



# Central Lyon Community School

*Serving Rock Rapids, Doon and Surrounding Area*

1010 S. Greene Street

Rock Rapids, IA 51246

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## **SPECIAL BOARD MEETING**

**JUNE 28, 2019**

**12:00 P.M. (noon)**

- I. Call Special Meeting to Order  
Roll Call  
Pledge of Allegiance
- II. Approve Agenda
- III. Old Business
- IV. New Business
  - A. Consider Excavating Bids for the Softball Field Project
  - B. Consider Concrete Bids for the Softball Field Project
  - C. Consider Approval of Auditor's Recommendation
- V. Announcements
- VI. Adjourn

*The mission of the Central Lyon Community School District is to provide an education  
and the opportunity for all students to become productive, life-long learners.*

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## Marla Freese

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**From:** David Ackerman  
**Sent:** Thursday, June 27, 2019 10:37 AM  
**To:** Dave Jans; Scott Postma; Andy Koob; Joel De Wit; Paul and Keri Davis  
**Cc:** Jackie Wells; Jason Engleman; Steve Harman; Steve Breske; Brent Jorth; Brent Jorth; Marla Freese  
**Subject:** FW: Softball field tile and surfacing quotes  
**Attachments:** Caswell Excavating-Infield drainage & surfacing.pdf; Clasen Excavating-Infield drainage & surfacing.pdf

Board,

Attached is Justin's update on the softball field and the two excavation bids. For tomorrow's meeting at noon. If interested, you can look at the current state of the restroom project after the board meeting. Jackie has added an auditor recommendation to the agenda as well.

Dave

**From:** Justin Christensen [mailto:justin.christensen@dgr.com]  
**Sent:** Wednesday, June 26, 2019 3:08 PM  
**To:** David Ackerman <Dacker@centrallyon.org>  
**Subject:** Softball field tile and surfacing quotes

Dave,

Attached are the two quotes that we have received for the tile and surfacing material from Caswell Excavating and Clasen Excavating. Clasen came back at \$66,290.35 and Caswell was at \$80,674.30. Our estimate for this work was just over \$72,400; however during the final design we felt that adding an engineered fabric (to help keep the infield surfacing material from settling in the voids of the underlying drainage rock) would be a good investment so that added between \$3,000-\$4,200 to the 2 bids that wasn't in the original estimate. In summary, both quotes are fair prices; Clasen was just a little more aggressive with his. I have discussed the project schedule and procedure for infield grading with Harlan on a couple of occasions, and he stated that he is comfortable with the timeline and work required.

I'm told we will have at least concrete bid to approve at Friday's noon meeting as well. One of the concrete contractors feels this project is a bit too large for him considering the work that he already has underway, and he told me today that he won't be bidding. The concrete bid will include 2 alternates for the dugout wall heights—one will be for a 3' wall height and the other is for an 8' wall height.

The dugout layout is very similar to the MOC dugouts except that ours will be larger (both wider and longer). For comparison purposes, MOC's dugouts measure about 12' wide by 30' long and ours will be about 14' wide by 40' long, which should also provide ample room for at least some protection for all players, coaches and maybe even some spectators should a sudden storm arrive. Even though it isn't part of the concrete work, there will be a 2 tier bench along the back wall that coaches/players can either sit on top of the back or on the lower bench. Our thought was that the roof would overhang the front of the dugout a few feet to provide shade and protection and that there would be a screen (either chainlink or netting) on the front edge of the dugout (nearly identical to MOC). There will be about a 4.5' wide walkway behind the screen to enter/exit the dugout and the 10' depth would begin at the edge of that walkway—again almost identical to MOC except that ours will be larger and deeper.

The backstop poles are scheduled to ship later this week and should arrive on site sometime next week. Empire will be here when they arrive to unload the truck. They will either install them at that time or return a week or 2 later to install. We should know more on that early next week. If the ground is too wet when the truck arrives, we may have to find a location to temporarily store them near the soccer fields. I will coordinate that with Bruce once we know for sure on a delivery date.

NCC is still working to wrap up a project in Rock Valley and they currently plan to begin moving equipment here either next week or the week after the 4<sup>th</sup>.

I will plan to attend Friday's meeting at noon.

Let me know if there are any questions in the meantime.

Thanks,

**Justin Christensen, PE**



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Rock Rapids, IA 51246  
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cell: 712-348-2986

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3. BIDDER will complete the Work in accordance with the Contract Documents for the following price(s):

**BID SCHEDULE**

<u>Item No.</u>	<u>No. of Units</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Cost</u>
1.	1,420 S.Y.	Engineering Fabric, per sq. yd.	\$ <u>3<sup>00</sup></u>	\$ <u>4,260<sup>00</sup></u>
2.	1,420 S.Y.	Drainable Backfill (IDOT #3), per sq. yd.	\$ <u>11<sup>59</sup></u>	\$ <u>16,457<sup>80</sup></u>
3.	480 T.	Red Ball Field Surfacing, per ton	\$ <u>68<sup>00</sup></u>	\$ <u>32,640</u>
4.	40 L.F.	12" CMP Storm Sewer, per lin. ft.	\$ <u>29<sup>00</sup></u>	\$ <u>1,160<sup>00</sup></u>
5.	706 L.F.	4" HDPE Perforated Subdrain, per lin. ft.	\$ <u>7<sup>25</sup></u>	\$ <u>5,118<sup>50</sup></u>
6.	508 L.F.	4" HDPE Perforated Subdrain with filter sock, per lin. ft.	\$ <u>7<sup>25</sup></u>	\$ <u>3,683<sup>00</sup></u>
7.	230 L.F.	6" HDPE Perforated Subdrain with filter sock, per lin. ft.	\$ <u>11<sup>00</sup></u>	\$ <u>2,530<sup>00</sup></u>
8.	381 L.F.	8" HDPE Perforated Subdrain, per lin. ft.	\$ <u>15<sup>00</sup></u>	\$ <u>5,715<sup>00</sup></u>
9.	2 Ea.	12" CMP Flared Apron, per ea.	\$ <u>155<sup>00</sup></u>	\$ <u>310<sup>00</sup></u>
10.	1 Ea.	Subdrain Outlet, per ea.	\$ <u>300<sup>00</sup></u>	\$ <u>300<sup>00</sup></u>
11.	JOB	Strip, salvage and replace topsoil, lump sum	\$ <u>L.S.</u>	\$ <u>3,500<sup>00</sup></u>
12.	JOB	Mobilization, lump sum	\$ <u>L.S.</u>	\$ <u>5,000<sup>00</sup></u>
<b>TOTAL BID</b>				\$ <u>80,674<sup>30</sup></u>

TOTAL BID FOR ALL UNIT PRICES Eighty thousand six hundred seventy-four + 30/100  
 \_\_\_\_\_ dollars (\$ 80,674<sup>30</sup>)  
 (use words) (figures)

Consulting Exc. Inc.

Clasen Excavating

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<u>Item No.</u>	<u>No. of Units</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Cost</u>
1.	1,420 S.Y.	Engineering Fabric, per sq. yd.	\$ <u>2.10</u>	\$ <u>2,982</u>
2.	1,420 S.Y.	Drainable Backfill (IDOT #3), per sq. yd.	\$ <u>9.91</u>	\$ <u>14,086</u>
3.	480 T.	Red Ball Field Surfacing, per ton	\$ <u>67.35</u>	\$ <u>32,328</u>
4.	40 L.F.	12" CMP Storm Sewer, per lin. ft.	\$ <u>23.75</u>	\$ <u>950</u>
5.	706 L.F.	4" HDPE Perforated Subdrain, per lin. ft.	\$ <u>3.60</u>	\$ <u>2,541.60</u>
6.	508 L.F.	4" HDPE Perforated Subdrain with filter sock, per lin. ft.	\$ <u>3.75</u>	\$ <u>1,905</u>
7.	230 L.F.	6" HDPE Perforated Subdrain with filter sock, per lin. ft.	\$ <u>5.91</u>	\$ <u>1,359.30</u>
8.	381 L.F.	8" HDPE Perforated Subdrain, per lin. ft.	\$ <u>8.95</u>	\$ <u>3,409.95</u>
9.	2 Ea.	12" CMP Flared Apron, per ea.	\$ <u>98.20</u>	\$ <u>196.40</u>
10.	1 Ea.	Subdrain Outlet, per ea.	\$ <u>82.10</u>	\$ <u>82.10</u>
11.	JOB	Strip, salvage and replace topsoil, lump sum	\$ <u>L.S.</u>	\$ <u>3,650</u>
12.	JOB	Mobilization, lump sum	\$ <u>L.S.</u>	\$ <u>2,800</u>
<b>TOTAL BID</b>				\$ <u>66,290.35</u>

TOTAL BID FOR ALL UNIT PRICES sixty six thousand two hundred  
ninety & thirty five cents dollars (\$66,290.35)  
(use words) (figures)

Contractor Clasen Excavating

By Harlan Clasen

Date 6-24-19

CONSTRUCTION AGREEMENT

Acceptance of Contractors Proposal -

Central Lyon Community School District - OWNER

By \_\_\_\_\_

Date \_\_\_\_\_

# Memorandum

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**To:** Central Lyon Board of Education  
**From:** Jackie Wells  
**Date:** June 27, 2019  
**Re:** Audit proposal for years ending 2019, 2020, 2021

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Request for audit proposals were received from 3 audit firms on June 21, 2019. A review was completed of experience, services provided in the audit fee, field work dates and costs including additional hours and hourly rates.

Ms. Williams has been involved in the district's audit in some capacity over the 20 years and specifically with Grant and Williams, Inc since 2015. The audit was transferred with Aleene Williams upon the dissolution of a local audit firm to her new audit firm. Administration and office staff have been satisfied with the work done and reports have been completed in a timely manner and in accordance with accounting standards and rules of the state auditor.

It is recommended you approve the agreement with Grant & Williams, Inc for fiscal years ending 2019, 2020, and 2021.

<b>AUDI FIRM</b>	School districts/gov't agencies in our area who are currently using services:	<b>NOTES:</b>	<b>COST:</b>
Grant & Williams Inc 312 S Conklin Ave Sioux Falls, SD 57103	Current auditor = 20 years+ George-Little Rock CSD City of Larchwood, IA	Field work mid-late August 2019-2021	\$11,300, \$12,560, \$13,900 GASB = \$130/hour Financial statements = \$130/hour (estimate 50-80 hours, or \$8,460 per year) Travel/misc = \$500
DeNoble & CO PC 111 S Story Street Rock Rapids, IA 51246			NO BID received
Williams & Co CPA PC 21 1st Ave NW Le Mars, IA 51031	MOC-Floyd Valley CSD Iowa Lakes Community College	Field work July-early August 2019-2021	\$19,000, \$19,600, \$20,100 Audit fee includes preparation of basic financial statements. GASB, reconciliation, depr schedules beyond the scope. Additional hours billed at \$220 (estimate 25-50 hours, or \$5,500 per year) No other fees disclosed.
Burton E. Tracy & Co PC 902 E Central Ave Clarion, IA 50525			NO BID received – letter returned to sender
King, Reinsch, Prosser & Co LLP 522 4 <sup>th</sup> Street, Suite 200 Sioux City, IA 51101	Sioux City CSD Sheldon CSD Boydton-Hull CSD Hinton CSD Rock Valley CSD Okoboji CSD NWAEA	Field work late September 2019-2021	\$12,000, \$12,500, \$13,000 Financial statements, GASB, reconciliation, depr schedules beyond the scope, billed hourly. Additional hours billed at \$110 (estimate 50-100 hours, or \$8,800 per year) \$250 – misc \$50/hour travel + mileage
Nolte, Cormann & Johnson PC 117 W 3 <sup>rd</sup> Street N Newton IA 50208			NO BID received