

CENTRAL LYON COMMUNITY SCHOOL DISTRICT

Monday, March 9, 2020

Central Lyon Board Room

Regular Board Meeting 7:00 P.M.

After the adjournment of the regular board meeting, the board will participate in a work session regarding Mr. Jorth's goals.

Page Number

- I. **Call to Order**
Roll Call
Pledge of Allegiance
- II. **Consent Agenda Items:**
 - A. Agenda
 - B. Minutes of Past Meetings
 - C. Financial Report
 - D. Summary List of Bills
- III. **Recognition/Congratulations to Staff, Students, and Community**
- IV. **Communications**
 - A. Public Participation on Non-Agenda Items
 - B. Correspondence
- V. **Reports**
 - A. Principal Reports
 - B. School Business Official
 - C. Board Members
 - D. Superintendent
 - D. Other
- VI. **Old Business**
- VII. **New Business**
 - A. Consider 2020-21 School Calendar
 - B. Consider 1968 Restroom and Locker Room Remodel Bids
 - C. Consider Softball Lights Bid
 - D. Consider Resolution for Sale of Industrial Technology House
 - E. Consider Nurse Contract with Health Services of Lyon County
 - F. Consider 1st Reading of Revisions of School Policies
 - a. 505.1-505.8: Student Scholastic Achievement
 - G. Personnel
 - a. Early Retirement: effective June 30, 2020
 - i. Marla Freese, Administrative Assistant
 - ii. Kay De Groot, Secretary
 - b. Resignations
 - i. Kelli Weiler, Middle School Volleyball Coach
 - ii. Jill Christensen, National Honor Society Advisor
 - c. Hiring
 - i. Kelli Weiler, High School Assistant Volleyball Coach
- VIII. **Announcements/Dates to Remember**
 - Tuesday, March 10: Parade of Bands (5th-12th Grades)
 - Wednesday, March 11: 1:00 Dismissal / Professional Learning
 - Thursday, March 12: PTC Soup & Pie Supper
 - Monday-Friday, March 16-20: ISASP Testing
 - Tuesday, March 17: Vocal Music Concert (6th-12th Grades)
 - Friday & Monday, April 10 & 13: No School / Spring Break
 - Monday, April 13: Regular Board Meeting @ TBD / Varsity Track Meet @ Home
- IX. **Adjournment**
- X. **Work Session: Feedback for Mr. Jorth regarding his Goals for 2019-20**

CENTRAL LYON BOARD MINUTES
February 10, 2020

The Central Lyon Board of Directors met for a public hearing on proposed plans and specifications for an elementary school restroom and locker room remodel project in the Board Room of the Central Lyon Community School at 6:50 P.M. with the following members present: President David Jans, Vice-President Andy Koob and Directors Scott Postma and Keri Davis. Other individuals present were Superintendent Brent Jorth, Board Secretary Jackie Wells, EL Principal Steve Harman, MS-HS Principal/Activities Director Jason Engleman, Julie Boekhout, Susan Van Wyhe, Chris Wright, Krista Sprock, Michelle Van Wyhe and Jessica Jensen.

The hearing was opened at 6:50 P.M. by President David Jans. No comments were received from the public. The hearing was closed at 6:55 P.M.

The Central Lyon Board of Directors met for a public hearing on the proposed 2020-2021 school calendar in the Board Room of the Central Lyon Community School at 6:55 P.M. with the following members present: President David Jans, Vice-President Andy Koob and Directors Scott Postma and Keri Davis. Other individuals present were Superintendent Brent Jorth, Board Secretary Jackie Wells, EL Principal Steve Harman, MS-HS Principal/Activities Director Jason Engleman, Julie Boekhout, Susan Van Wyhe, Chris Wright, Krista Sprock, Michelle Van Wyhe and Jessica Jensen.

The hearing was opened at 6:55 P.M. by President David Jans. No comments were received from the public. The hearing was closed at 7:00 P.M.

The Central Lyon Board of Directors met in regular session in the Board Room of the Central Lyon Community School at 7:00 P.M. with the following members present: President David Jans, Vice-President Andy Koob and Directors Scott Postma, Joel DeWit and Keri Davis. Other individuals present were Superintendent Brent Jorth, Board Secretary Jackie Wells, EL Principal Steve Harman, MS-HS Principal/Activities Director Jason Engleman, Julie Boekhout, Susan Van Wyhe, Chris Wright, Krista Sprock, Michelle Van Wyhe, Emily Deutsch and Jessica Jensen. The meeting was called to order at 7:00 P.M.

Postma moved to approve the agenda with additional bills presented and Davis seconded, carried 5-0.

Koob moved to approve additional agenda items including minutes of past meetings, the financial report through January 31, 2020 and the summary list of bills; Davis seconded, carried 5-0.

Superintendent Jorth presented a list for student, staff and community recognitions and congratulations.

In reports, Mr. Harman stated that February is Reading Month and the elementary is looking for volunteers to read to students. Mr. Engleman stated that PBIS meetings are taking place in Middle School for implementation in 20-21.

Superintendent Jorth reviewed upcoming meeting and work session schedules, an IASB learning opportunity and snow day/make-up day recommendations.

Postma moved to approve the Class of 2020 Graduates pending completion of the district's educational requirements; Davis seconded, carried 5-0.

Koob moved to approve the FFA field trip to Crosslake, MN from May 31 – June 2, 2020 and DeWit seconded, carried 5-0.

DeWit moved to approve a softball fence bid from Michael's in the amount of \$25,367.40 and Davis seconded, carried 5-0.

Davis moved to approve the plans as submitted for the 1968 Elementary Restroom and Locker Room Remodel and Postma seconded, carried 5-0. The associated timeline will be as follows: drawings released to bidders and online requirements posted on February 11, 2020; a pre-bid meeting for interested parties at 10:00 A.M. on February 20, 2020; bid-letting at 12:00 P.M. on March 5, 2020; approval of bids at the regular board meeting on March 9, 2020; and construction begins on June 1, 2020 with completion by September 15, 2020.

DeWit moved to approve the 2nd reading of policies 104-104.R1 and the following policies with the 2nd reading waived; 302.7, 302.8, 404.R1, 415.1, 504.1-504.9 and 710.4. Koob seconded, carried 5-0.

In personnel, Postma moved to approve the resignations of Allison Bixenman, Assistant Volleyball Coach; Megan Whitsell, Assistant Volleyball Coach; and the hiring of Nancy DeJongh, Long-Term Substitute. Davis seconded, carried 5-0.

Central Lyon Board members may attend the IASB Regional Meeting at Northwest Iowa Community College from 5:00-8:00 P.M. on Thursday, February 20, 2020.

There will be work session regarding budget and finance at 7:00 P.M. on Monday, February 24, 2020 in the Central Lyon Board Room.

The next regular board meeting will be at 7:00 P.M. on Monday, March 9, 2020 in the Central Lyon board room.

DeWit moved to adjourn at 7:48 P.M. and Davis seconded, carried 5-0.

GENERAL FUND SUMMARY
for the month ending

FEBRUARY, 2020

OPENING BALANCE 1,542,774.83

INCOME

PROPERTY TAX 31,307.05
UTILITY REPLACEMENT 0.00
INSTRUCT SUPP SURTAX 112,892.65
COMM & INDUSTRIAL 0.00

TOTAL PROP/SURTAX

143,999.70

STATE AID

PRE-SCHOOL 355,110.00
TEACHER COMP 14,036.00
TEACHER PD 44,611.00
EARLY INTERVENTION 5,137.00
TEACHER LEADERSHIP 4,764.00
AEA FLOW THROUGH 25,805.00
0.00

TOTAL STATE AID

449,463.00

LOCAL 15,070.54
STATE 366,363.00
FEDERAL 0.00

TOTAL REVENUE

974,896.24

EXPENDITURES

SALARIES 481,693.98
BENEFITS 157,789.69
PROF & TECH SERVICES 17,094.19
PROPERTY SERVICES 4,482.47
PURCHASED SERVICES W/ OE 37,793.06
SUPPLIES 37,333.48
PROPERTY/EQUIPMENT 68.69
MISC 0.00
OTHER USES 366,363.00

TOTAL EXPENDITURES

1,102,618.56

RECEIVABLES 0.00
PAYABLES (9,426.11)

CASH BALANCE

1,424,478.62

DEPOSITS

FRONTIER BANK 1,424,465.05
US BANK
PREMIER BANK
ISJIT 13.57

TOTAL DEPOSITS

1,424,478.62

CUMULATIVE 3 Year Comparison

	2017-2018	2018-2019	2019-2020	Variance Prior Year	Cumulative REV vs EXP
<u>REVENUE</u>					
July	\$ 4,430	\$ 54,728	\$ 750	\$ (53,978)	(209,317.90)
August	\$ 132,855	\$ 102,016	\$ 869,107	\$ 767,091	407,237.01
September	\$ 992,879	\$ 1,000,273	\$ 970,530	\$ (29,743)	(207,592.29)
October	\$ 2,538,666	\$ 2,562,751	\$ 2,751,303	\$ 188,552	863,283.81
November	\$ 3,169,231	\$ 3,203,623	\$ 3,322,667	\$ 119,043	685,956.01
December	\$ 4,065,773	\$ 4,188,368	\$ 4,299,386	\$ 111,018	772,976.19
January	\$ 4,655,513	\$ 4,732,541	\$ 4,951,754	\$ 219,214	705,076.65
February	\$ 5,365,246	\$ 5,739,718	\$ 5,926,651	\$ 186,933	577,354.33
March	\$ 6,075,368	\$ 6,328,717	\$ -	\$ -	0.00
April	\$ 7,760,338	\$ 7,932,992	\$ -	\$ -	0.00
May	\$ 8,411,840	\$ 8,676,930	\$ -	\$ -	0.00
June	\$ 9,172,954	\$ 9,332,100	\$ -	\$ -	0.00
<u>EXPENDITURES</u>					
July	\$ 112,504	\$ 251,911	\$ 210,068	\$ (41,843)	(209,317.90)
August	\$ 307,020	\$ 519,063	\$ 461,870	\$ (57,193)	407,237.01
September	\$ 998,087	\$ 1,248,752	\$ 1,178,122	\$ (70,630)	(207,592.29)
October	\$ 1,644,745	\$ 2,001,205	\$ 1,888,019	\$ (113,186)	863,283.81
November	\$ 2,429,963	\$ 2,832,172	\$ 2,636,711	\$ (195,461)	685,956.01
December	\$ 3,077,003	\$ 3,588,504	\$ 3,526,410	\$ (62,094)	772,976.19
January	\$ 3,785,276	\$ 4,278,625	\$ 4,246,678	\$ (31,947)	705,076.65
February	\$ 4,561,468	\$ 5,496,824	\$ 5,349,296	\$ (147,528)	577,354.33
March	\$ 5,549,485	\$ 6,230,424	\$ -	\$ -	0.00
April	\$ 6,345,555	\$ 6,948,070	\$ -	\$ -	0.00
May	\$ 7,082,168	\$ 7,706,264	\$ -	\$ -	0.00
June	\$ 8,931,875	\$ 9,365,145	\$ -	\$ -	0.00
<u>CASH</u>					
July	\$ 980,136	\$ 1,388,912	\$ 1,083,716	\$ (305,196)	(209,317.90)
August	\$ 545,786	\$ 769,891	\$ 476,183	\$ (293,709)	407,237.01
September	\$ 746,744	\$ 932,363	\$ 614,377	\$ (317,986)	(207,592.29)
October	\$ 1,505,968	\$ 1,600,278	\$ 1,687,276	\$ 86,998	863,283.81
November	\$ 1,493,994	\$ 1,412,754	\$ 1,517,632	\$ 104,878	685,956.01
December	\$ 1,682,048	\$ 1,643,417	\$ 1,605,849	\$ (37,568)	772,976.19
January	\$ 1,632,651	\$ 1,493,632	\$ 1,542,775	\$ 49,142	705,076.65
February	\$ 1,630,902	\$ 1,287,206	\$ 1,424,479	\$ 137,273	577,354.33
March	\$ 1,281,350	\$ 1,147,237	\$ -	\$ -	0.00
April	\$ 2,174,428	\$ 2,032,926	\$ -	\$ -	0.00
May	\$ 2,102,802	\$ 2,018,590	\$ -	\$ -	0.00
June	\$ 1,981,577	\$ 2,010,677	\$ -	\$ -	0.00

Special Revenue Funds_Cumulative Fiscal YTD
FEBRUARY, 2020

Management	Physical Plant & Equipment Levy	Playground & Recreational Equipment Levy	SAVE - Secured Advancement Value for Education	Debt Service
Taxes YTD Misc. Income Interest YTD	\$200,247.64 \$115,756.25 \$6,507.00	\$250,289.40 Taxes YTD Board Approved Voter Approved Interest YTD Miscellaneous Fund Transfer	\$35,315.19 \$23,987.93 \$0.00	\$0.22 \$0.00 \$0.00
Early Retirement District Insurance Policy Workman's Comp Unemployment	\$50,280.00 \$137,937.00 \$0.00 \$0.00	\$54,105.55 Equipment Building/Land Repairs Vehicles Software	\$8,022.79 \$1,500.00 \$0.00	\$70,282.42 \$195,000.00 \$0.00
Payables Receivables	\$0.00 \$0.00	Payables Receivables	Payables Receivables	\$0.00 \$0.00
Cash Balance	\$134,293.89	\$173,913.56	\$49,780.33	\$0.22
Checking Frontier Bank USBank Premier Bank IS/JIT	\$9,390.54 \$124,903.35 \$0.00 \$0.00 \$0.00	\$20,107.02 \$153,806.54 \$0.00 \$0.00 \$0.00	\$3,676.84 \$46,103.49 \$0.00 \$0.00 \$0.00	\$0.00 \$0.22 \$0.00 \$0.00 \$0.00
Deposit Balance	\$134,293.89	\$173,913.56	\$49,780.33	\$0.22

PPEL/SAVE Combined

Date	Description/Comments	Receipts	Disbursements	Balance
Opening Balance				\$2,075,320.33
YTD	Interest, Property Taxes			\$2,712,160.87
YTD	Revenue Bond P&I	\$636,840.54		\$2,441,178.37
YTD	construction service		\$270,982.50	\$1,910,183.99
YTD	equipment		\$530,994.38	\$1,672,175.44
YTD	building/land improvements		\$238,008.55	\$1,661,597.93
Cash Balance			\$10,577.51	\$1,661,597.93
Deposit Balance		\$636,840.54	\$1,050,562.94	\$1,644,444.01

**Central Lyon Community School
Activity & Proprietary Funds**

for the MONTH ending FEBRUARY, 2020 (non-cumulative)

	Activity Fund	Hot Lunch Fund	Student Construction	FFA Farm Fund	Split Funding
Opening Balance	\$323,811.36	\$232,722.85	\$3,459.82	\$2,228.35	\$371,138.22
Activities					
Sales & Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Health Insurance/Split	\$0.00	\$35,137.03	\$0.00	\$0.00	\$0.00
Misc	\$35,896.75	\$0.00	\$0.00	\$0.00	\$14,839.97
Total Revenues	\$35,896.75	\$35,137.03	\$0.00	\$0.00	\$14,839.97
Salaries	\$0.00	\$14,508.81	\$0.00	\$0.00	\$0.00
Benefits	\$0.00	\$6,021.37	\$0.00	\$0.00	\$0.00
Health Insurance/Split	\$0.00	\$0.00	\$0.00	\$0.00	\$5,432.81
Misc	\$30,826.76	\$20,170.40	\$1,408.98	\$0.00	\$0.00
Payables	\$0.00	-\$2,157.58	\$0.00	\$159.67	\$0.00
Total Expenditures	\$30,826.76	\$38,543.00	\$1,408.98	\$159.67	\$5,432.81
Cash Balance	\$328,881.35	\$229,316.88	\$2,050.84	\$2,068.68	\$380,545.38
Checking	\$133,987.49	\$229,316.88	\$2,050.84	\$2,068.68	\$380,545.38
Frontier Bank	\$194,893.86	\$0.00	\$0.00	\$0.00	\$0.00
USBank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Premier Bank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Deposit Balance	\$328,881.35	\$229,316.88	\$2,050.84	\$2,068.68	\$380,545.38

 Jackie Wells, SBO

GENERAL FUND BOARD REPORT
3/9/2020 PREPAID INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	1			
Checking	1	Fund: 10 OPERATING FUND		
AMERICAN TIME & SIGNAL COMPANY	829517	BLDG REPAIRS	1,449.04	
		Vendor Total:		1,449.04
AVESIS THIRD PARTY ADMINISTRATORS, INC	2478698	VISION INSURANCE	446.80	
		Vendor Total:		446.80
BOYDEN HULL COMM SCHOOL DIST	FY20 SEM1 SpED	FY20 SEM1 SpED	5,263.20	
		Vendor Total:		5,263.20
BRANDON VALLEY MIDDLE SCHOOL	20200227	HONOR CHOIR FEE	90.00	
		Vendor Total:		90.00
CAMBIUM ASSESSMENT, INC	04251-IAD1185	19/20 ELPA ASSESSMENT	462.00	
		Vendor Total:		462.00
CENTRAL LYON ACTIVITY FUND	FY20 NASA	FY20 NASA TRIP	495.00	
		Vendor Total:		495.00
CHILDREN'S CARE HOSPITAL & SCHOOL	20200227	SpED PLACEMENT	7,017.50	
		Vendor Total:		7,017.50
CHILDREN'S HOME SOCIETY	20SP019-78	THERAPY - SpED PLACEMENT	849.75	
		Vendor Total:		849.75
CORNWALL, AVERY, BJORNSTAD & SCOTT	20200227	LEGAL SERVICES	425.00	
		Vendor Total:		425.00
GORDON FLESCH COMPANY	728601	COPIER MAINT	1,077.80	
		Vendor Total:		1,077.80
JW PEPPER & SON	289074319	MS BAND MUSIC	24.99	
		Vendor Total:		24.99
KULLY SUPPLY INC	512679	PLUMBING PARTS	213.20	
		Vendor Total:		213.20
LEGALSHIELD	20200227	ADDT'L INSURANCE	28.90	
		Vendor Total:		28.90
MARTIN BROS. DISTRIBUTING, INC	8299498	SUPPLIES	1,191.35	
		Vendor Total:		1,191.35
NEW CENTURY PRESS INC/LYON CO. REPORTER	00131519	ADVERTISING	181.53	
		Vendor Total:		181.53
NORTHWEST IOWA COMMUNITY COLL	18483	1ST AID COURSE	80.00	
		Vendor Total:		80.00
POSTMASTER	FY20 PERMIT	PERMIT FEE	240.00	
		Vendor Total:		240.00

GENERAL FUND BOARD REPORT
3/9/2020 PREPAID INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
PRECISION ALIGNMENT & REPAIR, INC	32284	BUS #6	267.80	
		Vendor Total:		267.80
QUILL	4649843	HS OFFICE SUPPLIES	28.80	
		Vendor Total:		28.80
ROCK RAPIDS UTILITIES	THRU 2/3/20	UTILITIES	17,873.53	
		Vendor Total:		17,873.53
ROCK VALLEY COMMUNITY SCHOOL	FY20 SEM1 SpED	FY20 SEM1 SpED	30,754.43	
		Vendor Total:		30,754.43
SPROCK, JEREMY	20200227	REIMBURSEMENT	30.00	
		Vendor Total:		30.00
SUNSHINE FOODS	ACCT #275, JAN 2020	SUPPLIES	245.34	
		Vendor Total:		245.34
T & R TROPHIES PLUS - ADRIAN, MN	417	S.O.M PLAQUE	40.85	
		Vendor Total:		40.85
THOMPSON INNOVATIONS	10289	NETWORK MAINT	700.00	
		Vendor Total:		700.00
US BANK	20200227- 0002	BRIEFS	46.12	
US BANK	20200227- 0004	SLANT BOARDS	418.50	
US BANK	20200227- 0005	CASE FOR IPADS	72.90	
US BANK	20200227- 0006	NAME BADGE	15.98	
US BANK	20200227- 0007	LIGHT FLTERS	68.69	
US BANK	20200227- 0008	OFFICE SUPPLIES	93.33	
US BANK	20200227- 0009	4 LICENSE FOR TK-KDG	736.00	
US BANK	20200227- 0010	SUPPLIES, TRAVEL, TEXTS, TECH	1,240.49	
		Vendor Total:		2,692.01
WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA	200410013374 -14723	HEALTH INSURANCE PREMIUMS	70,550.76	
		Vendor Total:		70,550.76
WILLIAM V. MACGILL & CO	0708218	SUPPLIES FOR NURSE OFFICE	372.30	
		Vendor Total:		372.30
		Fund Total:		143,091.88
Checking	1	Fund: 64 STUDENT CONSTRUCTION		
US BANK	20200227- 0010	SUPPLIES, TRAVEL, TEXTS, TECH	17.02	
		Vendor Total:		17.02
		Fund Total:		17.02
Checking	1	Fund: 69 ENTERPRISE/FFA PROPERTY		

GENERAL FUND BOARD REPORT
3/9/2020 PREPAID INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
COOPERATIVE FARMERS ELEVATOR	20200227	CORN STORAGE	6.94	
		Vendor Total:		6.94
LEUTHOLD PLUMBING, HEATING, ELECTRICAL, INC	116310	FARM MAINTENANCE	92.80	
		Vendor Total:		92.80
ROCK RAPIDS UTILITIES	THRU 2/3/20	UTILITIES	59.93	
		Vendor Total:		59.93
		Fund Total:		159.67
Checking	1	Fund: 71 SPLIT FUNDING		
FLEXIBLE BENEFIT SERVICE CORPORATION	78075	FSA/HRA ADMIN FEES	272.16	
		Vendor Total:		272.16
WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA	200410013374 -14723	HEALTH INSURANCE PREMIUMS	2,610.00	
		Vendor Total:		2,610.00
		Fund Total:		2,882.16
		Checking Account Total:		146,150.73
<u>Checking</u>	2			
Checking	2	Fund: 61 SCHOOL NUTRITION FUND		
AVESIS THIRD PARTY ADMINISTRATORS, INC	2478698	VISION INSURANCE	8.50	
		Vendor Total:		8.50
US BANK	20200227- 0010	SUPPLIES, TRAVEL, TEXTS, TECH	72.99	
		Vendor Total:		72.99
WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA	200410013374 -14723	HEALTH INSURANCE PREMIUMS	1,970.21	
		Vendor Total:		1,970.21
		Fund Total:		2,051.70
		Checking Account Total:		2,051.70
<u>Checking</u>	3			
Checking	3	Fund: 21 STUDENT ACTIVITY FUND		
US BANK	20200227	SCREENPRINTING.COM -HOOP-A- THON SUPPLIES	314.99	
US BANK	20200227- 0001	BLANKSHIRTS.COM - ENTREPRENEUR CLASS	548.29	
US BANK	20200227- 0003	CARE COMM ECKENROD	60.00	
US BANK	20200227- 0010	SUPPLIES, TRAVEL, TEXTS, TECH	33.88	
US BANK	20200227- 0011	LODGING, SUPPLIES	828.65	
		Vendor Total:		1,785.81
		Fund Total:		1,785.81
		Checking Account Total:		1,785.81
<u>Checking</u>	4			
Checking	4	Fund: 33 LOCAL OPTION SALES \$ SERVICES TAX (SILO)		
DGR ENGINEERING	00239003	DESIGN SERVICES	1,363.50	
		Vendor Total:		1,363.50

GENERAL FUND BOARD REPORT
3/9/2020 PREPAID INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
		Fund Total:	1,363.50
Checking	4	Fund: 36 PHYSICAL PLANT & EQUIPMENT	
JMC INC	2343	FY20-21 LICENSURE	3,326.00
		Vendor Total:	3,326.00
		Fund Total:	3,326.00
		Checking Account Total:	4,689.50

GENERAL FUND BOARD REPORT
- 3/9/2020 INVOICES-

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	1			
Checking	1	Fund: 10 OPERATING FUND		
ACT TESTING SERVICES	137252	ACT ASPIRE SUMMATIVE TESTING	1,701.00	
		Vendor Total:		1,701.00
AFLAC INSURANCE	730720	ADDTL EMPLOYEE INSURANCE	1,409.93	
		Vendor Total:		1,409.93
AFLAC	A13159200	ADDTL EMPLOYEE INSURANCE	358.51	
		Vendor Total:		358.51
CAMP FOSTER YMCA	SUMMER20	ESL ESL SUMMER PROG	142.50	
		Vendor Total:		142.50
CENTURY BUSINESS PRODUCTS	509646	TECHNOLOGY SUPPLIES	290.97	
		Vendor Total:		290.97
COOPERATIVE ENERGY COMPANY	20200305	TIRE, FUEL	74.82	
		Vendor Total:		74.82
D/B/A PREMIER COMMUNICATIONS, PREMIER NETWORK SOLUTIONS	8063	CONSULTING SERVICES	1,000.00	
		Vendor Total:		1,000.00
DENNY'S SANITATION	467567	DISPOSAL	450.00	
		Vendor Total:		450.00
FORD SIGNS	28325	NAMEPLATES	727.46	
		Vendor Total:		727.46
G&R CONTROLS, INC	114646	HVAC MAINTENANCE, REPAIRS	3,801.99	
		Vendor Total:		3,801.99
IOWA ASSOCIATION OF SCHOOL BOARDS	IASBVET00026 691	BOARD WORKSHOP	150.00	
		Vendor Total:		150.00
IOWA DIVISION OF LABOR SERVICES	172386	BOILER PERMITS	280.00	
		Vendor Total:		280.00
IOWA INFORMATION INC	318444	LIONS ROAR ADS	139.95	
		Vendor Total:		139.95
JW PEPPER & SON	289199295	MS BAND MUSIC	14.00	
		Vendor Total:		14.00
KONE INC.	959491651	ELEVATOR MAINT & REPAIRS	172.88	
		Vendor Total:		172.88
LINCOLN NATIONAL LIFE INSURANCE COMPANY, THE	3/2020 LIFE/LTD	LIFE/LTD INSURANCE	829.63	
		Vendor Total:		829.63
MARTIN BROS. DISTRIBUTING, INC	8287876, 8299500	SUPPLIES	1,149.03	
MARTIN BROS. DISTRIBUTING, INC	8323000	SUPPLIES	153.15	
		Vendor Total:		1,302.18

GENERAL FUND BOARD REPORT
- 3/9/2020 INVOICES-

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
MATHESON TRI-GAS, INC.	51588798	SUPPLIES/EQUIPMENT	29.67	
		Vendor Total:		29.67
MCCARTY MOTORS	2/2020 STMT	MAINTENANCE & REPAIRS	176.10	
		Vendor Total:		176.10
NEW CENTURY PRESS INC/LYON CO. REPORTER	20200304	ADVERTISING	270.49	
		Vendor Total:		270.49
ONE SOURCE THE BACKGROUNG CHECK COMPANY	IASB1392- 20200229	5 YEAR RE-CHECKS	262.00	
		Vendor Total:		262.00
POPKES CAR CARE	2/20 FUEL	FUEL	3,485.57	
		Vendor Total:		3,485.57
PRECISION AUTO BODY	20200305	BUS #6 REPAIRS	1,285.50	
		Vendor Total:		1,285.50
PREMIER COMMUNICATIONS	11822803, 11810256	INTERNET/PHONE	734.76	
		Vendor Total:		734.76
QUILL	4663273-	HS OFFICE SUPPLIES	49.86	
QUILL	5055096- 5058106	OFFICE SUPPLIES	51.10	
		Vendor Total:		100.96
ROCK RAPIDS HARDWARE	2/26/20 STMT	SUPPLIES	300.73	
		Vendor Total:		300.73
ROCK RAPIDS REPAIR	3690	REPAIRS	292.80	
		Vendor Total:		292.80
RUNNING SUPPLY, INC	20200305	SUPPLIES	227.10	
		Vendor Total:		227.10
SECRETARY OF STATE	20200228	J. WELLS - NOTARY FEE	30.00	
		Vendor Total:		30.00
STEWART CONSTRUCTION INC	01312020	WINDOW REPAIR	168.33	
		Vendor Total:		168.33
SUNSHINE FOODS	ACCT #198, 2/2020	SUPPLIES	24.26	
SUNSHINE FOODS	ACCT #203, 2/2020	SpED SUPPLIES	57.92	
SUNSHINE FOODS	ACCT #266, 2/2020	FACS SUPPLIES	246.53	
SUNSHINE FOODS	ACCT #275, 02/2020	SUPPLIES	64.88	
		Vendor Total:		393.59
TOWN & COUNTRY IMPLELEMT	37078R	TRACTOR REPAIRS	737.60	
		Vendor Total:		737.60

GENERAL FUND BOARD REPORT

- 3/9/2020 INVOICES-

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Fund Total:	21,341.02
Checking	1	Fund: 64 STUDENT CONSTRUCTION		
COOPERATIVE FARMERS ELEVATOR	034165J, 2/20 FFA	HOUSE PROJECT, FFA STORAGE	4,977.00	
			Vendor Total:	4,977.00
MENARDS	23187	HOUSE PROJECT	273.35	
			Vendor Total:	273.35
ROCK RAPIDS CASHWAY LUMBER, INC	20200305	SUPPLIES	4,326.76	
			Vendor Total:	4,326.76
ROCK RAPIDS HARDWARE	2/26/20 STMT SUPPLIES		153.07	
			Vendor Total:	153.07
			Fund Total:	9,730.18
Checking	1	Fund: 69 ENTERPRISE/FFA PROPERTY		
COOPERATIVE FARMERS ELEVATOR	034165J, 2/20 FFA	HOUSE PROJECT, FFA STORAGE	13.43	
			Vendor Total:	13.43
ROCK RAPIDS HARDWARE	2/26/20 STMT SUPPLIES		11.37	
			Vendor Total:	11.37
RUNNING SUPPLY, INC	20200305	SUPPLIES	84.27	
			Vendor Total:	84.27
			Fund Total:	109.07
			Checking Account Total:	31,180.27
<u>Checking</u>	2	Fund: 61 SCHOOL NUTRITION FUND		
AFLAC INSURANCE	730720	ADDTL EMPLOYEE INSURANCE	277.42	
			Vendor Total:	277.42
LINCOLN NATIONAL LIFE INSURANCE COMPANY, THE	3/2020 LIFE/LTD	LIFE/LTD INSURANCE	31.40	
			Vendor Total:	31.40
MARTIN BROS. DISTRIBUTING, INC	8287876, 8299500	SUPPLIES	1,383.22	
			Vendor Total:	1,383.22
RAPIDS WHOLESALE	1006677	SUPPLIES	247.13	
			Vendor Total:	247.13
			Fund Total:	1,939.17
			Checking Account Total:	1,939.17
<u>Checking</u>	3	Fund: 21 STUDENT ACTIVITY FUND		
ALL AMERICAN GYMNASTICS	20200304	2ND GRADE FIELD TRIP	255.00	
			Vendor Total:	255.00
CENTER SPORTS	AAD011172	EASTON CATCHERS SET	482.00	
			Vendor Total:	482.00
FBT SAWMILL & LUMBER	327112	STUDENT SHOP SUPPLIES	2,485.00	
			Vendor Total:	2,485.00

GENERAL FUND BOARD REPORT
- 3/9/2020 INVOICES-

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
GEERDES, ALLIE	20200305	7TH AND 8TH GRADE MIXER	100.00	
		Vendor Total:		100.00
IOWA HIGH SCHOOL SPEECH ASSOC	20200304	IND SPEECH--REGISTRATION	121.00	
IOWA HIGH SCHOOL SPEECH ASSOC	20200304-0001	IND SPEECH--REGISTRATION	44.00	
		Vendor Total:		165.00
PIZZA RANCH	20200305	CONCESSIONS SUPPLIES	960.00	
		Vendor Total:		960.00
PRINT EXPRESS	18549	BAND SHIRTS	156.00	
		Vendor Total:		156.00
ROCK RAPIDS CASHWAY LUMBER, INC	20200305	SUPPLIES	195.34	
		Vendor Total:		195.34
WASHINGTON PAVILION MANAGEMENT INC.	719444	FIELD TRIP 5/20/2020	102.00	
		Vendor Total:		102.00
		Fund Total:		4,900.34
		Checking Account Total:		4,900.34

Checking

4

Checking	4	Fund: 36	PHYSICAL PLANT & EQUIPMENT	
AIR CONDITIONING & HEATING, INC	6906		WATER HEATER	1,112.75
			Vendor Total:	1,112.75
			Fund Total:	1,112.75
			Checking Account Total:	1,112.75

February 2020 Payroll Totals

General Fund

Gross Salaries	\$481,630.53
District Benefits	\$77,518.54
District SS/Medicare	\$35,307.86
District IPERS	\$44,740.20
Employee Share Insurance	\$79,553.93
Total District Cost	<u>\$559,643.20</u>

Hot Lunch Fund

Gross Salaries	\$14,508.81
District Benefits	\$3,666.24
District SS/Medicare	\$1,050.17
District IPERS	\$1,304.96
Employee Share Insurance	\$4,225.06
Total District Cost	<u>\$16,305.12</u>

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	2			
Checking	2	Fund: 61 SCHOOL NUTRITION FUND		
AVESIS THIRD PARTY ADMINISTRATORS, INC	2478698	VISION INSURANCE	8.50	
		Vendor Total:		8.50
CASEY'S BAKERY	JAN 2020	BAKERY PRODUCTS	927.40	
		Vendor Total:		927.40
DEAN FOODS NORTH CENTRAL, INC	1/31/20	DAIRY PRODUCTS	2,165.86	
		Vendor Total:		2,165.86
HEIMAN FIRE EQUIPMENT INC	017138	SEMI ANNUAL ANSUL INSPECT	140.00	
		Vendor Total:		140.00
HOBART SALES AND SERVICE	OC85721	ELEM DISHWASHER REPAIR	375.00	
		Vendor Total:		375.00
IOWA SCHOOLS EMPLOYEE BENEFITS	30888	DENTAL INSURANCE	88.77	
		Vendor Total:		88.77
KECK FOOD DISTRIBUTION	20 (D)	COMMODITIES 20 (D)	2,027.87	
		Vendor Total:		2,027.87
MARTIN BROS. DISTRIBUTING, INC	8275971	inv 8275971 1/29/20 FOOD	2,914.62	
MARTIN BROS. DISTRIBUTING, INC	8287875	INV 8287875 SUPPLIES	4,244.79	
MARTIN BROS. DISTRIBUTING, INC	8299497	INV 8299497 2/12/20 FOOD	2,475.96	
MARTIN BROS. DISTRIBUTING, INC	8310906	INV 8310906 2/19/20 FOOD	3,047.99	
MARTIN BROS. DISTRIBUTING, INC	8322999	FOOD INV. 8322999	2,446.97	
		Vendor Total:		15,130.33
RAPIDS WHOLESALE	1005846	ORDER #1005846 KITCHEN SUPPLIES	176.96	
		Vendor Total:		176.96
SUNSHINE FOODS	JAN 2020	JAN 2020 FOOD	42.11	
		Vendor Total:		42.11
US BANK	20200227-0010	SUPPLIES, TRAVEL, TEXTS, TECH	72.99	
		Vendor Total:		72.99
WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA	200410013374-14723	HEALTH INSURANCE PREMIUMS	1,970.21	
		Vendor Total:		1,970.21
		Fund Total:		23,126.00
		Checking Account Total:		23,126.00

<u>Checking</u>	3			
Checking	3	Fund: 21 STUDENT ACTIVITY FUND		
4 SEASONS FUND RAISING	1/31/20	FFA SUPPLIES	55.70	
		Vendor Total:		55.70
AMERICAN POPCORN	67659	CONCESSION SUPPLIES	426.29	
		Vendor Total:		426.29
BASHORE, CALEB	2/14/20	MS WRESTLING OFFICIAL	100.00	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
		2/14/20		
		Vendor Total:		100.00
CENTRAL LYON HOT LUNCH FUND	2/20/20	RE: CONCESSION SUPPLIES	693.81	
		Vendor Total:		693.81
CHAMBER OF COMMERCE	003087	READING MONTH PRIZES	50.00	
		Vendor Total:		50.00
CL ACTIVITY FUND	12/3/19 - 1/31/20	CONCESSION ICE CREAM SALES	1,506.00	
CL ACTIVITY FUND	2/21/20	BOOSTER CONCESSION SUPPLIES	823.50	
		Vendor Total:		2,329.50
ECKENROD, BRUCE	2/10/20	MS GIRLS BB OFFICIAL	75.00	
ECKENROD, BRUCE	2/13/20	MS GIRLS BB OFFICIAL	75.00	
ECKENROD, BRUCE	2/20/20	MS GIRLS BB OFFICIAL	75.00	
ECKENROD, BRUCE	2/25/20	MS GIRLS BB OFFICIAL	75.00	
ECKENROD, BRUCE	V*2/13/20	MS GIRLS BB OFFICIAL	(75.00)	
		Vendor Total:		225.00
ENGLEMAN, JASON	3/2/20	MS GIRLS BB OFFICIAL	75.00	
ENGLEMAN, JASON	V*3/2/20	MS GIRLS BB OFFICIAL	(75.00)	
		Vendor Total:		0.00
FBT SAWMILL & LUMBER	327086	INV # 327086 STUDENT PROJECTS	130.00	
		Vendor Total:		130.00
FRONTIER BANK	DONATION TRANSFER	DONATION TRANSFER TO HOT LUNCH	200.00	
		Vendor Total:		200.00
GREAT LAKES SCRIP CENTER	2/14/20	SCRIP CARD	204.02	
		Vendor Total:		204.02
GRUIS, TREVOR	2/6/20	VARSITY BASKETBALL OFFICIAL	115.00	
		Vendor Total:		115.00
HENRY SCHEIN MEDICAL INC	73540198	ATHLETIC TRAINER SUPPLIES	515.48	
HENRY SCHEIN MEDICAL INC	73540199	ATHLETIC TRAINER SUPPLIES	448.52	
		Vendor Total:		964.00
HUNTINGTON'S DISEASE SOCIETY OF AMERICA IOWA CHAPTER	2020	DONATION TO HDSA	300.00	
		Vendor Total:		300.00
IOWA GIRLS HIGH SCHOOL ATHLETIC UNION	2/18/2020 GBB	GIRLS BB GAME 1/18/20	1,866.00	
		Vendor Total:		1,866.00
IOWA HIGH SCHOOL SPEECH ASSOC	ALL STATE 2020	ALL STATE SPEECH IMPROVE REGISTRATION	23.00	
IOWA HIGH SCHOOL SPEECH ASSOC	INDV SPEECH 2020	INDIVIDUAL SPEECH	192.00	
		Vendor Total:		215.00
KEIZER, BRUCE	20200221	BASKETBALL OFFICIAL	115.00	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	115.00
KRUSE, DANIEL	2/13/20	MS GIRLS BB OFFICIAL	75.00	
KRUSE, DANIEL	2/25/20	MS GIRLS BB OFFICIAL	75.00	
KRUSE, DANIEL	3/2/20	MS GIRLS BB OFFICIAL	75.00	
KRUSE, DANIEL	V*2/13/20	MS GIRLS BB OFFICIAL	(75.00)	
			Vendor Total:	150.00
KRUSE, JESSICA	2020 WRESTLING REIMB	STATE CHEER EXPENSE REIMBURSEMENT	126.20	
			Vendor Total:	126.20
LYONS DEN YOUTH WRESTLING	2020 wr tourney	RE: CONCESSION	1,000.00	
			Vendor Total:	1,000.00
MARTIN BROS. DISTRIBUTING, INC	1/31/20	CONCESSION SUPPLIES JAN 2020	1,340.28	
MARTIN BROS. DISTRIBUTING, INC	8299501	BOOSTER CONCESSION SUPPLIES	247.12	
			Vendor Total:	1,587.40
MEDCO SUPPLY COMPANY	IN92321587	ATHLETIC TRAINER SUPPLIES	1,050.19	
			Vendor Total:	1,050.19
MENARDS	21212	STUDENT INDUSTRIAL TECH PROJECTS	116.18	
			Vendor Total:	116.18
MOTTIT, BRETT	2/14/20	MS WRESTLING OFFICIAL 2/14/20	100.00	
			Vendor Total:	100.00
NATIONAL FFA ORGANIZATION SHOP	MDS-201106	FFA JACKETS & SUPPLIES	1,648.80	
			Vendor Total:	1,648.80
ORIENTAL TRADING COMPANY, INC	701184819-01	READING PROGRAM SUPPLIES	429.27	
			Vendor Total:	429.27
PEPSIAMERICAS	2/21/20	PEPSI PRODUCTS	396.78	
PEPSIAMERICAS	47321805	PEPSI PRODUCTS	839.47	
			Vendor Total:	1,236.25
PIZZA RANCH	2/1/20	CONCESSION SUPPLIES JAN 2020	1,290.00	
			Vendor Total:	1,290.00
POSTMA, SCOTT	2/14/20	MS WRESTLING OFFICIAL 2/14/20	100.00	
			Vendor Total:	100.00
PSAT-NMSQT	382035330A	PSAT FEES	153.00	
			Vendor Total:	153.00
PYTLESKI, JEROME	3/2/20	MS GIRLS BB OFFICIAL	75.00	
			Vendor Total:	75.00
RECK, TYLER	2/14/20	MS WRESTLING OFFICIAL 2/14/20	100.00	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
		Vendor Total:		100.00
REINEKE, MATT	2/14/20	MS WRESTLING OFFICIAL 2/14/20	100.00	
		Vendor Total:		100.00
ROCK RIVER GOLF & COUNTRY CLUB	2/1/20	WINTER FORMAL MEALS	1,073.03	
		Vendor Total:		1,073.03
SCHILLING, CASEY	2/6/20	VARSITY BASKETBALL OFFICIAL	115.00	
SCHILLING, CASEY	2/6/20 - 2	VARSITY BASKETBALL OFFICIAL	115.00	
SCHILLING, CASEY	V*2/6/20	VARSITY BASKETBALL OFFICIAL	(115.00)	
		Vendor Total:		115.00
SCHILLING, CORY	2/6/20	VARSITY BASKETBALL OFFICIAL	115.00	
SCHILLING, CORY	V*2/6/20	VARSITY BASKETBALL OFFICIAL	(115.00)	
		Vendor Total:		0.00
SCHILLING, CURT	2/6/20	VARSITY BASKETBALL OFFICIAL	115.00	
		Vendor Total:		115.00
SCHLEUSNER, DAVE	2/10/20	MS GIRLS BB OFFICIAL	75.00	
SCHLEUSNER, DAVE	2/24/20	MS GIRLS BB OFFICIAL	75.00	
		Vendor Total:		150.00
SCHNEIDERMAN, CRAIG	2/20/20	MS GIRLS BB OFFICIAL	75.00	
SCHNEIDERMAN, CRAIG	2/24/20	MS GIRLS BB OFFICIAL	75.00	
		Vendor Total:		150.00
SELLARS, THOMAS	1/30/20	WRESTLING OFFICIAL	130.00	
SELLARS, THOMAS	2/3/20	WR OFFICIAL - BALANCE DUE	45.00	
		Vendor Total:		175.00
SIDELINE POWER LLC	4514	RECONDITIONAL PROGRAM FOR HEADSETS	530.00	
		Vendor Total:		530.00
SPORTS ENGINE C/O TRACKWRESTLING	211498132	MS MEET ON 2/14/20	50.00	
		Vendor Total:		50.00
SUBWAY	12796575	DEC THROUGH FEB 2020 CONCESSIONS SALES	2,200.00	
		Vendor Total:		2,200.00
SULLIVAN, STACY	2020 FFA SR TRIP	2020 FFA SENIOR TRIP LODGING	3,949.97	
		Vendor Total:		3,949.97
SUNSHINE FOODS	2/14/20	BOOSTER CONCESSION SUPPLIES	14.97	
		Vendor Total:		14.97
TODD'S	9673	BOOSTER CONCESSION SUPPLIES	99.78	
TODD'S	SCRIP CARDS 2/10/20	GIFT CARDS	285.00	
		Vendor Total:		384.78
TONY'S CATERING	2/27/20	WRESTLING BANQUET	1,566.25	
		Vendor Total:		1,566.25

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
ULLOM, DAVE	2/14/20	MS WRESTLING OFFICIAL 2/14/20	100.00	
		Vendor Total:		100.00
UNIVERSAL ATHLETIC	130-0013928- 01	WARM UP PANT	46.34	
		Vendor Total:		46.34
US BANK	2020	CHAPERONE MEALS STATE JAZZ CHOIR	42.00	
US BANK	2020 wrestling	STATE WRESTLING MEALS	936.00	
US BANK	ALL STATE SPEECH '20	ALL-STATE SPEECH MEALS	66.00	
		Vendor Total:		1,044.00
US BANK	20200227	SCREENPRINTING.COM -HOOP-A- THON SUPPLIES	314.99	
US BANK	20200227- 0001	BLANKSHIRTS.COM - ENTREPRENEUR CLASS	548.29	
US BANK	20200227- 0003	CARE COMM ECKENROD	60.00	
US BANK	20200227- 0010	SUPPLIES, TRAVEL, TEXTS, TECH	33.88	
US BANK	20200227- 0011	LODGING, SUPPLIES	828.65	
		Vendor Total:		1,785.81
		Fund Total:		30,701.76
		Checking Account Total:		30,701.76

Memorandum

To: Board of Education
From: Jackie Wells
Date: March 9, 2020
Re: Budget Recommendation

The 2020-2021 budget information is attached with the State Percent of Growth at 2.3% as approved by the Iowa Legislature. Please keep in mind the district has very few controllable factors in the certified budget. This process is a tool to satisfy compliance with the state, request state aid and permission to tax with the county auditor. The certified budget aggregates and provides a summary all funds for public notification and the Aid & Levy is a tool used to construct the certified budget/public notice.

Controllable factors include:

- FY21 Modified Supplemental Amount for Dropout Prevention
- Instructional Support Income Surtax Rate of 7%
- Cash Reserve Levy in the amount of \$663,478
- Management Levy in the amount of \$280,000
- Other Fund Levies such as PPEL and PERL

Approval of the Budget Guarantee is necessary for the district this year, and I always recommend doing this in the event the legislature makes unplanned changes. The Budget Guarantee allows for a 1% increase in regular program funding over the prior year. The guarantee is funded with local property taxes, so a board resolution is required.

Our current tax rate for 2019-2020 is \$13.45428 per \$1,000. I am recommending a tax rate of \$13.44364 for 2020-2021. I recommend approval of the proposed 2020-2021 budget following the required public hearing on April 13, 2020. The budget will be published on April 1, 2020 and certified by April 15, 2020.

ADOPTION OF BUDGET AND TAXES
JULY 1, 2020-JUNE 30, 2021

Department of Management - Form S-TX

Central Lyon

District Number 1095

Total Special Program Funding

Instructional Support (A&L line 10.27)	431,819
Educational Improvement (A&L line 11.3)	0
Voted Physical Plant & Equipment (A&L line 19.3)	214,617

Special Program Income Surtax Rates

Instructional Support (A&L line 10.15)	7
Educational Improvement (A&L line 11.4)	0
Voted Physical Plant & Equipment (A&L line 19.4)	0

Utility Replacement and Property Taxes Adopted

		Utility Replacement AND Property Tax Dollars	Levy Rate	Property Taxes Levied	Estimated Utility Replacement Dollars
Levy to Fund Combined District Cost (A&L line 15.3)	1	2,737,099			
+Educational Improvement Levy (A&L line 15.5)	2	0			
+Cash Reserve Levy - SBRC (A&L line 15.9)	3	423,478			
+Cash Reserve Levy - Other (A&L line 15.10)	4	240,000			
-Use of Fund Balance to Reduce Levy (A&L line 15.11)	5	0			
=Subtotal General Fund Levy (A&L line 15.14)	6	3,400,577	11.24348	3,387,650	12,927
+Instructional Support Levy (A&L line 15.13)	7	44,647	.13938	44,487	160
=Total General Fund Levy (A&L line 15.12)	8	3,445,224	11.38286	3,432,137	13,087
	9				
Management	10	280,000	.92578	278,937	1,063
Amana Library	11	0	.00000	0	0
Voted Physical Plant & Equipment (Loan Agreement)	12	0			
+Voted Physical Plant & Equipment (Capital Project)	13	214,617			
=Subtotal Voted Physical Plant & Equipment	14	214,617	.67000	213,847	770
+Regular Physical Plant & Equipment	15	105,707	.33000	105,328	379
=Total Physical Plant & Equipment	16	320,324			
	17				
Reorganization Equalization Levy	18	0	.00000	0	0
Emergency Levy (for Disaster Recovery)	19	0	.00000	0	0
Public Education/Recreation (Playground)	20	40,831	.13500	40,675	156
Debt Service	21	0	.00000	0	0
GRAND TOTAL	22	4,086,379	13.44364	4,070,924	15,455

1-1-19 Taxable Valuation WITH Gas & Electric Utilities	302,448,785	WITHOUT Gas&Elec	301,299,092
1-1-19 Tax Increment Valuation WITH Gas & Electric Utilities	17,875,408	WITHOUT Gas&Elec	17,875,408
1-1-19 Debt Service, PPEL, ISL Valuation WITH Gas & Electric Utilities	320,324,193	WITHOUT Gas&Elec	319,174,500

I certify this budget is in compliance with the following statements:

- ☐ The prescribed Notice of Public Hearing and Proposed Budget Summary (Form S-PB) was lawfully published, with said publication being evidenced by verified and filed proof of publication.
☐ The budget hearing notice was published not less than 10 days, nor more than 20 days, prior to the budget hearing.
☐ Adopted property taxes do not exceed published amounts.
☐ Adopted expenditures do not exceed published amounts for any of the four individual expenditure categories, or in total.
☐ Adopted property taxes meet the debt service and loan agreement needs identified on Form 703. Debt service levy for GO bond payments only.
☐ This budget was certified on or before April 15, 2020.

Date Budget Adopted: _____

_____ District Secretary

_____ County Auditor

Audited Change in Enrollment

Fall 2018

0.0	Certified Enrollment Change
0.000	Supplementary Weight - Sharing - Community College Course
0.00	Supplementary Weight Change - ELL

Aid and Levy Inputs Central Lyon

1095

2.3000	Enter Regular Program State Percent of Growth
2.3000	Enter Teacher Salary Supplement State Percent of Growth
2.3000	Enter Professional Development Supplement State Percent of Growth
2.3000	Enter Early Intervention Supplement State Percent of Growth
2.3000	Enter Teacher Leadership Supplement State Percent of Growth

COMBINED DISTRICT COST SUMMARY

	239,480	5.17	FY21 SBRC Modified Supplemental Amount - Dropout
			PRESCHOOL FOUNDATION AID
	0.0	7.31	Audited Change in October 2018 Preschool Budget Enrollment
			INSTRUCTIONAL SUPPORT PROGRAM
.1000	.1000	10.4	Maximum Portion (Can't exceed .1000)
.20	.07 **	10.15	Instructional Support Income Surtax Rate
	5,246,089	10.16	District Income Tax Paid in 2018
			EDUCATIONAL IMPROVEMENT PROGRAM
	.0000	11.2	Voted Maximum Portion - Educational Improvement
	.00 **	11.4	Ed Improvement Income Surtax Rate
			SUMMARY OF GENERAL FUND LEVIES
1,212,841	423,478	15.9	Cash Reserve Levy - SBRC
	240,000	15.10	Cash Reserve Levy - Other
	0	15.11	Use of Fund Balance to Reduce Levy
			VOTED PHYSICAL PLANT & EQUIPMENT (VPPEL)
.67000	.67000	19.2	Voted PPEL Rate Limit
	.00 **	19.4	Voted PPEL Income Surtax Rate
			OTHER PROPERTY & UTILITY REPLACEMENT TAXES
	280,000	21.1	Management
	0	21.2	Amana Library
105,707	105,707	21.3	Regular Physical Plant & Equipment
	0	21.4	Reorganization Equalization Levy
	0	21.5	Emergency Levy (for Disaster Recovery)
40,831	40,831	21.6	Public Education and Recreation
	0	21.7	Debt Service (Complete Form 703)

Errors and Warnings

**Aid and Levy Results
Central Lyon**

5,325,655	4.3	FY21 Regular Program District Cost without Adjustment
55,496	4.8	FY21 Regular Program Budget Adjustment (if negative, enter zero)
446,218	4.22	Teacher Salary Supplement District Cost
51,374	4.30	Professional Development Supplement District Cost
47,823	4.38	Early Intervention Supplement District Cost
258,053	4.46	Teacher Leadership Supplement District Cost
7,566,935	5.19	Combined District Cost
154,836	7.35	Total Preschool Foundation Aid
4,947,335	9.12	State Foundation Aid
367,226	10.17	Instructional Support Income Surtax Dollars
44,647	10.21	Instructional Support Property & Utility Replacement Tax Dollars
2,737,099	15.3	Total Levy to Fund Combined District Cost
0	15.5	Ed Improvement Levy (Line 11.9)
423,478	15.9	Cash Reserve Levy - SBRC
240,000	15.10	Cash Reserve Levy - Other
0	15.11	Use of Fund Balance to Reduce Levy
3,400,577	15.14	Subtotal General Fund Levy without Instructional Support
44,647	15.13	Instructional Support Levy (Line 10.21)
3,445,224	15.12	Total General Fund Levy
11.24348	15.16	Subtotal General Fund Levy Rate
.13938	15.19	Instructional Support Levy Rate
11.38286	15.21	Total General Fund Levy Rate

Tax Cert Results

Rate	Total	
11.24348	3,400,577	Subtotal General Fund Levy (A&L line 15.14)
.13938	44,647	+ Instructional Support Levy (A&L line 15.13)
11.38286	3,445,224	=Total General Fund Levy (A&L line 15.12)
.92578	280,000	Management
.00000	0	Amana Library
	0	Voted Physical Plant & Equipment (Loan Agreement)
	214,617	+Voted Physical Plant & Equipment (Capital Project)
.67000	214,617	=Subtotal Voted Physical Plant & Equipment
.33000	105,707	+Regular Physical Plant & Equipment
	320,324	=Total Physical Plant & Equipment
.00000	0	Reorganization Equalization Levy
.00000	0	Emergency Levy (for Disaster Recovery)
.13500	40,831	Public Education/Recreation (Playground)
.00000	0	Debt Service
13.44364	4,086,379	GRAND TOTAL



Central Lyon Community School

1010 S. Greene St.
Rock Rapids, IA 51246

712.472.2664
712.472.2115

Brent Jorth, Superintendent
Jason Engleman, 7-12 Principal
Steve Harman, PS-6 Principal

www.centrallyon.org

Developing Productive, Life-Long Learners

MEMO

TO: Central Lyon Board of Education
FROM: Brent Jorth, Superintendent
DATE: March 6, 2020
RE: 2020-21 School Calendar

It is recommend the Board approve 2020-21 School Calendar as provided.

The calendar was created by a committee of students, parents, and staff. No comments or feedback was provided at the Public Hearing held on February 10, 2020.



Central Lyon Community School District 2020-2021 School Calendar

Calendar Legend

No School / Teacher Professional Learning

2:15 Dismissal / Teacher Collaboration

Holiday / No School

Quarter Ends

Parent Teacher Conference Day (5:30-8:30)

No School / PTC Comp Day

No School / Vacation

Snow Make-up Day

Holidays

9/7/20 Labor Day
11/26/20 Thanksgiving Day
12/25/20 Christmas Day
1/1/21 New Year's Day
2/15/21 President's Day
5/31/21 Memorial Day

Summary

178 School Days
2 Parent Teacher Conference Days
6 Holidays

5.5 Professional Learning / Work Days
191.5 Contract Days

Snow Make-up Days Explained

- The 1st snow day will be made-up on May 28
- If there are 2 or 3 snow days, only 1 will be made up on May 28, days 2 & 3 will be forgiven
- If there are 4 or 5 snow days, they will be made up on May 28, and June 1-3 or June 1-4
- If there are 6 or more snow days, only 5 will be made up, May 28 and June 1-4
- If there are 10 or more snow days, the school day may be lengthened to make-up instructional time
- If there is a 2-hour late start on a Wednesday, classes will be dismissed at 3:15

August 2020

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

September 2020

	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

October 2020

			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

November 2020

2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

December 2020

	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

January 2021

				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

February 2021

1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

March 2021

1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

April 2021

			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

May 2021

3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

June 2021

	1	2	3	4
--	---	---	---	---

Days Hours

		July 25-Aug 2 - Dead Week (No Activities)
		Aug 3 & 4 - New Family / In-Person Registration
		Aug 5 - New Staff Orientation
		Aug 21 - Flexible PD
3	18.98	Aug 24 & 25 - No School / Teacher Professional Development
4	25.64	Aug 26 - First Day of School / 2:15 Dismissal
8	51.28	
12	76.92	Sept 7 - Labor Day (No School)
17	109.22	
22	141.52	
25	160.5	
27	173.82	
32	206.12	
36	231.76	Oct 12 - No School / Teacher Professional Development
41	264.06	Oct 23 - End of 1st Quarter
46	296.36	
51	328.66	Nov 2 & 5 - PT Conferences (5:30-8:30)
56	360.96	Nov 6 - No School / PTC Comp Day
61	393.26	
64	412.24	Nov 26 - Thanksgiving (No School)
65	418.9	Nov 27 - Fall Break (No School)
69	444.54	
74	476.84	
79	509.14	
81	522.46	Dec 22 - End of 1st Semester / 3:15 Dismissal
81	522.46	Dec 23-Jan 1 - Winter Break
81	522.46	
85	548.1	Jan 4 - No School / Half-Day Teacher Work Day
90	580.4	Jan 5 - Classes Resume / 1st Day of 3rd Quarter
95	612.7	
100	645	
105	677.3	
109	702.94	Feb 12 - No School / Teacher Professional Development
113	728.58	Feb 15 - President's Day (No School)
118	760.88	
123	793.18	March 2 - End of 3rd Quarter
128	825.48	March 8 & 11 - PT Conferences (5:30-8:30)
133	857.78	March 12 - No School (PTC Comp Day)
138	890.08	
141	909.06	
142	915.72	Apr 2-5 - Spring Break (No School)
146	941.36	
151	973.66	
156	1004.96	April 23 - 2:15 Dismissal / PROM
161	1037.26	April 30 - End of 2nd Semester
166	1069.56	May 3 - May Term Begins
171	1101.86	May 16 - Commencement (3:00 p.m.)
176	1134.16	May 27 - Last Day of School / 3:15 Dismissal
180	1159.8	May 28 - Snow Day Make-up #1
180	1159.8	May 31 - Memorial Day (No School)
180	1159.8	June 1-3 / June 1-4 - Snow Days 4 and 5



Central Lyon Community School

1010 S. Greene St.
Rock Rapids, IA 51246

712.472.2664
712.472.2115

Brent Jorth, Superintendent
Jason Engleman, 7-12 Principal
Steve Harman, PS-6 Principal

www.centrallyon.org

Developing Productive, Life-Long Learners

MEMO

TO: Central Lyon Board of Education
FROM: Brent Jorth, Superintendent
DATE: March 6, 2020
RE: 1968 Elementary Restroom & Locker Room Remodel Bid

At 12:00 (noon), Thursday, March 5, 2020, the bid opening for the 1968 Elementary Restroom and Locker Room Remodel was held in the Board Room of the Central Lyon Community School District.

Wiltgen Brothers Inc. of Le Mars, Iowa, was the only bidder. It is recommended that their bid, as listed below be accepted:

- \$561,800 for the Restrooms

And

- \$333,500 for the Locker Rooms

For a total of:

- \$895,300

If accepted, within seven (7) days Wiltgen Brothers Inc. will execute the agreement, furnish bonds, and a contract will be prepared for Wiltgen and Central Lyon to sign.

SECTION 004100
BID FORM - REVISED

THE PROJECT AND THE PARTIES**1.01 TO:**

- A. Owner
Central Lyon Community School District
1010 S. Greene Street
Rock Rapids, Iowa 51246

1.02 FOR:

- A. Project: Elementary School Restroom / Locker Room Remodel - Phase 2
B. Architect's Project Number: SC19156

1.03 DATE: 3/5/2020 **(BIDDER TO ENTER DATE)****1.04 SUBMITTED BY: (BIDDER TO ENTER NAME AND ADDRESS)**

- A. Bidder's Full Name Wiltgen Brothers Inc
1. Address 426 2nd Ave. NE
2. City, State, Zip: Le Mars, IA 51031
3. Phone: 712.546.4135

1.05 OFFER

- A. Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Contract Documents prepared by CMBA Architects and their consultants for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:

- B. Five hundred and sixty one thousand eight hundred dollars
(\$561,800.00), in lawful money of the United States of America.

- C. We have included the required security deposit in a **Separate Envelope** as required by the Instruction to Bidders.
D. All applicable federal taxes are included and State of Iowa taxes are excluded from the Bid Sum.
E. All Cash and Contingency Allowances described in Section 012100 - Allowances are included in the Bid Sum.
F. **Alternate #1** - Boys and Girls Locker Room Remodeling including all work shown in these areas on Sheets A2.03 and associated interiors, schedules, mechanical and electrical sheets.

Add Three Hundred Thirty Three Thousand Five Hundred dollars
(\$333,500.00), in lawful money of the United States of America

1.06 ACCEPTANCE

- A. This offer shall be open to acceptance and is irrevocable for thirty days from the bid closing date.
B. If this bid is accepted by Owner within the time period stated above, we will:
1. Execute the Agreement within seven (7) days of receipt of Notice of Award.
2. Furnish the required bonds within seven (7) days of receipt of Notice of Award.
3. Commence work within seven (7) days after written Notice to Proceed of this bid.
C. If this bid is accepted within the time stated, and we fail to commence the Work or we fail to provide the required Bond(s), the security deposit shall be forfeited as damages to Owner by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this bid and the bid upon which a Contract is signed.

- D. In the event our bid is not accepted within the time stated above, the required security deposit shall be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.

1.07 CONTRACT TIME

- A. If this Bid is accepted, we will:
- B. Commence work on or around the 1st day of June, 2020.
- C. Have all plumbing work that requires water service to the school to be shut down completed by the 15th day of August, 2020.
1. School start date will be Wednesday, August 26, 2020.
- D. Have Substantial Completion of the Work by the 15th day of September, 2020.


1.08 ADDENDA

- A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.
1. Addendum # 1 Dated 2/28/2020
2. Addendum # 2 Dated 3/4/2020
3. Addendum # Dated
4. Addendum # Dated

1.09 BID FORM SUPPLEMENTS

- A. **Bidder Status Form:** Bidder must submit this form with their Bid Form. It follows this Bid Form Document.
- B. We agree to submit the following Supplements to Bid Forms within 48 hours after submission of this bid for additional bid information:
1. Document 004336 - Proposed Subcontractors Form: Include the names of all Subcontractors and the portions of the Work they will perform.
2. Document 004373 - Proposed Schedule of Values Form identifies the Bid Price/Sum segmented into portions as requested.

1.10 BID FORM SIGNATURE(S)

- A. The Corporate Seal of
- B. Wiltgen Brothers Incorporated
(Bidder - print the full name of your firm)
- C. was hereunto affixed in the presence of:
- D.  President
(Authorized signing officer, Title)
- E. (Seal)
- F. Ronald C. Wiltgen
(Authorized signing officer, Title)
- G. (Authorized signing officer, Title)

END OF SECTION



Central Lyon Community School

1010 S. Greene St.
Rock Rapids, IA 51246

712.472.2664
712.472.2115

Brent Jorth, Superintendent
Jason Engleman, 7-12 Principal
Steve Harman, PS-6 Principal

www.centrallyon.org

Developing Productive, Life-Long Learners

MEMO

TO: Central Lyon Board of Education
FROM: Brent Jorth, Superintendent
DATE: March 6, 2020
RE: Softball Lights Bid

It is recommended Musco Sports Lighting bid of \$97,981 be accepted for equipment, controls, and related supplies for the softball field.

If accepted, the materials will be delivered in 4-6 six weeks. This timeline will coincide with the completion of the fencing portion of the softball project. Once the fencing has been installed, the MUSCO lights could then be installed.

**Central Lyon Softball
Rock Rapids, IA - 194422**

Sourcewell

Master Project: 199030, Contract Number: 071619-MSL, Expiration: 08/27/2023

Category: Sports lighting with related supplies and services

**All purchase orders should note the following:
Sourcewell purchase – contract number: 071619-MSL**

Quotation Price – Materials Only Delivered to Job Site

Softball – 180'/210'/180'\$ 97,981.00

Sales tax, bonding, labor, and unloading of the equipment are not included.

Pricing furnished is effective for 60 days unless otherwise noted and is considered confidential.

Light-Structure System with Total Light Control – TLC for LED™ technology

Guaranteed Lighting Performance

- Guaranteed light levels and uniformity
- BallTracker™ technology – targeted light, optimizing visibility of the ball in play with no glare in the players typical line-of-sight

System Description

- Pre-cast concrete bases with integrated lightning grounding
- Galvanized steel poles
- Factory wired and tested remote electrical component enclosures
- Pole length, factory assembled wire harnesses
- Factory wired poletop luminaire assemblies
- Factory aimed and assembled luminaires, including BallTracker™ luminaires
- UL Listed assemblies

Control Systems and Services

- Control-Link® Control and Monitoring system to provide remote on/off and dimming (high/medium/low) control and performance monitoring with 24/7 customer support

Operation and Warranty Services

- Reduction of energy and maintenance costs by 40% to 85% over typical 1500W metal halide equipment
- Product assurance and warranty program that covers materials and onsite labor, eliminating 100% of your maintenance costs for 25 years
- Support from Musco's Lighting Services Team – over 170 Team members dedicated to operating and maintaining your lighting system – plus a network of 1800+ contractors

Payment Terms

Musco's Credit Department will provide payment terms.

Email or fax a copy of the Purchase Order to Musco Sports Lighting, LLC:

Musco Sports Lighting, LLC

Attn: Amanda Hudnut

Fax: 800-374-6402

Email: musco.contracts@musco.com

**All purchase orders should note the following:
Sourcewell purchase – contract number: 071619-MSL**



Delivery Timing

4 - 6 weeks for delivery of materials to the job site from the time of order, submittal approval, and confirmation of order details including voltage, phase, and pole locations.

Due to the built-in custom light control per luminaire, pole locations need to be confirmed prior to production. Changes to pole locations after the product is sent to production could result in additional charges.

Notes

Quote is based on:

- Shipment of entire project together to one location.
- Structural code and wind speed = 2015 IBC 115 MPH, Exposure C, Importance Factor 1.
- Owner is responsible for getting electrical power to the site, coordination with the utility, and any power company fees.
- Standard soil conditions – rock, bottomless, wet or unsuitable soil may require additional engineering, special installation methods and additional cost.
- Confirmation of pole locations prior to production.

Thank you for considering Musco for your lighting needs. Please contact me with any questions or if you need additional details.

Jason Schillig
IA Sales Representative
Musco Sports Lighting, LLC
Phone: 563-260-1334
E-mail: Jason.schillig@musco.com



Central Lyon Community School

1010 S. Greene St.
Rock Rapids, IA 51246

712.472.2664
712.472.2115

Brent Jorth, Superintendent
Jason Engleman, 7-12 Principal
Steve Harman, PS-6 Principal

www.centrallyon.org

Developing Productive, Life-Long Learners

MEMO

TO: Central Lyon Board of Education

FROM: Brent Jorth, Superintendent

DATE: March 6, 2020

RE: Resolution for Public Hearing for the Sale of the Industrial Tech House

The Board is asked to set a public hearing date for the sale of the house being constructed by students in Grant Engel's Industrial Technology classes.

The first available date the hearing may be held Friday, March 20 if publication is made tomorrow, Tuesday, March 10.

It is recommended the hearing be scheduled for Monday, March 23, 2020, at a time convenient for the members of the Board. Times to consider would be 7:30 a.m., 3:30 p.m., 5:30 p.m. or 7:00 p.m. Board members who are unable to attend in person, may call-in and participate.

RESOLUTION

RESOLVED that the Central Lyon Community School District will sell a house to be constructed by the students in the district. That house will be constructed and located on blocks and available for public purchase to the highest bidder with a provision that if the bid is inadequate, the board will declare a no sale. A copy of the contract which will be utilized for the sale will be available at the office of the Superintendent of Schools for inspection prior to the time of the public hearing on the sale.

Further, any individuals who wish to submit a bid prior to the public hearing may do so by letter form with the Superintendent of Schools, which bids will be kept confidential from other bidders.

Further, the board of directors will cause an official publication to be published not less than ten nor more than twenty days before the public hearing for approval of the sale. It is anticipated that the public hearing will be conducted in March ____, 2020 April ____, 2020.

At the conclusion of the public hearing, the board of directors will approve the sale of the student constructed house or declare a no sale if the price is inadequate.

- A minimum bid on the house will be \$72,000.

• The procedure will require 10% down payment with the balance to be paid upon removal of the house.



Central Lyon Community School

1010 S. Greene St.
Rock Rapids, IA 51246

712.472.2664
712.472.2115

Brent Jorth, Superintendent
Jason Engleman, 7-12 Principal
Steve Harman, PS-6 Principal

www.centrallyon.org

Developing Productive, Life-Long Learners

MEMO

TO: Central Lyon Board of Education
FROM: Brent Jorth, Superintendent
DATE: March 6, 2020
RE: Nurse Contract with Health Services of Lyon County

It is recommended the nurse contract with Health Services of Lyon County be approved as submitted.

Nursing services will continue to be provided five (5) days a week, from 8:00 a.m. to 3:00 p.m. The fee for nursing services will remain the same for the 2020-21 school year – totaling \$36,504.

**HEALTH SERVICES OF LYON COUNTY
315 FIRST AVENUE, SUITE 208
ROCK RAPIDS, IOWA 51246
712-472-8200**

February 3, 2020

Mr. Brent Jorth
Central Lyon Superintendent
Central Lyon Community School

Dear Mr. Jorth,

Enclosed you will find the proposed 2020-2021 Public Health School Nurse contract for Central Lyon School District.

Current Central Lyon Nursing Contract:

FY 2019-2020 = 39 weeks @ 24 hours per week = 936 hours 936 hours x \$39.00/hour = \$36,504.00

Health Services of Lyon County input = 8.5 hrs./wk. x 39 weeks = 331.5 hrs. to provide nursing coverage
Monday – Friday 8 a.m. – 3 p.m.

Total FY 19-20 School Nursing hours 32.5 hours per week x 39 weeks = 1,267.50

FY20-21 Proposed contract for school nursing services:

5 days per week / 6.5 hrs. per day Monday -Friday = 32.5 hours per week
8:00 a.m. - 1 p.m. 1:30-3:00 p.m.- 30-minute lunch

Central Lyon Contract Proposed Payment – No change in contracted payment

39 weeks @ 24 hours per week = 936 hours 936 hours x 39.00/hr. = \$36,504

Health Services of Lyon County input 8.5 hrs./wk. x 39 weeks = 331.5 hours to provide nursing coverage
Monday-Friday 8 a.m. – 3 p.m.

Total FY20-21 school nursing hours 32.5 hours per week x 39 weeks = 1,267.50

Please contact our office with any questions or concerns regarding the projected contract at
712-472-8200 or mstillson@co.lyon.ia.us

Sincerely,



Melissa M. Stillson, RN
Public Health Administrator
Health Services of Lyon County

**HEALTH SERVICES OF LYON COUNTY
SCHOOL CONTRACT AGREEMENT
FY 2020-2021**

THIS AGREEMENT made and executed in duplicate as of August 1, 2020 through June 1, 2021, by and between Health Services of Lyon County, First Party, hereinafter referred to as "Health Services", and Central Lyon School, Second Party, hereinafter referred to as "school".

WHEREAS, Lyon County is the owner with the Board of Health having jurisdiction over Health Services of Lyon County, which is located at 315 First Avenue, Suite 208, Rock Rapids, Iowa and

WHEREAS, the School is interested in obtaining the services of qualified personnel of Health Services for the Public Health School Nurse function; and

WHEREAS, Health Services has qualified licensed personnel capable of providing nursing services; and

WHEREAS, the School's desire to provide a statement of their agreement in connection with the provision of services by Health Services to the School during the term of this contract.

THEREFORE, in consideration of mutual covenant and agreements of this contract, it is understood and agreed by and between both parties hereto as follows:

FIRST: Health Services shall employ agents or employees, licensed by the State of Iowa, to provide school nursing services to Central Lyon School. The reporting authority will be the Public Health Agency Nurse Administrator and the Superintendent of the School.

SECOND: The School reserves the right to refuse the service of any individual agent or employee of Health Services, while Health Services or employees of Health Services shall comply with the policies, rules and regulations of the School at all times.

THIRD: The School shall make available during the term of this contract adequate office space designated specifically for use by agents or employees of Health Services. The School will furnish the office with the minimal amount of adequate equipment, in which to operate said office.

The School is responsible for utilities, ordinary janitorial service and other services as may be required by the proper operation and conduct of the office.

FOURTH: The School shall purchase all necessary supplies for the office such as medical supplies, stationery supplies, and other expendable items.

FIFTH: The school nurse shall be present at Central Lyon a total of 1267.5 hours for FY20-21 school year while classes are in session, unless Health Services or Central Lyon Community School District has made prior scheduling arrangements.

SIXTH: The school nurse is the licensed professional practitioner in the school community to oversee health services, policies and programs. The school nurse practices to provide students healthcare to minimize absenteeism and promote equal access to education. Specific duties of Health Services of Lyon County and the School Nurse are to ensure compliance with the State of Iowa, Department of Education and Iowa Board of Nursing mandated requirements that include the following:

- The School nurse will ensure they are assisting the school with meeting student health requirements as identified by the Iowa Department of Education. These may include Allergies, Asthma, Concussion and other Brain Injuries, Diabetes, Emergency Preparedness Planning, Head Lice Prevention and Control, Influenza surveillance/education, Management of Chronic Conditions, Mental Health collaboration and resources, and Seizure disorders.
- The School nurse may also provide health education to students, conduct health screenings and student health histories/assessments when needed; assist with individual health plans, minor medical treatment and medication administration.
- The School nurse will assist the school with Medicaid billing, provide input as needed for student IEP/504 plans, and assist the school/Public Health office with State of Iowa immunization compliance. Health Services of Lyon County and the School Nurse staff will maintain compliance with all State of Iowa mandated requirements regarding student health and safety. The School shall maintain sole authority for the approval of new programs or services.

SEVENTH: The Central Lyon Community School shall provide payment to Health Services of Lyon County in the sum of \$39.00 per hour. The projected annual contract fee for FY20-21 is \$36,504.00. Health Services bases this reimbursement on the estimated number of weeks multiplied by the number of school contracted hours nursing services are provided to Central Lyon Community School. Health Services will bill the school monthly; the school shall pay Health Services of Lyon County in full within sixty days of receipt of the statement.

EIGHTH: The School hereby acknowledges that Health Services of Lyon County is the sole, exclusive provider of school nursing services on the premises of the School while this contract is in force.

- The Iowa school nurse holds a **current registered nursing license** recognized by the Iowa board of nursing to professionally practice, promote, and protect the health of the school population using knowledge from the nursing, social, and public health sciences.
- Any health service provided to students in the school setting that constitute nursing or any activity representing nursing is a regulatory responsibility of the Iowa board of nursing.

NINTH: This agreement shall remain in full effect from August 1, 2020 through June 1, 2021. However, Health Services or Central Lyon School shall have the right and privilege of cancelling and terminating this agreement on 30 days written notice to the other; upon expiration of the said notice, this agreement shall become of no further force or effect whatsoever, and each of the parties hereto shall be relieved and discharged therefrom.

IN WITNESS WHEREOF, Health Services has executed this agreement, by its officer thereunto duly authorized and Central Lyon School has executed this agreement, by its officer thereunto duly authorized as of the day and year first written above.

HEALTH SERVICES OF LYON COUNTY
Melissa M. Stillson, RN, Administrator

CENTRAL LYON COMMUNITY SCHOOL
Board President

Date

Date



Central Lyon Community School

1010 S. Greene St.
Rock Rapids, IA 51246

712.472.2664
712.472.2115

Brent Jorth, Superintendent
Jason Engleman, 7-12 Principal
Steve Harman, PS-6 Principal

www.centrallyon.org

Developing Productive, Life-Long Learners

MEMO

TO: Central Lyon Board of Education
FROM: Brent Jorth, Superintendent
DATE: March 6, 2020
RE: Policy Revision for 505.1-505.8 – Scholastic Achievement

It is recommend the Board approve the policies as submitted.

The Board may waive the 2nd reading.

Below is a summary, an addendum to the Board Packet has the policies as revised for review.

505.1 Student Progress Reports and Conferences

This is a mandatory policy. The second paragraph has been written to reflect the school district's practice for parent-teacher conferences.

505.2 Student Promotion – Retention - Acceleration

Students in grades K-12 are promoted or retained based upon the judgement of district staff, teachers & principals. Similarly, acceleration may occur with the permission of the principal, superintendent, and parents. Students or parents who are not satisfied may seek recourse through the policy 502.4.

505.3 Student Honors and Awards

This policy previously included language that stated: "Students who have not attended the Central Lyon school district for their entire education or have not attended an accredited public or private school for their entire high school education, will not be eligible for honors and awards." The policy included has been updated to "may not be eligible for honors or awards."

505.4 Testing Program

A comprehensive testing program is established and maintained to evaluate the education program of the school district and to assist in providing guidance or counseling services to students and their families.

505.5 Graduation Requirements

The review of this policy will be tabled until July.

505.6 Early Graduation

This is a mandatory policy. Students can graduate early whenever they meet the school district's graduation requirements. Central Lyon's policy will continue to allow early graduates the opportunity to attend prom and participate in commencement; however, they will not be allowed to participate in extra curricular activities.

505.7 Commencement

Students who have met the requirements for graduation will be allowed to participate in the commencement proceedings provided they abide by the proceedings organized by the school district.

505.8 Parent and Family Engagement

505.8R1 Parent and Family Engagement Building-Level Regulation

This is a mandatory policy and accompanying regulation. The intent of this portion of Every Student Succeeds Act (ESSA) is that districts will uniquely tailor this policy in a manner and format that suits the needs of their individual community.

February 26, 2020

Dear Mr. Jorth and Central Lyon Board Members,

First and foremost, I want to thank you for creating an early retirement policy for the classified staff. It is truly appreciated. Pending approval of my early retirement application, I would like to take advantage of this opportunity.

Please accept this letter as official notification that that I am retiring from my position as the Administrative Assistant at the end of this fiscal year. Thank you for the opportunities and support that you have given me over the past years as an employee of the District.

I have valued the many relationships I have had with my Central Lyon family.

Sincerely,

A handwritten signature in blue ink that reads "Marla Freese". The signature is written in a cursive, flowing style.

Marla Freese

EARLY RETIREMENT INCENTIVE – CLASSIFIED STAFF

The Central Lyon Community School District shall provide the following benefits for early retirement:

1. Classified staff shall be eligible to elect early retirement if they meet the following criteria:
 - a. Have attained age 61 by June 30, of the eligible to elect year
 - b. Have completed the equivalent of 20 years of continuous full-time employment in the district.
2. This early retirement benefit is not available for persons who have received a notice of termination under chapter 279 of the *Iowa Code*, or on an intensive assistance, or are in a probationary status.
3. The early retirement benefit is not available to a person who is on an extended unpaid leave of absence.
4. Persons qualifying for this retirement shall receive as compensation a benefit equal to \$24,000 dollars, to be paid by the district to a Health Reimbursement Arrangement to be used as directed by the employee for eligible medical expenses and premiums. Compensation will be distributed in the amount of \$12,000 per year for two (2) years.
5. Election must be made on the forms provided by **March 6** of the year of retirement.
6. The medical insurance program may be modified on an annual basis by the District.
7. These early retirement benefits are a one-time benefit and any individual electing early retirement will be required to acknowledge that any future employment which is performed at the request of the District shall not entitle the employee to elect on a second occasion an early retirement benefit or claim any rights under the Age Discrimination in Employment Act.

Marla Freese 2-11-20
Retiring Employee Date

[Signature] 2/11/2020
Superintendent of Schools Date

Approved _____

Reviewed _____

Revised _____

APPLICATION FOR EARLY RETIREMENT AND

RESIGNATION, WAIVER AND RELEASE, AND COVENANT NOT TO REAPPLY

The undersigned hereby makes application for early retirement benefits of the Central-Lyon Community School District.

Name: Marla Freese

Date: 2-11-20

Age as of June 30, 2020 62

Full-time equivalent years of service: 21

Average Percent of Employment to 100%: 100%

Benefits of \$24,000 (\$12,000 per year for two years) will be applied to the district's available Health Reimbursement Arrangement for use by retiree.

I hereby make this application on the 11 day of February, 2020 with the understanding I have seven (7) days to withdraw this application and forego the benefit amounts. I understand by withdrawing the application for early retirement benefits, it is not a guarantee of future employment with the District.

I represent I have been told to consult an attorney. I have not been pressured to sign.

I hereby waive any and all rights under the Older Workers Benefit and Protection Act and Age Discrimination In Employment Act (ADEA) and specifically release the District from any potential claims for age discrimination. I understand by making application for early retirement benefits that is a one-time benefit and I not only am releasing the District from the statutory claims based on my age and current occupation but I am also giving to the District a covenant not to reapply with the District in the future. I understand that any future employment with the District would be available solely at the request of the District and that if I make application with the District and am not granted employment, I do not have any rights or claims under the Older Workers Benefit and Protection Act or the Age Discrimination In Employment Act

I am asking the Board of Directors to consider this application as my resignation from current employment, which resignation will be effective June 30, 2020.

Marla Freese 2-11-20
Retiring Employee Date

This application was accepted by the Board of Directors this ____ day of _____, ____.

Board Secretary Date

February 26, 2020

Dear Mr. Jorth and the Central Lyon School Board,

I want you all to know how much I appreciate you working on and putting together an early retirement package for the classified staff.

I have enjoyed every minute of working at Central Lyon. This was not an easy decision but one I feel is right for me.

Please accept this letter as my official retirement notification at the end of the 2019-2020 school year. I will be retiring as one of the elementary/middle school secretaries.

Sincerely,

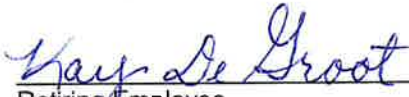


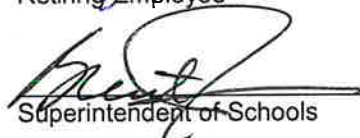
Kay DeGroot

EARLY RETIREMENT INCENTIVE – CLASSIFIED STAFF

The Central Lyon Community School District shall provide the following benefits for early retirement:

1. Classified staff shall be eligible to elect early retirement if they meet the following criteria:
 - a. Have attained age 61 by June 30, of the eligible to elect year
 - b. Have completed the equivalent of 20 years of continuous full-time employment in the district.
2. This early retirement benefit is not available for persons who have received a notice of termination under chapter 279 of the *Iowa Code*, or on an intensive assistance, or are in a probationary status.
3. The early retirement benefit is not available to a person who is on an extended unpaid leave of absence.
4. Persons qualifying for this retirement shall receive as compensation a benefit equal to \$24,000 dollars, to be paid by the district to a Health Reimbursement Arrangement to be used as directed by the employee for eligible medical expenses and premiums. Compensation will be distributed in the amount of \$12,000 per year for two (2) years.
5. Election must be made on the forms provided by **March 6** of the year of retirement.
6. The medical insurance program may be modified on an annual basis by the District.
7. These early retirement benefits are a one-time benefit and any individual electing early retirement will be required to acknowledge that any future employment which is performed at the request of the District shall not entitle the employee to elect on a second occasion an early retirement benefit or claim any rights under the Age Discrimination in Employment Act.

 2/20/2020
Retiring Employee Date

 2/20/2020
Superintendent of Schools Date

Approved _____

Reviewed _____

Revised _____

APPLICATION FOR EARLY RETIREMENT AND

RESIGNATION, WAIVER AND RELEASE, AND COVENANT NOT TO REAPPLY

The undersigned hereby makes application for early retirement benefits of the Central-Lyon Community School District.

Name: Kay DeGroot

Date: 2-20-2020

Age as of June 30, 2020: 62

Full-time equivalent years of service: 26

Average Percent of Employment to 100%: 100%

Benefits of \$24,000 (\$12,000 per year for two years) will be applied to the district's available Health Reimbursement Arrangement for use by retiree.

I hereby make this application on the 20 day of February, 2020 with the understanding I have seven (7) days to withdraw this application and forego the benefit amounts. I understand by withdrawing the application for early retirement benefits, it is not a guarantee of future employment with the District.

I represent I have been told to consult an attorney. I have not been pressured to sign.

I hereby waive any and all rights under the Older Workers Benefit and Protection Act and Age Discrimination In Employment Act (ADEA) and specifically release the District from any potential claims for age discrimination. I understand by making application for early retirement benefits that is a one-time benefit and I not only am releasing the District from the statutory claims based on my age and current occupation but I am also giving to the District a covenant not to reapply with the District in the future. I understand that any future employment with the District would be available solely at the request of the District and that if I make application with the District and am not granted employment, I do not have any rights or claims under the Older Workers Benefit and Protection Act or the Age Discrimination In Employment Act.

I am asking the Board of Directors to consider this application as my resignation from current employment, which resignation will be effective June 30, 2020.

Kay DeGroot
Retiring Employee

2/20/2020
Date

This application was accepted by the Board of Directors this ____ day of _____.

Board Secretary

Date

To Whom it May Concern:

This letter serves as a follow-up to the discuss that Mr. Kruse and I have been having the last couple of weeks.

I would like to resign from the JH volleyball coaching position and apply for assistant position for HS volleyball.

I have enjoyed my time as the JH volleyball coach.

Thanks,

Kelly Weiler

March 4, 2020

Dear Mr. Engleman,

After careful thought and consideration, I have decided to resign from my role as the Central Lyon National Honor Society Advisor.

Sincerely,

A handwritten signature in purple ink, appearing to read "Jill Christensen", with a stylized, flowing script.

Mrs. Jill Christensen

Memorandum

To: Central Lyon Board of Education
From: Dan Kruse & Jason Engleman, Activities Director
Date: March 9th, 2020
Re: Extra-Curricular Positions

Kelly Weiler recently applied and was interviewed for one of the vacant high school volleyball assistant positions by Mr. Engleman and myself. We both agree that Kelly is a quality applicant.

It is our recommendation the board approves the hiring of Kelly Weiler as an assistant high school volleyball coach.

