**An Invitation to Apply for the Position of**

**Superintendent of Schools**

**Central Lyon Community School District**

**Rock Rapids, Iowa**

**The Position**

The Board of Education of the Central Lyon CSD is seeking a highly qualified, visionary, and fully certified educational leader to serve as the Superintendent of Schools beginning July 1, 2019.

The vacancy is due to the retirement of Mr. David Ackerman who has successfully served the Central Lyon Community Schools as Superintendent since 2005.

Dr. Tim Grieves and Mr. Gary Richardson, GR Consulting Services, has been engaged as the consultant in a search for outstanding candidates and will assist the Board of Education in identifying and screening the applicants. The Central Lyon Community School District is an EEO/AA employer.

Completed applications must be postmarked no later than Friday, January 4th, 2019.

**Desired Characteristics of the Superintendent**

1. Be highly visible in and engaged with the schools and community
2. Be accessible, open-minded and consider all points of view before making decisions
3. Ability to deal directly and fairly with faculty, staff, students, parents and community members
4. Effective communication skills with all stakeholders
5. Superintendent leadership experience and demonstrated success in a diverse community and school district
6. Strong fiscal management
7. Unquestioned integrity - holds strong professional ideals and beliefs

**The School District**

The Central Lyon Community School District provides a tremendous opportunity for its next Superintendent. The future Superintendent of Schools will be afforded a unique opportunity to lead one of the most vibrant school districts in the state of Iowa, in a community that features extensive educational and recreational opportunities.

The Central Lyon Community School Schools consist of 589 students in grades K – 8 and 207 students in grades 9-12 with 63 licensed teachers. The district is one of few in Iowa that have shown a gradual increase in enrollment over the past 25 years, with a current student population of 796, that supports a wide variety of academic and extra/co-curricular activities. The Central Lyon Lions athletic programs are members of the Siouxland Conference and the District enjoys a wonderful tradition in the Fine Arts programs with strong participation in all music and arts activities.

In addition to maintaining a strong financial position, the District has excellent, well-maintained facilities, including the high school constructed in 1999 as well as the addition of a weight room/wrestling facility and vestibules for the main entrances were built in 2015.

**The Board of Education**

David Jans President 8 Years

Andy Koob Vice President 4 Years

Scott Postma Member 6 years

Joel DeWit Member 4 Years

Keri Davis Member 4 Years

**District’s Mission Statement**

The mission of the Central Lyon Community School District is to provide an education and the opportunity for all students to become productive, life-long learners.

**District’s Website**

[**www.centrallyon.org**](http://www.centrallyon.org)

**Selection Timeline**

1. Application deadline: Postmarked no later than January 4th, 2019
2. Interviews with Board of Education: January 21-22, 2019
3. Finalists selected by Board of Education: January 24, 2019
4. Target date to complete selection process: February 7th, 2019
5. Starting Date: July 1, 2019

**Application & Selection Process**

1. All nominations, letters of application, application form, inquiries, credentials and copies of legal proof of administrative qualifications should be e-mailed (no fax applications will be considered) to:

GR Consulting Services (send to both Dr. Grieves and Mr. Richardson) at:

Dr. Tim [Grieves@gmail.com](mailto:Grieves@gmail.com) Cell: 712-251-5350

and

Mr. Gary Richardson [grichardson1681@gmail.com](mailto:grichardson1681@gmail.com) Cell: 712-395-1317

1. A complete application for the position of Superintendent of Schools for the Central Lyon School District must include:
2. a letter of application
3. resume’
4. completed and signed application form and other necessary signatures
5. written response to the five narrative questions
6. maximum of four recent letters of recommendation regarding your professional work (preferably at least two from your current employer)
7. photocopy of college/university transcripts
8. a copy of (or documented evidence of eligibility) a current Iowa superintendent’s endorsement—including evaluator approval certification
9. Applicants, and/or their designees, are asked not to contact Board of Education members during the search process. If you any questions please contact either Tim or Gary as listed above. Names of applicants will be held in strict confidence whenever possible; in the final process, the board may visit the district where the candidate is employed, but will not proceed without the knowledge and consent of the candidate.
10. The applications and applicant names will remain confidential information except when the finalists are selected. The submitted material and names of the finalists will be available to the public.   This confidentiality does not apply to applicants who are currently employed by the Central Lyon Community School District, as the law does not afford them confidentiality.
11. The Central Lyon Community School District is an EEO/AA employer.

**PLEASE NOTE**: GR CONSULTING SERVICES DOES NOT DISCRIMINATE BASED ON GENDER IDENTITY, RACE, NATIONAL ORIGIN, COLOR, RELIGION, CREED, AGE, MARITAL STATUS, SEX, SEXUAL ORIENTATION, VETERAN STATUS OR DISABILITY.

**Central Lyon Community School District’s Non-Discrimination Statement**

The Central Lyon Community School District offers career and technical programs in the following areas:  Business/Commerce, General, Construction Trades, Cooking and Related Culinary Arts, General, Marketing/Marketing Management, General.  The Central Lyon Community School District is an equal opportunity/affirmative action employer.  It is an unfair or discriminatory practice for any educational institution to discriminate on the basis of race, creed, color, sex, sexual orientation, gender identity, national origin, religion, age (for employment), disability, socioeconomic status (for programs), marital status(for programs), or veteran status in its educational programs and its employment practices.  Inquiries or grievances may be directed to David Ackerman, Equity Coordinator, at 1010 s. Greene Street, Central Lyon, IA 51246, [712-472-2664](mailto:712-472-2664), [dacker@centrallyon.org](mailto:dacker@centrallyon.org).