

Central Lyon Community School Board Packet

Monday, May 11, 2020

Public Hearing 6:55 P.M.

Regular Board Meeting 7:00 P.M.



**The Public is invited to attend.
Meetings are held in the board room.**



Central Lyon Community School

1010 S. Greene St.
Rock Rapids, IA 51246

712.472.2664
712.472.2115

Brent Jorth, Superintendent
Jason Engleman, 7-12 Principal
Steve Harman, PS-6 Principal

www.centrallyon.org

Mission: To provide an education and the opportunity for ALL students to become productive, life-long learners.

Date: Friday, May 8, 2020

What: Public Hearing & Regular School Board Meeting

When: Monday, May 11, 2020, 6:55 P.M.

Where: Central Lyon High School Commons

- Available to view & listen online at: tinyurl.com/CL-Meeting-051120
- Call 712-472-2664 to listen to the meeting

Notice: Community members should submit written comment to be read during Public Participation on Non-Agenda Items. Comments should be delivered to 1010 S. Greene St. by 6:45 P.M., May 11.

Agenda:

6:55 P.M. Public Hearing, FY20 Budget Amendment

7:00 P.M. Regular Meeting

- I. Call to Order
 - A. Roll Call
 - B. Pledge of Allegiance
- II. Consent Agenda Items
 - A. Agenda
 - B. Minutes of Past Meetings
 - C. Financial Report
 - D. Summary List of Bills
- III. Recognition/Congratulations to Staff, Students, and Community
- IV. Communications
 - E. Public Participation on Non-Agenda Items
 - F. Correspondence
 1. Matt Gillaspie, Piper Sandler: COVID-19 Impact on Iowa Sales Tax
- V. Reports
 - G. Principal Reports
 - H. School Business Official
 - I. Board Members
 - J. Superintendent
 2. Return to Learn Survey Results
 3. Return to Learn Planning
 4. 2020-21 Calendar Options
 - K. Other
- VI. Old Business
- VII. New Business
 - L. Consider FY20 Budget Amendment
 - M. Consider 2019-20 Calendar Amendment

VII. New Business - continued

- N. Consider Support Staff Wages
- O. Consider Purchase of Greene Street Property from City of Rock Rapids
- P. Consider Change Order for 1968 Restroom/Locker Room Remodel
- Q. Consider Meyer Electric Quote for LED Lighting Project
- R. Consider 2020-21 Athletic Sharing Agreement with George-Little Rock (August 1, 2020-July 31, 2021)
- S. Consider 1st Reading of Revisions of School Policies
 - 1. 506.1, E1-E10 & R1: Student Records Access
 - 2. 506.2, E1 & R1: Student Directory Information
 - 3. 506.3: Student Photographs
 - 4. 506.4: Student Library Circulation Records
 - 5. 507.1: Student Health and Immunization Certificates
 - 6. 507.2, E1-3: Administration of Medication to Students
 - 7. 507.3, E2: Communicable Diseases – Students
 - 8. 507.4: Student Illness or Injury at School
 - 9. 507.5: Emergency Drills
 - 10. 507.6: Student Insurance
 - 11. 507.8, R1: Student Special Health Services
 - 12. 507.9, R1: Wellness Policy

T. Personnel

- 1. Hiring
 - a. Melia Towne – 7/8 Middle School English Language Arts Teacher
 - b. Kate Gerber – PS-6th Grade Student Services Director
 - c. Janae Sturma – Middle School Special Education Teacher
 - d. Bill Allen – TLC Lead Teacher: Science & Data (two contracts)
 - e. Jamie Schar – TLC Lead Teacher: Data
 - f. Susan Van Wyhe – TLC Lead Teacher: Tech
 - g. Chris Wright – TLC Lead Teacher: Math
 - h. Ben Docker – TLC Model Teacher: Middle School & High School (one contract)
 - i. Kristi Wright – TLC Mentor Teacher: matched with Inma Manjon
 - j. Jason Engleman – Assistant Boys Baseball Coach
 - k. Jeff Jaeger – Middle School Softball Coach
 - l. Megan Whitsell – Middle School Volleyball Coach
 - m. Mitch Lupkes – Assistant High School Football Coach & Middle School Wrestling Coach (two contracts)
 - n. Thomas Vigdal – Middle School Wrestling Coach
 - o. Kyler Huisman – Middle School Football Coach
 - p. Sam Kruse – Middle School Football Coach
- 2. Resignations
 - a. Kari Van Oort – PS-6 School Counselor
 - b. Denise McCarty – Football Cheer Advisor
 - c. Mina Gerdes – Cook

VIII. Announcements/Dates to Remember

- Friday, May 15: Final Day for Distance Learning Resources
 - 6:00 p.m. – Class of 2020 & Retirement Parade
- School Calendar
- Upcoming Events
 - Thursday, June 18 – Prom (Competition Gym) (tentative)
 - Sunday, June 28 @ 3:00 p.m. – Commencement (Football Field) (tentative)
 - Sunday, July 19 @ 3:00 p.m. – Commencement (alternative date)

IX. Adjournment

X. Exempt Session: Strategy Meeting for Administrative Staff Salaries

CENTRAL LYON BOARD MINUTES
April 13, 2020

The Central Lyon Board of Directors met for a public hearing on the 2020-2021 budget in the Commons of the Central Lyon Community School at 6:55 P.M. with the following members present: President David Jans, Vice-President Andy Koob and Directors Scott Postma and Keri Davis. Other individuals present were Superintendent Brent Jorth and School Business Official Jackie Wells. The hearing was made available by virtual session for viewing and listening at <https://www.youtube.com/watch?v=A1qRLUW2DdQ> under the Governor's COVID-19 Emergency Declaration on March 13, 2020. Director Joel DeWit was absent.

The hearing was opened at 6:55 P.M. by President David Jans. No comments were received from the public. The hearing was closed at 7:00 P.M.

The Central Lyon Board of Directors met for a regular meeting in the Commons of the Central Lyon Community School at 6:55 P.M. with the following members present: President David Jans, Vice-President Andy Koob and Directors Scott Postma, Joel DeWit and Keri Davis. Other individuals present were Superintendent Brent Jorth and School Business Official Jackie Wells and Emily Deutsch. The meeting was made available by virtual session for viewing and listening at <https://www.youtube.com/watch?v=A1qRLUW2DdQ> under the Governor's COVID-19 Emergency Declaration on March 13, 2020.

The meeting was called to order at 7:00 P.M.

Koob moved to approve the agenda with additional bills presented and the exclusion of item B under New Business and the addition of item 1c under Personnel (M). Davis seconded, carried 4-0.

Davis moved to approve the minutes of past meetings, the financial report through March 31, 2020 and the summary list of bills and Postma seconded, carried 4-0.

Director DeWit arrived at 7:05 P.M.

Superintendent Jorth presented a list for student, staff and community recognitions and congratulations.

In reports, Superintendent Jorth provided the Board with an update on elementary class size projections from Mr. Harman, a recap of survey results regarding student participation and engagement with Distance Learning Resources, and an update on COVID-19 infection rates for the Lyon County area.

In Old Business, Superintendent Jorth highlighted changes to 505.3 – Student Honors & Awards and 505.6 – Early Graduation. Koob moved to approve the 2nd reading of revisions of school policies 505.1-505.8: Student Scholastic Achievement and DeWit seconded, carried 5-0.

In New Business, Postma moved to approve and adopt the 2020-2021 budget for certification with a tax rate of \$13.44559 and the 2020-2021 Budget Guarantee and Davis seconded, and in a roll call vote, 5 AYE, 0 NAY.

Koob moved to approve the 2020-2021 settlement with the Central Lyon Education Association in the amount of \$102,500 and Postma seconded, carried 5-0.

DeWit moved to approve Intro Literature curriculum and Really Great Reading curriculum and Davis seconded, carried 5-0.

DeWit moved to approve equipment breakdown insurance with Jester Insurance/Specialty Underwriters prorated for May-June 2020 and the year starting July 1, 2020 in the amount of \$81,965. Davis seconded, carried 5-0.

Postma moved to approve a three-year agreement for Medicaid administrative services with Timberline Billing Services, LLC and Koob seconded, carried 5-0.

DeWit moved to approve the AEA purchasing agreement for 2020-2021 and Davis seconded, carried 5-0.

DeWit moved to approve a Townsend softball grandstand quote for \$79,375, a Meyer Electric quote for softball field work in the amount of \$48,905 and a Daktronics scoreboard quote for \$39,173. Davis seconded, carried 5-0.

Koob moved to approve an ARS quote for roof repairs and maintenance in the amount of \$14,375 and Postma seconded, carried 5-0.

In Personnel, Koob moved to approve DeWit moved to approve the resignations of Blake Schipper, Bus Driver; Mark McCarty, Bus Driver; and Tara Bouwman, Special Education Teacher. Davis seconded, carried 5-0. DeWit moved to approve the 2020-2021 teacher and coach/advisor contracts as presented and Davis seconded, carried 5-0.

The next regular board meeting will be at 7:00 P.M. on Monday, May 11, 2020 in the Central Lyon board room.

DeWit moved to adjourn at 8:43 P.M. and Davis seconded, carried 5-0.

GENERAL FUND SUMMARY
for the month ending

APRIL, 2020

OPENING BALANCE 1,334,776.94

INCOME

PROPERTY TAX 1,081,731.70
UTILITY REPLACEMENT 4,224.44
INSTRUCT SUPP SURTAX 8,391.29
COMM & INDUSTRIAL 0.00
TOTAL PROP/SURTAX 1,094,347.43
STATE AID 355,110.00
PRE-SCHOOL 14,036.00
TEACHER COMP 44,611.00
TEACHER PD 5,137.00
EARLY INTERVENTION 4,764.00
TEACHER LEADERSHIP 25,805.00
AEA FLOW THROUGH 0.00

TOTAL STATE AID 449,463.00

LOCAL 22,439.26
STATE 19,114.36
FEDERAL (665.32)

TOTAL REVENUE 1,584,698.73

EXPENDITURES

SALARIES 470,218.67
BENEFITS 156,459.40
PROF & TECH SERVICES 12,233.58
PROPERTY SERVICES 3,444.11
PURCHASED SERVICES W/ OE 71,015.90
SUPPLIES 54,049.10
PROPERTY/EQUIPMENT 2,109.26
MISC 0.00
OTHER USES 0.00

TOTAL EXPENDITURES 769,530.02

RECEIVABLES 0.00
PAYABLES (4,458.25)

CASH BALANCE 2,154,405.90

DEPOSITS

FRONTIER BANK 2,154,392.33
US BANK
PREMIER BANK
ISJIT 13.57

TOTAL DEPOSITS 2,154,405.90

CUMULATIVE 3 Year Comparison

| | 2017-2018 | 2018-2019 | 2019-2020 | Variance Prior Year | Cumulative REV vs EXP |
|----------------------------|--------------|--------------|--------------|---------------------|--------------------------|
| <u>REVENUE</u> | | | | | |
| July | \$ 4,430 | \$ 54,728 | \$ 750 | \$ (53,978) | (209,317.90) |
| August | \$ 132,855 | \$ 102,016 | \$ 869,107 | \$ 767,091 | 407,237.01 |
| September | \$ 992,879 | \$ 1,000,273 | \$ 970,530 | \$ (29,743) | (207,592.29) |
| October | \$ 2,538,666 | \$ 2,562,751 | \$ 2,751,303 | \$ 188,552 | 863,283.81 |
| November | \$ 3,169,231 | \$ 3,203,623 | \$ 3,322,667 | \$ 119,043 | 685,956.01 |
| December | \$ 4,065,773 | \$ 4,188,368 | \$ 4,299,386 | \$ 111,018 | 772,976.19 |
| January | \$ 4,655,513 | \$ 4,732,541 | \$ 4,951,754 | \$ 219,214 | 705,076.65 |
| February | \$ 5,365,246 | \$ 5,739,718 | \$ 5,926,651 | \$ 186,933 | 577,354.33 |
| March | \$ 6,075,368 | \$ 6,328,717 | \$ 6,574,337 | \$ 245,620 | 484,156.55 |
| April | \$ 7,760,338 | \$ 7,932,992 | \$ 7,222,023 | \$ (710,969) | 390,958.77 |
| May | \$ 8,411,840 | \$ 8,676,930 | \$ - | \$ - | 0.00 |
| June | \$ 9,172,954 | \$ 9,332,100 | \$ - | \$ - | 0.00 |
| <u>EXPENDITURES</u> | | | | | |
| July | \$ 112,504 | \$ 251,911 | \$ 210,068 | \$ (41,843) | (209,317.90) |
| August | \$ 307,020 | \$ 519,063 | \$ 461,870 | \$ (57,193) | 407,237.01 |
| September | \$ 998,087 | \$ 1,248,752 | \$ 1,178,122 | \$ (70,630) | (207,592.29) |
| October | \$ 1,644,745 | \$ 2,001,205 | \$ 1,888,019 | \$ (113,186) | 863,283.81 |
| November | \$ 2,429,963 | \$ 2,832,172 | \$ 2,636,711 | \$ (195,461) | 685,956.01 |
| December | \$ 3,077,003 | \$ 3,588,504 | \$ 3,526,410 | \$ (62,094) | 772,976.19 |
| January | \$ 3,785,276 | \$ 4,278,625 | \$ 4,246,678 | \$ (31,947) | 705,076.65 |
| February | \$ 4,561,468 | \$ 5,496,824 | \$ 5,349,296 | \$ (147,528) | 577,354.33 |
| March | \$ 5,549,485 | \$ 6,230,424 | \$ 6,090,181 | \$ (140,243) | 484,156.55 |
| April | \$ 6,345,555 | \$ 6,948,070 | \$ 6,831,065 | \$ (117,005) | 390,958.77 |
| May | \$ 7,082,168 | \$ 7,706,264 | \$ - | \$ - | 0.00 |
| June | \$ 8,931,875 | \$ 9,365,145 | \$ - | \$ - | 0.00 |
| <u>CASH</u> | | | | | |
| July | \$ 980,136 | \$ 1,388,912 | \$ 1,083,716 | \$ (305,196) | (209,317.90) |
| August | \$ 545,786 | \$ 769,891 | \$ 476,183 | \$ (293,709) | 407,237.01 |
| September | \$ 746,744 | \$ 932,363 | \$ 614,377 | \$ (317,986) | (207,592.29) |
| October | \$ 1,505,968 | \$ 1,600,278 | \$ 1,687,276 | \$ 86,998 | 863,283.81 |
| November | \$ 1,493,994 | \$ 1,412,754 | \$ 1,517,632 | \$ 104,878 | 685,956.01 |
| December | \$ 1,682,048 | \$ 1,643,417 | \$ 1,605,849 | \$ (37,568) | 772,976.19 |
| January | \$ 1,632,651 | \$ 1,493,632 | \$ 1,542,775 | \$ 49,142 | 705,076.65 |
| February | \$ 1,630,902 | \$ 1,287,206 | \$ 1,424,479 | \$ 137,273 | 577,354.33 |
| March | \$ 1,281,350 | \$ 1,147,237 | \$ 1,334,779 | \$ 187,542 | 484,156.55 |
| April | \$ 2,174,428 | \$ 2,032,926 | \$ 2,154,406 | \$ 121,480 | 390,958.77 |
| May | \$ 2,102,802 | \$ 2,018,590 | \$ - | \$ - | 0.00 |
| June | \$ 1,981,577 | \$ 2,010,677 | \$ - | \$ - | 0.00 |

**Special Revenue Funds__Cumulative Fiscal YTD
APRIL, 2020**

| Management | Physical Plant & Equipment Levy | Playground & Recreational Equipment Levy | SAVE - Secured Advancement Value for Education | Debt Service |
|---------------------------|---------------------------------|---|---|---------------------|
| Taxes YTD Misc. Income | \$200,247.64 | \$250,289.40 | \$35,315.19 | \$1,825,030.93 |
| Interest YTD | \$188,362.52 \$6,507.00 | Taxes YTD Board Approved Voter Approved | \$38,342.07 | Taxes YTD |
| | \$0.00 | Interest YTD | \$0.00 | Interest YTD |
| | Miscellaneous Fund Transfer | | | SILO/PPEL Transfers |
| Early Retirement | \$50,280.00 | Equipment | \$11,434.66 | \$265,282.42 |
| District Insurance Policy | \$151,636.00 | Building/Land Repairs | \$1,434.00 | Interest |
| Workman's Comp | \$0.00 | Vehicles | \$0.00 | Principal |
| Unemployment | \$0.00 | Software | \$0.00 | Fees |
| Payables | \$0.00 | Payables | \$0.00 | Transfers Out |
| Receivables | \$0.00 | Receivables | \$0.00 | Payables |
| Cash Balance | \$193,201.16 | \$271,790.17 | \$60,788.60 | Receivables |
| Checking | \$68,297.81 | \$166,867.03 | \$14,685.11 | \$0.00 |
| Frontier Bank | \$124,903.35 | \$104,923.14 | \$46,103.49 | \$67,627.59 |
| USBank | \$0.00 | \$0.00 | \$0.00 | \$693,038.30 |
| Premier Bank | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| ISJIT | \$0.00 | \$0.00 | \$0.00 | \$782,145.24 |
| Deposit Balance | \$193,201.16 | \$271,790.17 | \$60,788.60 | \$2.93 |
| | | | \$1,542,814.06 | \$1,542,814.06 |
| | | | | \$0.22 |

PPEL/SAVE Combined

| Date | Description/Comments | Receipts | Disbursements | Balance |
|-----------------|----------------------------|--------------|----------------|----------------|
| Opening Balance | | | | \$2,075,320.33 |
| YTD | Interest, Property Taxes | \$923,161.16 | | \$2,998,481.49 |
| YTD | Revenue Bond P&I | | \$270,982.50 | \$2,727,498.99 |
| YTD | construction service | | \$632,512.60 | \$2,094,986.39 |
| YTD | equipment | | \$242,336.76 | \$1,852,649.63 |
| YTD | building/land improvements | | \$13,077.51 | \$1,839,572.12 |
| Cash Balance | | | | \$1,839,572.12 |
| Deposit Balance | | \$923,161.16 | \$1,158,909.37 | \$1,814,604.23 |

**Central Lyon Community School
Activity & Proprietary Funds**

for the MONTH ending APRIL, 2020 (non-cumulative)

| | Activity Fund | Hot Lunch Fund | Student Construction | FFA Farm Fund | Split Funding |
|------------------------|---------------|----------------|----------------------|---------------|---------------|
| Opening Balance | \$308,156.75 | \$224,228.66 | -\$7,978.22 | \$1,575.36 | \$387,896.09 |
| Activities | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Sales & Reimbursements | \$0.00 | \$12,586.68 | \$0.00 | \$0.00 | \$0.00 |
| Health Insurance/Split | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$14,839.97 |
| Misc | \$5,737.61 | \$0.00 | \$10,000.00 | \$350.00 | \$0.00 |
| Total Revenues | \$5,737.61 | \$12,586.68 | \$10,000.00 | \$350.00 | \$14,839.97 |
| Salaries | \$0.00 | \$14,618.27 | \$0.00 | \$0.00 | \$0.00 |
| Benefits | \$0.00 | \$6,083.06 | \$0.00 | \$0.00 | \$0.00 |
| Health Insurance/Split | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$3,613.97 |
| Misc | \$4,692.57 | \$3,258.81 | \$371.63 | \$47.89 | \$0.00 |
| Payables | \$0.00 | -\$1,848.76 | \$0.00 | \$0.00 | \$0.00 |
| Total Expenditures | \$4,692.57 | \$22,111.38 | \$371.63 | \$47.89 | \$3,613.97 |
| Cash Balance | \$309,201.79 | \$214,703.96 | \$1,650.15 | \$1,877.47 | \$399,122.09 |
| Checking | \$112,033.28 | \$214,703.96 | \$1,650.15 | \$1,877.47 | \$399,122.09 |
| Frontier Bank | \$197,168.51 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| USBank | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Premier Bank | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Deposit Balance | \$309,201.79 | \$214,703.96 | \$1,650.15 | \$1,877.47 | \$399,122.09 |

 Jackie Wells, SBO

GENERAL FUND BOARD REPORT
5/11/2020 PREPAIDS

| <u>Vendor Name</u> | <u>Invoice</u> | <u>Description</u> | <u>Amount</u> |
|--|-------------------|--|------------------|
| <u>Checking</u> | 1 | | |
| Checking | 1 | Fund: 10 OPERATING FUND | |
| AFLAC INSURANCE | 607606 | ADDTL EMPLOYEE INSURANCE | 1,409.93 |
| | | Vendor Total: | 1,409.93 |
| AFLAC | a134923900 | ADDTL EMPLOYEE INSURANCE | 358.51 |
| | | Vendor Total: | 358.51 |
| ARCHITECTURAL ROOFING & SHEETMETAL, INC | S087003325 | ROOF PREVENTATIVE MAINT | 1,200.00 |
| | | Vendor Total: | 1,200.00 |
| AVESIS THIRD PARTY ADMINISTRATORS, INC | 2502568 | VISION INSURANCE | 446.80 |
| | | Vendor Total: | 446.80 |
| CHILDREN'S HOME SOCIETY | 20031-78 | SpED PLACEMENT | 2,576.50 |
| | | Vendor Total: | 2,576.50 |
| CHILDRESS, CAROL | 20200429 | SpED PLACEMENT | 7,053.50 |
| | | Vendor Total: | 7,053.50 |
| D/B/A PREMIER COMMUNICATIONS, PREMIER NETWORK SOLUTIONS | 8197 | CONSULTING SERVICES | 1,000.00 |
| | | Vendor Total: | 1,000.00 |
| DECKER, INC | 344955A | SUPPLIES | 238.76 |
| | | Vendor Total: | 238.76 |
| DEUTSCH, EMILY | 20200430 | REIMBURSEMENT | 75.00 |
| | | Vendor Total: | 75.00 |
| DEUTSCH, MATTHEW | 20200430 | REIMBURSEMENT | 75.00 |
| | | Vendor Total: | 75.00 |
| GEORGE/LITTLE ROCK COMM SCHOOL | FY20 SEM2 O.E. | FY20 SEM2 OPEN ENROLL | 14,125.00 |
| | | Vendor Total: | 14,125.00 |
| HOUGHTON MIFFLIN CO | 954798337 | INTO READING LICENSE, DIGITAL PRINT (6) | 8,712.00 |
| | | Vendor Total: | 8,712.00 |
| IOWA DEPARTMENT OF HUMAN SERVICES | 10126385 | MEDICAID REIMBURSEMENT | 17,267.27 |
| | | Vendor Total: | 17,267.27 |
| LEGALSHIELD | 20200429 | ADDT'L INSURANCE | 28.90 |
| | | Vendor Total: | 28.90 |
| LINCOLN NATIONAL LIFE INSURANCE COMPANY, THE | 5/2020 LIFE | LIFE/LTD INSURANCE | 829.63 |
| | | Vendor Total: | 829.63 |
| LYON COUNTY TITLE CO INC | LAND PURCHASE | ABSTRACT - GREENE ST. | 217.00 |
| | | Vendor Total: | 217.00 |
| MARTIN BROS. DISTRIBUTING, INC | 8389520- | COVID-19 SUPPLIES | 1,854.82 |

GENERAL FUND BOARD REPORT
5/11/2020 PREPAIDS

| <u>Vendor Name</u> | <u>Invoice</u> | <u>Description</u> | <u>Amount</u> | |
|--|--------------------------|-----------------------------------|---------------|-------------------|
| | 8389522 | | | |
| MARTIN BROS. DISTRIBUTING, INC | 8397436- | SUPPLIES | 1,617.21 | |
| | 8397437 | | | |
| MARTIN BROS. DISTRIBUTING, INC | 8406428 | COVID19 CLOSURES | 1,447.58 | |
| | | Vendor Total: | | 4,919.61 |
| NEW CENTURY PRESS INC/LYON CO. REPORTER | 4/30/20 STMT ADVERTISING | | 284.95 | |
| | | Vendor Total: | | 284.95 |
| NORTHWEST IOWA COMMUNITY COLL | FY20 SPRING | FY20 SPRING COURSES | 37,284.54 | |
| | COURSES | | | |
| | | Vendor Total: | | 37,284.54 |
| PCMG INC | 900523053 | HS MEDIA CENTER SUPPLIES | 44.70 | |
| | | Vendor Total: | | 44.70 |
| PERFECTION LEARNING CORP | FY20 AWARD | FY20 AWARD BOOKS | 276.58 | |
| | BOOKS | | | |
| | | Vendor Total: | | 276.58 |
| RAPID AUTO REPAIR | 1142756 | REPAIRS | 219.56 | |
| RAPID AUTO REPAIR | 1142802 | REPAIRS | 199.39 | |
| | | Vendor Total: | | 418.95 |
| REALLY GREAT READING | 22978 | READING CURRICULUM, GRADES K-5 | 17,594.30 | |
| | | Vendor Total: | | 17,594.30 |
| ROCK RAPIDS HARDWARE | THRU 4/21/20 | SUPPLIES | 479.22 | |
| | | Vendor Total: | | 479.22 |
| ROCK RAPIDS UTILITIES | 017806 | CONNECTION FEES | 50.00 | |
| ROCK RAPIDS UTILITIES | THRU 4/1/20 | UTILITIES | 11,393.28 | |
| | | Vendor Total: | | 11,443.28 |
| ROCKHILL, JOSHUA | 20200429 | REIMBURSEMENT | 256.79 | |
| | | Vendor Total: | | 256.79 |
| SCHRICK, JODI | 20200429 | LIBRARY BOOKS DVD | 184.17 | |
| | | Vendor Total: | | 184.17 |
| US BANK | 20200416 | TRAVEL, MISC, TECH, SUPPLIES | 2,321.34 | |
| US BANK | 20200416- 0001 | GARDEN INSERTS | 43.69 | |
| | | Vendor Total: | | 2,365.03 |
| WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA | 201010001604 | HEALTH INSURANCE PREMIUMS | 72,601.43 | |
| | - 003687 | | | |
| | | Vendor Total: | | 72,601.43 |
| WEST LYON COMMUNITY SCHOOL DIS | FY20 SEM2 | FY20 SEM2 OPEN ENROLL | 17,656.25 | |
| | O.E. | | | |
| | | Vendor Total: | | 17,656.25 |
| | | Fund Total: | | 221,423.60 |

GENERAL FUND BOARD REPORT
5/11/2020 PREPAIDS

| <u>Vendor Name</u> | | <u>Invoice</u> | <u>Description</u> | <u>Amount</u> | |
|---|----------|--------------------------|---|-------------------|--|
| SU INSURANCE COMPANY | | FY20 SUIC PRORATED | FY20 PRORATED EQUIP BREAK- FIX | 13,699.00 | |
| | | | Vendor Total: | 13,699.00 | |
| | | | Fund Total: | 13,699.00 | |
| Checking | 1 | Fund: 64 | STUDENT CONSTRUCTION | | |
| US BANK | | 20200416 | TRAVEL, MISC, TECH, SUPPLIES | 82.31 | |
| | | | Vendor Total: | 82.31 | |
| | | | Fund Total: | 82.31 | |
| Checking | 1 | Fund: 69 | ENTERPRISE/FFA PROPERTY | | |
| ROCK RAPIDS UTILITIES | | THRU 4/1/20 | UTILITIES | 47.89 | |
| | | | Vendor Total: | 47.89 | |
| | | | Fund Total: | 47.89 | |
| Checking | 1 | Fund: 71 | SPLIT FUNDING | | |
| FLEXIBLE BENEFIT SERVICE CORPORATION | | 136697245877 | FSA/HRA ADMIN | 279.36 | |
| | | | Vendor Total: | 279.36 | |
| WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA | | 201010001604 - 003687 | HEALTH INSURANCE PREMIUMS | 2,698.00 | |
| | | | Vendor Total: | 2,698.00 | |
| | | | Fund Total: | 2,977.36 | |
| | | | Checking Account Total: | 238,230.16 | |
| <u>Checking</u> | 2 | | | | |
| Checking | 2 | Fund: 61 | SCHOOL NUTRITION FUND | | |
| AFLAC INSURANCE | | 607606 | ADDTL EMPLOYEE INSURANCE | 277.42 | |
| | | | Vendor Total: | 277.42 | |
| AVESIS THIRD PARTY ADMINISTRATORS, INC | | 2502568 | VISION INSURANCE | 8.50 | |
| | | | Vendor Total: | 8.50 | |
| CENTRAL LYON COMMUNITY SCHOOL DISTRICT | | 404045 | MOSIAC MENU PLANNING SET- UP, TRAINING | 1,000.00 | |
| | | | Vendor Total: | 1,000.00 | |
| KECK FOOD DISTRIBUTION | | 20200429 | FOOD SERVICE | 569.13 | |
| | | | Vendor Total: | 569.13 | |
| LINCOLN NATIONAL LIFE INSURANCE COMPANY, THE | | 5/2020 LIFE | LIFE/LTD INSURANCE | 31.40 | |
| | | | Vendor Total: | 31.40 | |
| WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA | | 201010001604 - 003687 | HEALTH INSURANCE PREMIUMS | 1,970.21 | |
| | | | Vendor Total: | 1,970.21 | |
| | | | Fund Total: | 3,856.66 | |
| | | | Checking Account Total: | 3,856.66 | |
| <u>Checking</u> | 3 | | | | |
| Checking | 3 | Fund: 21 | STUDENT ACTIVITY FUND | | |
| CHAMBER OF COMMERCE | | 20200429 | CARE COMM GIFT CERTS | 150.00 | |
| | | | Vendor Total: | 150.00 | |

GENERAL FUND BOARD REPORT
5/11/2020 PREPAIDS

| Vendor Name | Invoice | Description | Amount |
|--|-----------------------|---|-----------|
| RSCHOOL TODAY - DISTRIBUTED WEBSITE CORPORATION | 50471 | 2/2020 - 1/2021 ACTIVITY SCHEDULER | 300.00 |
| Vendor Total: | | | 300.00 |
| UNIVERSAL ATHLETIC | 130-0013940- 01 | FB JERSEYS | 645.00 |
| Vendor Total: | | | 645.00 |
| US BANK | 20200416 | TRAVEL, MISC, TECH, SUPPLIES | 211.39 |
| US BANK | 20200416- 0002 | PROM DECOR | 73.88 |
| Vendor Total: | | | 285.27 |
| Fund Total: | | | 1,380.27 |
| Checking Account Total: | | | 1,380.27 |
| <u>Checking</u> 4 | | | |
| Checking | 4 | Fund: 24 PUBLIC EDUCATION & RECREATION LEVY | |
| CENTER SPORTS | AAD011126 | TRACK EQUIPMENT | 845.87 |
| Vendor Total: | | | 845.87 |
| DORDT COLLEGE | 20200429 | 9 STEP RISER SETS | 2,500.00 |
| Vendor Total: | | | 2,500.00 |
| Fund Total: | | | 3,345.87 |
| Checking | 4 | Fund: 33 LOCAL OPTION SALES & SERVICES TAX (SILO) | |
| BESTGEN, SEAN & JANILE | LAND PURCHASE | GREENE ST. LAND PURCHASE | 50,000.00 |
| Vendor Total: | | | 50,000.00 |
| CMBA ARCHITECTS | 58026 | DESIGN SERVICES | 4,488.22 |
| Vendor Total: | | | 4,488.22 |
| Fund Total: | | | 54,488.22 |
| Checking | 4 | Fund: 36 PHYSICAL PLANT & EQUIPMENT | |
| JMC INC | FY21 JMC SITE, WEB | FY21 LICENSURE | 7,813.97 |
| Vendor Total: | | | 7,813.97 |
| Fund Total: | | | 7,813.97 |
| Checking Account Total: | | | 65,648.06 |

GENERAL FUND BOARD REPORT
5/11/20 INVOICES

| <u>Vendor Name</u> | <u>Invoice</u> | <u>Description</u> | <u>Amount</u> | |
|---|----------------------------|--------------------------------|---------------|-----------------|
| <u>Checking</u> | 1 | | | |
| Checking | 1 | Fund: 10 OPERATING FUND | | |
| ARCHITECTURAL ROOFING & SHEETMETAL, INC | S087003391 | REPAIRS | 65.00 | |
| | | Vendor Total: | | 65.00 |
| BEELNER SERVICE, INC | 89992 | REPAIR | 85.92 | |
| | | Vendor Total: | | 85.92 |
| CASEY'S BAKERY | 20200506 | SUPPLIES | 326.40 | |
| | | Vendor Total: | | 326.40 |
| CHILDREN'S CARE HOSPITAL & SCHOOL | 20200507 | 3/2020 SpED PLACEMENT | 7,053.50 | |
| | | Vendor Total: | | 7,053.50 |
| COOPERATIVE ENERGY COMPANY | 20200507 | FUEL, REPAIRS | 216.20 | |
| | | Vendor Total: | | 216.20 |
| FREESE, MARLA | FY20 MILEAGE REIMBURSEMENT | | 110.09 | |
| | | Vendor Total: | | 110.09 |
| H AND S HOMEBUILDING CENTER | 100852 | FFA FARM SUPPLIES | 93.68 | |
| | | Vendor Total: | | 93.68 |
| HEALTH SERVICES OF LYON CO | 856 | NURSING & WELLNESS | 195.00 | |
| | | Vendor Total: | | 195.00 |
| JOSTENS | 20200506 | GRADUATION SUPPLIES | 112.38 | |
| | | Vendor Total: | | 112.38 |
| KONE INC. | 959542930 | ELEVATOR MAINT & REPAIRS | 172.88 | |
| | | Vendor Total: | | 172.88 |
| MARTIN BROS. DISTRIBUTING, INC | 84114405 | SUPPLIES | 1,240.97 | |
| | | Vendor Total: | | 1,240.97 |
| MATHESON TRI-GAS, INC. | 51615599 | SUPPLIES/EQUIPMENT | 31.85 | |
| | | Vendor Total: | | 31.85 |
| NEW CENTURY PRESS INC/LYON CO. REPORTER | 00135931, 00135932 | ADVERTISING | 204.08 | |
| | | Vendor Total: | | 204.08 |
| NORTH CENTRAL INTERNATIONAL INC | 40 SF SVC 20595 | REPAIRS | 415.88 | |
| | | Vendor Total: | | 415.88 |
| ONE SOURCE THE BACKGROUN CHECK COMPANY | IASB1392- 20200430 | SERVICES | 7.50 | |
| | | Vendor Total: | | 7.50 |
| POPKES CAR CARE | 4/2020 FUEL | FUEL | 573.85 | |
| | | Vendor Total: | | 573.85 |
| PREMIER COMMUNICATIONS | 11854014, 11866545 | INTERNET/PHONE | 716.55 | |
| | | Vendor Total: | | 716.55 |

GENERAL FUND BOARD REPORT
5/11/20 INVOICES

| <u>Vendor Name</u> | <u>Invoice</u> | <u>Description</u> | <u>Amount</u> | |
|--------------------------------|---------------------|---|---------------|------------------|
| RAPID GROW LAWN AND TREE SERVI | 24628 | SERVICES | 1,250.00 | |
| | | Vendor Total: | | 1,250.00 |
| ROCK RAPIDS REPAIR | 3717 | REPAIRS | 18.80 | |
| | | Vendor Total: | | 18.80 |
| RUNNING SUPPLY, INC | 20200507 | PARTS | 89.97 | |
| | | Vendor Total: | | 89.97 |
| SIEPERDA, AMY | 20200507 | MISC ART SUPPLIES | 192.38 | |
| | | Vendor Total: | | 192.38 |
| SIOUX CENTER COMMUNITY SCHOOL | FY20 SEM1 O.E. | FY20 SEM1 OPEN ENROLL | 3,531.25 | |
| | | Vendor Total: | | 3,531.25 |
| STEWART CONSTRUCTION INC | 641056- 639037 | REPAIRS | 30.00 | |
| | | Vendor Total: | | 30.00 |
| STURDEVANT'S AUTO SUPPLY | 20200507 | PARTS | 215.05 | |
| | | Vendor Total: | | 215.05 |
| SUNSHINE FOODS | ACCT 134_4/2020 | SUPPLIES | 264.58 | |
| SUNSHINE FOODS | ACCT 250_04/2020 | SUPPLIES | 436.86 | |
| | | Vendor Total: | | 701.44 |
| TESSMAN COMPANY, THE | S311153-IN | SUPPLIES | 5,200.00 | |
| | | Vendor Total: | | 5,200.00 |
| TIMBERLINE BILLING SERVICE LLC | 19199 | MEDICAID ASSIST | 21.42 | |
| | | Vendor Total: | | 21.42 |
| TOWN & COUNTRY IMPLELEMT | 20200507 | KUBOTA LEASE | 37.50 | |
| | | Vendor Total: | | 37.50 |
| VALLEY SAND & GRAVEL INC | G322619 | BALL COMPLEX | 370.50 | |
| | | Vendor Total: | | 370.50 |
| | | Fund Total: | | 23,280.04 |
| Checking | 1 | Fund: 64 STUDENT CONSTRUCTION | | |
| STEWART CONSTRUCTION INC | 641056- 639037 | REPAIRS | 300.00 | |
| | | Vendor Total: | | 300.00 |
| | | Fund Total: | | 300.00 |
| Checking | 1 | Fund: 69 ENTERPRISE/FFA PROPERTY | | |
| COOPERATIVE FARMERS ELEVATOR | 0005712-5741 | FFA FARM SERVICES | 6.72 | |
| | | Vendor Total: | | 6.72 |
| SUNSHINE FOODS | ACCT 252_04/2020 | SUPPLIES | 2.29 | |
| | | Vendor Total: | | 2.29 |
| | | Fund Total: | | 9.01 |
| | | Checking Account Total: | | 23,589.05 |

GENERAL FUND BOARD REPORT
5/11/20 INVOICES

| <u>Vendor Name</u> | | <u>Invoice</u> | <u>Description</u> | <u>Amount</u> | |
|--|----------|-----------------|---|------------------|--|
| <u>Checking</u> | 3 | | | | |
| Checking | 3 | Fund: 21 | STUDENT ACTIVITY FUND | | |
| ELEMENT WEST DES MOINES | | 3670 | STATE WRESTLING LODGING 2/19-2/22, 2020 | 4,435.20 | |
| | | | Vendor Total: | 4,435.20 | |
| ROCK RAPIDS CASHWAY LUMBER, INC | | 4/30/20 | STMT WOOD PROJECTS | 344.01 | |
| | | | Vendor Total: | 344.01 | |
| SPORT SCOPE INC. | | 10571 | SMART CAMERA & RENEWAL FEE | 2,273.00 | |
| | | | Vendor Total: | 2,273.00 | |
| | | | Fund Total: | 7,052.21 | |
| | | | Checking Account Total: | 7,052.21 | |
| <u>Checking</u> | 4 | | | | |
| Checking | 4 | Fund: 33 | LOCAL OPTION SALES & SERVICES TAX (SILO) | | |
| ARCHITECTURAL ROOFING & SHEETMETAL, INC | | s087003399 | ACT CTR ROOF | 14,375.00 | |
| | | | Vendor Total: | 14,375.00 | |
| TESSMAN COMPANY, THE | | S311153-IN | SUPPLIES | 894.00 | |
| | | | Vendor Total: | 894.00 | |
| | | | Fund Total: | 15,269.00 | |
| Checking | 4 | Fund: 36 | PHYSICAL PLANT & EQUIPMENT | | |
| CANON FINANCIAL SERVICES INC | | 21383579 | COPIER LEASE | 85.99 | |
| | | | Vendor Total: | 85.99 | |
| JOURNEYED.COM, INC | | 10369270 | MICROSOFT RENEWAL | 4,508.32 | |
| | | | Vendor Total: | 4,508.32 | |
| TOWN & COUNTRY IMPELEMT | | 20200507 | KUBOTA LEASE | 2,500.00 | |
| | | | Vendor Total: | 2,500.00 | |
| | | | Fund Total: | 7,094.31 | |
| | | | Checking Account Total: | 22,363.31 | |

GENERAL FUND BOARD REPORT

| <u>Vendor Name</u> | | <u>Invoice</u> | <u>Description</u> | <u>Amount</u> | |
|--------------------|----------|-----------------|--------------------------------|---------------|--|
| <u>Checking</u> | 1 | | | | |
| Checking | 1 | Fund: 10 | OPERATING FUND | | |
| SILVEY, LINDA | | COVID19_1 | COVID19 SUPPLIES | 120.00 | |
| | | | Vendor Total: | 120.00 | |
| | | | Fund Total: | 120.00 | |
| | | | Checking Account Total: | 120.00 | |

April 2020 Payroll Totals

General Fund

| | |
|--------------------------|---------------------|
| Gross Salaries | \$470,218.67 |
| District Benefits | \$77,993.04 |
| District SS/Medicare | \$34,410.85 |
| District IPERS | \$43,808.33 |
| Employee Share Insurance | \$80,342.06 |
| Total District Cost | <u>\$546,088.83</u> |

Hot Lunch Fund

| | |
|--------------------------|--------------------|
| Gross Salaries | \$14,618.27 |
| District Benefits | \$3,666.24 |
| District SS/Medicare | \$1,058.56 |
| District IPERS | \$1,358.26 |
| Employee Share Insurance | \$4,225.06 |
| Total District Cost | <u>\$16,476.27</u> |

Jackie Wells

From: Gillaspie, Matthew <Matthew.Gillaspie@psc.com>
Sent: Friday, April 24, 2020 3:04 PM
Cc: Oswald, Tim; Squires, Travis; Pochop, Garrett
Subject: COVID-19 Impact on Iowa Sales Tax Collections

We hope this message finds you all in good health during this unique time. Many of you have inquired as to what we are hearing or believe may happen with SAVE tax revenues as a result of Covid-19.

- The truth right now is that we don't have any concrete answers.
- As of the date of this message we have not received any information from the Department of Revenue; either directly or indirectly. The discussion below is conceptual and our opinion at this time. We certainly do not have any factual information that can be relied upon at this time.

We believe that:

- SAVE revenue shortfalls are something each board should be concerned about.
- Overall revenue declines may be more modest than one might assume from national financial and news media.
- Iowa is quite different than New York City, San Francisco, Los Angeles County, and other major metropolitan locales that we hear about in our ongoing nightly news feeds.

Below are some thoughts that we believe you should be aware of:

- As of April 23rd
 - Tax receipts are up 1.08% ahead of this same date in 2019.
 - Sales & Use tax receipts alone are up 6.93%.
 - Statewide SAVE Distributions are down 0.63% (see note below).
 - Source: <https://www.legis.iowa.gov/publications/fiscal/dailyReceipts>

Note: At first glance this seems concerning, but keep in mind that the SAVE Distributions to date - shown on the website as School Infrastructure Refunds - are paid based on the estimated schedules from the Iowa Department of Revenue accounting for the annual November reconciliation payments. Therefore, the reflection of SAVE Distributions being down 0.63% compared to the prior period is due to two primary factors:

1. The November reconciliation payment being different in November 2019 (part of the 2020 calculation) vs. November 2018 (part of the 2019 calculation)
 2. The potential for quarterly distribution differences, for example October to December of 2019 (part of the 2020 calculation) was scheduled to payout at a lower rate than October to December of 2018 (part of the 2019 calculations)
- While this alone does not suggest that there will be no net decline in sales tax revenues in FY2020 (or beyond) it does lend to believing that potential shortfalls for the remainder of the year may be tempered by the prior increased revenues
 - As SAVE revenues are essentially flat year to date, it seems likely that the November reconciliation payment will be less than originally anticipated, given that total SAVE revenues were originally anticipated to grow approximately 8.05% in FY2020 (with additional portions allocated to the Property Tax relief and Career Academy components of the tax).
 - Internet sales-tax collection legislation passed in 2019, and became effective mid-year FY2019; 2019's SAVE revenues included only a partial year of those collections. FY2020 year is the first full year of that added taxation on Internet sales and we may find a more positive result in overall tax receipts than expected since previously we didn't have a true bar to use as a guide for what to expect.
 - We anticipate that there is likely more Internet spending occurring at this time as families are likely having to do at least some portion of their regular shopping via the Internet (with the Gillaspie family single-handedly trying to prop up sales for the State). How much of a positive impact this may have we don't know.
 - Iowa has not yet been placed on any mandatory shelter-in-place orders. While there certainly is reduced spending at restaurants, bars, and certain other retail establishments there is still retail activity. Here in the Des Moines area we are surprised at just how much activity is going on when we leave our homes and see people out traveling, shopping, etc. How much of a reduction in spending has occurred we don't know.
 - We expect that the U.S. economy is in, or will shortly drop into a recession. Varying estimates as to the size and gravity of the recession are available. Future revenues will be heavily influenced by how fast out-of-work Iowans are able to get back to work.

- One aspect of the new extended school sales tax that began as of July 1, 2019 has to do with the method for using SAVE for property tax relief. Under the pre-FY2019 tax, 2.1% of the SAVE tax revenues was diverted into the property tax relief fund. Under the post-FY2019 SAVE, an additional 1.0% annually is to be diverted to property tax relief efforts in years where SAVE revenues increased by at least 2.0%, but if the increase was less than 2%, no additional set-aside for property tax relief occurs. By way of example, assume SAVE revenues grew 2.3%. In this case, an additional 1% would be diverted to property tax relief, leaving an 1.3% increase to be distributed to schools. By way of another example, assume SAVE revenues grew 1.8%. In this case, no additional funds would go to property tax relief; schools get the entire 1.8% growth. In a slow-growth economy, this change to the law may actually help cushion any negative impact on current year sales tax distribution. Of course, if there are real net declines there would be real net declines in the amounts distributed, but there would at least be this 1.0% cushion from the original estimates received by the District. [If you are a larger proponent of property tax relief than SAVE revenue for schools this may be bad news in your opinion.]
- Once free to go about daily life, we expect spending will increase, at least temporarily, as pent-up demand for consumer goods and services get addressed {Tim & Travis need haircuts}.

Ultimately, we don't know what is going to happen here. That is true for our staff here at Piper, your staff and board, and folks at the Department of Revenue. We just can't know today what the final impacts will be, nor how long-lasting they may be. Many Iowa schools have built up sizeable surplus balances in their SAVE (and PPEL) funds, so some degree of revenue shortfall in the short-term may be tolerable without significant worries. Those that have lower ongoing balances and will have to be more diligent with choices to spend SAVE revenues in the near-term. While it may seem prudent to consider delaying expenses in the short term, recognize essential needs likely can be funded using cash on hand; note also that if everyone were to delay expenses, the economy would experience a significant recession.

For those of you that have outstanding sales tax bonds you should know that the bond payments have priority lien on the SAVE revenues. Thus, it seems unlikely (we hope) that any of you would find yourselves unable to make the bond payments. Instead, it is the other uses of the SAVE funds – for transportation, technology, maintenance, etc. – that you may have to trim or delay if revenue reductions become meaningful.

If you'd like to discuss this topic further feel free to reach out to any of our Iowa team. However, keep in mind that we likely do not know more than what is detailed in this e-mail until further information is provided by the Iowa Department of Revenue.

Stay safe. Stay positive. Keep working hard for our students.

Thank you.

| | |
|-------------------|--|
| Matthew Gillaspie | matthew.gillaspie@psc.com |
| Travis Squires | travis.squires@psc.com |
| Tim Oswald | timothy.oswald@psc.com |

Matthew R. Gillaspie
Managing Director | Public Finance Services

"Out of the public schools grows the greatness of a nation." – Mark Twain

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matthew.gillaspie@psc.com | www.psc.com

REALIZE THE POWER OF PARTNERSHIP

PIPER | SANDLER

Jackie Wells

From: Gillaspie, Matthew <Matthew.Gillaspie@psc.com>
Sent: Wednesday, April 15, 2020 10:59 AM
To: Jackie Wells; Brent Jorth
Subject: FW: Iowa Sales Tax

Jackie & Brent –

None of us know the impact on sales tax this will have, or how long it will last. This morning it was published that nationally retail sales in MARCH had declined by around 8%....which, to me, seems like less than I would have thought. I'd guess that April will certainly be more of an impact. But also, here in Iowa I think there is less impact than on a nationwide basis. ???? I'm copying you below on an e-mail I had sent to JPMorgan Chase Bank which is one of the major bidders on our Iowa sales tax bonds. This is only an opinion detailed below and has no facts supporting it yet, but you may find it helpful.

Matt

From: Gillaspie, Matthew
Sent: Friday, April 10, 2020 11:25 AM
To: J P Morgan Chase Bank NA: Savannah Boren <savannah.l.boren@chase.com>
Subject: Iowa Sales Tax

Savannah –

Regarding school sales tax here in Iowa and the impact of this Covid-19 situation, we clearly don't have any concrete data or answers as to "how much impact" might there be. However, understanding the tax because we use it so often I do have some opinions. They are only my opinions, and shouldn't be construed as proof or formal projections, etc.

1. We here in Iowa, thus far, do not have a formal shelter-in-place order. While most people are working from home and attempting to stay away from others you may be surprised (I am) at how much activity is still going on here. It's nothing like the ghost town atmosphere I see on TV for locations like New York, Los Angeles, Chicago, etc. When I've gone out to "get milk" I've been surprised by the significant amount of shopping still going on at places like Menards, Target, etc. With that said though, there certainly is less shopping going on than normal and there must be some impact.
2. The prior year a different change by the Iowa Legislature added on-line retail shopping to the mandatory sales tax collections. Thus, even while we sit at home in our dungeons we do still keep shopping...online...and that is adding to or supporting to some degree the school sales tax.
3. Thru early March prior to the Covid-19 problem the State of Iowa's Department of Revenue had published their regular periodic reports showing that revenues were AHEAD of projections to that point. This would suggest to me that as sales tax collections are reduced to some degree now as a result of Covid-19 they may still net out to be close to "as originally projected" for the year, or to a lesser degree reduced overall since they were already trending ahead of estimates for the initial 9 months of the year. That initial 9-month surplus will provide some cushion for the final 3-month period which may be reduced. How much of a cushion we don't know precisely.
4. For the upcoming years FY2021 sales tax there may be somewhat of a silver lining in recently legislation that made changes to the amount of sales tax distributed to schools. Those changes are already detailed in the

participant packages that our office sends out via Matt Morrell in Minneapolis. But, here is the gist of what was changed as of 7/1/2019 and how that may be beneficial in this unusual circumstance we find ourselves in now. The Iowa Legislature changed the future distribution formula as of 7/1/2019 such that in each future year a look-back to the prior year's growth will be made and if sales tax revenues in that prior year grew by 2.00% or more (which they historically have grown in the 2-3% level annually over many, many years) 1% would be diverted to a property tax relief fund and the balance would be distributed to schools. For example, if last year sales tax grew at 2.1% then next year the schools would see a 1.1% increase and 1.0% would go to the property tax relief fund. But, if last year they grew at 1.99% then the schools would get that full 1.99% growth and 0.00% would go to the property tax relief fund for that year. Thus, what I'm hoping – no guarantee – is that if sales tax in FY20 grows at, for example, 1.2% (which would be much-reduced level from historical average growth rates)....the schools would actually see the entire 1.2% growth as none would go to property tax relief. For the schools to otherwise see 1.2% growth the prior year would have to have grown at 2.20% or more such that 1.2% growth goes to the schools and 1.0% goes to property tax relief. With what reasonably can be assumed will be a reduced-year rate of growth it seems possible that the growth will be below 2.00% such that the trigger isn't met and the schools may actually get more than they would have had the growth rate been above 2.00%. The question now becomes just how much change from the prior year are we going to see in the sales tax? Since we were "ahead of plan" at the end of the initial 9-months will the final 3-month drop only negate the more positive initial months...or, will it be more significant and actually result in a real reduction....or, is there "enough" sales still going on since we don't yet have a shelter-in-place order that a final 3-months' decline may still result in a year-over-year growth; large or small or in between. No one knows the answer to this, of course. But, I'd argue that here in Iowa there is at least more of a reason to be optimistic about these levels due to the comments you see above.

Again, I can't say that any of this is absolute or a promise or guarantee. It's only my opinion. But, I'm still positive and looking for good things to come in a shorter future period than a longer term future period.

I'm still breathing deeply, keeping my fingers crossed, and staying positive. And, continuing to work hard.

I hope that helps.

No matter what your group decides to do in the near future Savannah I want to reiterate my prior comments that we truly appreciate JPMC's interest in our issues and the Iowa market, and your continued support of our Iowa public school districts.

If you have any further questions please let me know.

Thank you.

Matt

Matthew R. Gillaspie

Managing Director | Public Finance Services

"Out of the public schools grows the greatness of a nation." – Mark Twain

Piper Sandler Companies

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matthew.gillaspie@psc.com | www.psc.com

REALIZE THE POWER OF PARTNERSHIP

Memorandum

To: Board of Education
From: Jackie Wells
Date: May 11, 2020
Re: Budget Amendment Approval

During the budget year, district limits on spending are the expenditures on lines 23, 31A, 32 and 53A of the Adopted Budget Summary originally published and approved. District can exceed the certified limits by amending the budget by May 31st of the current budget year.

I recommend the district amend its budget for instruction, support services, noninstructional programs and total expenditures due to unforeseen costs related to COVID-19 school closures and the restroom renovation project Phase II/III that started earlier than planned on April 8. All publication and hearing requirements have been met.

| Central Lyon School District AMENDMENT OF CURRENT BUDGET FISCAL YEAR 2019/2020 | | | |
|---|-----------|-----------|---------------------------------|
| Date of Public Hearing: May 11, 2020 | | | |
| Time of Public Hearing: 6:55 P.M. | | | |
| Location of Public Hearing: Central Lyon Board Room, 1010 S Greene Street, Rock Rapids IA 51246 | | | |
| The Board of Directors will conduct a public hearing at the above-noted time and place for the purpose of amending the current school budget by changing estimates of expenditures in the following areas by the following amounts: | | | |
| Area | From | To | Reasons |
| Instruction | 7,310,000 | 7,400,000 | COVID-19 RELATED |
| Total Support Services | 3,275,558 | 3,300,000 | COVID-19 RELATED |
| Noninstructional Programs | 400,000 | 500,000 | COVID-19 RELATED, HOUSE PROJECT |
| Total Other Expenditures | 2,014,774 | 2,600,000 | COVID-19 RELATED, RESTROOM RENO |
| This change in estimates of expenditures will be financed from increased receipts and balances not budgeted or considered in the current budget. There will be no increase in taxes to be paid in the fiscal year ending June 30, 2020. At the hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed amendment. A detailed statement of additional receipts other than taxes, balances on hand at the close of the preceding fiscal year, and proposed expenditures, both past and anticipated, will be available at the hearing. | | | |



Central Lyon Community School

1010 S. Greene St.
Rock Rapids, IA 51246

712.472.2664
712.472.2115

Brent Jorth, Superintendent
Jason Engleman, 7-12 Principal
Steve Harman, PS-6 Principal

www.centrallyon.org

Developing Productive, Life-Long Learners

MEMO

TO: Central Lyon Board of Education
FROM: Brent Jorth, Superintendent
DATE: May 8, 2020
RE: 2019-20 Calendar Amendment

It is recommended that the last day of school for students be held on Friday, May 15, 2020; and the last day for teachers be held on Thursday, June 4.

2019-20 School Calendar

| August 2019 | | | | | Days | Hours | Cumulative Days | Cumulative Hours | Teacher Days | Teacher Cumulative | Notes |
|----------------|----|----|----|----|------|-------|-----------------|------------------|--------------|--------------------|--|
| M | T | W | Th | F | | | | | | | |
| 5 | 6 | 7 | 8 | 9 | | | | | | | |
| 12 | 13 | 14 | 15 | 16 | | | | | | | Aug 20-22 - Opening Workshop |
| 19 | 20 | 21 | 22 | 23 | 1 | 6.66 | | 6.66 | 4 | | Aug 23 - First Day of School |
| 26 | 27 | 28 | 29 | 30 | 5 | 33.3 | 6 | 39.96 | 5 | 9 | |
| September 2019 | | | | | | | | | | | |
| 2 | 3 | 4 | 5 | 6 | 4 | 26.64 | 10 | 66.6 | 5 | 14 | Sept 2 - No School (Labor Day) |
| 9 | 10 | 11 | 12 | 13 | 5 | 31.3 | 15 | 97.9 | 5 | 19 | Sept 11 - 1:00 Dismissal (Teacher Collaboration) |
| 16 | 17 | 18 | 19 | 20 | 5 | 33.3 | 20 | 131.2 | 5 | 24 | |
| 23 | 24 | 25 | 26 | 27 | 5 | 33.3 | 25 | 164.5 | 5 | 29 | |
| 30 | | | | | 1 | 6.66 | 26 | 171.16 | 1 | 30 | |
| October 2019 | | | | | | | | | | | |
| | 1 | 2 | 3 | 4 | 4 | 26.64 | 30 | 197.8 | 4 | 34 | |
| 7 | 8 | 9 | 10 | 11 | 5 | 31.3 | 35 | 229.1 | 5 | 39 | Oct 9 - 1:00 Dismissal (Teacher Collaboration) |
| 14 | 15 | 16 | 17 | 18 | 4 | 26.64 | 39 | 255.74 | 5 | 44 | Oct 14 - No School (Professional Learning) |
| 21 | 22 | 23 | 24 | 25 | 5 | 33.3 | 44 | 289.04 | 5 | 49 | Oct 21 - End of 1st Quarter |
| 28 | 29 | 30 | 31 | | 4 | 26.64 | 48 | 315.68 | 4 | 53 | |
| November 2019 | | | | | | | | | | | |
| | | | | 1 | 1 | 6.66 | 49 | 322.34 | 1 | 54 | Nov 4 & 7 - PT Conferences (5:30-8:30) |
| 4 | 5 | 6 | 7 | 8 | 5 | 33.3 | 54 | 355.64 | 5 | 59 | Nov 8 - No School (PTC Comp Day) |
| 11 | 12 | 13 | 14 | 15 | 5 | 31.3 | 59 | 386.94 | 5 | 64 | Nov 13 - 1:00 Dismissal (Teacher Collaboration) |
| 18 | 19 | 20 | 21 | 22 | 5 | 33.3 | 64 | 420.24 | 5 | 69 | Nov 26 - 1:00 Dismissal (Inclement Weather) 2 Hours Lost |
| 25 | 26 | 27 | 28 | 29 | 2 | 11.07 | 66 | 431.31 | 3 | 72 | Nov 27 - No School (Snow Day) 4.4 hours lost |
| | | | | | | | | | | | Nov 28-29 - No School (Thanksgiving Break) |
| December 2019 | | | | | | | | | | | |
| 2 | 3 | 4 | 5 | 6 | 5 | 31.3 | 71 | 462.61 | 5 | 77 | Dec 2 - 10:15 Late Start (Inclement Weather) 2 Hours Lost |
| 9 | 10 | 11 | 12 | 13 | 5 | 31.3 | 76 | 493.91 | 5 | 82 | Dec 11 - 1:00 Dismissal (Teacher Collaboration) |
| 16 | 17 | 18 | 19 | 20 | 5 | 31.3 | 81 | 525.21 | 5 | 87 | Dec 18 - End of 2nd Quarter |
| 23 | 24 | 25 | 26 | 27 | 0 | 0 | 81 | 525.21 | 1 | 88 | Dec 20 - 1:00 Dismissal (Teacher Collaboration) |
| 30 | 31 | | | | 0 | 0 | 81 | 525.21 | 0 | 88 | Dec 23-Jan 1 - No School (Winter Break) |
| January 2020 | | | | | | | | | | | |
| | | 1 | 2 | 3 | 2 | 13.32 | 83 | 538.53 | 3 | 91 | Jan 8 - 1:00 Dismissal (Teacher Collaboration) |
| 6 | 7 | 8 | 9 | 10 | 5 | 31.3 | 88 | 569.83 | 5 | 96 | Jan 13 - 10:15 Late Start (Inclement Weather) 2 hours lost |
| 13 | 14 | 15 | 16 | 17 | 4 | 22.64 | 92 | 592.47 | 4 | 100 | Jan 15 - 10:15 Late Start (Inclement Weather) 2 hours lost |
| 20 | 21 | 22 | 23 | 24 | 4 | 26.64 | 96 | 619.11 | 5 | 105 | Jan 17 - No School (Snow Day) 6.66 Hours Lost |
| 27 | 28 | 29 | 30 | 31 | 5 | 33.3 | 101 | 652.41 | 5 | 110 | Jan 20 - No School (Professional Learning) |
| February 2020 | | | | | | | | | | | |
| 3 | 4 | 5 | 6 | 7 | 5 | 33.3 | 106 | 685.71 | 5 | 115 | |
| 10 | 11 | 12 | 13 | 14 | 5 | 31.3 | 111 | 717.01 | 5 | 120 | Feb 12 - 1:00 Dismissal (Teacher Collaboration) |
| 17 | 18 | 19 | 20 | 21 | 4 | 26.64 | 115 | 743.65 | 5 | 125 | Feb 17 - No School (Presidents Day) |
| 24 | 25 | 26 | 27 | 28 | 5 | 33.3 | 120 | 776.95 | 5 | 130 | Feb 26 - End of 3rd Quarter |
| March 2020 | | | | | | | | | | | |
| 2 | 3 | 4 | 5 | 6 | 5 | 33.3 | 125 | 810.25 | 5 | 135 | March 3 & 5 - PT Conferences (5:30-8:30) |
| 9 | 10 | 11 | 12 | 13 | 5 | 31.3 | 130 | 841.55 | 5 | 140 | March 6 - No School (PTC Comp Day) |
| 16 | 17 | 18 | 19 | 20 | 0 | 0 | 130 | 841.55 | 5 | 145 | March 16-20 - No School / Closed due to COVID-19 |
| 23 | 24 | 25 | 26 | 27 | 3 | 19.98 | 133 | 861.53 | 5 | 150 | March 11 - 1:00 Dismissal (Teacher Collaboration) |
| 30 | 31 | | | | 2 | 13.32 | 135 | 874.85 | 2 | 152 | March 23 & 24 - Professional Learning for Teachers |
| April 2020 | | | | | | | | | | | March 25-May 15 - Voluntary Educational Enrichment Opport |
| | | 1 | 2 | 3 | 3 | 19.98 | 138 | 894.83 | 3 | 155 | |
| 6 | 7 | 8 | 9 | 10 | 4 | 26.64 | 142 | 921.47 | 4 | 159 | April 10-13 - No School (Spring Break) |
| 13 | 14 | 15 | 16 | 17 | 4 | 26.64 | 146 | 948.11 | 4 | 163 | |
| 20 | 21 | 22 | 23 | 24 | 5 | 33.3 | 151 | 981.41 | 5 | 168 | |
| 27 | 28 | 29 | 30 | | 4 | 26.64 | 155 | 1008.05 | 4 | 172 | |
| May 2020 | | | | | | | | | | | |
| | | | | 1 | 1 | 6.66 | 156 | 1014.71 | 1 | 173 | |
| 4 | 5 | 6 | 7 | 8 | 5 | 33.3 | 161 | 1048.01 | 5 | 178 | |
| 11 | 12 | 13 | 14 | 15 | 5 | 33.3 | 166 | 1081.31 | 5 | 183 | May 15 - Last Day of Classes for 2019-20 (Recommended) |
| 18 | 19 | 20 | 21 | 22 | 0 | 0 | 166 | 1081.31 | 0 | 183 | May 25 - No School (Memorial Day) |
| 25 | 26 | 27 | 28 | 29 | 0 | | 166 | | 5 | 188 | May 26-June 4 - Professional Learning for Teachers |
| June 2020 | | | | | | | | | | | |
| 1 | 2 | 3 | 4 | 5 | 0 | | | | 3.5 | 191.5 | |



Central Lyon Community School

1010 S. Greene St.
Rock Rapids, IA 51246

712.472.2664
712.472.2115

Brent Jorth, Superintendent
Jason Engleman, 7-12 Principal
Steve Harman, PS-6 Principal

www.centrallyon.org

Developing Productive, Life-Long Learners

MEMO

TO: Central Lyon Board of Education
FROM: Brent Jorth, Superintendent
DATE: May 8, 2020
RE: 2020-21 Support Staff Wages

The personnel committee met on Tuesday, May 5 to finalized support staff wages. The committee recommends a 2.09% increase in hourly wages for support staff members for a total package of approximately: \$12,770



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MEMO

TO: Central Lyon Board of Education
FROM: Brent Jorth, Superintendent
DATE: May 8, 2020
RE: 2020-21 Support Staff Wages

The buildings and grounds committee met jointly with the City of Rock Rapids' buildings and grounds committee on April 16, 2020. This meeting was held to discuss the school district's interest in purchasing Parcel A in Lot 1, Holy Name Church Addition.

It is recommended that the Central Lyon Community School District purchase the property for \$70,000 and associated legal fees.

PUBLIC NOTICE

TO WHOM IT MAY CONCERN:

You are hereby notified that the City of Rock Rapids, Lyon County, Iowa, proposes to dispose of certain real estate at private sale to Central Lyon Community School District for the cash sum of \$70,000.00, said real estate described as "Parcel A in Lot 1, Holy Name Church Addition to the City of Rock Rapids, Lyon County, Iowa"; and

You are further notified that a hearing will be held on the proposal to sell said real estate at private sale and that said hearing shall be held on the 11th day of May, 2020 at 5:45 PM at the Forster Community Center, 404 First Avenue, Rock Rapids, Iowa. (In the event that social distancing is needed due to the COVID-19 situation, the public hearing will be held via Zoom, with contact information provided on the City website, www.rockrapids.com.) You are further notified that at that time and place the City Council will hear any comments and objections concerning the proposed private sale and will then act upon said proposal. You are further notified that any conveyance by the City will be by Quit Claim Deed and that no abstract will be furnished. Further, said Quit Claim Deed shall reserve to the City of Rock Rapids an easement over said premises for all utilities.

Published upon order by the Rock Rapids City Council.

Jordan Kordahl, Clerk

(Published in Lyon County Reporter May 6, 2020)



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MEMO

TO: Central Lyon Board of Education
FROM: Brent Jorth, Superintendent
DATE: May 8, 2020
RE: Change Order

Due to unforeseen circumstances, a change order for \$14,386 is submitted for a steel "I" beam, installation, necessary engineering, and related materials and equipment.

The "I" beam will be installed to provide structural support for the second floor bathroom and hallway in the 1968 building.

If the "I" beam is not installed, the first floor restroom would need to be redesigned and delays would ensue.

P.O. BOX 708
426 2nd AVE. N.E.
Phone (712) 546-4135
Fax (712) 546-1536



GENERAL CONTRACTOR

DATE: 5/4/2020

RE: Central Lyon Community School District Elem. School RR/LR Remodel Phase 2

ATTN: Terry Glade

RFP 001 Lintel Design

| Item# | Contractor | Description | Own Work | Subcontractor |
|--------------------------|------------|----------------------------------|--------------------|---------------|
| | Wiltgen | Material | \$2,440.00 | |
| | Wiltgen | Install | \$1,540.00 | |
| | Wiltgen | Shoring Engineer | \$2,750.00 | |
| | Wiltgen | Shoring Labor/Equipment/Material | \$5,780.00 | |
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| | | | | |
| | | | | |
| | | | \$12,510.00 | \$0.00 |
| | | | 10% | 6% |
| | | General Requirements | \$1,251.00 | \$0.00 |
| | | | 5% | 4% |
| | | Profit | \$625.00 | \$0.00 |
| | | SUBTOTAL | \$14,386.00 | \$0.00 |
| TOTAL COST CHANGE | | | \$14,386.00 | |

Sincerely yours,
Wiltgen Brothers Inc.
Ryan Wiltgen, President



Central Lyon Community School

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Developing Productive, Life-Long Learners

MEMO

TO: Central Lyon Board of Education
FROM: Brent Jorth, Superintendent
DATE: May 8, 2020
RE: Meyer Electric Quote for Energy Efficiency

At the time of publication of the Board report, I have not received the finalized quote from Meyer Electric for the LED lighting project for the school district's buildings and facilities.

I hope to obtain the quote by the time of Monday evening's meeting and will provide my recommendation for the extent of the project at that time.



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MEMO

TO: Central Lyon Board of Education

FROM: Brent Jorth, Superintendent

DATE: May 8, 2020

RE: 2020-21 Sharing Agreement for High School and Middle School Athletics

It is recommended that the sharing agreement with George-Little Rock for high school and middle school athletics for the 2020-21 school year be approved.

**A SHARING AGREEMENT BETWEEN CENTRAL LYON SCHOOL DISTRICT
AND GEORGE-LITTLE ROCK SCHOOL DISTRICT
AUGUST 1, 2020 THROUGH JULY 31, 2021**

High School Athletics

This is an Athletic Sharing Agreement between the George-Little Rock School District and the Central Lyon School District. This agreement sets forth regulations designed to operationalize the sharing of the athletic programs.

The athletic programs listed below with the host district designated are covered by this agreement.

- I. Football:**
 - A. Name: Central Lyon-George-Little Rock
 - B. Host School: Central Lyon
- II. Cross Country:**
 - A. Name: George-Little Rock-Central Lyon
 - B. Host School: George-Little Rock
- III. Wrestling:**
 - A. Name: Central Lyon-George-Little Rock
 - B. Host School: Central Lyon
- IV. Softball:**
 - A. Name: George-Little Rock-Central Lyon
 - B. Host School: George-Little Rock

HS Shared Sports

1. All home games or meets will be played on the host team's facilities unless other arrangements are agreed to by the district superintendents or set forth herein.
2. All participating students covered by this agreement shall meet the academic standards established by their respective districts and shall be governed by the Good Conduct Policy of said districts.
3. All participating students covered by this agreement shall provide a written statement indicating they are covered by a health and accident insurance policy. Activities Director's will ensure all participants have up to date physicals and concussion tests and notification.
4. The mascot and colors of the sports covered by this agreement shall be those of the host district unless otherwise specified.
5. Transportation to games or meets will be the responsibility of the host district unless otherwise planned by the transportation director. All other transportation will be the responsibility of each respective school district.
6. Problems arising in administering this contract shall be solved by mutual agreement of the district superintendents.
7. Each year the superintendents, board representation, principals, and activities directors of each district shall meet twice to discuss the past year's efforts.
8. All student and parent passes will be honored at all home games or meets. Activities directors will create a key for accepted passes for ticket takers.

3. All practices will be at the host school's facilities.
4. Each school will host at least one home meet each year. If there is more than two (2) home meets in a season it will be on a rotational basis. Host schools will receive revenues for that event.
 - a. Postseason events –sectional, districts and/or regional duals -- will be held at the host school's facilities.
5. Student athletes will be required to ride the bus to and from practice.
6. Schedules will be put together by the activities directors from both schools with input from the coaches.
7. All expenses for the wrestling program including but not limited to transportation, coaching salaries, officials, supplies, etc. are shared equally.
8. Up to Six cheerleaders will be selected for the wrestling squad. An open tryout will be judged by non-school personnel and non-residents from either district. All state expenses will be shared equally. There will be one advisor in which the salary will be shared by both schools.
9. One head coach, two high school assistants will serve the HS program. Coach contracts can be added or subtracted depending on numbers of participants and at administrative discretion.

HS Softball

1. The head softball coach will meet with all students in grades 9 through 12 who attend both schools in the spring of each year. There will be one meeting at George-Little Rock High School and one meeting at Central Lyon High School. The exact date and time to be agreed upon by the high school principals.
2. All effort will be made to have at least one Central Lyon employee on the HS softball staff.
3. During the softball season, 60% of practices will be in George and 40% will be in Rock Rapids. This practice schedule will be arranged by Coaches and AD's including pre-season and these schedules are subject to change on discretion of AD's and Coaches.
4. During the softball season, GLR will host 60% of the games and CL will host 40% of the games. If there is an odd number of home games, GLR will host the extra game.
 - a. Postseason events –regional games -- will be held at the host school's facilities.
5. GLR-CL will host one in season tournament and will be hosted on a rotational basis between George and Rock Rapids.
6. The activities directors will examine and finalize the home schedules.
7. All efforts will be made for each school to host a softball game on the same night they are hosting baseball.
8. All expenses for the softball program including but not limited to transportation, coaching salaries, officials, supplies, etc. are shared equally.
9. One head coach, two high school assistants will serve the HS program. Coach contracts can be added or subtracted depending on numbers of participants and at administrative discretion.

Middle School Activities

- I. **Football:** Shared equally by the districts
 - A. Name: Central Lyon-George-Little Rock
 - B. Host School: Central Lyon
- II. **Cross Country:** Shared equally by the districts
 - A. Name: George-Little Rock-Central Lyon

5. All effort will be made to have at least one Central Lyon employee and one George-Little Rock employee for each team on the MS football staff.
6. Both Activities Directors will establish the football schedule during the period of this agreement.
7. Cost of needed equipment will be shared. Superintendents will meet to ensure equity in cost sharing.
8. The home contest district will provide supervisory duty at games.

MS Cross Country

1. Middle school cross country shall be a part of the HS cross country program.
2. There will be one coaching assignment for middle school cross country for which the cost of the salary will be split equally.
3. Participants will practice, travel and compete in MS events at the varsity meets.

MS Wrestling

1. Practice sessions will be in George. Meets will be held in Little Rock with the conference tournament at the end of the season held at Central Lyon.
2. The teams will wear host school uniforms.
3. There will be two coaching assignments for the program.
4. All effort will be made to have one Central Lyon employee and one George-Little Rock employee for the MS wrestling staff.
5. Both Activities Directors will establish the wrestling schedule during the period of this agreement.
6. Cost of needed equipment will be shared. Superintendents will meet to ensure equity in cost sharing.
7. The home contest district will provide supervisory duty at games.
8. Two coaches will serve the MS program. Coach contracts can be added or subtracted depending on numbers of participants and at administrative discretion.

Central Lyon-George Little Rock Shared Activities

Participation Numbers - As of May 2020

| Softball - Summer 2019 | Central Lyon | George-Little Rock | Totals | Central Lyon | George-Little Rock |
|-------------------------------|---------------------|---------------------------|---------------|---------------------|---------------------------|
| Seniors - Class of 2020 | 1 | 3 | 4 | 25% | 75% |
| Juniors - Class of 2021 | 4 | 3 | 7 | 57% | 43% |
| Sophomores - Class of 2022 | 7 | 1 | 8 | 88% | 13% |
| Freshman - Class of 2023 | 9 | 4 | 13 | 69% | 31% |
| TOTALS | 21 | 11 | 32 | 66% | 34% |

| Football - 2019 Fall | Central Lyon | George-Little Rock | Totals | Central Lyon | George-Little Rock |
|-----------------------------|---------------------|---------------------------|---------------|---------------------|---------------------------|
| Seniors - Class of 2020 | 12 | 1 | 13 | 92% | 8% |
| Juniors - Class of 2021 | 12 | 3 | 15 | 80% | 20% |
| Sophomores - Class of 2022 | 8 | 6 | 14 | 57% | 43% |
| Freshman - Class of 2023 | 16 | 7 | 23 | 70% | 30% |
| 8th Grade - Class of 2024 | 22 | 12 | 34 | 65% | 35% |
| 7th Grade - Class of 2025 | 14 | 4 | 18 | 78% | 22% |
| TOTALS | 84 | 33 | 117 | 72% | 28% |

| Cross Country - Fall 2019 | Central Lyon | George-Little Rock | Totals | Central Lyon | George-Little Rock |
|----------------------------------|---------------------|---------------------------|---------------|---------------------|---------------------------|
| Seniors - Class of 2020 | 4 | 3 | 7 | 57% | 43% |
| Juniors - Class of 2021 | 3 | 2 | 5 | 60% | 40% |
| Sophomores - Class of 2022 | 1 | 1 | 2 | 50% | 50% |
| Freshman - Class of 2023 | 5 | 5 | 10 | 50% | 50% |
| 8th Grade - Class of 2024 | 4 | 7 | 11 | 36% | 64% |
| 7th Grade - Class of 2025 | 3 | 0 | 3 | 100% | 0% |
| TOTALS | 20 | 18 | 38 | 53% | 47% |

| Wrestling - Winter 2019-20 | Central Lyon | George-Little Rock | Totals | Central Lyon | George-Little Rock |
|-----------------------------------|---------------------|---------------------------|---------------|---------------------|---------------------------|
| Seniors - Class of 2020 | 5 | 3 | 8 | 63% | 38% |
| Juniors - Class of 2021 | 10 | 1 | 11 | 91% | 9% |
| Sophomores - Class of 2022 | 2 | 2 | 4 | 50% | 50% |
| Freshman - Class of 2023 | 7 | 2 | 9 | 78% | 22% |
| 8th Grade - Class of 2024 | 11 | 6 | 17 | 77% | 23% |
| 7th Grade - Class of 2025 | 8 | 2 | 10 | 77% | 23% |
| TOTALS | 43 | 16 | 59 | 73% | 27% |

| | | | | | |
|--------------------------------|------------|-----------|------------|------------|------------|
| * Current Shared Sports | 168 | 78 | 246 | 68% | 32% |
|--------------------------------|------------|-----------|------------|------------|------------|

Memorandum

To: Central Lyon Board of Education
From: Jason Engleman, 7-12 Principal
Steve Harman, PK-6 Principal
Date: May 7, 2020
Re: 7th/8th ELA Teacher & 5th – 8th Special Education

This past week a committee comprised of Central Lyon teachers and administrators interviewed a host of candidates for the available teaching positions: 7th-8th ELA and 5th-8th Special Education. Following those interviews, two interviewees emerged as our most qualified and best-suited candidates. It is the recommendation of both Mr. Harman and Mr. Engleman to the board to approve the hiring of the following teacher candidates based on the positions available.

Melia Towne, 7th-8th English-Language Arts Instructor

Janae Sturma, 5th-8th Special Education Instructor

Melia K. Towne

Rock Rapids, IA 51246

Passionate teacher excited to guide Central Lyon students toward being knowledgeable, confident lifelong learners and productive citizens.

LICENSURE

State of Iowa Standard Educator License

- K-6 Teacher Elementary Classroom
- 5-8 Middle School Generalist
- K-8 Reading
- 5-12 Reading
- PK-12 Talented and Gifted
- Coaching Authorization

EXPERIENCE

Middle School Reading/Language Arts Teacher

August 2013-Present

George-Little Rock Community School, Little Rock, IA

- taught a mix of grades 5-8 reading and ELA
- TLC model teacher
- mentor teacher
- served on the team that purchased and implemented a new curriculum
- trained in APL, AIW, FASTBRIDGE progress monitoring, Second Chance Reading

Junior High Volleyball Coach

August 2019-Present

George-Little Rock Community School, Little Rock, IA

Junior High Basketball Coach

January 2015-March 2018

George-Little Rock Community School, Little Rock, IA

Meter Reader

August 2015-August 2017

City of Little Rock, Little Rock, IA

TAG & Preschool Teacher

August 2009-May 2013

George-Little Rock Community School, Little Rock, IA

Substitute Teacher

December 2008-May 2009

George-Little Rock Elementary School, Little Rock,

Student Teacher

August 2008-December 2008

George-Little Rock Community School, Little Rock, IA

Paraprofessional

August 2005-May 2008

George-Little Rock Community School, Little Rock, IA

Wellness Center Attendant

August 2005-August 2008

Osceola Community Hospital, Sibley, IA

EDUCATION

Morningside College, Sioux City, IA

- Graduate endorsements:
 - Middle School Generalist
 - K-8 Reading
 - 5-12 Reading
 - PK-12 Talented & Gifted

Northwestern College, Orange City, IA

- Bachelor of Arts Degree: Elementary Education
- Coaching Authorization

Northwest Iowa Community College, Sheldon, IA

- Associate of Arts Degree
- Associate of Applied Science Degree in Health Information Technology

George-Little Rock High School, George, IA

- Honor Student
- National Honor Society
- Member of numerous sports teams, clubs, and organizations

JANAE STURMA

200 S Phillips Ave #504, Sioux Falls, SD 57105
605.728.0925 | janae.sturma@gmail.com

PROFESSIONAL SUMMARY

Extensive course work in child development and special education. Experience working with children at various developmental levels and all ages, including medically complex students. Compassionate and dedicated to working with children with behavioral and cognitive challenges to help them meet their full potential. Passionate about making a positive impact in the lives of students daily.

SKILLS & ABILITIES

Energetic, positive and creative
Motivated and passionate about helping people
Dependable and empathetic
Excellent communication and mediation skills
Proficient in Microsoft Office (Word, PowerPoint, Excel, Outlook)

EXPERIENCE

August 2019-
Present

Special Education Teacher, *LifeScape Pathways to Life Specialty School*

- Manage and supervise the daily activities of caseload of high school students
- Develop, implement, evaluate programming in the classroom and community setting
- Write and maintain the implementation of educational programs/protocol for student IEP's
- Assist in the transition to adulthood for students ages 18-21
- Collaborate with professional staff and various other community partners
- Exhibit classroom leadership through positive interactions with educational and professional staff
- Develop and maintain instructional and behavioral rapport with students.
- Serve as member of the educational team.
- Develop and maintain electronic records.
- Monitor and review student data for instructional, progress, generalization, and assessment purposes.
- Communicate with family members of students.
- Collaborate, develop, and implement daily schedule for students
- Work as part of an interdisciplinary team to develop, implement, and evaluate programming in and out of the classroom

June 2018 - Present Substitute Teacher/Substitute Teaching Assistant, *LifeScape Specialty School*

- Assist with dietary and hygiene needs, positioning, and transferring, according to each individual's need for assistance.
- Assist individuals in developing their daily living/learning capabilities to the appropriate individual level in classroom environments.
- Assist in community integration according to individual care and support goals and objectives.
- Assist with learning, recreational and/or production activities.
- Assist with transportation needs of individuals as needed. • Follow and implement care plan, assisting in the acquisition of resources required to achieve the individual's goals.
- Assist with individual medical needs, communicating with appropriate medical staff.
- Assist in emergencies.
- Attend, complete and maintain trainings as required. • Float as assigned

August 2017 - June 2018 RISE Education Assistant *Sioux Falls School District*

- Assist students in accessing transportation
- Provide personal care to students with special daily living needs
- Provide practice of skills taught by a teacher with students 1:1 and in small groups in special education and/or regular classrooms
- Work with students in schools and in community sites
- Prepare instructional materials as directed/selected by teacher
- Reinforce instructional/behavioral objectives with children as directed by teacher/therapist
- Provide assistance to maintain student records
- Monitor identified student(s) in lunchroom/on playground
- Maintain the confidentiality of students and their families
- Assist with management of student behavior
- Perform other duties as assigned

January 2017- June 2017 Substitute Teacher *Sioux Falls School District*

- Responsible for the daily management and operations of the assigned classroom in the absence of the regular classroom teacher.
- Teach the outlined lesson as provided by the classroom teacher.
- Maintain established routines and procedures of the school and classroom.
- Follow all policies, rules, and procedures of classroom teachers.
- Communicate with the classroom teacher following the assignment.

EDUCATION

- May 2019 University of South Dakota Graduate School – Vermillion, SD
Master of Arts Degree in Special Education Multicategorical K-12
Initial Teaching Certification
- May 2009 South Dakota State University
Bachelor of Science Degree in Psychology

TRAININGS AND CERTIFICATIONS

- CPR Certified
- First Aid
- Medi-Aide Certified
- Basic Life Support Certified
- Professional Crisis Management Certified
- Completed 41 hours of Registered Behavior Technician Series



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Developing Productive, Life-Long Learners

MEMO

TO: Central Lyon Board of Education
FROM: Brent Jorth, Superintendent
DATE: May 8, 2020
RE: Kate Gerber, PS-6 Student Services Director

It is recommended that Kate Gerber be hired as the elementary student services director.

Mrs. Gerber will begin coursework to obtain her school counseling endorsement in the fall of 2020, and will obtain the endorsement within two-years.

The job description for this position is included for review.



Elementary Student Services Director Central Lyon Community Schools

REPORTS TO Building Principal

FLSA STATUS Exempt

PREPARED DATE 4/2020

START DATE 8/2020

JOB SUMMARY

Facilitates preschool through 6th grade student success and growth in academic and interpersonal skills through implementing district and state approved curriculum; documenting teaching and student progress/activities/outcomes; addressing specific educational needs of individual students by creating a flexible, safe and optimal learning environment; and providing feedback to students, parents and administration regarding student progress, expectations and goals.

ESSENTIAL DUTIES & RESPONSIBILITIES

- Demonstrates ability to enhance academic performance and support for implementation of the school district's student achievement goals.
- Demonstrates competence in content knowledge appropriate to the teaching position.
- Demonstrates competence in planning and preparing for instruction.
- Uses strategies to deliver instruction that meets the multiple learning needs of students.
- Uses a variety of methods to monitor student learning.
- Demonstrates competence in classroom management.
- Engages in professional growth.
- Fulfills professional responsibilities established by the school district.

OTHER JOB FUNCTIONS

- Design and implement grade level appropriate lessons for social emotional learning, building relationships, maintaining a positive self-esteem, anti-bullying lessons, etc.
- Design and implement individualized intervention plan with specific strategies (including advising, counseling, and mentoring programs and services) to address the needs of targeted students and to their families/caregivers in collaboration with all stakeholders.
- Ability to function as a team player and to work collaboratively and cooperatively in a shared decision-making environment. Ability to collaborate with at-risk teams to develop plans and programs.
- Maintain accurate data, records, and case management files to document all activities conducted and services provided.
- Provide early identification of students at risk and apply appropriate interventions, such as small groups, individual counseling, and social skills training.
- Work directly with families, administrators, teachers, school nurse, and others to assess student needs.

- Contact and communicate directly with parents/guardians on a regular basis to ensure parent awareness of and involvement in their child's school performance and to secure parent support of student participation, school, and other activities. Promptly return phone calls and answer emails.
- Participate in department, school, district and parent meetings. Participate in appropriate professional activities, extracurricular activities such as social activities, sporting activities, clubs and student organizations as directed.
- Other duties as assigned.

QUALIFICATIONS

Minimum qualifications include a valid Iowa teaching certificate, a Bachelor's Degree from an accredited college or university with a major in education or acceptable content area. Prefer proper state certification and licensure for position, or willingness to obtain. Employee is expected to demonstrate continued professional growth specific to the program(s).

COMMUNICATION SKILLS

Strong written and verbal communication skills are critical to the success of this position. Must possess the ability to communicate effectively with a variety of individuals and groups from all levels of the organization, including staff, principals, and central administration. Communication will include individual to large group presentations as well as written communications and reports. Individual must have effective listening skills.

ANALYTICAL & REASONING SKILLS

Individual must have a solid background in understanding school counseling as well as have the ability to interpret data, which may be very complex and varied. Must be able to apply counseling strategies and link data analysis to school improvement, curriculum, and professional development.

TECHNOLOGY SKILLS

Position requires the individual to be competent in a variety of methods in research and information gathering through technology. The ability to present and communicate through technology is required.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

Normal office physical demands. May periodically have moderate physical demands and may be required to lift up to 50 pounds occasionally. The noise level in the work environment is usually moderate. Generally employee works inside.

TERMS OF EMPLOYEMENT

Salary and work year to be established by the Board.

EVALUATION

Performance of this job will be evaluated by the building principal according to the Iowa Teaching Standards and guidelines of Board policy.

The statements contained herein describe the scope of responsibility and essential functions of this position, but should not be considered to be an all-inclusive listing of work requirements. Individuals may perform other duties as assigned. Nothing in this job description restricts the Board's right to assign or reassign duties and responsibilities to this job at any time unless restricted by law or a negotiated contract.

Signature of Supervisor: _____

Date: _____

Signature of Employee: _____

Date: _____



Central Lyon Community School

1010 S. Greene St.
Rock Rapids, IA 51246

712.472.2664
712.472.2115

Brent Jorth, Superintendent
Jason Engleman, 7-12 Principal
Steve Harman, PS-6 Principal

www.centrallyon.org

Developing Productive, Life-Long Learners

MEMO

TO: Central Lyon Board of Education
FROM: Brent Jorth, Superintendent
DATE: May 8, 2020
RE: TLC Positions & Contacts

It is recommended that the following individuals continue in their roles as Teacher Leaders:

1. Bill Allen – TLC Lead Teacher: Science & Data (two contracts)
2. Jamie Schar – TLC Lead Teacher: Data
3. Susan Van Wyhe – TLC Lead Teacher: Tech
4. Chris Wright – TLC Lead Teacher: Math
5. Ben Docker – TLC Model Teacher: Middle School & High School (one contract)
6. Kristi Wright – TLC Mentor Teacher: matched with Inma Manjon



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MEMO

TO: Central Lyon Board of Education
FROM: Brent Jorth, Superintendent
DATE: May 8, 2020
RE: Coaching Contracts

The school district has not had any applicants for the vacant assistant baseball coach or middle school softball coaching positions.

It is recommended that Jason Engleman be hired as the assistant baseball coach and Jeff Jaeger be hired as a middle school softball coach for the summer of 2020.

In the event these summer activities do not occur, these two coaches will not be paid.

The district will continue to advertise and recruit individuals to fill both of these positions for the summer of 2021.

Memorandum

To: Central Lyon Board of Education

From: Dan Kruse, Activities Director

Date: May 11th, 2020

Re: Extra-Curricular Positions

Megan Whitsell has applied for the middle school volleyball position. Mr. Engleman and I have interviewed Megan and agree she is a quality applicant for this position.

It is my recommendation that the board approves the hiring of Megan Whitsell for the open middle school volleyball position.

A handwritten signature in black ink, appearing to read "Dan Kruse", with a long horizontal flourish extending to the right.



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MEMO

TO: Central Lyon Board of Education
FROM: Brent Jorth, Superintendent
DATE: May 8, 2020
RE: Coaching Contracts

Due to revisions to the CL-GLR sharing agreement, the following coaching contacts will not be held by Central Lyon:

1. Mitch Lupkes – Assistant High School Football Coach & Middle School Wrestling Coach (two contracts)
2. Thomas Vigdal – Middle School Wrestling Coach
3. Kyler Huisman – Middle School Football Coach
4. Sam Kruse – Middle School Football Coach

Due to revisions to the CL-GLR sharing agreement, the following coaching contacts will not be held by George-Little Rock:

1. Brian Paulsen – Assistant Cross Country Coach
2. Kelly Weiler – Co-Head Coach Softball

Jackie Wells

From: Steve Harman
Sent: Wednesday, April 15, 2020 2:09 PM
To: Jackie Wells
Subject: Fwd: Letter of Resignation

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From: Kari Van Oort <kvanoort@centrallyon.org>
Sent: Wednesday, April 15, 2020 1:40:00 PM
To: Brent Jorth <bjorth@centrallyon.org>
Cc: Steve Harman <steveharman@centrallyon.org>; Jason Engleman <jengleman@centrallyon.org>
Subject: Letter of Resignation

Good afternoon Mr. Jorth, Mr. Harman, and Mr. Engleman,
Please use this letter as my official resignation at the end of the current school year as the Elementary School Counselor at Central Lyon Community School. I want to thank Mr. Harman and all of the teachers and staff for making me feel welcome, the administration for the constant support, and most of all, the wonderful students and families that I was able to meet and help for the past two years. I gained valuable experience here at Central Lyon, which I will take with me this fall at my new position as Elementary School Counselor at Harmony Elementary in Overland Park, Kansas.

I hope that Central Lyon Elementary will find a good counselor for the upcoming year, and I am always available if you or Mr. Harman wants my help or opinion throughout the interview process.

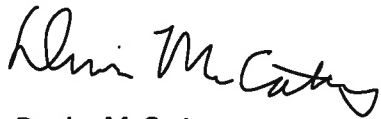
Sincerely,
Kari Van Oort
TK-6 School Counselor
Central Lyon Schools

5/6/2020

Dear Central Lyon School Board,

I am writing to formally resign my football cheer advisor position. At this time, it does not work with my family's schedule to continue this position. I will continue to help out with the cheer program and with the basketball cheer coach advisor position.

Thanks,

A handwritten signature in black ink, appearing to read "Denise McCarty". The signature is written in a cursive, flowing style.

Denise McCarty

4-16-20

Central Lyon

I am giving my two
week notice because of
a new job. My last
day will be April 29 at
work and would like
to use my last personal
day April 30.

Thanks

Mum Beedee