

ONLINE PAYMENTS NOW AVAILABLE

The Central Lyon CSD now provides parents an **easy** and **convenient** way to add to pay for their student's school fees. Parents may pay with Discover, MasterCard or VISA credit or debit cards. Our web store accepts payments over the internet 24/7. By contracting with RevTrak, a national credit card payment processor, we provide you a secure site for making payments.

Parents can make payments online while on their home or work computer, any time of the day. It only takes a few minutes to make a payment using a Discover, MasterCard or VISA credit or debit card. The convenience of paying online is further enhanced when parents access the store and see a familiar shopping cart (just like shopping online.)

To make an online payment follow these simple steps:

- Visit our school website Web Store at www.centrallyon.org
- Click on **Online Store**
- Click on Food Service Payments
- Enter your User Name (Last Name) and JMC Password

A payment receipt will be emailed to the address used when setting up the web store account. To view/print previous online payments or to update login information please click on My Account.

Please Visit the Central Lyons CSD Website for Future Updates!

Central Lyon CSD 1105 S. Story Street Rock Rapids, IA 51246



Online Payment Instructions

- Visit school the Web Store at www.centrallyon.org
- Select Online Store
- Click on Food Service Payments
- Enter your User Name (last Name) and JMC Password
- Enter the amount you would like to add to your account in the Payment Amount field.
- Click Add To Shopping Cart
- To make a payment for another student, click **Continue Shopping**
- When all items are in shopping cart, click Go to Checkout
- If a new customer, select I am a new customer. Enter your email address and "Sign In." If a returning customer, select I am a returning customer. Enter your email address, password, and selected "Sign In."
- Enter your billing and payment information. Create a password if required.
- Verify information for accuracy and select Complete Order.
- **Payment will be processed** and Receipt can be viewed and printed. An emailed receipt will be sent to the email address provided during account set up.



Step 1: ViewCart Step 2: Order Info Step 3: Payment Step 4: Receipt			
Shopping cart contents:	Price	Qty	Total
Baseball Note: xxxxx 1stparticipant?: 2-4 grade 2nd participant part 2: 2-4	\$90.00	1	\$90.00
Total: \$90.00 Order Total: \$90.00			
« RETURN TO CART			
BILLING INFO:			
* First Name: * Last Na	* Last Name:		
* Address 1: Address 1	Address 2:		
* City or Province: * State: .	* State: / Country:		
×	💙 / United States 🛛 💙		
* Zip Code: * Teleph	* Telephone:		
ACCOUNT INFO:			?
* Email Address: * Password: See Hints john_anderson@demo.com			
* Please re-enter password:			
		Co	ntinue>
*Required field			

Logout

Web Store Links for Additional Information:

Services

*Web Store Home Contact Us FAQ My Account Password Reset Policies Privacy Policy <u>Products</u>

- **Contact Us:** Request additional information or questions about a payment
- My Account: To look up previous transactions and change address or password information
- Password Reset: To send an email requesting a forgotten password