

CENTRAL LYON COMMUNITY SCHOOL DISTRICT
Regular Board Meeting
April 9, 2018
Central Lyon Board Room
Regular Board Meeting 7:00 P.M.

I.	Call to Order	
	Roll Call	
	Pledge of Allegiance	<u>Page Number</u>
II.	Approval of:	
	A. Agenda	1
	B. Minutes of Past Meetings	2-3
	C. Financial Report	4-6
	D. Summary List of Bills	7-18
III.	Recognition/Congratulations to Staff, Students, and Community	
IV.	Communications	
	A. Public Participation on Non-Agenda Items	
	B. Correspondence	
	1. Iowa Association of School Boards	19
	2. Lyon County Riverboat Foundation	20
	3. Iowa High School Speech Association	21
V.	Reports	
	A. Principals	
	1. Transitional Kindergarten/Kindergarten Numbers	
	2. May Term	
	3. Rock Rapids Community Wide Forum	
	4. Other Principal Reports	
	B. Iowa Core Curriculum	
	C. Board Members	
	D. Superintendent	
	1. Softball Field Update	
	E. Other	
VI.	Old Business	
VII.	New Business	
	A. Consider FY19 Budget for Certification	22-28
	B. Consider Increasing FACS Position From .75 FTE to 1 FTE	29
	C. Consider 2-Year Sharing Agreement With GLR	30
	D. Consider Roof Replacement Bid	31-33
	E. Consider 1000 Gallon Water Heater Replacement Bid	34-36
	F. Elementary Building Plumbing System Retrofit Study Contract	37-39
	G. Consider Mower Bid	40-43
	H. Consider Playground Asphalt Bid	44-47
	I. Consider Vehicle Purchase	48-50
	J. Consider Tractor/Snow Blower Trade	51-53
	K. Consider FFA Senior Trip to Crosslake, MN	54
	L. Personnel	
	1. Resignation	
	a. Brad Raveling, MS and HS Mock Trial	55
	2. Hiring	
	a. Megan Whitsell, Assistant HS Volleyball Coach	56
	b. Kelly Weiler, Assistant Softball Coach	56
	c. Carly Snyder, Part-time Seasonal Groundskeeper	57
VIII.	Announcements/Dates to Remember	
	• Monday, May 14, 2018 – Regular Board Meeting at 7:00 pm	
IX.	Adjournment	

After the adjournment of the regular board meeting the board will participate in a work session which will be a closed session: Code of Iowa 21.5 1 (I) Superintendent Evaluation

CENTRAL LYON BOARD MINUTES
March 12, 2018

The Central Lyon Board of Directors met in regular session in the Board Room of the Central Lyon Community School at 7:00 P.M. with the following members present: President David Jans, Vice President Andy Koob, Directors Scott Postma, Joel DeWit, and Keri Davis and Superintendent Dave Ackerman and Board Secretary Jackie Wells. Other individuals present were EL Principal Steve Harman, MS-HS Principal/Activities Director Jason Engleman, Stephanie Baker, Peggy Groves, Julie Boekhout, Paige Meester, Megan Whitsell, Sherwin Langholt, Jessica Jensen and Amy Jurrens.

The meeting was called to order at 7:00 P.M.

Koob moved to approve the agenda with an additional item E Personnel, and an additional list of bills; Postma seconded, carried 4-0.

Davis moved to approve the minutes of the February 12, 2018 regular board; Postma seconded, carried 4-0.

Director DeWit arrived at 7:04 P.M.

Koob moved to approve the financial report through 2/28/18 and DeWit seconded, carried 5-0.

Postma moved to approve the summary list of bills; Davis seconded, carried 5-0.

In recognition, the board recognized Brady Wright for being selected to All State Individual Speech. The following students were recognized for success in their sport: Boys Basketball; Zed Heimensen (Honorable Mention). Girls Basketball; Sutton Schlumbohm (1st Team All-Conference) Hayden Heimensen (Honorable Mention). Academic All-Conference; Makayla Witt, Elyse Pedersen, Faith Henrichs, Emily VandeKop, Dylan Kruger, Brady Wright, Emily Popkes, Bergin DeBruin and Gable Sieperda. The jazz band was recognized for its qualification to state. The Robotics team was congratulated on their appearance at state. Terry Van Berkum was thanked for his donation of time and expertise with the installation of batting cage flooring.

In reports, Amy Jurrens spoke as a representative from Northwest Iowa Community College regarding the bond referendum vote on April 3, 2018. She encouraged everyone to vote to help the college expand in healthcare, transportation and agriculture related career education.

Principal Harman reported that K-12 social studies Iowa Core Curriculum standards are being reviewed and presented potential enrollment numbers for Preschool, TK and Kindergarten for 2018-2019. Preschool, TK and Kindergarten sign ups be coming soon.

Principal Engleman reported that the digital anatomy table arrived and staff training will take place on April 11. Students will attend a presentation on online safety, sexting and human trafficking on March 14th. Parents were notified and may attend or have their student opt out.

Director Andy Koob requested that additional attention may be necessary for the student drop off and pick up areas because students are not utilizing the crosswalks.

Superintendent David Ackerman and School Business Official Jackie Wells presented the 2018-2019 tax levy rate and supporting documents for the certified budget. The presented information

will be publicized the week of March 26th, with a board hearing on April 9th and certification required by April 16th.

Superintendent Ackerman reported there is a ball complex meeting with school and city representatives on Wednesday. The district is working with engineers on potential bathroom upgrades in the elementary building. The district received a bid for asphalt for this summer and this will be presented for consideration in April. Additional bids are being accepted for roof repairs and the 1,000 gallon water tank. There will be a sharing committee meeting with George-Little Rock at the end of March.

In New Business, Davis moved to approve the FY17 Audit Report and Financial Statements with one reported areas of non-compliance which has since been corrected. Koob seconded, carried 5-0.

DeWit moved to approve the account service agreement with One Source and Postma seconded, carried 5-0.

Koob moved to approve the AEA Purchasing Agreement for 2018-2019 and DeWit seconded, carried 5-0.

DeWit moved to approve the FFA trip to Little International on Friday, March 23. Postma seconded, carried 5-0.

DeWit moved to approve the band & choir trip to Florida in May-June, 2018 and Davis seconded, carried 5-0.

Postma moved to approve the Spanish trip to Eurpe in March, 2019 and Koob seconded, carried 5-0.

DeWit moved to approve the 2018-2019 district calendar and Davis seconded, carried 5-0. The calendar will be posted to the district website and shared on district social media.

In personnel, Koob moved to approve the resignation of Kelly Weiler, Assistant Volleyball coach; Richard Sprock, Jr, Bus Driver/Custodian; and Leslie Pettengill, Housekeeper. DeWit seconded, carried 5-0.

Postma moved to approve the hiring of Assistant Football coaches, Grant Engel and Thomas Vigdal. DeWit seconded, carried 5-0. Koob moved to approve the hiring of Allison Bixenman, Assistant Volleyball coach and DeWit seconded, carried 5-0. Postma moved to approve the hiring of Brad Raveling, volunteer track coach; Tabitha Snyder, Individual Speech Advisor, Mitch Lupkes, volunteer track coach. DeWit seconded, carried 5-0.

There will be a 2018-2019 budget hearing at 6:55 P.M. in the Central Lyon board room on Monday, April 9, 2018. The next regular board meeting will be on Monday, April 9, 2018 in the Central Lyon board room.

DeWit moved to adjourn at 9:03 P.M. and Koob seconded, carried 5-0.

GENERAL FUND SUMMARY
for the month ending

March, 2018

OPENING BALANCE 1,630,902.27

INCOME

PROPERTY TAX 125,237.92
UTILITY REPLACEMENT 0.00
INSTRUCT SUPP SURTAX 631.42
COMM & INDUSTRIAL 0.00

TOTAL PROP/SURTAX 125,869.34

STATE AID 329,395.00
PRE-SCHOOL 10,278.00
TEACHER PD 42,400.00
EARLY INTERVENTION 4,497.00
TEACHER LEADERSHIP 24,555.00
AEA FLOW THROUGH 115,303.00

TOTAL STATE AID 526,428.00

LOCAL 29,999.68
STATE 4,887.00
FEDERAL 22,937.86

TOTAL REVENUE 710,121.88

EXPENDITURES

SALARIES 444,481.73
BENEFITS 141,897.26
PROF & TECH SERVICES 14,103.92
PROPERTY SERVICES 8,165.95
PURCHASED SERVICES W/ OE 133,286.09
SUPPLIES 78,195.85
PROPERTY/EQUIPMENT 52,583.60
MISC 0.00
OTHER USES 115,303.00
TOTAL EXPENDITURES 988,017.40

RECEIVABLES

PAYABLES 71,656.66

CASH BALANCE

1,281,350.09

DEPOSITS

FRONTIER BANK 1,281,336.52
US BANK
PREMIER BANK
ISJIT 13.57
TOTAL DEPOSITS 1,281,350.09

CUMULATIVE 3 Year Comparison

	2015-2016	2016-2017	2017-2018	Variance Prior Year	Cumulative REV vs EXP
REVENUE					
July	\$ 235,326	\$ 1,258	\$ 4,430	3,171.69	(108,073.69)
August	\$ 238,202	\$ 7,196	\$ 132,855	125,659.24	(174,165.40)
September	\$ 922,167	\$ 861,037	\$ 992,879	131,842.62	(5,207.43)
October	\$ 2,534,798	\$ 2,424,826	\$ 2,538,666	113,840.28	893,921.39
November	\$ 3,078,765	\$ 3,001,080	\$ 3,169,231	168,150.37	739,268.12
December	\$ 3,502,033	\$ 3,816,411	\$ 4,065,773	249,362.52	988,770.53
January	\$ 4,084,061	\$ 4,322,400	\$ 4,655,513	333,112.98	870,237.37
February	\$ 4,816,187	\$ 4,976,419	\$ 5,365,246	388,827.33	525,882.68
March	\$ 5,415,201	\$ 5,548,354	\$ 6,075,368	527,014.04	
April	\$ 6,841,645	\$ 7,456,296			
May	\$ 7,660,580	\$ 8,148,313			
June	\$ 8,334,348	\$ 8,934,065			
EXPENDITURES					
July	\$ 120,734	\$ 196,529	\$ 112,504	(84,025.06)	(84,025.06)
August	\$ 364,995	\$ 793,446	\$ 307,020	(486,425.32)	(174,165.40)
September	\$ 946,336	\$ 1,010,154	\$ 998,087	(12,067.35)	(5,207.43)
October	\$ 1,562,477	\$ 1,704,519	\$ 1,644,745	(59,774.25)	893,921.39
November	\$ 2,277,890	\$ 2,350,678	\$ 2,429,963	79,284.82	739,268.12
December	\$ 2,907,975	\$ 2,991,479	\$ 3,077,003	85,523.93	988,770.53
January	\$ 3,550,039	\$ 3,873,093	\$ 3,785,276	(87,816.65)	870,237.37
February	\$ 4,178,041	\$ 4,492,543	\$ 4,561,468	68,925.14	803,778.20
March	\$ 5,042,521	\$ 5,141,229	\$ 5,549,485	408,255.91	525,882.68
April	\$ 5,674,299	\$ 6,265,398			
May	\$ 6,730,781	\$ 6,921,341			
June	\$ 8,246,253	\$ 8,614,495			
CASH					
July	\$ 926,710	\$ 580,347	\$ 980,136	399,789.41	
August	\$ 283,537	\$ 110,113	\$ 545,786	435,673.20	
September	\$ 380,512	\$ 331,143	\$ 746,744	415,600.96	
October	\$ 1,447,244	\$ 1,120,677	\$ 1,505,968	385,290.60	
November	\$ 1,206,136	\$ 1,062,346	\$ 1,493,994	431,647.69	
December	\$ 1,306,819	\$ 1,292,981	\$ 1,682,048	389,067.54	
January	\$ 1,173,408	\$ 847,240	\$ 1,632,651	785,411.41	
February	\$ 1,108,957	\$ 908,456	\$ 1,630,902	722,446.70	
March	\$ 841,627	\$ 834,180	\$ 1,281,350	447,169.73	
April	\$ 1,638,516	\$ 1,620,735			
May	\$ 1,329,462	\$ 1,616,808			
June	\$ 1,261,268	\$ 1,582,595			

**Central Lyon Community School
Activity & Proprietary Funds**

for the month ending March, 2018 (non-cumulative)

	Activity Fund	Hot Lunch Fund	FFA Farm Fund	Split Funding
Opening Balance	\$288,439.72	\$165,926.84	\$18,790.67	\$202,472.53
Activities	\$53,823.75	\$0.00	\$0.00	\$0.00
Sales & Reimbursements	\$0.00	\$35,838.84	\$0.00	\$0.00
Health Insurance/Split	\$0.00	\$0.00	\$0.00	\$15,154.33
Misc	\$0.00	\$0.00	\$0.00	\$0.00
Total Revenues	\$53,823.75	\$35,838.84	\$0.00	\$15,154.33
Salaries	\$0.00	\$0.00	\$0.00	\$0.00
Benefits	\$0.00	\$0.00	\$0.00	\$0.00
Health Insurance/Split	\$0.00	\$0.00	\$0.00	\$20,675.74
Misc	\$65,591.52	\$36,316.63	\$279.23	\$0.00
Payroll Payables	\$0.00	-\$104.73	\$0.00	\$0.00
Total Expenditures	\$65,591.52	\$36,211.90	\$279.23	\$20,675.74
Cash Balance	\$276,671.95	\$165,553.78	\$18,511.44	\$196,951.12
Checking	\$135,884.73	\$165,553.78	\$18,511.44	\$196,951.12
Frontier Bank	\$140,787.22	\$0.00	\$0.00	\$0.00
USBank	\$0.00	\$0.00	\$0.00	\$0.00
Premier Bank	\$0.00	\$0.00	\$0.00	\$0.00
Deposit Balance	\$276,671.95	\$165,553.78	\$18,511.44	\$196,951.12

 Jackie Wells, SBO

Central Lyon Community School
Special Revenue Funds Cumulative Fiscal YTD
March, 2018

Management	Physical Plant & Equipment Levy	Playground & Recreational Equipment Levy	School Infrastructure Local Option Sales Tax	Debit Service
Taxes YTD	\$130,126.13	\$313,412.11	\$1,720,706.04	\$0.22
Misc. Income	\$125,891.99 \$12,226.11	\$57,713.13 \$123,928.17	One Cent Sales Tax	Taxes YTD
Interest YTD	\$40.45	\$9,933.08 \$10,000.00 \$0.00	Interest YTD Miscellaneous	Interest YTD SILO/PPEL Transfers
Early Retirement	\$78,000.00	\$135,674.84	Transfer for Debt	Interest
District Insurance Policy	\$103,767.50	\$6,826.90	Construction Service	Principal
Workman's Comp	\$0.00	\$110,774.00	Equipment	Fees
Unemployment	\$0.00			Transfers Out
Payables	\$0.00	\$0.00	Payables	Payables
Receivables	\$0.00	\$0.00	Receivables	Receivables
Cash Balance	\$86,517.18	\$261,710.75	\$1,418,309.37	\$0.22
Checking	\$35,613.83	\$20,757.83	\$72,554.91	\$0.00
Frontier Bank	\$50,903.35	\$240,652.92	\$841,022.86	\$0.22
USBank	\$0.00	\$0.00	\$0.00	\$0.00
Premier Bank	\$0.00	\$0.00	\$504,728.67	\$0.00
ISJIT	\$0.00	\$0.00	\$2.93	\$0.00
Deposit Balance	\$86,517.18	\$261,410.75	\$1,418,309.37	\$0.22

PPEL/SILO Combined

Date	Description/Comments	Receipts	Disbursements	Balance
Opening Balance				\$2,034,118.15
YTD	Interest, Property Taxes	\$646,078.23		\$2,680,196.38
YTD	Revenue Bond P&I		\$268,846.25	\$2,411,350.13
YTD	construction service		\$297,987.75	\$2,113,362.38
YTD	equipment		\$426,515.36	\$1,686,847.02
YTD	building/land improvements		\$6,826.90	\$1,680,020.12
Cash Balance				\$1,680,020.12
Deposit Balance		\$646,078.23	\$1,000,176.26	\$1,679,720.12

GENERAL FUND BOARD REPORT

4/9/18 PREPAIDS

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	1			
Checking	1	Fund: 10 OPERATING FUND		
AFLAC	A097619000	ADDTL EMPLOYEE INSURANCE	382.71	
		Vendor Total:		382.71
CENTRAL LYON COMMUNITY SCHOOL DISTRICT	7206589	REIMBURSEMENT	73.87	
		Vendor Total:		73.87
D/B/A PREMIER COMMUNICATIONS, PREMIER NETWORK SOLUTIONS	6425	4/2018 CONSULT	1,000.00	
		Vendor Total:		1,000.00
JAYCOX IMPLEMENT, INC	IT03750	BUS 4 REPAIRS	481.38	
		Vendor Total:		481.38
JW PEPPER & SON	11d30997, 11d55603	HS MUSIC	72.24	
JW PEPPER & SON	11d51105	HS VOCAL MUSIC	9.90	
		Vendor Total:		82.14
LEGALSHIELD	20180321	ADDT'L EMP INSURANCE	28.90	
		Vendor Total:		28.90
MARTIN BROS. DISTRIBUTING, INC	7184983	BACKPACK PROG	179.05	
MARTIN BROS. DISTRIBUTING, INC	7195340-342	BACKPACK PROGR	324.84	
		Vendor Total:		503.89
NEW CENTURY PRESS INC/LYON CO. REPORTER	R0321-4	ADVERTISING	175.89	
		Vendor Total:		175.89
NORTHWEST AEA	20180327	ROAR CARDS	105.19	
		Vendor Total:		105.19
PIONEER VALLEY BOOKS	00124091	TITLE I BOOKS	4,779.34	
		Vendor Total:		4,779.34
PITNEY BOWES	3305639882	POSTAGE METER	203.46	
		Vendor Total:		203.46
RAPID FLOORING	i-21330	TINY HOUSE SUPPLIES	511.93	
		Vendor Total:		511.93
ROCK RAPIDS UTILITIES	thru 3/1/18	UTILITIES	17,349.85	
		Vendor Total:		17,349.85
SIOUX CITY COMMUNITY SCHOOL DISTRICT	20180327	QTR 3 TUITION PLACEMENT	222.18	
		Vendor Total:		222.18
SUBWAY	ticket #1/A- 127930	MEAL CHARGE - SHARING MEETING 3/27/18	51.34	
		Vendor Total:		51.34
TEUNISSEN, ASHLEY	4/18 PAYROLL REJECTED ACH	4/18 PAYROLL	47.52	
		Vendor Total:		47.52

GENERAL FUND BOARD REPORT
4/9/18 PREPAIDS

Vendor Name	Invoice	Description	Amount
WAAGMEESTER LAW OFFICE	20180321	LEGAL SERVICES	285.25
Vendor Total:			285.25
WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA	180710038845	HEALTH INSURANCE	67,642.44
	--39178		
Vendor Total:			67,642.44
Fund Total:			93,927.28
Checking	1	Fund: 69 ENTERPRISE/FFA PROPERTY	
ROCK RAPIDS UTILITIES		thru 3/1/18 UTILITIES	59.16
Vendor Total:			59.16
SIEBRING MANUFACTURING	31860	FFA FARM SUPPLIES/LABOR	152.75
Vendor Total:			152.75
Fund Total:			211.91
Checking	1	Fund: 71 SPLIT FUNDING	
GALLAGHER BENEFIT SERVICES, INC	140898	2018 HRA RENEWAL FEE	200.00
Vendor Total:			200.00
WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA	180710038845	HEALTH INSURANCE	4,993.12
	--39178		
Vendor Total:			4,993.12
Fund Total:			5,193.12
Checking Account Total:			99,332.31
Checking	2		
Checking	2	Fund: 61 SCHOOL NUTRITION FUND	
AFLAC	A097619000	ADDTL EMPLOYEE INSURANCE	24.20
Vendor Total:			24.20
WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA	180710038845	HEALTH INSURANCE	1,303.13
	--39178		
Vendor Total:			1,303.13
Fund Total:			1,327.33
Checking Account Total:			1,327.33
Checking	3		
Checking	3	Fund: 21 STUDENT ACTIVITY FUND	
ENGLEMAN, JASON	20180321	BASEBALL PURCHASES REIMBURSED	1,020.85
Vendor Total:			1,020.85
Fund Total:			1,020.85
Checking Account Total:			1,020.85
Checking	4		
Checking	4	Fund: 24 PUBLIC EDUCATION & RECREATION LEVY	
CORRAL LANES	482854	P.E. CLASSES	1,500.00
Vendor Total:			1,500.00
Fund Total:			1,500.00
Checking	4	Fund: 33 LOCAL OPTION SALES \$ SERVICES TAX (SILO)	
DGR ENGINEERING	00228473	CONSTRUCTION ADMIN	142.00
Vendor Total:			142.00
Fund Total:			142.00

GENERAL FUND BOARD REPORT
4/9/18 PREPAIDS

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
Checking	4	Fund: 36 PHYSICAL PLANT & EQUIPMENT	
CANFIELD BUSINESS INTERIORS, LLC	22055	HS OFFCIE EQUIPMENT	1,781.25
Vendor Total:			1,781.25
Fund Total:			1,781.25
Checking Account Total:			3,423.25

GENERAL FUND BOARD REPORT
4/9/18 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	1			
Checking	1	Fund: 10 OPERATING FUND		
AFLAC INSURANCE	962019	ADDT'L EMP INS	1,486.70	
		Vendor Total:		1,486.70
AIR CONDITIONING & HEATING, INC	5614	REPAIR PARTS	140.55	
AIR CONDITIONING & HEATING, INC	5623	KITCHEN SINK REPAIRS	1,015.67	
AIR CONDITIONING & HEATING, INC	5626	REPAIR PARTS	253.65	
		Vendor Total:		1,409.87
BOEKHOUT, JULIE	20180404	CONF REIMB	493.52	
		Vendor Total:		493.52
CAMPBELL SUPPLY OF ROCK RAPIDS	20180405	SUPPLIES	120.70	
		Vendor Total:		120.70
CHILL COMMERCIAL REFRIGERATION	1563	FREEZER REPAIRS	645.19	
		Vendor Total:		645.19
CULLIGAN SOFT WATER SERVICE	20180405	SALT, WATER	330.50	
		Vendor Total:		330.50
DENNY'S SANITATION	80586	DISPOSAL	367.00	
		Vendor Total:		367.00
GEORGE OFFICE PRODUCTS	20180405	EQUIPMENET	440.00	
		Vendor Total:		440.00
H AND S HOMEBUILDING CENTER	100808	PARTS	20.54	
		Vendor Total:		20.54
HILLYARD/SIOUX FALLS	700328260	VAC PART	45.10	
		Vendor Total:		45.10
HOBART SALES AND SERVICE	OC78581	KTICHEN DISHWASHER	319.50	
		Vendor Total:		319.50
HOPPE, TAMMY	20180405	TQPD CONF REIMB	237.05	
		Vendor Total:		237.05
HOUGHTON MIFFLIN CO	953671612	COGNAT TESTS	522.02	
		Vendor Total:		522.02
IOWA ASSOCIATION OF SCHOOL BOARDS	IASB0012830	LIFETIME PASS CARDS	25.50	
		Vendor Total:		25.50
IOWA WORKFORCE DEVELOPMENT	94531	PERMIT & INSPECTION	175.00	
		Vendor Total:		175.00
JAYCOX IMPLEMENT, INC	20180405	BUS 4 REPAIRS	481.38	
		Vendor Total:		481.38
KIWANIS CLUB OF ROCK RAPIDS	20180405	DUES	75.00	
		Vendor Total:		75.00
KYTE LEARNING	1891	TPQD ADDET'L DAYS CONTENT	450.00	

GENERAL FUND BOARD REPORT
4/9/18 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
		Vendor Total:		450.00
MARTIN BROS. DISTRIBUTING, INC	7217495	BACKPACK PROG	63.10	
		Vendor Total:		63.10
MATHESON TRI-GAS, INC.	51295095	IND TECH SUPPLIES	17.36	
		Vendor Total:		17.36
MCCARTY MOTORS	20180405	VEHICLE REPAIRS	176.10	
		Vendor Total:		176.10
MENARDS	70565	IND TECH SUPPLIES	148.98	
MENARDS	70566	TINY HOUSE	122.31	
MENARDS	71434	TINY HOUSE	314.77	
MENARDS	71919	SUPPLIES	99.80	
MENARDS	72047	IND TECH SUPPLIES	104.56	
		Vendor Total:		790.42
NATH, TODD	20180405	FUEL REIMB	45.29	
		Vendor Total:		45.29
NEW CENTURY PRESS INC/LYON CO. REPORTER	20180405	ADVERTISING	330.99	
		Vendor Total:		330.99
NORTHWEST AEA	257-3292018	LAMINATING, SUPPLIES	640.12	
		Vendor Total:		640.12
ONE SOURCE THE BACKGROUND CHECK COMPANY	iasb1392- 20180331	BACKGROUND CHECKS	40.50	
		Vendor Total:		40.50
POPKE'S CAR CARE	3/18 FUEL	FUEL	3,209.90	
		Vendor Total:		3,209.90
PREMIER COMMUNICATIONS	20180405	TELEPHONE, INTERNET	828.70	
		Vendor Total:		828.70
PRO.ED	2702205	SPECIAL ED CURRICULUM	1,952.50	
		Vendor Total:		1,952.50
RAPID AUTO REPAIR	1135149	MINI BUS REPAIR	39.44	
RAPID AUTO REPAIR	1135184	MINI BUS REPAIR	97.42	
RAPID AUTO REPAIR	1135232	MINI BUS REPAIR	265.99	
		Vendor Total:		402.85
ROBERT BROOKE & ASSOCIATES	125378	LOCKER PARTS	594.07	
		Vendor Total:		594.07
ROCK RAPIDS CASHWAY LUMBER, INC	20180405	SUPPLIES	181.76	
		Vendor Total:		181.76
ROCK RAPIDS HARDWARE	20180405	SUPPLIES	418.69	
		Vendor Total:		418.69
ROCK RAPIDS MACHINE & WELDING	1961	REPAIRS	14.45	
		Vendor Total:		14.45

GENERAL FUND BOARD REPORT
4/9/18 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
SANFORD HEALTH PLAN	20180328	FLEX FEES	70.00	
		Vendor Total:		70.00
SECRETARY OF STATE	20180404	NOTARY FEE - M. FREESE	30.00	
		Vendor Total:		30.00
SHERWOOD FOREST GRANTS, LLC	2527	GRANT ASSIST	37.50	
		Vendor Total:		37.50
STURDEVANT'S AUTO SUPPLY	20180405	SUPPLIES	45.96	
		Vendor Total:		45.96
SUNSHINE FOODS	3/18	SUPPLIES	97.96	
	CUSTODIAL			
SUNSHINE FOODS	3/18 FACS	3/18 FACS SUPPLIES	594.53	
		Vendor Total:		692.49
T & R TROPHIES PLUS - ADRIAN, MN	43	APRIL 2018 STUDENT OF THE MONTH	40.20	
		Vendor Total:		40.20
TIMBERLINE BILLING SERVICE LLC	13730	MEDICAID ASSIST	804.84	
		Vendor Total:		804.84
WAYNE MEYER ELECTRIC INC	11611	TINY HOUSE	944.17	
WAYNE MEYER ELECTRIC INC	11644	REPAIRS	184.11	
		Vendor Total:		1,128.28
		Fund Total:		20,200.64
<u>Checking</u>	1	Fund: 69 ENTERPRISE/FFA PROPERTY		
MENARDS	72280	FFA FARM SUPPLIES	461.72	
MENARDS	72560	FARM SUPPLIES	39.99	
		Vendor Total:		501.71
ROCK RAPIDS CASHWAY LUMBER, INC	20180405	SUPPLIES	30.00	
		Vendor Total:		30.00
		Fund Total:		531.71
		Checking Account Total:		20,732.35
<u>Checking</u>	2	Fund: 61 SCHOOL NUTRITION FUND		
AFLAC INSURANCE	962019	ADDT'L EMP INS	193.31	
		Vendor Total:		193.31
		Fund Total:		193.31
		Checking Account Total:		193.31
<u>Checking</u>	4	Fund: 36 PHYSICAL PLANT & EQUIPMENT		
ADVANCED SYSTEMS, INC	22363491	COPIER MAINT & LEASE	1,440.00	
		Vendor Total:		1,440.00
		Fund Total:		1,440.00
		Checking Account Total:		1,440.00

March 2018 Payroll Totals

General Fund

Gross Salaries	\$444,481.73
District Benefits	\$69,129.62
District SS/Medicare	\$32,971.85
District IPERS	\$39,491.68
Employee Share Insurance	\$71,241.61
Total District Cost	<hr/> \$514,833.27

Hot Lunch Fund

Gross Salaries	\$13,408.69
District Benefits	\$2,593.65
District SS/Medicare	\$976.98
District IPERS	\$1,186.46
Employee Share Insurance	\$3,206.10
Total District Cost	<hr/> \$14,959.68

GENERAL FUND BOARD REPORT
Fund Number 21, 61; Processing Month 03/2018

<u>Vendor Name</u>		<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	2				
Checking	2	Fund: 61	SCHOOL NUTRITION FUND		
AFLAC INSURANCE		539123	ADDTL EMPLOYEE INSURANCE	193.31	
			Vendor Total:		193.31
AFLAC		A096317400	ADDTL EMPLOYEE INSURANCE	24.20	
AFLAC		A097619000	ADDTL EMPLOYEE INSURANCE	24.20	
			Vendor Total:		48.40
DEAN FOODS NORTH CENTRAL, INC		FEB 2018	DAIRY PRODUCTS	2,152.81	
			Vendor Total:		2,152.81
IOWA SCHOOLS EMPLOYEE BENEFITS		27402	INSURANCE	93.72	
IOWA SCHOOLS EMPLOYEE BENEFITS		27552	INSURANCE	93.72	
			Vendor Total:		187.44
KECK INC		2/9/18	COMMODITIES 18 (E) 2/9/18	1,935.70	
			Vendor Total:		1,935.70
MARTIN BROS. DISTRIBUTING, INC		7163791	inv 7163791 2/28/18- 7174511 3/7/19 FOOD	5,595.26	
MARTIN BROS. DISTRIBUTING, INC		7184982	FOOD	6,207.60	
MARTIN BROS. DISTRIBUTING, INC		7195341	INV 7195341 3/21/18 FOOD	2,544.22	
MARTIN BROS. DISTRIBUTING, INC		7206589	FOOD	1,655.50	
			Vendor Total:		16,002.58
SUNSHINE FOODS		FEB 2018	FEB 2018 FOOD	2,110.39	
			Vendor Total:		2,110.39
US BANK		2/12/18	KITCHEN SUPPLIES-MARKER SET	33.47	
			Vendor Total:		33.47
WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA		180390012011 -11738	HEALTH INSURANCE	1,416.61	
WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA		180710038845 --39178	HEALTH INSURANCE	1,303.13	
			Vendor Total:		2,719.74
			Fund Total:		25,383.84
			Checking Account Total:		25,383.84

<u>Checking</u>	3				
Checking	3	Fund: 21	STUDENT ACTIVITY FUND		
BOOGERD, RON		2017-18 BB	BASKETBALL SEASON-CLOCK	220.00	
		SEASON			
BOOGERD, RON		2017-18 WR	WRESTLING SEASON-CLOCK	80.00	
		SEASON			
			Vendor Total:		300.00
BOYDEN HULL COMM SCHOOL DIST		4/23/18	MS TRACK FEE 4/23/18	75.00	
			Vendor Total:		75.00
CENTRAL LYON ACTIVITY FUND		MARCH 12, 2018	NEEDY FAMILY -SUNSHINE SCRIP CARDS	100.00	
			Vendor Total:		100.00
CHEROKEE COMMUNITY SCHOOL DISTRICT		4/5/18	HS VARSITY TRACK FEE 4/5/18	85.00	
CHEROKEE COMMUNITY SCHOOL DISTRICT		4/6/18	HS VARSITY TRACK FEE 4/5/18	85.00	
			Vendor Total:		170.00

GENERAL FUND BOARD REPORT
Fund Number 21, 61; Processing Month 03/2018

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
DECKER SPORTING GOODS	AAD109722-AJ05	BBB TRAVEL GEAR - JACKETS & PANTS	1,968.00	
DECKER SPORTING GOODS	AAD109722-AJ06	BBB TRAVEL GEAR - JACKETS & PANTS	412.00	
DECKER SPORTING GOODS	AAD109846-AJ03	BBB TRAVEL GEAR - JACKETS	190.00	
		Vendor Total:	2,570.00	
DIEREN, TODD OR STACY	2017-18 BB SEASON	WRESTLING SEASON-CLOCK	80.00	
		Vendor Total:	80.00	
EBEN, CURTIS	2017-18 WR SEASON	WRESTLING SEASON-ANNOUNCER	40.00	
		Vendor Total:	40.00	
ELEMENT WEST DES MOINES	2774	2018 STATE WRESTLING LODGING	3,731.84	
		Vendor Total:	3,731.84	
ENGEL, GRANT	2017-18 BB SEASON	BASKETBALL SEASON- MS CLOCK	300.00	
		Vendor Total:	300.00	
ENGLEMAN, JASON	2017-18 BB SEASON	BASKETBALL SEASON- MS CLOCK	50.00	
ENGLEMAN, JASON	20180321	BASEBALL PURCHASES REIMBURSED	1,020.85	
		Vendor Total:	1,070.85	
GEORGE/LITTLE ROCK COMM SCHOOL	CC BANNER	STATE CC BANNER & TROPHY	350.20	
		Vendor Total:	350.20	
GOLF PRODUCTS, INC./GOLF BALL.NET	15681	GOLF BALLS	172.00	
		Vendor Total:	172.00	
GROEN, MICHAEL	2017-18 BB SEASON	BASKETBALL SEASON- 9/JV CLOCK	125.00	
		Vendor Total:	125.00	
GROUP TRAVEL PLANNERS	2018 3RD PAYMENT	BAND TRIP PAYMENT THIRD PAYMENT	26,097.00	
		Vendor Total:	26,097.00	
HAUFF MID-AMERICA SPORTS	21844	TRACK RIBBONS	710.20	
		Vendor Total:	710.20	
HOME-OLOGY	50665	ACKERMAN FUNERAL	69.99	
		Vendor Total:	69.99	
IOWA HIGH SCHOOL MUSIC ASSOC	2018 JAZZ	2018 SOLO/ENSEMBLE FESTIVAL	648.00	
		Vendor Total:	648.00	
IOWA HIGH SCHOOL SPEECH ASSOC	2018 ALL STATE	ALL-STATE IND.SPEECH REG.	11.00	
		Vendor Total:	11.00	
IOWA JAZZ CHAMPIONSHIPS	2019 T-- SHIRTS	JAZZ CHAMPION T-SHIRTS	300.00	

GENERAL FUND BOARD REPORT
Fund Number 21, 61; Processing Month 03/2018

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
IOWA JAZZ CHAMPIONSHIPS	407	2018 REGISTRATION FEE - INV 407	200.00
		Vendor Total:	500.00
JD HOUSE OF TROPHIES	179104	MEDALS	30.19
		Vendor Total:	30.19
KNOBLOCH, BECCA	3/9/18	MS MIXER 3/9/2018	50.00
		Vendor Total:	50.00
KRUSE, DEB	2017-18 BB SEASON	BASKETBALL SEASON-SCOREBOOK	340.00
		Vendor Total:	340.00
PARTY TIME	23	BAND TRIP FUNDRAISER INV 23	4,490.40
		Vendor Total:	4,490.40
PEPSIAMERICAS	MARCH 2018	PEPSI PRODUCTS	1,367.56
		Vendor Total:	1,367.56
PETERSON, MARK	2017-18 BB SEASON	BASKETBALL SEASON-CLOCK	220.00
		Vendor Total:	220.00
POPKES, EMILY	3/9/18	MS MIXER 3/9/2018	50.00
		Vendor Total:	50.00
POSTMA, DWAYNE	2017-18 WR SEASON	WRESTLING SEASON-ANNOUNCER	80.00
		Vendor Total:	80.00
PRINT EXPRESS	#14401	JR CHEER T-SHIRTS	498.75
		Vendor Total:	498.75
PROM NITE	7386759	PROM DECORATIONS	667.94
		Vendor Total:	667.94
ROCK VALLEY COMMUNITY SCHOOL	5/11/18	MS TRACK FEE 5/11/18	70.00
		Vendor Total:	70.00
RSCHOOL TODAY - DISTRIBUTED WEBSITE CORPORATION	35252	ACTIVITY SCHEDULER	247.37
		Vendor Total:	247.37
SCIENCE CENTER OF IOWA	3/28/18	4TH GRADE 3/28/2018 LION GRANT	500.00
		Vendor Total:	500.00
SHARI'S KITCHEN & CATERING	385651	COOKIE FUNDRAISER	425.00
		Vendor Total:	425.00
SHELDON COMMUNITY SCHOOL DIST	4/16/18	HS VARSITY TRACK FEE 4/16/18	90.00
		Vendor Total:	90.00
SIBLEY-OCHEYEDAN SCHOOL DIST	4/30/18	HS VARSITY TRACK FEE 4/30/18	160.00
		Vendor Total:	160.00

GENERAL FUND BOARD REPORT
Fund Number 21, 61; Processing Month 03/2018

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
SIOUX CENTER COMMUNITY SCHOOL	4/12/18	HS VARSITY TRACK FEE 4/12/18	170.00	
SIOUX CENTER COMMUNITY SCHOOL	4/26/18	MS TRACK FEE 4/26/18	75.00	
		Vendor Total:		245.00
SUNSHINE FOODS	SCRIP 3/13/18	SCRIP CARDS	95.00	
		Vendor Total:		95.00
TODD'S	3/12/18	SCRIP CARD PURCHASE	190.00	
		Vendor Total:		190.00
TOWNE, GREGORY	RE:	RE: CANVAS FOR GIRLS BB	43.79	
		Vendor Total:		43.79
UNIVERSAL ATHLETIC	130-0010634- 01	MS TRACK SWEATS	1,858.00	
UNIVERSAL ATHLETIC	3/20/18	MS TRACK SWEATS	33.75	
		Vendor Total:		1,891.75
US BANK	2018 JAZZ BAND	STATE JAZZ BAND MEALS	449.00	
US BANK	2018 VOCAL JAZZ	VOCAL JAZZ MEALS	208.00	
US BANK	ALL STATE SPEECH	ALL STATE SPEECH MEALS	36.00	
		Vendor Total:		693.00
US BANK	2/12/18 FFA	MEYER/OLSEN FAMILY DONATIONS	451.55	
US BANK	2/16/18	STATE SPEECH LODGING	207.39	
US BANK	2/8/18	WEIGHT ROOM SUPPLIES	212.78	
US BANK	241640780420 91008604	LARSON BABY GIFT CARD	48.51	
US BANK	244310680530 91790000	ROBOTICS SUPPLIES-ACE HARWARE	29.89	
US BANK	244921580377 19244642	REV ROBOTICS- ROBOTICS SUPPLIES	413.45	
US BANK	246921680441 00515685	ROBOTICS SUPPLIES	593.17	
US BANK	246921680451 009	FTE IOWA-STATE CHAMPIONSHIP FEE	260.00	
US BANK	287/18	DISTRICT FOOTBALL MEALS	29.98	
US BANK	3/12/18	BLANK T-SHIRT INC	400.69	
US BANK	3/26/18	KRISPY KREAME FUNDRAISER	4,185.70	
		Vendor Total:		6,833.11
VALLEY SOUTHWOODS IVJC	2018 JAZZ FEE	JAZZ CHAMPIONSHIP FEE 2018	200.00	
		Vendor Total:		200.00
WEST LYON COMMUNITY SCHOOL DIS	4/24/18	HS VARSITY TRACK FEE 4/24/18	150.00	
WEST LYON COMMUNITY SCHOOL DIS	5/7/18	HS VARSITY TRACK FEE 5/7/18	150.00	
WEST LYON COMMUNITY SCHOOL DIS	5/8/18	MS TRACK FEE 5/8/18	75.00	
		Vendor Total:		375.00
WEST SIOUX COMMUNITY SCHOOL DISTRICT	4/19/18	HS VARSITY TRACK FEE 4/19/18	150.00	
		Vendor Total:		150.00

GENERAL FUND BOARD REPORT
Fund Number 21, 61; Processing Month 03/2018

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
WORLDS FINEST CHOCOLATE-QSP	91112516	FLORIDA TRIP FUNDRAISER	2,010.00	
		Vendor Total:		2,010.00
WORLDWIDE TICKETCRAFT	279043	TICKET HOLDER	50.58	
		Vendor Total:		50.58
WORTHINGTON MONUMENT WORKS, INC	2/23/18	RILEY MEYER MEMORIAL STONE	4,601.00	
		Vendor Total:		4,601.00
WRIGHT, CHRIS	2017-18 BB SEASON	BASKETBALL SEASON- 9/JV CLOCK	230.00	
		Vendor Total:		230.00
WRIGHT, KRISTIN	2017-18 BB SEASON	BASKETBALL SEASON-SCOREBOOK	580.00	
		Vendor Total:		580.00
YOUTH FRONTIERS	2018 RETREAT	COURAGE RETREAT 10/16/18	995.00	
		Vendor Total:		995.00
		Fund Total:		65,591.52
		Checking Account Total:		65,591.52



To: Iowa School Districts, AEAs, Community Colleges and
the Iowa Department of Education

From: Tammy Votava, IASB Communications Director

Date: April 1, 2018

Subject: School Board Recognition Month – May 2018

Dear Board Secretary,

School Board Recognition Month in May is the perfect time to thank our locally elected school board members for their service. Enclosed you will find personalized certificates for each of your board members, as well as posters promoting School Board Recognition Month. We hope you will join us in honoring the work of local board members in your community. This is a great opportunity to shine the spotlight on their service and thank them for their commitment to public education. Below you'll find information about the online toolkit to help you celebrate your board members all month long.

Online Resources You Can Use

A detailed online toolkit is available at www.ia-sb.org/SBRM. The toolkit includes:

- Board Member Fact Sheet
- Tips for Celebrating
- Sample Letter to the Editor
- Sample Press Release
- Sample Social Media Posts and Tweets
- Shareable Social Media Graphics
- Social Media Cover and Profile Photos

Use your creativity as you find ways to celebrate, and share your ideas with us. During the month of May, be sure to use #CelebrateIASchoolBoards on Twitter and Facebook and follow IASB on social media to see how others are celebrating. Thank you for your support in making School Board Recognition Month a success.

If you need additional posters or reprints of the personalized certificates, please contact Tammy Votava at (515) 247-7040 or marketing@ia-sb.org. Thank you!

FYI

Lyon County Riverboat Foundation Board of Directors have been spending extra time the past 3 months, learning and understanding how the non-competitive monies distributed by LCRF are utilized. The funds are distributed quarterly and are received by twelve different entities. Thankyou's go out to the non-competitive's that have also spent some extra time informing LCRF and the public as to how your organization spends its monies. The conversation has benefited both the LCRF and non-competitive entities.

After a lot of discussion on the topic, LCRF would like to share the following with you:

>there will be no changes at this time to the non-competitive grant award program, you will receive quarterly payments as in the past

>If your organization is saving monies for a bigger project, please inform the LCRF as to what you are considering and when you anticipate doing the project

>the end of the year reports will continue

>Non-competitive entities should feel free to request time to be on the January Agendas, annually

>consider informing your community residents as to what's happening with non-competitive monies (news articles, pictures, annual update)

>consider reviewing your non-competitive accounts, monthly during your organizations meetings and including that discussion in your minutes



iowa high school speech association

Craig Ihnen - Executive Director

March 12, 2018

TO: Administrators/Coaches of Outstanding Performers

Congratulations! Student(s) from **Central Lyon** High School have been selected as Outstanding Performers in the area(s) of: **Brady Wright, Lit Program** at the IHSSA State Individual Events Contest. Students who received this honor qualify for an appearance at the All-State Festival in the category(s) listed.

The 40th Annual All-State Festival of Individual Events will be held Monday, March 26, 2018 at the University of Northern Iowa. The philosophy of the IHSSA is to encourage and foster student participation in speech activities and subsequently human communications. The Festival setting - a showcase of Iowa's top talent - is viewed as a vital means of encouraging participation by students. To have been selected out of nearly 9,000 who started competition at the District level is a unique honor. 464 students have been selected as Outstanding Performers.

Please read the following information about the Festival for better knowledge of the event.

1. This is the only communication you will receive prior to the Festival Monday, March 26, 2018
2. Programs will be available from 8:00 to 8:30 in the west lobby of the **McLeod Center**. Please see map.
3. At 8:30 a.m. there will be the opening ceremonies in the **McLeod Center** which everyone should attend.
4. The first of four sessions in each of the 14 centers will begin at 10:00 a.m. The four sessions will conclude at 4:15 p.m. Lunch break will be from 12:45 to 1:30. You are on your own for lunch.
5. Programs will not be ready until just prior to the Festival - please do not call about a student's performance time.
6. Do not request any performance times. This is All-State! Plan to bring your students and spend the day viewing the best in Iowa.
7. Students who were named Outstanding in two events must report to the north lower level hallway of the **McLeod Center** at 8:00 a.m. for the Opening Ceremonies.
8. This is a Festival - not a contest. All performers will be presented with a medallion at the end of the session in which they appear.

Every year the All-State Festival becomes bigger and better, yet we ask how this Festival can improve. However, each year it does just that! **Central Lyon** is also invited to bring observers and other students interested in speech activities. Each school is expected to provide its own faculty supervision of students while attending the Festival.

Will you please advise the State Office immediately if you cannot attend by phoning or e-mail (515) 288-9741.

Craig Ihnen
IHSSA
Central Lyon
Brady Wright, Lit Program

www.ihssa.org

Memorandum

To: Board of Education
From: Jackie Wells
Date: April 9, 2018
Re: Budget Approval

As discussed in the March, 2018 regular board meeting, I recommend your approval of the proposed 2018-2019 budget following the required public hearing. The budget must be certified by April 16, 2018.

Approval of the Budget Guarantee isn't necessary for the district this year due to increasing enrollment as of the October, 2017 count.

The district has the ability to levy for cash in the amount of \$1,254,116; I have included \$650,000 (lines 15.9-15.10). The cash reserve levy can be any SBRC amount (increasing enrollment, unfunded LEP, Special Ed Deficit), up to the maximum. The cash reserve maximum is determined by a percentage of FY17 expenditures in comparison to FY17 fund balance.

As discussed in December, the At-Risk/Drop-Out Prevention amount was approved at \$233,341 and is included in the general fund portion of the levy.

The surtax rate of 2018-2019 totals 8% on Aid & Levy line 10.15 which minimizes the amount of property tax used for the Instructional Support Levy and uses income taxes to offset (line 10.21).

The management levy amount of \$250,000 is used to fund the current year shortfall, future early retirement payments, worker's comp claims, unemployment claims and the district's property and liability coverage.

The voted PPEL amount of \$.67 per \$1,000 and board approved PPEL will raise \$292,945. The PERL rate of \$.135000 amounts to \$38,263.

Our current tax rate for 2017-2018 is \$13.52060 per \$1,000. I am recommending a tax rate of \$13.41466 for 2018-2019.

Person responsible for completing the FY 2019 School Budget Workbook

1095	Central Lyon
First Name:	Jackie
Last Name:	Wells
Phone Number:	712-472-2664
Extension:	
E-Mail Address:	jwells@centrallyon.org

Valuation Verification:

January 1, 2017 Net Taxable Valuations

Valuation WITH Gas & Electric Utilities			Valuation WITHOUT Gas & Electric Utilities		
A	B	C	D	E	F
Taxable	Increment	Debt Service,	Taxable	Increment	Debt Service,
Valuation	Value	PPEL, ISL	Valuation	Value	PPEL, ISL
283,432,095	9,512,191	292,944,286	282,251,332	9,512,191	291,763,523

[Click here to view Taxable Valuations By Individual Levy Authority](#)

January 1, 2017 Commercial and Industrial Taxable Valuations

	Commercial	Industrial	Total
Non-TIF	23,764,735	815,777	24,580,512
TIF	6,845,398	579,325	7,424,723
TOTALS	30,610,133	1,395,102	32,005,235

[Click here to view Taxable Valuations by Class by Levy Authority](#)

January 1, 2017 Commercial and Industrial 100% Property Valuations

	Commercial	Industrial	Total
Non-TIF	26,851,601	970,788	27,822,389
TIF	7,159,620	579,325	7,738,945
TOTALS	34,011,221	1,550,113	35,561,334

[Click here to view 100% Valuations by Class by Levy Authority](#)

Audited Change in Enrollment

0.0	Fall 2015 Certified Enrollment Change
0.000	Fall 2015 Supplementary Weight Change - Sharing and ELL
0.0	Fall 2016 Certified Enrollment Change
0.000	Fall 2016 Supplementary Weight Change - Sharing and ELL

Aid and Levy Inputs

1095

Central Lyon

1.0000	Enter Regular Program State Percent of Growth
1.0000	Enter Teacher Salary Supplement State Percent of Growth
1.0000	Enter Professional Development Supplement State Percent of Growth
1.0000	Enter Early Intervention Supplement State Percent of Growth
1.0000	Enter Teacher Leadership Supplement State Percent of Growth

COMBINED DISTRICT COST SUMMARY

233,341	5.17	FY19 SBRC Modified Supplemental Amount - Dropout
PRESCHOOL FOUNDATION AID		
0.0	7.31	Audited Change in October 2016 Preschool Budget Enrollment
INSTRUCTIONAL SUPPORT PROGRAM		
.1000	10.4	Maximum Portion (Can't exceed .1000)
.08 **	10.15	Instructional Support Income Surtax Rate
4,414,240	10.16	District Income Tax Paid in 2016
EDUCATIONAL IMPROVEMENT PROGRAM		
.0000	11.2	Voted Maximum Portion - Educational Improvement
.00 **	11.4	Ed Improvement Income Surtax Rate
SUMMARY OF GENERAL FUND LEVIES		
264,926	15.9	Cash Reserve Levy - SBRC
385,074	15.10	Cash Reserve Levy - Other
0	15.11	Use of Fund Balance to Reduce Levy
VOTED PHYSICAL PLANT & EQUIPMENT (VPPEL)		
.67000	19.2	Voted PPEL Rate Limit
.00 **	19.4	Voted PPEL Income Surtax Rate
OTHER PROPERTY & UTILITY REPLACEMENT TAXES		
250,000	21.1	Management
0	21.2	Amana Library
96,672	21.3	Regular Physical Plant & Equipment
0	21.4	Reorganization Equalization Levy
0	21.5	Emergency Levy (for Disaster Recovery)
38,263	21.6	Public Education and Recreation
0	21.7	Debt Service (Complete Form 703)

Information to help fill out budget

1,254,116	15.9 + 15.10	Maximum Cash Reserve Levy
96,672	21.3	Maximum Regular Physical Plant & Equipment Levy
38,263	21.6	Maximum Public Education and Recreation - Only use if district has authorization
	10.15	Instructional Support Income Surtax Rate (Lower Surtax Rate if Highlighted)
	11.4	Ed Improvement Income Surtax Rate (Lower Surtax Rate if Highlighted)
	19.4	Voted PPEL Income Surtax Rate (Lower Surtax Rate if Highlighted)

Error Messages and Warnings to Correct Before Filing

**Aid and Levy Results
Central Lyon**

5,127,443	4.3	FY19 Regular Program District Cost without Adjustment
0	4.8	FY19 Regular Program Budget Adjustment (if negative, enter zero)
429,408	4.22	Teacher Salary Supplement District Cost
49,470	4.30	Professional Development Supplement District Cost
45,710	4.38	Early Intervention Supplement District Cost
248,532	4.46	Teacher Leadership Supplement District Cost
7,096,873	5.19	Combined District Cost
168,400	7.35	Total Preschool Foundation Aid
4,695,808	9.12	State Foundation Aid
353,139	10.17	Instructional Support Income Surtax Dollars
40,495	10.21	Instructional Support Property & Utility Replacement Tax Dollars
2,541,271	15.3	Total Levy to Fund Combined District Cost
0	15.5	Ed Improvement Levy (Line 11.9)
264,926	15.9	Cash Reserve Levy - SBRC
385,074	15.10	Cash Reserve Levy - Other
0	15.11	Use of Fund Balance to Reduce Levy
3,191,271	15.14	Subtotal General Fund Levy without Instructional Support
40,495	15.13	Instructional Support Levy (Line 10.21)
3,231,766	15.12	Total General Fund Levy
11.25938	15.16	Subtotal General Fund Levy Rate
.13823	15.19	Instructional Support Levy Rate
11.39761	15.21	Total General Fund Levy Rate

Tax Cert Results

Rate	Total	
11.25938	3,191,271	Subtotal General Fund Levy (A&L line 15.14)
.13823	40,495	+ Instructional Support Levy (A&L line 15.13)
11.39761	3,231,766	=Total General Fund Levy (A&L line 15.12)
.88205	250,000	Management
.00000	0	Amana Library
	0	Voted Physical Plant & Equipment (Loan Agreement)
	196,273	+Voted Physical Plant & Equipment (Capital Project)
.67000	196,273	=Subtotal Voted Physical Plant & Equipment
.33000	96,672	+Regular Physical Plant & Equipment
	292,945	=Total Physical Plant & Equipment
.00000	0	Reorganization Equalization Levy
.00000	0	Emergency Levy (for Disaster Recovery)
.13500	38,263	Public Education/Recreation (Playground)
.00000	0	Debt Service
13.41466	3,812,974	GRAND TOTAL

ion

ADOPTION OF BUDGET AND TAXES
JULY 1, 2018-JUNE 30, 2019

Department of Management - Form S-TX

Central Lyon

District Number 1095

Total Special Program Funding

Instructional Support (A&L line 10.27)	097	413,287
Educational Improvement (A&L line 11.3)	099	0
Voted Physical Plant & Equipment (A&L line 19.3)	105	196,273

Special Program Income Surtax Rates

Instructional Support (A&L line 10.15)	096	8
Educational Improvement (A&L line 11.4)	098	0
Voted Physical Plant & Equipment (A&L line 19.4)	104	0

Utility Replacement and Property Taxes Adopted

		Utility Replacement AND Property Tax Dollars	Levy Rate	Property Taxes Levied	Estimated Utility Replacement Dollars
Levy to Fund Combined District Cost (A&L line 15.3)	1	2,541,271			
+Educational Improvement Levy (A&L line 15.5)	2	0			
+Cash Reserve Levy - SBRC (A&L line 15.9)	3	264,926			
+Cash Reserve Levy - Other (A&L line 15.10)	4	385,074			
-Use of Fund Balance to Reduce Levy (A&L line 15.11)	5	0			
=Subtotal General Fund Levy (A&L line 15.14)	6	3,191,271	11.25938	3,177,975	13,296
+Instructional Support Levy (A&L line 15.13)	7	40,495	.13823	40,330	165
=Total General Fund Levy (A&L line 15.12)	8	3,231,766	11.39761	3,218,305	13,461
	9				
Management	10	250,000	.88205	248,960	1,040
Amana Library	11	0	.00000	0	0
Voted Physical Plant & Equipment (Loan Agreement)	12	0			
+Voted Physical Plant & Equipment (Capital Project)	13	196,273			
=Subtotal Voted Physical Plant & Equipment	14	196,273	.67000	195,482	791
+Regular Physical Plant & Equipment	15	96,672	.33000	96,282	390
=Total Physical Plant & Equipment	16	292,945			
	17				
Reorganization Equalization Levy	18	0	.00000	0	0
Emergency Levy (for Disaster Recovery)	19	0	.00000	0	0
Public Education/Recreation (Playground)	20	38,263	.13500	38,104	159
Debt Service	21	0	.00000	0	0
GRAND TOTAL	22	3,812,974	13.41466	3,797,133	15,841

1-1-17 Taxable Valuation	WITH Gas & Electric Util	283,432,095	WITHOUT Gas&Elec	282,251,332
1-1-17 Tax Increment Valuation	WITH Gas & Electric Utiliti	9,512,191	WITHOUT Gas&Elec	9,512,191
1-1-17 Debt Service, PPEL, ISL Valuation	WITH Gas & Electric Utilities	292,944,286	WITHOUT Gas&Elec	291,763,523

I certify this budget is in compliance with the following statements:

- ☐ The prescribed Notice of Public Hearing and Proposed Budget Summary (Form S-PB) was lawfully published, with said publication being evidenced by verified and filed proof of publication.
- ☐ The budget hearing notice was published not less than 10 days, nor more than 20 days, prior to the budget hearing.
- ☐ Adopted property taxes do not exceed published amounts.
- ☐ Adopted expenditures do not exceed published amounts for any of the four individual expenditure categories, or in total.
- ☐ Adopted property taxes meet the debt service and loan agreement needs identified on Form 703. Debt service levy for GO bond payments only.
- ☐ This budget was certified on or before April 16, 2018.

Date Budget Adopted: _____

District Secretary

County Auditor

LONG TERM DEBT SCHEDULE
GENERAL OBLIGATION BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Form includes ALL long term debt. Row 1 FINAL COLUMN is only Loans paid by VPPEL Tax. Rows 3-25 FINAL COLUMN is only GO Debt paid by Debt Service Tax.

Project Name (A)	Amount of Issue (B)	Type of Issue - Indicate GO (General Obligation Bond) or Non-GO (C)	General Obligation Bond Certified to County Auditor (D)	Principal Due FY19 (E)	Interest Due FY19 +(F)	Bond Registration Due FY19 +(G)	Total Obligation Due FY19 =(H)	from Other Sources & Fund Balance in Appropriate Fund -(I)	Paid by VPPEL Taxes or GO Bond Amount Paid by Budget Year Debt
(1) All Voted PPEL Loan agreements on this line							0		0
(2)									
(3) Sales Tax Revenue Bonds, Series 2014	3,000,000	Non-GO	12/1/14	195,000	79,368	0	274,368	274,368	0
(4)							0		0
(5)							0		0
(6)							0		0
(7)							0		0
(8)							0		0
(9)							0		0
(10)							0		0
(11)							0		0
(12)							0		0
(13)							0		0
(14)							0		0
(15)							0		0
(16)							0		0
(17)							0		0
(18)							0		0
(19)							0		0
(20)							0		0
(21)							0		0
(22)							0		0
(23)							0		0
(24)							0		0
(25)							0		0
(26) Totals (Lines 3-25)				195,000	79,368	0	274,368	274,368	0

NOTICE OF PUBLIC HEARING

Proposed Central Lyon School Budget Summary

Fiscal Year 2018-2019

Location of Public Hearing:

Date of Hearing:

Time of Hearing:

Central Lyon Community School Board Room 1010 S Greene
Street Rock Rapids IA 51246

04/16/18

12:00 P.M.

The Board of Directors will conduct a public hearing on the proposed 2018/19 school budget at the above-noted location and time. At the hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the district secretary. A copy of the details will be furnished upon request.

		Budget 2019	Re-est. 2018	Actual 2017	Avg %17-19
Taxes Levied on Property	1	3,797,133	3,809,930	3,551,715	3.4%
Utility Replacement Excise Tax	2	15,841	15,439	15,307	1.7%
Income Surtaxes	3	382,247	352,844	297,335	13.4%
Tuition/Transportation Received	4	350,000	350,000	208,571	
Earnings on Investments	5	24,500	22,000	9,233	
Nutrition Program Sales	6	325,000	325,000	192,262	
Student Activities and Sales	7	0	0	535,617	
Other Revenues from Local Sources	8	1,325,000	1,315,000	463,641	
Revenue from Intermediary Sources	9	30,500	30,500	0	
State Foundation Aid	10	4,695,808	4,600,000	4,687,052	
Instructional Support State Aid	11	19,653	0	0	
Other State Sources	12	960,000	962,000	802,748	
Commercial & Industrial State Replacement	13	43,920	57,000	41,495	
Title I Grants	14	80,000	80,000	82,158	
IDEA & Other Federal Sources	15	550,000	550,000	397,990	
Total Revenues	16	12,599,602	12,469,713	11,285,124	
General Long-Term Debt Proceeds	17	0	0	0	
Transfers In	18	275,370	274,368	277,777	
Proceeds of Fixed Asset Dispositions	19	0	0	0	
Total Revenues & Other Sources	20	12,874,972	12,744,081	11,562,901	
Beginning Fund Balance	21	4,331,795	3,569,991	2,590,096	
Total Resources	22	17,206,767	16,314,072	14,152,997	
*Instruction	23	7,343,500	7,205,000	6,630,078	5.2%
Student Support Services	24	180,000	165,000	137,232	
Instructional Staff Support Services	25	500,000	500,000	464,505	
General Administration	26	380,000	347,000	267,436	
School/Building Administration	27	500,000	500,000	460,061	
Business & Central Administration	28	175,000	165,000	109,433	
Plant Operation and Maintenance	29	990,000	985,000	802,348	
Student Transportation	30	550,000	520,000	399,646	
This row is intentionally left blank	31	0	0	0	
*Total Support Services (lines 24-31)	31A	3,275,000	3,182,000	2,640,661	11.4%
*Noninstructional Programs	32	475,000	475,000	359,476	15.0%
Facilities Acquisition and Construction	33	500,000	500,000	69,510	
Debt Service	34	275,370	274,368	265,995	
AEA Support - Direct to AEA	35	372,404	345,909	339,509	
*Total Other Expenditures (lines 33-35)	35A	1,147,774	1,120,277	675,014	30.4%
Total Expenditures	36	12,241,274	11,982,277	10,305,229	
Transfers Out	37	275,370	0	277,777	
Total Expenditures & Other Uses	38	12,516,644	11,982,277	10,583,006	
Ending Fund Balance	39	4,690,123	4,331,795	3,569,991	
Total Requirements	40	17,206,767	16,314,072	14,152,997	

Proposed Property Tax Rate (per \$1,000 taxable valuation)

13.41466

Memorandum

To: Board of Education
From: David Ackerman, Superintendent
Date: April 9, 2018
Re: Contract Increase

Due to scheduling and increased interest in the FACS program, it is recommended to increase the FACS Teacher contract from .75 FTE to 1 FTE for the 2018-2019 school year.

Memorandum

To: Central Lyon Board of Education
From: Dave Ackerman
Date: April 9, 2019
Re: Sharing Agreement

The sharing committee met with members of GLR to discuss the continuation of the current sharing agreement. A large number of topics were discussed and ultimately it was determined that both sharing committees would recommend continuing the agreement for two years. It was also determined that several meetings a year would be beneficial as we go forward in the future.

Memorandum

To: Central Lyon Board of Education
From: Dave Ackerman
Date: April 9, 2018
Re: Summer Projects-Roof Replacement

The buildings and grounds committee met to discuss future building repairs and maintenance. Two bids were received for the roof replacement of the stage/auditorium/former high school office (areas H, K, L).

It is recommended to approve the bid from ARS in the amount of \$106,435.

Steve Breske

From: Phil Tripp <ptripp@tectaamerica.com>
Sent: Monday, March 12, 2018 4:11 PM
To: Steve Breske
Subject: Roof Proposal
Attachments: Central Lyons re-roof H,K,L.pdf

Steve, attached is our proposal for the re-roofs on sections H, K, L, for Central Lyons. We will have to replace the deteriorated pavers on K & L. I also put a Voluntary Alternate for downspouts on roof K. I see that the water coming out of the scuppers on that roof is staining the outside of the building, this is optional.

Thank you,

Phil Tripp
Service Manager
ARS, A Tecta America Company
1010 S. Commerce Ave.
PO Box 39
Sioux Falls, SD 57101
Mobile: (605) 351-2094
PH: (605) 332-1698
FX: (605) 336-7696



ARS, a Tecta America Company, LLC

PO Box 39

Sioux Falls, SD 57101-0039

Phone: (605) 332-1698 Fax: (605) 336-7696



PROPOSAL

Phone No. 712-471-0192	Date 3/10/18	Project/Bldg. Name Central Lyons School- Roof Areas 'H', 'K' & 'L'- Ballasted EPDM Membrane Replacement
Customer Contact Steve Breske	Job No. N/A	Job Address 1105 Story Street
Customer Name Central Lyons Community School	Owners Name Central Lyons Community School	
Customer Address 1105 Story Street	Owners Address 1105 Story Street	
Customer City, State, Zip Rock Rapids, IA 51246	Owners City, State, Zip Rock Rapids, IA 51246	

Provide owners information if warranty is required.

We Hereby submit specifications and estimates for:

EPDM Membrane Replacement of the Existing Ballasted Roofs 'H', 'K' & 'L'

1. Remove the existing rock ballast and save for redistribution.
2. Remove the existing EPDM membrane and associated metal flashings and dispose of.
3. Inspect the existing roof insulation for any wet or deteriorated roof insulation. Any wet or deteriorated roof insulation will be replaced at a rate of \$1.85/ BDFT.
4. If any deteriorated existing decking is encountered it will be replaced on a time and material basis.
5. Inspect the existing wood blocking for any wet or deteriorated wood blocking. Any wet or deteriorated wood blocking will be repaired or replaced on a time & material basis.
6. Install a new 60 Mil Ballasted Black EPDM roof membrane with associated pipe, curb & wall flashings.
7. Redistribute existing rock ballast.
8. On roof areas 'K' & 'L', the existing deteriorating ballast pavers in the corners will be replaced with new 2' X 2' X 2" thick concrete pavers at the current locations of the existing pavers.
9. Fabricate and install new 24 gauge prefinished edge metal.
10. Price includes the costs associated with obtaining a building permit.
11. All work to be performed in a professional manner following OSHA's safety guidelines.
12. After the roof has been completed, provide a 15-Year Total System Warranty from the manufacturer.
13. Upon inspection from the roof manufacturer, complete any additional repairs that may be required.

VOLUNTARY ALTERNATE: On roof Area 'K' install downspouts on the overflow scuppers to provide water control where the sumped scupper openings allows water to run down the side of building. Add To Base Bid: \$1,200.00

We propose hereby to furnish material and labor complete in accordance with the above specifications for the sum of: **\$106,435.00**

One Hundred Six Thousand Four Hundred Thirty-Five Dollars and No/100

Payment to be made as follows:
Per Monthly Billings

A finance charge of 1.5% per month, which is an annual percentage rate of 18%, will be charged on all accounts which become past due and a 1.5% additional monthly charge for each month thereafter that the account is past due.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above this estimate. All agreements contingent upon strikes, accidents or delays beyond our control.

Authorized Signature:

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to complete this work as specified. Payment will be made as outlined above.

Date of acceptance: _____ **Signature:** _____

Memorandum

To: Central Lyon Board of Education
From: Dave Ackerman
Date: April 9, 2018
Re: Summer Projects-1000 Gallon Water Heater

The buildings and grounds committee met to discuss future building repairs and maintenance. Three bids were received for the water heater replacement.

It is recommended to approve the bid from Midwestern Mechanical, Inc. utilizing option II from the proposal.



MIDWESTERN MECHANICAL, INC.

PLUMBING • HEATING • FIRE PROTECTION
www.midwesternmechanical.com

PROPOSAL

CENTRAL LYONS SCHOOL

ROCK RAPIDS, IOWA

JANUARY 29, 2018

WATER HEATER REPLACEMENT

We propose to furnish labor and material to complete the installation of above named project
OPTION 1

- Remove & dispose of existing water heater storage tank and associated piping
- Furnish & install [Qty 1] TH750V-836 DWEN steam fired domestic water heater
- Furnish & install [Qty 1] OH ASME 250 gallon cement lined storage tank
- Furnish & install [Qty 1] Astro 250SS Domestic hot water circulation pump
- Furnish & install all steam & condensate piping as needed
- Furnish & install all water piping, valves & fittings as needed
- Furnish & install all pipe & storage tank insulation as needed
- Furnish all crane services as needed
- Concrete replacement for crane is included on west entrance

BASE BID:

\$ 98,342.00

OPTION II

- Remove & dispose of existing hot water storage tank, Hurst Boiler, condensate pump, heat exchanger & associated steam, condensate & water piping as needed
- Furnish & install [Qty 6] NCC1991 natural gas instantaneous water heaters for domestic hot water purposes set at 120 degrees
- Furnish & install [Qty 4] NCC1991 natural gas instantaneous water heaters for kitchen fixtures set at 140 degrees
- Furnish & install Qty 2] controllers one for each set of heaters
- Furnish & install [Qty 1] Hatco booster heater for kitchen dishwasher boosting the water temp to 180 degrees
- Furnish & install all water piping as needed to complete project
- Furnish & install all gas piping as needed
- Furnish & install all fresh air make up & venting for each heater
- Core drilling for venting is included

BASE BID:

\$78,112.00

CLARIFICATIONS: Electrical is not included in either option

Sincerely,
Midwestern Mechanical, Inc.
DWAYNE CHRISTOFFELS

Sioux Falls, SD

4105 N Lewis Ave.
Sioux Falls, SD 57104
Phone 605-339-3963
FAX 605-338-1195
siouxfalls@mwmech.com

Rapid City, SD

1865 Samco Rd.
Rapid City, SD 57702
Phone 605-394-9636
FAX 605-394-9637
rapidcity@mwmech.com

Spencer, IA

3905 4th Ave W
Spencer, IA 51301
Phone 712-262-1206
FAX 712-262-1209
spencer@mwmech.com

Sioux City, IA

2100 Business 75 N
Sioux City, IA 51105
Phone 712-224-6161
FAX 712-224-6162
siouxcity@mwmech.com



Mailing Address:
PO Box 356
Sioux Falls, SD 57101

Phone: 605-331-4100
FAX: 605-332-0025

Street Address:
1207 W Delaware
Sioux Falls, SD 57104

March 16, 2018

Central Lyon School
ATTN: Steve Breske

RE: Domestic Water system
Rock Rapids, IA

The following is a proposal to supply and install a new domestic hot water system for the school per the description below.

We have included

Demolition of existing tank and piping
Furnish and install 1 Steam fired domestic water heater
Furnish and install 1 250 gallon tank
Furnish and install 1 circulation pump
Piping as required
Insulation
Crane

We have not included
Electrical

Our price inclusive of sales tax for the work described above is as **\$ 98,310.00**

Please call if you have any questions.

Sincerely,
Krier & Blain, Inc.

Dave Weber, P.E.

Memorandum

To: Central Lyon Board of Education
From: Dave Ackerman
Date: April 9, 2018
Re: Summer Projects-Elementary Bldg. Plumbing System

The buildings and grounds committee met to discuss future building repairs and maintenance. CMBA Architects were contacted to evaluate the aging plumbing system of the 1968 building. They met with us to determine our concerns and have evaluated the situation along with studying the blue prints.

Enclosed is the proposal for the plumbing retrofit study.

It is recommended to approve CMBA for both option one and two.



302 JONES STREET, SUITE 200
SIOUX CITY, IA 51101
(P) 712.274.2933

March 29, 2018

Mr. David Ackerman
Central Lyon Community Schools
1010 S. Greene Street
Rock Rapids, IA

Re: Central Lyon CSD Plumbing Retrofit Study

Dear Mr. Ackerman,

Our team at CMBA Architects is excited to work with you and your other leadership. We are pleased to submit this proposal for our services for the plumbing retrofit study at your 1968 Elementary School.

SCOPE OF WORK

The study would include an analysis of the existing plumbing systems and a report documenting the results of the analysis. The following items would be reviewed:

1. The condition of the existing sanitary sewer, waste and vent pipe.
2. The condition of the existing domestic hot and cold-water piping.
3. The condition of the existing plumbing fixtures, faucets and drains.
4. The condition of the existing domestic hot water heaters and water treatment systems.

CMBA & EDA would provide cost opinions for two options based on the evaluation of the existing systems. The cost opinions would provide our estimate of the probable cost of the mechanical, electrical and architectural work required to implement the recommended retrofit or replacement of the existing systems.

Option #1:

- This would include the replacement or repair of the existing plumbing systems in the central restrooms, locker rooms and kitchen area. Under this option the layout of the plumbing systems would not be changed. The plumbing work would be limited to the replacement of domestic water piping, waste and vent piping and fixtures. General construction work would be needed to provide access for the replacement of piping in chases, above ceilings or below floors.
- This option would also include the replacement or repair of the existing plumbing systems in the classroom wings. Previous limited site observations and conversations with the Maintenance Director indicate that the plumbing systems in the classroom wings are in better condition. The recommended work in this area will be noted separately so it can be done as a separate project or phase of the work. General Construction work would be needed to provide access for the replacement of piping in chases, above ceilings or below floors.

Option #2:

- This option would include the remodeling and reconfiguration of the central restrooms the and remodeling of the locker rooms and kitchen. The plumbing systems in this area would also be replaced, retrofitted and revised to serve the new layout.

DELIVERABLES

The study would include the following:

1. Two site visits to review and document the condition of the existing plumbing systems and review options for replacement and repair of the systems. We will also review issues with the existing systems with the maintenance staff while on site.
2. EDA will facilitate the evaluation of the existing sewer system using a video camera inspection. The cost of the actual video camera inspection is not included in the fees as this would be provided by an independent contractor hired by the owner. (EDA can provide recommendations)
3. A report which will document the conditions of the existing plumbing systems and provide recommendations to correct problems found with the existing systems.
4. Two meetings with school personnel to review the results of the study.

PROPOSED CONTRACT FOR SERVICES

Option #1:

An hourly fee is proposed with an estimate of \$10,000 not including expenses.

Option #2:

An hourly fee is proposed with an estimate of an additional \$6,000 not including expenses.

A list of employee hourly rates is attached. Invoices will be forwarded monthly at the beginning of the month and payment appreciated in 30 days.

A standard AIA contract is proposed to serve as our agreement as we move forward with one of the three options outlined in the scope of work.

Please call me if you have any questions. Our team looks forward to working with your district.

Thank you.

Respectfully,

AUTHORIZATION TO PROCEED

Lee Beukelman, AIA
Licensed Architect

Signature

Date

Printed Name

Company

Memorandum

To: Central Lyon Board of Education
From: Dave Ackerman
Date: April 9, 2018
Re: Summer Projects-Mower

The buildings and grounds committee met to discuss future building repairs and maintenance. Two bids were received to replace a 60" John Deere mower. It was determined that a better option would be to add a 72" mower to the current fleet.

It is recommended to approve the bid from McCarty Motors for the purchase of a Country Clipper in the amount of \$9,395.



Bid for Central Lyon School District

Mowers

1. Country Clipper Boss XL 35HP 60" Cutting Width----- \$8890
2. Country Clipper Boss XL 35HP 72" Cutting Width----- \$9395

Bag kit

1. PRO 12 Easy Dump Bag System----- \$3845

Combined Mower Bag Kit

1. 60" 35HP Boss with bag kit----- \$12735

Contact

Kevin McCarty 712-472-3257

Email- mcmotorsales@premieronline.net

Thank You!!

**JOHN DEERE**

Selling Equipment

Quote Id: 16717606

Customer: CENTRAL LYON COMM SCHOOL

JOHN DEERE Z970R Commercial ZTrak				
Hours:			Suggested List	
Stock Number:			\$ 17,536.99	
			Selling Price	
			\$ 13,813.00	
Code	Description	Qty	Unit	Extended
2212TC	Z970R Commercial ZTrak	1	\$ 14,989.00	\$ 14,989.00
Standard Options - Per Unit				
001A	United States/Canada	1	\$ 0.00	\$ 0.00
1037	24x12x12 Pneumatic Turf Tire for 72" Decks	1	\$ 0.00	\$ 0.00
1506	72 In. Side Discharge Mower Deck	1	\$ 0.00	\$ 0.00
2002	Fully Adjustable Suspension Seat with Armrests	1	\$ 495.00	\$ 495.00
Standard Options Total				\$ 495.00
Dealer Attachments				
TCB11690	7-Iron Blower for 7-Iron, 7-Iron PRO and 7-Iron PRO Mulch-On-Demand Decks	1	\$ 861.36	\$ 861.36
TCU24180	Pulley - 72 MCS PULLEY	1	\$ 41.16	\$ 41.16
TCU20820	V-Belt - BELT	1	\$ 47.29	\$ 47.29
TCU29409	Bracket - BRACKET, 72" MCS BLOWER MOUNT	1	\$ 72.94	\$ 72.94
19M7867	Screw - SCREW, FLANGED, METRIC	2	\$ 1.24	\$ 2.48
TCU23387	Bracket - BRACKET, 72" MCS BLOWER MOUNT	1	\$ 83.96	\$ 83.96
TCA23368	Cover - COVER, MCS 72" SD	1	\$ 103.80	\$ 103.80
Dealer Attachments Total				\$ 1,212.99
Value Added Services Total				\$ 0.00
Other Charges				
	Freight	1	\$ 400.00	\$ 400.00
	EnviroCrate	1	\$ 40.00	\$ 40.00
	Setup	1	\$ 400.00	\$ 400.00
Other Charges Total				\$ 840.00
Suggested Price				\$ 17,536.99
Customer Discounts				
Customer Discounts Total			\$ -3,723.99	\$ -3,723.99
Total Selling Price				\$ 13,813.00



JOHN DEERE

Quote Summary

Prepared For:

Central Lyon Comm School
1010 S Greene St
Rock Rapids, IA 51246
Business: 712-472-2664

Prepared By:

Evan Grell
AgriVision Equipment Group, LLC
1850 Key Avenue Sw
Le Mars, IA 51031
Phone: 712-546-5168
evan.grell@agrivisionequipment.com

PRICES LISTED INCLUDES NECESSARY PARTS TO SWITCH
BAGGER OVER AND A NEW BLOWER UNIT. ADD \$525 IF YOU
WANT A 72" STRIPING KIT ADDED.

Quote Id: 16717606
Created On: 26 January 2018
Last Modified On: 29 January 2018
Expiration Date: 28 February 2018

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE Z970R Commercial ZTrak	\$ 17,536.99	\$ 13,813.00 X	1 =	\$ 13,813.00

Equipment Total **\$ 13,813.00**

Trade In Summary	Qty	Each	Extended
2013 JOHN DEERE Z960R - 1TC960RCCDT010314	1	\$ 4,500.00	\$ 4,500.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 4,500.00

Trade In Total **\$ 4,500.00**

Quote Summary

Equipment Total	\$ 13,813.00
Trade In	\$ (4,500.00)
SubTotal	\$ 9,313.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 9,313.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 9,313.00

Salesperson : X _____

Accepted By : X _____

Memorandum

To: Central Lyon Board of Education
From: Dave Ackerman
Date: April 9, 2018
Re: Summer Projects-Elementary Playground Resurfacing

The buildings and grounds committee met to discuss future building repairs and maintenance. Two bids were received to resurface the elementary playground.

It is recommended to approve the bid from Knife River for only the playground surface this time.



Proposal

2220 Hawkeye Drive • Sioux City, Iowa 51102 • Phone (712) 252-2766 FAX 712-252-2183
PROPOSAL SUBMITTED TO

PHONE 712-472-2664		DATE 3-1-18
Name Central Lyon School District	Job Name Middle School Playground & Parking Lot Improvements	
Street 1105 S. Story St.	Street	
City Rock Rapids	City	State
State & Zip Code IA 51246	Architect	Date of Plans

We propose to furnish the necessary labor, materials, and equipment to do the following work.

Playground:

1. Install HMA (Hot Mix Asphalt) leveling course adjacent to the building. HMA will help to drain water away from the foundation. We estimate there to be approximately 90 square yards.
 2. Necessary cleaning and tacking to prepare the existing surface for HMA.
 3. Surface patch low and faulted random cracks in the playground.
 4. Install approximately 5912 square yards of 2" average depth HMA overlay.
- Job cost: \$50,327.00 (based on proposed quantities).

Parking Lot:

1. Necessary cleaning and tacking to prepare the existing surface for HMA.
 2. Install approximately 2400 square yards of 2" average depth HMA overlay.
- Job cost: \$31,656.00 (based on proposed quantities).

The above does not include pavement markings.

Removal and replacement of an area north of the building entrance on the playground is not included in the above.
The above project will be done in conjunction with our work at the Rock Rapids Airport.

Owner will be responsible for on site locates of utilities not verified by "One Call".
We are looking forward to doing this work for you.

Payment of the sum stipulated is to be made in cash within 30 days after completion of the work. Non-payment within specified time may result in the filing of a lien against the property. All material is guaranteed to be as specified. All work to be completed in a workman-like manner according to standard practices and shall be guaranteed for a period of one year provided the Knife River Midwest, LLC has designed and constructed the sub-base, base, and surface courses for specified loading. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. Knife River Midwest, LLC shall not be responsible for delays, nonperformance or other damages due to strikes, accidents weather conditions, acts of God or other causes beyond the reasonable control of Knife River Midwest, LLC. Our workers are fully covered by Workman's Compensation Insurance.

Cracks through asphalt overlaid on old concrete slabs or cracks in any asphalt mat due to sub-base subsidence and/or temperature changes are natural occurrence. Contractor can not be held responsible for the ultimate appearance of such cracks. Contractor shall not be held

responsible for damage to retaining walls, basement walls, foundations, underground utilities or other sub-surface structures do to any phase of the paving operation unless Contractor has been notified in writing by the owner or owner's agent prior to the beginning of the work that a condition exists which might be damaged by the heat, weight or other intrusion of the Contractor's normal equipment. Final invoicing will be based on actual quantities placed. After 30 days from invoice date a finance charge of 1.5% per month (18% annually) will be charged on all accounts.

Knife River Midwest, LLC

Authorized Signature _____

Bruce Jorgensen

Note: This proposal may be withdrawn by us if not accepted within 15 Days

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted Date: _____
White copy to Knife River Midwest, LLC

Signature: _____
Yellow copy to Owner



Job Name: Central Lyons School - Playgrou Job Number: _____

Seal Pros Inc. Estimate

27297 Wetland Road Harrisburg, SD 57104 - Phone - 605-767-3502 - Email sealpros@sealprospaving.com

Project Location: <u>1010 S Green - Rock Rapids</u>	Request Date: _____
Project Address: _____	Business Name: _____
Contact Name: <u>Dave Akkerman</u>	Billing Address: _____
Phone: <u>712-472-2664</u>	City, State, Zip: _____
Email: _____	Estimator: _____
Field Contact Name: _____	Date of Measure: _____
Phone: _____	Date of Est.: _____
Email: dacker@centrallyon.org	Work Requested: _____

Code	Description		Bid Per	Units	Rate	Total
Mobilization	Mobilize Equipment to the job site		LUMP	1	\$4,570.00	\$4,570.00
Asphalt Patching	Sawcut, remove and replace 4" of Asphalt Pavement	18 areas	SF	3,148	\$7.05	\$22,193.40
Asphalt Milling	Mill existing Asphalt where existing asphalt & overlay meet		LF	60	\$9.50	\$570.00
Asphalt Overlay	Clean and Tack Existing Asphalt, Furnish and Place 2" Asphalt Overlay		SF	37,005	\$1.44	\$53,287.20
Striping	Stripe lot per exisiting layout		LUMP	1	\$1,725.00	\$1,725.00
Subtotal						\$82,345.60
Tax (0%)						\$0.00
Total						\$82,345.60

Seal Pros Signature _____	Date _____
Customer Signature _____	Date _____

Clarifications

- * A service charge of 2.0% will be added to the unpaid balance after 30 days. Prior arrangements must be made to set up a charge account.
- * Liens are required on property that are 60-90 days
- * We do not include any removals, blue-tops, staking, dirt work, traffic control, seeding, landscaping or erosion control
- * We have no cleaning of bottom mat or mobilization figured in this price if top mat is placed at a later date
- * Additional mobilizations will be charged if SealPros is asked to remove equipment from the property before work is completed
- * Excise tax and bonds are not included in the above quoted price
- * Billing will be based on the contract unit price
- * Additional charges may occur for required evening and weekend work
- * We do not include building permits (any necessary permits are to be obtained by the owner or prime)
- * When repairing existing asphalt SealPros is not responsible for damage to surrounding areas.
- * This quote expires 30 days from date hereof, unless made effective as a contract prior to expiration, by proper approval and signature of an officer of your company
- * We do not guarantee proper drainage unless the new surface has a slope greater than 1%



Job Name: Central Lyons School - Parking L Job Number: _____

Seal Pros Inc. Estimate

27297 Wetland Road Harrisburg, SD 57104 - Phone - 605-767-3502 - Email sealpros@sealprospaving.com

Project Location:	1010 S Green - Rock Rapids	Request Date:	
Project Address:		Business Name:	
Contact Name:	Dave Akkerman	Billing Address:	
Phone:	712-472-2664	City, State, Zip:	
Email:		Estimator:	
Field Contact Name:		Date of Measure:	
Phone:	Sbroske@centrallyon.org	Date of Est.:	
Email:	dacker@centrallyon.org	Work Requested:	

Code	Description	Bid Per	Units	Rate	Total
Mobilization	Mobilize Equipment to the job site	LUMP	1	\$4,000.00	\$4,000.00
Asphalt Patching	Sawcut, remove and replace 4" of Asphalt Pavement 2 areas	SF	359	\$7.05	\$2,530.95
Asphalt Milling	Mill existing Asphalt where existing asphalt & overlay meet	LUMP	1	\$500.00	\$500.00
Asphalt Overlay	Clean and Tack Existing Asphalt, Furnish and Place 2" Asphalt Overlay	SF	18,856	\$1.44	\$27,152.64
Striping	Stripe lot per existing layout	LUMP	1	\$560.00	\$560.00

Subtotal	\$34,743.59
Tax (0%)	\$0.00
Total	\$34,743.59

Seal Pros Signature _____ Date _____

Customer Signature _____ Date _____

Clarifications

- * A service charge of 2.0% will be added to the unpaid balance after 30 days. Prior arrangements must be made to set up a charge account.
- * Liens are required on property that are 60-90 days
- * We do not include any removals, blue-tops, staking, dirt work, traffic control, seeding, landscaping or erosion control
- * We have no cleaning of bottom mat or mobilization figured in this price if top mat is placed at a later date
- * Additional mobilizations will be charged if SealPros is asked to remove equipment from the property before work is completed
- * Excise tax and bonds are not included in the above quoted price
- * Billing will be based on the contract unit price
- * Additional charges may occur for required evening and weekend work
- * We do not include building permits (any necessary permits are to be obtained by the owner or prime)
- * When repairing existing asphalt SealPros is not responsible for damage to surrounding areas.
- * This quote expires 30 days from date hereof, unless made effective as a contract prior to expiration, by proper approval and signature of an officer of your company
- * We do not guarantee proper drainage unless the new surface has a slope greater than 1%

Memorandum

To: Central Lyon Board of Education
From: Jeremy Sprock
Date: April 9, 2018
Re: Vehicle Purchase

The transportation committee met with to discuss rotational vehicle purchases. It was determined that District would benefit by purchasing a 2018 Ford Transit Passenger Wagon to replace the 2008 Chevy Express van.

It was also determined purchasing a 2018 Chevy Traverse should be purchased to replace the 2002 Chevy Suburban.

It is the recommendation of the committee to purchase the vehicles listed above to meet the Districts rotational vehicle needs.



[Retail] 2018 Ford Transit Passenger Wagon (K1Y) T-150 130" Low Roof XL Sliding RH Dr (2)

Price Summary

PRICE SUMMARY

	Invoice	MSRP
Base Price	\$33,312.00	\$35,250.00
Total Options	\$2,553.00	\$2,775.00
Vehicle Subtotal	\$35,865.00	\$38,025.00
Adjustments	\$0.00	\$0.00
Destination Charge	\$1,395.00	\$1,395.00
Grand Total	\$37,260.00	\$39,420.00

$$\begin{array}{r} 37,260 \\ - 7,200 \\ \hline \$30,060 \end{array}$$

Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided. Data Version: 5303, Data updated Apr 4, 2018 9:37:00 PM PDT



[Fleet] 2018 Chevrolet Traverse (1NV56) AWD 4dr

Est Highway: 25 MPG

Est Highway Cruising Range: 542.50 mi

2018 Chevy Traverse

list price \$ 35,527.⁵⁰

Outlay \$ 27,665.⁰⁰

- Subject to availability -

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 5303. Data Updated: Apr 4, 2018 9:37:00 PM PDT.

Memorandum

To: Central Lyon Board of Education
From: Jeremy Sprock
Date: April 9, 2018
Re: Tractor and Snow Blower Trade-In

The buildings/grounds committee met to discuss future purchases. It is recommended to trade the 40hp Kubota with a snow blower in for a 60hp Kubota with a snow blower for additional horsepower and trade-in value.

Two bids were received and it is recommended to purchase the Kubota 60hp with the snow blower attachment.



JOHN DEERE

Quote Summary

Prepared For:

Central Lyon Comm School
1010 S Greene St
Rock Rapids, IA 51246
Business: 712-472-2664

Prepared By:

Evan Grell
AgriVision Equipment Group, LLC
1850 Key Avenue Sw
Le Mars, IA 51031
Phone: 712-546-5168
evan.grell@agrivisionequipment.com

Quote Id: 16650017
Created On: 12 January 2018
Last Modified On: 18 January 2018
Expiration Date: 28 February 2018

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 4066R Compact Utility Tractor (52 PTO hp)	\$ 58,482.20	\$ 45,400.00 X	1 =	\$ 45,400.00
CUT 4000 Series 6 Year Service Special		\$ 0.00 X	1 =	\$ 0.00
Frontier SB1174 - 74 In. 3-Point Medium Snowblower - U.S.	\$ 4,364.56	\$ 3,500.00 X	1 =	\$ 3,500.00

Equipment Total

\$ 48,900.00

Trade In Summary	Qty	Each	Extended
KUBOTA L3940 - L3940D71732	1	\$ 18,000.00	\$ 18,000.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 18,000.00
SNOWBLOWER	1	\$ 800.00	\$ 800.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 800.00

Trade In Total

\$ 18,800.00

Quote Summary

Equipment Total	\$ 48,900.00
Trade In	\$ (18,800.00)
SubTotal	\$ 30,100.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 30,100.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 30,100.00

Salesperson : X _____

Accepted By : X _____

Confidential



Town & Country IMPLEMENT

3105 Eagle Ave.
Rock Valley, Iowa, 51247
712-476-2731 or 800-537-3883



Retail Quote

Date:

Salesman

Clint Berentschot
clintb@townandcountryimpl.com
Office: 712-451-6238
Cell: 712-470-1305

Customer

Name: Central Lyon School
Address:
Town: Rock Rapids
Phone:

New Equipment Information

Make	Model	Year	Hours	Serial Number	Price
Kubota	L6060HSTC	2018	0		\$44,290.00
Landpride	SB1064 Snowblower				\$3,725.00
Total					\$48,015.00

New Equipment Specifications

L6060HSTC
Cab with Heat/AC and cloth air ride seat and Bluetooth Radio
R3 Turf Tires
2 Remotes with float detent
Remote Hyd Control
Rear Work Light
Rear Wiper Kit, Defogger Kit, Quarter Window Defogger Kit
High Capacity Alternator
LA1055 Front End Loader

Trade In Information

Make	Model	Year	Hours	Serial Number	Price
Kubota	L3940HSTC	2011	1050		\$18,500.00
	72 Inch Belly Mower				\$1,000.00
Lorenz	5310 Snowblower				\$1,800.00
Total					\$21,300.00

Cost

List Price	\$48,015.00
Trade in Value	\$21,300.00
Trading Difference	\$26,715.00
Filing Fee	\$0.00
Freight	\$460.00
Sales Tax	\$0.00
Total Balance Due	\$27,175.00
Down Payment	\$0.00
Remaining Balance	\$27,175.00

Town & Country
IMPLEMENT

712-476-2731
www.townandcountryimpl.com

Memorandum

To: Board of Education
From: Josh Rockhill
Date: April 5, 2018
Re: FFA Senior Trip

Each year the senior FFA members and the advisor go on a trip as a reward for their many years of involvement in the FFA. Students must have been in FFA for a minimum of 2 years of an SAE, a CDE and fruit sales. We will be traveling to a cabin in Crosslake, Minnesota there the students will enjoy their trip relaxing and taking part in the amenities Crosslake has to offer.

Mr. Engleman,



I would like to resign my position as the High School and Middle School Mock Trial Coach in order to focus on my World History and Talented and Gifted classes. I want to stay involved in Mock Trial as a volunteer to assist the program and further my knowledge of Mock Trials. Hopefully in the future there may be an opportunity for me to coach the program again.

A handwritten signature in cursive script, appearing to read "Brad Raveling".

Brad Raveling

Memorandum

To: Central Lyon Board of Education
From: Jason Engleman
Date: April 9, 2018
Re: Coaching

Due to resignations, the District has openings for HS Assistant Volleyball and HS Assistant Softball. Megan Whitsell has been a MS Volleyball Coach for several years and Kelly Weiler has been coaching MS Softball.

It is recommended to hire Megan Whitsell as HS Assistant Volleyball Coach and Kelly Weiler as Assistant HS Softball Coach.

Memorandum

To: Central Lyon Board of Education
From: Steve Breske
Date: April 9, 2018
Re: Staff hiring recommendation

The custodial/maintenance department will have two vacancies at the end of the 2017-2018 school year.

To cover the grounds maintenance including mowing of district grounds and the ballfield complex, the district is in need of a part-time seasonal assistant.

I recommend the hiring of Carly Snyder for this position.



STATE OF IOWA

KIM REYNOLDS, GOVERNOR
ADAM GREGG, LT. GOVERNOR

DEPARTMENT OF EDUCATION
RYAN M. WISE, DIRECTOR

TO: School Food Authority (SFA) Authorized Representative, SFA Claim Preparers,
Food Service Director and Determining Official
FROM: Ann Feilmann, Bureau Chief, Nutrition & Health Services
SUBJECT: Demonstration Project Information (additional free and reduced price
students matched)
DATE: February 23, 2018

USDA FNS will soon approve the Iowa Department of Education and Iowa Department of Human Services to join 18 other states and be part of the Demonstration Project to match and directly certify additional groups of children that meet specific criteria including participation in certain portions of Medicaid. Direct Certification (DC) of benefits is the preferred method because students can be qualified without any extra action needed by parents and guardians thereby decreasing the risk of delayed or missing benefits. DC also decreases the number of applications included in the verification sample, creating less work for the SFA and households. Some households that receive Medicaid will not be Directly Certified and will not be eligible for free or reduced price meal benefits. A Medicaid number written on an application does not meet this criteria and should be denied.

Since July 2017, the Direct Certification list and ELookUp has had two additional columns, however these have been empty. One column is labeled "Other Free" and one is labeled "Other Reduced". Once we have approval, these columns will populate with a number one if the student is eligible for free or reduced price meals. For the first time some students will be approved for Reduced Price meals by means of Direct Certification. However Direct Certification cannot reduce benefits so if a student is identified as "Other Reduced" (a number one in the "Other Reduced" column) and is already approved for free by an income application the free status takes priority. Direct Certification by the "Other" categories will extend to all children in the household.

In the July 2017 downloads, the download formats began to have three options. The first option is to download an Excel Expanded spreadsheet. This spreadsheet has the "Other Free" and "Other Reduced" columns. The second option is Text Expanded which should be used by SFAs who download directly into their point of sale (POS) system and the vendor has adapted the system to accept the two additional columns. The third option is Text Original and you will want to select this if the vendor does not have the POS ready to accept the two additional columns. This will import students identified as directly certified through Food Assistance and FIP as well as your Foster students just as in prior years. Once the new columns begin to be populated, you will then need to print

an Excel Expanded spreadsheet and manually enter into your POS students identified as "Other Free" and "Other Reduced" until your vendor/POS system accepts the Text Expanded version.

To assess the positive impact this project will have on providing meal benefits to additional Iowa students, there will be additional reporting of students matched each month on your claim. There are three areas that are impacted by this project. Each of these is discussed below.

➤ **Claiming:**

Reporting on the Demonstration project via the monthly claim:

The claim screen on IowaCNP currently is being revised and two additional questions will be added.

For existing question G1, report the highest number of all students approved for free meals by all methods in the month (Food Assistance, FIP, Foster Care, Other Free, Migrant, Runaway, Homeless, Headstart, Free Lunch Letter and by Application). Report the same information in as in the past, except add in "Other Free."

For the **new question G1a**, report only the number of students identified as "Other Free" already included in G1 that were identified and matched for the claim month.

For existing question G2, report the highest number of all students approved for reduced price meals by all methods for the month (Other Reduced and by Application). Report the same information as in the past, except add in "Other Reduced."

For the **new question G2a**, report only the number of students identified as "Other Reduced" already included in G2 that were identified and matched for the claim month.

Note: You will be required to put a number in questions G1a and G2a or an error message will appear. If you do not have any "Other Free" or "Other Reduced" insert a zero.

➤ **Notification Letters**

Since there will now be reduced price students on the direct certification list and ELookUp the notification letter sent to these households must inform them that they will be receiving reduced price benefits. The SFA's notification letters will need to be revised, a separate letter be developed or you will need to use the State Agency prototype notification letter. If the household qualifies for reduced price meals the letter must inform the household that:

If eligible for reduced price benefits through direct certification, the household income as reported to DHS was within the reduced price eligibility limits. See the income guidelines which were in the Information Letter you received. If you feel you would qualify for free meal benefits, complete an application for free and reduced price meals.

In addition, if there are statements in the letter that refer to free meal benefits, these will need to be revised to say free or reduced price meal benefits. Many direct certification notification letters state that Federal law allows us to receive information about your family's participation in Food Assistance (FA) or the Family Investment Program (FIP) to determine eligibility. After (FIP) the following should be added: or another DHS assistance program. The State Agency prototype notification letter reflects these changes and is attached.

If an SFA uses notification letters other than the prototype, State Agency approval is needed prior to use for next school year (2018-2019). To obtain approval complete the 2018-2019 approval request form on IowaCNP under download forms (NSLP022) and e-mail the form as a word document along with your scanned letter(s) to deb.linderblood@iowa.gov. The 2018-2019 approval request form will be available on IowaCNP under download forms mid to late May. The State Agency will begin accepting notification letters for approval as of June 1, 2018. If your direct certification notification letter has not already been approved for "Other Reduced" for school year 2017-2018 you will need to use the State Agency prototype notification letter for the remainder of this year.

➤ **Point of Sale Systems:**

Point of sale systems should have the capability of identifying the following in order to generate Excel reports needed by the SFA and for Administrative Reviews:

- Student first and last name
- Middle initial (if available)
- Birthdate
- Grade (optional but very helpful)
- Status (free or reduced-price)
- Method of approval to include:
 - *DC-Food Assistance-FA (SNAP in other states)
 - *DC-Family Investment Program-FIP (TANF in other states)-should be identified separately from DC-FA
 - DC – Foster Care
 - DC – Migrant
 - ***DC Other –Free (Medicaid in other states)**
 - ***DC Other – Reduced (Medicaid in other states)**
 - Application – by Income
 - Application – categorically eligible FA, FIP, Foster

Certified free-notification by official for these programs (runaway, homeless and Head Start)

For students receiving DC Extended benefits (the methods that are extendable are asterisked in the above list) – the SFA should be able to show how the recipient was connected to a matched student (e.g. documentation on the DC “Potential List” or the ability to show in a student information system that they are in the same household)

- The date of eligibility determination
- Building of attendance

Priority of Student’s Eligibility Status

If a Point of Sale (POS) system automatically matches students and/or extends benefits to household members, the SFA must be aware of the priority and extension rules written into the system to be sure they align with these priorities. Attached is a flow chart which was developed to help districts and vendors identify the priority for determining a student’s eligibility status. It is important that SFAs certify students using the highest priority. For example if a student is approved for free meals via an income application and then they are found on the direct certification list under Food Assistance, in the POS system the student’s eligibility status should be changed to DC through Food Assistance.

File Layout

Below is a snap shot of the direct certification/ELookup file layout.

1	LocalID	StateStudentId	LastName	FirstName	School	Grade	Birthdate	FoodAssistance	FosterCare	FIP	OtherFree	OtherReduced	CurrentMonth
4	785	21	BL	SI	409	2	2/5/2008	1					7/3/2017
5	1389	31	BL	LI	427	KG	6/16/2011	1		1			7/3/2017
6	515	62	BL	M	436	2	1/1/2008	1		1			7/3/2017
7	1246	80	BL	LJ	427	PK	10/2/2011	1					7/3/2017
8	1397	40	BL	EI	436	KG	10/13/2009	1					7/3/2017
9	1462	79	BL	BI	109	10	4/17/2001		1				7/3/2017
15	1296	74	BL	JA	409	1	2/3/2010	1					7/3/2017
16	829	92	BL	JA	409	3	6/2/2008			1			7/3/2017

Community Eligibility Provision – Number of Identified Students

Other free students are included in the number of Identified Student for CEP reporting as of April 1st. Other reduced students are not included even though they are directly certified.

If you have questions, please contact Deb Linderblood at deb.linderblood@iowa.gov or Patti Harding at patti.harding@iowa.gov.

Attachments: State Agency Prototype Notification Letter
Priority of Student’s Eligibility Status

CC: Point of Sale Vendors and Bureau of Nutrition and Health Services School Consultants