



# Houghton Mifflin Harcourt

**Proposal**  
Prepared For  
**Central Lyon Cmty School Dist**

**Attention:**  
**Steve Harman**  
**steveharman@centrallyon.org**

For the Purchase of:  
**Into Literature 6-12**

**Prepared By**  
**Jake Kim**  
**jake.kim@hnhco.com**

**PLEASE SUBMIT THIS PROPOSAL WITH YOUR PURCHASE ORDER.**



Houghton Mifflin Harcourt

**Attention:**  
**Steve Harman**  
**steveharman@centrallyon.org**

**HMH Confidential and Proprietary**

**Customer Experience**  
**9400 South Park Center Loop**  
**Orlando, FL 32819**  
**FAX: 800-269-5232**  
**k12orders@hnhco.com**

# Proposal for Central Lyon Cmty School Dist Into Literature 6-12

ISBN	Title	Price	Quantity	Free Materials Quantity
<b>Grade 6</b>				
<b>Student Print &amp; Digital Licenses</b>				
9780358400929	Into Literature Student License Print/Digital 6 Year Grade 6 Includes: Student Edition Softcover 6 Year Print Grade 6 Digital Student Resources 6 Year Grades 6-8 Implementation Success	\$132.00	63	
<b>Total for Student Print &amp; Digital Licenses</b>		<b>\$8,316.00</b>		
<b>Teacher Digital Licenses</b>				
9780358405740	Into Literature Digital Teacher Resources 6 Year Grades 6-8	\$450.00		1
<b>Total for Teacher Digital Licenses</b>		<b>\$0.00</b>		
<b>A la Carte Items Available for Purchase</b>				
<b>Teacher Materials</b>				
9781328474841	2020 Into Literature Teacher's Edition Grade 6	\$84.48	1	
<b>Student Material</b>				
9780358270744	Into Literature Grammar Practice Workbook Print Subscription 6 Year Grade 6	\$37.50	8	
9780358271543	Into Literature Plus Writable Online 6 Year Grade 6	\$33.60	63	
<b>Total for A la Carte Items Available for Purchase</b>		<b>\$2,501.28</b>		
<b>Total for Grade 6</b>		<b>\$10,817.28</b>		

<b>Grade 7</b>				
<b>Student Print &amp; Digital Licenses</b>				
9780358400950	Into Literature Student License Print/Digital 6 Year Grade 7 Includes: Student Edition Softcover 6 Year Print Grade 7 Digital Student Resources 6 Year Grades 6-8 Implementation Success	\$132.00	63	
<b>Total for Student Print &amp; Digital Licenses</b>		<b>\$8,316.00</b>		
<b>Teacher Digital Licenses</b>				
9780358405740	Into Literature Digital Teacher Resources 6 Year Grades 6-8	\$450.00		1
<b>Total for Teacher Digital Licenses</b>		<b>\$0.00</b>		
<b>A la Carte Items Available for Purchase</b>				
<b>Teacher Materials</b>				
9781328474858	2020 Into Literature Teacher's Edition Grade 7	\$84.48	1	
<b>Student Materials</b>				



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# Proposal for Central Lyon Cmty School Dist Into Literature 6-12

ISBN	Title	Price	Quantity	Free Materials Quantity
9780358270751	Into Literature Grammar Practice Workbook Print Subscription 6 Year Grade 7	\$37.50	8	
9780358271550	Into Literature Plus Writable Online 6 Year Grade 7	\$33.60	63	
<b>Total for A la Carte Items Available for Purchase</b>		<b>\$2,501.28</b>		
<b>Total for Grade 7</b>		<b>\$10,817.28</b>		
<b>Grade 8</b>				
<b>Student Print &amp; Digital Licenses</b>				
9780358400981	Into Literature Student License Print/Digital 6 Year Grade 8 Includes: Student Edition Softcover 6 Year Print Grade 8 Digital Student Resources 6 Year Grades 6-8 Implementation Success	\$132.00	63	
<b>Total for Student Print &amp; Digital Licenses</b>		<b>\$8,316.00</b>		
<b>Teacher Digital Licenses</b>				
9780358405740	Into Literature Digital Teacher Resources 6 Year Grades 6-8	\$450.00		1
<b>Total for Teacher Digital Licenses</b>		<b>\$0.00</b>		
<b>A la Carte Items Available for Purchase</b>				
<b>Teacher Materials</b>				
9781328474865	2020 Into Literature Teacher's Edition Grade 8	\$84.48	1	
<b>Student Materials</b>				
9780358270768	Into Literature Grammar Practice Workbook Print Subscription 6 Year Grade 8	\$37.50	8	
9780358271567	Into Literature Plus Writable Online 6 Year Grade 8	\$33.60	63	
<b>Total for A la Carte Items Available for Purchase</b>		<b>\$2,501.28</b>		
<b>Total for Grade 8</b>		<b>\$10,817.28</b>		
<b>Professional Services</b>				
<b>Year 1 Implementation Success Plan</b>				
9781328594143	Into Literature Getting Started Two Hour Webinar Grade 6-12 Participants engage in a variety of hands-on experiences to learn about the organization, design, and resources of Into Literature. Through direct instruction, guided practice, and cooperative exploration, participants will experience the program's resources both from a student and teacher perspective. The goal is to build deeper understanding and confidence to begin implementing Into Literature in their respective learning environments.		1	
<b>Year 2 Implementation Success Plan</b>				
9781328594198	Into Literature Follow Up 1 Hour Webinar Session Grade 6-12 Work with an HMH Services team member to choose from key Into Literature instructional topics to create a personalized Follow-Up live online session. Includes one, 1-hour live online session.		1	
<b>Coaching</b>				



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# Proposal for Central Lyon Cmty School Dist Into Literature 6-12

ISBN	Title	Price	Quantity	Free Materials Quantity
<b>Grade 6-8</b>				
9780358133759	Into Literature Online Coaching Studio Individual Bundle 4-Sessions Grade 6-8 Individual coaching helps leaders and teachers integrate new skills immediately into their practice. Our online coaching can include lesson modeling, lesson planning, and data analysis.  The online individual coaching model includes 4 online sessions for individual teachers and access to the Coaching Studio designed to support the application of practice through the coaching experience.	\$1,500.00	3	
<b>Total for Coaching</b>		<b>\$4,500.00</b>		
<b>Personalized Follow-Up</b>				
9781328594174	Into Literature Follow Up In Person Grade 6-12 Work with an HMH Services team member to choose from key Into Literature instructional topics to create a personalized Follow-Up in-person day based on your scheduling needs.	\$2,800.00	1	
<b>Total for Personalized Follow-Up</b>		<b>\$2,800.00</b>		
<b><u>Total for Professional Services</u></b>		<b>\$7,300.00</b>		

**Subtotal Purchase Amount:****\$39,751.84****Shipping & Handling:****\$2,218.62****Sales Tax:****\$0.00****Total Cost of Proposal (PO Amount):****\$41,970.46**

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Proposal for  
**Central Lyon Cmty School Dist**

**Total Cost of Proposal (PO Amount): \$41,970.46**

Thank you for considering HMH as your partner. We are committed to providing an excellent experience and delivering ongoing, high-quality service to our customers. To meet these goals, we want to ensure you are aware of the below Terms of Purchase. These terms help us process your order quickly, efficiently, and accurately, ensuring successful delivery and implementation of our solutions.

- Please return this cost proposal with your signed purchase order that matches product, prices and shipping charges.
- Provide the exact address for *delivery* of print materials. The shipping address may be your district warehouse or individual school sites, but it is essential that this is accurate.
- Please supply the name of each important district point of contact for all aspects of the solution including their direct contact information (email/phone):
  - o Point of Contact for Print materials
  - o Point of Contact for Digital materials
  - o Point of Contact for Scheduling Professional Development
- Please confirm that we have the correct 'Ship to' and 'Sold to' information on the cost proposal.

**Ship to:**

Cntrl Lyon Cmnty Schl Dist

Rock Rapids, IA 51246-0471

**Sold to:**

Cntrl Lyon Cmnty Schl Dist

Rock Rapids, IA 51246-0471

- Please provide funding start and end dates.
- Please note that all products and services will be billed upon the processing of your purchase order.
- Our payment terms are 30 days from the invoice date.
- Print subscription material quantities may be adjusted across grades for like products, to accommodate enrollment fluctuations, quantities cannot be adjusted between different programs or copyrights.
- Our shipping terms are FOB shipping point. The shipping term for your proposal is Shipping Point.
- Should any of these Terms of Sale conflict with any preprinted terms on your purchase order, the HMH terms of service shall apply.

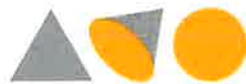
Thank you in advance for supplying us with the necessary information at time of purchase.

Our goal is to ensure your success throughout the duration of this agreement, which start with a highly successful delivery of our solution.

For greater detail, the complete Terms of Purchase may be reviewed here: <http://www.hmhco.com/common/terms-conditions>

Date of Proposal: 2/24/2020

Proposal Expiration Date: 4/9/2020

**Houghton Mifflin Harcourt**

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# Central Lyon Community School

1010 S. Greene St.  
Rock Rapids, IA 51246

712.472.2664  
712.472.2115

Brent Jorth, Superintendent  
Jason Engleman, 7-12 Principal  
Steve Harman, PS-6 Principal

[www.centrallyon.org](http://www.centrallyon.org)

*Developing Productive, Life-Long Learners*

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## MEMO

**TO:** Central Lyon Board of Education  
**FROM:** Brent Jorth, Superintendent  
**DATE:** April 10, 2020  
**RE:** Equipment Breakdown Insurance

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It is recommended that the contract with Specialty Underwriters for \$81,965 be approved.

This contract will include insurance for items listed on page 3.

It is estimated that a minimum of \$20,000 in general fund savings will be realized due to this insurance plan.



# SU INSURANCE COMPANY



TELESERVE™

QUOTE/INITIATIVE NO: TW29714

## Property Damage Insurance

13-Jan-2020

CENTRAL LYON COMMUNITY SCHOOL DISTRICT  
1010 SOUTH GREENE STREET  
ROCK RAPIDS, IA 51246

### INCLUDED EQUIPMENT CATEGORIES *(Per Attached Schedule)*

#### ATTACHMENT A: Computer Equipment: (If Applicable)

- \* Laptops
- \* Tablets

<u>Mfg/Model/Description</u>	<u>Serial Number</u>	<u>Site Name</u>
VARIOUS VARIOUS ENVIRONMENTAL CONTROL COMPONENTS CONSISTING OF MOVABLE AND MAINTAINABLE PARTS	UNKNOWN	ACTIVITIES CENTER
VARIOUS VARIOUS ENVIRONMENTAL CONTROL COMPONENTS CONSISTING OF MOVABLE AND MAINTAINABLE PARTS	UNKNOWN	CENTRAL LYON
VARIOUS VARIOUS ENVIRONMENTAL CONTROL COMPONENTS CONSISTING OF MOVABLE AND MAINTAINABLE PARTS	UNKNOWN	FOOTBALL/TRACK COMPLEX

**TOTAL SU ANNUAL COST:**

**\$81,965**

**TELESERVE™ SERVICES & COVERAGE**

**SERVICES:**

WORK ORDER PROCESS	INCLUDED
VENDOR PAY PROCESS FOR COVERED ITEMS ONLY	INCLUDED
MANAGEMENT REPORTING	INCLUDED

**COVERAGE:**

**CORRECTIVE MAINTENANCE**

ELECTRICAL BREAKDOWN	INCLUDED
MECHANICAL BREAKDOWN	INCLUDED

PARTS	INCLUDED
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LABOR	INCLUDED
-------	----------

TRAVEL	INCLUDED
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PREVENTIVE MAINTENANCE	INCLUDED
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**COVERAGE IN EXCESS OR SECONDARY TO ANY OTHER INSURANCE FOR REPAIRS**

**CAUSED BY:**

POWER SURGE	INCLUDED
HUMAN ERROR	INCLUDED
AIR CONDITIONING FAILURE	INCLUDED

RENTAL OF SUBSTITUTE EQUIPMENT	INCLUDED
OVERTIME, WEEKEND TIME, HOLIDAY TIME	INCLUDED

IN-HOUSE REIMBURSEMENTS FOR LOW VOLTAGE EQUIPMENT ONLY @ \$50/HOUR	INCLUDED
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PHYSICAL PLANT EQUIPMENT, CONSUMABLES, SUPPLIES, PROJECTOR TUBES/LAMPS, COSMETIC RESTORATION, UPGRADES, REFURBISHMENTS, OBSOLESCENCE, WIRING/CABLING, VEHICLES / TRACTORS / HEAVY EQUIPMENT, FURNITURE AND FIXTURES, SOFTWARE	EXCLUDED
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NON-ELECTRICAL / NON-ELECTRONIC EQUIPMENT	EXCLUDED
-------------------------------------------	----------

FIRE, ALL RISK, EC, FLOOD & EARTHQUAKE	EXCLUDED
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DEDUCTIBLE	\$ 0.00
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STUDENT ENROLLMENT	750
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**NOTE:**

TERRORISM RISK INSURANCE (as mandated by the Terrorism Risk Insurance Act, as amended in 2015) can be purchased as an optional coverage.

Any and all information shared between the organization listed herein and Specialty Underwriters LLC shall be treated as CONFIDENTIAL and shall not be directly or indirectly disclosed to any third party.

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

Quoted costs are exclusive of applicable taxes

		EFFECTIVE DATE	_____
SIGNED	<u>Michael H. Polaski</u>	ACCEPTED BY	_____
	Specialty Underwriters LLC	PO #	_____
DATE	January 13, 2020	DATE	_____

OFFER VALID FOR 60 DAYS  
NOT BINDING UNTIL SIGNED ABOVE  
AND MAILED TO AND ACCEPTED BY THE COMPANY



# SU Insurance Company

## Equipment Maintenance Insurance

### CENTRAL LYON CSD

TW29714R

ENROLLMENT 750

ECU COVERAGE Y

#### Classroom Equipment

QTY

A10	X	Driving Simulators
A20	X	Electrical & Electronic Auto Shop Equipment
A30	X	Electrical & Electronic Fitness Equipment
A40	X	Electrical & Electronic Laboratory Equipment
A50	X	Electrical & Electronic Sewing Equipment
A60	X	Electrical & Electronic Shop Equipment
A70	X	Electrical & Electronic Wood Shop Equipment
A80	X	Electronic Audio Visual Equipment (i.e., DVRs, projection devices, VR Technology)
A802	X	Electronic Whiteboards
A90	X	Electronic Band Equipment
A100	X	Electronic Photo Shop Equipment
A120	X	ICN Equipment
A790	X	Student Response Systems

#### Communications Equipment

A180	X	Audio / Visual Systems
A390	X	Overhead Paging / Intercom Systems / Clock Systems
A400	X	Radios
A650	X	Telephone System PBX
A660	X	Telephones, VMS PBX
A661	X	Telephone System VOIP

#### Computer Equipment

A130	X	Controllers
A168	X	Computer Communications (i.e., modems, switches, routers, wireless access points)
A160	X	Desktop Computers
A140	X	File Servers
A165	X	Laptops # of
A166	X	Laptops 1:1 mobile # of
A167	X	Tablets # of
A169		Tablets 1:1 mobile # of
A170	X	Printers
A150	X	Scanners

420

389

60

#### Security Equipment

A230	X	Card Access Systems
A240	X	CCTV Systems
A200	X	Electronics on Interior Gates / Interior/Exterior Doors
A210	X	Electronic Library Security System
A220	X	Fire Alarms
A280	X	Metal Detectors
A260	X	Police Alarms
A840	X	Safes, Chests, Vault Doors

#### Mail Equipment

A780	X	Inserters, Labelers, Openers, Stackers
A770	X	Mail Machines / Scales (not system)

#### Facilities Equipment

QTY

A850	X	Auditorium (i.e., stage motors, lighting/audio boards, microphones, speakers)
A730	X	Auto Light Sensors
A880	X	Buildings/Grounds (i.e. lawn mowers, leaf blowers, weed wackers, pole saw, power tools)
A310	X	Clothes Washers and Dryers
A810	X	Concession Stand Equipment & Vending Machines
A320	X	Electrical & Electronic Food Preparation Equipment
A330	X	Electrical & Electronic Housekeeping Equipment
A340	X	Electrical & Electronic Pool Equipment / Whirlpool
A360	X	Indoor Electronic Sign / Scoreboard
A680	X	Kilns
A860	X	Manlifts # of (not itemized)
A380	X	Motors for Bleachers, Basketball Hoops
A350	X	Outdoor Electronic Sign / Scoreboard
A760	X	Pitching Machines
A750	X	Sports Time / Measure / Record System
A890		Walk-In Coolers/Freezers (See Itemized)
A740	X	Water Drinking Fountains** **(refrigerant & connected plumbing excluded)

1

#### Office Equipment

A410	X	Binders
A420	X	Bursters
A430	X	CAD / CAM Systems
A450	X	Card Readers
A460	X	Cash Registers
A470	X	Check Signers
A490	X	Coin Sorters / Packagers
A500		Copiers (See Itemized)
A510	X	Currency Counters
A620	X	Dictation Equipment
A830	X	Electrical & Electronic Office Equipment (i.e. calculators, typewriters, staplers, hole punchers)
A530	X	Electrical & Electronic Print / Press Equipment (non-production)
A540	X	Electric Rotary Files
A560	X	Embossers
A570	X	Facsimile Machines
A580	X	Folders
A590	X	ID Card Systems
A600	X	Laminators
A610	X	Microfilmers, Microfilm Reader / Printers
A630	X	Retail Scanners
A640	X	Shredders
A820	X	Time & Attendance Systems
A670	X	Uninterrupted Power Supply / Transient Voltage Protection Systems (up to 40 KVA)

UPDATED LIST

07/01/2019

# Memorandum

**To:** Central Lyon Board of Directors  
**From:** Jackie Wells  
**Date:** April 13, 2020  
**Re:** Medicaid Claiming

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Timberline Billing Service LLC has been processing our Medicaid claims and auditing our Medicaid processes since 2011.

Timberline supports its clients from beginning to end - by providing training to district staff, reviewing documentation on a regular basis and supporting the district in the event there is an audit. Quarterly reviews are conducted on-site to ensure that all documentation is in order. Timberline also helps to identify Medicaid eligible students based on IEPs.

Timberline's costs are based on percentage of total claims. There are no upfront costs and the district determines the flow of money by how often we claim. Over the last three years, we have had an average of over \$111,000 in Medicaid claims annually, therefore resulting in an average annual fee of \$2,000. This fee can be coded through Special Education. At this time, Medicaid dollars are supplementary revenues without disproportionate additional costs. Paying a fee to ensure accuracy is warranted.

I recommend you approve a contract renewal for services with Timberline for an additional three years, from July 1, 2020 to June 30, 2023.

Thank you.

# **Timberline Billing Service LLC**

1801 Fuller Road, West Des Moines, Iowa 50265

Phone 515-222-0827 Fax 515-222-0834

## **Agreement of Service**

The document serves as a legally binding agreement between Timberline Billing Service LLC (Timberline) and Central Lyon Community School District (District) regarding the accessing of Medicaid reimbursement for covered school-based services. Timberline is a Limited Liability Company formed and headquartered in the State of Iowa. Timberline is a statewide medical claim processing company, specializing in working with local school districts and Medicaid. The agreement is set forth herein:

### **Background**

Timberline assists school districts as a Medicaid provider in accessing Medicaid reimbursement for covered services. This includes both special education services and primary preventive services provided in the school-based setting. As a full-service company, Timberline will work with District staff to assure appropriate documentation (from training to monitoring completed forms), process the staff documentation for submission of claims to Medicaid and the review of claims which may need to be resubmitted to Medicaid.

### **Timberline Responsibilities**

- 1) Present information about the Medicaid Local Education Agency (LEA) Program to the District's administration and staff.
- 2) Train the District's staff on the covered services and documentation requirements for the LEA program.
- 3) Monitor and review the documentation/claiming forms of all District staff.
- 4) Keep all District information acquired as a result of these services confidential. In the event that any disclosure of any documentation/information acquired by Timberline is required by law, Timberline will notify the District of such obligation prior to such disclosure. Notwithstanding the above, Timberline shall be in full compliance with all requirements of FERPA, as required by the District, and with HIPAA and their respective rules and regulations as well as laws of the State of Iowa regarding mental health, substance abuse and AIDS information. Further, any documentation or information obtained pursuant to this Agreement will be destroyed or returned to the District, at the sole discretion of the District, upon termination of this Agreement.
- 5) Compare District staff documentation with the quarterly Medicaid eligibility listing from District to ensure student eligibility for the students reported on claiming forms provided by LEA.

- 6) Submit Medicaid claims, or respond to District with listing of additional information needed to process the claim, within 60 days from the receipt of the documentation.
- 7) Review any denied claims for reconciliation. This may include resubmission or communication with District on the reason for the appropriate denial of the claim by Medicaid.
- 8) Provide quarterly updates on Iowa Medicaid LEA program benefits. This may be accomplished via the Timberline website, newsletter, or emails to the contact person for District.
- 9) Continue consultation and communication with the Iowa Medicaid Enterprise, Department of Education and the Medicaid fiscal intermediary to ensure the District's full compliance with all requirements of the Medicaid program.
- 10) Perform a quarterly Quality Assurance Service for the District. This will include a full review of all documentation for a random sample of paid claims during the previous quarter.
- 11) Provide Timberline's proprietary software, T-TRAK, for confidential use by the District, its employees and contractors. Timberline owns T-TRAK and the copyright to it. Nothing in this Agreement shall change Timberline's ownership rights to its intellectual property, including but not limited to T-TRAK.
- 12) Obligations are conditioned upon the prior performance by the District as set forth under the District's responsibility.

#### **District Responsibilities**

- 1) Obtain provider certification as required by the Iowa Medicaid program for LEA billing.
- 2) Provide Timberline Billing Service with a quarterly Medicaid eligibility list of students with IEP's. This listing is available via the web-IEP application for all school districts in Iowa.
- 3) Ensure that all personnel for which claims are submitted meet standards as set forth in Iowa Department of Education rule 281, Iowa Administrative Code 41.401 (256B, 34CFR300), to the extent that their certification or license allows them to provide services. Practitioners shall meet the Board of Educational Examiners' Licensure or recognition requirements for the position. Additionally, practitioners are required to hold a professional or occupational license, certificate or permit if they do not hold a Board of Educational examiner's licensure.
- 4) Verify that all providers are not excluded from participation in Medicaid by the U.S. Department of Health and Human Services Office of the Inspector General.

- 5) Provide required access to all personnel, materials, information and financial data necessary to accomplish the designated services listed in this Agreement of Service. Notwithstanding the above, both parties recognize and agree that the District must be in compliance with FERPA, HIPAA and Iowa laws regarding the treatment of substance abuse, mental health and AIDS information, as well as any other applicable federal or state laws, and that the District will not be in breach of this provision if it is prohibited from providing required information to Timberline on the basis of compliance with such laws.
- 6) Provide Timberline Billing Service LLC with a list, and update as needed, of all District staff authorized to access District reports on the Timberline client-only website.
- 7) Complete enrollment with Iowa Medicaid to name Timberline Billing Service LLC as the District's vendor.
- 8) Keep Timberline's proprietary software, T-TRAK, confidential and not share it with any third party or individual. District shall devote its best efforts to protect T-TRAK and any associated documentation against any unauthorized or unlawful use or copying. Under no circumstances may District decompile or attempt to reverse engineer or derive source code of T-TRAK, or permit any third party to do so.

### **Fees**

District shall pay Timberline a fee equal to six percent (6%) of the net Medicaid reimbursement retained by District. This does not include any Medicaid funds that are returned to the Iowa Department of Human Services. This fee will be calculated monthly based on the paid claims for the preceding month. District shall make payment to Timberline within thirty (30) days from the date of the invoice. Unpaid balances will accrue interest at the rate of 1.5% per month commencing forty-five (45) days from the date of the invoice.

### **General Terms**

District Information, Confidentiality, and Use. All data provided to Timberline by the District, either by manual or electronic means, is and shall remain the property of the District. Timberline may have access to certain District information and data, all of which shall be considered confidential. Timberline agrees that all such information and data shall be used only for the intended purpose and shall not sell, rent, share or otherwise disclose any such information and data to any unauthorized third party.

Warranty. Notwithstanding anything contained in this Agreement to the contrary, Timberline represents and warrants that it is the owner of or otherwise has the right to use, distribute, and license or sublicense all materials and methodologies used in connection with providing the services and products which are the subject of this Agreement, and that such materials and methodologies shall not infringe any copyright or other proprietary right of a third party. Notwithstanding anything contained in this Agreement to the contrary, Timberline further represents and warrants that (a) the work

to be performed and services to be provided by it under this Agreement will be rendered using sound, professional practices and in a competent and professional manner by knowledgeable, trained and qualified personnel; (b) the work will be configured using commercially reasonable technical specifications; (c) the work will operate in conformance with the terms of this Agreement; (d) the work to be performed by it under this Agreement will not violate any law, statute, ordinance or regulation; and (e) the work to be performed by it under this Agreement will be free of any software disabling devices, internal controls, or computer programming routines that are intended to damage, detrimentally interfere with, surreptitiously intercept or expropriate any system, data or personal information.

Notwithstanding anything contained in this Agreement to the contrary, Timberline agrees to defend at its own cost and expense any threatened or actual claim or action against the District, its subsidiaries and/or affiliated companies, for actual or alleged infringement of any patent, copyright or other property right based on any work furnished to the District by Timberline under this Agreement or the use thereof by the District.

Notwithstanding anything contained in this Agreement to the contrary, Timberline warrants that the service will be available to the District and will be provided substantially in accordance with the descriptions and specifications set forth in any user documentation provided to the District. Timberline shall use commercially reasonable efforts to make the service continuously available to the District and to promptly restore availability if it is within Timberline's reasonable control.

Insurance. Timberline shall maintain liability insurance for protection from claims arising out of performance of services caused by negligent error, omission, or act for which the insured is legally liable. Such liability insurance will provide for coverage in a minimum amount of \$1,000,000 effective through the term of this Agreement and for claims made within one year thereafter. Upon request, Timberline shall provide to the District a certificate indicating that such insurance coverage has been obtained.

Notice. Notwithstanding anything contained in this Agreement to the contrary, any notice required or permitted by this Agreement will be deemed to be delivered, and thus effective, when personally received, or three days after being placed in the United States Mail, postage prepaid, and addressed to the party as detailed below:

Notice to Timberline must be sent to:  
Dann Stevens, CEO  
1801 Fuller Road  
West Des Moines, Iowa 50265

Notice to the District must be sent to:  
Central Lyon Community School District  
Brent Jorth, Superintendent  
1010 S Greene Street  
Rock Rapids, Iowa 51246

Timberline makes no guarantee of results with respect to any claim. Timberline shall not be liable for any errors or omissions contained in the information submitted to Timberline by the District. The District shall not be liable for any errors or omissions as a result of actions by Timberline staff.

### **Miscellaneous Terms**

This Agreement shall be governed exclusively by Iowa law. The parties expressly agree that any litigation arising between them related, in any way, to this Agreement and/or any and all disputes, actions, claims, or causes of action related thereto shall be initiated and maintained only in the U.S. District Court for the Southern District of Iowa or the District Court for Polk County, Iowa.

If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then such provision shall be modified to the extent necessary to be valid and enforceable, and all other provisions of this Agreement shall remain in full force and effect.

The relationship between the parties is that of independent contract. No joint venture, partnership, employment, or agency relationship exists between the parties as a result of this Agreement. Neither party has the authority to create any obligations for the other, or to bind the other to any representation, statement or document.

The failure of either of the parties to enforce any right or provision under this Agreement shall not constitute a waiver of such right or provision unless acknowledged and agreed to by such party in writing. No waiver shall be implied from a failure of either party to exercise a right or remedy. In addition, no waiver of a party's right or remedy will affect the other provisions of this Agreement.

Neither party may assign any right or obligation under this Agreement, in whole or in part, without the other party's prior express written consent, which may be withheld at such party's reasonable discretion. Subject to the foregoing, this Agreement will be binding upon and will inure to the benefit of the parties and their respective successors and assignees.

The captions in this Agreement are included for convenience of reference only and are in no way meant to define or limit any of the provisions contained in this Agreement or otherwise affect their construction or effect. When a word or phrase is enclosed in parenthesis and quotation marks, i.e., ("Word"), then that word or phrase shall be interpreted as if fully written out in the following format: "(hereinafter referred to as the 'Word')," and thereafter in this Agreement, that word or phrase shall stand as an abbreviation of the longer phrase to which it relates.

This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute the same instrument.

Anything in this Agreement to the contrary notwithstanding, Timberline shall refrain from any action which would violate any law, rule, policy, or regulation of any governmental body or agency having jurisdiction over this Agreement.

**Term and Termination**

This Agreement of Service shall be effective July 1, 2020, and continue through June 30, 2023. This Agreement of Service shall be automatically renewed for additional terms of one year beginning the 1<sup>st</sup> day of July each subsequent year unless either party has provided written notice of the intention to terminate at least thirty (30) days prior to the then-current termination date. If termination is done prior to the then current termination date, either party must give thirty (30) days advance notice in writing of the intention to terminate the Agreement of Service. This Agreement of Service may also be terminated at any time by a party not in default hereunder upon thirty (30) days written notice to the party that has committed a material breach of this Agreement.

**Timberline Billing Service, LLC**



Dann Stevens, CEO

Date 3-9-20

**Central Lyon Community School District**

\_\_\_\_\_  
Board President

Date \_\_\_\_\_





# Central Lyon Community School

1010 S. Greene St.  
Rock Rapids, IA 51246

712.472.2664  
712.472.2115

Brent Jorth, Superintendent  
Jason Engleman, 7-12 Principal  
Steve Harman, PS-6 Principal

[www.centrallyon.org](http://www.centrallyon.org)

*Developing Productive, Life-Long Learners*

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## MEMO

**TO:** Central Lyon Board of Education  
**FROM:** Brent Jorth, Superintendent  
**DATE:** April 10, 2020  
**RE:** AEA Purchasing

---

The AEA Purchasing program provides cooperative pricing for food, wash ware, small wares and other food service items. The details of the cooperative agreement are included for review.

It is recommended the agreement be approved.



March 27, 2020

Greeting from the AEA Purchasing!

You will find attached the agreement for participation in the AEA Purchasing Food, Ware Wash and Small Wares cooperative purchasing programs for school food service. You may want to forward or print this off for your Business Manager or Principal.

In the school year 2019-2020 there were 321 schools and districts that participated with the AEA Purchasing and we anticipate over \$37 million dollars in purchases.

Electronic copies of the agreement for the 2019-2020 school year may be acquired at the AEA Purchasing website ([www.aeapurchasing.org](http://www.aeapurchasing.org)). PLEASE NOTE THE FOLLOWING.

1. THE AGREEMENT MUST BE RETURNED NO LATER THAN JUNE 30, 2020. THIS IS NOT NEGOTIABLE.  
Schools that submit incomplete or late agreements will not be able to participate in the program until January 1, 2021. The agreement is for the school year 2020-2021. Please submit your agreement by email to [barb@aeapurchasing.org](mailto:barb@aeapurchasing.org) or:

Mail to: AEA Purchasing  
Attention: Barb Adams  
1521 Technology Parkway  
Cedar Falls, IA 50613

2. The agreement provides space to indicate the school's interest in participating in food, ware wash (dish wash) and/or small wares (pots, pans, silverware, etc). Schools may choose any or all of these bids.
3. The AEA Purchasing has taken every step towards ensuring that these bids are compliant with the Department of Education, Bureau of Nutrition and Health and Service and the USDA; the participating schools must do their part in ensuring compliance.

Schools or school boards wishing further information may contact Dan Dreyer at 319-268-7725 or [dan@aeapurchasing.org](mailto:dan@aeapurchasing.org).

Sincerely,

Dan

Dan Dreyer  
AEA Purchasing  
Food Program Director

## AEA PURCHASING AGREEMENT 2020- 2021

This purchasing agreement ("Agreement") is entered into by the AEA Purchasing, an entity formed by a 28E Agreement filed on or about February 7, 2011 and the CENTRAL LYON School District/Customer (hereafter the "Eligible Member") located in Area Education Agency (hereafter the "AEA") NORTHWEST AEA for the 2020-2021 school year.

### SELECTION OF PROGRAMS

Eligible Member elects to participate in the program(s) which Eligible Member has checked below. Products available under these bids are for use in the Eligible Member's Child Nutrition Programs:

- A. AEA PURCHASING Food Bid \_\_\_\_\_XX\_\_\_\_\_ (Martin Brothers)
- B. AEA PURCHASING Small Wares Bid \_\_\_\_\_XX\_\_\_\_\_ (TBD)
- C. AEA PURCHASING Ware Wash Bid \_\_\_\_\_XX\_\_\_\_\_ (EMS Detergent-Northeast Southeast Service Zone)  
(Martin Brothers-Northwest Southwest Service Zone)

### PURCHASE CATEGORIES AND COMMITMENT TO BUY

The Eligible Member agrees to purchase an aggregate monthly total of 60% of its food and supplies (excluding milk, bread, small wares and ware wash) from the vendor selected by AEA Purchasing ("Prime Vendor") for the AEA Purchasing.

### ELIBIBLE MEMBER COMMITMENT TO PARTICIPATE

Eligible Member agrees to participate in the activities of the selected purchasing programs operated by the AEA Purchasing, which includes responding to requests for information from the AEA Purchasing reporting any service, product, invoicing, or other problems which may arise between the Eligible Member and any Prime Vendor; being willing to serve on committees of Eligible Members which may be established by the AEA Purchasing from time to time, and/or providing input to such committees to facilitate the work of such committees; and participation in audits as requested by the AEA Purchasing.

### EFFECTIVE DATE

To be effective beginning July 1, 2020, this Agreement must be signed no later than June 30, 2020. After June 30, 2020, new members may join only as follows: **their membership will be effective January 1 of the following year if they sign this Agreement before December 31**, their membership will be effective July 1 of the same year if they sign this Agreement by June 30.

### PRIME VENDOR RESPONSIBILTIES

The Prime Vendor has agreed to perform the following functions:

The Prime Vendor will provide any product data information which will include nutrition fact labels, CN label information and any manufacturer's statements.

Provide sales people to visit all Eligible Members bi-weekly and establish a schedule for regular salesperson visits and truck deliveries to AEA Purchasing's Eligible Members in Iowa.

Establish, in conjunction with AEA Purchasing, a schedule for product shows, seminars and marketing events in all aspects of food service. Prime Vendor and AEA Purchasing or its Eligible Members will jointly provide staff to plan and carry out these events.

Submit monthly sales volume reports to the AEA Purchasing in the form or forms requested by AEA Purchasing.

Submit to Eligible Members and AEA Purchasing monthly and weekly product lists with current pricing expressed in dollars and cents. Product areas with monthly price changes are dry grocery goods, frozen items, frozen pizza, frozen potatoes, paper/plastic products and chemicals. Product areas with weekly price changes are fresh meat, dairy products and fresh produce.

Invoice and deliver products directly to Eligible Members.

Assist those Eligible Members that wish to use the Prime Vendor computer ordering and inventory system.

#### **AEA PURCHASING ADMINISTRATIVE FEE**

The AEA Purchasing administers a \$.50 per case and a \$.10 per broken case amount to help cover the expenses of running the program.

After expenses are paid, the balance is refunded to our Eligible Members. In school year 2018-2019 the amount sent back as a year-end food rebate was \$289,468.00

Iowa's AEA (through the appointed representatives on the AEA Purchasing board) will provide oversight and management to this program but no funding.

#### **ORDERING AND BILLING**

Eligible Members may place their individual orders with Prime Vendor at any time during the term of this Agreement.

All invoices for payment shall be sent directly to the Eligible Member ordering under the terms and conditions of this Agreement. The Eligible Member will make payment directly to the Prime Vendor.

#### **TERMS**

Normal terms are net amount due in 30 days. (Net 30 days).

#### **PAYMENT**

All invoices for payment shall be sent directly to Eligible Member ordering under the terms and conditions of the agreement between the Prime Vendor and the AEA Purchasing. Eligible Member will remit payment directly to Prime Vendor. Eligible Member will pay applicable administrative fees included on its invoices, which administrative fees will be paid to AEA Purchasing by Prime Vendor pursuant to the agreement between AEA Purchasing and Prime Vendor. AEA Purchasing will refund to Eligible Member on a pro rata basis any excess of administrative fees, after AEA Purchasing determines allowable costs pursuant to USDA regulations at the conclusion of this Agreement. Eligible Member will return any such refund to the appropriate school meals account as required by USDA regulations.

#### **PRICE LISTS AND PRICE CHANGES**

The AEA Purchasing will transmit monthly price lists to all Eligible Members on or about the first day of each month. Price lists shall be transmitted weekly for weekly priced items, and monthly for monthly priced items.

Firm prices will prevail for one calendar month with the exception of fresh meat, dairy products and fresh produce. Prices on fresh meat, dairy products and fresh produce will be for one week at a time.

#### **MINIMUM ORDER AND DELIVERY**

The minimum order requirements for one Eligible Member for delivery to one building will be \$500.00 for food. The Prime Vendor will deliver and unload goods directly to the Eligible Members during the normal operating hours or at other mutually agreed times. Schools that order under \$500 order will still get the same AEA Purchasing prices but will incur a \$15 service fee. There will be no fuel surcharge.

#### **SALES REPRESENTATION/MARKETING**

Prime Vendor has agreed to provide sales people to visit all Eligible Members on a bi-weekly basis, along with providing support from their telemarketing staff. Prime Vendor has agreed to sponsor product shows and other educational seminars in the Midwest for Eligible Member personnel at no charge.

#### **ELIGIBLE MEMBER RESPONSIBILITY**

Eligible Member acknowledges its responsibility to comply with all regulations of the United States Department of Agriculture ("USDA") and the Iowa Department of Education ("DE") which are applicable to School Food Authorities (SFA's) as defined in the National School Lunch Program regulations (NSLP), including but not limited to retention of records. Eligible Member agrees to adhere to all provisions of the Code of Conduct adopted by the AEA Purchasing which are applicable to Eligible Members.

#### **NO RESALE**

Eligible Member will not resell to any other organization or individual the products purchased by Eligible Member from a Prime Vendor pursuant to an agreement between the Prime Vendor and the AEA Purchasing.

#### COMPLIANCE BY AEA PURCHASING

The AEA Purchasing will at all times when conducting its business comply with any and all applicable federal and state laws, rules, and regulations related to the bidding of projects and contracts by Iowa school districts and area education agencies for the purpose of securing, purchasing and delivering goods and services used by school districts in Iowa, including, but not limited to, food, beverages, and supplies used in the National School Lunch Program, and additionally, shall comply with any and applicable federal laws, rules and regulations issued or amended by the USDA related to the procurement of food, beverages and supplies for use in schools and related educational institutions.

#### TERMINATION

Both Eligible Member and the AEA Purchasing have the option to terminate this Agreement prior to June 30, 2021 upon thirty (30) days' advance written notice.

#### SIGNATURES

Eligible Member/School District

#### AEA Purchasing Signature

AEA Purchasing Foodservice Division  
1521 Technology Parkway, Cedar Falls IA 50613  
PHONE: 319-268-7725  
EMAIL: dan@aeapurchasing.org

\_\_\_\_\_  
CENTRAL LYON CSD  
Name of School District/Customer

\_\_\_\_\_  
AEA Purchasing Director Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
DAVID JANS  
Board President or Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
712-472-2664  
School District Phone Number

Superintendent email address: bjorth@centrallyon.org

Business Manager email address: jwells@centrallyon.org

Foodservice Director email address: dtuenge@centrallyon.org



# Central Lyon Community School

1010 S. Greene St.  
Rock Rapids, IA 51246

712.472.2664  
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Brent Jorth, Superintendent  
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*Developing Productive, Life-Long Learners*

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## MEMO

**TO:** Central Lyon Board of Education  
**FROM:** Brent Jorth, Superintendent  
**DATE:** April 10, 2020  
**RE:** Softball Field Purchases

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Quotes for the following projects are included for review:

1. TownsEnd: materials and installation of softball grandstand for \$79,375
2. Meyer Electric: materials and labor for electrical services not to exceed \$48,905
3. Daktronics: materials and delivery for two (2) scoreboards, trusses, ad panels, and scoring kit for \$38,433

TownsEnd has installed bleachers at the baseball field, football field, and competition gym over the past two decades.

Meyer Electric's quote is for installation of the MUSCO lights approved at the March meeting, Daktronic scoreboard included for approval, electrical work for the to-be-constructed press box, outlets in the dugout, and needs associated with the future batting cage.

Daktronics quote includes materials for two (2) scoreboards. Designers from Daktronics are working to complete a rendering for consideration at Monday's meeting. I recommend two (2) scoreboards be purchased – one (1) for the softball field and one (1) for the baseball field. They could match or could be personalized based upon feedback from the Board.

It is recommended all three quotes be approved.



Todd Townsend  
Phone: (515) 729-4178  
[todd@towns-endco.com](mailto:todd@towns-endco.com)

Townsend Company  
3068 99<sup>th</sup> Street  
Urbandale, IA 50322

## Quotation

Date: 4/9/20  
Quotation No: TT-04092020-01  
Project Name: Rock Rapids – Central Lyon  
Softball Bleachers

To: Central Lyon Community School District  
Attn: Brent Jorth - Superintendent  
1105 S. Story Street  
Rock Rapids IA 51246  
Phone: (712) 472-2664

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### Description and Price

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Softball Grandstand – Custom Leg Truss – Modified Miter Design (per included drawing)

Leg Truss understructure with elevated front walk, 2 step assemblies, 1 ADA ramp  
13" Rise/32" Tread with interlocking deck plank arrangement, painted risers  
Interkal Stadium Chair – 2 sizes, color to be selected from suppliers standard color by owner

Materials Delivered & Installed: \$79,375.00

\*\*\*May be a need for additional concrete by owner pending engineering final understructure review\*\*\*

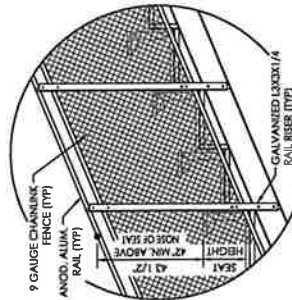
**ACCEPT PLEASE SIGN THIS QUOTE OR SEND US A PURCHASE ORDER.**

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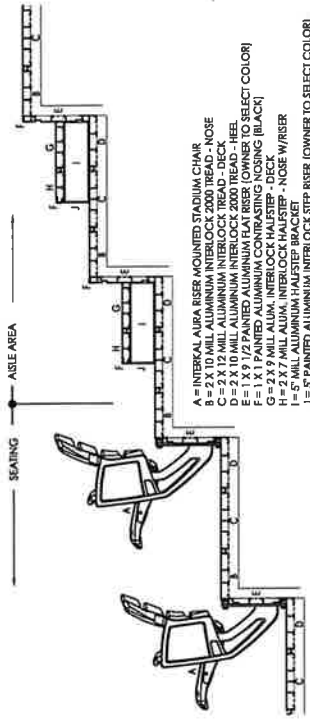
Delivery: Scheduled

By: Todd Townsend

- DESIGN LOADING  
TREAD & SEAT AREA 100psf UNIFORM LIVE LOAD;  
SEAT (VERTICAL) 120 bsf/ft;  
SEAT (HORIZONTAL SWAY) 24bsf/ft PARALLEL AND  
PERPENDICULAR TO SEAT;  
TREAD, SEAT AND AISLE TREADS ALUMINUM CONCENTRATED  
LOAD OF 300LBS ON AN AREA OF 4 SQUARE INCHES  
HANDRAIL & GUARDRAIL 50 lbs/ft IN ANY DIRECTION AT THE TOP.  
HANDRAIL & GUARDRAIL 200 bs concentrated in ANY DIRECTION  
STANDARD COLLISION CODE PER AISI S210.1 IN HORIZONTAL DIRECTION  
SEISMIC LOADS PER STATE ADOPTED CODE  
WIND LOADS AS PER STATE ADOPTED CODE  
SEISMIC LOADS AS PER STATE ADOPTED CODE
- NOTE:  
ALL STRUCTURAL AND MISCELLANEOUS STEEL SHALL  
CONFORM TO THE FOLLOWING AISC STANDARDS  
PLATE UP TO 1/2" THICK = A36  
PLATE UNO. = A572 GRADE 50  
WIPES = A572 GRADE 50  
WIPES = A572 GRADE 50  
CHANNEL = A36/A36M GRADE 50  
ROD = A36/A36M GRADE 50  
TUBE = A500 GRADE "B" 45 ksi  
PIPE = A500 GRADE "B" 45 ksi  
ALL STEEL TO BE HOT DIPPED GALVANIZED  
TO A53.M. A-12389 ool.  
STRUCTURAL BOLTS ARE HOT DIPPED GALV. AND  
HEAVY END USES ARE TO BE USED FOR ALL  
NO CONNECTIONS UNLESS HIGH STRENGTH  
BOLTS ARE CLASSIFIED AS SLIP CRITICAL.  
ANODIZED ALUMINUM BAIL 5 1/4" NOMINAL  
PIPE SIZE (1 1/2" O.D.)  
COMPANY AS A MANUFACTURER AND  
TO CERTIFY PLANS AS ADA COMPLIANT. HOWEVER, TO THE  
BEST OF OUR KNOWLEDGE THESE PLANS MEET OR EXCEED  
ADA REQUIREMENTS FOR QUANTITY OF ADA SEATING,  
ACCESSIBLE TO ADA SEATING, & DIFFERENTIAL OF ADA SEATING.  
ALL RED CONNECTIONS ARE NON-SLIP CRITICAL UNO. ALL  
CONNECTIONS ARE DESIGNED TO UTILIZE A307 BOLTS. IT IS  
ACCEPTABLE TO USE A325N BOLTS IN LIEU OF THE A307 BOLTS.  
THE INFORMATION ON THESE PLANS ARE TO BE TIGHTENED A SNUG  
THEIR CONDITION IS SPECIFIED BY AISC.

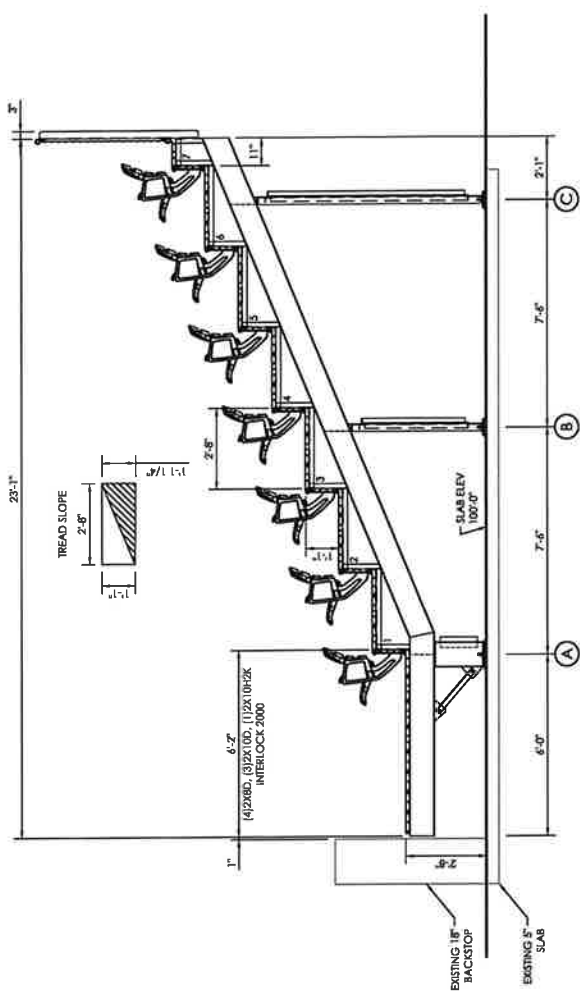


**TYPICAL SIDE RAILING**  
NOT TO SCALE



- A = INTERAL ALUM. RISER MOUNTED STADIUM CHAIR  
B = 2 X 10 MILL ALUMINUM INTERLOCK 2000 TREAD - NOSE  
C = 2 X 12 MILL ALUMINUM INTERLOCK 2000 TREAD - DECK  
D = 2 X 10 MILL ALUMINUM INTERLOCK 2000 TREAD - HEEL  
E = 1 X 12 MILL ALUMINUM INTERLOCK 2000 TREAD - NOSE  
F = 1 X 12 MILL ALUMINUM INTERLOCK 2000 TREAD - DECK  
G = 2 X 9 MILL ALUM. INTERLOCK HALFTSTEP - DECK  
H = 2 X 7 MILL ALUM. INTERLOCK HALFTSTEP - NOSE W/ RISER  
I = 5 MILL ALUMINUM INTERLOCK STEP - DECK  
J = 5 MILL ALUMINUM INTERLOCK STEP - NOSE  
K = 5 MILL ALUMINUM INTERLOCK STEP - NOSE (OWNER TO SELECT COLOR)

**PLANK ARRANGEMENT**  
13" X 32"  
NOT TO SCALE



**SECTION VIEW**  
SCALE 1/2" = 1'-0"

**NOT FOR CONSTRUCTION**

**BEACHER COMPANY**  
PO Box 1000, Chicago, IL 60601  
Phone: 312-467-0733 Fax: 312-467-1155  
1000 N. Dearborn Ave., Suite 1000, Chicago, IL 60610  
TO OUR INTERESTS

**2024080**  
31/7/20  
2024080

**ROCK RAPIDS, IOWA**  
SOFTBALL  
7 ROW, 8' RISE, 32' TREAD  
SECTION VIEW

22' X 34' (11' X 17' = 1/2" indicated scale)




SIGHT LINES  
7 ROW, 8" RISE, 32" TREAD  
ROCK RAPIDS  
SOFTBALL  
ROCK RAPIDS, IOWA

5  
RISE 32" TREAD

SIGHT LINES  
7 ROW, 8" RISE, 32" TREAD  
ROCK RAPIDS  
SOFTBALL  
ROCK RAPIDS, IOWA

**NOT FOR CONSTRUCTION**

**NOT FOR CONSTRUCTION**



DETAIL NUMBER  
2-10  
SHEET SHOWN ON  
SHEET CUT FROM



SEATING / FOOTING LAYOUT  
MITERED, 7 ROW, 32' TREAD

1000

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## REPOSITION RAMP AND STEPS AS DRAWIN





1544 100<sup>th</sup> Street • Larchwood, IA 51241-7580  
712.777.5105 • Fax 712.777.5107

March 9, 2020

Re: Central Lyon Softball field lighting

We propose to furnish material & labor for the above mentioned project for the following:

Install footings, pole bases, and 60' pole assemblies for owner provided Musco Lighting

Provide electrical installation for Musco Lighting system

Provide wiring for press box/storage room including:

200a 1ph panelboard, 10 convenience outlets, LED lighting, exterior lighting on front and back

Connection to irrigation control system

Provide wiring for dugouts/dugout storage including

4 convenience outlets per dugout, lighting in dugout, light and outlet in storage room

Wire and install owner provided scoreboard

Provide to scoreboard area for future batting cage

Provide and install sound system (\$10,000 allowance)

Base Bid      \$48,905.00

Project is tax exempt

Our price excludes cutting and patching of concrete, seeding, sod, temporary lighting and power.

If you have any questions, please contact me.

Sincerely,

A handwritten signature in dark ink, appearing to read "Wayne Meyer", written over a light blue horizontal line.

Wayne Meyer, President  
Wayne Meyer Electric, Inc.  
[waynem@meyerelectric.biz](mailto:waynem@meyerelectric.biz)



Thank you for giving Daktronics the opportunity to be your equipment provider. It is important to us that we capture your vision for this project. The provided quote outlines your product selection. Please look it over carefully and work with your salesperson to review and answer any questions.

We look forward to partnering with you on this exciting opportunity!

### **Placing Order:**

When you are ready to place your order, contact your salesperson to obtain order documents. Daktronics will need the following information:

- Finalized equipment decision, including colors
- Delivery location/address
- Bill to information – Invoice Remit

If you are incorporating school or sponsorship logos into your project, please view [Daktronics Graphics File Standards](#) and submit with your order documents.

### **Additional Information:**

Our website and blog offer helpful information. Learn more about what our customers are talking about by visiting the following:

- Could your PA system use an upgrade?
  - Check out our [Sports Sound Systems](#).
- Wishing you could check off more items on your list of needs?
  - See how [Daktronics Sports Marketing](#) could add revenue to your budget.
- Curious what other schools have installed?
  - Look through our [Daktronics Sports Photo Gallery](#) for ideas.
- Did you know we have an in-house reliability laboratory?
  - Experience the testing your components undergo in our [Product Reliability Lab](#).
- Interested in financing options for orders over \$25,000?
  - View our [Getting Started Guide](#) to see what Daktronics offers.
- Want to view helpful information related to our products, in addition to stories on how other schools are developing students and generating revenue?
  - Check out our [blog](#).

**DAKTRONICS QUOTE # 720845-1-1**

CENTRAL LYON COMMUNITY SCHOOLS  
 Brent Jorth  
 1105 S Story St  
 Rock Rapids, IA USA 51246  
 Phone:  
 Fax:  
 Email: bjorth@centrallyon.org

8/Apr/2020  
 Quote valid for: 90 days  
 Terms: Net 30 days from shipment with  
 Purchase Order  
 Subject to Credit Review  
 FCA: DESTINATION  
 Delivery: Call for Production Time

**Reference: Baseball / Softball Scoreboards**

Item No.	Model	Description	Qty	Price
1	BA-2014-RA-PV-F	<b>PanaView® Baseball/Softball Scoreboard; Scoreboard Color: Purple (78796); Caption Color: _____</b> Cabinet Dimensions: 6' 6" H X 20' 0" W X 0' 8" D Digit Type: (Approx. Dimensions) Digit Color: PANAVIEW Max Power: RED, AMBER Weight: 900 watts/display Unpackaged 500 lbs per display; Packaged 965 lbs per display	2	\$24,387.00
	Stripe; 0A-1091-1289	Border Stripe for BA-2014 Scoreboards; Color: _____	2	
	AS-5010 Kit	All Sport® 5010 Control Console Kit	2	
	Outdoor Scoreboard Radio Communication (Transmitter)	Frequency of 2.4 GHz	2	
	Radio Receiver	Frequency of 2.4 GHz	2	
	I-Beam Mounting Method (A)	For 2 I-Beams	2	
2	DA-1001-20 with Non-Backlit Lettering Only	<b>Arch Truss; Alum, 3ft tall x 20ft long w/ 50% Non-Backlit Lettering/Logo.</b> Cabinet Dimensions: 3' 0" H X 20' 0" W X 0' 3" D Weight: (Approx. Dimensions) Unpackaged 240 lbs per display; Packaged 490 lbs per display	2	\$9,152.00
3	Outdoor Non-Backlit 1' 6" x 20' 0" Horizontal	<b>Ad Panel, Above or Below Display; BORMAN FOSTER FIELDS</b> Cabinet Dimensions: 1' 6" H X 20' 0" W X 0' 8" D Weight: Packaged 96 lbs per display	2	\$1,931.00
4	Outdoor Non-Backlit 2' 0" x 20' 0" Horizontal	<b>Ad Panel, Above or Below Display; SPONSOR PANEL</b> Cabinet Dimensions: 2' 0" H X 20' 0" W X 0' 8" D Weight: Packaged 128 lbs per display	2	\$2,358.00
5	FREIGHT	<b>Shipping to site via Independent Carrier (flatbed trailer). Crane or telehandler required for unloading.</b>	1	\$605.00
<b>Services</b>				
6	G5C5-W	<b>Five Year Warranty - Parts Coverage - G5G5</b>	1	

Total Price Excluding Applicable Tax: **\$38,433.00**

Please reference listed sales literature: DD1628383 for G5C5-W, DD2118163 for BA-2014-RA-PV-F, DD3888368 for All Sport® MX-1 Mobile Scoring Kit, SL-03991 for AS-5010 Kit, SL-04370 for Outdoor Scoreboard Radio Communication (Transmitter), SL-04370 for Radio Receiver, SL-08028 for DA-1001-20 with Non-Backlit Lettering Only

Options

*Please contact your sales representative for additional information*

All Sport® MX-1 Mobile Scoring Kit	All Sport® MX-1 Mobile Scoring Kit with Gen VI Radio Transmitter	2	\$740.00
Angle Clamp Mounting Method (A)	For 2 Tubes	2	





## DAKTRONICS QUOTE # 720845-1-1

### Leasing Program

If your purchase exceeds \$25,000, you may qualify for our leasing program allowing you more flexibility to spread out the cost of your Daktronics display over of a period up to five (5) years. Benefits of our leasing program include fixed rate financing, non-appropriation clause, no prepayment penalty, and customizable payment schedules. Plus, at the end of the lease, the equipment is yours to keep with no additional balloon payments.

Sample payment options as follows:

\$50,000 in total equipment cost = \$10,700 per year

\$100,000 in total equipment cost = \$21,199 per year

\$250,000 in total equipment cost = \$52,899 per year

**\*\*Payments based on 5 year/annual payment in advance structure. Leasing is subject to credit approval and agreed upon documentation with Daktronics lending partner. Contact your Daktronics representative for additional options and details.**

#### Exclusions:

- |                                                    |                                    |
|----------------------------------------------------|------------------------------------|
| - Electrical Installation                          | - Physical/Mechanical Installation |
| - Structure                                        | - Foundation                       |
| - Power                                            | - Hoist                            |
| - Technical Support/Installation Support           | - Engineering Certification        |
| - Signal Conduit                                   | - Labor to Pull Signal Cable       |
| - Applicable Permits                               | - Taxes                            |
| - Electrical Switch Gear or Distribution Equipment | - Front End Equipment              |

Unless expressly stated otherwise in this Quote # 720845-1 Rev 1 or the attachments, if Daktronics performs installation of the Equipment, the price quoted does not include the following services pertaining to physical installations: digging of footings (including dirt removal), any materials fabrication, installation of steel cages, rebar, or bolt attachments, or pouring and finishing of concrete footings. Those service may be provided for an additional cost beyond the quoted price. Purchaser shall be fully responsible for any and all additional costs plus overhead in the event anything unexpected of any nature whatsoever is found while digging the footings including but are not limited to rock, water, utility lines, pipes or any other unforeseen circumstance. The Purchaser acknowledges and agrees that it is fully responsible for all site conditions.

#### Installation Responsibilities:

If applicable please reference Attachment A for Installation Responsibilities.

#### Ad/ID Copy Approval Process

Customer shall provide digital artwork for advertising and identification panels, conforming to [Daktronics' graphic file standards](#), at the time of order.

Daktronics will create a proof of provided artwork and require approval of that proof three weeks prior to the initial anticipated ship date. Advertising and identification panels not approved in time, will be shipped without copy in Daktronics' standard finish.

Loni Haar  
PHONE: 515-419-5849  
FAX: 605-697-4746  
EMAIL: [Loni.Haar@daktronics.com](mailto:Loni.Haar@daktronics.com)

Amanda Kampmann  
PHONE: 605-692-0200  
FAX:  
EMAIL: [Amanda.Kampmann@daktronics.com](mailto:Amanda.Kampmann@daktronics.com)

#### Terms And Conditions:

The Terms and Conditions which apply to this order available on request.

SL-02374 Standard Warranty and Limitation of Seller's Liability ([www.daktronics.com/terms\\_conditions/SL-02374.pdf](http://www.daktronics.com/terms_conditions/SL-02374.pdf))

SL-02375 Standard Terms and Conditions of Sale ([www.daktronics.com/terms\\_conditions/SL-02375.pdf](http://www.daktronics.com/terms_conditions/SL-02375.pdf))

SL-07862 Software License Agreement ([www.daktronics.com/terms\\_conditions/SL-07862.pdf](http://www.daktronics.com/terms_conditions/SL-07862.pdf))

#### NOTE:

This quote is not to be used as a purchase order/order form. Please request a formal quote with specific options defined from your Daktronics representative, when you are ready to purchase.



# Central Lyon Community School

1010 S. Greene St.  
Rock Rapids, IA 51246

712.472.2664  
712.472.2115

Brent Jorth, Superintendent  
Jason Engleman, 7-12 Principal  
Steve Harman, PS-6 Principal

[www.centrallyon.org](http://www.centrallyon.org)

*Developing Productive, Life-Long Learners*

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## MEMO

**TO:** Central Lyon Board of Education  
**FROM:** Brent Jorth, Superintendent  
**DATE:** April 10, 2020  
**RE:** Roof Repair Recommendations

---

ARS has yet to provide their comprehensive roof repair recommendations. Phil Tripp, ARS foreman, will be submitting his report prior to Monday's meeting.

Mr. Tripp's verbal recommendation was for repair, NOT replacement, to certain portions of the Central Lyon school building roofs.

The PPEL/SAVE budget accounted for \$175,000 for 2020-21. The anticipated repairs will be well below the budgeted amount.

A recommendation will be provided at the meeting on Monday, April 13, based upon the final report.



## Brent Jorth

---

**From:** Phil Tripp <ptripp@tectaamerica.com>  
**Sent:** Thursday, April 9, 2020 8:51 AM  
**To:** Brent Jorth  
**Subject:** RE: Roof Report for Central Lyon

Hi Brent, I will have your roof report ready for you by the end of the week.

Easter will be different this year, Hope you are able to connect with family.

Thanks Phil

**From:** Brent Jorth [mailto:bjorth@centrallyon.org]  
**Sent:** Thursday, April 09, 2020 8:08 AM  
**To:** Phil Tripp <ptripp@tectaamerica.com>  
**Cc:** Steve Breske <SBreske@centrallyon.org>  
**Subject:** Roof Report for Central Lyon

Phil,

Hope your week has been a good one.

I was just following up regarding your visit to Central Lyon last week. I was hoping to update the Board at our Monday, April 13 meeting regarding your recommendations for roof repairs.

Have a blessed Easter weekend – spring break here, ha!

Onward Lions,  
Brent

Central Lyon School COVID-19 Updates

Brent Jorth  
Superintendent  
Central Lyon CSD  
Excellence. Integrity. Empowered.

Phone: 712.472.2664  
Email: [bjorth@centrallyon.org](mailto:bjorth@centrallyon.org)<mailto:bjorth@centrallyon.org>

Mission: Providing an education & the opportunity for ALL students to become productive, life-long learners.

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April 1, 2020

Jackie,

Jeremy informed me that Blake Schipper will no longer be a full time route driver as of Friday, April 3, 2020.

Steve Baskin  
Jay Smith  
B

Mark McCarty

Rock Rapids, IA 51246

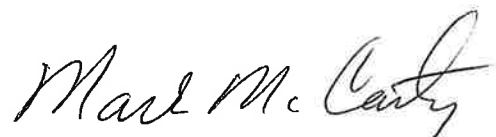
712-472-3257

4-7-2020

Dear Central Lyon CSD Superintendent and Board Members,

I am writing to provide you with my formal notice of resignation as a full-time school bus driver from Central Lyon CSD. My last day will be April 30, 2020.

Sincerely,

A handwritten signature in cursive script that reads "Mark McCarty". The ink is dark and the signature is fluid, with a large loop on the "M" and a stylized "y".

Mark McCarty



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## MEMO

**TO:** Central Lyon Board of Education  
**FROM:** Brent Jorth, Superintendent  
**DATE:** April 10, 2020  
**RE:** 2020-21 Teaching Contracts & Extra Duty Contracts

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Please see the attached list of teaching and extra duty contracts for approval.

The Teacher Leadership contracts for mentor teachers, lead teachers, and model teachers will be recommended at a future meeting – based upon recommendations from the Teacher Leadership Team.

Support staff wages and administrative contracts will be considered for approval at a future date. The personnel committee will meet in the near future to begin their analysis associated with these two work groups.

It is recommended the contracts be approved as submitted.

Name
Allen, Bill
Allen, Sandra
Baker, Stephanie
Bixenman, Allison
Boekhout, Julie
Boeve, Connie
Bouwman, Tara
Christensen, Jill
Deutsch, Emily
Deutsch, Matt
Ditsworth, Linnie
Docker, Ben
Docker, Kelli
Ebel, Rochelle
Eckenrod, Bruce
Engel, Grant
Flatebo, Janelle
Gerber, Kate
Gerleman, Ben
Grafin, Heather
Groen, Mike
Groen, Sara
Hakeman, Rebekah
Halma, Brookstin
Hare, Mandi
Harman, Jessica
Herman, Jessica
Huisman, Kyler
Jansma, Dale
Jones, Nola
Kahl, Kristi
Kroon, Jill
Kruse, Samuel
Langholdt, Ann
Langholdt, Sherwin
Larson, Natalie
Lockey, Melissa
Lorenzen, Toby
Manjon, Inma
Maxwell, Sheila
McCarty, Denise
Metzger, Paige
Meyer, Tana
Pytleski, Jerome
Pytleski, Jill
Raveling, Bradley
Rockhill, Joshua
Rypkema, Ashley
Wassenaar, April
Schar, Jamie
Schram, Laureen
Schrick, Jodi
Sieperda, Amy
Snyder, Dan
Snyder, Tabitha
Snyders, Deb
Snyders, Denise
Sprock, Krista
Towne, Greg
Van Aartsen, Allison
Van Oort, Kari
Van Wyhe, Michelle
Van Wyhe, Susan
VanVeldhuizen, Jaci
Weiler, Kelly
Whitsell, Megan
Wright, Chris
Wright, Kristi

<u>Coach/Advisor</u>	<u>Assignment</u>
Allen, Bill	Robotics
Christensen, Jill	Prom
	Middle School
	Band/Summer
Deutsch, Emily	Band/Lessons
Deutsch, Matt	MS Football
Deutsch, Matt	7th Gr Girls Basketball
Ditsworth, Linnie	Quiz Bowl
Docker, Ben	8th Gr Boys Basketball
Docker, Ben	8th Gr Girls Basketball
Docker, Ben	Head Baseball
Ebel, Rochelle	All School Musical Asst
Eben, Curtis	Head Wrestling
Eben, Curtis	Head Football
Eckenrod, Bruce	MS Track
Engel, Grant	Asst. Football (.5FTE)
Engel, Grant	Weight Room Supervisor
Geerdes, Reid	Asst. Football
Gerleman, Ben	Head Boys Basketball
Gerleman, Ben	Head Girls Golf
Graing, Heather	Head Girls Basketball
Groen, Mike	7th Gr Boys Basketball
Groen, Mike	Assistant Golf
Hakeman, Rebecca	Large Group Speech
Hare, Mandi	Asst. Track
Harman, Jessica	Work-Study
Harman, Jessica	Student Council
Huisman, Kyler	Asst. Boys Basketball
Huisman, Kyler	MS Baseball
Jager, Jeff	Asst Wrestling
Jansma, Dale	MS Football
Jansma, Dale	MS Baseball
Kruse, Geoff	Asst. Football
Kruse, Jessica	HS Cheer Competition
Kruse, Jessica	HS Wrestling Cheer
Kruse, Sam	HS Mock Trial
Kruse, Sam	MS Mock Trial
Langholdt, Ann	All School Musical
Langholdt, Ann	All School Play
Langholdt, Ann	Vocal Music
	Instrumental
	Music/Summer
Langholdt, Sherwin	Band/Lessons
Langholdt, Sherwin	Flag Corp
Langholdt, Sherwin	Auditorium Tech
Lorenzen, Toby	Head Girls Track
Lutmer, Mark	Asst. Baseball
Lutmer, Mark	Asst Boys Basketball
Maxwell, Sheila	MS Softball
McCarty, Denise	HS Basketball Cheer
McCarty, Denise	HS Football Cheer
OPEN	National Honor Society
OPEN	Asst. Volleyball
OPEN	MS Softball
OPEN	Asst. Baseball
OPEN	7th Grade Volleyball
OPEN	Individual Speech
OPEN	Yearbook
Paulson, Bryan	Asst. Cross Country
Raveling, Brad	MS Track
Schar, Jamie	Head Volleyball
Snyder, Dan	Head Boys Track
Sprock, Amy	Prom
Towne, Greg	Asst. Girls Basketball
Towne, Greg	Asst. Track
Van Beek, Keith	Asst Wrestling
Van Beek, Keith	Asst. Football
VanderZee, Meredith	Asst. Girls Basketball
Vigdal, Thomas	Asst. Football (.5FTE)
Weiler, Kelly	Asst. Softball
Weiler, Kelly	MS Track
Weiler, Kelly	Asst. Volleyball
Wright, Chris	8th Grade Volleyball
Wright, Chris	Head Boys Golf