior	Board Approved	\$35,918.57		
	Voter Approved			
	Interest YTD		Interest YTD	Interest YTD
\$114.78	\$2,867.37	\$0.00	Miscellaneous	SILO/PPEL Transfers
\$276,047.52	Miscellaneous			\$265,995.00
	Fund Transfer			
	\$0.00			
Disbursements:	Disbursements:	Disbursements:	Disbursements:	Disbursements:
Early Retirement	Equipment	Equipment	Transfer for Debt	Interest
District Insurance Policy	Building/Land Repairs	\$0.00	Construction Service	Principal
Workman's Comp	Other Repairs	\$116,264.64	Equipment	Fees
Unemployment	CLN Principal/Interest	\$0.00		Transfers Out
	\$2,136.00			\$0.00
Payables	Payables	\$0.00	Payables	Payables
Receivables	Receivables	\$0.00	Receivables	Receivables
				\$0.00
Balance: April, 2017	\$127,369.03	\$115,793.33	\$1,572,392.75	\$0.22
Cash Balance:	\$19,703.53	\$1,793.33	\$799.40	\$0.00
Investments:				
Frontier Bank	\$305,583.20	\$114,000.00	\$1,571,590.42	\$0.22
USBank	\$0.00	\$0.00	\$0.00	\$0.00
Premier Bank	\$0.00	\$0.00	\$0.00	\$0.00
IS/JT	\$0.00	\$0.00	\$2.93	\$0.00
Investment Balance:	\$305,583.20	\$114,000.00	\$1,571,593.35	\$0.22
Total Available:	\$127,369.03	\$115,793.33	\$1,572,392.75	\$0.22

GENERAL FUND BOARD REPORT

6/19/17 PREPAIDS

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	1			
<b>Checking</b>	<b>1</b>	<b>Fund: 10 OPERATING FUND</b>		
ADVANCED SYSTEMS, INC	544075	COPIER MAINT & LEASE	2,718.82	
		<b>Vendor Total:</b>		<b>2,718.82</b>
AFLAC INSURANCE	674793	ADDT' INSURANCE	1,925.58	
		<b>Vendor Total:</b>		<b>1,925.58</b>
AFLAC	A084043600	ADDTL EMPLOYEE INSURANCE	446.38	
		<b>Vendor Total:</b>		<b>446.38</b>
CAROLINA BIOLOGICAL SUPPLY CO	49869462	AG SUPPLIES-CTE	787.68	
		<b>Vendor Total:</b>		<b>787.68</b>
COLLEGE BOARD AP EXAMS	20170525	AP TEST FEES	1,214.00	
		<b>Vendor Total:</b>		<b>1,214.00</b>
D/B/A PREMIER COMMUNICATIONS, PREMIER NETWORK SOLUTIONS	5569	JUNE17 CONSULT	1,000.00	
		<b>Vendor Total:</b>		<b>1,000.00</b>
ELECTRONIC INNOVATIONS	413894	MONITORING FEE	300.00	
		<b>Vendor Total:</b>		<b>300.00</b>
FRONTIER BANK	5/17 PETTY CASH	REIMB PETTY CASH	86.59	
		<b>Vendor Total:</b>		<b>86.59</b>
HOPPE, TAMMY	20170524	POSTAGE	7.40	
		<b>Vendor Total:</b>		<b>7.40</b>
IOWA FAMILY & CONSUMER SCIENCES EDUCATORS	20170525	CTE CONFERENCE	225.00	
		<b>Vendor Total:</b>		<b>225.00</b>
IOWA SCHOOLS EMPLOYEE BENEFITS	25141	INSURANCE	3,104.37	
		<b>Vendor Total:</b>		<b>3,104.37</b>
JOSTENS	20170140	DIPLOMAS & COVERS	36.79	
		<b>Vendor Total:</b>		<b>36.79</b>
JW PEPPER & SON	11C40189- C75291	VOCAL MUSIC	123.51	
JW PEPPER & SON	11C58473	SHEET MUSIC	140.90	
JW PEPPER & SON	11C61589	MUSIC	51.91	
		<b>Vendor Total:</b>		<b>316.32</b>
KONE INC.	949612644	ELEVATOR MAINT & REPAIRS	156.58	
		<b>Vendor Total:</b>		<b>156.58</b>
LAB-AIDS STORE	00122766	CTE EQUIPMENT	174.13	
		<b>Vendor Total:</b>		<b>174.13</b>
LEGALSHIELD	20170525	ADDT'L INSURANCE	41.85	
		<b>Vendor Total:</b>		<b>41.85</b>
LOCKEY, MELISSA	20170530	SUPPLIES REIMB	26.34	



**GENERAL FUND BOARD REPORT**  
6/19/17 PREPAIDS

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			<b>Vendor Total:</b>	<b>26.34</b>
MOVING MINDS	9305524	ADJUSTABLE BALL CHAIRS	905.58	
			<b>Vendor Total:</b>	<b>905.58</b>
NASCO	408018	FACS SUPPLIES	11.66	
NASCO	409820	EQUIPMENT--PERKINS	26.67	
			<b>Vendor Total:</b>	<b>38.33</b>
NEW CENTURY PRESS INC/LYON CO. REPORTER	5/17 LEGAL	ADVERTISING	209.72	
NEW CENTURY PRESS INC/LYON CO. REPORTER	5/17 STMT	ADVERTISING	333.91	
			<b>Vendor Total:</b>	<b>543.63</b>
NORTHWEST IOWA COMMUNITY COLL	FY17 SEM2 ENROLL	FY17 SEM2 CONCURRENT ENROLL	21,881.20	
			<b>Vendor Total:</b>	<b>21,881.20</b>
PITNEY BOWES	20170525	POSTAGE	561.05	
			<b>Vendor Total:</b>	<b>561.05</b>
PIZZA RANCH	20170530	A/R READING INCENTIVES	169.29	
			<b>Vendor Total:</b>	<b>169.29</b>
ROCK RAPIDS UTILITIES	017282	RECONNECT- BALL FIELD	25.00	
ROCK RAPIDS UTILITIES	THRU 5/1/17	UTILITIES	10,215.46	
			<b>Vendor Total:</b>	<b>10,240.46</b>
SANFORD HEALTH PLAN	20170525	FLEX	75.00	
			<b>Vendor Total:</b>	<b>75.00</b>
SUBWAY	20170525	MEAL REIMB	58.25	
			<b>Vendor Total:</b>	<b>58.25</b>
SUNSHINE FOODS	4/17 FRUIT	FRUIT & VEGGIE	4,207.63	
			<b>Vendor Total:</b>	<b>4,207.63</b>
US BANK	20170519	TECH, TRAVEL, MISC SUPPLIES	8,216.48	
US BANK	20170519- 0001	CTE SUPPLIES	1,009.90	
US BANK	20170519- 0002	WOBBLE CHAIRS	699.50	
US BANK	20170519- 0003	MEDIA BOOKS	180.53	
US BANK	20170519- 0004	HS MEDIA CENTER SUPPLIES	34.23	
US BANK	20170519- 0005	SCIENCE SUPPLIES	15.11	
US BANK	20170519- 0006	HS MEDIA CENTER SUPPLIES	29.92	
			<b>Vendor Total:</b>	<b>10,185.67</b>
WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA	20170525	HEALTH INSURANCE PREMIUMS	62,776.11	
			<b>Vendor Total:</b>	<b>62,776.11</b>
			<b>Fund Total:</b>	<b>124,210.03</b>

GENERAL FUND BOARD REPORT  
6/19/17 PREPAIDS

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
ROCK RAPIDS UTILITIES	THRU 5/1/17	UTILITIES	38.62	
		<b>Vendor Total:</b>		<b>38.62</b>
 TAYLOR, DOUG	 20170524	 FFA FARM SUPPLIES	 3,598.00	
		<b>Vendor Total:</b>		<b>3,598.00</b>
		<b>Fund Total:</b>		<b>3,636.62</b>
 <u>Checking</u>	 1	 Fund: 71	 SPLIT FUNDING	
GALLAGHER BENEFIT SERVICES, INC	116250	HRA FEES	260.00	
		<b>Vendor Total:</b>		<b>260.00</b>
 INFINISOURCE, INC	 8930608	 17/18 SERVICES	 878.40	
		<b>Vendor Total:</b>		<b>878.40</b>
		<b>Fund Total:</b>		<b>1,138.40</b>
		<b>Checking Account Total:</b>		<b>128,985.05</b>
 <u>Checking</u>	 2			
 <u>Checking</u>	 2	 Fund: 61	 SCHOOL NUTRITION FUND	
AFLAC INSURANCE	674793	ADDT' INSURANCE	333.82	
		<b>Vendor Total:</b>		<b>333.82</b>
 AFLAC	 A084043600	 ADDTL EMPLOYEE INSURANCE	 24.20	
		<b>Vendor Total:</b>		<b>24.20</b>
 IOWA SCHOOLS EMPLOYEE BENEFITS	 25141	 INSURANCE	 4.00	
		<b>Vendor Total:</b>		<b>4.00</b>
 ROCK RAPIDS UTILITIES	 THRU 5/1/17	 UTILITIES	 500.00	
		<b>Vendor Total:</b>		<b>500.00</b>
 WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA	 20170525	 HEALTH INSURANCE PREMIUMS	 1,199.26	
		<b>Vendor Total:</b>		<b>1,199.26</b>
		<b>Fund Total:</b>		<b>2,061.28</b>
		<b>Checking Account Total:</b>		<b>2,061.28</b>
 <u>Checking</u>	 4			
 <u>Checking</u>	 4	 Fund: 33	 LOCAL OPTION SALES & SERVICES TAX (SILO)	
DGR ENGINEERING	00223951	DESIGN SERVICES	3,258.00	
DGR ENGINEERING	00224093	DESIGN SERVICES	584.00	
		<b>Vendor Total:</b>		<b>3,842.00</b>
		<b>Fund Total:</b>		<b>3,842.00</b>
 <u>Checking</u>	 4	 Fund: 36	 PHYSICAL PLANT & EQUIPMENT	
ADVANCED SYSTEMS, INC	20701792	COPIER MAINT & LEASE	1,440.00	
		<b>Vendor Total:</b>		<b>1,440.00</b>
		<b>Fund Total:</b>		<b>1,440.00</b>
		<b>Checking Account Total:</b>		<b>5,282.00</b>

GENERAL FUND BOARD REPORT  
6/19/17 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	1			
<b>Checking</b>	<b>1</b>	<b>Fund: 10 OPERATING FUND</b>		
A&M REPAIR	475	AMP REPAIR	90.00	
		<b>Vendor Total:</b>		<b>90.00</b>
AIR CONDITIONING & HEATING, INC	5107	PLUMB PARTS	55.65	
		<b>Vendor Total:</b>		<b>55.65</b>
BUFFALO RIDGE CONCRETE INC	LU275876	BALL COMPLEX SUPPLIES	834.60	
		<b>Vendor Total:</b>		<b>834.60</b>
CAMPBELL SUPPLY OF ROCK RAPIDS	20170612	FFA FARM SUPPLIES	39.98	
CAMPBELL SUPPLY OF ROCK RAPIDS	20170612-0003	FFA SUPPLIES, GROUNDS SUPPLIES	207.99	
		<b>Vendor Total:</b>		<b>247.97</b>
CENTURY BUSINESS PRODUCTS	376745	KYOCERA MAINT/SUPPLIES	756.09	
		<b>Vendor Total:</b>		<b>756.09</b>
COOPERATIVE ENERGY COMPANY	20170612	FUEL, REPAIRS	664.36	
		<b>Vendor Total:</b>		<b>664.36</b>
COOPERATIVE FARMERS ELEVATOR	20170612	FFA FARM, GROUNDS SPRAYS	1,036.10	
		<b>Vendor Total:</b>		<b>1,036.10</b>
CULLIGAN SOFT WATER SERVICE	20170613	SALT, WATER	678.80	
		<b>Vendor Total:</b>		<b>678.80</b>
DOON PRESS	20170609	ADVERTISING	237.19	
		<b>Vendor Total:</b>		<b>237.19</b>
G&R CONTROLS, INC	20170612	HVAC REPAIRS	4,273.22	
		<b>Vendor Total:</b>		<b>4,273.22</b>
GEORGE OFFICE PRODUCTS	20170609	OFFICE CHAIRS	1,058.99	
		<b>Vendor Total:</b>		<b>1,058.99</b>
H AND S HOMEBUILDING CENTER	20170612	SUPPLIES, FARM	35.54	
		<b>Vendor Total:</b>		<b>35.54</b>
HAKEMAN, REBEKAH	20170612	GRADUATE CREDIT REIMB	1,200.00	
		<b>Vendor Total:</b>		<b>1,200.00</b>
HEALTH SERVICES OF LYON CO	MAY-JUNE '17	NURSING & WELLNESS SERVICES	3,427.00	
		<b>Vendor Total:</b>		<b>3,427.00</b>
HOME-LOGY	50198	2017 GRADUATION FLOWERS	359.00	
		<b>Vendor Total:</b>		<b>359.00</b>
IOWA ASSN. OF BLDG MAINTENANCE	20170613	BLDG MAINT SEMINAR x2	250.00	
		<b>Vendor Total:</b>		<b>250.00</b>
KONE INC.	949636729	ELEVATOR MAINT & REPAIRS	156.58	
		<b>Vendor Total:</b>		<b>156.58</b>
KUEHL, KEN	20170613	MEALS REIMB	22.79	

**GENERAL FUND BOARD REPORT**  
6/19/17 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			<b>Vendor Total:</b>	<b>22.79</b>
MARTIN BROS. DISTRIBUTING, INC	20170612	SUPPLIES, PARTS	839.17	
			<b>Vendor Total:</b>	<b>839.17</b>
MATHESON TRI-GAS, INC.	51179688	SUPPLIES/EQUIPMENT	15.81	
			<b>Vendor Total:</b>	<b>15.81</b>
MCCARTY MOTORS	20170612	MAINTENANCE & REPAIRS	157.20	
			<b>Vendor Total:</b>	<b>157.20</b>
MENARDS	20170612	TINY HOUSE	150.69	
			<b>Vendor Total:</b>	<b>150.69</b>
MEYER, TANA	20170601	SUPPLIES REIMB	63.74	
			<b>Vendor Total:</b>	<b>63.74</b>
MIDAMERICA ADMIN & RETIREMENT SOLUTIONS, AUL	20170613	12/2016 IRS FEE	24.96	
			<b>Vendor Total:</b>	<b>24.96</b>
NORTHWEST AEA	257-5312017	REQ FORMS, LAMINATING	1,042.80	
			<b>Vendor Total:</b>	<b>1,042.80</b>
PITNEY BOWES INC	20170613	POSTAGE SUPPLIES	33.14	
			<b>Vendor Total:</b>	<b>33.14</b>
PITNEY BOWES	20170613	POSTAGE	52.99	
			<b>Vendor Total:</b>	<b>52.99</b>
PITNEY BOWES	20170613	POSTAGE METER	203.46	
			<b>Vendor Total:</b>	<b>203.46</b>
POPKES CAR CARE	20170612	5/2017 FUEL, TIRE REPAIR	2,331.06	
			<b>Vendor Total:</b>	<b>2,331.06</b>
PREMIER COMMUNICATIONS	20170601	PHONE & INTERNET	789.08	
			<b>Vendor Total:</b>	<b>789.08</b>
RAPID AUTO REPAIR	1132258	REPAIRS	17.40	
			<b>Vendor Total:</b>	<b>17.40</b>
REVTRACK INC	12688-12689	ONLINE FEES	63.66	
			<b>Vendor Total:</b>	<b>63.66</b>
ROCK RAPIDS CASHWAY LUMBER, INC	20170613	BALL COMPLEX SUPPLIES	715.50	
ROCK RAPIDS CASHWAY LUMBER, INC	20170613-0001	BALL COMPLEX, TINY HOUSE	733.90	
			<b>Vendor Total:</b>	<b>1,449.40</b>
ROCK RAPIDS HARDWARE	20170613	SUPPLIES	329.03	
			<b>Vendor Total:</b>	<b>329.03</b>
SANFORD PATIENT FINANCIAL SERVICES	20170612	BUS PHYSICAL	135.00	
			<b>Vendor Total:</b>	<b>135.00</b>
SCHMITT MUSIC CENTERS	1534790-	SUPPLIES AND REPAIRS	59.58	

GENERAL FUND BOARD REPORT  
6/19/17 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
SCHMITT MUSIC CENTERS	1542523 1534816	MSBAND SUPPLIES	133.57	
		<b>Vendor Total:</b>		<b>193.15</b>
SHERWOOD FOREST GRANTS, LLC	20170609	GRANT CONSULT/WRITING	725.80	
		<b>Vendor Total:</b>		<b>725.80</b>
SPROCK, JEREMY	20170613	MEALS REIMB	8.76	
		<b>Vendor Total:</b>		<b>8.76</b>
SPROCK, RICHARD	20170613	MEALS REIMB	13.00	
		<b>Vendor Total:</b>		<b>13.00</b>
STURDEVANT'S AUTO SUPPLY	20170612	BELTS, PARTS	257.34	
		<b>Vendor Total:</b>		<b>257.34</b>
SUNSHINE FOODS	20170609	SUPPLIES	7,444.25	
SUNSHINE FOODS	20170609-0001	SUPPLIES	44.17	
SUNSHINE FOODS	20170609-0002	SUPPLIES	26.84	
SUNSHINE FOODS	20170609-0003	SUPPLIES	87.11	
SUNSHINE FOODS	20170609-0004	SUPPLIES FOR PS TRANSITIONAL MEETING	67.86	
SUNSHINE FOODS	20170612	CLEANING SUPPLIES	155.22	
		<b>Vendor Total:</b>		<b>7,825.45</b>
TOOLS & RENTAL W/JAIME	419	REPAIRS	25.00	
		<b>Vendor Total:</b>		<b>25.00</b>
TOWN AND COUNTRY DISPOSAL	1457316	DISPOSAL	380.50	
		<b>Vendor Total:</b>		<b>380.50</b>
TRACKSIDE SERVICE & REPAIR	9130	BUS TOW, #4	450.00	
		<b>Vendor Total:</b>		<b>450.00</b>
TRI-STATE READY MIX, INC	S15023	BALL COMPLEX SUPPLIES	1,537.00	
		<b>Vendor Total:</b>		<b>1,537.00</b>
US BANK	20170613	PRESCHOOL COOKIES	62.91	
US BANK	20170613-0002	SUPPLIES, TECH, TRAVEL, BOOKS	7,088.95	
		<b>Vendor Total:</b>		<b>7,151.86</b>
VALLEY SAND & GRAVEL INC	20170612	BALL COMPLEX SUPPLIES	559.62	
		<b>Vendor Total:</b>		<b>559.62</b>
VANDE WEERD, BRENDA	20170612	CDL REIMB	12.00	
		<b>Vendor Total:</b>		<b>12.00</b>
WAAGMEESTER LAW OFFICE	20170609	LEGAL SERVICES	241.00	
		<b>Vendor Total:</b>		<b>241.00</b>
WAYNE MEYER ELECTRIC INC	20170612	REPAIRS, FFA FARM	70.05	
		<b>Vendor Total:</b>		<b>70.05</b>
ZIMCO SUPPLY CO	108277	HERBICIDE	502.14	

GENERAL FUND BOARD REPORT  
6/19/17 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			<b>Vendor Total:</b>	<b>502.14</b>
			<b>Fund Total:</b>	<b>43,035.14</b>
<b>Checking</b>	<b>1</b>	<b>Fund: 22 MANAGEMENT FUND</b>		
STUDENT ASSURANCE SERVICES, INC	20170613	STUDENT ACCIDENT INSURANCE	1,390.00	
			<b>Vendor Total:</b>	<b>1,390.00</b>
			<b>Fund Total:</b>	<b>1,390.00</b>
<b>Checking</b>	<b>1</b>	<b>Fund: 69 ENTERPRISE/FFA PROPERTY</b>		
CAMPBELL SUPPLY OF ROCK RAPIDS	20170612	FFA FARM SUPPLIES	1,064.59	
CAMPBELL SUPPLY OF ROCK RAPIDS	20170612-0001	FFA FARM SUPPLIES	424.10	
CAMPBELL SUPPLY OF ROCK RAPIDS	20170612-0002	FFA FARM SUPPLIES	100.71	
CAMPBELL SUPPLY OF ROCK RAPIDS	20170612-0003	FFA SUPPLIES, GROUNDS SUPPLIES	139.19	
			<b>Vendor Total:</b>	<b>1,728.59</b>
COOPERATIVE FARMERS ELEVATOR	20170612	FFA FARM, GROUNDS SPRAYS	2.69	
			<b>Vendor Total:</b>	<b>2.69</b>
H AND S HOMEBUILDING CENTER	20170612	SUPPLIES, FARM	42.54	
			<b>Vendor Total:</b>	<b>42.54</b>
POPKES CAR CARE	20170612	5/2017 FUEL, TIRE REPAIR	31.07	
			<b>Vendor Total:</b>	<b>31.07</b>
ROCK RAPIDS HARDWARE	20170613	SUPPLIES	36.91	
			<b>Vendor Total:</b>	<b>36.91</b>
US BANK	20170613-0001	SUPPLIES	106.75	
			<b>Vendor Total:</b>	<b>106.75</b>
WAYNE MEYER ELECTRIC INC	20170612	REPAIRS, FFA FARM	1,207.61	
			<b>Vendor Total:</b>	<b>1,207.61</b>
			<b>Fund Total:</b>	<b>3,156.16</b>
<b>Checking</b>	<b>1</b>	<b>Fund: 71 SPLIT FUNDING</b>		
GALLAGHER BENEFIT SERVICES, INC	20170612	HRA ADMIN FEE	260.00	
			<b>Vendor Total:</b>	<b>260.00</b>
			<b>Fund Total:</b>	<b>260.00</b>
			<b>Checking Account Total:</b>	<b>47,841.30</b>
<u>Checking</u>	<u>4</u>	<u>Fund: 36 PHYSICAL PLANT &amp; EQUIPMENT</u>		
CLASEN EXCAVATING	4524	ONE ROOM SCHOOL HOUSE REMOVAL	6,455.74	
			<b>Vendor Total:</b>	<b>6,455.74</b>
KRUGER PAINTING	20170613	EL/MS UPPER ELEM FLOOR/WALLS	10,437.00	
			<b>Vendor Total:</b>	<b>10,437.00</b>
			<b>Fund Total:</b>	<b>16,892.74</b>
			<b>Checking Account Total:</b>	<b>16,892.74</b>

### May 2017 Payroll Totals

#### **General Fund**

Gross Salaries	\$439,002.40
District Benefits	\$65,686.70
District SS/Medicare	\$32,603.20
District IPERS	\$38,639.75
Employee Share Insurance	\$68,543.11
Total District Cost	<hr/> \$507,388.94

#### **Hot Lunch Fund**

Gross Salaries	\$14,187.44
District Benefits	\$709.57
District SS/Medicare	\$1,041.19
District IPERS	\$1,230.34
Employee Share Insurance	\$1,362.29
Total District Cost	<hr/> \$15,806.25

# Memorandum

**To:** Central Lyon Board of Education  
**From:** David Ackerman, Superintendent  
**Date:** June 19, 2017  
**Re:** Appointment of District Legal Counsel

---

District Legal Counsel may be appointed for a one-year term from the date of appointment. Randy Waagmeester is currently serving in that capacity.

It is recommended that you appoint Randy Waagmeester as District Legal Counsel for a one-year term.



# Memorandum

**To:** Central Lyon Board of Education  
**From:** David Ackerman, Superintendent  
**Date:** June 19, 2017  
**Re:** Appointment of Board Secretary and Treasurer

---

The Secretary and Treasurer are appointed for one-year terms from the date of appointment. They may be the same person. Jackie Wells is currently serving in both capacities.

It is recommended that you appoint Jackie Wells as Board Secretary and Treasurer for a one-year term.

# Memorandum

**To:** Central Lyon Board of Education  
**From:** David Ackerman, Superintendent  
**Date:** June 19, 2017  
**Re:** Investigators

---

In the event of allegations of abuse of students by school district employees (policy 402.3), investigations will be processed by trained investigators. It is recommended that you approve the following persons to serve as investigators.

Level I Investigator:

- ◆ High School – Jessica Harman, HS /Guidance Counselor
- ◆ Elementary/Middle School – Emily Koerselman, EL/MS Guidance Counselor

Level I Alternate Investigators:

- ◆ High School – Kristi Wright
- ◆ Elementary/Middle School – Cindy Witt

Level II Investigator:

- ◆ Lyon County Sheriff Department

It is the policy of the Central Lyon Community Schools not to discriminate on the basis of sex in its educational activities, programs or employment policies as required by Title IX of the 1972 Education Amendments and PL 504, Vocational Rehabilitation Act of 1973 (Policy 502.41). It is recommended that you approve the following persons to serve as investigators for Title IX and PL 504 grievances:

- ◆ High School – Jessica Harman
- ◆ Elementary/Middle School – Cindy Witt

# Memorandum

**To:** Board of Education  
**From:** David Ackerman  
**Date:** June 19, 2017  
**Re:** Affirmative Action/Equity Coordinator

---

An Affirmative Action/Equity Coordinator fields inquiries by employees or applicants for employment regarding compliance with equal employment opportunity (policy 401.1), affirmative action laws and policies, including but not limited to complaints of discrimination.

It is recommended that you approve the following person to serve as the Affirmative Action Coordinator/Equity Coordination:

- Superintendent of Schools – David Ackerman

# Memorandum

**To:** Central Lyon Board of Education  
**From:** Jason Engleman  
**Date:** June 19, 2017  
**Re:** Digital Video Board

---

At the March 13, 2017 board meeting a digital video board was discussed. The board would be used to display spirit messages, power point videos during assemblies, graduation, concerts and to sell advertising to support Central Lyon's co-curricular activities.

Agreements were sent to those who showed interested in becoming our anchor and founding partners. Those businesses that have returned their paperwork to become an anchor sponsor include: Sanford, Premier Bank and Pizza Ranch. Frontier Bank and Avera have verbally agreed to become an anchor partner, but paperwork has not made its way back to us at this point in time. DeNoble and Company have signed agreement papers to become a founding partner. Universal Athletic in conjunction with Under Armour are also putting together an agreement that would fulfill the terms offered under the founding partnership. We will continue to advertise the founding partnership opportunities in hopes of securing more advertising to assist in paying off the board before the first five year term is complete.

It is my recommendation the board approve the bill of the purchase for the digital video board utilizing SILO funds to be repaid through annual payments associated with local advertising.

# Memorandum

**To:** Central Lyon Board of Education  
**From:** David Ackerman, Superintendent  
**Date:** June 19, 2017  
**Re:** Breakfast/Hot Lunch Prices

---

The following meal prices are proposed for the school lunch program:

Lunch TK-4 .....	\$2.15 (changed from \$2.10)
Lunch 5-8 .....	\$2.25 (changed from \$2.20)
Lunch 9-12 .....	\$2.35 (changed from \$2.30)
Individual Milk .....	\$ .35
Second Meal.....	\$3.55 (changed from \$3.45 required price by USDA guidelines) 17-18
Adult Meal .....	\$3.55 (changed from \$3.45, required price by USDA guidelines) 2017- 18 school year
Breakfast K-12 .....	\$1.45
Extra Juice.....	\$ .35
Adult Breakfast .....	\$1.60
Hot Lunch Week Meals .....	\$3.60

The meal price increases are due to the increased food costs, nutrition standards and portion sizes changes required by USDA regulations. The District must also increase meal prices to be compliant with the Equity in School Lunch Pricing Provision. Extra milk and juice prices have stayed the same.

The adult meal (non-reimbursable meals) price for FY18 must be at least \$3.54 (\$3.16 free/paid meal reimbursement plus .06 Certification reimbursement plus .32 USDA Food per-meal rate).

It is recommended that you approve the above meal prices.

# Memorandum

**To:** Central Lyon Board of Education  
**From:** David Ackerman  
**Date:** June 19, 2017  
**Re:** 2017-2018 Fees

---

It is recommended that the following fees be established for the 2017-2018 school year:

**Textbook Fees**

Grades PS-8..... \$35.00

Grades 9-12 ..... \$45.00

**Drivers Education** ..... \$230.00

**Substitute Teacher** ..... \$110.00 per day

**Activity Tickets**

Student..... \$50.00

Adult Athletic..... \$85.00

Senior Citizen (65 yr. and older)..... \$50.00

Student supplies may be resold as needed, such as eye protection devices and other school supplies.

# Memorandum

**To:** Board of Education  
**From:** David Ackerman, Superintendent  
**Date:** June 19, 2017  
**Re:** Contract Increase

---

Due to assignment changes in the high school Jill Christensen will be teaching Health along with her FACS duties.

It is recommended to increase Jill Christensen's contract from .625 FTE to .75 FTE.

# Memorandum

**To:** Central Lyon Community School Board  
**From:** Steve Breske and Jeremy Sprock  
**Date:** June 19, 2017  
**Re:** Fuel and Disposal Bids 2017-2018

---

<b>Vendor</b>	<b>Gasoline</b> (discount from pump price)	<b>Diesel Fuel</b> (discount from pump price)
Popkes Car Care, Inc.	.129	.129
Cooperative Energy Co	.118	.118

<b>Vendor</b>	<b>School</b>	<b>Wellness</b>	<b>Recycling Dumpster Rent</b>	<b>Extra Pickup</b>
Denny's Sanitation	\$315.00	\$40.00	\$12.00	\$12/per yd
Town & Country Disposal	\$350.00	\$50.00	\$18.00	\$13/per yd

It is recommended that you accept the following bids:

- ❖ Diesel and Gasoline – Popkes Car Care, Inc
- ❖ Disposal – Denny's Sanitation





# Central Lyon Community School

*Serving Rock Rapids, Doon and Surrounding Area*

1105 S. Story Street, P.O. Box 471

Rock Rapids, IA 51246

The Central Lyon Community School District will be accepting bids for gasoline and/or diesel fuel for the period of July 1, 2016 - June 30, 2017. Please submit all bids to:

Marla Freese, Administrative Secretary  
Central Lyon Community School  
1010 S Greene Street  
Rock Rapids, IA 51246


**All bids must be received June 2, 2017 by 4:00 p.m.**

.....

## BID - GASOLINE

Central Lyon Community School has 2 buses and 8 vehicles that use gasoline.  
**July 1, 2017 - June 30, 2018**

Discount From Pump Price - 118

Signature 

Firm Cooperative Energy Co.

Contact Person Randy Boss


Phone Number 712-472-2284

.....

## BID - DIESEL FUEL

Central Lyon Community School has 7 buses that use diesel fuel.  
**July 1, 2017 - June 30, 2018**

Discount From Pump Price - 118

Signature 

Firm Cooperative Energy Co.

Contact Person Randy Boss

Phone Number 712-472-2284

*The mission of the Central Lyon Community School District is to provide an education  
and the opportunity for all students to become productive, life-long learners.*



# Central Lyon Community School

*Serving Rock Rapids, Doon and Surrounding Area*

1105 S. Story Street, P.O. Box 471

Rock Rapids, IA 51246

The Central Lyon Community School District will be accepting bids for gasoline and/or diesel fuel for the period of July 1, 2016 - June 30, 2017. Please submit all bids to:

Marla Freese, Administrative Secretary  
Central Lyon Community School  
1010 S Greene Street  
Rock Rapids, IA 51246

**All bids must be received June 2, 2017 by 4:00 p.m.**

.....

## BID - GASOLINE

Central Lyon Community School has 2 buses and 8 vehicles that use gasoline.

**July 1, 2017 - June 30, 2018**

Discount From Pump Price .129  
Signature [Signature]  
Firm Popkes Car Care, Inc  
Contact Person Greg Popkes  
Phone Number 712-472-3969 712-470-4100

.....

## BID - DIESEL FUEL

Central Lyon Community School has 7 buses that use diesel fuel.

**July 1, 2017 - June 30, 2018**

Discount From Pump Price .129  
Signature [Signature]  
Firm Popkes Car Care, Inc  
Contact Person Greg Popkes  
Phone Number 712-472-3969 712-470-4100

*The mission of the Central Lyon Community School District is to provide an education  
and the opportunity for all students to become productive, life-long learners.*

.....

# Town & Country Disposal Waste Connections, Inc.

809 N 2nd Ave E  
Rock Rapids, IA 51246

June 1, 2017

Steve Breske

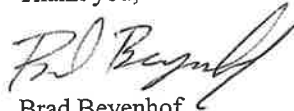
Buildings/Grounds Supervisor  
Central Lyon Community School  
1105 S. Story  
Rock Rapids, IA 51246

Dear Steve:

Please consider the following bid for garbage hauling during the 2017-2018 school year:

Elementary/Middle/High School- \$350.00 per month  
Wellness Center - \$50.00 per month  
Extra pick-ups- \$13.00 per yard  
Recycle Dumper rental- \$18.00 per month

Thank you,



Brad Beyenhof  
District Manager  
Town & Country Disposal  
Waste Connections, Inc.

.....

---

DENNY'S SANITATION CO.  
213 N. UNION ST.  
ROCK RAPIDS, IA 51246

---

May 30, 2017

Central Lyon Community School  
1105 S Story St.  
P.O. Box 471  
Rock Rapids, IA 51246

Dear Mr. Breske:

Thank you for asking Denny's Sanitation to submit a bid for the 2017-2018 school year.

School pickup-	\$315.00
Wellness Center pickup-	\$40.00
Recycling dumpster rent-	\$12.00
Extra pickups maximum-	\$12/yard

Sincerely,

David Altman  
Denny's Sanitation.  
712.472.2293  
dennysanitation@gmail.com

Carrie Borman

308 South Greene St

Rock Rapids IA 51246

172-334-0652

carrieborman@yahoo.com

5/16/17

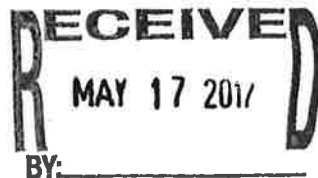
Dear Central Lyon School District,

I am really sad to say this will be my final day will be May 26 ,2017. I have enjoyed work with you guys the last 2 years. but i have deiced to be a stay at home mom and do daycare so i can watch my boys grow up.

Sincerely,

A handwritten signature in cursive script that reads "Carrie Borman". The signature is written in dark ink and is positioned above the printed name.

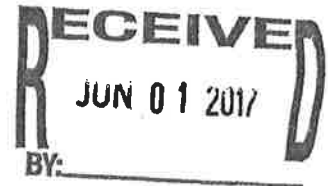
Carrie Borman



Janelle Flatebo  
406 South 6<sup>th</sup> Avenue  
Rock Rapids, IA 51246

June 1, 2017

Steve Harman  
Central Lyon CSD  
1010 S. Greene Street  
Rock Rapids, IA 51246



Dear Mr. Harman,

Please accept this letter as my official resignation from my position as the elementary general music teacher at Central Lyon CSD. After much contemplation, I have made the decision to focus my attention on my mother's needs. She specifically asked me to move to a location where I am able to be her primary care giver, as she is dealing with health problems.

I have thoroughly enjoyed my time here and am honored to have had the chance to work with such wonderful students. It has been as much a pleasure to learn from them as it has been to teach them. Thank you very much for the opportunity.

Please let me know if you need any additional information. Thanks again for allowing me to begin my teaching career at Central Lyon CSD.

Sincerely,

Janelle Flatebo

# Memorandum

**To:** Board of Education  
**From:** Steve Harman, Principal  
**Date:** June 19, 2017  
**Re:** Summer Reading and Extended School Year Programs

---

Central Lyon provides an Extended School Year (ESY) for Special Education students who qualify for these services in the summer. In May the Board approved hiring staff members for the program. Due to the number of students that is anticipated to participate, it is recommended to approve an additional teacher for 2017.

It is recommended to approve the following Megan Whitsell as an ESY teacher.

# Memorandum

**To:** Board of Education  
**From:** Steve Harman, PK-4 Principal  
**Date:** 5-30-17  
**Re:** Long-term substitute teacher

---

With the need of a long-term substitute teacher in 3<sup>rd</sup> grade, the administration will need to hire an individual who can begin the current school in the classroom along with maintaining the expectations of the individual.

It is a recommendation of the administration to hire Pat Verrips- (3<sup>rd</sup> Grade).

# Memorandum

**To:** Central Lyon Board of Education  
**From:** Dave Ackerman  
**Date:** June 19, 2017  
**Re:** Co-Prom Advisor

---

Due to a resignation we have an opening for a Co-Prom Advisor. Laurie Herman has been employed as a paraprofessional in the District since 2008 and I believe she would be a good fit for this position.

It is recommended that Laurie Herman be approved as a Co-Prom Advisor for the 2017-2018 school year.



# Memorandum

**To:** Board of Education  
**From:** David Ackerman  
**Date:** June 19, 2017  
**Re:** Teacher Leadership Compensation Program (TLC)

---

Central Lyon received a Teacher Leadership Compensation Program (TLC) grant. The purpose of the grant is to hire teachers within the District to improve instructional strategies.

TLC Mentor Teachers in the following positions:

- Chris Wright for Kyler Huisman
- Jill Kroon for Tabitha Snyder
- Ben Docker for Brad Raveling

It is recommended that the TLC positions be hired as listed.

**To:** Board of Education  
**From:** Jason Engleman, Principal/AD  
**Date:** June 19, 2017  
**Re:** Volunteers

---

It is recommended that the following individuals be approved as volunteers for the Central Lyon Community School District:

- Dwayne Postma, volunteer football coach
- Tom Menage, volunteer football coach
- Grant Engel, volunteer football coach
- Paul Konechne, volunteer wrestling coach
- Dwayne Postma, volunteer FFA assistant
- Kristin Rockhill, volunteer FFA assistant
- Matt Boer, volunteer athletic trainer
- Dr. Ross Reynolds, volunteer medical personnel
- Dr. Cody Hoefert, volunteer medical personnel
- Dr. Nick Weber, volunteer medical personnel
- Dr. Chet DeJong, volunteer medical personnel
- Dr. David Springer, volunteer medical personnel