

# **Central Lyon Community School Board Packet**

**Monday, January 11, 2021  
Regular Board Meeting 7:00 P.M.**



**The Public is invited to attend.  
Meetings are held in the board room.**





# Central Lyon Community School

1010 S. Greene St.  
Rock Rapids, IA 51246

712.472.2664  
712.472.2115

Brent Jorth, Superintendent  
Jason Engleman, 7-12 Principal  
Steve Harman, PS-6 Principal

[www.centrallyon.org](http://www.centrallyon.org)

*Mission: To provide an education and the opportunity for ALL students to become productive, life-long learners.*

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**Date:** Thursday, January 7, 2021

**What:** Regular School Board Meeting

**When:** Monday, January 11, 2021, 7:00 P.M.

**Where:** Central Lyon Community School Board Room

- Available to view & listen online at: [tinyurl.com/CL-Meeting-011121](https://tinyurl.com/CL-Meeting-011121)
- Space is limited and social distancing will be encouraged. Visitors should plan to wear a face covering in the event they cannot maintain a six-foot distance from others.

**Notice:** Community members may submit written comment to be read during Public Participation on Non-Agenda Items. Comments should be delivered to 1010 S. Greene St. by 6:45 P.M., January 11.

Community members who wish to address the Board during the Public Participation portion of the meeting will be granted five (5) minutes to make their statement. The Board will not be answering questions, nor will the Board be asking questions of the public during the Public Participation portion of the meeting.

## Agenda:

- I. Call to Order
  - A. Roll Call
  - B. Pledge of Allegiance
- II. Consent Agenda Items
  - A. Adopt Agenda
  - B. Minutes of Past Meetings
  - C. Financial Report
  - D. Summary List of Bills
- III. Recognition/Congratulations to Students, Staff, and Community
- IV. Communications
  - A. Public Participation on Non-Agenda Items
  - B. Correspondence
- V. Reports
  - A. Principal Reports
    1. Mr. Harman – elementary literacy
    2. Mr. Engleman – high school Advanced Placement and college course offerings
  - B. School Business Official
  - C. Board Members
  - D. Superintendent
    1. 1968 Restroom, Locker Room & Kitchen Project – finished
    2. Auditorium Projectors & Screens Installed
  - E. Other
- VI. Old Business



VII. New Business

- A. Consider approval of the 2019-2020 external audit and financial statements by Grant and Williams, Inc.
- B. Consider At-Risk/Dropout Prevention Program Plan for 2021-22
- C. Consider SBRC Modified Supplemental Amount and Supplemental Aid and Allowable Growth of \$242,702 for implementation of At-Risk/Dropout Prevention Program
- D. Review Board Policy
  1. Consider 1<sup>st</sup> Reading of 600 Series Policy Revisions
    - a. 603.1 – Basic Instruction Program
    - b. 603.2 – Summer School Instruction
    - c. 603.3 – Special Education
    - d. 603.4 – Multicultural/Gender Fair Education
    - e. 603.5 and E1– Health Education & Exhibit: Human Growth and Development Excuse Form
    - f. 603.6 – Physical Education
    - g. 603.7 – Career Education
    - h. 603.8 and R1 – Teaching About Religion & Regulation: Religious Holidays
    - i. 603.9 and R1 – Academic Freedom & Regulation: Teaching Controversial Issues
    - j. 610.10 – Global Education
    - k. 603.11 – Citizenship
  2. Consider Rescinding Policies:
    - a. 409.2E1 – Emergency Paid Sick Leave Request Form under the Families First Coronavirus Response Act
    - b. 409.2E2 – Expanded Family and Medical Leave Request Form under the Families First Coronavirus Response Act
    - c. 603.2.01 – Accountability Test Integrity / Test Preparation
- E. Personnel
  1. Early Retirement and Resignation
    - a. Connie Boeve – 7<sup>th</sup> Grade English Teacher
    - b. Bruce Eckenrod – 7-12 Social Studies Teacher
    - c. Susan Van Wyhe – 7<sup>th</sup> & 8<sup>th</sup> Grade Technology Education and TLC Lead Teacher
  2. Resignation
    - a. Inma Manjon – Spanish Teacher
  3. Hiring
    - a. Mark Lutmer – Driver's Education Instructor
    - b. Courtnie Fleshman – paraeducator
    - c. Kim Van't Hul – paraeducator

VIII. Announcements/Dates to Remember

- School Calendar
- Upcoming Events
  - Thursday, January 14: Wrestling @ George v. BH/RV and Estherville Lincoln-Central (Senior Night)
  - Saturday, January 16: Lyons Den Youth Wrestling Tournament
  - Monday, January 18: MS Wrestling @ Sibley (1<sup>st</sup> Meet of the Season)
  - Tuesday, January 19: 7<sup>th</sup> & 8<sup>th</sup> Grade Girls Basketball @ Little Rock (1<sup>st</sup> Games of the Season)
  - Saturday, January 23: Large Group Speech Contest @ West Lyon
  - Friday, January 29: Siouxland Conference Wrestling Meet @ Sioux Center
  - Saturday, February 6: Sectional Wrestling Tournament @ West Lyon
  - Monday, February 8
    - State Jazz Choir Festival @ Central Lyon (Auditorium)
    - 7:00 p.m. – Regular Board Meeting

IX. Enter Close Session to discuss Mid-Year Evaluation and Feedback on the performance of Superintendent, Brent Jorth

X. Adjournment



**CENTRAL LYON BOARD MINUTES**  
**December 14, 2020**

The Central Lyon Board of Directors met in regular session in the Board Room of the Central Lyon Community School at 7:00 P.M. with the following members present: President Andy Koob, Vice-President David Jans, Directors Scott Postma, Keri Davis and Joel DeWit and Superintendent Brent Jorth and School Business Official Jackie Wells. Other individuals present were 7-12 Principal Jason Engleman, PK-6 Principal Steve Harman, Chris Wright, Kelli Docker, Jill Kroon, Stephanie Baker and Jessica Herman.

The meeting was called to order at 7:00 P.M.

Jans moved to approve the agenda with additional bills presented and Postma seconded and carried 3-0.

Director DeWit arrived at 7:02 P.M.

Postma moved to approve additional agenda items including minutes of past meetings, the financial report through November 30, 2020 and the summary list of bills; Jans seconded, carried 4-0.

In recognition, Superintendent Brent Jorth shared a list of students, staff and community accomplishments, awards, and appreciation.

Director Davis arrived at 7:11 P.M.

In reports, Principal Harman and Principal Engleman reviewed Parent-Teacher conference attendance rates. Superintendent Jorth reviewed a future work session schedule and topics as detailed in the packet. President Koob stated the Central Lyon Foundation is working with district on a donation project(s) for the 2021-2022 school year.

In New Business, DeWit moved to approve the 1<sup>st</sup> reading with the 2<sup>nd</sup> reading waived of policy review and revisions 600, 601.2, 602.1, 601.1, 602.2, 602.3, 602.4: Educational Programs. Jans seconded, carried 5-0.

In personnel, DeWit moved to approve the hiring of long-term substitutes Rachel Roskam, elementary counseling; Pat Verrips, middle school special education; Kathy VanBerkum, preschool; Geneva Grooters, 3<sup>rd</sup> grade. Davis seconded, carried 5-0.

The next regular board meeting will be at 7:00 P.M. on Monday, January 11, 2021 in the Central Lyon board room.

Davis moved to adjourn at 7:38 P.M. and Postma seconded, carried 5-0.

Following adjournment, the Central Lyon Board met in a work session regarding education enrichment with the following members present: Superintendent Jorth, PK-6 Principal Harman, 7-12 Principal Engleman, Stephanie Baker, Sara Groen, Jessica Herman, Sam Kruse, Melia Towne, Jill Kroon, Brad Raveling and Chris Wright. Discussion included a review of current and future enrichment opportunities provided within the classroom, a discussion of co-curricular and extra-curricular activities, and talented and gifted (TAG) programming.



**GENERAL FUND SUMMARY**  
for the month ending

**DECEMBER, 2020**

OPENING BALANCE 1,962,301.86

**INCOME**

PROPERTY TAX 94,271.07  
UTILITY REPLACEMENT 0.00  
INSTRUCT SUPP SURTAX 286,757.55  
COMM & INDUSTRIAL 0.00  
TOTAL PROP/SURTAX 381,028.62  
STATE AID 361,907.00  
PRE-SCHOOL 15,433.00  
TEACHER COMP 44,622.00  
TEACHER PD 5,137.00  
EARLY INTERVENTION 4,782.00  
TEACHER LEADERSHIP 25,805.00  
AEA FLOW THROUGH 0.00

TOTAL STATE AID 457,686.00

LOCAL 105,963.27  
STATE 69.00  
FEDERAL 72,095.61

TOTAL REVENUE 1,016,842.50

**EXPENDITURES**

SALARIES 484,792.36  
BENEFITS 156,740.93  
PROF & TECH SERVICES 7,136.27  
PROPERTY SERVICES 8,109.47  
PURCHASED SERVICES W/ OE 150,018.59  
SUPPLIES 15,694.57  
PROPERTY/EQUIPMENT 648.25  
MISC 0.00  
OTHER USES 0.00  
TOTAL EXPENDITURES 823,140.44

RECEIVABLES 0.00  
PAYABLES (75,511.42)

CASH BALANCE 2,231,515.34

**DEPOSITS**

FRONTIER BANK 2,231,501.77  
US BANK  
PREMIER BANK  
ISJIT 13.57

TOTAL DEPOSITS 2,231,515.34

**CUMULATIVE 3 Year Comparison**

	2018-2019	2019-2020	2020-2021	Variance Prior Year	Cumulative REV vs EXP
<b>REVENUE</b>					
July	\$ 54,728	\$ 750	\$ 30,036	\$ 29,286	(174,821.40)
August	\$ 102,016	\$ 869,107	\$ 154,930	\$ (714,177)	(258,875.17)
September	\$ 1,000,273	\$ 970,530	\$ 973,844	\$ 3,314	(168,502.33)
October	\$ 2,562,751	\$ 2,751,303	\$ 2,768,116	\$ 16,813	906,693.36
November	\$ 3,203,623	\$ 3,322,667	\$ 3,352,992	\$ 30,325	761,583.54
December	\$ 4,188,368	\$ 4,299,386	\$ 4,369,834	\$ 70,448	955,285.60
January	\$ 4,732,541	\$ 4,951,754			0.00
February	\$ 5,739,718	\$ 5,926,651			0.00
March	\$ 6,328,717	\$ 6,574,337			0.00
April	\$ 7,932,992	\$ 8,159,036			0.00
May	\$ 8,676,930	\$ 8,968,120			0.00
June	\$ 9,332,100	\$ 9,504,336			0.00
<b>EXPENDITURES</b>					
July	\$ 251,911	\$ 210,068	\$ 204,857	\$ (5,211)	(174,821.40)
August	\$ 519,063	\$ 461,870	\$ 413,805	\$ (48,065)	(258,875.17)
September	\$ 1,248,752	\$ 1,178,122	\$ 1,142,346	\$ (35,776)	(168,502.33)
October	\$ 2,001,205	\$ 1,888,019	\$ 1,861,423	\$ (26,596)	906,693.36
November	\$ 2,832,172	\$ 2,636,711	\$ 2,591,408	\$ (45,302)	761,583.54
December	\$ 3,588,504	\$ 3,526,410	\$ 3,414,549	\$ (111,861)	955,285.60
January	\$ 4,278,625	\$ 4,246,678			0.00
February	\$ 5,496,824	\$ 5,349,296			0.00
March	\$ 6,230,424	\$ 6,090,181			0.00
April	\$ 6,948,070	\$ 6,859,711			0.00
May	\$ 7,706,264	\$ 7,641,375			0.00
June	\$ 9,365,145	\$ 8,367,960			0.00
<b>CASH</b>					
July	\$ 1,388,912	\$ 1,083,716	\$ 1,401,114	\$ 317,398	
August	\$ 769,891	\$ 476,183	\$ 930,145	\$ 453,962	
September	\$ 932,363	\$ 614,377	\$ 1,015,068	\$ 400,691	
October	\$ 1,600,278	\$ 1,687,276	\$ 2,091,235	\$ 403,959	
November	\$ 1,412,754	\$ 1,517,632	\$ 1,962,302	\$ 444,670	
December	\$ 1,643,417	\$ 1,605,849	\$ 2,231,515	\$ 625,666	
January	\$ 1,493,632	\$ 1,542,775			
February	\$ 1,287,206	\$ 1,424,479			
March	\$ 1,147,237	\$ 1,334,779			
April	\$ 2,032,926	\$ 2,154,406			
May	\$ 2,018,590	\$ 2,188,896			
June	\$ 2,010,677	\$ 2,127,503			



**Special Revenue Funds Cumulative Fiscal YTD**  
**DECEMBER, 2020**

Management	Physical Plant & Equipment Levy	Playground & Recreational Equipment Levy	SAVE - Secured Advancement Value for Education	Debt Service
Taxes YTD	\$206,988.89	\$264,815.80	\$60,244.58	\$0.22
Misc. Income	\$156,119.83	Taxes YTD	\$22,765.74	Taxes YTD
Interest YTD	\$600.00	Board Approved		
	\$0.00	Voter Approved		
	\$0.00	Interest YTD	\$0.00	Interest YTD
	\$0.00	Miscellaneous	\$1,956.95	SILO/PPEL Transfers
	\$0.00	Fund Transfer	\$6,000.00	\$243,000.00
Early Retirement	\$54,000.00	Equipment		
District Insurance Policy	\$218,948.00	Building/Land Repairs	\$243,000.00	Interest
Workman's Comp	\$0.00	Vehicles	\$979,184.12	Principal
Unemployment	\$0.00	Software	\$1,045.00	Fees
			\$0.00	Transfers Out
Payables	\$0.00	Payables	\$0.00	Payables
Receivables	\$0.00	Receivables	\$0.00	Receivables
Cash Balance	\$90,760.72	\$229,447.11	\$413,803.89	\$0.22
Checking	\$19,857.37	\$44,953.98	\$46,025.47	\$0.00
Frontier Bank	\$70,903.35	\$184,493.13	\$78,306.42	\$0.22
USBank	\$0.00	\$0.00	\$0.00	\$0.00
Premier Bank	\$0.00	\$0.00	\$289,469.07	\$0.00
ISIT	\$0.00	\$0.00	\$2.93	\$0.00
Deposit Balance	\$90,760.72	\$229,447.11	\$413,803.89	\$0.22

**PPEL/SAVE Combined**

Date	Description/Comments	Receipts	Disbursements	Balance
Opening Balance				\$1,617,408.79
YTD	Interest, Property Taxes	\$466,739.58		\$2,084,148.37
YTD	Revenue Bond P&I		\$270,982.50	\$1,813,165.87
YTD	construction service		\$979,184.12	\$833,981.75
YTD	equipment		\$116,642.57	\$717,339.18
YTD	building/land improvements		\$81,241.70	\$636,097.48
Cash Balance				\$636,097.48
Deposit Balance		\$466,739.58		\$643,251.00



**Central Lyon Community School  
Activity & Proprietary Funds**

for the MONTH ending DECEMBER, 2020 (non-cumulative)

Activity Fund	Hot Lunch Fund	Student Construction	FFA Farm Fund	Split Funding
Opening Balance	\$357,953.38	\$149,134.86	-\$2,491.96	\$4,334.13
Activities				
Sales & Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00
Health Insurance/Split	\$0.00	\$0.00	\$0.00	\$0.00
Misc	\$76,241.90	\$0.00	\$1,359.00	\$16,362.64
Total Revenues	\$76,241.90	\$0.00	\$1,359.00	\$16,362.64
Salaries	\$0.00	\$0.00	\$0.00	\$0.00
Benefits	\$0.00	\$0.00	\$0.00	\$0.00
Health Insurance/Split	\$0.00	\$0.00	\$0.00	\$4,008.50
Misc	\$55,464.05	\$3,579.71	\$1,703.96	\$0.00
Payables/Receivables	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenditures	\$55,464.05	\$3,579.71	\$1,703.96	\$4,008.50
Cash Balance	\$378,731.23	-\$6,071.67	\$3,989.17	\$535,798.26
Checking	\$180,002.12	-\$6,071.67	\$3,989.17	\$535,798.26
Frontier Bank	\$198,729.11	\$0.00	\$0.00	\$0.00
USBank	\$0.00	\$0.00	\$0.00	\$0.00
Premier Bank	\$0.00	\$0.00	\$0.00	\$0.00
Deposit Balance	\$378,731.23	-\$6,071.67	\$3,989.17	\$535,798.26

  
Jackie Wells, SBO



GENERAL FUND BOARD REPORT  
JANUARY 11, 2021 PREPAIDS\_1

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	1			
<b>Checking</b>	<b>1</b>	<b>Fund: 10 OPERATING FUND</b>		
AFLAC	0000023999	ADDTL EMPLOYEE INSURANCE	358.51	
		<b>Vendor Total:</b>		<b>358.51</b>
CHILDREN'S CARE HOSPITAL & SCHOOL	20201229	SPeD SERVICES	7,220.50	
		<b>Vendor Total:</b>		<b>7,220.50</b>
D/B/A PREMIER COMMUNICATIONS, PREMIER NETWORK SOLUTIONS	8771	CONSULTING SERVICES	400.00	
		<b>Vendor Total:</b>		<b>400.00</b>
GEORGE OFFICE PRODUCTS	1231278	OFFICE EQUIPMENT	200.00	
		<b>Vendor Total:</b>		<b>200.00</b>
GERBER, KATE	20201217	STAFF SUPPLIES	77.03	
		<b>Vendor Total:</b>		<b>77.03</b>
JAYMAR BUSINESS FORMS	059517	YEAR END TAX FORMS	211.21	
		<b>Vendor Total:</b>		<b>211.21</b>
JW PEPPER & SON	363127799	MUSIC	57.99	
		<b>Vendor Total:</b>		<b>57.99</b>
LANDEGENT'S APPLIANCE SERVICE	73284-73236	WASHER, DRYER SERVICE CALL	133.00	
		<b>Vendor Total:</b>		<b>133.00</b>
LEGALSHIELD	20201221	ADDT'L INSURANCE	28.90	
		<b>Vendor Total:</b>		<b>28.90</b>
MARTIN BROS. DISTRIBUTING, INC	20201217	SUPPLIES	309.88	
MARTIN BROS. DISTRIBUTING, INC	20201218	SUPPLIES, PARTS	481.35	
		<b>Vendor Total:</b>		<b>791.23</b>
MENARDS	40850	SUPPLIES	54.92	
		<b>Vendor Total:</b>		<b>54.92</b>
NEW CENTURY PRESS INC/LYON CO. REPORTER	00153340	ADVERTISING	140.94	
		<b>Vendor Total:</b>		<b>140.94</b>
NORTH CENTRAL INTERNATIONAL INC	22310	BUS 9 REPAIRS	1,017.41	
		<b>Vendor Total:</b>		<b>1,017.41</b>
ROCK RAPIDS HARDWARE	12/18/20 STMT	SUPPLIES, EQUIPMENT	367.25	
ROCK RAPIDS HARDWARE	433436/2, 433435/2	WASHER & DRYER	1,078.00	
		<b>Vendor Total:</b>		<b>1,445.25</b>
ROCK RAPIDS UTILITIES	THRU 12/1/20	UTILITIES	14,374.73	
		<b>Vendor Total:</b>		<b>14,374.73</b>
SCHMITT MUSIC CENTERS	20201218	SUPPLIES	72.24	
		<b>Vendor Total:</b>		<b>72.24</b>
SCHRICK, JODI	20201217	REIMBURSEMENT	65.93	



**GENERAL FUND BOARD REPORT**  
JANUARY 11, 2021 PREPAIDS\_1

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			<b>Vendor Total:</b>	<b>65.93</b>
SIEPERDA, AMY	20201229	ART SUPPLIES	156.86	
			<b>Vendor Total:</b>	<b>156.86</b>
WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA	203460000413 6 - 4323	HEALTH INSURANCE PREMIUMS	72,150.79	
			<b>Vendor Total:</b>	<b>72,150.79</b>
WEST LYON COMMUNITY SCHOOL DIS	FY21 SEM1 O.E.	FY21 SEM1 O.E.	18,033.10	
			<b>Vendor Total:</b>	<b>18,033.10</b>
			<b>Fund Total:</b>	<b>116,990.54</b>
<b>Checking</b>	<b>1</b>	<b>Fund: 64 STUDENT CONSTRUCTION</b>		
H AND S HOMEBUILDING CENTER	20201229	HOUSE PROJECT	3,467.67	
			<b>Vendor Total:</b>	<b>3,467.67</b>
ROCK RAPIDS CASHWAY LUMBER, INC	11/30/20 STMT	HOUSE, STUDENT PROJECTS	570.14	
			<b>Vendor Total:</b>	<b>570.14</b>
ROCK RAPIDS HARDWARE	12/18/20 STMT	SUPPLIES, EQUIPMENT	68.40	
			<b>Vendor Total:</b>	<b>68.40</b>
WAYNE MEYER ELECTRIC INC	15250	HOUSE PROJECT	474.12	
			<b>Vendor Total:</b>	<b>474.12</b>
			<b>Fund Total:</b>	<b>4,580.33</b>
<b>Checking</b>	<b>1</b>	<b>Fund: 69 ENTERPRISE/FFA PROPERTY</b>		
ROCK RAPIDS UTILITIES		THRU 12/1/20 UTILITIES	45.07	
			<b>Vendor Total:</b>	<b>45.07</b>
			<b>Fund Total:</b>	<b>45.07</b>
			<b>Checking Account Total:</b>	<b>121,615.94</b>
<b>Checking</b>	<b>2</b>			
<b>Checking</b>	<b>2</b>	<b>Fund: 61 SCHOOL NUTRITION FUND</b>		
JESS FOOD SERVICE EQUIPMENT	01561	KITCHEN EQUIPMENT	705.00	
			<b>Vendor Total:</b>	<b>705.00</b>
MARTIN BROS. DISTRIBUTING, INC	20201217	SUPPLIES	3,000.73	
			<b>Vendor Total:</b>	<b>3,000.73</b>
WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA	203460000413 6 - 4323	HEALTH INSURANCE PREMIUMS	1,994.90	
			<b>Vendor Total:</b>	<b>1,994.90</b>
			<b>Fund Total:</b>	<b>5,700.63</b>
			<b>Checking Account Total:</b>	<b>5,700.63</b>
<b>Checking</b>	<b>3</b>			
<b>Checking</b>	<b>3</b>	<b>Fund: 21 STUDENT ACTIVITY FUND</b>		
A & M PRODUCTS CO.	2020 FB	2020 FOOTBALL MEDALS, TROPHY/MEDAL TROPHY	265.00	
			<b>Vendor Total:</b>	<b>265.00</b>
BELTMAN, MARK	1/2/21	BBALL OFFICIAL	115.00	



**GENERAL FUND BOARD REPORT**  
JANUARY 11, 2021 PREPAIDS\_1

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
BELTMAN, MARK	1/5/21	BBALL OFFICIAL	115.00	
		<b>Vendor Total:</b>		<b>230.00</b>
BUHR, CHRIS	1/12/21	OFFICIAL	115.00	
	BBALL			
		<b>Vendor Total:</b>		<b>115.00</b>
CLAREY'S DAIRY	968	ICE CREAM MIX	135.00	
		<b>Vendor Total:</b>		<b>135.00</b>
DETAILS LLC	10476	HS CARE COMMITTEE	40.99	
		<b>Vendor Total:</b>		<b>40.99</b>
DEWIT, JOEL	1/18/21	OFFICIAL	85.00	
	BBALL			
DEWIT, JOEL	1/5/21	BBALL OFFICIAL	50.00	
DEWIT, JOEL	1/8/21	BBALL OFFICIAL	85.00	
		<b>Vendor Total:</b>		<b>220.00</b>
DOEDEN, MARSHALL	1/12/21	OFFICIAL	115.00	
	BBALL			
		<b>Vendor Total:</b>		<b>115.00</b>
ENGLEMAN, JASON	1/15/21	OFFICIAL	50.00	
	BBALL			
ENGLEMAN, JASON	1/5/21	BBALL OFFICIAL	50.00	
ENGLEMAN, JASON	1/8/21	BBALL OFFICIAL	50.00	
		<b>Vendor Total:</b>		<b>150.00</b>
FOLTZ, DAVE	1/12/21	OFFICIAL	85.00	
	BBALL			
FOLTZ, DAVE	1/15/21	OFFICIAL	50.00	
	BBALL			
FOLTZ, DAVE	1/5/21	BBALL OFFICIAL	50.00	
FOLTZ, DAVE	1/7/21	BBALL OFFICIAL	85.00	
		<b>Vendor Total:</b>		<b>270.00</b>
GEDDES	767063	PRIZES, REWARDS	203.04	
		<b>Vendor Total:</b>		<b>203.04</b>
GRAPHIC EDGE LLC, THE	1460551	CUSTOM HEADGEAR	736.58	
GRAPHIC EDGE LLC, THE	1460589	WRESTLING JACKETS	596.07	
GRAPHIC EDGE LLC, THE	1461385	GIRLS BBALL TRAVEL GEAR	539.65	
GRAPHIC EDGE LLC, THE	1464686	BOYS BBALL TRAVEL GEAR	2,574.00	
GRAPHIC EDGE LLC, THE	1469593	GIRLS BBALL TRAVEL GEAR	63.43	
GRAPHIC EDGE LLC, THE	1470922	WRESTLING JACKETS	51.43	
		<b>Vendor Total:</b>		<b>4,561.16</b>
IHNEN, PT, DONNA	DEC20	BODY COMP TEST/SUPPLIES	250.60	
		<b>Vendor Total:</b>		<b>250.60</b>
IOWA HIGH SCHOOL ATHLETIC ASSOCIATION	1438	STATE FOOTBALLS	562.50	
		<b>Vendor Total:</b>		<b>562.50</b>
IOWA HIGH SCHOOL MUSIC ASSOC	FY21 JAZZ	JAZZ CHOIR REGISTRATIONS	125.00	
	CHOIR			
		<b>Vendor Total:</b>		<b>125.00</b>



**GENERAL FUND BOARD REPORT**  
**JANUARY 11, 2021 PREPAIDS\_1**

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
IOWA HIGH SCHOOL SPEECH ASSOC	20/21 IND SPEECH	20/21 IND SPEECH	58.00	
IOWA HIGH SCHOOL SPEECH ASSOC	20201222	1/23/21 GROUP SPEECH REGISTRATION	131.00	
		<b>Vendor Total:</b>	<b>189.00</b>	
IOWA STATE BAR ASSOCIATION	MSMT 2020 213	MS MOCK TRIAL REGISTRATION	175.00	
		<b>Vendor Total:</b>	<b>175.00</b>	
JELTEMA, RANDY	1/2/21	BBALL OFFICIAL	115.00	
JELTEMA, RANDY	1/5/21	BBALL OFFICIAL	115.00	
		<b>Vendor Total:</b>	<b>230.00</b>	
KEIZER, BRUCE	1/12/21 BBALL	OFFICIAL	115.00	
		<b>Vendor Total:</b>	<b>115.00</b>	
KLINGENBERG, TAYLOR	1/8/21	BBALL OFFICIAL	115.00	
		<b>Vendor Total:</b>	<b>115.00</b>	
KRAAYENBRINK, JOEL	1/15/21 BBALL	OFFICIAL	115.00	
		<b>Vendor Total:</b>	<b>115.00</b>	
KREMAN, SHAWN	1/14/21 WRESTLE	OFFICIAL	130.00	
		<b>Vendor Total:</b>	<b>130.00</b>	
KRUSE, DANIEL	1/12/21 BBALL	OFFICIAL	50.00	
KRUSE, DANIEL	1/8/21	BBALL OFFICIAL	50.00	
		<b>Vendor Total:</b>	<b>100.00</b>	
MARTIN BROS. DISTRIBUTING, INC	20201218	SUPPLIES, PARTS	238.02	
		<b>Vendor Total:</b>	<b>238.02</b>	
MCCONE FOODS	4235	FFA FRUIT SALES - POPCORN	2,372.00	
		<b>Vendor Total:</b>	<b>2,372.00</b>	
MINNTEX CITRUS, INC	13248	FFA FRUIT SALES - APPLES, ORANGES	3,714.10	
		<b>Vendor Total:</b>	<b>3,714.10</b>	
MYRLE, KURT	1/8/21	BBALL OFFICIAL	115.00	
		<b>Vendor Total:</b>	<b>115.00</b>	
PYTLESKI, JEROME	1/12/21 BBALL	OFFICIAL	50.00	
PYTLESKI, JEROME	1/15/21 BBALL	OFFICIAL	85.00	
PYTLESKI, JEROME	1/18/21 BBALL	OFFICIAL	85.00	
PYTLESKI, JEROME	1/5/21	BBALL OFFICIAL	50.00	
PYTLESKI, JEROME	1/8/21	BBALL OFFICIAL	85.00	
		<b>Vendor Total:</b>	<b>355.00</b>	
REINKE, BLAKE	1/15/21 BBALL	OFFICIAL	115.00	



GENERAL FUND BOARD REPORT  
JANUARY 11, 2021 PREPAIDS\_1

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			<b>Vendor Total:</b>	<b>115.00</b>
ROCK RAPIDS CASHWAY LUMBER, INC	11/30/20 STMT	HOUSE, STUDENT PROJECTS	40.00	
			<b>Vendor Total:</b>	<b>40.00</b>
ROSIE'S SIT-A-MINUTE	20/21 FUNDRAISER	20/21 BOOK CLUB	310.00	
			<b>Vendor Total:</b>	<b>310.00</b>
SCHILLING, CASEY	1/8/21	BBALL OFFICIAL	115.00	
			<b>Vendor Total:</b>	<b>115.00</b>
SCHMITT MUSIC CENTERS	20201218	SUPPLIES	46.46	
			<b>Vendor Total:</b>	<b>46.46</b>
SCHNEIDERMAN, CRAIG	1/12/21 BBALL	OFFICIAL	85.00	
SCHNEIDERMAN, CRAIG	1/15/21 BBALL	OFFICIAL	85.00	
SCHNEIDERMAN, CRAIG	1/7/21	BBALL OFFICIAL	85.00	
			<b>Vendor Total:</b>	<b>255.00</b>
SCHOONHOVEN, MARLIN	1/2/21	BBALL OFFICIAL	115.00	
SCHOONHOVEN, MARLIN	1/5/21	BBALL OFFICIAL	115.00	
			<b>Vendor Total:</b>	<b>230.00</b>
SCHRICK, JODI	20201218	EL MEDIA SUPPLIES	17.03	
			<b>Vendor Total:</b>	<b>17.03</b>
SELLARS, THOMAS	1/14/21 WRESTLE	OFFICIAL	130.00	
			<b>Vendor Total:</b>	<b>130.00</b>
SULLIVAN, STACY	FY21 SENIOR TRIP	20/21 SENIOR TRIP	4,163.96	
			<b>Vendor Total:</b>	<b>4,163.96</b>
UNITED SPORTS ACADEMY	20201222	GIRLS' BBALL SCRIMMAGE	100.00	
			<b>Vendor Total:</b>	<b>100.00</b>
UNIVERSAL ATHLETIC	302-0028968- 01	VOLLEYBALL LOCKER T'S	1,005.00	
UNIVERSAL ATHLETIC	302-0029344- 01	VOLLEYBALL APPAREL	20.00	
			<b>Vendor Total:</b>	<b>1,025.00</b>
WEST SIOUX COMMUNITY SCHOOL DISTRICT	1/9/21 TOURNEY	1/9/21 TOURNEY FEE	100.00	
			<b>Vendor Total:</b>	<b>100.00</b>
WOELBER, TROY	1/15/21 BBALL	OFFICIAL	115.00	
			<b>Vendor Total:</b>	<b>115.00</b>
WRIGHT, CHRIS	20201217	REIMBURSEMENT	32.59	
			<b>Vendor Total:</b>	<b>32.59</b>
WRIGHT, KRISTIN	20201218	HS CARE COMMITTEE	26.62	



**GENERAL FUND BOARD REPORT**  
JANUARY 11, 2021 PREPAIDS\_1

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
		<b>Vendor Total:</b>	<b>26.62</b>
WYHES CHOICE FUNDRAISING	120110235	R2 FFA FRUIT SALES - PASTRIES	3,696.00
		<b>Vendor Total:</b>	<b>3,696.00</b>
		<b>Fund Total:</b>	<b>25,724.07</b>
		<b>Checking Account Total:</b>	<b>25,724.07</b>
<u>Checking</u>	4		
<b>Checking</b>	<b>Fund: 33</b>	<b>LOCAL OPTION SALES \$ SERVICES TAX (SILO)</b>	
DGR ENGINEERING	00244432	DESIGN SERVICES	150.00
		<b>Vendor Total:</b>	<b>150.00</b>
WAYNE MEYER ELECTRIC INC	15214	SOFTBALL FIELD SCOREBOARD, CAGES	19,636.09
		<b>Vendor Total:</b>	<b>19,636.09</b>
		<b>Fund Total:</b>	<b>19,786.09</b>
		<b>Checking Account Total:</b>	<b>19,786.09</b>



**DECEMBER 2020 Payroll Totals**

**General Fund**

Gross Salaries	\$483,141.93
District Benefits	\$75,634.69
District SS/Medicare	\$35,522.03
District IPERS	\$44,389.18
Employee Share Insurance	\$75,614.67
Total District Cost	<u>\$563,073.16</u>

**Hot Lunch Fund**

Gross Salaries	\$14,034.90
District Benefits	\$1,975.60
District SS/Medicare	\$974.23
District IPERS	\$1,305.31
Employee Share Insurance	\$3,138.32
Total District Cost	<u>\$15,151.72</u>



## **January 2021- School Board Report Summary**

### **Reading Program Implementation- (Part 1 of 2)**

Central Lyon invested in a new reading program during the 2019-20 school year purchased from Houghton Mifflin Harcourt. The district took 5 years of state changes and mandates to implement a 90-minute reading block in Kindergarten through Fourth Grade. This purchase started the systematic change and upgrading the wholistic process of reading instruction. Central Lyon started with the curriculum purchase from Kindergarten through Fifth Grade. It has since continued the curriculum through the Eighth Grade. Into Reading and Into Writing are the names of the two programs being implemented. These programs are labeled as a Balanced Literacy Program. A Balanced Literacy Program is a combination between whole language and phonics. A Balanced Literacy Program does not meet the needs of all students but provides a core instruction piece for each classroom teacher to structure writing, independent practice, and active word study. The additional instructional tools will be included with the February School Board Report.

Central Lyon uses the FAST Assessments to monitor student learning and growth through a series of tests administered 3 times a year- Fall, Winter, and Spring. A comparison of test scores allows us to monitor individual students, grade levels, and transitions of grade levels.

#### **Numbers Show Percent Proficient on Default Assessment**

	K Fall (Includes TK)	K Spring	1st Fall	1st Spring	2nd Fall	2nd Spring	3rd Fall	3rd Spring	4th Fall	4th Spring	5th Fall	5th Spring
2017	70	61	79	77	89	84	79	80	78	73	82	73
2018	54	40	73	68	92	85	86	72	80	74	93	70
2019*	74	74	73	74	84	86	88	91	74	75	76	71
2020	63	N/A	68	N/A	61	N/A	88	N/A	85	N/A	75	N/A

\*\*2019 was the implementation year of Into Reading

\*\*Default Assessments: K/1 Early Reading Composite, 2-5 aReading

\*2019 Spring Scores are taken from the Winter due to school closure

Part 2 of this report to be presented in February will discuss the Tier 2 Portion of the Reading Program Implementation. Tier 2 will discuss the whole group intervention and small group intervention techniques.



**To: Central Lyon Board of Education**  
**From: Jason Engleman, 7-12 Principal**  
**Date: January 5, 2021**  
**Re: Principal Report – AP & College Course Information**

This report will highlight courses offered at Central Lyon High School that are part of Iowa's Senior Year Plus Programming. These courses provide students with additional options to enhance their high school experiences while being provided access to college credit and advanced placement courses.

AP (Advanced Placement) courses offered and taught at Central Lyon (3)

- AP Calculus – Mr. Wright (12 students – 2<sup>nd</sup> semester)
- AP Chemistry – Mr. Allen (7 students – 2<sup>nd</sup> semester)
- AP Environmental Science – Mr. Allen

Advanced Placement courses grade on a 5-point scale and may be used as college course credit following a successful completion of an AP exam with a score of 3 – 5. Depending on the year, a strong percentage of our students will take the AP exams and nearly 65% of students will pass with a score of 3 or higher. \*Students may elect not to take the exam, choosing then to solely obtain high school credit. Of the dual credit options, AP courses are traditionally more rigorous.

Students who enroll in AP courses, typically do so to increase their GPA and class ranking. These students are also more likely to have identified their career pathway and classes needed to acquire a college degree in their selected field of study.

Concurrent Enrollment courses offered and taught at Central Lyon (4)

- Intro to Early Childhood – Mrs. Christensen
- Foundation of Education – Mrs. Wright
- Human Relations – Mrs. Wright
- Directed Observation – Mrs. Wright

Concurrent Enrollment courses are offered through a mutually agreed upon contract with Northwest Iowa Community College (NCC) during the Fall and Spring semesters. Only a teacher with a master's degree is authorized to teach a concurrent enrollment course.

Currently, we have students enrolled in approximately 116 college courses. These students will earn high school and college credit upon successful completion of the course. Classes taken online include, but are not limited to, Western Civilization, Intro to Psychology, Public Speaking, and Composition. These concurrent enrollment courses are available to supplement, not supplant, Central Lyon course offerings.

Students are made aware of college course offerings in the spring of their 8<sup>th</sup> grade year during their first registration period for high school courses and then each subsequent year during registration. The district covers all tuition costs for students enrolled in concurrent enrollment courses and are reimbursed through supplemental weighting.

A student graduating from Central Lyon on average will leave our building with 18-24 college credits.



# Memorandum

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**To:** Central Lyon Board of Education  
**From:** Jackie Wells  
**Date:** January 11, 2021  
**Re:** 2019-2020 Audit

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Grant and Williams, Inc released the district audit for the fiscal year ending June 30, 2020. Aleene Williams met with administrative staff and two board members to review the findings and financial statement preparation in a phone conference on December 29, 2020.

A draft of the financial statements is included. No issues of non-compliance were noted.

In the past, board members agreed a review of the audit by Ms. Williams was not necessary in public session. Upon approval, copies are available for any interested party.

It is recommended that you approve the 2019-2020 audit as presented. It will be filed with the State of Iowa in a timely manner.



**To:** Central Lyon Board of Education  
**From:** Jackie Wells  
**Date:** January 11, 2021  
**Re:** Supplemental Allowable Growth – At Risk & Dropout Prevention

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It is our intent to fund the following costs from the general operating fund and to request modified supplemental growth for “spending authority” for identified At-Risk students and Drop Out prevention:

- A liaison officer and program for increasing attendance and students’ needs. The district receives \$11,500 from Juvenile Court Services for this position.
- An in-district Central Lyon Alternative Setting (CLAS) program, credit recovery options & Success Center.
- Central Lyon Reading Program excess expenditures beyond the current year Title I allocation.
- An After-School Program which assists up to 50 students grades 3-8 with homework, reading and testing during the school year.
- Guidance counselor services specifically designed for At- Risk students, including work study and school to work programs.
- An At-Risk Behavioral Specialist who focuses on students who do not have an IEP or 504 plan and have a history of outbursts, aggression and defiance.
- Transitional Kindergarten program, currently assisting identified students in two sections, three days per week

It is recommended that you approve a request for the maximum modified allowable growth possible for the fiscal year 2021-2022 in the amount of \$242,702 or as calculated by the Department of Education.



**District plan for at-risk, dropout prevention and returning dropout services for identified students in the 2021-2022 school year.**

**Services:**

**1. Juvenile Court Liaison Program**

Description: In our 28E Agreement with Lyon County, we committed funds for our share of the liaison officer through the Juvenile Justice Agency in previous years. This program worked very well, however, increasing enrollment, students' needs and district changes dictated a full time position, which started in July, 2017. The district receives \$11,500 from Juvenile Court Services for this position. The JCL assists students in a wide range of personal and social concerns, collaborates with DSS and other agencies, provides parent support, arranges education opportunities for parents, intervenes with excessive absences and truancy, assists the county attorney with truancy petitions, works collaboratively with school counselors and at-risk coordinators, provides supervision for probation, attends child-in-need meetings.

Evaluation: The JCL program will be evaluated on an annual basis, in coordination with the Juvenile Justice Agency, to review the case load and the individual cases to determine if interaction with students and law enforcement decline or occur with less severity. The position is also evaluated based on attendance, truancy and graduation rates of the individually identified students.

**2. Central Lyon Alternative Setting (CLAS)**

Description: The district hosts/serves students in an alternative school on-site setting in the vocational area of the high school with a certified teacher. This setting focuses on individual or small group instruction, individualized learning through exploration of learning styles of the student as well as meeting their social needs. Communication between school and home is especially critical so that students have direct and positive support in both areas. This program is for any student NOT typically suited for all day, every day high school courses but still wants to graduate with a diploma from the district.

Evaluation: Students who are returning or potential dropouts will have their academic progress towards a diploma analyzed to review if they are making progress towards graduation. Student coursework and applicable credits are monitored throughout the semester. Students in this program need to achieve a 36-credit minimum to graduate.

**3. Credit Recovery**

Description: This program is located within the alternative high school setting and staffed by certified teachers. It utilizes credit recovery software purchased through GlynLyon called Odysseyware. The district purchases 4-6 licenses annually to assist in credit recovery because it offers the best opportunities for instruction delivery in most cases and allows students who behind in graduation credits or on the path for an alternative diploma to receive credits in an online, non-traditional format.



Student disciplinary action can sometimes lead to students being removed from the classroom, In School Suspension (ISS) or Out of School Suspension. This prevent students who may already be in an at-risk situation to miss regular education instruction and materials. The district utilizes software called SWIVL, which allows remote participation and learning. SWIVL consists of 3-4 licenses, laptop or other equipment, as well as implementation and supervision by the 7-12 Principal.

Evaluation: The certified teacher works with the guidance counselor and HS principal to analyze student credit requirement shortfalls and develop individualized plans for credit recovery to achieve subject specific credits toward graduation and post-graduation and career goals.

#### **4. Success Center**

Description: The success center is located within the high school and is staffed by certified teachers during open periods to assist students who are currently on the D or F list in grades 9-12. Students may also be assigned to work 1:1 with staff in this setting to complete assignments and monitor attendance and check progress. Students identified for this program will attend services in this room during study halls for tutoring, homework completion, testing, improved communication between students and their regular classroom teachers and to work on strategies to become better students overall.

Evaluation: The district analyzes the numbers of students on the D or F list every mid-term, quarter and semester end. This data is reviewed and compared to previous comparable timeframes to measure success and growth or decreases in the number of failed classes by students.

#### **5. After-School Program (ASP)**

Description: This program assists up to 50 students in grades 3-8 with homework, reading and testing during the school year. A typical after school student may not have the resources at home to engage in constructive or productive after school activities or learning. The program helps to eliminate information loss and inspire interest in students. Students are assisted by a certified teacher and paraprofessional with homework completion and testing for up to an hour after school.

Evaluation: Regular classroom teachers are in contact with ASP personnel on a daily basis to ensure students are getting the assistance needed with assignments and to complete them in an accurate and timely manner. Teachers follow up with parents on a regular basis about the student's progress.

#### **6. CL Reading Program beyond Title I Allocation**

Description: Identified students in need of reading and math assistance according to the state and local assessment scores are provided with services by 4 certified teachers (3.0 FTE) every day for 20 minutes. The district believes early intervention should occur when students are first identified and at the primary level so that problems will not continue to exist later in the student's education. Small group reading and math instruction is utilized in the program to set a foundation for all other subjects. The Title I allocation for 20/21 is \$89,592 and is only



sufficient enough for 1 certified teacher's salary/benefits and a very small portion of another.

Evaluation: Testing is performed on students at 3 or more intervals during the school year. Growth at every trimester is analyzed and monitored. Reading teachers are in constant communication with regular classroom teachers to assess the impact improved reading strategies are having on other subject areas. FAST, Fast Bridge and other testing is utilized to monitor progress.

#### **7. School to Work Programs**

Description: Vocational programs are typically designed for designated students who do not like traditional school subjects and therefore, are at some level of risk to drop out or not succeed in school. The vocational teachers work closely with the CLAS teacher, success center and guidance counselor to implement an individualized plan for students as well as modified student schedules. This program is designed to keep students moving towards graduation and their chosen career field, which may not include post-secondary education. This program includes a service-learning option in May Term where students participate in projects in the community to help expand skills and knowledge. Students are advised and matched to their personal learning and work style and assigned a work study or job shadow in the community, allowing students to experience the extra skills needed in the workplace. The HS guidance counselor serves as the work study coordinator. Work study allows students to work 2 consecutive periods a day at a work site in the community. This provides students an opportunity to explore an occupational area they may want to pursue following graduation from high school, vocation or even college. There is no pay for this work experience. The supervisor covers application completion, resume writing and formatting and obtaining the position.

Evaluation: The number of students in vocational program and work study is analyzed each semester to ensure quality course offerings. The work study coordinator does specific career counseling with students to uncover work area options. Students complete an interest inventory and work values survey to help identify potential careers that fit in to their educational aspirations.

#### **8. Central Lyon Summer Reading Program**

Description: A typical summer reading program student may not have the resources needed to fill non-school time related gaps with constructive and engaging activities. The reading program hosts designated students 3 times per week for 4 weeks to help eliminate information loss and to inspire interest in students grades 1 - 4. Student recommendations come from testing results, prior year grade results, parent request and a variety of other factors.

Evaluation: Student participation is monitored, and progress monitored by regular classroom teachers, reading teachers and the elementary principal. This allows for student placement in the reading program the following school year.

#### **9. Guidance counselor**

Description: The guidance counselor assists specific students in all areas from academic strategies to personal/social strategies for career and community involvement from exploring learning styles, individualized learning, case management, family involvement, interpersonal skill building, drug and violence prevention, mentoring, community collaboration, service



learning, advisory, career education and exploration, work experience, job shadowing and school to work preparation. The guidance counselor may also work with students on frustrating situations and how they were handled, apply coping skills to those situations and have students practice this and what the end results might look like or change the outcome. The guidance counselor also works with designated students to connect the Backpack Program. The guidance counselor connects designated students with a peer mentor to motivate them to complete homework and improve on social skills.

Evaluation: On a weekly basis, the guidance counselors work with approximately 45 students identified as at-risk/drop out potential to ensure success in the classroom, hallways and in academic and social arenas. Ongoing and constant analysis of the student body demographics and temperament is essential for a successful school district. Counselors use a 5-point scale for reflection, meet with classroom teachers during regular and faculty meetings to be progressive instead of reactive to potential situations. Counselors also utilize a check in and check out program which is tiered to PBIS. Regular administrative meetings take place between guidance counselors and administration to monitor and review situations and student needs.

#### **10. At-Risk Behavioral Specialist**

Description: The specialist works with identified students on a daily basis, working with each student approximately 15-20 minutes in a 1:1 connection. This connection may be behavior corrections, sensory and movement, academic assistance and/or consultative in nature. The specialist collaborates with regular classroom staff and resource personnel to develop de-escalation techniques and strategies to create nurturing classroom environments. Students may be removed from the regular classroom by the specialist to calm down and refocus for a period of time. Removal allows the student's peers and classroom to do the same. The specialist places emphasis on what the student is expected to do and how to behave in the classroom with clear and repetitive instruction. The specialist utilizes training received through Crisis Prevention Institute (CPI), which focuses on intervention of disruptive behavior with nonviolent and nonverbal behaviors. The specialist uses personal space, body language and listening skills for each individual case to create positive behaviors for the future. Students in this program do not have an IEP or 504 plans, do not have a designated paraprofessional and have a history of outbursts, aggression and defiance which may detract or interfere with the regular classroom environment for the student, peers and educational staff. The specialist is also the point of contact and trainer for district staff on CPI resources.

Evaluation: The specialist keeps logs on each student's frequency of classroom time missed, concurrent events, triggers, influencing factors, intervention methods, consequences and changes in behavioral patterns. The specialist meets with regular classroom teachers, the guidance counselor and administration to review caseloads and individual cases to determine if the students' classroom interruptions occur with less severity and frequency. The position also evaluates the frequency of principal visits and communicates with parents as needed.

#### **11. Transitional Kindergarten**

Description: Transitional Kindergarten students are typically younger in age or have later year birthdays than an average Kindergarten student. Identified students have more academic or social/emotional needs where a smaller class size and a shortened school day/week is necessary for the success of the student. Transitional Kindergarten is form of early intervention to ensure



success; the district believes early intervention should occur when students are first identified and at the primary level so that problems will not continue to exist later in the student's education. Transitional Kindergarten is staffed by two certified teachers (1.2 FTE) in two sections, three days per week.

Evaluation: Student success and achievement is monitored, and progress monitored by regular classroom teachers, reading teachers and the elementary principal.



## Modified Supplemental Amount

### MODIFIED SUPPLEMENTAL AMOUNT

Description	Amount
District cost per pupil	\$7,048
Certified enrollment (October 1, current school year)	748.6
Certified enrollment was found and certified on 10/15/2020 11:46:32 AM.	
Maximum modified supplemental amount possible (0.046 x line 1 x line 2)	\$242,702
Previous FY Carry-forward from CAR	
Project 1116 Carry-forward: \$0	\$0
Project 1119 Carry-forward: \$0	
Requested modified supplemental amount	242702
Enter an amount equal to, or less than (Ln3 - Ln4): \$242,702	

***"Requested MSA and required match (and the associated spending authority) is solely for the purpose of implementing the district's board-adopted At-Risk/Dropout program."***

Required local match (Total Project Cost (Line 5 / 0.75) X 0.25)	\$80,901
Enter the number of enrolled students in the budget year identified as returning dropouts and potential dropouts.	0



Date: January 11, 2021

The Board of Directors of the Central Lyon Community School District in the County of Lyon, State of Iowa, met in regular session, in the Central Lyon Community School Board Room, 1010 S Greene Street, Rock Rapids, IA, at 7:00 o'clock p.m., the above date. There were President Andy Koob in the chair and the following Board Members:

Scott Postma  
David Jans  
Joel DeWit  
Keri Davis

The Board of Directors of the Central Lyon School District hereby approve the District's written plan for At-Risk/Drop-out Prevention and Returning Drop-out Services for the 2021-2022 school year.

Director \_\_\_\_\_ introduced the District's plan and moved its adoption and to request the School Budget Review Committee (SBRC) for Modified Supplemental Amount and Supplemental Aid for the 2020-2021 Dropout Prevention Program in the amount of \$242,702, for expenditures necessary to implement the 2021-2022 at-risk and dropout prevention program plan as approved by the Central Lyon CSD School Board. Director \_\_\_\_\_ seconded the motion.

The roll was called:

AYES:

NAYS:

The President declared the Resolution adopted.

Board Secretary

Board President

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# Central Lyon Community School

*Excellence. Integrity. Empowered.*

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## MEMO

**TO:** Central Lyon Board of Education

**FROM:** Brent Jorth, Superintendent

**DATE:** January 11, 2021

**RE:** Executive Summary – Policy Review & Revision for 600 Series

It is recommended the Board approve the policies as submitted.

### **603 — Instructional Curriculum**

No content; simply a header

#### **603.1 — Basic Instruction Program**

Language updates include the addition of the financial literacy requirement for students in grades nine through twelve; and the addition of preschool and transitional kindergarten in the final paragraph.

The NOTE at the bottom of the page references that the district must develop and implement a K-12 computer science plan by July 1, 2022. This means the district must have a licensed computer science instructor for students in grades 9-12 and offer, at minimum, a semester-length course for high school students by the 2022-23 school year. Then by 2023-24 computer science must be offered in one grade level for 7<sup>th</sup> and 8<sup>th</sup> grade students, and one grade level for students in grades 1-6.

#### **603.2 — Summer School Instruction**

The paragraph requiring the district to offer an intensive summer literacy program for substantially deficient students has been removed. By statute, districts may offer a voluntary summer literacy program and are not required to apply for a waiver if they choose not to provide a summer literacy program.

#### **603.3 — Special Education**

Beginning with the class of 2022, graduation requirements for special education students will include successful completion of four years of English, three years of math, three years of social studies and three years of science. Modifications and accommodations may be specified in the student's Individualized Education Program (IEP).

#### **603.4 — Multicultural/Gender Fair Education**

Minor language changes.

#### **603.5 – Health Education**

##### **603.5E1 – Human Growth and Development Excuse Form**

Minor language changes to 603.5. The exhibit has no changes.

#### **603.6 — Physical Education**

Minor language changes.

#### **603.7 — Career Education**

The statement *“special attention should be given to courses of vocational education nature”* has been added based upon recommendations from IASB.

#### **603.8 — Teaching About Religion**

##### **603.8R1 — Teaching About Religion Regulation – Religious Holidays**

Minor language changes.



### **603.9 — Academic Freedom**

#### **603.9R1 — Teaching Controversial Issues**

Minor language changes.

### **603.10 — Global Education**

The final sentence has been removed to align with language from IASB.

### **603.11 — Citizenship**

Minor language changes.

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It is recommended the following policies be rescinded:

#### **409.2E1 — Emergency Paid Sick Leave Request Form under the Families First Coronavirus Response Act**

#### **409.2E2 — Expanded Family and Medical Leave Request Form under the Families First Coronavirus Response Act**

In the spring of 2020, Congress passed the Families First Coronavirus Response Act (FFCRA) which provided emergency paid sick leave and expanded FMLA leave for employees under qualifying circumstances. Those benefits were not renewed by Congress in the most recent legislation and FFCRA leave expired on December 31, 2020.

Any leave of absence due to the coronavirus will not look the same as it did during the first semester of the school year. That means, should an employee test positive for COVID-19, need to care for a child or family member who has tested positive, or need to quarantine due to close contact with a positive individual, they will need to use 1) sick leave, 2) the emergency sick leave bank (if elected to participate), 3) Family and Medical Leave Act (FMLA), or 4) unpaid leave.

#### **603.2.01 — Accountability Test Integrity/Test Preparation**

The policy is not included in the IASB policy reference manual.

It is recommended language regarding test preparation and administration of tests be moved to the employee handbook.



January 4, 2021

Dear School Board,

I am resigning as of May 28, 2021. I am retiring and looking forward to having more time to visit my children.

I have enjoyed a rewarding career at Central Lyon. I taught special education for 20 years and 14 years in Language Arts in Middle school.

I have appreciated the professional atmosphere at Central Lyon. It is with a heavy heart that I leave Central Lyon. The people I work with are like a second family. The rewarding experience of witnessing the growth of students from fall to spring is irreplaceable.

I want to thank you for all that you do to make Central Lyon the great school that it is.

Sincerely,

Connie Boeve



To: Mr. Jorth and the Central Lyon School Board

I would like to inform you and the board that I will be retiring on the last day of August (31<sup>st</sup>), 2021. I will then take my four months of non-IPERS employment. This will allow me to continue my employment as the groundskeeper this summer and start subbing January 1, 2022.

This letter is very bittersweet. I greatly appreciate the 33 years of employment at Central Lyon. But I will miss the staff and especially the students. This is a great school system to work for!!!

Thanks,

A handwritten signature in black ink, appearing to read "Bruce Eckenrod". The signature is fluid and cursive, with a long horizontal stroke at the end.

Bruce Eckenrod



Susan VanWyhe  
702 North Union Street  
Rock Rapids, IA 51246  
January 4, 2021

Brent Jorth  
Superintendent  
Central Lyon Community School District  
1010 South Greene Street  
Rock Rapids, IA 51246

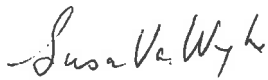
Dear Mr. Jorth and Central Lyon School Board,

I am writing this letter to inform you that I am retiring from my teaching position at Central Lyon. My last day will be May 28, 2021.

When I came in 1988, I did not realize what was in store. In 1994 the administration asked if I knew anything about computers. That was 26 years ago. I have been able to learn, write, teach, dream, and implement a technology-based curriculum at Central Lyon. I have appreciated the confidence and freedom that the administration has given me.

The middle school staff represents more than coworkers; it is a team of individuals whose goal is to help students realize their potential. Central Lyon is a terrific school system based on what is best for our students.

Thanks for a terrific career,

A handwritten signature in cursive script that reads "Susan VanWyhe".

Susan VanWyhe



January, six, 2021

First of all, thank you for giving me the opportunity to be part of Central Lyon Community school and live such an enriching experience both professionally and personally.

You cannot imagine how difficult and sad it is for me to write this letter to ask you to accept my resignation as a Spanish teacher at Central Lyon for the coming year because I would like to continue enjoying this experience .

During this year and a half, I have learned many different things about a new educational system, a new subject, a different way of living beliefs and values, snow, how to integrate extracurricular activities in high school, how to relate and make youth more responsible, and much more.

I have put passion and I have tried to live each moment with enthusiasm, being aware of the opportunity that this challenge offered me.

I would not have wanted to live in another city or work in another center during my stay in the United States, at all times, since even before arriving in Rock Rapids, I have felt supported by so many people here, my mentor Kristi Wright, our dear superintendent Jorth Brent, our helpful and always nice Jason Engleman, my fellows, students and their families, people from the church, and for all the people in this community that I have had the pleasure of meeting, therefore, I feel very lucky, happy, and proud of taking part of this family. I will always carry you inside my heart.

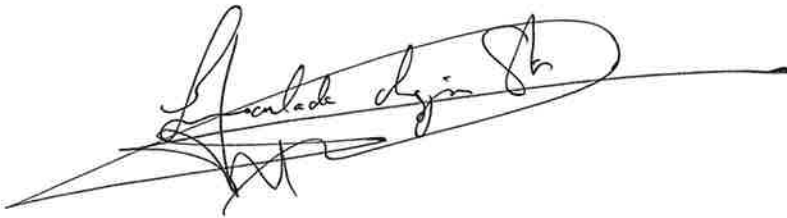


The reason why I have to stop living this dream is my mother. She is eighty-two years old, is very negative, and does not understand that in the years that she considers are perhaps the last of her life, we are so far away from her. In addition, the circumstances do not accompany due to Covid, we cannot travel to Spain without running the risk that they will not allow us to enter again, which makes it difficult to visit her.

Anyway, do not doubt that I will continue giving my best until the last minute of my stay here, and learning from you and enjoy every difference. Also let you know that I want to help as much as possible to make the transaction, and if you find a candidate during my stay here, my class, which is maybe my first home, is open for this person, and that I would love to share with her or him how much or little I know.

Onward Lions,

Inma Manjon Santos

A handwritten signature in black ink, appearing to read 'Inma Manjon Santos', with a long horizontal line extending to the right.





# Central Lyon Community School

*Excellence. Integrity. Empowered.*

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## **MEMO**

**TO:** Central Lyon Board of Education

**FROM:** Brent Jorth, Superintendent

**DATE:** January 11, 2021

**RE:** Hiring: Mark Lutmer, Driver's Education

It is recommended Mark Lutmer is hired as the Driver's Education Instructor for 2021 at a rate of \$190 per student.



# Memorandum

To: Board of Education

From: Steve Harman, PK-6 Principal

Date 1-5-21

Re: Learner Assistant Hires

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An Interview committee consisting of Special Education Teachers and Mr. Harman conducted interviews for interested candidates to fill additional Special Education Student needs for the 2020-21 school year. The additional needs come from a new student moving into the district and the completion of the IEP Process in the Early Elementary.

It is recommended to the following individuals for the positions for the remainder of the 2020-21 school year:

1. Early Elementary Learner Assistant- Kim Van't Hul
2. Upper Elementary Learner Assistant- Courtnie Fleshman



## CLOSED SESSION

During the regular session:

Make a motion for closed session \_\_\_\_\_ a.m./p.m. \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ vote  
Record vote (*roll call*) \_\_\_\_\_ a.m./p.m.  
Record the time closed session begins \_\_\_\_\_ a.m./p.m.

Motion: I move that the Central Lyon Community School District Board of Directors enter into closed session to discuss \_\_\_\_\_ as provided under the Code of Iowa 21.5 1 (I).

<u>Board Members</u>	<u>Yes</u>	<u>No</u>
Jans	_____	_____
Postma	_____	_____
Koob	_____	_____
DeWit	_____	_____
Davis	_____	_____

During closed session:

Start tape

Establish purpose

Time/Date

Who is present (read names)

Take detailed minutes:

Motion to return to regular session \_\_\_\_\_ a.m./p.m. \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ vote  
Record vote (*roll call*)  
Stop tape  
Record the time the session ended \_\_\_\_\_ a.m./p.m.

If applicable, proceed with additional agenda items or adjourn the regular meeting.