

LION TRACKS

Central Lyon Community School District Newsletter

Issue 33 Summer 2017
Published Annually



STUDENT REGISTRATION

Online student registration is the preferred method; this can be done at home. If you do not have Internet access, school staff will be available to assist the registration process in the high school commons on **August 9 at 11:00 a.m.—6:00 p.m.**

All new families and pre-school students must register in person. New family registration will be held **August 8, 9:00 a.m.—1:00 p.m.** *If you know a new family in our district, please forward this newsletter to them.*

ONLINE REGISTRATION INSTRUCTIONS:

- ◆ From www.centrallyon.org, click the JMC Gradebook quick link.
- ◆ Click on the **Parents Link**.
- ◆ Change the school year to **2017-2018**.
- ◆ Log in with your username (your last name) and the password that you setup. If this is the 1st time logging in, your password is also your last name.
- ◆ Click on the button labeled **Student Registration**.
- ◆ Follow the directions to register your student(s).



To pay the fees for the upcoming school year, from www.centrallyon.org click on the **Online Store** link and then click on **School Registration**. (Credit card fees will be waived if paid by August 9.) *The credit card fee waiver does not apply for the lunch account deposits.*

If you prefer, a check may be mailed to:

Registration, Central Lyon CSD
1010 S. Greene St., Rock Rapids, IA 51246



FEES

Textbook Fee Grades PS-8	\$ 35
Textbook Fee Grades 9-12	\$ 45
Drivers' Education	\$230
Student supplies may be resold as needed, such as eye protection devices & other school supplies.	

Inside this issue:

School Hours/Notices	2-4
Activity Information	6
Concussion Fact Sheet	7
Info for Homeless Parents	9
Meal Info Fees	10
Free Reduced Lunch Guidelines	11-12
Iowa Eligibility Application	13-15
Accident Insurance Info	16-17
Fall Note-Worthy Dates	18
Inclement Weather Notice	18

Additional forms that you may need for registration can be found on the Central Lyon website under the Parent Info tab. www.centrallyon.org

Central Lyon Parents & Students:

The faculty, staff, and administration are excited and anxious to begin a fresh new school year full of positive educational experiences for your child. The first day of school will be August 23. If you are new to the Central Lyon District and need to enroll your child in school, please call or stop in and become acquainted with the staff and facility as we would enjoy getting to know you. As always, if you have any questions or concerns, please feel free to call or stop by.

We encourage you to visit our website www.centrallyon.org. It contains helpful information such as student handbooks, school policies, activity calendar and much, much more. We also have a Facebook page; "Like" Central Lyon Community School District to get updates and notifications. Once again, welcome and have a great year!

The Central Lyon School District has a new phone system. ALL PHONE CALLS should dialed to 472-2664. Please follow the prompts to reach the desired building: Supt Office—option 3, HS Office—option 2, & EL/MS office—option 1.

David Ackerman, Superintendent	712-472-2664-choose option 3
Jason Engleman, 7-12 Principal Activities Director	712-472-2664-choose option 2
Steve Harman, PS-6 Principal	712-472-2664-choose option 1

First Day of School—August 23
First Day of Pre-School—September 5

New School Year Brings New Changes

By David Ackerman,
Central Lyon Superintendent

Hello and welcome to the 2017-2018 school year! As every year begins, we become excited about the prospects of a new year and all the great things that can be accomplished. There are a few significant changes as we begin the year and I'll outline those here:

Pick up and drop off of middle school and elementary students have changed. Beginning this year, students who ride the busses will be dropped off on the sidewalk on the south side of the building on 12th street and enter the elementary gym from the south doors. The students will wait in the gym until dismissed as they have always done. Parents who drop off students are **HIGHLY ENCOURAGED** to drop off their students off at the elementary building front doors while heading south on Story Street. You are also encouraged to use the angle parking spaces to unload students safely into the front elementary entrance.

Pick up at the end of the day will be similar. Busses will be parked near the sidewalk on 12th Street facing west and students will load from the south doors of the elementary gym. Parents picking up students are highly encouraged to approach heading south on Story Street and park in the angle parking area while waiting to pick up students. **The district wishes to emphasize that there will no longer be pick-ups or drop-offs on the west side of the elementary building in the morning or afternoon.** We believe this is a much safer option for students as it nearly eliminates students crossing the streets at unsecured areas and should speed up the process for parents waiting to pick up their children.

Old phone numbers are out of service. One phone number will reach all school departments: 712- 472-2664

Another new change is the updated phone system. Central Lyon has moved to a VOIP phone system as our old phones (more than 87 of them) were nearly 30 years old and obsolete. For this new system, **there is only one phone number that you need to call, and that is 712-472-2664.** Your call will be answered by an automated system that will prompt you to enter a number for the department of the school you wish to reach. Simply follow the prompts and your call will be answered by school personnel. All previous school numbers are out of service.

Finally, there has been a change in administrative assignments for 2017-2018. Mr. Steve Harman will move from PK-4 Principal to become the PK-6 Principal, Mr. Jason Engleman will move from 5-8 Principal to become the 7-12 Principal and Activities Director, and Mr. Dave Ackerman will move from 9-12 Principal/Superintendent to become the Superintendent only. Mr. Dan Kruse will be serving the district as an Assistant Activities Director. These changes in assignment were necessary due to the increasing student enrollments we have been experiencing over the past few years.

As usual, we have several new staff members and several new families to the district, and we look forward to welcoming them all to our school system and we also look forward to encouraging their success! Central Lyon has a proud history of high expectations for all endeavors and I am certain that the 2017-2018 school year will be no different!

Go Lions!

FIRST DAY OF SCHOOL

School will be in session a full day on **Wednesday, August 23.**

The schedules are as follows:

- ◆ **Elementary** 8:20 a.m. to 3:15 p.m.
- ◆ **Middle school** 8:16 a.m. to 3:20 p.m.
- ◆ **High school** 8:16 a.m. to 3:15 p.m.
All high school students should report to the auditorium the first day of school.
- ◆ **Kindergarten** classes are held all day, every day.
- ◆ **Transitional kindergarten** classes are held all day Monday, Tuesday, and Thursdays
- ◆ **Preschool** 8:15–11:00 a.m. for the morning session and 12:30 –3:15 p.m. for the afternoon session. The first day of classes for the 4-year-old preschool is September 5.

A calendar of school events will be distributed to each family.

NEW! STUDENT DROP OFF & PICK-UP

Due to school bus traffic and to promote student safety, the Central Lyon Community School District would like parents/guardians **use the Story Street elementary/middle school entrance for student drop off** between 7:45 a.m. - 8:10 a.m. and for student pick-up between 3:00 p.m. -3:20 p.m. Parents are encouraged to approach from the north heading to the south and utilize the open parking spaces in front of the elementary building entrance.

The west side entrance will no longer be available for student pick up or drop off. (these doors will be locked). All busses will load and unload on the south side of the building in **newly designated bus loading zone.** Parents are encouraged to use the available parking spaces when picking up or dropping off of students for safety concerns.

VIDEO CAMERA USE ON SCHOOL PREMISES & BUSES

The Central Lyon Community School District Board of Directors has authorized the use of video cameras on school district building/grounds and on buses. The video cameras will be used to ensure the safety of all students and monitor student behavior to maintain order on the school buses. The use of cameras will promote and maintain a safe environment.

Students and parents are hereby notified that the content of the videotapes may be used in a student disciplinary proceeding. The contents of the videotapes are confidential student records and will be retained with other student records. Videotapes will be retained only if necessary for use in a student disciplinary proceeding or other matter as determined necessary by the administration. Parents may request to view videotapes of their child if the videotapes are used in a disciplinary proceeding involving their child.

STUDENT HANDBOOKS

The following information is printed in all student handbooks and may be viewed on the Central Lyon website (www.centrallyon.org) under Parent Info tab or may be obtained from the Superintendent of Schools: attendance, use of/possession of tobacco, alcoholic beverages and controlled substances; violent, destructive, and seriously disruptive behavior; harassment and bullying, suspension, expulsion, emergency removal, corporal punishment and physical restraint; out of school behavior; participation in co-curricular activities; academic progress; citizenship.

USE OF CANINES IN THE SCHOOL

In an effort to maintain a drug free school, the Central Lyon Community Schools, in conjunction with the Lyon County Sheriff Department, may conduct searches of the school property using police canine units. Student lockers, automobiles in the school parking lot, or other conveyances are subject to search. This statement should be considered advance notification that the canine unit may be brought in and incorporated within the scope of a crisis plan safety drill. Again, the purpose of this procedure is to ensure the safety and well-being of the student population.

OPEN ENROLLMENT

Families interested in having their student(s) attend a school district other than the district of residence, must complete an open enrollment form by March 1 of the preceding school year for non-kindergarten students. Kindergarten filings must be made by September 1. Transportation assistance is available for those families who meet income eligibility guidelines. Athletic eligibility for student who choose open enrollment may be affected. Application forms are available at the administration office.

ASBESTOS

In compliance with the US Environmental Protection Agency (EPA) and Asbestos Hazard Emergency Response Act (AHERA), we have performed inspections of our school buildings for asbestos-containing building materials. The inspection findings and asbestos management plans are on file with Steve Breske, Building and Transportation Supervisor, for your review.

ANTI-BULLYING/HARASSMENT

Harassment and bullying of students and employees are against federal, state, and local policy, and are not tolerated by the board. The board is committed to provide all students with a safe and civil school environment in which all members of the school community are treated with dignity and respect. The board policy (code no. 104) regarding anti-bullying/harassment can be reviewed on the Central Lyon website www.centrallyon.org or you may request a copy at the school's office.

The Board of Education expressly forbids cyber-bullying. For the purposes of this policy, "cyber-bullying" shall mean using the communication capacities of computers, the internet and/or other digital communication devices to bully others by: Sending or posting cruel messages or images; threatening others; excluding or attempting to exclude others from activities or organizations; starting or passing on rumors about others or the school system; harassing or intimidating others; sending angry, rude or vulgar messages directed at a person or persons privately or to an online group; sending or posting harmful, untrue or cruel statements about a person to others; pretending to be someone else and sending or posting material that makes that person look bad or places that person in potential danger; sending or posting material about a person that contains sensitive, private or embarrassing information, including forwarding private messages or images; and/or, engaging in tricks to solicit embarrassing information that is then made public.

Students found to be engaging in activities as described above shall be subject to the terms and sanctions found in this policy, Board of Education Policy 104-Harassment, Intimidation & Bullying discipline code of the district.



“NEW” IMMUNIZATION REQUIREMENTS FOR SCHOOL ENROLLMENT

The State of Iowa requires all new students going to school in Iowa to have a Certificate of Immunization, a Provisional Certificate of Immunization, or a Certificate of Immunization Exemption at the beginning of the school year.

Kindergarten students entering school in 2017-2018 must have documentation of the following BEFORE they can register for school:

- ◇ 5 doses of Dtap – 1 dose received on or after age 4
- ◇ 4 doses of Polio- 1 dose received on or after age 4
- ◇ 2 doses of MMR
- ◇ 3 doses of Hepatitis B
- ◇ 2 doses of Varicella

Students entering 7th grade in the 2017-2018 school year must have 1-Tdap and 1- Meningitis vaccine, or a valid exemption certificate BEFORE they can register for school.

Students entering the 12th in the 2017-2018 school year must have 2 meningitis vaccines, or a valid exemption certificate BEFORE they can register for school.

Health Services of Lyon County in collaboration with Central Lyon Community School District is offering multiple vaccine clinics prior to school registration to help children and families be prepared for fall registration. Parents may contact Health Services at 712-472-8200 with questions or to schedule an appointment, or contact their family healthcare provider.

Students will not be able to attend school without meeting the immunization requirements, and will not be allowed to participate in any school related activities.

If you have any questions or concerns, please call or email. Melissa M Stillson, RN Public Health Administrator, Health Services of Lyon County.

Telephone 712-472-8200, Email: mstillson@co.lyon.ia.us

RELEASING INFORMATION REGARDING STUDENTS

Any student over the age of 18 or parent/guardian not wanting this information released to the public must make objection in writing by August 15 to the building principal. Objections need to be renewed annually.

Name, Address, Telephone Listing, Date And Place Of Birth, Major Field Of Study, Participation In Officially Recognized Activities And Sports, Weight And Height Of Members Of Athletic Teams, Dates Of Attendance, Degrees And Awards Received, The Most Recent Previous School Or Institution Attended By The Student, Photograph And Likeness And Other Similar Information.

For further info, refer to district policy code no. 506.2.



REPORTING OF CHILD ABUSE

All Central Lyon School employees are required by law to report cases of suspected or actual child abuse.

STUDENTS RIGHT TO FREEDOM OF SPEECH

Students attending Central Lyon have the right to exercise freedom of speech, including the right of expression in official school publications. However, they do not have the right to publish materials or use language which is obscene, libelous, or slanderous.



STUDENT RECRUITMENT OPT-OUT FORM

The *No Child Left Behind Act* of 2001 (Section 9528) requires that the high schools must provide military recruiters access to student names, addresses, and telephone listings. Parents or students may request that this information **not** be provided without written parental/guardian consent and districts must comply with all such requests. Recruitment opt-out forms will be provided at registration Contact the high school guidance office if you do not receive a recruitment opt-out form.

TRANSPORTATION

Central Lyon will continue busing students with both in-town shuttle and regular routes. If you have any questions concerning busing, please contact Jeremy Sprock, Transportation Director, at 712-472-2664.

ATTENDANCE

We request that parents contact the school between 8:00-9:00 a.m. if your child is absent that particular day.

The administration encourages all patrons of the Central Lyon School District to contact the school by phone or visit anytime there is a problem or concern about school policies, procedures, etc. Parents of students in grades 9-12 should call 472-2664 (choose option 2); grades TK-8 should call 472-2664 (choose option 1).

Volunteers Needed

The Central Lyon Athletic and Music Booster Clubs

are looking for individuals to volunteer to work at the concessions stands at all home athletic events. The Athletic and Music Booster Clubs receive all the proceeds from the sale of concessions.

If you are able to help at one or more events, please contact:

HS office (712-472-2664-choose option 2)

EL/MS office (712-472-2664-choose option 1)

Thank you in advance for volunteering!

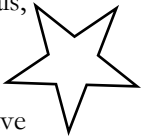


Activity Information



STUDENT ATHLETIC PHYSICALS/ CONCUSSION FORMS

All Central Lyon students must have athletic physicals and complete a *Concussions in High School Sports* form prior to participating in a sport or cheerleading. If you have any questions regarding the school physicals, please call the Sanford Clinic at 712-472-3716.



STUDENT INSURANCE

All students participating in athletics **must** have personal (family) health and accident insurance or the parents may purchase coverage through Frontier Insurance Agency at 712-472-2589 or through your personal agent. The district does not provide accident insurance for students in school or for activities.

RIDING BUSES TO ACTIVITIES

Participating students must ride school approved transportation to/from all activities unless written notification is given to the coach/director that the parent is transporting the student. Students are required to be with a parent when they choose alternative transportation.



ATHLETIC & ACTIVITY TICKETS

Adult athletic tickets will again be available for 2017-2018. An adult athletic ticket will allow the purchaser admission to all **athletic events** sponsored by Central Lyon, with the exception of state tournament competitions.

Activity tickets are required for students in grades 7-12 who participate in co-curricular activities. They are optional for other students. A student activity ticket will allow the student admission to **all activities** sponsored by Central Lyon, with the exception of state competitions.

The cost of an adult athletic ticket is \$85, a senior citizen (65 years and older) ticket is \$50, and a student ticket is \$50. They are good for the entire school year. Single athletic admission tickets will cost \$5 for both students and adults.

NEW FAMILY ATHLETIC TICKET OPTION

Central Lyon is now offering a new family activity ticket option for \$170. The family ticket will cover two parents and all children in **grades TK-6**. The family ticket **does not cover students in grades 7-12**. The individual student activity ticket will remain at the \$50 rate.

NOTE: Family Athletic Tickets do not qualify for the free or reduced fee program.

A FACT SHEET FOR PARENTS AND STUDENTS

HEADS UP: Concussion in High School Sports

The Iowa Legislature passed a new law, effective July 1, 2011, regarding students in grades 7 – 12 who participate in extracurricular interscholastic activities. Please note this important information from Iowa Code Section 280.13C, Brain Injury Policies:

- (1) A child must be immediately removed from participation (practice or competition) if his/her coach or a contest official observes signs, symptoms, or behaviors consistent with a concussion or brain injury in an extracurricular interscholastic activity.
- (2) A child may not participate again until a licensed health care provider trained in the evaluation and management of concussions and other brain injuries has evaluated him/her and the student has received written clearance from that person to return to participation.
- (3) Key definitions:
 - "Licensed health care provider" means a physician, physician assistant, chiropractor, advanced registered nurse practitioner, nurse, physical therapist, or athletic trainer licensed by a board.
 - "Extracurricular interscholastic activity" means any extracurricular interscholastic activity, contest, or practice, including sports, dance, or cheerleading.

What is a concussion?

A concussion is a brain injury. Concussions are caused by a bump, blow, or jolt to the head or body. Even a "ding," "getting your bell rung," or what seems to be a mild bump or blow to the head can be serious.

What parents/guardians should do if they think their child has a concussion?

1. OBEY THE NEW LAW.
 - a. Keep your child out of participation until s/he is cleared to return by a licensed healthcare provider.
 - b. Seek medical attention right away.
2. Teach your child that it's not smart to play with a concussion.
3. Tell all of your child's coaches and the student's school nurse about ANY concussion.

What are the signs and symptoms of a concussion?

You cannot see a concussion. Signs and symptoms of concussion can show up right after the injury or may not appear or be noticed until days after the injury. If your teen reports one or more symptoms of concussion listed below, or if you notice the symptoms yourself, keep your teen out of play and seek medical attention right away.

STUDENTS:

If you think you have a concussion:

- Tell your coaches & parents – Never ignore a bump or blow to the head, even if you feel fine. Also, tell your coach if you think one of your teammates might have a concussion.
- Get a medical check-up – A physician or other licensed health care provider can tell you if you have a concussion, and when it is OK to return to play.
- Give yourself time to heal – If you have a concussion, your brain needs time to heal. While your brain is healing, you are much more likely to have another concussion. It is important to rest and not return to play until you get the OK from your health care professional.

IT'S BETTER TO MISS ONE CONTEST THAN THE WHOLE SEASON.

Signs Reported by Students:

- Headache or "pressure" in head
- Nausea or vomiting
- Balance problems or dizziness
- Double or blurry vision
- Sensitivity to light or noise
- Feeling sluggish, hazy, foggy, or groggy
- Concentration or memory problems
- Confusion
- Just not "feeling right" or is "feeling down"

PARENTS:

How can you help your child prevent a concussion?

Every sport is different, but there are steps your children can take to protect themselves from concussion and other injuries.

- Make sure they wear the right protective equipment for their activity. It should fit properly, be well maintained, and be worn consistently and correctly.
- Ensure that they follow their coaches' rules for safety and the rules of the sport.
- Encourage them to practice good sportsmanship at all times.

Signs Observed by Parents or Guardians:

- Appears dazed or stunned
- Is confused about assignment or position
- Forgets an instruction
- Is unsure of game, score, or opponent
- Moves clumsily
- Answers questions slowly
- Loses consciousness (even briefly)
- Shows mood, behavior, or personality changes
- Can't recall events prior to hit or fall
- Can't recall events after hit or fall

Information on concussions provided by the Centers for Disease Control and Prevention.

For more information visit: www.cdc.gov/Concussion

IMPORTANT: Students participating in interscholastic athletics, cheerleading and dance; and their parents/guardians; must annually sign the acknowledgment below and return it to their school. Students cannot practice or compete in those activities until this form is signed and returned.

We have received the information provided on the concussion fact sheet titled, "HEADS UP: Concussion in High School Sports."

Student's Signature

Date

Student's Printed Name

Parent's/Guardian's Signature

Date

Student's Grade

Student's School

SUPPLIES NEEDED FOR THE 2017-2018

SCHOOL YEAR CAN BE ACCESSED AT

- ⇒ www.centrallyon.org
- ⇒ Click the **Elementary** tab
- ⇒ On the drop-down menu, click **Elementary Announcements**
- ⇒ Click [TK-8 Grade Supply List](#)



NOTICE OF NONDISCRIMINATION

Students, parents, employees & others doing business with or performing services for the Central Lyon CSD are hereby notified that this School District does not discriminate on the basis of race, color, age, national origin, gender, sexual orientation, gender identity, marital status, socio-economic status, disability, religion, creed in admission or access to, or treatment in its programs and activities.

Any person having inquiries concerning the School District's compliance with the regulations implementing Title VI of the Civil Rights Act of 1964 Equal Employment Opportunity, Title IX of the Education Amendments of 1972 Sex Discrimination, the Americans with Disabilities Act (ADA) Rehabilitation Act of 1973 (Section 504) of Iowa Code 280.3 is directed to contact the Superintendent of Schools at 1010 S. Greene Street, Rock Rapids IA 51246 (Phone: 712-472-2664-choose option 3). The superintendent has been designated by the school district to coordinate the school district's efforts to comply with the regulations implementing Title VI, Title VII, Title IX, the ADA, 504 & Iowa Code 280.3. The Central Lyon CSD is an EEO/AA employer.

To file a complaint of discrimination: write Iowa Civil Rights Commission, Grimes State Office Building, 400 E. 14th St., Des Moines, IA 50319-1004; phone number 515-281-4121, 800-457-4416; web site:<http://www.state.ia.us/government/crc/index.html>."

NON-DISCRIMINATION STATEMENT:

This explains what to do if you believe you have been treated unfairly. In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write to Central Lyon CSD, 1010 S. Greene St., Rock Rapids, IA 51246 (712) 472-2664-choose option 3, or to *USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410* or call toll free (866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). Central Lyon CSD is an equal opportunity provider and employer.

IOWA NON-DISCRIMINATION NOTICE:

It is the policy of this CNP provider not to discriminate on the basis of race, creed, color, sex, sexual orientation, gender identity, national origin, disability, or religion in its programs, activities, or employment practices as required by the Iowa Code section 216.7 and 216.9. If you have questions or grievances related to compliance with this policy by this CNP Provider, please contact the Iowa Civil Rights Commission, Grimes State Office Building, 400 E. 14th St., Des Moines, IA 50319-1004; phone number 515-281-4121, 800-457-4416; web site: <http://www.state.ia.us/government/crc/index.html>.

Parental Rights

RIGHT TO INSPECT AND REVIEW STUDENT RECORDS

Parents and/or guardians for students under eighteen (18) years of age have the right to inspect and review their child's records. For more information, please contact the building principal.

RIGHT TO LEARN ABOUT TEACHER QUALIFICATIONS

Parents/guardians in the Central Lyon CSD have the right to learn about the following regarding their child's teacher's qualifications: state licensure status, special endorsements for grade level/subject area taught, and baccalaureate/graduate certification/degree.

Parents/guardians may request this information from the office of the superintendent at (712) 472-2664-choose option 3, or by sending a request letter to: Office of the Superintendent, 1010 S. Greene St., Rock Rapids, IA 51246.

MEALS

Student Meal Accounts

In accordance with state and federal law, the Central Lyon Community School District adopts the following policy to ensure school district employees, families, and students have a shared understanding of expectations regarding meal charges. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day, prevent the overt identification of students with insufficient funds to pay for school meals, and maintain the financial integrity of the nonprofit school nutrition program.

Payment of Meals—Students and staff members deposit money into their school meal account daily, weekly, monthly or by semester. All students and staff are assigned an account number. The student/staff member will key in their personal account number on a keypad and a school employee will monitor the computer to assure that the correct account is charged. **Student/staff meal accounts must be kept at a positive balance at all times.**

Who is exempt from impact—a student who is approved for free meals cannot be denied a meal no matter what the balance is and a student, that has cash to pay the price of the meal that day, cannot be denied a meal even if the payment does not completely put the account in a positive balance. The JMC lunch module has a feature that provides a report of low meal account balances. The cashier or building secretary will discretely notify students/staff when a low or negative balance is pending. JMC Messenger notifications are sent out weekly. If the household does not have e-mail access, the household will be contacted by a phone call and/or by mail.

Negative Account Balances—The school district will make reasonable efforts to notify families when meal account balances are low. Additionally, the school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. Students and parents will be notified with a memo and/or a JMC messenger e-mail generated by the building secretary when the family meal account will be depleted in 5 days or less. (or less than \$6.00) If a lunch account reaches a negative balance of \$20.00 or more, the student will receive an alternate cold lunch. Students/staff will not be allowed to charge a second meal or ala carte item when the lunch account has a negative balance. This policy applies to both breakfast and lunch accounts. The alternate cold lunch will be served on a tray as all other students and be compliant with a reimbursable meal and be charge to the lunch account balance. Special diet accommodations must be made for students with doctor's instructions.

How long can a student receive an alternate meal? An alternate meal will be served to a student until the **family lunch balance** is negative \$100. Once the balance exceeds negative \$100, meals no longer will be provided to family.

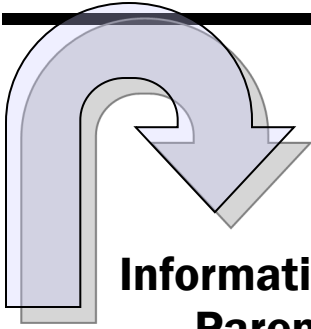
Delinquent accounts will be turned over to the superintendent or superintendent's designee for collection. Options may include: collection agencies, small claims court, or any other legal method permitted by law. [Code No. 710.4]



HOT LUNCH		BREAKFAST	
TK – 4	\$2.15	TK – 12	\$1.45
5 – 8	\$2.25	Extra Juice	\$.35
9– 12	\$2.35	Extra Milk	\$.35
2nd Meal	\$3.55		

Central Lyon Community School District's Free | Reduced Lunch Program

Application forms and instructions for free and reduced price meals will be **available at registration and on pages 9-18** of this newsletter. Students whose families meet the income guidelines for free and reduced price lunch are eligible to have their student fees waived or partially waived. This waiver does not carry from year to year and must be completed **annually**.



Information for Parents Homeless Policy

If your family lives in any of the following situations:

- In a shelter, motel, vehicle, or campground
- On the street
- In an abandoned building, trailer or other inadequate accommodations
- Doubled up with friends or relatives because cannot find or afford housing

Then your preschool-aged and school-aged children have certain rights or protections under the McKinney-Vento Homeless Education Assistance Act of 2001.

Your children have the right to:

- Go to school, no matter where you live or how long you have lived there. They must be given access to the same public education, including preschool education provided to other children
- Continue in the school they attended before you became homeless or the school they last attended, if that is your choice and is feasible. If a school sends your child to a school other than the one you requested, the school must provide you with a written explanation and offer you the right to appeal the decision.
- Receive transportation to the school they attended before your family became homeless or the school they last attended, if you or a guardian requests such transportation.
- Attend a school and participate in school programs with children who are not homeless. Children cannot be separated from the regular school program because they are homeless.
- Enroll in school without giving a permanent address. Schools cannot require proof of residency that might prevent or delay school enrollment.
- Enroll and attend classes while the school arranges for the transfer of school and immunization records or any other documents required for enrollment.
- Enroll and attend classes in the school of your choice even while the school and you seek to resolve a dispute over enrolling your children
- Receive the same special programs and services, if needed, as provided to all other children served in these program.
- Receive transportation to school and to school programs.

When you move, you should do the following:

- Contact the school district's local liaison for homeless education (see phone number below) for help enrolling your child in a new school or arranging for your child to continue in his or her former school. (Or, someone at a shelter, social services office, or the school can direct you to the person you need to contact.)
- Contact the school and provide any information you think will assist the teachers in helping your child adjust to new circumstances.
- Assist the local liaison for homeless education, the shelter provider, or social worker for assistance with clothing and supplies, if needed.

Local Area Contacts:

High School, Jessica Harman
712-472-2664 (choose option 2)
jharman@centrallyon.org

Elementary/Middle School, Emily Koerselman
712-472-2664 (choose option 1)
ekoerselman@centrallyon.org

State Coordinator:

Department of Education, Des Moines, IA 50319
515-281-3966

If you need further assistance,
call the
National Center for
Homeless Education
at the toll-free Help Line number:
1-800-308-2145

INFORMATION LETTER

Frequently Asked Questions About Free And Reduced Price School Meals

Dear Parent/Guardian:

Children need healthy meals to learn. **Central Lyon School** offers healthy meals every school day. Breakfast costs \$1.45; lunch costs for grades TK-4 \$2.15; grades 5-8 \$2.25; and for grades 9-12 \$2.35; and snacks costs (if available) for n/a. Return the completed application to: **Marla Freese, Central Lyon CSD, 1010 S. Green St. Rock Rapids, IA 51246.**

Below are some common questions and answers to help you with the application process.

1. WHO CAN GET FREE OR REDUCED PRICE MEALS?

- All children in households receiving benefits from Food Assistance, the Family Investment Program (FIP) or another DHS assistance program are eligible for free or reduced price meals.
- Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
- Children participating in their school's Head Start program are eligible for free meals.
- Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
- Children may receive free or reduced price meals if your household's income is at or below the limits on the Federal Income Eligibility Guidelines below. (Requires submitting an Application for Free and Reduced Price Meals/Milk.)

FEDERAL INCOME ELIGIBILITY GUIDELINES for School Year 2017-2018

Household Size	Yearly	Monthly	Twice per Month	Every Two Weeks	Weekly
1	22,311	1,860	930	859	430
2	30,044	2,504	1,252	1,156	578
3	37,777	3,149	1,575	1,453	727
4	45,510	3,793	1,897	1,751	876
5	53,243	4,437	2,219	2,048	1,024
6	60,976	5,082	2,541	2,346	1,173
7	68,709	5,726	2,863	2,643	1,322
8	76,442	6,371	3,186	2,941	1,471
Each additional person:	7,733	645	323	298	149

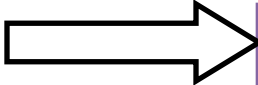
2. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE OR REDUCED PRICE MEALS? No, but please read the letter carefully and follow the instructions. If any children in your household were missing from your notification, contact: **Marla Freese, Central Lyon CSD, 1010 S. Green St. Rock Rapids, IA 51246 712-472-2664, mafreese@centrallyon.org.** immediately as eligibility for free or reduced price meals is extended to all school age children in a household. If you did not receive a letter from the school, but received a Free Lunch Notice from DHS, submit this letter to your children's school. You may add any students living in your household who are not listed on the letter. Also, if someone in your household receives food assistance and you did not receive either of these letters, you may complete an application listing the case number as this will qualify all school age children in your household for free meals. If you were informed that your children will get reduced price meals automatically, see the income guidelines above and if you feel you would qualify for free meal benefits, complete an application for free and reduced price meals.
3. WHAT IF WE HAVE FOSTER CHILDREN? Households with foster and non-foster children may choose to include the foster child as a household member, as this may help other children in the household qualify for benefits. If the foster family is not eligible for free or reduced price meal benefits, that does not prevent a foster child from receiving free meal benefits.
4. HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY? Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and haven't been told your children will get free meals, please contact: **Jessica Harman, 712-472-2664 jharman@centrallyon.org**
5. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application unless complete eligibility information is submitted, so be sure to complete all required information.
6. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE? Yes. Your child's application is only good for that school year and for the first few days of this school year, You must send in a new application unless the school told you that your child is eligible for the new school year. When the carry-over period ends, unless you are notified that your children will receive free meals or you submit an application that is approved, the children must pay full price for school meals. The school is not required to send a reminder or a notice of expired eligibility.

7. I GET WIC. CAN MY CHILDREN GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals. Please send in an application.
8. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced price meals.
9. WILL THE INFORMATION I GIVE BE CHECKED? Yes. We may also ask you to send written proof of the household income you report. You are not required to provide proof with your application.
10. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free or reduced price meals if the household income drops below the income limit, if your household size goes up, or if you start getting Food Assistance, FIP or other benefits.
11. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: **School Board President, Central Lyon CSD, 1010 S. Green St. Rock Rapids, IA 51246**
12. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
13. WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT? Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.
14. WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY? Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, or receive Family Subsistence Supplemental Allowance payments, it must also be included as income. However if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. There are currently no active Military Housing Projects in Iowa as found on [Active Military Housing Projects](#). Any additional combat pay resulting from deployment is also excluded from income.
15. DO I NEED TO PROVIDE MY SOCIAL SECURITY NUMBER? Only the last four digits of the Social Security Number of the household's primary wage earner or another adult household member (or an indication of "none") is needed.
16. WHAT IF THERE ISN'T ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY? List any additional household members on a Supplemental Worksheet, and attach it to your application. Contact **Marla Freese, Central Lyon CSD, 1010 S. Green St. Rock Rapids, IA 51246** mafreese@centrallyon.org to receive a Supplemental Worksheet.
17. WHO CAN GET FREE MILK? If your school participates in the Special Milk Program for half day kindergarteners, your kindergarten child may be eligible for free milk. Children who buy extra milk with a meal or if they eat breakfast or lunch and have an afternoon milk break, they are not eligible to receive free milk.
18. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for Food Assistance or other assistance benefits, contact your local assistance office or call **1-877-347-5678**. Your children may be eligible for **hawk-i** (children's health insurance) or a waiver of school fees. Read the information on the back of the Application for **hawk-i** information. A school waiver form is available from your school.
19. CAN CHILDREN WITH DISABILITIES GET FOOD SUBSTITUTIONS? If a child has a disability, as determined by a licensed medical professional, and the disability prevents the child from eating the regular school meal, the school will make substitutions prescribed by the licensed medical professional. If a substitution is needed, there will be no extra charge for the meal. Please note, however, that the school is not required to make a substitution for a food allergy, unless it meets the definition of disability. Please call the school for further information.

If you have other questions or need help, call **Marla Freese, 712-472-2664**.

Sincerely,

Marla Freese



Received Date: _____

2017-2018 Iowa Application for Free and Reduced Price School Meals/Milk

Complete one application per household. Please use a pen (not a pencil). This application cannot be approved unless complete eligibility information is submitted.

STEP 1 List ALL Household Members who are infants, children, and students up to and including grade 12 (if more spaces are required for additional names, attach the supplemental worksheet.)

Child's First Name	MI	Child's Last Name	Birth Date	Student?	Child's School	Grade	Foster Homeless, Migrant, Runaway
				Yes <input type="checkbox"/> No <input type="checkbox"/>			<input type="checkbox"/>
				Yes <input type="checkbox"/> No <input type="checkbox"/>			<input type="checkbox"/>
				Yes <input type="checkbox"/> No <input type="checkbox"/>			<input type="checkbox"/>

Definition of Household Member: "Anyone who is living with you and shares income and expenses, even if not related." Children in Foster care and children who meet the definition of Homeless, Migrant or Runaway are eligible for free meals. Read How to Apply for Free and Reduced Price School Meals for more information.

STEP 2 Do any Household Members (including you) currently participate in one or more of the following assistance programs: Food Assistance, FIP, or FDIPIR? Circle one: Yes / No if no, complete STEP 3. If you answered Yes, write a case number here then go to STEP 4 (Do not complete STEP 3).

Case Number: _____ Name of Household Member with Case Number: _____

STEP 3 Report Income for ALL Household Members (Skip this step if you answered 'Yes' to STEP 2)

Write only one case number in this space. Not applicable. Medicaid, Title X or EBT card numbers.

A. All Adult Household Members (including yourself) List all Household Members not listed in STEP 1 (including yourself) even if they do not receive income. For each Household Member listed, if they do receive income, report total gross income for each source in whole dollars only. If they do not receive income from any source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report. Applications with blank income fields will be processed as complete. If more spaces are required for additional names, attach the supplemental worksheet.

Name of Adult Household Member (First and Last)	Earnings from Work	Public Assistance/Child Support/Alimony	Other Income	Total Income
	Weekly: <input type="checkbox"/> Monthly: <input type="checkbox"/> Annually: <input type="checkbox"/>	Weekly: <input type="checkbox"/> Monthly: <input type="checkbox"/>	Weekly: <input type="checkbox"/> Monthly: <input type="checkbox"/>	\$ _____
	Weekly: <input type="checkbox"/> Monthly: <input type="checkbox"/> Annually: <input type="checkbox"/>	Weekly: <input type="checkbox"/> Monthly: <input type="checkbox"/>	Weekly: <input type="checkbox"/> Monthly: <input type="checkbox"/>	\$ _____
	Weekly: <input type="checkbox"/> Monthly: <input type="checkbox"/> Annually: <input type="checkbox"/>	Weekly: <input type="checkbox"/> Monthly: <input type="checkbox"/>	Weekly: <input type="checkbox"/> Monthly: <input type="checkbox"/>	\$ _____

B. Earnings from Work

C. Public Assistance/Child Support/Alimony

D. Other Income

E. Child Income: Sometimes children in the household earn income. Please include the TOTAL gross income earned by all Household Members listed in STEP 1 here.

F. Total Household Members (Children and Adults)

G. Last Four Digits of Social Security Number (SSN) of Primary Wage Earner or Other Adult Household Member Check if no SSN

STEP 4 Contact Information and Adult Signature MAIL COMPLETED FORM TO:

I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds, and that school officials may verify (check) the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable State and Federal laws.*

Street Address (if available) _____ Apt. # _____ City _____ State _____ Zip _____

Daytime Phone (optional) _____ Email (optional) _____

Printed name of adult completing the form _____ Signature of adult completing the form _____

DO NOT WRITE BELOW THIS LINE. FOR ADMINISTRATIVE USE ONLY. Annual Income conversion: Weekly x 52; Bi-Weekly x 26; Monthly x 12

Household Income: \$ _____

Application Approved: Income Free Foster Child FIP/Food Assistance Head Start (documentation required) Homeless/Migrant/Runaway-Local Official Documentation Required

Eligibility Determination: Free Reduced Free Milk Application Denied: Incomplete Over Income limits

Determining Official's Signature _____ Effective Date _____ Confirming Official's Signature _____ Date _____

Follow-up Signature _____ Date _____

OPTIONAL Children's Racial and Ethnic Identifiers

We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are truly serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced price meals.

- Extremely (shook one's fist) Hispanic or Latino Not Hispanic or Latino American Indian or Alaskan Native Asian Black or African American Native Hawaiian or Other Pacific Islander White

Low-Cost Health Insurance for Children

If your children do not have health insurance, many families getting free or reduced price meals can also get free or low-cost health insurance for their children. The law requires public schools to share your free and reduced price meal eligibility information with Medicaid (Medicaid) and the State's medical insurance program for children. Private schools, RODEs and childcare organizations may choose to share this information. Specifically, we will give them your child's name, your name & address. Medicaid & Medicaid can only use the information to identify children who may be eligible for free or low-cost health insurance and contact you. They are not allowed to use the information from your free and reduced meal application for any other purpose or to share it with any other entity or program. You are not required to allow us to share this information, it will not affect your child's eligibility for free or reduced price meals. If you do NOT want your information shared with Medicaid or Medicaid, you must tell us by completing the information below. If you want further information, you may call Medicaid at 1-800-637-6363. Also, if you are already receiving Medicaid or Medicaid, please sign below. This will avoid another contact.

My signature below indicates I DO NOT want school officials to share information from my free and reduced price meal application with Medicaid or Medicaid.

Parent/Guardian Name (Printed) _____ Signature _____ Date _____

The Federal Civil Rights Act requires the information on this application. You do not have to give the information, but if you do not submit all needed information, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The social security number is not required when you apply on behalf of a foster child or you list in Foster Assistance (FA), Family Investment Program (FIP) or Food Distribution Program (FDP) case number or other FIP/RID number for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We may share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, studies for program reviews, and law enforcement entities to help them look for solutions of program sites.

USDA Non-Discrimination Statement: In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or receipt of retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.) should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at [http://www.usda.gov/aboutnrc/about/faq.html](#), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (800) 852-8932. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
Toll: (202) 850-7442; or
 - (2) email: program.intake@usda.gov.
- This institution is an equal opportunity provider.

Form Non-Discrimination Statement: It is the policy of this CNP provider not to discriminate on the basis of race, creed, color, sex, sexual orientation, gender identity, national origin, disability, age, or religion in its programs, activities, or employment practices as required by the laws, Code sections 216.8, 216.7, and 216.6. If you have questions or grievances related to compliance with this policy by this CNP Provider, please contact the Iowa Civil Rights Commission, Quinn State Office Building, 400 E. 1st St. Des Moines, IA 50319-1804; phone number 515-281-4121, 800-467-4418; website: www.ia-civilrights.com.

Translated applications are available at: <http://www.fns.usda.gov/schoolmeals/translated-applications>

Optional Waiver Information

If your child(ren) qualifies for free or reduced price meals, you may also be eligible for other benefits. If you sign this waiver, your child(ren) will be considered for a full or partial waiver of school fees. I understand that I will be releasing information that will allow that I applied for free and reduced price school meals for my child(ren). I give up any rights to confidentiality for waiver of school fees ONLY. I certify that I am the parent/guardian of the child(ren) for whom application is being made. YOU DO NOT HAVE TO COMPLETE THIS WAIVER TO GET FREE OR REDUCED PRICE SCHOOL MEALS.

Signature of Parent/Guardian _____ Date _____

2017-2018 Iowa Application for Free and Reduced Price School Meals/Optional Supplemental Worksheet
Additional Children in Your Household (not listed on page 1)

Child's First Name	MI	Child's Last Name	Birth Date	Enrolled Yes <input type="checkbox"/> No <input type="checkbox"/>	Child's Subject	Grants	Number Child	Household Member Number

Child of the apply

Any income earned by the above listed children should be included under Step 3 E on the first page of the application.

Additional Adults in Your Household (not listed on page 1)

Name of Adult Household Member (first and last)	Marriage Year (MM)			Married			Public Assistance Child Support Alimony			Home effort?			Financial/Pensions and Other Benefits			Home effort?			
	Month	Year	Year	Month	Year	Year	Month	Year	Year	Month	Year	Year	Month	Year	Year	Month	Year	Year	

Self-Employment Income Calculations

This guidance will assist you in calculating the amount to report if you engage in farming, are self-employed or have income from other sources. Self-employed persons may use income tax records for the preceding calendar year as a base to project the current year's net income, unless the current monthly income provides a more accurate measure. Report income derived from the business ventures less operating costs incurred in the generation of that income. Deductions for personal expenses such as interest on home payments, medical expenses, and other similar non-business deductions are not allowed in reducing gross business income. Additional income from other kinds of employment must be treated as separate and apart from the income generated or lost from your business ventures. For example, if you operated a business at a net loss, but held additional employment for which a salary was received, the income for purposes of applying for reduced prices or free meals would be the income from the salary only. The loss from the business cannot be deducted from a positive income earned in other employment. For purposes of this application, it is not possible to report a negative income from any business ventures. This net income possible is zero (no income). The necessary information for arriving at allowable income from private business operations may be taken from your most recent U.S. Individual Income Tax Return - Form 1040. Add together the amounts reported on the following lines:

LINE 12 \$ _____ Business Income or (Loss)

LINE 13 \$ _____ Capital Gain or (Loss)

LINE 14 \$ _____ Other Gains or (Losses)

LINE 17 \$ _____ Rental real estate, royalties, partnerships, S corporations, trusts, etc.

LINE 18 \$ _____ Farm Income or (Loss)

TOTAL \$ _____
 Gross Annual Income Before Any Deductions
 Computed Monthly Income \$ _____
 (Gross Annual Income ÷ 12 = Computed Monthly Income.)
 The computed monthly income should be reported in Step 3 on the Application for Free and Reduced Price School Meals Under All Other Income.

Dear Parents/Guardians:

Central Lyon Community Schools does not purchase accident or health insurance to cover injuries incurred by your student at school.

We encourage all families to have accident and health insurance coverage on their children prior to start of classes, or participation in any sports or school sponsored activity. Please refer to the Student Accident Insurance brochure for details of the program available for purchase for Central Lyon students.

Options for Coverage:	Annual Premium
Full Time (24hr) Coverage - PK -12 <i>(With NO Interscholastic Sports Coverage)</i>	\$99
Full Time (24hr) Coverage - PK-12 <i>(with All Sports; except NO Football Grades 9-12)</i>	\$174
School Time Coverage Grades - PK-12 <i>(With NO Interscholastic Sports Coverage)</i>	\$16
School Time Coverage - PK-12 <i>(with All Sports; except NO Football Grades 9-12)</i>	\$91
Football Coverage Grades 9-12	\$250
Extended Dental Coverage PK-12	\$9

Actual coverage is determined only by the Master Policy issued to Central Lyon schools.

The brochure/application will be available at Central Lyon. Coverage is not effective until 12:01 a.m. following the date the envelope containing the enrollment form and premium is postmarked by the U.S. Post Office. Please review the brochure carefully.

Central Lyon Community School District has arranged for this coverage through Frontier Insurance in Rock Rapids. However, Central Lyon School District does not participate in, nor does it have any responsibility or authority in the operation of the plan, the coverage afforded or claims payments. If you have any questions regarding the coverage, or would like additional information, please contact Lisa Dieren at Frontier Insurance at 712-472-3551 or 800-552-3471.

If you already have adequate insurance, please sign and return the form below to the school.

Student's Name _____ School: Central Lyon Community School

I/We, the undersigned, feel I/we have adequate insurance protection for my/our son/daughter named above, while practicing or participating in any manner in any school activities, including interscholastic sports. I/we have elected not to purchase Student Accident Insurance.

Parents/Guardian Signature _____ Date: _____

ENROLLMENT ENVELOPE FOR STUDENT ACCIDENT INSURANCE

Please fill-out the attached enrollment information, select the desired coverage, and return with the correct premium as soon as possible, or fill-out the credit card payment option. Coverage becomes effective the later of: the Master Policy Effective Date; or 12:01 AM following the date the envelope containing the enrollment form and premium payment is postmarked by the U.S. Postal Service. Interscholastic sports coverage will expire on the last day of the authorized season of the current school year. School-Time and Full-Time Coverages end the first day of school next year. **NOTE - You can purchase this insurance anytime between the Master Policy effective and expiration date during the current school year.**

REMEMBER TO FILL-OUT ALL REQUESTED INFORMATION AND RETURN ALONG WITH YOUR PREMIUM OR CREDIT CARD PAYMENT INFORMATION TO:
 Student Assurance Services, Inc.
 P.O. Box 196
 Stillwater, MN 55082-0196

In order to make coverage effective, Please return this completed enrollment form as soon as possible.

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.



ENROLLMENT ENVELOPE FOR STUDENT ACCIDENT INSURANCE

One Time Annual Premiums

STUDENT'S LAST NAME (one letter in each box)

STUDENT'S FIRST NAME M.I.
 Please Print

Address (Street)

(City) (State) (Zip)

Email Address

Name of School

Name of District

Student's D.O.B. Grade Phone

X (Signature of Parent or Guardian) (Date)

GHA-2203 (GEN)

COVERAGE PLANS	
Full Time Coverage (Does NOT include Interscholastic Sports Coverage)	<input type="checkbox"/> \$ 99
Full Time Coverage (Includes All Interscholastic Sports Coverage Except Football Grades 9-12)	<input type="checkbox"/> \$174
School Time Coverage (Does NOT include Interscholastic Sports Coverage)	<input type="checkbox"/> \$ 16
School Time Coverage (Includes All Interscholastic Sports Coverage Except Football Grades 9-12)	<input type="checkbox"/> \$ 91
Football Coverage (Grades 9-12)	<input type="checkbox"/> \$250
Extended Dental Coverage	<input type="checkbox"/> \$ 9

DO NOT SEND CASH TOTAL PREMIUM

Make Checks payable to: STUDENT ASSURANCE SERVICES, INC.
 *Please write student's name on the front of check. NO REFUNDS

B-1540 (2016)

STUDENT ACCIDENT INSURANCE CREDIT CARD PAYMENT FORM

INDICATE PREMIUM SELECTED AND COMPLETE THE REQUESTED ENROLLMENT INFORMATION FOUND ON THE REVERSE SIDE OF THIS FORM.
There is a \$5.00 Processing Fee added to ALL Credit Card Transactions (does not apply to IN residents)

Please charge \$ _____ + \$5.00 Processing Fee = \$ _____ to the following credit card: VISA®, MasterCard®, or Discover®

Credit Card Number	Security Code (on back of card, 3 digits)	Card Expiration Date (Month) (Year)	Credit card billing will state: *Student Assurance Services, Inc.*
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	

Print Cardholder Name _____ Date ____/____/____

Cardholder Signature _____

Cardholder Address (Street) (City) (State) (Zip)

Telephone Number (_____) _____ - _____

GHA-2203 (GEN) B-1540 (2016)

DETACH - Place inside envelope

Fall Note-Worthy Dates

- ✓ Student Registration 8/09
- ✓ **First Day of School** 8/23
- ✓ **No School**—Labor Day 9/04
- ✓ First Day of Pre-school 9/05
- ✓ School Board Election 9/12
- ✓ **1:00 Dismissal**—Teacher Collaboration 9/13
- ✓ TK | Kindergarten PT Conferences 9/19
- ✓ **1:00 Dismissal**—Teacher Collaboration 10/11
- ✓ **No School**—Staff Development 10/16
- ✓ **Parent/Teacher Conferences** 10/30
- ✓ **Parent/Teacher Conferences** 10/26
- ✓ **No School**—P/T Comp Day 11/02
- ✓ **1:00 Dismissal**—Teacher Collaboration 11/08
- ✓ **1:00 Dismissal**—Staff Development 11/22
- ✓ **No School**—Thanksgiving Break 11/23-24

Calendar of Events

Central Lyon School District uses the *rSchoolToday™ Activity Scheduler* as our school calendar. Because it is web based (<http://www.siouxlandconference.org>), we can provide you instant access to the most up-to-date information. In addition, the “Calendar of Events” button at www.centrallyon.org links to a Google Calendar which lists the district’s activities.

INCLEMENT WEATHER ANNOUNCEMENT

If school will be closed, starting late, or dismissing early due to inclement weather, an announcement will be broadcast on the following radio and TV stations: KQAD (101.1 FM or 800 AM), KIWA (105.3 FM or 1550 AM), KELO TV.

In our effort to improve communication between parents and school, the Central Lyon Community School District is implementing an announcement broadcast system that will enable school personnel to notify all households and parents by phone or text within minutes of an emergency or unplanned event that causes early dismissal, school cancellation or late start. The service is provided through the school’s student information software company, JMC Inc. This is the same on-line software that you may be using currently to access your student’s progress and report cards. More details and sign up for the new JMC Inc. message center will be available at registration.

Please continue to monitor the TV and radio stations or the Central Lyon website at www.centrallyon.org for any updates or additional announcements.

NOTE: Many radio and TV stations not on our inclement weather list have subscribed to receive the Central Lyon messages and have chosen to announce the Central Lyon information when they receive it. If the JMC Inc. message center is not working, Central Lyon will contact only the following media outlets: KQAD (101.1 FM or 800 AM), KIWA (105.3 FM or 1550 AM), and KELO TV.

