

CENTRAL LYON COMMUNITY SCHOOL DISTRICT
Regular Board Meeting 7:00 P.M.
Monday, August 11, 2014
Central Lyon Board Room

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I. Call to Order	
Roll Call	
Pledge of Allegiance	
II. Approval of:	
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III. Recognition/Congratulations to Staff, Students, and Community	
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2. Opening Workshop	
3. Summer Newsletter	
4. Alice Training	
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6. Zoning Application Information	
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D. Other	
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A. Kids Club Hot Lunch Agreement	27-29
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A. Approve Title I Allocation	30-31
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a. Randy Meester & Mark Lutmer, Driver's Ed Instructors 2015	36
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e. Troy Weiler, Custodian/Maintenance/Bus Driver	38
VIII. Announcements/Dates to Remember	
• Wednesday, August 20 - First Day of School	
• Monday, September 16 - Regular Board Meeting	
IX. Adjournment	

CENTRAL LYON BOARD MINUTES
July 14, 2014

The Central Lyon Board of Directors met in regular session in the Board Room of the Central Lyon Community School at 7:00 P.M. with the following members present: President Steve Sieperda, Vice President Judy Gacke, Directors David Jans and Scott Postma, Superintendent David Ackerman and Board Secretary Jackie Wells. Other individuals present included Assistant Principal/Activities Director Steve Harman, Laureen Schram and Jessica Jensen. Director Chet DeJong was absent.

The meeting was called to order at 7:01 P.M.

Jans moved to approve the agenda with additional bills presented; Postma seconded, carried 4-0.

Gacke moved to approve the minutes from the June 9, 2014 regular meeting; Postma seconded, carried 4-0.

Postma moved to approve the financial report through 6/30/14 and Jans seconded, carried 4-0.

Jans moved to approve the summary list of bills; Gacke seconded, carried 4-0.

In reports, Principal Steve Harman reported that Central Lyon volleyball, basketball and wrestling teams accepted an invitation to play at the Sanford Pentagon during the 2014/2015 school year.

President Steve Sieperda informed the board that he attended the Lyon County Conference Board meeting consisting of county supervisors, mayors and school board representatives. A committee was selected to make recommendations for replacement of the county assessor upon retirement.

Superintendent Ackerman informed the board on the architect's changes and recommendations for the potential building projects. Architecture Incorporated will attend and present additional information at the August meeting. Mr. Ackerman stated that several grants have been and are being applied for on behalf of the district including Monsanto, robotics, security, FEMA storm shelter, and Department of Justice. Mr. Ackerman read a thank you from Melissa Stillson of Healthy Families of Lyon County for hosting the Red Cross, ATLAS and cleaning crews over the last month and reviewed emergency procedures.

Discussion took place on the future and structure of administration for the district. The board agreed to meet in work sessions starting in September and proceed from there.

In Old Business, Gacke moved to approve the district goals; Jans seconded, carried 4-0.

In New Business, Gacke moved to approve the 2014-2015 Kids Club Hot Lunch Agreement at a cost of \$2.95 per meal; Postma seconded, carried 4-0.

Gacke moved to approve a transportation request from the Rock Valley Community School District to enter the Central Lyon Community School District to shorten one of its bus routes with the understanding that no Central Lyon pupils would be picked up or dropped off. Jans seconded, carried 4-0.

Jans moved to designate Frontier Bank, US Bank and Premier Bank as depository institutions for 2014-2015 school year in the amount of \$4,000,000 each. ISJIT was also approved as a secondary depository institution. Postma seconded, carried 4-0.

Postma moved to approve the board's top eight legislative priorities for the 2014-2015 school year which support tax dollars generated by students stay in the district in which they are generated; support legislation that increases the at-risk student weighting and includes drop-out prevention in the foundation formula; support setting allowable growth at a rate that encourages continuous school improvement and reflects actual cost increases experienced by school districts; supports funding to ensure all 4 year olds have access to a high quality public school preschool program and allow them to be included in the enrollment count if those programs can demonstrate meeting the collaboration and quality standards requirements of the statewide voluntary preschool program; supports sufficient state revenues to adequately fund public education as Iowa's number one priority. IASB supports a full accounting every two years by state government of the costs of all exemptions, credits or deductions for the income tax, sales tax or property tax; support the use of PPEL funds for the maintenance and repair of transportation equipment that can be purchased or financed with PPEL funds; support a change in state law that allows school districts to voluntarily enroll their employees in the states' health, dental and life-long term disability insurance pools. Jans seconded, carried 4-0.

Gacke moved to approve changes to the district calendar; Jans seconded, carried 4-0.

Gacke moved to approve a book fee waiver option for flood victims and Postma seconded, carried 4-0.

Jans moved to approve the bakery/bread bid from Sunshine & Casey's Bakery and the milk bid with Dean's & Land O'Lakes for the 2014-2015 school year; Postma seconded, carried 4-0.

In Personnel, Gacke moved to approve the hiring of Sheryl Boeve and Dawn Snuttjer for food service and the resignation of Randi Grevengoed, Special Education Paraprofessional. Jans seconded, carried 4-0.

School Registration is on Wednesday, August 6, and Tuesday, August 12, 2014. The next regular board meeting will be at 7:00 P.M. on Monday, August 11, 2014 in the Central Lyon board room. Wednesday, August 20, 2014 is the first day of school.

Jans moved to adjourn at 8:24 P.M. and Postma seconded, carried 4-0.

General Fund Balances

	Cash Balance		
	2012-2013	2013-2014	2014-2015
Cash Balance, Year End 6/30	1,873,248.80	1,805,089.07	1,430,587.85
July	1,300,598.02	1,174,619.80	1,003,449.96
August	824,344.14	760,753.78	
September	1,051,266.28	935,379.73	
October	1,672,904.04	1,511,600.96	
November	1,437,940.00	1,218,018.67	
December	1,685,655.30	1,519,386.62	
January	1,566,784.38	1,418,766.88	
February	1,398,732.80	1,196,841.88	
March	1,428,906.83	1,113,709.04	
April	1,972,587.53	1,759,354.98	
May	1,948,375.09	1,619,925.72	
June	1,805,089.07	1,430,587.85	

	Revenue Year-to-Date		
	2012-2013	2013-2014	2014-2015
	1,423.57	3,239.32	12,811.21
	92,054.96	80,383.75	
	655,757.07	629,308.50	
	1,149,233.02	1,199,350.37	
	521,296.13	418,114.22	
	768,824.29	770,287.57	
	481,824.91	444,122.29	
	460,700.01	579,393.00	
	526,707.36	491,336.22	
	1,123,074.10	1,189,514.89	
	521,243.05	465,532.30	
	823,210.06	777,411.87	
	7,125,348.53	7,047,994.30	12,811.21

	Expenditures Year-to-Date		
	2012-2013	2013-2014	2014-2015
	110,492.96	203,331.40	176,753.69
	259,801.47	222,562.33	
	512,297.94	499,109.81	
	532,895.51	575,808.19	
	713,970.19	711,783.88	
	562,582.19	517,436.99	
	559,867.40	542,399.09	
	629,867.72	587,671.16	
	495,832.32	568,004.05	
	574,857.59	546,392.21	
	543,137.87	604,252.14	
	1,678,113.29	1,014,960.23	
	7,173,716.45	6,593,711.48	176,753.69

Jacifer

Central Lyon Community School
School Treasurer's Report
July, 2014

General Fund		Activity Fund		Hot Lunch Fund	FFA Farm Fund
Balance - 6/30/14		\$1,430,587.85	\$161,388.27	\$74,452.41	\$256.17
<u>Receipts:</u>					
Property Tax	\$0.00		\$20,512.95	\$3,474.10	\$200.00
State Aid	\$0.00		\$0.74	\$176.04	\$0.00
Interest	\$527.39				
Phase I, II	\$0.00				
AEA Flowthrough	\$0.00				
Other:					
Open Enrollment In	\$0.00				
Miscellaneous	\$12,283.82				
Total Receipts	\$12,811.21		\$20,513.69	\$3,650.14	\$200.00
<u>Expenditures:</u>					
Salaries	\$55,885.52		\$0.00	\$0.00	\$0.00
Benefits	\$24,639.32		\$32,280.38	\$2,371.69	\$0.00
Purchased Services	\$11,776.03		\$0.00	\$0.00	\$0.00
Open Enrollment Out	\$0.00				
Supplies	\$73,453.77				
Other	\$10,999.05				
Total Expenditures	\$176,753.69		\$32,280.38	\$2,371.69	\$0.00
Cash Balance - 7/31/14	\$156,428.24		-\$3,739.24	\$70,074.08	\$307.83
<u>Investments:</u>					
Frontier Bank	\$736,337.56		\$138,544.63	\$0.00	\$0.00
USBank	\$0.00		\$0.00	\$0.00	\$0.00
Premier Bank	\$0.00		\$0.00	\$0.00	\$0.00
ISJIT	\$110,684.11		\$0.00	\$0.00	\$0.00
Investment Balance	\$847,021.67		\$138,544.63	\$0.00	\$0.00
Total Available	\$1,003,449.96		\$134,805.39	\$70,074.08	\$307.83

Jackie Wells
School Treasurer



Central Lyon Community School
Special Revenue Funds__YTD

Jul-14

Management Fund	Physical Plant & Equipment Levy Fund	Playground & Recreational Equipment Levy	School Infrastructure Local Option Sales Tax Fund	Debt Service Fund
Balance: July 1, 2014	\$173,983.87	\$179,144.42	\$686,074.76	\$2,455.47
Receipts:	Receipts:	Receipts:	Receipts:	Receipts:
Taxes YTD	Taxes YTD	Taxes YTD	One Cent Sales Tax	Taxes YTD
Misc. Income/Refund of Prior	Board Approved			
	Voter Approved			
Interest YTD	Interest YTD	Interest YTD	Interest YTD	Interest YTD
	Miscellaneous		Miscellaneous	SILCO/PPEL Transfers
Disbursements:	Disbursements:	Disbursements:	Disbursements:	Disbursements:
Early Retirement	Equipment	Equipment	Transfer for Debt	Interest
District Insurance Policy	Building/Land Repairs	Comm. Ed	Construction Service	Principal
Workman's Comp	Other Repairs	Supplies	Equipment	Fees
Unemployment	CLN Principal/Interest			on Bonds & CLN
Payables	Payables	Payables	Payables	Payables
Receivables	Receivables	Receivables	Receivables	Receivables
Balance: July 31, 2014	\$157,106.49	\$179,453.83	\$719,846.60	\$2,455.83
Cash Balance:				
Investments:				
Frontier Bank	\$2,080.66	\$3,453.83	\$839.26	\$1.00
USBank	\$155,025.83	\$176,000.00	\$695,018.99	\$1,691.02
Premier Bank	\$0.00	\$0.00	\$0.00	\$0.00
IS/JIT	\$0.00	\$0.00	\$0.00	\$0.00
Investment Balance:	\$155,025.83	\$176,000.00	\$23,988.35	\$763.81
Total Available:	\$157,106.49	\$179,453.83	\$719,007.34	\$2,454.83
				\$2,455.83

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GENERAL FUND BOARD REPORT

FY14 INVOICES_8/11/14

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
Checking	1		
Checking	1	Fund: 10 OPERATING FUND	
BAKER & TAYLOR	2029579594	PRE-LAODED AUDIO PLAYERS-HS MEDIA CENTER	124.17
		Vendor Total:	124.17
BOYDEN HULL COMM SCHOOL DIST	FY14 FINAL SPeD	FY14 FINAL SPeD	8,783.10
		Vendor Total:	8,783.10
BTSB BOOKS-BOUND TO STAY BOUND BOOKS	857780	BOOKS	182.19
		Vendor Total:	182.19
EBEL, ROCHELLE	FY14 TQPD REIMB	FY14 TQPD REIMBURSEMENT	208.43
		Vendor Total:	208.43
FOSTER GRANDPARENT PROGRAM	1214	APRIL-JUNE 2014 HOURS	586.30
		Vendor Total:	586.30
GALVA-HOLSTEIN HIGH SCHOOL	FY14 FINAL TAP	FY14 FINAL TAP SERVICES	3,952.47
		Vendor Total:	3,952.47
IOWA INFORMATION INC	102752	FY14 N'WEST REVIEW SUBSC	31.97
		Vendor Total:	31.97
LOCAL GOVERNMENT SERVICES, INC	LGSBACK00355 7	BACKGROUND CHECKS	176.00
		Vendor Total:	176.00
ROCK RAPIDS MACHINE & WELDING	20140807	REPAIR PARTS	353.93
		Vendor Total:	353.93
ROCK RAPIDS UTILITIES	THRU 7/1/14	UTILITIES THRU 7/1/14	9,948.82
		Vendor Total:	9,948.82
ROCK VALLEY COMMUNITY SCHOOL	FY14 CONCURRENT	FY14 CONCURRENT ENROLLMENT	770.27
ROCK VALLEY COMMUNITY SCHOOL	FY14 FINAL SPeD	FY14 FINAL SPeD	23,765.55
		Vendor Total:	24,535.82
SCHRICK, JODI	20140804	SUMMER READING SUPPLIES	50.00
		Vendor Total:	50.00
SKILLPATH SEMINARS	20140804	TWO-DAY SEMINAR - SECRETARIES	35.88
		Vendor Total:	35.88
SNYDER, DANIEL	20140804	FY14 AP EXAM	89.00
		Vendor Total:	89.00
TIMBERLINE BILLING SERVICE LLC	5196	MEDICAID ASSIST	22.89
		Vendor Total:	22.89
WAAGMEESTER LAW OFFICE	20140804	LEGAL SERVICES	50.00
		Vendor Total:	50.00

GENERAL FUND BOARD REPORT

FY14 INVOICES_8/11/14

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
WITT, CYNTHIA	FY14 AP EXAM	FY14 AP EXAM REIMBURSEMENT	89.00
		Vendor Total:	89.00
		Fund Total:	49,219.97
Checking	1	Fund: 22 MANAGEMENT FUND	
EMC INSURANCE COMPANIES	20140804	WORKCOMP - BOEKHOUT	40.32
		Vendor Total:	40.32
		Fund Total:	40.32
Checking	1	Fund: 69 ENTERPRISE/FFA PROPERTY	
ROCK RAPIDS UTILITIES	THRU 7/1/14	UTILITIES THRU 7/1/14	41.44
		Vendor Total:	41.44
		Fund Total:	41.44
		Checking Account Total:	49,301.73

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7/23/14 INVOICES

User ID: JPW

<u>Vendor Name</u>		<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
<u>Checking</u>	1			
Checking	1	Fund: 10	OPERATING FUND	
ROCK RAPIDS, CITY OF		20140723	BUILDING PERMIT FEE	500.00
ROCK RAPIDS, CITY OF		20140723- 0001	GYM ADD'T VARIANCE FEE	100.00

Vendor Total: 600.00**Fund Total: 600.00****Checking Account Total: 600.00**

GENERAL FUND BOARD REPORT

8/11/14 INVOICES

<u>Vendor Name</u>		<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
Checking	1				
Checking	1	Fund: 10	OPERATING FUND		
AFLAC INSURANCE		027394	ADDTL EMP PAID INS	1,966.30	
			Vendor Total:		1,966.30
B AND H PHOTO-VIDEO		84840622	SAMSUNG SMART BLU-RAY	115.66	
			Vendor Total:		115.66
BROWN AND SAENGER		1869721-1	HS MEDIA CENTER SUPPLIES	45.32	
			Vendor Total:		45.32
BUBBLES DRY CLEANING		50318-50351	BAND UNIFORM CLEANING	1,081.50	
			Vendor Total:		1,081.50
CAMPBELL SUPPLY OF ROCK RAPIDS		20140807	SUPPLIES	78.44	
			Vendor Total:		78.44
CENGAGE LEARNING		52400842	INSTUCTIONAL SUPPLIES-BUSINESS CLASSES	3,603.88	
			Vendor Total:		3,603.88
CENTRAL LYON ACTIVITY FUND		20140804	NEWSLETTER POSTAGE	162.98	
			Vendor Total:		162.98
COOPERATIVE ENERGY COMPANY		7/2014 FUEL	7/2014 FUEL	568.75	
			Vendor Total:		568.75
CULLIGAN SOFT WATER SERVICE		20140807	BUS GARAGE RENTAL, WATER/SALT	289.50	
			Vendor Total:		289.50
D/B/A PREMIER COMMUNICATIONS, PREMIER NETWORK SOLUTIONS		2107	8/2014 IT CONSULT	1,000.00	
			Vendor Total:		1,000.00
DOON PRESS		20140807	LEGAL NOTICE	319.06	
			Vendor Total:		319.06
EMC PUBLISHING		10624131	INSTRUCTIONAL SUPPLIES	5,519.54	
			Vendor Total:		5,519.54
ENVENTIS		20140804	MONTHLY PHONE	156.45	
			Vendor Total:		156.45
FORD SIGNS		22176	NAME PLATES	190.70	
			Vendor Total:		190.70
H AND S HOMEBUILDING CENTER		20140807	SUPPLIES	500.70	
			Vendor Total:		500.70
HEIMAN FIRE EQUIPMENT INC		20140807	FIRE EXT ANNUAL INSPECTION	1,283.88	
			Vendor Total:		1,283.88
HILLYARD/SIOUX FALLS		601250189	FLOOR FINISH	1,215.90	
			Vendor Total:		1,215.90
HOGLUND BUS CO, INC.		1299017	BUS PART	10.38	

GENERAL FUND BOARD REPORT

8/11/14 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	10.38
HOUGHTON MIFFLIN CO	950581998	CLASSROOM CURRICULUM	1,666.55	
			Vendor Total:	1,666.55
IOWA ASSN. OF BLDG MAINTENANCE	AS0714-30	IA BLDG MAINT ASSOC FEES	325.00	
			Vendor Total:	325.00
IOWA INFORMATION INC	131513	HS MC-N'WEST IA REVIEW RENEWAL	31.95	
			Vendor Total:	31.95
KIRCHHOFF, DENISE	20140804	REIMBURSE CPR CERT	110.00	
			Vendor Total:	110.00
KONE INC.	20140807	ELEV MAINT	141.71	
			Vendor Total:	141.71
KRUSE, DANIEL	20140805	REIMBURSE NAT'L CONF TRAVEL	251.12	
			Vendor Total:	251.12
LAKESHORE LEARNING MATERIALS	3494010714	CLASSROOM CARPET	550.85	
LAKESHORE LEARNING MATERIALS	3494250714	CLASSROOM SUPPLIES	922.24	
			Vendor Total:	1,473.09
LEGALSHIELD	20140804	ADDTL EMP PAID INS	106.60	
			Vendor Total:	106.60
LOCKEY, MELISSA	20140804	REIMBURSE CPR CERT	110.00	
			Vendor Total:	110.00
MARTIN BROS. DISTRIBUTING, INC	20140807	HOUSKEEPING SUPPLIES	1,441.85	
			Vendor Total:	1,441.85
MCCARTY MOTORS	20140807	PARTS	93.54	
			Vendor Total:	93.54
NEW CENTURY PRESS INC/LYON CO. REPORTER	20140804	WAGES REPORT, LEGAL, ONLINE ADS	604.71	
			Vendor Total:	604.71
NORTHWEST AEA	STMT 124963	LAMINATING, ANNUAL REGISTRATION FORMS	263.10	
			Vendor Total:	263.10
ODYSSEYWARE	FY15 RENEWAL	FY15 RENEWAL - 5 LICENSES	3,750.00	
			Vendor Total:	3,750.00
PAPER CORPORATION, THE	20140804	HS SUMMER PAPER ORDER	1,832.27	
PAPER CORPORATION, THE	20140804- 0001	SUMMER PAPER ORDER	3,326.42	
			Vendor Total:	5,158.69
POPKES CAR CARE	7/2014 FUEL	7/2014 FUEL	693.76	
			Vendor Total:	693.76
POSTMASTER	FY15 BOX FEES	FY15 BOX SERVICE FEE	204.00	

GENERAL FUND BOARD REPORT
8/11/14 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	204.00
PREMIER COMMUNICATIONS	10908626	INTERNET	436.80	
			Vendor Total:	436.80
RAPID GROW LAWN AND TREE SERVI	18423	FERTILIZE GROUNDS	2,200.00	
			Vendor Total:	2,200.00
ROCK PAPER SCISSORS	20140804	SCHOOL SUPPLIES 2014-2015	9,280.85	
			Vendor Total:	9,280.85
ROCK RAPIDS HARDWARE	20140807	SUPPLIES	398.57	
			Vendor Total:	398.57
SANFORD HEALTH PLAN	04292-013	HEALTH INSURANCE	59,113.00	
			Vendor Total:	59,113.00
SCHOOL SPECIALTY INC	204500377060	STUDENT PLANNERS	485.94	
			Vendor Total:	485.94
SHERWOOD FOREST CONSULTING	2458	GRANT WRITING ASSIST	1,612.50	
			Vendor Total:	1,612.50
STERLING COMPUTERS	0091580-IN	DOCKING STATIONS	699.95	
STERLING COMPUTERS	0091717-IN	NODES, MNGD COMP, APOS, SUPPORT/MAINT.	3,442.50	
STERLING COMPUTERS	0091777-IN	1:1 LAPTOP INITIATIVE	124,144.80	
			Vendor Total:	128,287.25
STURDEVANT'S AUTO SUPPLY	20140807	SUPPLIES	265.04	
			Vendor Total:	265.04
US BANK CREDIT CARD PMT CENTER	20140805	AED	999.00	
US BANK CREDIT CARD PMT CENTER	20140805- 0001	TECH, TRAVEL, PRE-K SUPPLIES	1,717.51	
			Vendor Total:	2,716.51
			Fund Total:	239,331.07
Checking	1	Fund: 69 ENTERPRISE/FFA PROPERTY		
FARMERS ELEVATOR COOPERATIVE	20140804	FFA FARM SERVICE	119.92	
			Vendor Total:	119.92
ROCK RIVER VETERINARY CLINIC	31129	FFA FARM SERVICE	137.66	
			Vendor Total:	137.66
			Fund Total:	257.58
		Checking Account Total:		239,588.65
<u>Checking</u>	<u>2</u>			
Checking	2	Fund: 61 SCHOOL NUTRITION FUND		
AFLAC INSURANCE	027394	ADDTL EMP PAID INS	299.12	
			Vendor Total:	299.12
			Fund Total:	299.12
		Checking Account Total:		299.12
<u>Checking</u>	<u>4</u>			
Checking	4	Fund: 33 LOCAL OPTION SALES \$ SERVICES TAX (SILO)		

GENERAL FUND BOARD REPORT

8/11/14 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
ARCHITECTURE INCORPORATED	20007039	DESIGN SERVICES THRU 7/31/14	63,864.00
		Vendor Total:	63,864.00
DEWILD GRANT RECKERT AND ASSOC	00211390	TOPOGRAPHIC SURVEY	1,150.00
		Vendor Total:	1,150.00
GEOTEK ENGINEERING & TESTING S	1470910-IN	GEO EXPLORATION - PROPOSED ADDTNS	2,500.00
		Vendor Total:	2,500.00
		Fund Total:	67,514.00
Checking	4	Fund: 36 PHYSICAL PLANT & EQUIPMENT	
ADVANCED SYSTEMS, INC	156225949	CCOPIER LEASE	829.70
		Vendor Total:	829.70
RAPID FLOORING	20140807	MS HALLWAY/STAIRS CARPET & SUPPLIES	12,842.22
		Vendor Total:	12,842.22
		Fund Total:	13,671.92
		Checking Account Total:	81,185.92

July 2014 Payroll Totals

General Fund

Gross Salaries	\$304,663.61
District Benefits	\$45,361.43
District SS/Medicare	\$22,641.25
District IPERS	\$26,971.59
Employee Share Insurance	\$52,668.22
Total District Cost	<u>\$346,969.66</u>

Hot Lunch Fund

Gross Salaries	\$1,197.07
District Benefits	\$0.00
District SS/Medicare	\$91.57
District IPERS	\$106.91
Employee Share Insurance	\$0.00
Total District Cost	<u>\$1,395.55</u>

08/04/2014 4:35 PM

User ID: JPW

<u>Vendor Name</u>		<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	2				
Checking	2	Fund: 61	SCHOOL NUTRITION FUND		
AFLAC INSURANCE		596772	ADDTL EMP PAID INSURANCE	299.12	
			Vendor Total:		299.12
AFLAC		A039156400	ADDTL INSURANCE	53.97	
			Vendor Total:		53.97
ARAMARK UNIFORM SERVICES		JUNE 2014	UNIFORM SERVICE	455.76	
			Vendor Total:		455.76
FRONTIER BANK		2014	2014-15 REGISTRATION START	250.00	
		REGISTRATI	CASH		
			Vendor Total:		250.00
IOWA SCHOOLS EMPLOYEE BENEFITS		19932	DENTAL, LIFE, ETC	4.00	
IOWA SCHOOLS EMPLOYEE BENEFITS		20083	ADDITIONAL INSURANCE	4.00	
			Vendor Total:		8.00
KUEHL, KEN		937230	REFRIGERANT - WALK IN COOLER	124.00	
			Vendor Total:		124.00
MARTIN BROS. DISTRIBUTING, INC		5252548	INV 5252548 FOOD	638.23	
MARTIN BROS. DISTRIBUTING, INC		5277819	INV 5277819 FOOD	840.98	
			Vendor Total:		1,479.21
SUNSHINE FOODS		JUNE 2014	FOOD JUNE 2014	312.72	
			Vendor Total:		312.72
			Fund Total:		2,982.78
			Checking Account Total:		2,982.78
<u>Checking</u>	3				
Checking	3	Fund: 21	STUDENT ACTIVITY FUND		
ABRAMS LEARNING TRENDS		0301574-IN	CLASSROOM SUPPLIES	294.80	
			Vendor Total:		294.80
ACKERMAN, KELSEY		2014 Umpire	MS SOFTBALL UMPIRES (CERTIFIED)	385.00	
			Vendor Total:		385.00
ACKERMAN, LEXI		2014 Umpire	MS SOFTBALL UMPIRES (CERTIFIED)	385.00	
ACKERMAN, LEXI		20140708	BASKETBALL CAMP SUPERVISOR	632.50	
			Vendor Total:		1,017.50
AEROGROW INTERNATIONAL INC		20140623	PTC ORDER	43.85	
			Vendor Total:		43.85
AUSTIN, NATE		2014 BSB	BASEBALL WORKER 2014	135.00	
			Vendor Total:		135.00
B AND H PHOTO-VIDEO		83957920	R. BLOEMENDAAL-CLASSROOM SUPPLIES	381.71	
B AND H PHOTO-VIDEO		84237983	PTC SUPPLIES	80.25	
			Vendor Total:		461.96

ACTIVITY FUND BOARD REPORT

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
BLICK ART MATERIALS	3136641	PTC ORDER	267.98	
		Vendor Total:		267.98
CAROLINA BIOLOGICAL SUPPLY CO	48796084 RI	PTC ORDER	230.55	
		Vendor Total:		230.55
CDW GOV'T INC	MN00899	EPSON DV-11 DOCUMENT CAMERA	414.98	
		Vendor Total:		414.98
CENTRAL LYON	20140708	BBALL CAMP ORGANIE/SUPERVISION	1,632.12	
		Vendor Total:		1,632.12
COOK, JULIA	14-7798	BOOKS	330.40	
		Vendor Total:		330.40
CUSTOM INK LLC	4383791	MUSIC T-SHIRTS	151.00	
		Vendor Total:		151.00
DECKER SPORTING GOODS	aam015311- aj01	BASEBALL PANTS	355.00	
		Vendor Total:		355.00
ENGLEMAN, JASON	2014 BSB	BASEBALL WORKER 2014	135.00	
		Vendor Total:		135.00
GERLEMAN, BEN	RE: FUEL 2014	RE: FUEL TO BBB CAMP	129.14	
		Vendor Total:		129.14
GRAPHIC EDGE	20140623	VB CAMP SHIRTS - 2ND CAMP	295.55	
GRAPHIC EDGE	779012	VB CAMP SHIRTS	698.09	
		Vendor Total:		993.64
GREAT LAKE SPORTS	189070-00	PTC ORDER	247.50	
		Vendor Total:		247.50
GUITAR CENTER, THE	arin2239763 8	YAMAHA GUITAR, BIG BAG & PRO-COVERAGE	351.98	
		Vendor Total:		351.98
HAUFF MID-AMERICA SPORTS	268582	ATHLETIC SUPPLIES	1,069.70	
HAUFF MID-AMERICA SPORTS	268924	TRACK .32 CAL BLANKS	223.20	
		Vendor Total:		1,292.90
KIWANIS CLUB OF ROCK RAPIDS	2014 UMPIRES	UMPIRES MEALS 2014	81.00	
		Vendor Total:		81.00
LAKESHORE LEARNING MATERIALS	3457210614	PRE SCHOOL SUPLLLIES PTC	257.02	
LAKESHORE LEARNING MATERIALS	3457220614	PTC ORDER	263.34	
LAKESHORE LEARNING MATERIALS	3457230614	PTC ORDER	24.99	
LAKESHORE LEARNING MATERIALS	3457240614	PTC ORDER	24.99	
LAKESHORE LEARNING MATERIALS	3457250614	PTC ORDER	205.84	
LAKESHORE LEARNING MATERIALS	3457260614	PTC ORDER	167.80	
LAKESHORE LEARNING MATERIALS	3494110714	2 DECODING & FLUENCY COMMON CORE KIT	457.70	
		Vendor Total:		1,401.68

ACTIVITY FUND BOARD REPORT

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
LASTING LEGACIES	10705a	SOFTBALL SUPPLIES	25.00	
		Vendor Total:		25.00
LEARNING RESOURCES	1978143	COMMON CORE GRADE 1 ELA KIT	395.99	
		Vendor Total:		395.99
LYON COUNTY BEEF BOOSTERS	2014 donation	DONATION TO BEEF BOOSTERS	100.00	
		Vendor Total:		100.00
LYON COUNTY FAIR BOARD	2014 sponsorshi	SPONSORSHIP-KIDS PEDAL PULL AT THE FAIR	500.00	
		Vendor Total:		500.00
MAT INDUSTRIES INC	055515	RESTING MATS	1,087.68	
		Vendor Total:		1,087.68
MIDWEST ELITE BASKETBALL	JULY 2014	GIRLS' BASKETBALL CAMP	1,710.00	
		Vendor Total:		1,710.00
MINDWARE	2790855	PTC ORDER	49.94	
		Vendor Total:		49.94
NATIONAL SCHOOL PRODUCTS	998396	PTC ORDER	158.33	
		Vendor Total:		158.33
NIACC TEAM CAMP	JULY 2014	BOYS BASKETBALL TEAM CAMP 2014	2,000.00	
		Vendor Total:		2,000.00
PIZZA RANCH	june 2014	FFA SUPPLIES	304.93	
		Vendor Total:		304.93
PORTER ATHLETIC	0000203154	VB SUPPLIES	312.51	
		Vendor Total:		312.51
POSTMASTER	2014 NEWSLETTER	2014 SUMMER NEWSLETTER MAILING	162.98	
		Vendor Total:		162.98
QUILL	3806839	PTC ORDER	45.86	
QUILL	3859944 -865138	PTC ORDER	59.96	
		Vendor Total:		105.82
REALLY GOOD STUFF INC.	4702100	CLASSROOM SUPPLIES	151.09	
REALLY GOOD STUFF INC.	4702104	PTC ORDER	38.65	
REALLY GOOD STUFF INC.	4702106	PTC ORDER	135.33	
REALLY GOOD STUFF INC.	4702110	PTC ORDER	249.58	
REALLY GOOD STUFF INC.	4703426	PTC ORDER	126.47	
REALLY GOOD STUFF INC.	4703428	PTC ORDER	128.20	
REALLY GOOD STUFF INC.	4703429	PTC ORDER	425.01	
REALLY GOOD STUFF INC.	4704785	PTC ORDER	187.23	
		Vendor Total:		1,441.56
RIDDELL ALL AMERICAN	60238595	FOOTBALL SUPPLIES	5,829.26	
		Vendor Total:		5,829.26

ACTIVITY FUND BOARD REPORT

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
ROCK PAPER SCISSORS	280007	PTC ORDER	109.37	
ROCK PAPER SCISSORS	280008	PTC ORDER	175.24	
ROCK PAPER SCISSORS	280009	PTC ORDER	85.47	
ROCK PAPER SCISSORS	280013	PTC ORDER	50.16	
ROCK PAPER SCISSORS	280014	PTC ORDER	101.10	
ROCK PAPER SCISSORS	280017	PTC ODER	62.46	
ROCK PAPER SCISSORS	280021	PTC ORDER	20.09	
ROCK PAPER SCISSORS	280026	PTC ORDER	109.11	
ROCK PAPER SCISSORS	280029	PTC ORDER	12.50	
ROCK PAPER SCISSORS	280036	PTC ORDER	173.89	
ROCK PAPER SCISSORS	280038	PTC ORDER	164.60	
ROCK PAPER SCISSORS	280050	PTC ORDER	161.22	
ROCK PAPER SCISSORS	280052	PTC ORDER	78.96	
			Vendor Total:	1,304.17
ROCK RAPIDS HARDWARE	327187/2	SPRAY PAINT - HITTING BOXES	18.00	
			Vendor Total:	18.00
ROCK RAPIDS MACHINE & WELDING	10967	VB HITTING BOXES	286.25	
			Vendor Total:	286.25
ROCK RAPIDS, CITY OF	AUG 11 RENTAL	SHELTER HOUSE RENTAL- VB TEAM MEETING	25.00	
			Vendor Total:	25.00
ROSKAM, CARTER	2014 Umpire	MS BASEBALL UMPIRES (NON-CERTIFIED)	240.00	
			Vendor Total:	240.00
ROSKAM, DREW	2014 Umpire	MS BASEBALL UMPIRES (NON-CERTIFIED)	80.00	
			Vendor Total:	80.00
SAMS DIGITAL	1021	PTC ORDER	185.00	
			Vendor Total:	185.00
SCHAR, JAMIE	RE: VB SUPPLIES	RE: VB SUPPLIES	324.04	
			Vendor Total:	324.04
SCHOLASTIC BOOK CLUBS	9200173	TITLE I BOOKS	765.30	
			Vendor Total:	765.30
SCHOOL SPECIALTY INC	208112522776	PTC ORDER	71.11	
SCHOOL SPECIALTY INC	208112645377	PTC ORDER	56.60	
SCHOOL SPECIALTY INC	308101925510	PTC ORDER	166.85	
			Vendor Total:	294.56
SCHUBERT, CARSON	2014 BSB	BASEBALL WORKER 2014	45.00	
SCHUBERT, CARSON	2014 Umpire	MS BASEBALL UMPIRES (NON-CERTIFIED)	160.00	
			Vendor Total:	205.00
SIMPLY SAID - DOLLYVAN DER WEERD	2014 HS MEDIA C	J. SCHRICK-HS MEDIA CENTER SUPPLIES	167.40	
			Vendor Total:	167.40
SOMETHING UNIQUE INC	121718	GIRLS BBALL CAMP TSHIRTS	288.58	

ACTIVITY FUND BOARD REPORT

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	288.58
SUNSHINE FOODS	7/1/14	FFA SUPPLIES	96.46	
			Vendor Total:	96.46
SWARTZ, MARK	2014 BSB	BASEBALL WORKER 2014	105.00	
			Vendor Total:	105.00
UNITY CHRISTIAN HIGH SCHOOL	7/16/14	HS GIRLS BB TEAM CAMP JULY 12, 2014	300.00	
			Vendor Total:	300.00
US BANK CREDIT CARD PMT CENTER	20140708-0003	PTC ORDER	37.07	
US BANK CREDIT CARD PMT CENTER	20140708-0004	PTC ORDER	66.10	
US BANK CREDIT CARD PMT CENTER	20140708-0005	PTC ORDER	168.48	
US BANK CREDIT CARD PMT CENTER	20140708-0006	PTC ORDER	84.65	
US BANK CREDIT CARD PMT CENTER	20140708-0007	PTC ORDER	101.13	
US BANK CREDIT CARD PMT CENTER	20140708-0008	PTC ORDER	145.92	
US BANK CREDIT CARD PMT CENTER	20140708-0009	TANDEM SPORT VERTICAL CHALLENGER JUMP TE	294.65	
US BANK CREDIT CARD PMT CENTER	20140708-0010	TACHIKARA TB-18 SETTER TRAINING VOLLEYBA	83.98	
US BANK CREDIT CARD PMT CENTER	20140708-0011	TACHIKARA LITE TRAINING VOLLEYBALL	539.80	
US BANK CREDIT CARD PMT CENTER	20140708-0012	TACHIKARA ZEBRA PRINT VOLLEYBALL	385.35	
US BANK CREDIT CARD PMT CENTER	20140708-0013	BUSHNELL RANGE FINDER	154.90	
US BANK CREDIT CARD PMT CENTER	20140708-0014	FFA SENIOR TRIP FUEL	545.52	
US BANK CREDIT CARD PMT CENTER	20140708-0019	PTC ORDER	275.00	
US BANK CREDIT CARD PMT CENTER	20140708-0020	PTC ORDER	275.00	
US BANK CREDIT CARD PMT CENTER	20140708-0021	PTC ORDER	275.00	
US BANK CREDIT CARD PMT CENTER	20140708-0026	CANON REBEL DIGITAL CAMERA AND SUPPLIES	473.95	
US BANK CREDIT CARD PMT CENTER	20140708-0027	PTC ORDERS, ONLINE TEXTS	(672.36)	
			Vendor Total:	3,234.14
WAAGMEESTER, ALEX	2014 Umpire	MS BASEBALL UMPIRES (NON-CERTIFIED)	200.00	
			Vendor Total:	200.00
WARNTJES, TODD	MEMORIAL	MEMORIAL GIFT FROM CARE COMMITTEE	35.00	
			Vendor Total:	35.00
WITTENBECK MEMORIALS	3858	HISTORICAL PLAZA PAVERS	222.00	
			Vendor Total:	222.00
			Fund Total:	32,912.88
			Checking Account Total:	32,912.88

PARTNERS

Educator Organizations

AAHPERD

American Alliance for Health,
Physical Education, Recreation
and Dance

ACTE

Association for Career
and Technical Education

ACTFL

American Council on the Teaching
of Foreign Languages

NABSE

National Alliance of Black School Educators

NBA

The National Band Association

NCSS

National Council for
the Social Studies

STEMconnector®

Student Organizations

BPA

Business Professionals
of America

DECA

FBLA

Future Business Leaders
of America

FCCLA

Family, Career and Community
Leaders of America

Quill and Scroll

International Honorary Society for
High School Journalists

Community Organizations

ACA

American Camp Association

4-H

National 4-H Council

COE

Council for Opportunity in Education

Girls Inc.

HHF

Hispanic Heritage Foundation

LEDA

Leadership Enterprise for a Diverse America

TFA

Teach For America

Help all of your students see beyond graduation and build a post-secondary plan. Respond by August 14, 2014.

July 17, 2014

Mr. David Ackerman
Superintendent
Central Lyon Community School District
PO Box 471
Rock Rapids, IA 51246-0471

Dear Mr. Ackerman,

Thank you for your district's participation in this year's My College Options® post-secondary planning program. Setting the pace for academic achievement and serving as an education advocate for children is a primary focus for all of us involved in the education and admissions processes. A key to achieving this vision is helping students plan for their post-secondary educations. For example, did you know that of students surveyed nationally:

28.3% plan to pursue a Science, Technology, Engineering or Math (STEM) career.

32.2% will be the first in their families to attend college.

94.2% plan to attend a four-year institution.

This is just a sample of the information and insight obtained through the My College Options program. Developed by professionals with over 40 years of experience in linking high school students with post-secondary opportunities, My College Options connects students to over 5,000 colleges and universities nationwide. Together with the support of national education and student organizations, this program has provided improved post-secondary planning and a more comprehensive snapshot of the educational needs of your students - all provided at no cost to your district.

Furthermore, My College Options allows superintendents, like you, to:

- Gather information and develop trends that will benefit you in creating post-secondary objectives and strategies for your district
- Measure the progress your district is making on the STEM initiatives
- Be an integral part in the post-secondary planning process - By participating, your students will benefit from the valuable information they will receive, including a free

next page, please

personalized College and Scholarship Match Report. They will hear from colleges and universities seeking students with their particular interests and qualifications. In addition, your students may also hear from educational and career service providers offering products and services such as college admissions services, financial aid, career information, extracurricular enrichment and recognition programs.

You can accomplish this in just a few minutes - and at no cost to you, your district, or your students. However, you need to respond by August 14, 2014. Simply return the enclosed Authorization Form so your district can take advantage of this program.

It is important that you start now! Having an opportunity like this is critical to you and the students in your district. Don't set this opportunity aside. Without your efforts, your students may miss out on valuable post-secondary planning opportunities.

Sincerely,

A handwritten signature in black ink, appearing to read "Don Munce", written in a cursive style.

Don Munce
President
My College Options

P.S. Send in your Authorization Form by August 14, 2014 so we can begin to distribute the surveys in your district. If you have any questions, contact us, toll-free, at 1-877-409-6366 or email peggy@MyCollegeOptions.org.



STATE OF IOWA

TERRY BRANSTAD, GOVERNOR
KIM REYNOLDS, LT. GOVERNOR

DEPARTMENT OF EDUCATION
BRAD A. BUCK, DIRECTOR

July 30th, 2014

Agreement 10950000

Marla Freese, Authorized Representative
Central Lyon CSD
1105 S Story
Rock Rapids, Iowa 51246

Dear Marla:

An on-site Administrative Review of the School Nutrition Programs at Central Lyon was started on April 28th, 2014 by Marlene Jepsen, Child Nutrition Program Consultant from the Iowa Department of Education. All questions and corrective actions regarding NSLP operations were completed during the review. Please review the attached review summary regarding the NSLP review. The FY14 NSLP review for Central Lyon is closed.

Thank you for the courtesies extended to me during the review visit. Please contact me if you have questions pertaining to this report or if I may be of further assistance.

Sincerely,

A handwritten signature in black ink that reads "Marlene Jepsen".

Marlene Jepsen, MPH LD
NW Iowa Consultant
Bureau of Nutrition and Health Services
712-368-2790 (home office) 515-681-5257 (cell)
marlene.jepsen@iowa.gov

Grimes State Office Building - 400 E 14th St - Des Moines IA 50319-0146

PHONE (515) 281-5294 FAX (515) 242-5988

www.educateiowa.gov

Championing Excellence for all Iowa Students through Leadership and Service

School Nutrition Programs Administrative Review

Central Lyon CSD Agreement # 10950000 School Year 2013-14

Summary of Findings and Required Corrective Action

Commendations/Comments	Findings Requiring Change or Technical Assistance	Required Corrective Action
<p>Certification and Benefit Issuance</p> <p>All income applications were reviewed and were correctly determined. The denied applications were determined correctly. Students were found using direct certification or E Look-up and provided benefits.</p> <p>The prototype letter from the state agency is used to notify participants of denied application.</p>	None	None
<p>Verification</p> <p>Verification was completed on time using correct sampling procedures.</p> <p>Applications to be verified were confirmed by the confirming official.</p>	None	None
<p>Meal Counting and Claiming</p> <p>An electronic point of sale system is used. The food service staff work together to be sure that each student has a reimbursable meal.</p>	None	None

<p>Meal Components and Quantities</p> <p>Production records for the review period indicate that menu patterns were followed.</p> <p>All required components were available to all students on the day of the review.</p>	<p>Technical assist was provided on the salad bar food production record. Discussion included using the salad bar as an extended fruit and vegetable bar from the hot lunch line next year for all grade levels. A fruit and vegetable bar could provide all vegetable subgroups to all students at all schools daily.</p>	None
<p>Offer vs. Serve</p> <p>Offer vs. serve was correctly implemented.</p> <p>Signage is posted in the serving lines reminding students of meal pattern compliance and required serving sizes for fruits and vegetables. In the high school slides showing the meal pattern scroll routinely on a television mounted in the commons area.</p> <p>It was evident that staff monitoring meals were trained on the requirements of a reimbursable lunch.</p>	None	None
<p>Dietary Specifications and Nutrient Analysis</p> <p>The school district is designated as low risk for non-compliance with dietary specifications because of practices for menu planning, portioning condiments, and purchasing lower sodium and sugar foods. The weekly menu which was reviewed contained all of the meal components in the required quantities.</p>	None	None

<p>Resource Management</p> <p>The school district is considered low risk for non-compliance with resource management. A comprehensive resource management review was not required.</p> <p>The school calculated non-program food costs and non-program food revenue to verify that the SFA's proportion of revenue from the sale of nonprogram foods to the total revenue of the school food service account is equal to or greater than the proportion of total food costs associated with obtaining nonprogram foods to the total costs associated with obtaining program and nonprogram foods from the account.</p> <p>Central Lyon previously received a USDA fruit and vegetable grant. It is commendable that the district has continued to provide fruit and vegetable offerings to students at no charge.</p>	<p>The district is fortunate to have a group that donates money to help fund the daily fruit and vegetable offering. Technical assist was provided in separating NSLP finances and donated fruit and vegetable money.</p>	
<p>Civil Rights</p> <p>Civil Rights training is provide annually to all school staff.</p> <p>All children have equal access to the school meals.</p> <p>The required posters and notification statements are used.</p>	<p>Technical assist was provided on size requirements of the USDA poster. Signs posted were not the correct size.</p>	

<p>The Civil Rights statement is posted on the districts webpage.</p>	<p>The Civil Rights statement should also be printed on posted menus. Space restraints on menus may not have room for the full statement.</p>	<p>Minimum wordage allowed if space is an issue:</p> <ul style="list-style-type: none"> ■ If the material is too small to permit the full statement to be included, the material will at a minimum include this USDA notice: <ul style="list-style-type: none"> ■ “This institution is an equal opportunity provider.” ■ Also allowed for Internet, radio and TV public service announcements. <p>Print size for either statement shall be no smaller than the text in the material. Include the Civil Rights statement on all future menus.</p>
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<p>Local School Wellness Policy</p>		
<p>The School Wellness Policy included all required goals and is posted on the school website. Students are included on the Wellness Committee.</p> <p>The School Improvement Advisory Committee reviewed the wellness policy on 4/25/14.</p>	<p>None</p>	<p>None</p>
<p>Competitive Food Services</p>		
<p>Foods sold in the school include second servings of NSLP or SBP items, vended allowable drinks in the high school commons, and Annie’s frozen yogurt sold by the student council during high school lunchtime.</p>	<p>Technical assist was provided on using the competitive foods calculator.</p>	<p>Print or electronically store results from using the nutrition calculator of each competitive food item sold. Foods sold in FY14 were compliant.</p>

<p>Water</p> <p>Water is available in all lunch rooms where students are served meals.</p>	<p>None</p>	<p>None</p>
<p>Food Safety</p> <p>The HACCP plan is in place. Two food safety inspections have been completed this school year. Food and storage temperature logs are up to date.</p>	<p>None</p>	<p>None</p>
<p>Reporting and Recordkeeping</p> <p>The school maintains income eligibility, claim, financial and food production records for the required three years plus the current year.</p>	<p>None</p>	<p>None</p>
<p>SBP and SFSP Outreach</p> <ul style="list-style-type: none"> The SBP is promoted routinely throughout the year. The breakfast/lunch menu is posted on the Central Lyon website, posted in the building and e-mailed to The Lyon County Reporter, Doon Press, KIWA Radio, and KQAD radio. <p>Summer outreach is provided to families on the district's webpage:</p> <p>West Sioux School District in Hawarden, IA offers a Summer Food Service Program where free meals are available to children. Please contact them if you are interested in participating in the Summer Food Service Program. For more information contact: West Sioux CSD, 806 13th St, Hawarden, IA (712) 551-1454.</p>	<p>It is recommended that a link to the Iowa Summer Food Service Program also be included on your school website in case families were visiting in other parts of the state where they do have SFSP. For information on SFSP locations in Iowa, go to https://www.educateiowa.gov/pk-12/nutrition-programs-0.</p>	<p>None</p>

Memorandum

To: Board of Education
From: David Ackerman
Date: August 11, 2014
Re: Kid's Club Meal Prices

Kid's Club has asked the district to reconsider the price increase for the meals the district provides the day care facility. Marlene Jepsen, the Consultant for the Bureau of Nutrition, was contacted to see if the price she originally recommended could be revised. She agreed to allow us to change the 45 cent price increase to 20 cents for the 2014-2015 school year with the stipulation that we revisit the cost annually.

It is recommended to charge Kid's Club \$2.65 per meal for the 2014-2015 school year.

Agreement Number: _____ CACFP Institution Name: _____

Site Name(s): CENTRAL LYON CSD Site Number(s): _____
(list all) (list all)

Instructions: Complete this agreement if meals are purchased from a school food service. Make copies as needed before completing if your CACFP organization is contracting from more than one school district. Return this signed agreement to the State Agency as soon as possible. Keep a copy for your files.

Food Service Agreement Between School Food Service and Child/Adult Care Institutions

IT IS AGREED this _____ day of _____, 20____, by and between ROCK RAPIDS KIDS CLUB
(Child/Adult Care Institution)
hereinafter referred to as the Institution, and the CENTRAL LYON CSD
(Name of School District)

hereinafter referred to as the District, IN THE COUNTY OF LYON, STATE OF IOWA.

WHEREAS, the Institution is operating at 309 N. STORY STREET, ROCK RAPID, IA; and
(address)

WHEREAS, the District has food preparation facilities and is providing food services to the NON PUBLIC DAYCARE/school
(public or nonpublic)
in ROCK RAPIDS, Iowa;
(city)

WHEREAS, it is feasible for the District to provide a food service program, pursuant to the minimum requirements as prescribed by the United States Department of Agriculture (USDA) and the Iowa Department of Education in compliance with the regulations of the Child and Adult Care Food Program (CACFP), to serve enrolled children/adults attending the Institution.

IT IS THEREFORE AGREED:

1. That the District agrees to serve, on a non-profit basis, wholesome, nutritious, appetizing meal(s) which meet minimum requirements as prescribed by the USDA and the Iowa Department of Education. Menus must be in compliance with (check one):
 - a. the applicable CACFP meal pattern (attached) ☒ or
 - b. the traditional school food-based menu planning method ☐
2. The District is to order the food and prepare the meal(s), to be served in a mutually agreed upon manner, so that the various foods will be at the proper temperatures, in a palatable condition, and follow the same menu planned for the District unless changes have been agreed upon by both parties. The District agrees that meals are to be prepared and delivered under sanitary conditions as outlined in the sanitation guidelines of the Iowa Department of Inspections and Appeals or local health department.
3. The District will provide standardized recipes that include the yield, planned serving size and component contribution for mixed dishes, including but not limited to casseroles and salads, that provide more than one meal component. The District will also provide Child Nutrition (CN) labels or signed product specifications for commercial combination foods, including but not limited to meat products that are not 100% meat, fish sticks, chicken nuggets, and pizza. The recipes and labels must be provided one time and whenever menu items change.
4. The Institution shall pay the District following amounts where applicable:

\$ <u>2.65</u> a. per enrolled participant served lunch	\$ _____ b. per center personnel served lunch
\$ _____ c. per enrolled participant served breakfast	\$ _____ d. per center personnel served breakfast
\$ _____ e. per enrolled participant snack	\$ _____ f. per center personnel served snack

Check and complete as applicable

Meals will be provided: with milk ☐ or without milk ☒ (check one).

The meal price includes: paper products ☐, delivery ☐, _____ other ☐ (check and complete if applicable).

In the event the District board determines it advisable and necessary to increase the per meal charges in the regular foodservice program of the District, a corresponding increase will be added to the Institution charge. It is further understood that if a decrease in prices occurs, the per-meal charge to the Institution will be reviewed. The prices charged reflect the cost of preparing and serving these meals. If the school receives commodities from the USDA, the charge listed should reflect the value the commodities used in the preparation of those meals.

Indicate the estimated number of vended meals needed for each site, and the name(s)/address(es) of site(s) receiving those meals:

Meal	Daily estimated number needed	Site and address	Time of delivery or pickup
Breakfast	N/A		
AM snack			
Lunch		ROCK RAPIDS KIDS CLUB, 309 N. STORY ST	11:00 a.m.
PM snack			
Supper			
(add additional sheet if necessary)			

5. The District will include a completed food production record with the food delivered each day to document the amount of food prepared.
6. The District shall submit invoices not less frequently than monthly to the CACFP institution.
7. The Institution shall keep records required by the USDA regulations and the Iowa Department of Education, Bureau of Nutrition and Health Services, submit claims and reports pursuant to said rules and regulations, and maintain required standards for food safety and sanitation.
8. The term of this agreement shall be from ___ day of ____, 20 __, to and including the ___ day of ____, 20 __.
9. The District shall provide services pursuant to this agreement on each day the District food service department is operating. The Institution shall provide a schedule of the days when the Institution will be in session.
10. This agreement is cancelable by either party by the presentation of one party or the other with thirty (30) days written notice. Neither party to this agreement shall be liable to the other for damages caused by cancellation pursuant to this agreement.
11. Meals which are delivered outside of the agreed upon delivery time, are spoiled or unwholesome at the time of delivery, or do not otherwise meet quality or CACFP meal pattern requirements stated in this contract, will not be purchased nor money exchanged.
12. In performance of services pursuant to this agreement, the District shall not be an employee of or under the supervision of the Institution, but shall be an independent contractor. The District agrees to identify and hold harmless the Institution from damage or injury, which may be sustained by any of the children/adults or personnel arising out of the food services provided by the District.

_____ Authorized Representative of Institution	_____ Title	_____ Date Signed
_____ Authorized Representative of District	_____ Title	_____ Date Signed

Attachments: CACFP Meal Patterns – Infants, 1-12 Years, Adult Care



STATE OF IOWA

TERRY BRANSTAD, GOVERNOR
JIM REYNOLDS, LT. GOVERNOR

DEPARTMENT OF EDUCATION
BRAD BUCK, DIRECTOR

2014-2015 TITLE I ALLOCATION NOTIFICATION Educationally Deprived Children – LEA CFDA 84.010A

July 2014

Dear Superintendent:

This letter is to inform you of your district's 2014-2015 Title I allocation. The allocation is provided by funding from the U.S. Department of Education and is not considered Research and Development (R and D) funding. The Iowa Department of Education is the pass-through agency for this federal funding.

The Iowa Department of Education Title I office is pleased to announce the rollout of a new and improved Title I application. While the format is new, the content remains much the same. To assist districts in working with the new application, Title I staff are offering technical assistance and support workshops at locations throughout the State. These sessions will not only introduce you and/or your staff to the new application process, but will provide an opportunity for you to access and work on your own Title I application, ask questions, and receive direct support from Title I consultants. We encourage you to bring your computer and Title I data to enter while attending the session of your choice. Two workshops will be held at each location (9:00 A.M. to 12:00 P.M. and 1:00 P.M. to 4:00 P.M.). Actual location information will appear when you click on the "AM Session," "PM Session" or "DE Calendar" link below to register to attend one of these workshops.

August 19 – Great Prairie AEA ([AM Session](#) or [PM Session](#))

August 21 – Cedar Falls ([AM Session](#) or [PM Session](#))

August 26 – Northwest AEA ([AM Session](#) or [PM Session](#))

August 28 – Council Bluffs ([AM Session](#) or [PM Session](#))

September 3 – Heartland ([AM Session](#) or [PM Session](#))

Or you can register from the [DE Calendar](#).

The electronic Title I application will be accessed through the Iowa Education Portal at <https://portal.ed.iowa.gov>. The Enterprise A&A (Authentication & Authorization) service will be used to sign a user into the Iowa Education Portal. All workshop attendees should establish an active A&A account prior to attending one of the above workshops. The A&A service will issue prompts to assist with initiating an account, if necessary. If you already have an A&A account, please keep the email address associated with your account up to date. Your email address may be verified or changed from the "Sign In" page for A&A, by entering your User ID and password and then clicking "Account Details." This will allow you to make updates to name, phone number, and email address.

A revised and updated copy of the *Local Education Agency Title I Electronic Internet Application and Reference Manual for 2014-2015*, which integrates step-by-step electronic application instructions with Title I information and requirements, will be available in the Title I Part A section of the Iowa Department of Education web site at <https://www.educateiowa.gov> no later than August 19, 2014.

The Title I application deadline is **September 15, 2014**, although your district application should be submitted as soon as it is complete. Please note that a new requirement for 2014-2015 is that all districts will be required to complete the Selection of Schools data no later than September 15, 2014.

The Title I allocation is a combination of one to four funding grants, depending upon LEA eligibility. Please submit the Title I application using the 2014-2015 figures that follow:

School District Name: **Central Lyon Community School District**

Grimes State Office Building - 400 E 14th St - Des Moines IA 50319-0146

PHONE (515) 281-5294 FAX (515) 242-5988

www.educateiowa.gov

Championing Excellence for all Iowa Students through Leadership and Service

Title I Allocation:	\$ <u>73,284</u>
Local Neglected:	\$ <u>0</u>
Total Title I and Local Neglected:	\$ <u>73,284</u>

Additional Funds Available for 2014-2015:

Local Delinquent (Part D, Subpart 2):	\$ <u>0</u>
Carryover Funds Available (as of 7/28/14):	\$ <u>0</u>

Please refer to the *Local Education Agency Title I Electronic Internet Application and Reference Manual for 2014-2015* for guidance in properly applying for these funds.

Reminders:

1. Everyone who needs to access an Iowa Department of Education application site will need an A&A Account. Only one A&A Account per person is needed, even if you access applications from more than one district; no sharing logins and passwords. For guidance in accessing the Title I application, please refer to the *Introduction -- Title I Application Access* section of the Title I Reference Manual.
2. **Please be aware that the Title I application requires school districts to verify expenditures before certifying Title I budgets prior to the final payment.** Please note, The Office of Management and Budget Circular A-87 requires the following:
Employees working exclusively on Title I: An employee whose salary is paid in whole from Title I funds must certify, on a semiannual basis, that he or she “worked solely on that program for the period covered by the certification.” The certification must be signed by the employee or by a supervisor “having firsthand knowledge of the work performed by the employee.”
Employees working on multiple cost objectives: An employee, who works on more than one federal program, or on a combination of a federal program and a non-federal program, must maintain personal activity reports that accurately declare the percentage of time the employee spends performing Title I and the other duties. Please refer to the *Title I Program – Staff Assignments* section of the Title I Reference Manual for further information and sample forms that may be used for this purpose.
3. Local neglected funds should be applied for as part of the general budget using the general budget of the Title I application. Local delinquent funds require a separate application process. Please refer to the *Local Education Agency Title I Electronic Internet Application and Reference Manual for 2014-2015* for assistance in applying for these funds. Districts providing Title I service to local neglected and/or local delinquent facilities must complete the appropriate narratives, a signed agreement between the facility and the district must be on file at the LEA and district assurances must be agreed to before the district will be allowed to certify the budget.
4. Section 1118 of the No Child Left Behind Act of 2001 requires each district and school with a Title I program to have a parent involvement policy that is jointly developed, agreed upon, and distributed to parents of participating children. Local parent policies and compacts must be reviewed, updated and a copy uploaded as part of the Title I application process. The policies and compacts must be labeled “Reviewed and Updated for the 2014-2015 School Year.”
5. Any district with a Title I schoolwide program building must upload an updated copy of their schoolwide program plan as part of the Title I application process. Please contact Sandy Johnson at 515.281.3965 with questions pertaining to Title I schoolwide service.
6. Districts that need to complete the Schoolwide Indication of Planning form as part of the Title I application will need to request that the State Title I office add this form to their Title I application to indicate that a particular building will participate in a year of planning prior to implementing a schoolwide program.
7. Districts that have 1,000 or more students, have a private school or have a building designated as a school in need of assistance (SINA) must complete the Within District Targeting of Funds form to receive Title I funding. NOTE: This requirement does not apply to districts with less than 1,000 students or with only one school per grade span, but still applies to these districts if they have a private school within their district or have a building SINA building.
8. There is a limit on the amount of funds that can be carried over into the 2015-2016 school year. For allocations of \$50,000 or more, that limit is 15 percent of the allocation. A waiver of this constraint is possible, once every three years, if such a request filed with the State Title I office appears to be a reasonable request. NOTE: A special waiver from the U.S. Department of Education allowed the Iowa

Memorandum

To: Central Lyon Board of Education
From: David Ackerman
Date: August 11, 2014
Re: Policy Review

It is required by the Department of Education that school districts review board policies every 5 years. The Central Lyon policy review committee met on Monday, August 5 to reviewed and make any revisions needed to the 300 series (Administration). These policies were last reviewed in 2009.

It is recommended that the Board of Education approve the first reading of the 300 series policy revisions.

Student Retention Guidelines- Grading Intervention

In accordance with School Board Policy 505.2

The intention of this handbook language is to clarify or give clear direction from the district and teaching staff to students and families of the Central Lyon School District. Communication will remain at the top of priorities if the possibility of retention comes into reality for a student.

As stated in board policy, “promotion to the next grade level at the end of each school is based on the student’s achievement and other factors”.

Any student who fails to pass 3 or more academic core classes throughout the school year will be retained in the grade until passing classes are obtained. Listed below are listings of interventions each student will undertake before the retention process occurs:

When a failing grade occurs at mid-term/ end of a grading term (quarter)- parental notification will occur and the following steps will be implemented:

1. The student will be assigned to After- School Assistance – placement will occur until the grade reaches the passing level and the end of the next grading period occurs.- Parental notification of attendance will occur
2. A failing grade still appears at the end of the next grading period- (midterm/ quarter)- After-School Assistance will be required and attendance will be reported to parents

If a semester class is then failed by a student-

1. The school will set up a meeting including the parents, student, teacher, and administrator. The following interventions will occur-
 - a. After- School Assistance - will be implemented and attendance reported to the parents
 - b. The end-of-the-day study hall will now be assigned to a designated teacher where assistance can be provided
 - c. Bi-Weekly Grade Reports will be sent out to the parents

If 3 or more academic core classes are failed by a student-

1. The entire grade/ level will be repeated by the student.

**** Students who are being considered for Academic Retention may request to be enrolled in Summer School.** Summer school is a 4 week process designed for credit recovery. Only students who can benefit from credit recovery are eligible. Parameters are passing grades of C or higher account for credit recovery and 100% attendance is required. Failure to meet mandates, nullifies any credit recovery options.

CENTRAL LYON COMMUNITY SCHOOL DISTRICT, IOWA
RESOLUTION NO. 09-14

A RESOLUTION OF THE BOARD OF EDUCATION OF THE CENTRAL LYON COMMUNITY SCHOOL DISTRICT, IOWA APPROVING THE APPLICATION(S) FOR THE PURPOSE OF RECEIVING BENEFITS FROM THE LYON COUNTY RIVERBOAT FOUNDATION.

WHEREAS, the Lyon County Riverboat Foundation has grant funds available that target Community Development and Beautification, Economic Development, Arts and Education, Human and Social Needs, and

WHEREAS, the Lyon County Riverboat Foundation has a grant application cycle that ends September, 2014, and

WHEREAS, the Central Lyon Community School District is supportive of these targets for improvements to the community and County, and

WHEREAS, one or more applications from the Central Lyon Community School District and/or from organizations with projects that will take place on school property, will be submitted to the Lyon County Riverboat Foundation by the September, 2014 deadline,

NOW THEREFORE BE IT RESOLVED by the Board of Education of the Central Lyon Community School District, Iowa that the Central Lyon community School District authorizes the following grant applications to be submitted to the Lyon County Riverboat Foundation for the September, 2014 application cycle:

1. Central Lyon CSD for "Electronic Security System" in the amount of \$35,000.

Passed and adopted this 11th day of August, 2014.

School Board President

ATTEST:

School Board Secretary

Memorandum

To: Central Lyon Board Of Education
From: Steve Breske, Jeremy Sprock
Date: August 11, 2014
Re: Bus Purchase

The Central Lyon School District has received the following bids for a new bus:

- Hoglund Bus Co. Inc. \$82,000.00
- Thomas Bus Sales Inc. \$85,634.00
- School Bus Sales Co. \$84,985.00

It is recommended to accept the bid from Hoglund Bus Co. Inc.

Memorandum

To: Board of Education
From: David Ackerman
Date: August 11, 2014
Re: Driver's Education

It is recommended that the 2015 Driver Education Instructor contracts be offered to Randy Meester and to Mark Lutmer at the rate of \$175.00 per student.



Central Lyon Community School

Serving Rock Rapids, Doon and Surrounding Area

1105 S. Story Street, P.O. Box 471

Rock Rapids, IA 51246

To: Central Lyon Board of Education
From: Dan Kruse
Date: 8-11-14
Re: Paraprofessional Hiring

I recommend the hiring of Amanda DeBoer for a paraprofessional position for the 2014-15 school year.

Sincerely,

A handwritten signature in cursive script that reads "Dan Kruse". The signature is written in dark ink and is positioned below the word "Sincerely,".

Memorandum

To: Board of Education
From: David Ackerman
Date: August 11, 2014
Re: Hirings

The high school is in need of a special education paraprofessional. Rebecca Plueger was interviewed for the position. She has 10 years of teaching experience in MO and we believe she will be a good addition to the Central Lyon staff.

It is recommended to hire Rebecca Plueger as a high school special education paraprofessional.

Due to the decision to combining the Elementary/Middle School librarian position, we are in need of additional staff to assist the librarian.

It is recommended to hire Stacie Haselhoff as a part-time library paraprofessional.

Memorandum

To: Board of Education
From: Steve Breske, Bldgs/Grounds/Transportation Supervisor
Date: August 11, 2014
Re: Custodian/Maintenance/Bus Driver Position

Due to the Assistant Transportation Director's resignation in May, the District has an opening. A decision was made to restructure the position and to be a custodian/maintenance/bus driver position. Two individuals were interviewed for the job.

It is recommended to hire Troy Weiler in the custodian/maintenance/bus driver position.