

Central Lyon Community School Board Packet

Monday, April 12, 2021

Public Hearing ~ 6:55PM

Regular Board Meeting ~ 7:00PM



**The Public is invited to attend.
Meetings are held in the board room.**



Central Lyon Community School

1010 S. Greene St.
Rock Rapids, IA 51246

712.472.2664
712.472.2115

Brent Jorth, Superintendent
Jason Engleman, 7-12 Principal
Steve Harman, PS-6 Principal

www.centrallyon.org

Mission: To provide an education and the opportunity for ALL students to become productive, life-long learners.

Date: Friday, April 9, 2021

What: Public Hearing for Fiscal Year 2022 Budget & Regular School Board Meeting

When: Monday, April 12, 2021, 6:55 p.m.

Where: Central Lyon Community School Board Room
Available to view & listen online at Central Lyon Broadcasting: <https://www.youtube.com/watch?v=J2CdYmn4mHo>

- Space is limited and social distancing will be encouraged. Visitors should plan to wear a face covering in the event they cannot maintain a six-foot distance from others.

Notice: Community members may submit written comment to be read during Public Participation on Non-Agenda Items. Comments should be delivered to 1010 S. Greene St. by 6:45 P.M, April 12.

Community members who wish to address the Board during the Public Participation portion of the meeting will be granted five (5) minutes to make their statement. The Board will not be answering questions, nor will the Board be asking questions of the public during the Public Participation portion of the meeting.

Agenda

6:55 p.m. PUBLIC HEARING: Fiscal Year 2021-22 Certified Budget

7:00 p.m. Regular Meeting

- I. Call to Order
 - A. Roll Call
 - B. Pledge of Allegiance
- II. Consent Agenda Items
 - A. Adopt Agenda
 - B. Minutes of Past Meetings
 - C. Financial Report
 - D. Summary List of Bills
- III. Recognition/Congratulations to Students, Staff, and Community
- IV. Communications
 - A. Public Participation on Non-Agenda Items
 - B. Correspondence
- V. Reports
 - A. Principal Reports
 1. Mr. Harman – PBIS Implementation
 2. Mr. Engleman – Talented and Gifted Programming
 - B. School Business Official
 - C. Board Members
 1. Sharing Committee Update
 - D. Superintendent
 1. Future Partnerships between Central Lyon & the City of Rock Rapids
 2. COVID Health & Safety Protocols: Mask Requirement & Social Distancing
 - E. Other

VI. Old Business

VII. New Business

- A. Consider Approval of Fiscal Year 2021-22 Budget
- B. Consider Resolution for the Regular Program Budget Adjustment for Fiscal Year 2021-22
- C. Consider Approval of Settlement with Central Lyon Education Association
- D. Consider Approval of Support Staff Wages
- E. Consider Athletic Sharing Agreement with George-Little Rock
- F. Consider Siouxland Conference Expansion
- G. Consider Meyer Electric Quote for materials and labor
- H. Consider AEA Purchasing Agreement for Food & Supplies
- I. Consider Board Policy
 1. Policies to Review:
 - a. 606.2 – School Ceremonies and Observances
 - b. 606.3 – Animals in the Classroom
 - c. 606.4 – Student Production of Materials and Services
 - d. 606.5 – Student Field Trips and Excursions
 - e. 606.6 – Insufficient Classroom Space
 2. Policies to Rescind:
 - a. 606.7 – Homework/Outside Assignments
 - b. 606.15 – Computers Program Development
 - c. 606.16 – Computer Records
 - d. 606.43 – Computer Access
 3. 1st Reading of New Policy:
 - a. 606.1 – Class Size – Class Grouping
- J. Personnel
 1. Resignation
 - a. Courtney Jackson: Transitional Kindergarten Teacher
 2. Hiring
 - a. McKayla Kramer: Kindergarten Teacher
 - b. Travis Schipper: 7th & 8th Grade Social Studies Teacher
 3. 2021-22 Teaching and Extra Duty Contracts (see attachment)

VIII. Announcements/Dates to Remember

- School Calendar
- Upcoming Events
 - Date for Future Academic Achievement Work Session
 - Sunday, April 18 – National Honor Society Induction
 - Tuesday, April 20 – Middle School Track Meet @ Home (4:15 – start)
 - Friday, April 23 – Prom (6:30 – Grand March / 7:30 – Banquet / 9:00 – Dance)
 - Monday, April 26 – May Term Begins
 - Tuesday, April 27 – Kindergarten (6:00), 2nd Grade (6:45) & 4th Grade (7:30) Concert
 - Monday, May 3 – Softball & Baseball Practice Begins
 - Tuesday, May 4 - Middle School Track Meet @ Home (4:30 – start)
 - Wednesday, May 5 – High School Fine Arts Concert
 - Monday, May 10 – Regular Board Meeting
 - Sunday, May 16 – Commencement (3:00)
 - Friday, May 21 – Last Day of School for Students
 - Tuesday, May 25 – Last Day for Teachers

IX. Adjournment

CENTRAL LYON BOARD MINUTES
March 8, 2021

The Central Lyon Board of Directors met in regular session in the Board Room of the Central Lyon Community School at 7:00 P.M. with the following members present: President Andy Koob, Vice-President David Jans, Directors Joel DeWit, Scott Postma and Keri Davis, Superintendent Brent Jorth and School Business Official Jackie Wells. Other individuals present were Pk-6 Principal Steve Harman, 7-12 Principal Jason Engleman, Activities Director Dan Kruse and Jessica Jensen.

The meeting was called to order at 7:00 P.M.

Jans moved to approve the agenda with an additional list of bills; Postma seconded, carried 4-0.

DeWit moved to approve the minutes of past meetings, the financial report through February 28, 2021 and the summary list of bills and Jans seconded, carried 4-0.

Director Davis arrived at 7:03 P.M.

Superintendent Jorth presented a list for student, staff and community recognitions and congratulations.

In Public Participation on Non-Agenda Items, Dennis Winkowitsch addressed the board with concerns regarding the current athletic sharing agreement, the future of GLR-CL Mustang softball and Central Lyon's facilities.

In reports, Principal Harman reviewed elementary report card revisions coming in the fall of 2021. The changes will address issues with scoring the new reading series and meet Iowa Core Benchmark standards. Mr. Harman also handed out future enrollment estimations and updated the board regarding preschool registration. Mr. Harman thanked Jodi Shrick and other elementary staff for their work with February Reading month. Mr. Harman acknowledged an anonymous donation in the amount of \$500 for elementary reading materials.

Principal Engleman reported on secondary ART education and healthy learning alternatives for students in grades 9-12. Mr. Engleman also reported that this week's 6, 7 and 8th grade conferences are 'student led' with the teacher and parents, allowing students ownership and self-reflection in their education and goals.

School Business Official Jackie Wells updated the board on the proposed 2021-2022 budget file and tax rate. The budget will be published the weeks of March 22 and March 29, with a budget hearing scheduled for 6:55 P.M. on April 12, 2021.

Board President Koob reported that four Central Lyon alumni have been hired by DGR Engineering in recent months. Director DeWit praised the directors, staff and students who participated in the recent Missoula Childrens Theater production.

Superintendent Jorth provided a legislative update, reporting on a Supplemental State Aid increase of 2.40%, or new money of \$16,092 plus an additional legislation possibility of one-time funding assistance on a per pupil basis. Mr. Jorth updated the board on revisions for the K-12 TAG Program in 2021-2022. More information will be provided in the April board meeting.

In New Business, Postma moved to approve the Premier Communications Service 3-year contract for firewall basic maintenance and support starting July 1, 2021. Davis seconded, carried 5-0.

Jans moved to approve the 1st reading with the 2nd reading waived of policy and policy revisions for 203.2, 415.1 and E1, 605.1 and R1, 605.2, 605.3 and R1, E1, E2 and E3, 605.4, 605.5, 605.6 and R1, E1 and E2, and 605.7 and R1. DeWit seconded, carried 5-0.

In personnel, DeWit moved to approve the resignation of Rebekah Hakeman, Large Group Speech Advisor; the transfer of Jill Pytletski from 4th grade to 2nd grade; the transfer of Paige Metzger from Kindergarten to 4th grade; the hiring of Karlee Kuyvenhoven, High School Spanish Teacher; and the hiring of Jarod DeBey, 0.5 FTE 6th grade technology/computer science. Jans seconded, carried 5-0.

In announcement and dates to remember, there is no school on Friday, March 12, 2021 for parent-teacher conferences comp day. ISASP Testing will take place the week of March 29, 2021. There is no school Friday & Monday, April 2 & 5, 2021 for Spring Break.

There will be a 2021-2022 budget hearing at 6:55 P.M. in the Central Lyon board room on Monday, April 12, 2021. The next regular board meeting will be at 7:00 P.M. on Monday, April 12, 2021 in the Central Lyon board room.

Davis moved to adjourn at 7:50 P.M. and DeWit seconded, carried 5-0.

A work session regarding the athletic sharing agreement and Northwest Iowa Athletic Conference Affiliations took place following adjournment until 9:46 P.M.

GENERAL FUND SUMMARY
for the month ending

MARCH, 2021

OPENING BALANCE 1,883,542.55

INCOME

PROPERTY TAX 108,411.26
UTILITY REPLACEMENT 0.00
INSTRUCT SUPP SURTAX 1,377.19
COMM & INDUSTRIAL 0.00
TOTAL PROP/SURTAX 109,788.45
STATE AID 358,741.00
PRE-SCHOOL 15,433.00
TEACHER COMP 44,622.00
TEACHER PD 5,137.00
EARLY INTERVENTION 4,782.00
TEACHER LEADERSHIP 25,805.00
AEA FLOW THROUGH 0.00

TOTAL STATE AID 454,520.00

LOCAL 12,942.74
STATE 8,309.00
FEDERAL 106,197.37

TOTAL REVENUE 691,757.56

EXPENDITURES

SALARIES 475,481.51
BENEFITS 156,272.59
PROF & TECH SERVICES 15,393.92
PROPERTY SERVICES 2,426.87
PURCHASED SERVICES W/ OE 1,573.73
SUPPLIES 39,861.38
PROPERTY/EQUIPMENT 2,927.79
MISC 0.00
OTHER USES 0.00
TOTAL EXPENDITURES 693,937.79

RECEIVABLES
PAYABLES 89.59

CASH BALANCE 1,881,272.73

DEPOSITS

FRONTIER BANK 1,881,259.16
US BANK
PREMIER BANK
ISJIT 13.57

TOTAL DEPOSITS 1,881,272.73

CUMULATIVE 3 Year Comparison

	2018-2019	2019-2020	2020-2021	Variance Prior Year	Cumulative REV vs EXP
<u>REVENUE</u>					
July	\$ 54,728	\$ 750	\$ 30,036	\$ 29,286	(174,821.40)
August	\$ 102,016	\$ 869,107	\$ 154,930	\$ (714,177)	(258,875.17)
September	\$ 1,000,273	\$ 970,530	\$ 973,844	\$ 3,314	(168,502.33)
October	\$ 2,562,751	\$ 2,751,303	\$ 2,768,116	\$ 16,813	906,693.36
November	\$ 3,203,623	\$ 3,322,667	\$ 3,352,992	\$ 30,325	761,583.54
December	\$ 4,188,368	\$ 4,299,386	\$ 4,369,834	\$ 70,448	955,285.60
January	\$ 4,732,541	\$ 4,951,754	\$ 5,035,312	\$ 83,558	773,340.98
February	\$ 5,739,718	\$ 5,926,651	\$ 5,691,857	\$ (234,794)	681,935.33
March	\$ 6,328,717	\$ 6,574,337	\$ 6,383,614	\$ (190,723)	679,755.10
April	\$ 7,932,992	\$ 8,159,036			0.00
May	\$ 8,676,930	\$ 8,968,120			0.00
June	\$ 9,332,100	\$ 9,698,755			0.00
<u>EXPENDITURES</u>					
July	\$ 251,911	\$ 210,068	\$ 204,857	\$ (5,211)	(174,821.40)
August	\$ 519,063	\$ 461,870	\$ 413,805	\$ (48,065)	(258,875.17)
September	\$ 1,248,752	\$ 1,178,122	\$ 1,142,346	\$ (35,776)	(168,502.33)
October	\$ 2,001,205	\$ 1,888,019	\$ 1,861,423	\$ (26,596)	906,693.36
November	\$ 2,832,172	\$ 2,636,711	\$ 2,591,408	\$ (45,302)	761,583.54
December	\$ 3,588,504	\$ 3,526,410	\$ 3,414,549	\$ (111,861)	955,285.60
January	\$ 4,278,625	\$ 4,246,678	\$ 4,261,971	\$ 15,294	773,340.98
February	\$ 5,496,824	\$ 5,349,296	\$ 5,009,921	\$ (339,375)	681,935.33
March	\$ 6,230,424	\$ 6,090,181	\$ 5,703,859	\$ (386,322)	679,755.10
April	\$ 6,948,070	\$ 6,859,711			0.00
May	\$ 7,706,264	\$ 7,641,375			0.00
June	\$ 9,365,145	\$ 9,586,770			0.00
<u>CASH</u>					
July	\$ 1,388,912	\$ 1,083,716	\$ 1,401,448	\$ 317,732	
August	\$ 769,891	\$ 476,183	\$ 930,145	\$ 453,962	
September	\$ 932,363	\$ 614,377	\$ 1,015,068	\$ 400,691	
October	\$ 1,600,278	\$ 1,687,276	\$ 2,091,235	\$ 403,959	
November	\$ 1,412,754	\$ 1,517,632	\$ 1,962,302	\$ 444,670	
December	\$ 1,643,417	\$ 1,605,849	\$ 2,231,515	\$ 625,666	
January	\$ 1,493,632	\$ 1,542,775	\$ 1,975,203	\$ 432,428	
February	\$ 1,287,206	\$ 1,424,479	\$ 1,883,563	\$ 459,084	
March	\$ 1,147,237	\$ 1,334,779	\$ 1,881,273	\$ 546,494	
April	\$ 2,032,926	\$ 2,154,406			
May	\$ 2,018,590	\$ 2,188,896			
June	\$ 2,010,677	\$ 2,125,421			

Special Revenue Funds_Cumulative Fiscal YTD
MARCH, 2021

Management	Physical Plant & Equipment Levy	Playground & Recreational Equipment Levy	SAVE- Secured Advancement Value for Education	Debt Service
	\$206,988.89	\$264,815.80	\$1,352,592.99	\$0.22
Taxes YTD	\$172,635.61	Taxes YTD	One Cent Sales Tax	Taxes YTD
Misc. Income	\$600.00	Board Approved		
		Voter Approved		
Interest YTD	\$0.00	Interest YTD	Interest YTD	Interest YTD
		Miscellaneous	Miscellaneous	SILO/PPEL Transfers
		Fund Transfer		\$243,000.00
Early Retirement	\$54,000.00	Equipment	Transfer for Debt	Interest
District Insurance Policy	\$239,454.15	Building/Land Repairs	Construction Service	Principal
Workman's Comp	\$0.00	Vehicles	Equipment	Fees
Unemployment	\$0.00	Software	Bond Fees	Transfers Out
			Land Acquisition	\$0.00
Payables	\$0.00	Payables	Payables	Payables
Receivables	\$0.00	Receivables	Receivables	Receivables
				\$0.00
Cash Balance	\$86,770.35	\$227,241.55	\$502,852.29	\$0.22
Checking	\$15,867.00	\$4,197.07	\$27,609.06	\$0.00
Frontier Bank	\$70,903.35	\$184,945.90	\$185,319.01	\$0.22
USBank	\$0.00	\$0.00	\$0.00	\$0.00
Premier Bank	\$0.00	\$0.00	\$289,921.29	\$0.00
ISIT	\$0.00	\$0.00	\$2.93	\$0.00
Deposit Balance	\$86,770.35	\$227,241.55	\$502,852.29	\$0.22

PPEL/SAVE Combined

Date	Description/Comments	Receipts	Disbursements	Balance
Opening Balance				\$1,617,408.79
YTD	Interest, Property Taxes	\$667,809.73		\$2,285,218.52
YTD	Revenue Bond P&I		\$270,982.50	\$2,014,236.02
YTD	construction service		\$1,072,600.53	\$941,635.49
YTD	equipment		\$126,131.84	\$815,503.65
YTD	building/land improvements		\$81,241.70	\$734,261.95
Cash Balance				\$734,261.95
Deposit Balance		\$667,809.73	\$1,550,956.57	\$730,093.84

**Central Lyon Community School
Activity & Proprietary Funds**

for the MONTH ending MARCH, 2021 (non-cumulative)

	Activity Fund	Hot Lunch Fund	Student Construction	FFA Farm Fund	Split Funding
Opening Balance	\$357,365.46	\$189,073.26	-\$16,394.37	\$3,228.73	\$555,943.97
Activities					
Sales & Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Health Insurance/Split	\$0.00	\$50,104.07	\$0.00	\$0.00	\$0.00
Misc	\$11,336.86	\$0.00	\$0.00	\$0.00	\$17,324.34
Total Revenues	\$11,336.86	\$50,104.07	\$0.00	\$0.00	\$17,324.34
Salaries	\$0.00	\$13,472.77	\$0.00	\$0.00	\$0.00
Benefits	\$0.00	\$4,165.99	\$0.00	\$0.00	\$0.00
Health Insurance/Split	\$0.00	\$0.00	\$0.00	\$0.00	\$11,269.88
Misc	\$25,496.04	\$19,179.99	\$3,611.28	\$456.39	\$0.00
Payables/Receivables	\$0.00	-\$649.49	\$0.00	\$0.00	\$0.00
Total Expenditures	\$25,496.04	\$36,169.26	\$3,611.28	\$456.39	\$11,269.88
Cash Balance	\$343,206.28	\$203,008.07	-\$20,005.65	\$2,772.34	\$561,998.43
Checking	\$144,477.17	\$203,008.07	-\$20,005.65	\$2,772.34	\$561,998.43
Frontier Bank	\$198,729.11	\$0.00	\$0.00	\$0.00	\$0.00
USBank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Premier Bank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Deposit Balance	\$343,206.28	\$203,008.07	-\$20,005.65	\$2,772.34	\$561,998.43

 Jackie Wells, SBO

GENERAL FUND BOARD REPORT
APRIL INVOICES

<u>Vendor Name</u>		<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	1				
Checking	1	Fund: 10	OPERATING FUND		
AFLAC INSURANCE		105015	ADDTL EMPLOYEE INSURANCE	1,449.32	
AFLAC INSURANCE		705735	ADDTL EMPLOYEE INSURANCE	1,449.32	
			Vendor Total:		2,898.64
AFLAC		0000031239	ADDTL EMPLOYEE INSURANCE	358.51	
			Vendor Total:		358.51
AIR CONDITIONING & HEATING, INC		7476	PARTS	119.98	
			Vendor Total:		119.98
AVESIS THIRD PARTY ADMINISTRATORS, INC		2696547	VISION INSURANCE	461.49	
			Vendor Total:		461.49
BENAVIDES, CONSUELO		3/21 REIMB	REIMBURSMENT	331.37	
			Vendor Total:		331.37
CHILDREN'S CARE HOSPITAL & SCHOOL		20210319	SpED PLACEMENT, TUITION, THERAPIES	5,989.50	
			Vendor Total:		5,989.50
CHILDREN'S HOME SOCIETY		21021-78	SpED PLACEMENT/TUITION, THERAPY	3,020.99	
			Vendor Total:		3,020.99
COOPERATIVE ENERGY COMPANY		3/21 FUEL, SUPPLIES	FUEL, SUPPLIES	475.70	
			Vendor Total:		475.70
CORNWALL, AVERY, BJORNSTAD & SCOTT		20210330	LEGAL SERVICES	250.00	
			Vendor Total:		250.00
D/B/A PREMIER COMMUNICATIONS, PREMIER NETWORK SOLUTIONS		9013	CONSULTING SERVICES	400.00	
			Vendor Total:		400.00
DAKTRONICS, INC		6908908	INTERMEDIATE EVENT PRODUCTION CURRICULUM	3,000.00	
			Vendor Total:		3,000.00
DEBEY, JAROD		20210408	REIMBURSEMENT	2,903.37	
			Vendor Total:		2,903.37
DOON PRESS		3/2021	LEGAL ADVERTISING	213.75	
			Vendor Total:		213.75
ECKENROD, BRUCE		20210408	REIMBURSMENT	54.00	
			Vendor Total:		54.00
GEORGE OFFICE PRODUCTS		1241066	OFFICE EQUIPMENT	175.00	
			Vendor Total:		175.00
GORDON FLESCH COMPANY		13237725	COPIER MAINT	1,217.91	
GORDON FLESCH COMPANY		13271621	COPIER MAINT	1,217.91	
			Vendor Total:		2,435.82

GENERAL FUND BOARD REPORT
APRIL INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
GRANT AND WILLIAMS, INC	12111	FY20 FINAL	1,500.00	
GRANT AND WILLIAMS, INC	V*12111	FY20 FINAL	(1,500.00)	
		Vendor Total:		0.00
HEALTH SERVICES OF LYON CO	889	NURSING & WELLNESS	4,387.50	
		Vendor Total:		4,387.50
HILLYARD/SIOUX FALLS	700455266	PARTS	48.18	
		Vendor Total:		48.18
IOWA ASSOCIATION OF SCHOOL BOARDS	IASB0013966	SERVICE AWARDS	30.00	
		Vendor Total:		30.00
IOWA DIVISION OF LABOR SERVICES	20210408	BOILER PERMITS	280.00	
		Vendor Total:		280.00
JOSTENS	26022039	DIPLOMAS & COVERS	12.20	
		Vendor Total:		12.20
JW PEPPER & SON	363264826	MUSIC SUPPLIES	42.99	
JW PEPPER & SON	363266647, 363276405	MS CHOIR MUSIC	45.00	
		Vendor Total:		87.99
KONE INC.	959833353	ELEVATOR MAINT & REPAIRS	178.55	
		Vendor Total:		178.55
LEGALSHIELD	20210318	ADDT'L INSURANCE	28.90	
		Vendor Total:		28.90
LINCOLN NATIONAL LIFE INSURANCE COMPANY, THE	4/2021 LIFE	LIFE/LTD INSURANCE	897.67	
		Vendor Total:		897.67
MACKIN EDUCATIONAL RESOURCES	669659	HS MEDIA BOOKS	418.30	
		Vendor Total:		418.30
MARTIN BROS. DISTRIBUTING, INC	20210310	SUPPLIES	600.15	
MARTIN BROS. DISTRIBUTING, INC	20210331	SUPPLIES	336.96	
MARTIN BROS. DISTRIBUTING, INC	20210407	SUPPLIES	437.58	
MARTIN BROS. DISTRIBUTING, INC	20210408	SUPPLIES	2,415.63	
MARTIN BROS. DISTRIBUTING, INC	8875146	SUPPLIES, FOOD	336.24	
		Vendor Total:		4,126.56
MATHESON TRI-GAS, INC.	51774868	SUPPLIES/EQUIPMENT	32.58	
		Vendor Total:		32.58
NASCO/ENASCO	011289	MS STEM EXPLORATORY SUPPLIES	227.54	
		Vendor Total:		227.54
NEW CENTURY PRESS INC/LYON CO. REPORTER	00159174	LEGAL NOTICE	144.32	
NEW CENTURY PRESS INC/LYON CO. REPORTER	00159815 X2	ADVERTISING	493.35	
NEW CENTURY PRESS INC/LYON CO. REPORTER	3/2021 ADS	ADVERTISING	383.15	
		Vendor Total:		1,020.82

GENERAL FUND BOARD REPORT
APRIL INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
NORTHWEST AEA	2021 HARVEST ORDER	HARVEST PUBLICATION	40.00	
NORTHWEST AEA	ES-2020-21-091	20/21 MENTORING PROGRAM	300.00	
		Vendor Total:		340.00
OFFICE OF AUDITOR OF STATE	FY20 FILING FEE	AUDIT FILING FEE	625.00	
		Vendor Total:		625.00
ONE SOURCE THE BACKGROUNG CHECK COMPANY	1392-20210331	BACKGROUND CHECKS	40.50	
		Vendor Total:		40.50
POPKES CAR CARE	3/2021 FUEL	FUEL	4,123.17	
		Vendor Total:		4,123.17
PREMIER COMMUNICATIONS	12109310, 12124200	INTERNET/PHONE	880.22	
		Vendor Total:		880.22
ROCK RAPIDS HARDWARE	20210408	VOC AG TOOLS/EQUIPMENT _PERKINS/RPP	1,823.49	
ROCK RAPIDS HARDWARE	3/25/21 STMT	SUPPLIES, HOUSE PROJECT	465.05	
		Vendor Total:		2,288.54
ROCK RAPIDS MACHINE & WELDING	3/21 STMT	REPAIRS	472.75	
		Vendor Total:		472.75
ROCK RAPIDS UTILITIES	THRU 3/1/21	UTILITIES	23,107.80	
		Vendor Total:		23,107.80
RUNNING SUPPLY, INC	20210408	VOC AG EQUIPMENT _PERKINS/RPP	1,041.69	
RUNNING SUPPLY, INC	3/21 STMT	SUPPLIES	254.61	
		Vendor Total:		1,296.30
SANFORD PATIENT FINANCIAL SERVICES	310667015	DRIVER PHYSICAL	100.00	
		Vendor Total:		100.00
SCHRICK, JODI	20210402	TQPD REIMBURSEMENT	279.00	
		Vendor Total:		279.00
STERLING COMPUTERS	0094312	CHROMEBOOK REPLACEMENTS	651.86	
		Vendor Total:		651.86
STURDEVANT'S AUTO SUPPLY	3/21 STMT	SUPPLIES	68.77	
		Vendor Total:		68.77
SUNSHINE FOODS	20210408	CLEANING SUPPLIES	221.84	
SUNSHINE FOODS	3/2021 STMTS	SUPPLIES	698.67	
SUNSHINE FOODS	3/2021 STMTS	SUPPLIES	3,298.82	
		Vendor Total:		4,219.33
TIMBERLINE BILLING SERVICE LLC	21280	MEDICAID ASSIST	536.12	
		Vendor Total:		536.12

GENERAL FUND BOARD REPORT
APRIL INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
TOWN & COUNTRY IMPLELEMT	030421, 031721	PARTS	78.12	
		Vendor Total:		78.12
TOWN AND COUNTRY DISPOSAL	2004075	DISPOSAL	385.00	
TOWN AND COUNTRY DISPOSAL	2020810	DISPOSAL	409.00	
		Vendor Total:		794.00
US BANK	2/2021 EXPENSES	BOOKS, TRAVEL, TECH, PROM, SUPPLIES	1,092.88	
US BANK	20210317- 0001	HS MEDIA BOOKS	102.93	
US BANK	20210317- 0003	SpED SUPPLIES	13.16	
US BANK	20210317- 0004	NURSE SUPPLIES	409.83	
US BANK	20210317- 0005	SpED SUPPLIES	24.64	
		Vendor Total:		1,643.44
VAN'T HUL REPAIR INC	5479	REPAIRS	204.03	
		Vendor Total:		204.03
WASHINGTON PAVILION MANAGEMENT INC.	20210402	FIELD TRIP 5/18/2021	78.00	
		Vendor Total:		78.00
WAYNE MEYER ELECTRIC INC	15502	REPAIRS	114.75	
WAYNE MEYER ELECTRIC INC	15545	SUPPLIES	69.46	
		Vendor Total:		184.21
WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA	4/2021 HEALTH	HEALTH INSURANCE PREMIUMS	73,823.46	
		Vendor Total:		73,823.46
		Fund Total:		150,699.53
Checking	1	Fund: 64	STUDENT CONSTRUCTION	
DRG PLUMBING HVAC	67437	HOUSE PROJECT	2,486.00	
		Vendor Total:		2,486.00
ROCK RAPIDS CASHWAY LUMBER, INC	3/21 STMT	HOUSE, STUDENT PROJECTS	3,101.00	
		Vendor Total:		3,101.00
ROCK RAPIDS HARDWARE	3/25/21 STMT	SUPPLIES, HOUSE PROJECT	2,060.84	
		Vendor Total:		2,060.84
WAYNE MEYER ELECTRIC INC	15644	HOUSE PROJECT	57.04	
		Vendor Total:		57.04
		Fund Total:		7,704.88
Checking	1	Fund: 69	ENTERPRISE/FFA PROPERTY	
COOPERATIVE FARMERS ELEVATOR	20210406	FFA FARM SERVICES	213.48	
		Vendor Total:		213.48
MATHESON TRI-GAS, INC.	23264634	SUPPLIES/EQUIPMENT	173.47	
		Vendor Total:		173.47
ROCK RAPIDS HARDWARE	20210408	VOC AG TOOLS/EQUIPMENT	239.97	

GENERAL FUND BOARD REPORT
APRIL INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
		PERKINS/RPP		
		Vendor Total:		239.97
ROCK RAPIDS UTILITIES	017974	FFA WATER METER	81.94	
ROCK RAPIDS UTILITIES	THRU 3/1/21	UTILITIES	47.50	
		Vendor Total:		129.44
ROCKHILL, JOSHUA	20210408	DONUT SALES/ORDERS	5,324.30	
		Vendor Total:		5,324.30
		Fund Total:		6,080.66
Checking	1	Fund: 71 SPLIT FUNDING		
FLEXIBLE BENEFIT SERVICE CORPORATION	48711571	FLEX/HRA ADMIN	223.20	
		Vendor Total:		223.20
INTERNAL REVENUE SERVICE, DEPARTMENT OF THE TREASURY	6/30/19 FORM 720	IRS CHANGES/CHARGES FORM 720	178.77	
INTERNAL REVENUE SERVICE, DEPARTMENT OF THE TREASURY	6/30/2020	TAX FORM CHANGES, FORM 720	189.01	
		Vendor Total:		367.78
		Fund Total:		590.98
		Checking Account Total:		165,076.05
<u>Checking</u>	2			
Checking	2	Fund: 61 SCHOOL NUTRITION FUND		
AFLAC INSURANCE	105015	ADDTL EMPLOYEE INSURANCE	260.39	
AFLAC INSURANCE	705735	ADDTL EMPLOYEE INSURANCE	277.42	
		Vendor Total:		537.81
AVESIS THIRD PARTY ADMINISTRATORS, INC	2696547	VISION INSURANCE	8.50	
		Vendor Total:		8.50
CASEY'S BAKERY	3/21 STMT	BAKERY SUPPLIES	1,353.15	
		Vendor Total:		1,353.15
CLAREY'S DAIRY	3/31/2021 STMT	DAIRY PRODUCTS	2,244.60	
		Vendor Total:		2,244.60
JESS FOOD SERVICE EQUIPMENT	01919	REPAIRS	120.99	
		Vendor Total:		120.99
LINCOLN NATIONAL LIFE INSURANCE COMPANY, THE	4/2021 LIFE	LIFE/LTD INSURANCE	58.69	
		Vendor Total:		58.69
MARTIN BROS. DISTRIBUTING, INC	20210310	SUPPLIES	3,118.86	
MARTIN BROS. DISTRIBUTING, INC	20210319	SUPPLIES, FOOD	2,204.93	
MARTIN BROS. DISTRIBUTING, INC	20210331	SUPPLIES	1,972.41	
MARTIN BROS. DISTRIBUTING, INC	20210407	SUPPLIES	2,729.60	
MARTIN BROS. DISTRIBUTING, INC	8875146	SUPPLIES, FOOD	2,465.69	
		Vendor Total:		12,491.49
SUNSHINE FOODS	3/2021 STMTS	SUPPLIES	43.00	
		Vendor Total:		43.00

GENERAL FUND BOARD REPORT
APRIL INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA	4/2021 HEALTH	HEALTH INSURANCE PREMIUMS	1,994.90	
		Vendor Total:		1,994.90
		Fund Total:		18,853.13
		Checking Account Total:		18,853.13

<u>Checking</u>	3	Fund: 21	STUDENT ACTIVITY FUND	
ALL AMERICAN GYMNASTICS	20210402	FIELD TRIP 5/18/2021	195.00	
		Vendor Total:		195.00
BAACK, RON	4/12/21 STARTER	OFFICIAL	180.00	
		Vendor Total:		180.00
BOB'S PIANO SERVICE INC	66924	TUNING	220.00	
		Vendor Total:		220.00
CENTRAL LYON COMMUNITY SCHOOL DISTRICT	20210408	RECL FFA REVENUE	8,663.00	
		Vendor Total:		8,663.00
CENTRAL LYON HOT LUNCH FUND	3/2021	SUPPLIES	377.26	
		Vendor Total:		377.26
CHEROKEE COMMUNITY SCHOOL DISTRICT	4/2021 TRACK	TRACK MEET ENTRY FEE	180.00	
		Vendor Total:		180.00
CLAREY'S DAIRY	3/31/2021 STMT	DAIRY PRODUCTS	60.00	
		Vendor Total:		60.00
FOLTZ, DAVE	4/21 TRACK JUDGE	OFFICIAL	100.00	
		Vendor Total:		100.00
GOHEEN, BOB	4/9/21 CONTEST	CONTEST JUDGE	150.00	
		Vendor Total:		150.00
GOHEEN, MARY	4/9/21 CONTEST	CONTEST JUDGE	150.00	
		Vendor Total:		150.00
GRAPHIC EDGE LLC, THE	1486420	TRACK UNIFORMS	239.11	
		Vendor Total:		239.11
HAUFF MID-AMERICA SPORTS	69380	HS TRACK MEDALS	997.10	
		Vendor Total:		997.10
HENRY SCHEIN MEDICAL INC	90599686	TRAINER SUPPLIES	204.38	
		Vendor Total:		204.38
IMPACT APPLICATIONS, INC	20208890	CONCUSSION TESTING	120.00	
		Vendor Total:		120.00
INSTRUMENTALIST/CLAVIER	2101	HS MUSIC AWARDS	197.00	

GENERAL FUND BOARD REPORT
APRIL INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	197.00
IOWA HIGH SCHOOL ATHLETIC ASSOCIATION	2043	BROADCASTING - POST SEASON BBALL	250.00	
			Vendor Total:	250.00
MARTIN BROS. DISTRIBUTING, INC	20210310	SUPPLIES	359.55	
MARTIN BROS. DISTRIBUTING, INC	20210319	SUPPLIES, FOOD	113.22	
MARTIN BROS. DISTRIBUTING, INC	20210331	SUPPLIES	556.63	
MARTIN BROS. DISTRIBUTING, INC	20210408	SUPPLIES	44.56	
			Vendor Total:	1,073.96
MEDCO SUPPLY COMPANY	93591296	SPORTS TRAINER SUPPLIES	531.46	
			Vendor Total:	531.46
NORTHWEST IA BANDMASTERS ASSOC	20210330	MS HONOR BAND	15.00	
			Vendor Total:	15.00
PRINT EXPRESS	19751A	MS JAZZ BAND SHIRTS	72.50	
			Vendor Total:	72.50
ROCK RAPIDS CASHWAY LUMBER, INC	3/21 STMT	HOUSE, STUDENT PROJECTS	566.63	
			Vendor Total:	566.63
ROSIE'S SIT-A-MINUTE	20210406	MS BAND SUPPLIES	88.00	
			Vendor Total:	88.00
SCIENCE CENTER OF IOWA	20210324	4TH GRADE - LION GRANT	350.00	
			Vendor Total:	350.00
SHARI'S KITCHEN & CATERING	606788	MS BAND SUPPLIES	275.00	
			Vendor Total:	275.00
SHELDON COMMUNITY SCHOOL DIST	4/19/21 RELAYS	TRACK RELAYS ENTRY	90.00	
			Vendor Total:	90.00
SIOUX CENTER COMMUNITY SCHOOL	4/21 TRACK MEET	TRACK MEET ENTRY	180.00	
			Vendor Total:	180.00
SUNSHINE FOODS	3/2021 STMTS	SUPPLIES	45.87	
			Vendor Total:	45.87
UNITY CHRISTIAN HIGH SCHOOL	4/19/21 TRACK MEET	BOYS TRACK MEET ENTRY	100.00	
			Vendor Total:	100.00
US BANK	20/21 PROM PRIZES	20/21 PROM BINGO PRIZES	500.00	
			Vendor Total:	500.00
US BANK	2/2021 EXPENSES	BOOKS, TRAVEL, TECH, PROM, SUPPLIES	6,228.38	
US BANK	20210317	MEDIA CTR SUPPLIES	516.66	
US BANK	20210317- 0002	CARE COMMITTEE SUPPLIES	150.00	
US BANK	20210407	MS BAND SUPPLIES	20.00	

GENERAL FUND BOARD REPORT
APRIL INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	6,915.04
VALLEY HIGH SCHOOL	20/21 STATE JAZZ	STATE JAZZ CONTEST	420.00	
			Vendor Total:	420.00
VAN BERKUM, TERRY	4/21 TRACK ANNOUNCE	OFFICIAL	80.00	
			Vendor Total:	80.00
			Fund Total:	23,586.31
			Checking Account Total:	23,586.31
<u>Checking</u>	4			
Checking	4	Fund: 24 PUBLIC EDUCATION & RECREATION LEVY		
MENARDS	319020492	REPAIRS	184.77	
			Vendor Total:	184.77
			Fund Total:	184.77
Checking	4	Fund: 33 LOCAL OPTION SALES & SERVICES TAX (SILO)		
GETTING AROUND TUIT WITH BRAD LLC	20210408	SOFTBALL COMPLEX CEMENT WORK	19,296.00	
			Vendor Total:	19,296.00
WAYNE MEYER ELECTRIC INC	15526	ACT CTR LED UPGRADES	2,068.75	
			Vendor Total:	2,068.75
			Fund Total:	21,364.75
Checking	4	Fund: 36 PHYSICAL PLANT & EQUIPMENT		
CANON FINANCIAL SERVICES INC	26493110	COPIER LEASE	1,607.74	
			Vendor Total:	1,607.74
TOWN & COUNTRY IMPELEMT	030421, 031721	PARTS	819.12	
			Vendor Total:	819.12
US BANK	2/2021 EXPENSES	BOOKS, TRAVEL, TECH, PROM, SUPPLIES	470.25	
			Vendor Total:	470.25
			Fund Total:	2,897.11
			Checking Account Total:	24,446.63

March 2021 Payroll Totals

General Fund

Gross Salaries	\$475,202.48
District Benefits	\$77,027.69
District SS/Medicare	\$34,804.74
District IPERS	\$44,190.20
Employee Share Insurance	\$78,082.61
Total District Cost	<u>\$553,142.50</u>

Hot Lunch Fund

Gross Salaries	\$13,472.77
District Benefits	\$1,975.60
District SS/Medicare	\$932.96
District IPERS	\$1,257.43
Employee Share Insurance	\$3,115.61
Total District Cost	<u>\$14,523.15</u>

Elementary/ Middle School Positive Behavior Interventions & Support (PBIS)

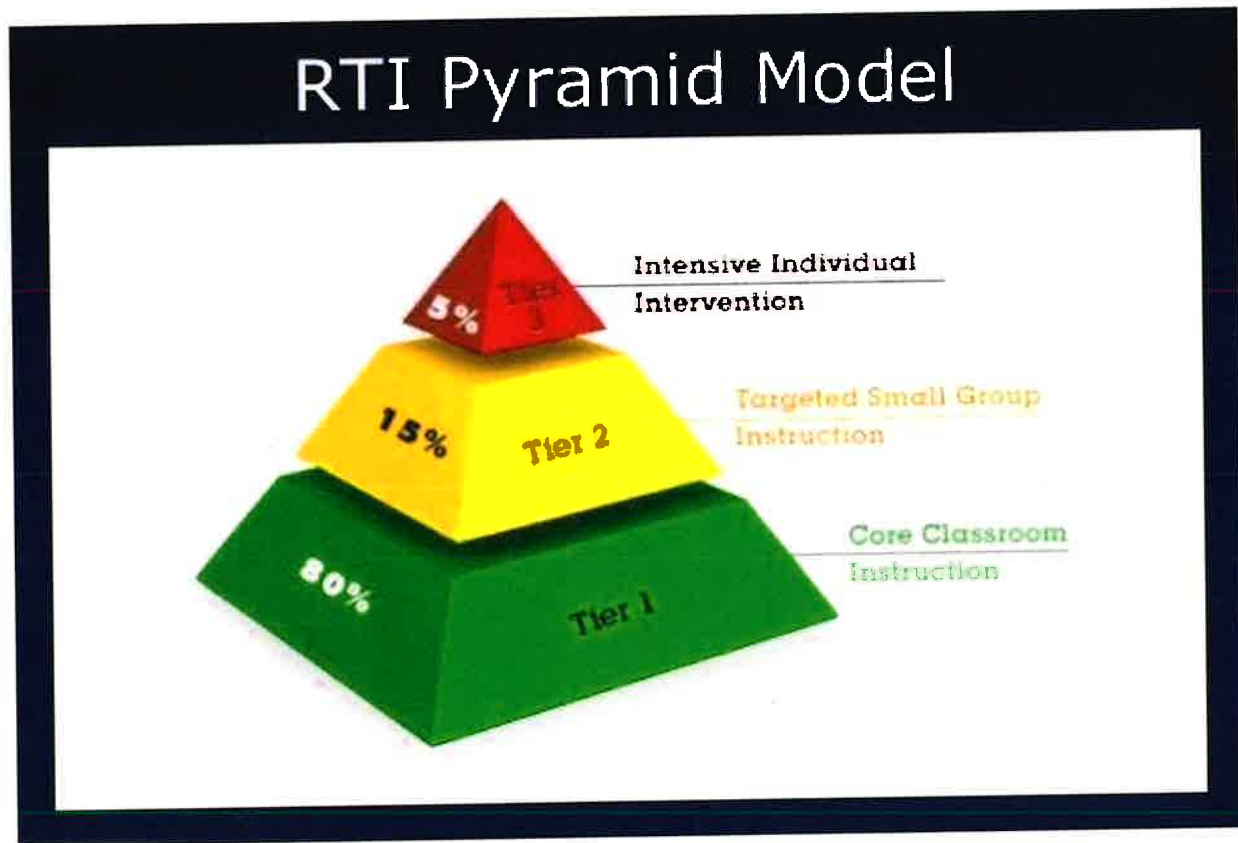
Five years ago, Central Lyon Elementary began an implementation process called Positive Behavior Intervention & Support (PBIS). This process began with the creation of a Behavior Matrix. This matrix develops common expectations or behaviors staff encourage students to utilize throughout the day not only in the classroom, but also common areas such as bathrooms or hallways. It took a team of staff members two years of monthly meetings to complete a system both staff and students can utilize. The philosophy that stands behind this School Wide Behavior System begins with the entire staff creating and teaching a set of expected universal behavioral patterns that all students can reproduce daily. By unifying the efforts of adults and focusing on students who correctly perform those actions with positive reinforcement, all students desire that form of interaction from adults.

Currently, grades PK-4 are vested in both Tier 1 and Tier 2 of the system. Tier 1 has a team that analyzes the school-wide approach and establishes goals to help with continual education of all students towards those all behaviors. This is the bottom of the MTSS delivery triangle or geared at approaching 80% of all students. Tier 2 addresses the needs of the next 15% or middle section of the MTSS delivery triangle. Students receive period-by-period interaction with the classroom teacher discussing progress, but additional check-ins with a mentor teacher occur at the beginning and ending of the day. Data from each period is collected and recorded to aid with identification of any trouble times or locations. Grades 5-8 are currently in Year 1 of implementation and will continue to add implementation steps into the future.

The elementary and middle school utilize a data program called SWISS to organize all the information. Listed below shows comparisons of elementary schools our size who are utilizing PBIS across the nation. Analyzing this data allows Central Lyon to ensure we are on the right path with implementation.

- 1. PBIS Schools- Median Score for Majors is 0.6 referrals per day per month**
Central Lyon Majors is 0.25 per day per month
- 2. Median Score for Minors is 0.8 referrals per day per month**
Central Lyon Minors 2.2 referrals per day per month
- 3. Central Lyon Referral Data- Office Discipline Referrals (ODR)**
 - 1. 0-1 ODR per student- 98.71 % ** Goal should be 80% or more**
 - 2. 2-5 ODR per student- 0.97 % ** Goal should be 10-15 %**
 - 3. 6 + ODR per student - 0.32 % ** Goal should be 5 % or less**

Visual Model of PBIS Implementation for Central Lyon Students



Tier 1: Behavior Matrix – Whole Group Expectations (Universal)

Tier 2: CICO (Check-In/ Check-out) – Small group or individual intervention
(Data- Driven)

Tier 3: Intense Individual Instruction – Check and Connect-
(2-year Intensive Program)

To: Central Lyon Board of Education
From: Jason Engleman, 7-12 Principal
Date: April 5, 2021
Re: Principal Report – Talented and Gifted Programming

The Central Lyon Tag program consists of roughly 85 students in grades 3-12, headed by Mr. Brad Raveling. This year, a District TAG Committee was formed to begin the process of reviewing and adjusting the current TAG model at Central Lyon Schools. Our local Talented and Gifted Committee consists of Brad Raveling, Jason Engleman, Natalie Larsen, Steph Baker, Tana Meyer, Melia Towne, Jerry Pytleski, and Bill Allen. The goals of the TAG committee are to identify current and former strengths and weaknesses of the program, generate ideas, and assist in making appropriate changes to the program's policies, procedures, and curriculum.

The committee's focus up to this point has centered around an assortment of topics outlined in the TAG Handbook.

The former Central Lyon Talented & Gifted Handbook was not aligned with current programming information and practices. The goal is not only to realign the Handbook with up-to-date information but to make the necessary adjustments to the Handbook that further supports the unique learning experiences for those currently identified or yet to be identified.

- Mission/Philosophy Statement – Become more specific to the needs of the Central Lyon
- Induction Process – Students are currently being evaluated for TAG placement during the Spring Semester of their 2nd-grade year. The committee looks to continue this process but also to take into consideration additional means for induction outside of a specific assessment score.
- Exit Process – When a student/parent elects to exit TAG, a more formal process will be put in place to ensure that all parties are privy to the details and are aware of re-entrance expectations if requested.
- Programming – Addressing the student's individual needs with the support of a Personalized Educational Plan (PEP).
 - 1st & 2nd Grades – Continue to provide whole group instruction weekly in the general education setting.
 - 3rd & 4th Grades – Individual and Whole Group Activities: Defined Learning Projects, Creative Writing, Jacobs Reading Ladder, Chess Strategies, **Bee Bots**, **Coding**, and **Passion Projects**.
 - 5th & 6th Grades – Individual & Whole Group Activities, Bridge Building, Defined Learning Projects, **Coding**, and **Passion Projects**.
 - 7th & 8th Grades – Individual & Whole Group Activities, Mock Trial, Egg Cars, and **Passion Projects**.
 - HS – Currently we lack a consistent curriculum with these students. Formerly, these students were enrolled in AP courses. *Elective Course Offering & Passion Projects

We will continue to use local expertise in addition to our training opportunities through the Iowa Talented and Gifted Association, National Association of Gifted Children, Belin-Blank Center, NWAEEA, and support from a variety of Iowa school districts and instructors to adjust our program to best fit the needs of our unique Talented and Gifted population at Central Lyon.



Central Lyon Community School

Excellence. Integrity. Empowered.

REPORT

From: Brent Jorth, Superintendent

Date: April 9, 2021

RE: Future Partnerships between Central Lyon & the City of Rock Rapids

In further development of the Board's goal to empower families and the community, Micah Freese and the City of Rock Rapids would like to partner with the Central Lyon School District to examine how we can collectively strengthen our community. I am asking for two board members who are willing to join me at a future meeting with Micah and members of the City Council to review the City's strategic plan and examine opportunities for the school district and the city to work collaboratively to attract families and students.

Enclosed is the City of Rock Rapid's strategic plan. I recommend reviewing the following sections:

- Resident Attraction & Retention: pages 4-7
- Health & Education: pages 11-14

Brent Jorth

From: Micah Freese <development@rockrapids.net>
Sent: Thursday, April 8, 2021 10:18 AM
To: Brent Jorth
Cc: Jason Engleman
Subject: Strategic plan
Attachments: Action Plan Progress Report - May 2019.(001)docx.docx

Follow Up Flag: Follow up
Flag Status: Completed

Brent,

Thanks for the phone call this morning. I've attached a copy of the strategic plan that was created a few years ago. Jason Engleman was the school representative and was a part of the community wide open forum and the 3 day discussion period to create the plan.

I would like to gather feedback from the school administration and board on how we can strengthen our community efforts. I would be in favor of creating a subcommittee that could update the plan and have strategic planning sessions a few times a year on progress. Please let me know the results of Monday's meeting.

Thank you.

Micah Freese

Development Director
411 First Ave. PO Box 403
Rock Rapids, IA 51246
712.472.4585
www.rockrapids.com



Rock Rapids
Life, Balanced

Strategic Goals, Objectives and Actions

Priority: Housing

Goal 1: Fulfill the community's rental and owner occupied housing needs and ensure that housing is available for residents at any point along the continuum of residential dynamics

Objective 1.1: Ensure adequate rental units exist for families (specifically multi-bedroom homes or apartments)

Action:	Responsibility:	Timeline:	Updates/Progress:
a. Review the 2017 Housing Needs Analysis for rental demand and unit recommendations (e.g. list types here)	- City of Rock Rapids - RR Development	In progress/ ongoing	Discussions ongoing with private developers
b. Identify potential lots/parcels to address demand	- City of Rock Rapids - RR Development	August, 2018 and ongoing	ongoing
c. Purchase or acquire option on locations as available	RR Development	August, 2019 Ongoing	RRDC has been very focused on housing and has purchased 36 acres for the development of 50-52 new homes.
d. Finalize incentive package	- RR Development - City of Rock Rapids	August, 2018 and ongoing	Have a lot of good incentives in place for housing – in discussions with finance committee about multi-family incentives (for blighted areas, etc.).
e. Recruit developers given needs analysis and land availability	RR Development	In progress/ ongoing	

Objective 1.2: Develop new construction or additional owner-occupied housing options in Rock Rapids

Action:	Responsibility:	Timeline:	Updates/Progress:
a. Review the 2017 Housing Needs Analysis for owner-occupied demand and unit recommendations (e.g. types...)	- City of Rock Rapids - RR Development	August, 2018 and ongoing	54 to 60 structures needed – on track with current pace of construction. May need more with community growth and structure replacement

Action:	Responsibility:	Timeline:	Updates/Progress:
b. Develop or update a plan (with map) that identifies demand type with existing lots/parcels and future land use	- City of Rock Rapids - RR Development	FYE 2019	Zoning map updated – continue to work on future land use map
c. Continue development of the four existing subdivisions through RFP and current incentives (TIF, reduced or forgivable lots)	- City of Rock Rapids - RR Development	July, 2019	Created new Urban Renewal Areas in 2019.
d. Consider the feasibility of modular housing development, including: type and cost of unit, transportation, pad or foundation and installation plus utilities	RR Development	FYE 2020	Working with Private developer to create affordable housing.
e. Share feasibility information with potential developers and investors, assist with lot identification and possibly financing	- RR Development - RR Municipal Utilities	September, 2018 and ongoing	Ongoing

Objective 1.3: Promote the rehabilitation of existing housing in Rock Rapids

Action:	Responsibility:	Timeline:	Updates/Progress:
a. Develop a low interest loan program for homeowners to assist with housing rehabilitation	- RR Development - City of Rock Rapids	January, 2019	Demo project and flood have reduced dilapidated housing stock – reevaluating funding program
b. Enforce existing housing ordinances to prevent dilapidated housing issues	City of Rock Rapids	In progress/ongoing	Ongoing

Objective 1.4: Reevaluate the use of housing incentive funds and promote their availability

Action:	Responsibility:	Timeline:	Updates/Progress:
a. Take an inventory of existing incentive funds and sources	RR Development	August, 2018 and ongoing	List compiled, always looking to update and change (might need a down payment assistance program) City has an affordable housing incentive program in place and they are in the process of drafting a change to this program to enable it to serve as a down-payment assistant program.

City of Rock Rapids Strategic Planning Progress Report

b. Create a matrix of housing incentive opportunity programs (eligibility, amount available, etc.) based upon current need	• RR Development	August, 2018	Done and is incorporated on new website
--	------------------	--------------	---

Priority: Resident Attraction and Retention

Goal 2: People and families want to stay in or move to Rock Rapids because services and amenities are attractive and residents are welcomed and supported by the community.

Objective 2.1: Childcare space and hours fit the needs of families in Rock Rapids

Action:	Responsibility:	Timeline:	Updates/Progress:
a. Conduct research to understand the current and future gaps in spaces for each age level, infants to 4 year olds	• Kids Club	January, 2019 and Annually	Ongoing – center has a waiting list and they maintain information on this list to determine need
b. If more space is needed, identify options for growth (expansion at existing space, recruiting more home providers, new larger or additional center)	• Kids Club	January, 2019	If successful in attracting staff, there could potentially be more slots available. The pending rate increase could inspire some parents to open in-home childcare opportunities. The center will likely need a 1-2 year old room in the next year or two.
c. Prioritize options and identify actions to pursue priorities	• Kids Club	May 2019	Currently looking to scale up on staff by increasing starting wages to address staff shortages. There is a planned rate increase for June which will still be competitive in the market.
d. Explore opportunities for financial subsidies for childcare options (e.g. corporate support, organizations, government)	• Kids Club	May 2019 and Annually	Working on a new fundraising campaign with employers – annual sponsorships, etc. for a future expansion.

Objective 2.2: New residents are welcomed and informed about the community, its resources and opportunities for new residents to become involved

Action:	Responsibility:	Timeline:	Updates/Progress:
a. Work with local employers, utilities and realtors to develop a way to reach new residents with a “welcome system”	• RR Chamber of Commerce • RR Municipal Utilities • Central Lyon CSD • Council of Churches	November 2018	The utilities do have a postcard to hand out to new people who can bring it to the Chamber office for a welcome bag.
b. Consider a “first responders” program where established family volunteers reach out to new families with a direct invitation to community events or shared community meals	• RR Chamber of Comm. • RR Municipal Utilities • Central Lyon CSD • Council of Churches	August, November 2018	Nothing formal at this point – but individuals are reaching out to new families.
c. Be intentional about inviting new residents to participation in volunteer opportunities	• RR Chamber of Comm. • RR Municipal Utilities • Central Lyon CSD • Council of Churches	August, November 2018	October 2018: In the beginning stages of planning

Goal 3: Raise the profile of Rock Rapids among current and prospective residents.

Objective 3.1: Residents are retained and new people have moved to the community as a result of targeted marketing

Action:	Responsibility:	Timeline:	Updates/Progress:
a. Marketing plan is completed and new logo is incorporated into print materials, signage and online presence	• RR Development • RR Chamber of Commerce	September, December, 2018	Website completed, promotional materials ordered, newspaper publishes a community guide that will be more intentional about running features on amenities and other great community items. Will be available for distribution by “welcoming committee” outlets, schools, real estate agents, etc.
b. Videos and testimonials are collected that feature: community celebrations, industry, Main Street, schools, river, parks and trails, recreational events	• RR Chamber	October, 2018	Ongoing – just starting the prime time for events and prettier images. Plans are in place to use a drone to capture video at events and around town.
c. Videos, testimonials and other community images are distributed widely through the internet, television and other outlets	• RR Chamber • Council of Churches • Central Lyon CSD	Start distribution by January, 2019	Testimonials on website, have also done some “here, stay” commercials in past 18 months, on YouTube channel

Objective 3.2: Elevate the level of two-way communication among city entities, organizations and residents

Action:	Responsibility:	Timeline:	Updates/Progress:
a. Identify persons to take responsibility for community communication distributions	- City of Rock Rapids - RR Development - RR Chamber - Central Lyon CSD - RR Municipal Utilities	July, 2019	<u>May 2019:</u> The Chamber is taking on this task – as well as website updates and content.
b. Put tools in place to maintain ongoing communications	- City of Rock Rapids - RR Development - RR Chamber - Central Lyon CSD - RR Municipal Utilities	Ongoing	Chamber has and utilizes a large email distribution list, the new website will also be useful. Chamber is on Facebook and writes newspaper articles
c. Inventory local and county level organizations that need to be included in communications	- City of Rock Rapids - RR Chamber - Central Lyon CSD - RR Municipal Utilities	TBD	No new update – in the hands of Chamber

Priority: Business Attraction, Retention and Expansion

Goal 4: Rock Rapids is a growing community where new and existing business and industry are succeeding and growing resulting in an increased tax base and new jobs and investment in the community.

Objective 4.1: Rock Rapids has identified targeted industries and businesses and has prepared a menu of incentives for successful recruitment efforts

Action:	Responsibility:	Timeline:	Updates/Progress:
a. Research community needs and workforce availability to identify targeted traded and local industry and businesses (review/consider a target market analysis and laborshed study)	• RR Development • IEDA (Laborshed study for county)	August, 2019 and annually	IEDA has collected employer and jobseeker data from the area, still waiting on report.
b. Create incentive packages based on targets, including TIF, capital options, abatement, tax credits, RLFs, etc.	• RR Development • City of Rock Rapids • RR Municipal Utilities	August, 2018	Packages set, TIF is situational, everything is in place and ongoing – website will include this Utility's RLF is available for new or expanding businesses
c. Update information on LOIS regarding sites, the community, buildings, add files/brochures/photos and videos featuring assets	• RR Development	September, 2018 and ongoing	Updated – and ongoing RRDC's 36-acre land purchase includes 10 acres suitable for commercial development.
d. Utilize Iowa's Business Concierge (IASourceLink) to obtain information on recruitment targets	• RR Development	Ongoing	Ongoing
e. Reach out to potential targets and site selectors, conduct visits, invite to familiarization tours, etc.	• RR Development • RR Municipal Utilities	Ongoing	Ongoing

Objective 4.2: Existing businesses are monitored and served in order to encourage and support success and expansion in Rock Rapids

Action:	Responsibility:	Timeline:	Updates/Progress:
a. Develop a formalized business retention and expansion program with regular visits and surveying of Rock Rapids businesses using a system such as Synchronist to address red flags and offer assistance and available incentives as needed	• RR Chamber • RR Development	September, 2019	RRDC director has been joining Lyon County ED director on local business visits.
b. Host workshops, trainings or networking opportunities designed to assist businesses as common needs or areas of interest are identified.	• RR Development • RR Chamber • RR Municipal Utilities • Lyon County Economic Development	January 2019 and ongoing	Chamber is hosting quarterly lunch and learns (identity theft, marketing, social media). Continue to seek program ideas and suggestions from other communities
c. Add IASourceLink's Business Concierge to the website and promote IASourceLink webinars to local businesses.	• RR Development • RR Chamber	September 2019 and ongoing	Ongoing

Objective 4.3: Entrepreneurs and businesses are supported and encouraged to start, stay and/or grow businesses in Rock Rapids

Action:	Responsibility:	Timeline:	Updates/Progress:
a. Review existing loan products for gaps (e.g. start-ups or no building collateral) and consider new products designed to take on a little more risk	• RR Development • RR Municipal Utilities • City of Rock Rapids	August, 2018	Programs exist in the county for any size/type of business: City and county both have revolving loan funds – good for gap financing. Utility has an RLF too.
b. Form a think tank of community entrepreneurs who discuss local businesses and offer assistance and ideas to promote success and growth	• RR Development • RR Chamber	January, 2019	

Objective 4.4: Downtown Rock Rapids is thriving. Storefronts are filled and second story housing options are available

City of Rock Rapids Strategic Planning Progress Report

Action:		Responsibility:	Timeline:	Updates/Progress:
a.	Continue to offer the façade improvement incentives	City of Rock Rapids	Ongoing	Ongoing
b.	Research second story housing tax credit programs offered through IEDA	RR Development	December, 2019	

Priority: Health and Education

Goal 5: Strengthen the level of engagement, collaboration and dialogue between the Central Lyon Community School District and the community of Rock Rapids

Objective 5.1: Promote a local workforce by intentionally connecting faculty and students to area business professionals to improve awareness of local career opportunities and needs

Action:	Responsibility:	Timeline:	Updates/Progress:
a. Develop program(s) to educate all teachers, guidance counselors, parents and administrators on local job opportunities	- Central Lyon CSD - NW AEA - Entrepreneur Think Tank	Start process in 2018-19 school year	School staff toured DGR, industrial tech getting out into businesses too. Hosted the Lyon County Career Exploration Day. Still have work to do to get students into the businesses to see what the work is like – discussions are ongoing. Working with RRDC and NWAEEA to get teachers out for more exposure to industry and to learn about the skills needed for employment.
b. Create a job shadow or apprenticeship program with the school so that students can experience local job opportunities and small business ownership	- Central Lyon CSD - NW AEA - Entrepreneur Think Tank	Start process in 2018-19 school year	Working to find opportunities for job shadows and apprenticeships. Can be hard to line up, due to state restrictions (e.g. HIPA, school time requirements) Always ongoing – keeping communication open with parents. Continue to advocate that organizations contact the school with opportunities.

Objective 5.2: Position the Central Lyon Community School District to be a long-term attraction for new families

Action:	Responsibility:	Timeline:	Updates/Progress:
a. Invest in overall school safety and maintenance, while regularly communicating progress and needs with residents	Central Lyon CSD	In progress/ongoing	<u>October 2018:</u> Have made several safety improvements (renovations to the bus drop off, traffic signage, repainting lines) and maintenance upgrades (the roof). Have also increased the marketing of the district <u>May 2019:</u> Always looking to market the community and the school – getting more and more open-enrolled students. Using social media to promote the district. Are working with the city to expand recreational areas (ball fields, etc.) which should help with attraction. Making continual updates: roofing, technology, etc. Are in the process of reaching out to community members and parents for input Have a plan in place for 5-year improvements
b. Develop and promote a long-term term infrastructure and capital improvement plan	Central Lyon CSD	In progress/ongoing	

Goal 6: Ensure individual and family wellbeing throughout the community

Objective 6.1: Become a recognized provider of excellent medical services for the region

Action:	Responsibility:	Timeline:	Updates/Progress:
a. Recruit physicians and healthcare professionals (including dentists and optometrists) to Rock Rapids	- Avera - Sanford - RR Development	Fall, 2020	Dentists and optometrists will take a broader community effort. Showed community to potential dentist through the FIND Initiative

City of Rock Rapids Strategic Planning Progress Report

Action:	Responsibility:	Timeline:	Updates/Progress:
b. Increase access to mental health services	• Lyon Cty Public Health • Sanford • Avera	Fall, 2020	Transportation is a limiting factor for people accessing services. Will be meeting with a Resource Advocate to discuss and seek solutions for this issue Public Health has offered training on mental health for responders and the public. Mental Health region will be changing, so there will be new counseling services and a new school counselor
c. Develop a regular collaborative forum for all healthcare related service providers to work collectively to position Rock Rapids as a hub for regional care	• Lyon Cty Public Health • Sanford • Avera	Fall, 2020	

Objective 6.2: Improve access to local information on health and wellness related resources and programs

Action:	Responsibility:	Timeline:	Updates/Progress:
a. Conduct an annual inventory of existing organizations' programs offering stewardship assistance, including an assessment of unmet needs of residents	• Lyon Cty Public Health • Sanford • Avera	Fall, 2020 and annually	Public Health is utilizing college students to complete windshield surveys, and have started an effort to encourage the public to complete an emergency alert form with information that is noted in the 911 system that the household has a project alert kit that will help first responders.
b. Develop an awareness campaign of available services	• Lyon Cty Public Health • Sanford • Avera	Fall, 2020	Public Health is developing an informational brochure for county services, and are airing some commercials too.
c. Develop a community website and calendar to share information on service providers, wellness programs, youth activities and volunteer opportunities	• Lyon Cty Public Health • Sanford • Avera • RR Chamber	Fall, 2020	Community Website up in November

City of Rock Rapids Strategic Planning Progress Report

Action:	Responsibility:	Timeline:	Updates/Progress:
d. Educate residents of all ages on healthy lifestyle choices	• Lyon Cty Public Health • Sanford • Avera	Fall, 2020	County has 3 wellness programs in Rock Rapids and do blood pressure clinics where info is distributed. Public Health will work with Sanford and Avera once they are ready to offer collaborative services. Public Health has included safety and accident response training. Are currently offering a "Stop the Bleed" training for community members, volunteers in churches and schools, and are offering Concussion education for parents, children and coaches to help in the understanding of a new Iowa Concussion law The Chamber has hosted community members for "Meet your Law Enforcement" night, and a "Meet your Fire Department" as well as bicycle safety training

Priority: Public Facilities and Infrastructure

Goal 7: Develop a Rock Rapids Recreation and Wellness Center

Objective 7.1: Assess the overall demand and feasibility of a community owned recreation and wellness center

Action:	Responsibility:	Timeline:	Updates/Progress:
a. Develop and/or expand a rec center project committee	RR Chamber	Fall, 2019	No committee yet, but have added a couple of new members to recreation board
b. Tour facilities in other communities to explore amenities, project development and funding, challenges to be overcome, level of community support and operational/management models	Rec Center Project Committee	TBD by committee	Met with an architectural firm for preliminary talks on a recreation center. The architectural firm provided recommendations for the committee to visit to see what might work for Rock Rapids
c. Survey area residents about interests, needs, frequency of use, membership fees and other key aspects of the project	Rec Center Project Committee	TBD by committee	
d. Determine a budget and secure funding for an engineering/architectural firm to guide and oversee project exploration	- Rec Center Project Committee - City of Rock Rapids	TBD by committee	
e. Inventory and assess existing recreation and wellness assets in Rock Rapids and how a new facility could positively and/or negatively impact these programs or offer new partnerships and collaborative opportunities	- Rec Center Project Committee - City of Rock Rapids	TBD by committee	
f. Develop recommendations on possible sites for the new or expanded facilities	- Rec Center Project Committee - City of Rock Rapids	TBD by committee	
g. Prepare recommendations to the City of Rock Rapids and other key organizations including project scope, estimated budget and potential funding sources	Rec Center Project Committee	TBD by committee	

Objective 7.2: Secure funding for project construction and early stage operations

Action:	Responsibility:	Timeline:	Updates/Progress:
a. Recruit a Rec and Wellness Center fundraising task team to work with the project planning committee	• Rec Center Project Committee	TBD by committee	
b. Develop a project budget for construction and the first three years of operation	• Rec Center Fundraising Task Team	TBD by committee	
c. Launch fundraising efforts for the new facility (e.g. capital campaign, grants, bonding and all other available options)	• Rec Center Fundraising Task Team	TBD by committee	

Objective 7.3: Open the new Recreation and Wellness Center

Action:	Responsibility:	Timeline:	Updates/Progress:
a. Develop an operational plan for all programming, promotion, members services and maintenance of the new facility	• City of Rock Rapids • RR Chamber • Central Lyon CSD • Rec Center Project Committee	TBD by committee	
b. Hire staff for the new facility	• City of Rock Rapids	TBD by committee	
c. Undertake a community-wide membership drive in advance of the opening of the facility	• City of Rock Rapids • RR Chamber • Central Lyon CSD • Rec Center Project Committee	TBD by committee	

Goal 8: Expand Rock Rapids' system of biking and walking trails

Objective 8.1: Implement plan for trails expansion

Action:	Responsibility:	Timeline:	Updates/Progress:
a. Develop a trails development committee under the City of Rock Rapids	- City of Rock Rapids - RR Development	August, 2018	An additional 1350' of trail will be added by the Fall of 2020
b. Develop a trails improvement plan including funding strategies	Trails Committee	TBD by committee	
c. Promote plan and annual progress to the community	- City of Rock Rapids - Trails Committee	TBD by committee	

Goal 9: Streets, sidewalks and gateways are aesthetically pleasing and in good condition.

Objective 9.1: The SW retention basin is converted to a wet pond to improve the aesthetics at that gateway

Action:	Responsibility:	Timeline:	Updates/Progress:
a. Conduct an engineering study to determine cost and scope of project	City of Rock Rapids	July, 2020-2021	Have developed preliminary construction plans – waiting on approval from IDNR. Met with Avera Merrill Pioneer hospital board about amenities at the pond.
b. Research funding sources for the conversion (DNR, IDALS, USDA, State Revolving Fund, etc.) work with COG or RC&D for assistance in funding search	City of Rock Rapids	Ongoing	

Objective 9.2: Streetscape improvements are made in the downtown area

Action:	Responsibility:	Timeline:	Updates/Progress:
a. Replace lighting along Main Street and some side streets	- City of Rock Rapids - RR Municipal Utilities	October, 2018 and ongoing	Updates have been made along S. Story St.
b. Make sidewalk repairs and renovations for safety and handicap accessibility	City of Rock Rapids	Fall, 2021	Lighting and sidewalk projects have been included in CIP – both costs and funding sources
c. Conduct a “First Impressions” visitor exchange to get feedback on the downtown and other areas of the community	- City of Rock Rapids - RR Chamber	April, 2019	Chamber has gotten some information for this program. Waiting to make sure sidewalks are completed first. Have also talked about doing a secret shopper exchange as well. June 2020 event cancelled due to COVID-19
d. Assess needs and install Wayfinding signage	- City of Rock Rapids - RR Chamber	October, 2018 and ongoing	October 2018: Ongoing as possible

Objective 9.3: Roadways throughout the town are long-lasting, in good condition and (where feasible) can accommodate bicyclists

Action:	Responsibility:	Timeline:	Updates/Progress:
a. Continue the replacement of city streets with concrete per city street plan	City of Rock Rapids	5 year plan in place, ongoing	October 2018: Working on S. 2nd Ave. – scheduled for completion this year Have included 8 more blocks in 5-year CIP
b. When replacing streets, add trail width where applicable	City of Rock Rapids	5 year plan in place, ongoing	Added South 10 th Avenue Extension to CIP and the project will include trail width.

City of Rock Rapids Strategic Planning Progress Report

Goal 10: City staff are readily accessible to the public and better communication between departments enhances overall services

Objective 10.1: City staff and Council Chambers are housed in one location

Action:	Responsibility:	Timeline:	Updates/Progress:
a. Evaluate needs for consolidated government offices	• City of Rock Rapids	2023	
b. Examine options (build new, use existing, etc.)	• City of Rock Rapids	2023	
c. Determine plan of action and budget (option, engineering/architect, funding sources)	• City of Rock Rapids	2023	

Memorandum

To: Board of Education
From: Jackie Wells
Date: April 12, 2021
Re: Budget Recommendation

The 2021-2022 budget information is attached with the State Percent of Growth at 2.4% as approved by the Iowa Legislature. Please keep in mind the district has very few controllable factors in the certified budget. This process is a tool to satisfy compliance with the state, request state aid and permission to tax with the county auditor. The certified budget aggregates and provides a summary all funds for public notification and the Aid & Levy is a tool used to construct the certified budget/public notice.

Controllable factors include:

- FY22 Modified Supplemental Amount for Dropout Prevention
- Instructional Support Income Surtax Rate of 8%
- Cash Reserve Levy in the amount of \$650,000
- Management Levy in the amount of \$300,000
- Other Fund Levies: PPEL = \$332,508 and PERL = \$42,577

Approval of the Budget Guarantee is NOT necessary for the district this year, but I always recommend doing this in the event the legislature makes unplanned changes. The Budget Guarantee allows for a 1% increase in regular program funding over the prior year. This guarantee is funded with local property taxes, so a board resolution is required.

Our current tax rate for 2020-2021 is \$13.44416 per \$1,000. I am recommending a tax rate of \$12.93828 for 2021-2022. I recommend approval of the proposed budget following the required public hearing on April 12, 2021. The budget was published on March 26, 2021 and needs to be certified by April 15, 2021.