

Registration available online or at Central Lyon High School July 28.

LION TRACKS

A Brand New Year!

By David Ackerman,
Central Lyon Superintendent

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Hello and welcome to the 2016-2017 school year! I realize there's still a lot of summer remaining, but as we all know, fall is just around the corner and that means the start of school.

Many years ago when I first began teaching, I had a teacher friend who had been in the business world for several years before entering education. He used to say, "The great thing about a school year as opposed to the business world is that every year has a beginning, and every year has an ending. You always get that chance for a new start every year, and you get to wrap it up when it's over every year - that's what makes it so refreshing!" He was exactly right. The start of every school year brings the excitement of new opportunities and experiences. It truly is a good thing!

As we start the new year, I'd like to again emphasize as we did last year, that parents drop off and pickup students within a specific drop off zone on Story Street, only for vehicles heading **south**.

We still prefer parents of elementary children to drop off their students on the west side of the building if possible. These measures are for the safety of the children being dropped off.

A second point of emphasis will be that after 8:20 every morning, all entrances to the buildings will be locked and students, parents or patrons may only enter the building through the security entrances at the elementary offices or high school offices. The newly constructed glass vestibule areas require a staff member inside the building to "buzz in" any visitors to the building, and all visitors will have to come through the offices prior to entering the classroom areas.

Just as in years past, the school board has elected to supply kindergarten through sixth grade students with a school supply box utilizing casino funds. The school supply lists located on our website reflect the items that are not covered within the boxes. The board continues to utilize casino funds to provide resources for students that would not normally be provided via the general budget. Central Lyon continues to be a one-to-one laptop district from grades 6-12 and the elementary grades have many laptop and tablet opportunities available. The fruit and vegetable program, as well as the backpack program, also continue to be funded by casino funds.

Our test scores at all levels continue to be higher than state and national averages ...

Again this year, registration can be done online, and we encourage you to do so. Instructions for completion are on page two of this newsletter. We are also holding a one day school registration on Thursday, July 28, from 9am to 6pm for those who wish to register their children in person. Please watch your email for information regarding online registration. Also this year we are holding a special registration for new families to the district on August 16 from 8am to 4pm. This registration process will help those families new to the district by providing extra assistance and tours of the building.

One thing I never grow tired of reporting is the high academic achievement accomplishments of Central Lyon students. Our test scores at all levels continue to be higher than state and national averages and the accomplishments of our students has been overwhelming. I believe we are able to do this because we are a district that is just big enough to meet all our students' needs, yet small enough to provide an education that is personal and connected to each individual student. In keeping with our goals of always striving for excellence, I applaud our students, staff, and parents for their efforts and support in these accomplishments.

I look forward to a great school year in 2016-2017. As always if you have any concerns or questions please call or stop by.

Go Lions!

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Back to School Issue

Filled with important **BACK TO SCHOOL** information!
Register at school July 28 or try our NEW online registration.

Central Lyon Community School

2016-2017

www.centrallyon.org

David Ackerman, Superintendent/ Principal 9-12	712-472-2664/4051
Jason Engleman, Principal 5-8/ Activities Director	712-472-4041
Steve Harman, Principal PS-4	712-472-4041

Central Lyon Parents & Students:

The faculty, staff, and administration are excited and anxious to begin a fresh new school year full of positive educational experiences for your child. If you are new to the Central Lyon District and need to enroll your child in school, please call or stop in and become acquainted with the staff and facility as we would enjoy getting to know you. As always, if you have any questions or concerns, please feel free to call or stop by.

We encourage you to visit our website www.centrallyon.org. It contains helpful information such as student handbooks, school policies, activity calendar and much, much more. We also have a new Facebook page; "Like" Central Lyon Community School District to get updates and notifications. Once again, welcome & have a great year!

STUDENT DROP OFF & PICK-UP

Due to school bus traffic and to promote student safety, the Central Lyon School District would like parents/guardians to drive into the elementary parking lot using the Twelfth Avenue entrance for student drop-off between 7:45-8:10 a.m. and for student pick-up between 3:00-3:20 p.m. **The Story Street entrance should be used for bus traffic only during the drop-off and pick-up times.** Please avoid driving Story Street traveling north during drop-off and pick-up times.

FIRST DAY OF SCHOOL

School will be in session a full day on Wednesday, August 24. The schedules are as follows:

- ◆ Elementary 8:20 a.m. to 3:15 p.m.
- ◆ Middle school 8:16 a.m. to 3:20 p.m.
- ◆ High school 8:16 a.m. to 3:15 p.m.
- ◆ Kindergarten classes are held all day every day.
- ◆ Transitional kindergarten classes are held all day Monday, Tuesday, and Thursdays

All high school students should report to the auditorium the first day of school. The first day of classes for the 4-year-old preschool is September 6 from 8:15–11:00am for the morning session and 12:30 –3:15 p.m. for the afternoon session.

A calendar of school events will be distributed to each family.



STUDENT REGISTRATION

All families should go to the high school commons to register their pre-school through high school students.

Thursday, July 28, 9:00 a.m. - 6:00 p.m.

Central Lyon is also offering on-line registration. Details will be e-mailed to parents via JMC message center. →

All new students and pre-school must register in person. New family registration will be held August 16, 8:00 a.m. to 4:00 p.m.

Central Lyon High school students are asked to check their schedules and get their locker assignments on registration day. NO schedule changes will be allowed after the beginning of school. ***Time Saving Tip:*** A registration form needs to be completed for each family. Complete the forms on pages 19-20 prior to coming to the school for registration. **Additional forms that you may need for registration can be found on the Central Lyon website under the parent information tab.**

↓ Online Registration Available ↓

- ◆ From www.centrallyon.org, click the JMC Gradebook quick link
- ◆ Click on the Parents Link
 - ◆ Change the school year to 2016-2017
 - ◆ Log in with your username (your last name) and the password that you setup. If this is the 1st time logging in, your password is also your last name.
- ◆ Click on the button labeled "Student Registration"
- ◆ Follow the directions to register your student(s)
- ◆ To pay the fees for the upcoming school year, you can go back to www.centrallyon.org and click on the Online Store link and then click on School Registration or a check may be mailed to:
Registration, Central Lyon CSD
1010 S. Greene St., Rock Rapids, IA 51246

VIDEO CAMERA USE ON SCHOOL PREMISES & BUSES

The Central Lyon Community School District Board of Directors has authorized the use of video cameras on school district building/grounds and on buses. The video cameras will be used to ensure the safety of all students and monitor student behavior to maintain order on the school buses. The use of cameras will promote and maintain a safe environment.

Students and parents are hereby notified that the content of the videotapes may be used in a student disciplinary proceeding. The contents of the videotapes are confidential student records and will be retained with other student records. Videotapes will be retained only if necessary for use in a student disciplinary proceeding or other matter as determined necessary by the administration. Parents may request to view videotapes of their child if the videotapes are used in a disciplinary proceeding involving their child.

ADDITIONAL INFORMATION FOUND IN STUDENT HANDBOOKS

The following information is printed in all student handbooks and may be obtained from the Superintendent of Schools: attendance, use of/possession of tobacco, alcoholic beverages and controlled substances; violent, destructive, and seriously disruptive behavior; harassment and bullying, suspension, expulsion, emergency removal, corporal punishment and physical restraint; out of school behavior; participation in co-curricular activities; academic progress; citizenship. The handbooks can be found on the Central Lyon website www.centrallyon.org.

USE OF CANINES IN THE SCHOOL

In an effort to maintain a drug free school, the Central Lyon Community Schools, in conjunction with the Lyon County Sheriff Department, may conduct searches of the school property using police canine units. Student lockers, automobiles in the school parking lot, or other conveyances are subject to search. This statement should be considered advance notification that the canine unit may be brought in and incorporated within the scope of a crisis plan safety drill. Again, the purpose of this procedure is to ensure the safety and well-being of the student population.

OPEN ENROLLMENT

Families interested in having their student(s) attend a school district other than the district of residence, must complete an open enrollment form by March 1 of the preceding school year for non-kindergarten students. Kindergarten filings must be made by September 1. Transportation assistance is available for those families who meet income eligibility guidelines. Athletic eligibility for student who choose open enrollment may be affected. Application forms are available at the administration office.

ASBESTOS

In compliance with the US Environmental Protection Agency (EPA) and Asbestos Hazard Emergency Response Act (AHERA), we have performed inspections of our school buildings for asbestos-containing building materials. The inspection findings and asbestos management plans are on file with Steve Breske, Building and Transportation Supervisor, for your review.

ANTI-BULLYING/HARASSMENT

Harassment and bullying of students and employees are against federal, state, and local policy, and are not tolerated by the board. The board is committed to provide all students with a safe and civil school environment in which all members of the school community are treated with dignity and respect. The board policy (code no. 104) regarding anti-bullying/harassment can be reviewed on the Central Lyon website www.centrallyon.org or you may request a copy at the school's office.

The Board of Education expressly forbids cyber-bullying. For the purposes of this policy, "cyber-bullying" shall mean using the communication capacities of computers, the internet and/or other digital communication devices to bully others by: Sending or posting cruel messages or images; threatening others; excluding or attempting to exclude others from activities or organizations; starting or passing on rumors about others or the school system; harassing or intimidating others; sending angry, rude or vulgar messages directed at a person or persons privately or to an online group; sending or posting harmful, untrue or cruel statements about a person to others; pretending to be someone else and sending or posting material that makes that person look bad or places that person in potential danger; sending or posting material about a person that contains sensitive, private or embarrassing information, including forwarding private messages or images; and/or, engaging in tricks to solicit embarrassing information that is then made public.

Students found to be engaging in activities as described above shall be subject to the terms and sanctions found in this policy, Board of Education Policy 104-Harassment, Intimidation & Bullying discipline code of the district.



RELEASING INFORMATION REGARDING STUDENTS

Any student over the age of 18 or parent/guardian not wanting this information released to the public must make objection in writing by August 15 to the building principal. Objections need to be renewed annually.

Name, Address, Telephone Listing, Date And Place Of Birth, Major Field Of Study, Participation In Officially Recognized Activities And Sports, Weight And Height Of Members Of Athletic Teams, Dates Of Attendance, Degrees And Awards Received, The Most Recent Previous School Or Institution Attended By The Student, Photograph And Likeness And Other Similar Information. For further info, refer to district policy code no. 506.2.

STUDENTS RIGHT TO FREEDOM OF SPEECH

Students attending Central Lyon have the right to exercise freedom of speech, including the right of expression in official school publications. However, they do not have the right to publish materials or use language which is obscene, libelous, or slanderous.



TRANSPORTATION

Central Lyon will continue busing students with both in-town shuttle and regular routes. If you have any questions concerning busing, please contact Jeremy Sprock, Transportation Director, at 472-4041 or 472-2664.

ATTENDANCE

We request that parents contact the school between 8:00-9:00 a.m. if your child is absent that particular day.

The administration encourages all patrons of the Central Lyon School District to contact the school by phone or visit anytime there is a problem or concern about school policies, procedures, etc. Parents of 9-12 students should call 712-472-4051; grades PS-8 call 712-472-4041.

REPORTING OF CHILD ABUSE

All Central Lyon School employees are required by law to report cases of suspected or actual child abuse.



STUDENT RECRUITMENT OPT-OUT FORM

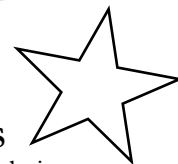
The *No Child Left Behind Act* of 2001 (Section 9528) requires that the high schools must provide military recruiters access to student names, addresses, and telephone listings. Parents or students may request that this information **not** be provided without written parental/guardian consent and districts must comply with all such requests. Recruitment opt-out forms will be provided at registration Contact the high school guidance office if you do not receive a recruitment opt-out form.



IMMUNIZATIONS

The state of Iowa requires all new students going to school in Iowa to have a Certificate of Immunization, a Provisional Certificate of Immunization, or a Certificate of Immunization Exemption at the beginning of the school year. The district will be contracting with Health Services of Lyon County to assist with health screenings, human growth and development curriculum, and other health related mandates. This service will be available on a part-time basis to the Central Lyon Community School District.

Activity Information



STUDENT ATHLETIC PHYSICALS

All Central Lyon students must have athletic physicals prior to participating in a sport or cheerleading. If you have any questions regarding the school physicals, please call the Sanford Clinic at 712-472-3716.

STUDENT INSURANCE

All students participating in athletics **must** have personal (family) health and accident insurance or the parents may purchase coverage through Frontier Insurance Agency at 712-472-2589 or through your personal agent. The district does not provide accident insurance for students in school or for activities.

RIDING BUSES TO ACTIVITIES

Participating students must ride school approved transportation to/from all activities unless written notification is given to the coach/director that the parent is transporting the student. Students are required to be with a parent when they choose alternative transportation.

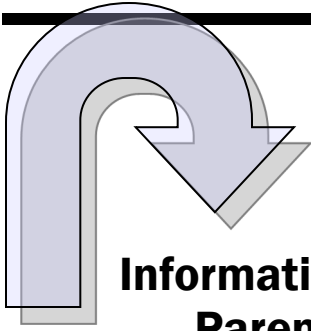


ATHLETIC & ACTIVITY TICKETS

Adult athletic tickets will again be available for 2016-2017. An adult activity ticket will allow the purchaser admission to all **athletic events** sponsored by Central Lyon, with the exception of state tournament competitions.

Activity tickets are required for students in grades 9-12 who participate in co-curricular activities. They are optional for other students. A student activity ticket will allow the student admission to **all activities** sponsored by Central Lyon, with the exception of state competitions.

The cost of an adult athletic ticket is \$85, a senior citizen (65 years and older) ticket is \$50, and a student ticket is \$50. They are good for the entire school year. Single athletic admission tickets will cost \$5 for both students and adults.



Information for Parents Homeless Policy

If your family lives in any of the following situations:

- In a shelter, motel, vehicle, or campground
- On the street
- In an abandoned building, trailer or other inadequate accommodations
- Doubled up with friends or relatives because cannot find or afford housing

Then your preschool-aged and school-aged children have certain rights or protections under the McKinney-Vento Homeless Education Assistance Act of 2001.

Your children have the right to:

- Go to school, no matter where you live or how long you have lived there. They must be given access to the same public education, including preschool education provided to other children
- Continue in the school they attended before you became homeless or the school they last attended, if that is your choice and is feasible. If a school sends your child to a school other than the one you requested, the school must provide you with a written explanation and offer you the right to appeal the decision.
- Receive transportation to the school they attended before your family became homeless or the school they last attended, if you or a guardian requests such transportation.
- Attend a school and participate in school programs with children who are not homeless. Children cannot be separated from the regular school program because they are homeless.
- Enroll in school without giving a permanent address. Schools cannot require proof of residency that might prevent or delay school enrollment.
- Enroll and attend classes while the school arranges for the transfer of school and immunization records or any other documents required for enrollment.
- Enroll and attend classes in the school of your choice even while the school and you seek to resolve a dispute over enrolling your children
- Receive the same special programs and services, if needed, as provided to all other children served in these program.
- Receive transportation to school and to school programs.

When you move, you should do the following:

- Contact the school district's local liaison for homeless education (see phone number below) for help enrolling your child in a new school or arranging for your child to continue in his or her former school. (Or, someone at a shelter, social services office, or the school can direct you to the person you need to contact.)
- Contact the school and provide any information you think will assist the teachers in helping your child adjust to new circumstances.
- Assist the local liaison for homeless education, the shelter provider, or social worker for assistance with clothing and supplies, if needed.

Local Area Contacts:

High School, Jessica Harman

712-472-4051 jharman@centrallyon.org

Elementary/Middle School, Shalee Van Bemmell

712-472-4041 svanbemmell@centrallyon.org

State Coordinator:

Department of Education, Des Moines, IA 50319
515-281-3966

**If you need further assistance,
call the
National Center for
Homeless Education
at the toll-free Help Line number:
1-800-308-2145**

SUPPLIES NEEDED FOR THE 2016-2017 SCHOOL YEAR CAN BE ACCESSED AT

- ⇒ www.centrallyon.org
- ⇒ Click Announcements tab
- ⇒ Click the Elem/MS Daily Announcements under Quick Links



Quick Links

[Elem/MS Daily Announcements](#)



NOTICE OF NONDISCRIMINATION

Students, parents, employees & others doing business with or performing services for the Central Lyon CSD are hereby notified that this School District does not discriminate on the basis of race, color, age, national origin, gender, sexual orientation, gender identity, marital status, socio-economic status, disability, religion, creed in admission or access to, or treatment in its programs and activities.

Any person having inquiries concerning the School District's compliance with the regulations implementing Title VI of the Civil Rights Act of 1964 Equal Employment Opportunity, Title IX of the Education Amendments of 1972 Sex Discrimination, the Americans with Disabilities Act (ADA) Rehabilitation Act of 1973 (Section 504) or of Iowa Code 280.3 is directed to contact the Superintendent of Schools at 1010 S. Greene Street, Rock Rapids IA 51246 (Phone: 712-472-2664). The superintendent has been designated by the school district to coordinate the school district's efforts to comply with the regulations implementing Title VI, Title VII, Title IX, the ADA, 504 & Iowa Code 280.3. The Central Lyon CSD is an EEO/AA employer.

To file a complaint of discrimination: write Iowa Civil Rights Commission, Grimes State Office Building, 400 E. 14th St., Des Moines, IA 50319-1004; phone number 515-281-4121, 800-457-4416; web site: <http://www.state.ia.us/government/crc/index.html>.

NON-DISCRIMINATION STATEMENT:

This explains what to do if you believe you have been treated unfairly. In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write to Central Lyon CSD, 1010 S. Greene St., Rock Rapids, IA 51246 (712) 472-2664 or to *USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410* or call toll free (866) 632-9992 (Voice). *Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).* Central Lyon CSD is an equal opportunity provider and employer.

IOWA NON-DISCRIMINATION NOTICE:

It is the policy of this CNP provider not to discriminate on the basis of race, creed, color, sex, sexual orientation, gender identity, national origin, disability, or religion in its programs, activities, or employment practices as required by the Iowa Code section 216.7 and 216.9. If you have questions or grievances related to compliance with this policy by this CNP Provider, please contact the Iowa Civil Rights Commission, Grimes State Office Building, 400 E. 14th St., Des Moines, IA 50319-1004; phone number 515-281-4121, 800-457-4416; web site: <http://www.state.ia.us/government/crc/index.html>.

Parental Rights

RIGHT TO INSPECT AND REVIEW STUDENT RECORDS

Parents and/or guardians for students under eighteen (18) years of age have the right to inspect and review their child's records. For more information, please contact the building principal.

RIGHT TO LEARN ABOUT TEACHER QUALIFICATIONS

Parents/guardians in the Central Lyon CSD have the right to learn about the following regarding their child's teacher's qualifications: state licensure status, special endorsements for grade level/subject area taught, and baccalaureate/graduate certification/degree.

Parents/guardians may request this information from the office of the superintendent at (712) 472-2664 or by sending a request letter to: Office of the Superintendent, 1010 S. Greene St., Rock Rapids, IA 51246.

Volunteers Needed

The Central Lyon Athletic and Music Booster Clubs

are looking for individuals to volunteer to work at the concessions stands at all home athletic events. The Athletic and Music Booster Clubs receive all the proceeds from the sale of concessions.

If you are able to help at one or more events, please contact:

HS office (712-472-4051)

EL/MS office (712-472-4041)

Thank you in advance for volunteering!



MEALS

Central Lyon Community School District's Free/Reduced Lunch

Application forms and instructions for free and reduced price meals will be **available at registration and on pages 9-18** of this newsletter. Students whose families meet the income guidelines for free and reduced price lunch are eligible to have their student fees waived or partially waived. This waiver does not carry from year to year and must be completed **annually**.

Textbook Fees

Grades PS-8 \$ 35

Grades 9-12 \$ 45

Drivers Education \$ 230

Student supplies may be resold as needed, such as eye protection devices and other school supplies.

Student Meal Accounts

Students deposit money into their school meal account daily, weekly, monthly or by semester. All students are assigned an account number. The student will key in their personal account number on a keypad and a school employee will monitor the computer to assure that the correct account is charged. **Student meal accounts *must be kept at a positive balance at all times***. If a student's lunch account reaches a negative balance of \$10 or more, he/she will receive an alternate cold lunch.

HOT LUNCH		BREAKFAST	
TK – 5	\$2.10	TK – 12	\$1.45
6 – 8	\$2.20	Extra Juice	\$.35
9– 12	\$2.30	Extra Milk	\$.35
2nd Meal	\$3.45		

FEEES

2016-2017 Iowa Application for Free and Reduced Price School Meals

Frequently Asked Questions About Free and Reduced Price School Meals

Dear Parent/Guardian:

Children need healthy meals to learn. **Central Lyon School District** offers healthy meals every school day. Breakfast costs \$1.45; lunch costs for grades TK-5 \$2.10; grades 6-8 \$2.20; and for grades 6-12 \$2.30; and snacks costs (if available) for n/a. Your child(ren) may qualify for free meals or for reduced price meals. Reduced price is \$.30 for breakfast, \$.40 for lunch and n/a for snack, if available. This packet includes an application for free or reduced price meal benefits, and a set of detailed instructions. Below are some common questions and answers to help you with the application process.

1. WHO CAN GET FREE OR REDUCED PRICE MEALS?

- All children in households receiving benefits from **Food Assistance, or the Family Investment Program (FIP)**, are eligible for free meals.
- Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
- Children participating in their school's Head Start program are eligible for free meals.
- Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
- Children may receive free or reduced price meals if your household's income is at or below the limits on the Federal Income Eligibility Guidelines below. (Requires submitting an Application for Free and Reduced Price Meals/Milk.)

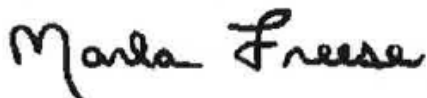
FEDERAL INCOME ELIGIBILITY GUIDELINES For School Year 2016-2017

Household Size	Yearly	Monthly	Twice per Month	Every Two Weeks	Weekly
1	21,978	1,832	916	846	423
2	29,637	2,470	1,235	1,140	570
3	37,296	3,108	1,554	1,435	718
4	44,955	3,747	1,874	1,730	865
5	52,614	4,385	2,193	2,024	1,012
6	60,273	5,023	2,512	2,319	1,160
7	67,951	5,663	2,832	2,614	1,307
8	75,647	6,304	3,152	2,910	1,455
Each additional person:	7,696	642	321	296	148

2. **WHO CAN GET FREE MILK?** If your school participates in the Special Milk Program for half day kindergarteners, your kindergarten child may be eligible for free milk. Children who buy extra milk with a meal or if they eat breakfast or lunch and have an afternoon milk break, they are not eligible to receive free milk.
3. **HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY?** Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and haven't been told your children will get free meals, please call the **Guidance Office at HS 712-472-4051 or EL/MS 712-472-4041**.
4. **What IF WE HAVE FOSTER CHILDREN?** Households with foster and non-foster children may choose to include the foster child as a household member, as this may help other children in the household qualify for benefits. If the foster family is not eligible for free or reduced price meal benefits, that does not prevent a foster child from receiving free meal benefits.
5. **DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD?** No. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: **Marla Freese, 1010 S. Greene St., Rock Rapids, IA 51246**
6. **SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE MEALS?** No, but please read the letter you got carefully and follow the instructions. If any children in your household were missing from your eligibility notification, contact Marla Freese, 712-472-2664, mafreese@centrallyon.org immediately as eligibility for free meals is extended to all school age children in a household. If you did not receive a letter from the school, but received a Free Lunch Notice from DHS, submit this letter to your children's school. You may add any students living in your household who are not listed.
7. **CAN I APPLY ONLINE?** Yes, if your school offers this option. You are encouraged to complete an online application instead of a paper application if you are able. Central Lyon does not offer this option.

8. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE? Yes. Your child's application is only good for that school year and for the first few days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year. When the carry-over period ends, unless you are notified that your children will receive free meals or you submit an application that is approved, the children must pay full price for school meals.
9. I GET WIC. CAN MY CHILDREN GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals. Please send in an application.
10. WILL THE INFORMATION I GIVE BE CHECKED? Yes. We may also ask you to send written proof of the household income you report. You are not required to provide proof with your application.
11. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free or reduced price meals if the household income drops below the income limit, if your household size goes up, or if you start getting Food Assistance, FIP or other benefits.
12. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: **School Board President 712-472-2664.**
13. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced price meals.
14. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
15. WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT? Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.
16. WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY? Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, or receive Family Subsistence Supplemental Allowance payments, it must also be included as income. However if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. There are currently no active Military Housing Projects in Iowa as found on [Active Military Housing Projects](#). Any additional combat pay resulting from deployment is also excluded from income.
17. WHAT IF THERE ISN'T ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY? List any additional household members on a Supplemental Worksheet, and attach it to your application. Contact Marla Freese, 712-472-2664, mafreese@centrallyon.org to receive a Supplemental Worksheet.
18. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for Food Assistance or other assistance benefits, contact your local assistance office or call 1-877-347-5678. Your children may be eligible for *hawk-i* (children's health insurance) or a waiver of school fees. Read the information on the back of the Application for *hawk-i* information. A school waiver form is available from your school.
19. CAN CHILDREN WITH DISABILITIES GET FOOD SUBSTITUTIONS? If a child has a disability, as determined by a licensed medical professional, and the disability prevents the child from eating the regular school meal, the school will make substitutions prescribed by the licensed medical professional. If a substitution is needed, there will be no extra charge for the meal. Please note, however, that the school is not required to make a substitution for a food allergy, unless it meets the definition of disability. Please call the school for further information.

If you have other questions or need help, call **712-472-2664**.



HOW TO APPLY FOR FREE AND REDUCED PRICE SCHOOL MEALS/MILK

Please use these instructions to help you fill out the application for free or reduced price school meals/milk. You only need to submit **one** application per household, even if your children attend more than one school in **Central Lyon CSD**. The application must be filled out completely to certify your children for free or reduced price school meals.

Please follow these instructions in order! Each step of the instructions is the same as the steps on your application. If at any time you are not sure what to do next, please contact **Marla Freese, 712-472-2664**.

PLEASE USE A PEN (NOT A PENCIL) WHEN FILLING OUT THE APPLICATION AND DO YOUR BEST TO PRINT CLEARLY.

STEP 1: LIST ALL HOUSEHOLD MEMBERS WHO ARE INFANTS, CHILDREN, AND STUDENTS UP TO AND INCLUDING GRADE 12.

Tell us how many infants, children, and school students live in your household. They do NOT have to be related to you to be a part of your household.

Who should I list here?

When filling out this section, please include **all** members in your household who are:

- Children age 18 or under **and** are supported with the household's income;
- In your care under a foster arrangement, or qualify as homeless, migrant, or runaway youth;
- Students attending **Central Lyon CSD** *regardless of age*.

- A) **List each child's name.** For each child, print their first name, middle initial and last name. Use one line of the application for each child. If there are more children present than lines on the application, attach a Supplemental Worksheet, which can be obtained from the school, with all required information for the additional children.
- B) **Is the child a student at Central Lyon CSD?** Mark 'Yes' or 'No' under the column titled "student." If 'Yes' print where the child attends school and identify their grade in school.
- C) **Do you have any foster children?** If any children listed are foster children, mark the "Foster Child" box next to the child's name. **Foster children who live with you may count as members of your household and should be listed on your application.** If you are *only* applying for foster children, after completing STEP 1, skip to "STEP 4" of the application and these instructions.
- D) **Are any children homeless, migrant, or runaway?** If you believe any child listed in this section may meet this description, please mark the "Homeless, Migrant, Runaway" box next to the child's name and **complete all steps of the application.**

STEP 2: DO ANY HOUSEHOLD MEMBERS (INCLUDING YOU) CURRENTLY PARTICIPATE IN ONE OR MORE OF THE FOLLOWING ASSISTANCE PROGRAMS: FOOD ASSISTANCE, FIP, OR FDPIR?

If anyone in your household participates in the assistance programs listed below, your children are eligible for free school meals:

- The Food Assistance Program (FA)
- The Family Investment Program (FIP)
- The Food Distribution Program on Indian Reservations (FDPIR)

A) IF NO ONE IN YOUR HOUSEHOLD PARTICIPATES IN ANY OF THE ABOVE LISTED PROGRAMS:

- Circle 'NO' and skip to STEP 3 on these instructions and STEP 3 on your application.
- Leave STEP 2 blank.

B) IF ANYONE IN YOUR HOUSEHOLD PARTICIPATES IN ANY OF THE ABOVE LISTED PROGRAMS:

- Circle 'YES' and provide a case number for FA, FIP, or FDPIR and the name of the household member with the case number. You only need to write **one** case number. If you participate in one of these programs and do not know your case number, it is located on your Notice of Decision. **You must provide a case number on your application if you circled "YES".**

STEP 3: REPORT INCOME FOR ALL HOUSEHOLD MEMBERS

- A) Report all income earned by children.** Refer to the chart below titled "Sources of Income for Children" and report the combined gross income for ALL children listed in Step 1 in your household in the box marked "Total Child Income." Only count foster children's income if you are applying for them with the rest of your household (income from a part-time job or from any funds provided to the child for the child's personal use). It is optional for the household to list foster children living with them as part of the household on an application for non-foster children.

Table 1. Sources of Income for Children

What is Child Income?	
Child income is money received from outside your household that is paid directly to your children. Many households do not have any child income. Use the chart below to determine if your household has child income to report.	
Sources of Child Income	Example(s)
<ul style="list-style-type: none"> • Earnings from work 	<ul style="list-style-type: none"> • A child has a job where they earn a salary or wages. (Infrequent earnings, such as income from occasional babysitting or lawn mowing, are not counted as income.)
<ul style="list-style-type: none"> • Social Security <ul style="list-style-type: none"> ○ Disability Payments 	<ul style="list-style-type: none"> • A child is blind or disabled and receives Social Security benefits. • A parent is disabled, retired, or deceased, and their child receives social security benefits.
<ul style="list-style-type: none"> • Income from persons <i>outside</i> the household 	<ul style="list-style-type: none"> • A friend or extended family member <i>regularly</i> gives a child spending money.
<ul style="list-style-type: none"> • Income from any other source 	<ul style="list-style-type: none"> • A child receives income from a private pension fund, annuity, or trust.

FOR EACH ADULT HOUSEHOLD MEMBER:

B) List Adult Household member's name. Print the name of each household member in the boxes marked "Names of Adult Household Members (First and Last)." **Do not list any household members you listed in STEP 1.** If a child listed in STEP 1 has income, follow the instructions in STEP 3, part A.

Who should I list here?

When filling out this section, please include **all** members in your household who are:

- Living with you and share income and expenses, *even if not related and even if they do not receive income of their own.*

Do **not** include people who:

- Live with you but are not supported by your household's income and do not contribute income to your household.
- Children and students already listed in Step 1.

How do I fill in the income amount and source?

FOR EACH TYPE OF INCOME:

- Use the chart on page 4 to determine if your household has income to report.
- Report all amounts in **gross income ONLY**. Report all income in whole dollars. Do not include cents.
 - Gross income is the total income received before taxes or deductions.
 - Many people think of income as the amount they "take home" and not the total, "gross" amount. Make sure that the income you report on this application has NOT been reduced to pay for taxes, insurance premiums, or any other amounts taken from your pay.
- Write a "0" in any fields where there is no income to report. Any income fields left empty or blank will be counted as zeroes. If you write '0' or leave any fields blank, you are certifying (promising) that there is no income to report. If local officials have known or available information that your household income was reported incorrectly, your application will be verified for cause.

C) Report earnings from work. Refer to the chart titled "Sources of Income for Adults" in these instructions on page 4 and report all income from work in the "Earnings from Work" field on the application. This is usually the money received from working at jobs. If you are self-employed business or farm owner, you will report your net income. If you need assistance with this, ask your children's school for the Supplemental Worksheet which has self-employment calculations.

What if I am self-employed?

If you are self-employed, report income from work as a **net** amount. This is calculated by subtracting the total operating expenses of your business from its gross receipts and revenue. Ask your school for a Supplemental Worksheet to assist you in determining your monthly gross annual income before deductions.

D) Report income from Public Assistance/Child Support/Alimony. Refer to the chart titled "Sources of Income for Adults" in these instructions on page 4 and report all income that applies in the "Public Assistance/Child Support/Alimony" field on the application. Do not report the value of any cash value public assistance benefits NOT listed on the chart. If income is received from child support or alimony, only **court-ordered** payments should be reported here. Informal but regular payments should be reported as "other" income in the next part.

- E) **Report income from Pensions/Retirement/All other income.** Refer to Table 2 below titled "Sources of Income for Adults" in these instructions and report all income that applies in the "Pensions/Retirement/All Other Income" field on the application.

Table 2. Sources of Income for Adults

Earnings from Work	Public Assistance/ Alimony/Child Support	Pensions/Retirement/All Other Income
<ul style="list-style-type: none"> Salary, wages, cash bonuses Net income from self-employment (farm or business) Strike benefits <p>If you are in the U.S. Military:</p> <ul style="list-style-type: none"> Basic pay and cash bonuses (do NOT include combat pay, FSSA or privatized housing allowances) Allowances for off-base housing, food and clothing 	<ul style="list-style-type: none"> Unemployment benefits Worker's compensation Supplemental Security Income (SSI) Cash assistance from State or local government Alimony payments Child support payments Veteran's benefits 	<ul style="list-style-type: none"> Social Security (including railroad retirement and black lung benefits) Private Pensions or disability Income from trusts or estates Annuities Investment Income Earned interest Rental income Regular cash payments from outside household

- F) **Report total household size.** Enter the total number of household members in the field "Total Household Members (Children and Adults)." This number **MUST** be equal to the number of household members listed in STEP 1 and STEP 3. If there are any members of your household that you have not listed on the application, go back and add them. It is very important to list all household members, as the size of your household determines your income cutoff for free and reduced price meals.
- G) **Provide the last four digits of your Social Security Number.** The household's primary wage earner or another adult household member must enter the last four digits of their Social Security Number in the space provided. **You are eligible to apply for benefits even if you do not have a Social Security Number.** If no adult household members have a Social security Number, leave this space blank and mark the box to the right labeled "Check if no SSN."

STEP 4: CONTACT INFORMATION AND ADULT SIGNATURE

All applications must be signed by an adult member of the household. By signing the application, that household member is promising that all information has been truthfully and completely reported. **Before completing this section, please also make sure you have read the privacy and civil rights statements on the back of the application.**

- A) **Provide your contact information.** Write your current address in the fields provided if this information is available. **If you have no permanent address, this does not make your children ineligible for free or reduced price school meals.** Sharing a phone number, email address, or both is optional, but helps us reach you quickly if we need to contact you.
- B) **Print and sign your name.** Print your name in the box "Printed name of adult completing the form." And sign your name in the box "Signature of adult completing the form."
- C) **Write Today's Date.** In the space provided, write today's date in the box.
- D) **On the back of the application, share children's Racial and Ethnic Identities (optional).** This field is optional and does not affect your children's eligibility for free or reduced price school meals.
- E) If you do not want your household information shared with *hawk-i*, **print, sign and date in the box provided.**
- F) If you need a translated application with instructions, they can be found in 34 languages at: [Translated Family Friendly-Application-Translations.](#)

2016-2017 Iowa Application for Free and Reduced Price School Meals

Complete one application per household. Please use a pen (not a pencil). This application cannot be approved unless complete eligibility information is submitted.

Received Date: _____

STEP 1 List ALL Household Members who are infants, children, and students up to and including grade 12 (if more spaces are required for additional names, attach the supplemental worksheet.)

Definition of Household Member: "Anyone who is living with you and shares income and expenses, even if not related." Children in Foster care and children who meet the definition of Homeless, Migrant or Runaway are eligible for free meals. How to Apply for Free and Reduced Price School Meals for more information.	Child's First Name	MI	Child's Last Name	Student? Yes No	Child's School	Grade	Foster Homeless, Migrant, Runaway

Circle at the top

STEP 2 Do any Household Members (including you) currently participate in one or more of the following assistance programs: Food Assistance, FIP, or FOPIR? Circle one: Yes / No No, complete STEP 3. If you answered Yes, write a case number here then go to STEP 4 (Do not complete STEP 3).

Write only one case number in this space. Medicaid, Title XIX & EBT card numbers are not acceptable.

Case Number: _____

Name of Household Member with Case Number: _____

STEP 3 Report Income for ALL Household Members (Skip this step if you answered 'Yes' to STEP 2)

A. Child Income
Sometimes children in the household earn income. Please include the TOTAL gross income earned by all Household Members listed in STEP 1 here.

B. All Adult Household Members (including yourself)
List all Household Members not listed in STEP 1 (including yourself) even if they do not receive income. For each Household Member listed, if they do receive income, report total gross income for each source in whole dollars only. If they do not receive income from any source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report. Applications with blank income fields will be processed as complete. If more spaces are required for additional names, attach the supplemental worksheet.

Name of Adult Household Members (First and Last)	Earnings from Work	Headstart	Weekly	Monthly	Monthly	Monthly	Monthly

C. Public Assistance
Child Support/Maternity

D. Total Household Members (Children and Adults)
Last Four Digits of Social Security Number (SSN) of Primary Wage Earner or Other Adult Household Member

E. Total Household Income
Total Child Income: \$ _____
Total Adult Income: \$ _____
Total Household Income: \$ _____

F. Total Household Members (Children and Adults)
Check if no SSN: ☐

STEP 4 Contact Information and Adult Signature

I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds, and that school officials may verify (check) the information. I am aware that if I purposefully give false information, my children may lose meal benefits, and I may be prosecuted under applicable State and Federal laws.

Street Address (if available): _____ Apt. # _____ City _____ State _____ Zip _____

Daytime Phone (optional): _____ Email (optional): _____

Printed name of adult completing the form: _____ Signature of adult completing the form: _____ Today's date: _____

DO NOT WRITE BELOW THIS LINE. FOR ADMINISTRATIVE USE ONLY:

Annual income conversion: Weekly x 52; Bi-Weekly x 26; 2 Times per Month x 24; Monthly x 12
Household Income: \$ _____
Application Approved: ☐ Income ☐ Foster Child ☐ FIP/Food Assistance ☐ Head Start (documentation required) ☐ Monthly ☐ Annually ☐ Household Size: _____
Eligibility Determination: ☐ Free ☐ Reduced ☐ Free Milk ☐ Application Denied: ☐ Incomplete ☐ Over income limits

Determining Official _____ Effective Date _____ Confirming Official _____ Date _____ Follow-up Signature _____ Date _____

OPTIONAL Children's Racial and Ethnic Identities

We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced price meals.

Ethnicity (check one): ☐ Hispanic or Latino ☐ Not Hispanic or Latino
Race (check one or more): ☐ American Indian or Alaskan Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian or Other Pacific Islander ☐ White

Low-Cost Health Insurance for Children

If your children do not have health insurance, many families getting free or reduced price meals can also get free or low-cost health insurance for their children. The law requires public schools to share your free and reduced price meal eligibility information with Medicaid & *hawk-i*, the State's medical insurance program for children. Private schools, RCOs and childcare organizations may choose to share this information. Specifically, we will give them your child's name, your name & address. Medicaid & *hawk-i* can only use the information to identify children who may be eligible for free or low-cost health insurance and contact you. They are not allowed to use the information from your free and reduced meal application for any other purpose or to share it with any other entity or program. You are not required to allow us to share this information, it will not affect your child's eligibility for free or reduced price meals. If you do NOT want your information shared with Medicaid or *hawk-i*, you must tell us by completing the information below. If you want further information, you may call *hawk-i* at 1-800-257-8563. Also, if you are already receiving Medicaid or *hawk-i*, please sign below. This will avoid another contact. My signature below indicates I DO NOT want school officials to share information from my free and reduced price meal application with Medicaid or *hawk-i*.

Parent/Guardian Name (Printed) _____ Signature _____ Date _____

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not submit all needed information, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The social security number is not required when you apply on behalf of a foster child or you list a Food Assistance (FA), Family Investment Program (FIP) or Food Distribution Program on Indian Reservations (FDPRI) case number or other FDPRI identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We may share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, audits for program reviews, and law enforcement officials to help them look into violations of program rules.

USDA Nondiscrimination Statement: In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#) (AD-3027) found online at: http://www.ehser.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (888) 632-8982. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW
Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

Iowa Non-Discrimination Statement: "It is the policy of this CNP provider not to discriminate on the basis of race, creed, color, sex, sexual orientation, gender identity, national origin, disability, age, or religion in its programs, activities, or employment practices as required by the Iowa Code section 216.6, 216.7, and 216.9. If you have questions or grievances related to compliance with this policy by this CNP Provider, please contact the Iowa Civil Rights Commission, Grimes State Office building, 400 E. 14th St. Des Moines, IA 50319-1004; phone number 515-281-4121, 800-457-4416; website: <https://icrc.iowa.gov/>."

Translated applications are available in 34 languages at:
<http://www.fns.usda.gov/school-meals/family-friendly-application-translations>

2016-2017 Iowa Application for Free and Reduced Price School Meals/Optional Supplemental Worksheet

Additional Children in Your Household

Child's First Name	MI	Child's Last Name	Child's School	Grade	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

(Check if this apply)

Additional Adults in Your Household

Name of Adult Household Members (First and Last)	Earnings: Total Net Income	How often?	Public Assistance/Child Support (Monthly)	How often?	Pension/Retirement/All Other Income	How often?
<input type="text"/>	\$ <input type="text"/>	<input type="radio"/> weekly <input type="radio"/> bi-weekly <input type="radio"/> monthly <input type="radio"/> quarterly	\$ <input type="text"/>	<input type="radio"/> weekly <input type="radio"/> bi-weekly <input type="radio"/> monthly <input type="radio"/> quarterly	\$ <input type="text"/>	<input type="radio"/> weekly <input type="radio"/> bi-weekly <input type="radio"/> monthly <input type="radio"/> quarterly
<input type="text"/>	\$ <input type="text"/>	<input type="radio"/> weekly <input type="radio"/> bi-weekly <input type="radio"/> monthly <input type="radio"/> quarterly	\$ <input type="text"/>	<input type="radio"/> weekly <input type="radio"/> bi-weekly <input type="radio"/> monthly <input type="radio"/> quarterly	\$ <input type="text"/>	<input type="radio"/> weekly <input type="radio"/> bi-weekly <input type="radio"/> monthly <input type="radio"/> quarterly
<input type="text"/>	\$ <input type="text"/>	<input type="radio"/> weekly <input type="radio"/> bi-weekly <input type="radio"/> monthly <input type="radio"/> quarterly	\$ <input type="text"/>	<input type="radio"/> weekly <input type="radio"/> bi-weekly <input type="radio"/> monthly <input type="radio"/> quarterly	\$ <input type="text"/>	<input type="radio"/> weekly <input type="radio"/> bi-weekly <input type="radio"/> monthly <input type="radio"/> quarterly

Self-Employment Income Calculations

This guidance will assist you in calculating the amount to report if you engage in farming, are self-employed or have income from other sources. Self-employed persons may use income tax records for the preceding calendar year as a base to project the current year's net income, unless the current monthly income provides a more accurate measure. Report income derived from the business venture less operating costs incurred in the generation of that income. Deductions for personal expenses such as interest on home payments, medical expenses, and other similar non-business deductions are not allowed in reducing gross business income. Additional income from other kinds of employment must be treated as separate and apart from the income generated or lost from your business venture. For example, if you operated a business at a net loss, but held additional employment for which a salary was received, the income for purposes of applying for reduced price or free meals would be the income from the salary only. The loss from the business cannot be deducted from a positive income earned in other employment. For purposes of this application, it is not possible to report a negative income from any business venture. The least income possible is zero (no income). The necessary information for arriving at allowable income from private business operation may be taken from your most recent U.S. Individual Income Tax Return - Form 1040. Add together the amounts reported on the following lines:

LINE 12 \$	Business Income or (Loss)
LINE 13 \$	Capital Gain or (Loss)
LINE 14 \$	Other Gains or (Losses)
LINE 17 \$	Rental real estate, royalties, partnerships, S corporations, trusts, etc.
LINE 18 \$	Farm Income or (Loss)
TOTAL \$	Gross Annual Income Before Any Deductions.
Computed Monthly Income \$	(Gross Annual Income ÷ 12 = Computed Monthly Income.)

The computed monthly income should be reported in Step 3 on the Application for Free and Reduced Price School Meals under All Other Income.

Optional Waiver Information

If your child(ren) qualifies for free or reduced price meals, you may also be eligible for other benefits. One of these benefits is free or reduced book and activity tickets fees. If you sign this waiver, your child(ren) will be considered for a full or partial waiver of reduced book and activity ticket fees. I understand that I will be releasing information that will show that I applied for free and reduced price school meals for my child(ren). I give up my rights to confidentiality for waiver of school fees ONLY. I certify that I am the parent/guardian of the child(ren) for whom application is being made.

Signature of Parent/guardian _____ Date _____

Central Lyon 2016-2017 Registration Form

Parent/Guardian Name: _____

DATE: _____

Primary language spoken at home: _____

My name/address has changed since last year: (please circle one) **YES** **NO**

Address _____

City/State/Zip: _____

Home Phone: _____

Work Phone: _____

Cell Phone: _____

E-mail Address: _____

Emergency Contact Name: _____

Address: _____

City/State/Zip: _____

Home/Cell Phone: _____

Work: _____

Please indicate below if your student has any medical situation that the school should know about such as asthma, diabetes, heart problems, epilepsy seizures, paraplegic, hearing loss, physical handicap, medications or allergies, or other (please specify).

Child's name & medical situation: _____

Ethnicity: H = Hispanic or Latino N = Non Hispanic or Latino

Race: A=Asian, B=Black or African American, I=American Indian or Alaska Native, P=Native Hawaiian or Pacific Islander, W=White, O=Other

STUDENT'S FIRST & LAST NAME	BIRTHDATE	GRADE	ETHNICITY	RACE	
1					Country Born In: Numbers of years student has attended school in the US: _____
2					Country Born In: Numbers of years student has attended school in the US: _____
3					Country Born In: Numbers of years student has attended school in the US: _____
4					Country Born In: Numbers of years student has attended school in the US: _____
5					Country Born In: Numbers of years student has attended school in the US: _____
6					Country Born In: Numbers of years student has attended school in the US: _____

	Fee	Reduced	Waived	# Students	Total
Book Fees (PS - 8)	\$35.00	\$14.00			
Book Fees High School	\$45.00	\$18.00			
Activity Ticket	\$50.00	\$20.00			
Meal Account					

Paid By: Check # _____ Cash _____

Total Fee

**PARENTAL AUTHORIZATION AND RELEASE FORM FOR THE ADMINISTRATION
OF TYLENOL, IBUPROFEN, FIELD TRIPS AND PHOTOS**

Central Lyon Community School District has my permission to administer the following product(s) to my child/student for the 2016-2017 school year:

____ Tylenol ____ Ibuprofen

Central Lyon CSD will occasionally photograph students while they are participating in school related activities. These photos & the student's name may be used in school related publications, directories, bulletin boards, reports, newspapers, or brochures. The Central Lyon CSD has adopted a policy designed to assure parents and students the full implementation, protection and enjoyment of their rights under the Family Educational Rights and Privacy Act of 1971. A copy of the school district's policy (Code No. 506.2) is available for review in the office of the principal of all of our schools. This statement includes school photos, memory books, and yearbooks. Please **circle one** of the following statements and sign on the line below:

- * **YES:** Central Lyon may use my child's likeness/photo & name in school related publications & directories as outlined in Code No. 506.2.
- * **NO:** Central Lyon may NOT use my child's likeness/photo & name in school related publications & directories.

Central Lyon CSD occasionally will schedule in town and out of town field trips for specific classes or events. On rare situations it may be necessary to have a non-staff member drive for an event. My signature below indicates that I am aware that a non-staff member may drive my student to/from an event. Please **circle one** of the statements & sign on the line below:

- * **YES:** my child has my permission attend a school sponsored event or field trip.
- * **NO:** my child may not attend a school sponsored event or field trip.

In case of accident or serious illness, the school will contact the child's parent or guardian. If the school is unable to reach the parent/guardian, the signature below authorizes the school to make the necessary arrangements for the child's medical care.

Parent/Guardian Signature

Date

Fall Note-Worthy Dates

✓ Student Registration	7/28
✓ First Day of School	8/24
✓ No School—Labor Day	9/05
✓ 1:00 Dismissal—Teacher Collaboration	9/14
✓ 1:00 Dismissal—Teacher Collaboration	10/12
✓ No School—Staff Development	10/17
✓ Parent/Teacher Conferences	10/25
✓ Parent/Teacher Conferences	10/26
✓ No School—P/T Comp Day	10/28
✓ 1:00 Dismissal—Teacher Collaboration	11/9
✓ 1:00 Dismissal—Staff Development	11/23
✓ No School—Thanksgiving Break	11/24-5

Calendar of Events

Central Lyon School District uses the *rSchoolToday™ Activity Scheduler* as our school calendar. Because it is web based (<http://www.sioxlandconference.org>), we can provide you instant access to the most up-to-date information. In addition, the “Calendar of Events” button at www.centrallyon.org links to a Google Calendar which lists the district’s activities.

INCLEMENT WEATHER ANNOUNCEMENT

If school will be closed, starting late, or dismissing early due to inclement weather, an announcement will be broadcast on the following radio and TV stations: KQAD (101.1 FM or 800 AM), KIWA (105.3 FM or 1550 AM), KELO TV.

In our effort to improve communication between parents and school, the Central Lyon Community School District is implementing a new announcement broadcast system that will enable school personnel to notify all households and parents by phone or text within minutes of an emergency or unplanned event that causes early dismissal, school cancellation or late start. The new service is provided through the school’s student information software company, JMC Inc. This is the same on-line software that you may be using currently to access your student’s progress and report cards. More details and sign up for the new JMC Inc. message center will be available at registration. If you receive a missed call from 712-472-2664 during inclement weather, please check your voicemail for a school announcement before calling the school.

Please continue to monitor the TV and radio stations or the Central Lyon website at www.centrallyon.org for any updates or additional announcements.

NOTE: Many radio and TV stations not on our inclement weather list have subscribed to receive the Central Lyon messages and have chosen to announce the Central Lyon information when they receive it. If the JMC Inc. message center is not working, Central Lyon will contact only the following media outlets: KQAD (101.1 FM or 800 AM), KIWA (105.3 FM or 1550 AM), and KELO TV.

