

CENTRAL LYON COMMUNITY SCHOOL DISTRICT

Regular Board Meeting 7:30 P.M., Monday, November 18, 2019

Central Lyon Board Room

Retiring Board

Page Number

- | | | |
|------|----------------------------------------------------------------------|------|
| I. | Call to Order | |
| | Roll Call | |
| | Pledge of Allegiance | |
| II. | Agenda Items: | |
| | Consent Agenda: | 1-2 |
| | A. Minutes of Past Meetings | 3-4 |
| | B. Financial Report | 5-7 |
| | C. Summary List of Bills | 8-23 |
| III. | Recognition/Congratulations to Staff, Students, and Community | |
| IV. | Communications | |
| | A. Public Participation on Non-Agenda Items | |
| | B. Correspondence | |
| | 1. Legislative Forum – MOC-FV High School, December 2 at 6:30 p.m. | 24 |
| V. | Old Business | |
| | A. Conclude Activities of Retiring School Board | |
| VI. | Review Official Report of the Voters on Board Election | |
| VII. | Adjournment of the Retiring Board | |
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Organizational & Regular Meeting

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| I. | Call to Order by Board Secretary as President Pro Tem | |
| | Roll Call | |
| II. | Administration of the Oath of Office to Newly Elected Board Members | |
| III. | Election of the President and Vice President | |
| | A. Nominations & Vote for President | |
| | B. Nominations & Vote for Vice President | |
| IV. | Administration of the Oath of Office to Newly Elected President and Vice President | |
| V. | Appointments and Committee | |
| | A. Personnel | |
| | B. Buildings, Grounds & Transportation | |
| | C. Policy | |
| | D. Budget | |
| | E. Sharing | |
| | F. Delegate Assembly | |
| | G. Lyon County Assessor's Board | |
| | H. Central Lyon Foundation Board | |
| | I. School Improvement Advisory Committee (SIAC) | |
| VI. | Determination of Time and Place of Regular School Board Meetings | |

VII.	Reports	
	A. FFA Convention Recap, Josh Rockhill	
	B. Principals	
	1. Parent/Teacher Conferences	
	F. School Business Official	
	1. Modified Supplemental Amount in SRBC Application	25-26
	G. Board Members	
	H. Superintendent	
	1. Iowa Statewide Assessment of Student Progress (ISASP)	27-28
	2. 2020-21 School Calendar	
	I. Other	

VII.	New Business	
	A. Consider Northwest AEA Board of Directors, District 1 Ballot	29-30
	B. Consider 1 st Reading of Revisions of School Policies	31-33
	1. 500-501.16: Student Attendance	
	2. Miscellaneous: Policy Primer updates from IASB	
	a. 200.1R1 – Organizational Meeting Procedures	
	b. 202.4 – Vacancies	
	c. 203 – Board of Directors’ Conflict of Interest	
	d. 206.2 – Vice President	
	e. 210.5 – Meeting Notice	
	f. 210.6 – Quorum	
	g. 211 – Open Meetings	
	h. 404.R1 – Code of Professional Ethics Regulation	
	i. 502.7 – Smoking-Drinking-Drugs	
	j. 905.1R1 – Use of School District Facilities Regulation	
	k. 905.2 – Tobacco-Free Environment	
	C. Personnel	
	1. Hiring	
	a. Kaysha Blomgren, middle/high school paraeducator	34
	b. Marleen Van Maanen, long-term substitute – starting in February	35
	c. After School Program Instructors	36
	1) Brookstin Halma	
	2) Dale Jansma	
	3) Cheryl Mans	
	4) Sheila Maxwell	
	5) Allison Van Aartsen	
	2. Resignation	
	a. Laureen Schram, 4 th Grade Teacher – effective June 30, 2020	37-40

VIII.	Announcements/Dates to Remember
	<ul style="list-style-type: none"> • Tuesday, Nov 19: 7:30: MS Band & Choir Concert • Wednesday & Thursday, Nov 20 & 21: IASB Annual Convention • Thursday & Friday, Nov 28 & 29: No School / Thanksgiving Holiday • Monday, Dec 2: Legislative Forum @ Orange City, MOC-FV High School • Sunday, Dec 8: 2:30 - HS Winter Concert • Monday, Dec 9: 7:00 – Regular Board Meeting • Wednesday, Dec. 11: 1:00 Dismissal / Professional Learning • Tuesday, Dec 17: 1st, 3rd & 5th Grade Concert • Friday, Dec 20: 1:00 Dismissal / Winter Break Begins • Thursday, Jan 2: 1st Day After Winter Break • Monday, Jan 13: 7:00 – Regular Board Meeting

IX.	Adjournment
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CENTRAL LYON BOARD MINUTES

October 14, 2019

The Central Lyon Board of Directors met for regular session in the Board Room of the Central Lyon Community School at 7:00 P.M. with the following members present: President David Jans, Vice-President Andy Koob, Directors Scott Postma and Joel DeWit, Superintendent Brent Jorth and Board Secretary Jackie Wells. Other individuals present were EL Principal Steve Harman, MS/HS Principal Jason Engleman, Stephanie Baker, Emily Deutsch, Kyler Huisman, Jessica Jensen, Cassie Downard and Tana Meyer. Director Keri Davis was absent.

The meeting was called to order at 7:00 P.M.

Postma moved to approve the agenda with an additional list of bills and Koob seconded, carried 3-0.

Director Koob arrived at 7:02 P.M.

Koob moved to approve the consent agenda including minutes of past meetings, the financial report through September 30, 2019 and the summary list of bills; Postma seconded, carried 4-0.

In recognition, Borman Automotive, Lisa Dieren & Frontier Bank Insurance & Real Estate and Campbell Supply were thanked for the donation of hand warmers to the CL-GLR students. Mrs. Deutsch thanked Steve Breske, Jason Engleman and Brent Jorth for their contribution and assistance with serving 125 students hot cocoa after mass band practice last Friday morning.

In reports, Principal Steve Harman reported on Hot Lunch Week and Book Fair participation. 375 additional meals were served to parents and other community members and donations provided a book for every student. Principal Engleman reported that Homecoming week was a success and student participation was high. Parent-teacher conferences will now be scheduled using online software. More information will be sent to parents at a later date.

Superintendent Jorth reviewed enrollment numbers from the October 1, 2019 count day and indicated that total enrollment will be down approximately 8 students. Numbers for open enrollment in and out are verified at the state level and final enrollment will be available after October 15, 2019.

In New Business, DeWit moved to approve a designs services contract with CMBA Architects for Phase II and III of the 1968 restroom and locker renovations. Phase II will be listed as the primary request and Phase III as an alternate. Postma seconded, carried 4-0.

Koob moved to approve early graduation requests as presented, pending completion of necessary coursework. Postma seconded, carried 4-0.

DeWit moved to approve the transitional alliance program contract with Galva-Holstein Schools and Postma seconded, carried 4-0.

Koob moved to approve the revision to Nepotism Policy 401.3 with no additional reading required and DeWit seconded, carried 4-0.

Postma moved to approve allowable growth and supplemental state aid request for a 2018-2019 negative special education balance in the amount of \$351,949.75 or the dollar amount finalized by the Department of Education. Koob seconded, carried 4-0.

DeWit moved to approve the allowable growth and supplemental state aid request for 2018-2019 Limited English Proficient (LEP) costs in the amount of \$46,780 or the dollar amount finalized by the Department of Education. Postma seconded, carried 4-0.

DeWit moved to approve the 2019-2020 allocations for Title I, Title IIA and Title IVA and Koob seconded, carried 4-0.

In personnel, DeWit moved to approve the resignations of Jeff Jager, Assistant Baseball Coach and Postma seconded, carried 4-0. Koob moved to approve the hiring of Leann Kruger, Substitute and Activities Bus Driver; Joleen Metzger, Jan Meester and Kathy VanBerkum, Long-Term Substitutes. DeWit seconded, carried 4-0.

The school board election is Tuesday, November 5, 2019. The next regular board meeting will be at 7:30 P.M. on Monday, November 18, 2019 in the Central Lyon board room at 1010 S Greene Street, Rock Rapids, IA.

Postma moved to adjourn at 7:38 P.M. and Koob seconded, carried 4-0.

GENERAL FUND SUMMARY
for the month ending

OCTOBER, 2019

OPENING BALANCE 614,377.38

INCOME

PROPERTY TAX 1,218,390.86
UTILITY REPLACEMENT 6,820.28
INSTRUCT SUPP SURTAX 9,536.75
COMM & INDUSTRIAL 0.00

TOTAL PROP/SURTAX 1,234,747.89

STATE AID 358,246.00
PRE-SCHOOL 14,036.00
TEACHER COMP 44,611.00
TEACHER PD 5,137.00
EARLY INTERVENTION 4,764.00
TEACHER LEADERSHIP 25,805.00
AEA FLOW THROUGH 0.00

TOTAL STATE AID 452,599.00

LOCAL 53,191.13
STATE 17,705.07
FEDERAL 22,529.58

TOTAL REVENUE 1,780,772.67

EXPENDITURES

SALARIES 483,465.39
BENEFITS 157,805.19
PROF & TECH SERVICES 15,833.26
PROPERTY SERVICES 14,256.24
PURCHASED SERVICES W/OE 2,704.50
SUPPLIES 35,373.50
PROPERTY/EQUIPMENT 458.49
MISC 0.00
OTHER USES 0.00
TOTAL EXPENDITURES 709,896.57

RECEIVABLES 0.00
PAYABLES (2,022.35)

CASH BALANCE 1,687,275.83

DEPOSITS

FRONTIER BANK 1,687,262.26
US BANK
PREMIER BANK
ISJIT 13.57
TOTAL DEPOSITS 1,687,275.83

CUMULATIVE 3 Year Comparison

	2017-2018	2018-2019	2019-2020	Variance Prior Year	Cumulative REV vs EXP
REVENUE					
July	\$ 4,430	\$ 54,728	\$ 750	(53,978)	(209,317.90)
August	\$ 132,855	\$ 102,016	\$ 869,107	767,091	407,237.01
September	\$ 992,879	\$ 1,000,273	\$ 970,530	(29,743)	(207,592.29)
October	\$ 2,538,666	\$ 2,562,751	\$ 2,751,303	188,552	863,283.81
November	\$ 3,169,231	\$ 3,203,623	-	-	0.00
December	\$ 4,065,773	\$ 4,188,368	-	-	0.00
January	\$ 4,655,513	\$ 4,732,541	-	-	0.00
February	\$ 5,365,246	\$ 5,739,718	-	-	0.00
March	\$ 6,075,368	\$ 6,328,717	-	-	0.00
April	\$ 7,760,338	\$ 7,932,992	-	-	0.00
May	\$ 8,411,840	\$ 8,676,930	-	-	0.00
June	\$ 9,172,954	\$ 9,332,100	-	-	0.00
EXPENDITURES					
July	\$ 112,504	\$ 251,911	\$ 210,068	(41,843)	(41,843)
August	\$ 307,020	\$ 519,063	\$ 461,870	(57,193)	(57,193)
September	\$ 998,087	\$ 1,248,752	\$ 1,178,122	(70,630)	(70,630)
October	\$ 1,644,745	\$ 2,001,205	\$ 1,888,019	(113,186)	(113,186)
November	\$ 2,429,963	\$ 2,832,172	-	-	0.00
December	\$ 3,077,003	\$ 3,588,504	-	-	0.00
January	\$ 3,785,276	\$ 4,278,625	-	-	0.00
February	\$ 4,561,468	\$ 5,496,824	-	-	0.00
March	\$ 5,549,485	\$ 6,230,424	-	-	0.00
April	\$ 6,345,555	\$ 6,948,070	-	-	0.00
May	\$ 7,082,168	\$ 7,706,264	-	-	0.00
June	\$ 8,931,875	\$ 9,365,145	-	-	0.00
CASH					
July	\$ 980,136	\$ 1,388,912	\$ 1,083,716	(305,196)	(305,196)
August	\$ 545,786	\$ 769,891	\$ 476,183	(293,709)	(293,709)
September	\$ 746,744	\$ 932,363	\$ 614,377	(317,986)	(317,986)
October	\$ 1,505,968	\$ 1,600,278	\$ 1,687,276	86,998	86,998
November	\$ 1,493,994	\$ 1,412,754	-	-	-
December	\$ 1,682,048	\$ 1,643,417	-	-	-
January	\$ 1,632,651	\$ 1,493,632	-	-	-
February	\$ 1,630,902	\$ 1,287,206	-	-	-
March	\$ 1,281,350	\$ 1,147,237	-	-	-
April	\$ 2,174,428	\$ 2,032,926	-	-	-
May	\$ 2,102,802	\$ 2,018,590	-	-	-
June	\$ 1,981,577	\$ 2,010,677	-	-	-

Special Revenue Funds_Cumulative Fiscal YTD
OCTOBER, 2019

Management	Physical Plant & Equipment Levy	Playground & Recreational Equipment Levy	SAVE - Secured Advancement Value for Education	Debt Service
Taxes YTD Misc. Income Interest YTD	\$200,247.64 \$100,841.92 \$6,507.00 \$0.00	\$35,315.19 \$19,935.95 \$0.00	\$1,825,030.93 \$199,669.29 \$6,053.35 \$7,000.00	\$0.22 \$0.00 Taxes YTD Interest YTD SILO/PPEL Transfers \$254,782.42
Early Retirement District Insurance Policy Workman's Comp Unemployment	\$42,000.00 \$137,865.00 \$0.00 \$0.00	\$3,964.45 \$0.00 \$0.00	\$254,782.42 \$365,567.36 \$1,045.00 \$8,500.00	Interest Principal Fees Transfers Out \$59,782.42 \$195,000.00 \$0.00
Payables Receivables	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	Payables Receivables \$0.00 \$0.00
Cash Balance	\$127,731.56	\$51,286.69	\$1,407,858.79	\$0.22
Checking Frontier Bank USBank Premier Bank ISIT	\$2,828.21 \$124,903.35 \$0.00 \$0.00 \$0.00	\$6,286.69 \$45,000.00 \$0.00 \$0.00 \$0.00	\$25,072.83 \$604,414.73 \$0.00 \$778,368.30 \$2.93	\$0.00 \$0.22 \$0.00 \$0.00 \$0.00
Deposit Balance	\$127,731.56	\$51,286.69	\$1,407,858.79	\$0.22

PPEL/SAVE Combined

Date	Description/Comments	Receipts	Disbursements	Balance
Opening Balance				\$2,074,712.50
YTD	Interest, Property Taxes			\$2,446,000.98
YTD	Revenue Bond P&I	\$371,288.48	\$270,982.50	\$2,175,018.48
YTD	construction service		\$365,567.36	\$1,809,451.12
YTD	equipment		\$231,591.93	\$1,577,859.19
YTD	building/land improvements		\$8,079.80	\$1,569,779.39
Cash Balance				\$1,569,779.39
Deposit Balance		\$371,288.48	\$876,221.59	\$1,567,059.30

**Central Lyon Community School
Activity & Proprietary Funds**

for the MONTH ending OCTOBER, 2019 (non-cumulative)

	Activity Fund	Hot Lunch Fund	Student Construction	FFA Farm Fund	Split Funding
Opening Balance	\$308,067.97	\$223,673.08	\$28,481.10	\$1,719.72	\$326,766.93
Activities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sales & Reimbursements	\$0.00	\$40,168.72	\$0.00	\$0.00	\$0.00
Health Insurance/Split	\$0.00	\$0.00	\$0.00	\$0.00	\$14,544.97
Misc	\$41,496.58	\$0.00	\$0.00	\$1,875.00	\$0.00
Total Revenues	\$41,496.58	\$40,168.72	\$0.00	\$1,875.00	\$14,544.97
Salaries	\$0.00	\$15,286.02	\$0.00	\$0.00	\$0.00
Benefits	\$0.00	\$6,156.11	\$0.00	\$0.00	\$0.00
Health Insurance/Split	\$0.00	\$0.00	\$0.00	\$0.00	\$6,026.59
Misc	\$49,965.15	\$20,419.57	\$11,836.37	\$0.00	\$0.00
Payables	\$0.00	-\$1,644.35	\$0.00	\$448.19	\$0.00
Total Expenditures	\$49,965.15	\$40,217.35	\$11,836.37	\$448.19	\$6,026.59
Cash Balance	\$299,599.40	\$223,624.45	\$16,644.73	\$3,146.53	\$335,285.31
Checking	\$104,705.54	\$223,624.45	\$16,644.73	\$3,146.53	\$335,285.31
Frontier Bank	\$194,893.86	\$0.00	\$0.00	\$0.00	\$0.00
USBank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Premier Bank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Deposit Balance	\$299,599.40	\$223,624.45	\$16,644.73	\$3,146.53	\$335,285.31

GENERAL FUND BOARD REPORT
11/18/19 PREPAID INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
	0001			
		Vendor Total:		458.13
LEGALSHIELD	20191028	ADDT'L INSURANCE	28.90	
		Vendor Total:		28.90
LINCOLN NATIONAL LIFE INSURANCE COMPANY, THE	11/19 LIFE LTD	LIFE/LTD INSURANCE	776.38	
		Vendor Total:		776.38
MACKIN EDUCATIONAL RESOURCES	603385	HS MEDIA CENTER BOOKS	196.13	
		Vendor Total:		196.13
MARTIN BROS. DISTRIBUTING, INC	81111136- 37,_35	SUPPLIES	715.84	
		Vendor Total:		715.84
MEDICAL ENTERPRISES INC	FY20 TEST FEES	DUES & FEES	935.00	
		Vendor Total:		935.00
NEW CENTURY PRESS INC/LYON CO. REPORTER	00124334	ADVERTISING	222.12	
		Vendor Total:		222.12
PYTLESKI, JEROME	20191028	TQPD CONF REIMB	654.29	
PYTLESKI, JEROME	20191028- 0001	TQPD CONF REIMB	579.29	
		Vendor Total:		1,233.58
RAINBOW RESOURCE CENTER	2788017	pre-k SUPPLIES	68.77	
		Vendor Total:		68.77
RASMUSSEN, GINGER	20191028	CONTEST ACCOMPANYING	200.00	
		Vendor Total:		200.00
RAVELING, BRADLEY	20191028	TQPD CONF REIMB	265.90	
		Vendor Total:		265.90
REALLY GREAT READING	21625	INSTRUCTIONAL SUPPLIES	347.00	
		Vendor Total:		347.00
ROCK RAPIDS UTILITIES	THRU 10/1/19 UTILITIES		13,812.60	
		Vendor Total:		13,812.60
SPELLINGCITY.COM	20191028	CLASSROOM MEMBERSHIP	59.95	
		Vendor Total:		59.95
SUBWAY	12796572-	PBIS SUPPLIES	105.64	
		Vendor Total:		105.64
US BANK	1	AV CART	128.35	
US BANK	20191028- 0003	PBIS PRIZES FOR TEACHERS	145.00	
US BANK	20191028- 0004	BOOKS	43.78	
US BANK	20191028- 0006	LAMINATING SHEETS-HS	73.49	

GENERAL FUND BOARD REPORT
11/18/19 PREPAID INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	1			
Checking	1	Fund: 10 OPERATING FUND		
ACT TESTING SERVICES	32174187	PRE-ACT ASSESSMENT	728.00	
		Vendor Total:		728.00
ADVANCED SYSTEMS, INC	701656, 707775	COPIER MAINT & LEASE	3,400.02	
		Vendor Total:		3,400.02
AFLAC INSURANCE	0404776	ADDTL EMPLOYEE INSURANCE	1,457.12	
		Vendor Total:		1,457.12
AFLAC	A124613100	ADDTL EMPLOYEE INSURANCE	358.51	
		Vendor Total:		358.51
AVESIS THIRD PARTY ADMINISTRATORS, INC	11/19 VISION	VISION INSURANCE	462.86	
		Vendor Total:		462.86
BOB'S PIANO SERVICE INC	64135-64136	PIANO TUNE, PIANO MAINTENANCE	630.00	
		Vendor Total:		630.00
CHILDRESS, CAROL	20191028	9/2019 PLACEMENT	7,166.25	
		Vendor Total:		7,166.25
D/B/A PREMIER COMMUNICATIONS, PREMIER NETWORK SOLUTIONS	7779	CONSULTING SERVICES	1,000.00	
		Vendor Total:		1,000.00
DAKOTA POTTERS SUPPLY LLC	20191028	KILN REPAIR	125.09	
		Vendor Total:		125.09
DGR ENGINEERING	00237149	DESIGN SERVICES	450.00	
		Vendor Total:		450.00
HARMAN, JESSICA	20191028	REIMBURSEMENT	95.45	
		Vendor Total:		95.45
HILBRANDS, INA FAYE	20191028	RE: HS LIBRARY SUPPLIES	25.66	
		Vendor Total:		25.66
i DO ART DAY c/o BUENA VISTA UNIVERSITY	20191028	FEE TO iDOART WORKSHOP	200.00	
		Vendor Total:		200.00
IOWA COLLEGE ACCESS NETWORK	20191028	SPONSORSHIP COST FOR FAFSA COMPLETION	250.00	
		Vendor Total:		250.00
IOWA SCHOOLS EMPLOYEE BENEFITS	11/19 DENTAL	DENTAL INSURANCE	3,534.40	
		Vendor Total:		3,534.40
JOSTENS	23586989	DIPLOMAS & COVERS	12.10	
		Vendor Total:		12.10
JW PEPPER & SON	20191028	MASS BAND MUSIC	140.66	
JW PEPPER & SON	20191028-	HS VOCAL MUSIC	317.47	

GENERAL FUND BOARD REPORT
11/18/19 PREPAID INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
US BANK	9/2019 MISC	9/2019 MISC, TECH, BOOKS, TRAVEL	3,334.20	
		Vendor Total:	3,724.82	
WASHINGTON PAVILION MANAGEMENT INC.	20191028	FEE TO VISUAL ARTS CENTER	183.12	
		Vendor Total:	183.12	
WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA	11/2019 HEALTH	HEALTH INSURANCE PREMIUMS	73,143.18	
		Vendor Total:	73,143.18	
WESTERN IOWA TECH. COMM COLLEGE	19/20 FALL_PLACEMENT FALL_PLACEMENT	19/20 FALL TERM_PLACEMENT	5,613.50	
		Vendor Total:	5,613.50	
WILLIAM V. MACGILL & CO	1110329	NURSE SUPPLIES	100.61	
		Vendor Total:	100.61	
		Fund Total:	122,086.63	
Checking	1	Fund: 69 ENTERPRISE/FFA PROPERTY		
ROCK RAPIDS UTILITIES		THRU 10/1/19 UTILITIES	30.05	
		Vendor Total:	30.05	
		Fund Total:	30.05	
Checking	1	Fund: 71 SPLIT FUNDING		
WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA	11/2019 HEALTH	HEALTH INSURANCE PREMIUMS	2,610.00	
		Vendor Total:	2,610.00	
		Fund Total:	2,610.00	
		Checking Account Total:	124,726.68	
<u>Checking</u>	<u>2</u>			
Checking	2	Fund: 61 SCHOOL NUTRITION FUND		
AFLAC INSURANCE	0404776	ADDTL EMPLOYEE INSURANCE	277.42	
		Vendor Total:	277.42	
AFLAC	A124613100	ADDTL EMPLOYEE INSURANCE	0.79	
		Vendor Total:	0.79	
AVESIS THIRD PARTY ADMINISTRATORS, INC	11/19 VISION	VISION INSURANCE	8.50	
		Vendor Total:	8.50	
IOWA SCHOOLS EMPLOYEE BENEFITS	11/19 DENTAL	DENTAL INSURANCE	59.18	
		Vendor Total:	59.18	
LINCOLN NATIONAL LIFE INSURANCE COMPANY, THE	11/19 LIFE_LTD	LIFE/LTD INSURANCE	31.40	
		Vendor Total:	31.40	
US BANK	9/2019 MISC	9/2019 MISC, TECH, BOOKS, TRAVEL	228.46	
		Vendor Total:	228.46	
WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA	11/2019 HEALTH	HEALTH INSURANCE PREMIUMS	1,970.21	

GENERAL FUND BOARD REPORT
11/18/19 PREPAID INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
Vendor Total:			1,970.21
Fund Total:			2,575.96
Checking Account Total:			2,575.96

Checking

3

Checking	3	Fund: 21	STUDENT ACTIVITY FUND	
BOB'S PIANO SERVICE INC	64135-64136	PIANO TUNE, PIANO MAINTENANCE	110.00	
Vendor Total:			110.00	

US BANK	20191028	CANVAS PRINTS -BOYS BB	272.00	
US BANK	20191028-0001	PBIS SHIRTS	391.61	
US BANK	20191028-0002	ENTREPRENEUR SUPPLIES	150.85	
US BANK	20191028-0005	FFA DOOR PRIZES	490.00	
US BANK	20191028-0007	FTC IOWA- ROBOTICS TEAM REGISTRATION	470.00	
US BANK	20191028-0008	ANDY MARK -PARTIAL BLUE GAME SET	351.63	
US BANK	20191028-0009	PRINTER FILAMENT	217.63	
US BANK	9/2019 MISC	9/2019 MISC, TECH, BOOKS, TRAVEL	2,676.20	
Vendor Total:			5,019.92	
Fund Total:			5,129.92	
Checking Account Total:			5,129.92	

Checking

4

Checking	4	Fund: 33	LOCAL OPTION SALES \$ SERVICES TAX (SILO)	
AHLERS AND COONEY P.C.	BOND RESET SERIES14	LEGAL SERVICES	8,339.38	
Vendor Total:			8,339.38	

DGR ENGINEERING	00237149	DESIGN SERVICES	3,045.00	
Vendor Total:			3,045.00	
Fund Total:			11,384.38	

Checking	4	Fund: 36	PHYSICAL PLANT & EQUIPMENT	
HOOGENDOORN CONSTRUCTION INC	85700	EAST RAMP CONCRETE	3,560.00	
Vendor Total:			3,560.00	
Fund Total:			3,560.00	
Checking Account Total:			14,944.38	

GENERAL FUND BOARD REPORT
11/18/19 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	1			
Checking	1	Fund: 10 OPERATING FUND		
AIR CONDITIONING & HEATING, INC	6679	SUPPLIES	39.95	
		Vendor Total:		39.95
BEELNER SERVICE, INC	88734	FIELDS MAINTENANCE	450.00	
		Vendor Total:		450.00
BRESKE, STEVEN	20191107	REIMBURSE CDL	64.00	
		Vendor Total:		64.00
CAMPBELL SUPPLY OF ROCK RAPIDS	20191107	SUPPLIES	149.95	
		Vendor Total:		149.95
CHILDREN'S CARE HOSPITAL & SCHOOL	20191107	SpED PLACEMENT, TUITION	7,166.25	
		Vendor Total:		7,166.25
COOPERATIVE ENERGY COMPANY	20191112	FUEL, TIRE REPAIR	337.86	
		Vendor Total:		337.86
DENNY'S SANITATION	464303	DISPOSAL	563.00	
		Vendor Total:		563.00
DOON PRESS	20191107	ADVERTISING	296.95	
		Vendor Total:		296.95
G&R CONTROLS, INC	112138-m3515fin	HVA REPAIRS, CONTROL PANELS	257.75	
		Vendor Total:		257.75
HANSEN, CARA	20191107	REIMBURSEMENT	42.00	
		Vendor Total:		42.00
HOGLUND BUS COMPANY	879003	PARTS	237.21	
		Vendor Total:		237.21
INCLUSIVE TLC	30713	SUBSCRIPTION RENEWAL	240.00	
		Vendor Total:		240.00
IOWA DEPARTMENT OF HUMAN SERVICES	10124367	MEDICAID REIMBURSEMENT	657.72	
		Vendor Total:		657.72
IOWA SCHOOL FINANCE INFORMATION SERVICES, INC	13241	FORECASTING TRAINING	125.00	
		Vendor Total:		125.00
JOHN DEERE FINANCIAL	2933716	MOWER REPAIR	976.84	
		Vendor Total:		976.84
KONE INC.	959390087	ELEVATOR MAINT & REPAIRS	167.03	
		Vendor Total:		167.03
MARTIN BROS. DISTRIBUTING, INC	20191107	SUPPLIES	2,325.71	
		Vendor Total:		2,325.71
MATHESON TRI-GAS, INC.	51534916	SUPPLIES/EQUIPMENT	31.03	
		Vendor Total:		31.03

GENERAL FUND BOARD REPORT
11/18/19 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
MCCARTY MOTORS	20191107	VEHICLE REPAIRS	562.22	
		Vendor Total:		562.22
NEW CENTURY PRESS INC/LYON CO. REPORTER	20191107	ADVERTISING	116.78	
		Vendor Total:		116.78
NORTH CENTRAL INTERNATIONAL INC	19308	REPAIRS	650.41	
		Vendor Total:		650.41
NORTHWEST AEA	20191107	PBIS SUPPLIES	61.00	
NORTHWEST AEA	258-10312019	SUPPLIES	3.60	
		Vendor Total:		64.60
NORTHWEST IOWA COMMUNITY COLL	FY20 FALL TERM	FY20 FALL TERM COURSES	27,858.43	
		Vendor Total:		27,858.43
ONE SOURCE THE BACKGROUND CHECK COMPANY	IASB1392- 20191031	BACKGROUND CHECKS	88.50	
		Vendor Total:		88.50
POPKES CAR CARE	10/19 FUEL	FUEL	4,334.11	
		Vendor Total:		4,334.11
PREMIER COMMUNICATIONS	11723150- 11735823	PHONE, INTERNET	738.05	
		Vendor Total:		738.05
PYTLESKI, JEROME	20191107	REIMBURSEMENT	579.29	
		Vendor Total:		579.29
RAPID GROW LAWN AND TREE SERVI	24148	BALL COMPLEX MAINTENANCE	630.00	
		Vendor Total:		630.00
REALLY GOOD STUFF LLC.	7133296	A.R. FOLDERS	289.90	
		Vendor Total:		289.90
RIFTON EQUIPMENT	K922U	PRE-K SUPPLIES	318.75	
		Vendor Total:		318.75
ROCK PAPER SCISSORS	78109	PAPER AND SUPPLIES	486.03	
		Vendor Total:		486.03
ROCK RAPIDS HARDWARE	THRU 10/16/19	SUPPLIES	143.64	
		Vendor Total:		143.64
SANFORD HEALTH OCCUPATIONAL MEDICINE CLINIC	509165	DRIVER PHYSICALS	200.00	
		Vendor Total:		200.00
SANFORD HEALTH PLAN	20191107	FSA FEES	75.00	
		Vendor Total:		75.00
SCHMITT MUSIC CENTERS	3106128- 3118567	BOOK, SUPPLIES	24.32	

GENERAL FUND BOARD REPORT
11/18/19 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	24.32
SCHOOL BUS SALES	IN89429	PARTS	41.42	
			Vendor Total:	41.42
SHERWOOD FOREST GRANTS, LLC	2545	GRANT ASSISTANCE	525.00	
			Vendor Total:	525.00
STURDEVANT'S AUTO SUPPLY	20191112	PARTS	27.35	
			Vendor Total:	27.35
SUNSHINE FOODS	20191107	SUPPLIES	441.94	
SUNSHINE FOODS	20191107-0001	SUPPLIES	28.57	
SUNSHINE FOODS	20191107-0002	SUPPLIES	24.50	
SUNSHINE FOODS	20191107-0003	SUPPLIES	35.89	
SUNSHINE FOODS	20191107-0004	SUPPLIES	16.25	
			Vendor Total:	547.15
TIMBERLINE BILLING SERVICE LLC	17783	MEDICAID ASSISTANCE	827.29	
			Vendor Total:	827.29
TOWN AND COUNTRY DISPOSAL	1777497	DISPOSAL	25.50	
			Vendor Total:	25.50
WAYNE MEYER ELECTRIC INC	13772	REPAIRS	95.00	
			Vendor Total:	95.00
			Fund Total:	53,376.99
Checking	1	Fund: 64 STUDENT CONSTRUCTION		
CAMPBELL SUPPLY OF ROCK RAPIDS	20191107	SUPPLIES	101.47	
			Vendor Total:	101.47
COOPERATIVE FARMERS ELEVATOR	033683j	RAFTER SET	3,305.00	
			Vendor Total:	3,305.00
LYON RURAL ELECTRIC COOPERATIVE	20191107	POSTAGE	35.31	
			Vendor Total:	35.31
ROCK RAPIDS CASHWAY LUMBER, INC	20191107	HOUSE PROJ SUPPLIES	5,698.25	
			Vendor Total:	5,698.25
ROCK RAPIDS HARDWARE	THRU 10/16/19	SUPPLIES	20.29	
			Vendor Total:	20.29
STAN HOUSTON EQUIPMENT	822214	HOUSE PROJECT SUPPLIES	1,051.60	
			Vendor Total:	1,051.60
			Fund Total:	10,211.92
Checking	1	Fund: 69 ENTERPRISE/FFA PROPERTY		
CAMPBELL SUPPLY OF ROCK RAPIDS	20191107	SUPPLIES	40.49	
			Vendor Total:	40.49

GENERAL FUND BOARD REPORT
11/18/19 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
COOPERATIVE ENERGY COMPANY	RP 0108377	FFA TIRE REPAIRS	10.70
Vendor Total:			10.70
Fund Total:			51.19
Checking Account Total:			63,640.10

Checking 4

<u>Checking</u>	<u>Fund:</u>	<u>33</u>	<u>LOCAL OPTION SALES \$ SERVICES TAX (SILO)</u>
ARCHITECTURAL ROOFING & SHEETMETAL, INC	20191107		ROOF REPAIRS
			39,658.00
Vendor Total:			39,658.00

G&R CONTROLS, INC	112138-m3515fin	HVA REPAIRS, CONTROL PANELS	7,408.00
Vendor Total:			7,408.00

HENNING CONSTRUCTION INC	6797	SOFTBALL COMPLEX GRAVEL	10,110.50
Vendor Total:			10,110.50

JONES CAULKING & TUCK POINTING INC	5576	RECAULKING ROOF JOINTS, WINDOWS, LOUVERS	31,625.00
Vendor Total:			31,625.00

WILTGEN BROTHERS INC	RESTROOM RENO_5	RESTROOM RENO, PHASE I	11,984.05
Vendor Total:			11,984.05

Fund Total: 100,785.55

Checking 4 **Fund: 36 PHYSICAL PLANT & EQUIPMENT**

CANON FINANCIAL SERVICES INC	20698886-20702575	COPIER LEASE	1,593.43
Vendor Total:			1,593.43

THOMPSON INNOVATIONS	8452	DOOR ACCESS STORAGE DOOR	2,497.71
Vendor Total:			2,497.71

Fund Total: 4,091.14

Checking Account Total: 104,876.69

October 2019 Payroll Totals

General Fund

Gross Salaries	\$483,465.39
District Benefits	\$77,133.04
District SS/Medicare	\$35,341.82
District IPERS	\$44,973.88
Employee Share Insurance	\$81,919.63
Total District Cost	<hr/> \$558,994.50

Hot Lunch Fund

Gross Salaries	\$15,286.02
District Benefits	\$3,666.24
District SS/Medicare	\$1,109.63
District IPERS	\$1,380.24
Employee Share Insurance	\$4,225.06
Total District Cost	<hr/> \$17,217.07

GENERAL FUND BOARD REPORT
Fund Number 21, 61; Processing Month 10/2019

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	2			
Checking	2	Fund: 61 SCHOOL NUTRITION FUND		
AFLAC INSURANCE	0404776	ADDTL EMPLOYEE INSURANCE	277.42	
AFLAC INSURANCE	616799	ADDTL EMPLOYEE INSURANCE	193.31	
		Vendor Total:		470.73
AFLAC	A124613100	ADDTL EMPLOYEE INSURANCE	0.79	
		Vendor Total:		0.79
AVESIS THIRD PARTY ADMINISTRATORS, INC	11/19 VISION	VISION INSURANCE	8.50	
AVESIS THIRD PARTY ADMINISTRATORS, INC	2414393	VISION INSURANCE	8.50	
		Vendor Total:		17.00
CASEY'S BAKERY	SEPT 2019	SEPT 2019 BAKERY PRODUCTS	1,529.19	
		Vendor Total:		1,529.19
DEAN FOODS NORTH CENTRAL, INC	SEPT 2019	SEPT 2019 DAIRY PRODUCTS	2,613.19	
		Vendor Total:		2,613.19
HOBART SALES AND SERVICE	OC84572	ELEM DISHWASHER PART	70.81	
		Vendor Total:		70.81
IOWA SCHOOLS EMPLOYEE BENEFITS	11/19 DENTAL	DENTAL INSURANCE	59.18	
		Vendor Total:		59.18
KECK FOOD DISTRIBUTION	20B	COMMODITIES 20B	1,882.84	
		Vendor Total:		1,882.84
KLEIN, MELISSA	refund	LUNCH REFUND	50.00	
		Vendor Total:		50.00
LINCOLN NATIONAL LIFE INSURANCE COMPANY, THE	10/19 LIFE/LTD	LIFE/LTD INSURANCE	31.40	
LINCOLN NATIONAL LIFE INSURANCE COMPANY, THE	11/19 LIFE_LTD	LIFE/LTD INSURANCE	31.40	
		Vendor Total:		62.80
MARTIN BROS. DISTRIBUTING, INC	8056986 9/20/19	HOT LUNCH SUPPLIES	133.29	
MARTIN BROS. DISTRIBUTING, INC	8075046	INV 8075046 10/02/19 FOOD	3,550.61	
MARTIN BROS. DISTRIBUTING, INC	8087158	INV 8087158 10/9/19 FOOD	3,571.06	
MARTIN BROS. DISTRIBUTING, INC	8099366	INV 8099366 FOOD	4,165.05	
MARTIN BROS. DISTRIBUTING, INC	8111135	INV 8111135 10/23/19 FOOD	2,842.74	
		Vendor Total:		14,262.75
SUNSHINE FOODS	SEPT 2019	SEPT FOOD	150.66	
		Vendor Total:		150.66
US BANK	9/2019 MISC	9/2019 MISC, TECH, BOOKS, TRAVEL	228.46	
		Vendor Total:		228.46
VASQUEZA ORTIZ, JUAN OR ERLINDA	MOVING REFUND	MOVING - LUNCH REFUND	121.55	
		Vendor Total:		121.55

GENERAL FUND BOARD REPORT
Fund Number 21, 61; Processing Month 10/2019

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA	11/2019 HEALTH	HEALTH INSURANCE PREMIUMS	1,970.21
Vendor Total:			1,970.21
Fund Total:			23,490.16
Checking Account Total:			23,490.16

<u>Checking</u>	3				
Checking	3	Fund: 21	STUDENT ACTIVITY FUND		
AGESON, TOBY	2019 VB	2019 VOLLEYBALL WORKER	180.00	Vendor Total:	180.00
AUSTIN, NATHAN	10/10/19	7TH GRADE FOOTBALL OFFICIAL	75.00		
AUSTIN, NATHAN	10/8/19	9TH & JV FOOTBALL OFFICIAL	60.00	Vendor Total:	135.00
BIXENMAN, MATT	2019 FB	FB WORKER 2019	150.00	Vendor Total:	150.00
BMI (BROADCAST MUSIC, INC.)	2019-2020	HIGH SCHOOL MUSIC LICENSE - ATH. EVENT	152.72	Vendor Total:	152.72
BOB'S PIANO SERVICE INC	64135-64136	PIANO TUNE, PIANO MAINTENANCE	110.00	Vendor Total:	110.00
BOOGERD, RON	2019 FB	FB WORKER 2019	240.00	Vendor Total:	240.00
BRESKE, STEVEN	9/1/19	RE: CONCESSION SUPPLIES	38.15	Vendor Total:	38.15
BROCKSHUS, SHANISE	10/17/19	VOLLEYBALL OFFICIAL 2019	105.00	Vendor Total:	105.00
CENTER SPORTS	AAD010876	BASKETBALLS	729.92		
CENTER SPORTS	AAD010976	ATHLETIC SUPPLIES	185.00		
CENTER SPORTS	AAD011022	FOOTBALL FOR PLAYOFFS	67.00	Vendor Total:	981.92
CENTRAL LYON HOT LUNCH FUND	2019 FFA SUPPER	RE: FFA SUPPER SUPPLIES	109.29	Vendor Total:	109.29
CHASE COMPANIES	186851	CHEER POSTERS	250.00	Vendor Total:	250.00
CLASSIC SPORTSWEAR & AWARDS	62133	CHENILLE AWARDS CL-GLR	415.93	Vendor Total:	415.93
CLEVERINGA, MIKE	10/10/19	7TH GRADE FOOTBALL OFFICIAL	75.00		
CLEVERINGA, MIKE	10/8/19	9TH & JV FOOTBALL OFFICIAL	60.00	Vendor Total:	135.00
COUNTRY BOUTIQUE	013328	SCHRAM FUNERAL CARE COMM.	60.00		
COUNTRY BOUTIQUE	59596	TUXES FOR HOMECOMING 1/2 COST	319.78		

GENERAL FUND BOARD REPORT
Fund Number 21, 61; Processing Month 10/2019

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	379.78
DOCKER, BENJAMIN	2019 FB	FB WORKER 2019	120.00	
			Vendor Total:	120.00
DOCKER, KELLI	10/14/19	MS VOLLEYBALL OFFICIAL 2019	70.00	
DOCKER, KELLI	2019 VB.	2019 VOLLEYBALL WORKER	150.00	
			Vendor Total:	220.00
DRECKMAN, MATT	10/11/19	FOOTBALL OFFICIAL 10/11/19	120.00	
			Vendor Total:	120.00
ECKENROD, BRUCE	10/10/19	7TH GRADE FOOTBALL OFFICIAL	75.00	
ECKENROD, BRUCE	10/8/19	9TH & JV FOOTBALL OFFICIAL	60.00	
			Vendor Total:	135.00
EMMETSBURG HIGH SCHOOL	2019 VOCAL	VOCAL MUSIC CONTEST FEE	250.00	
			Vendor Total:	250.00
FOLTZ, DAVE	10/8/19	8TH GRADE FOOTBALL OFFICIAL	75.00	
FOLTZ, DAVE	2019 FB	2019 OFFICIAL COORDINATOR	50.00	
			Vendor Total:	125.00
GARROW, JON	10/25/19	VARSITY FOOTBALL OFFICIAL	120.00	
			Vendor Total:	120.00
GARROW, PEYTON	10/25/19	VARSITY FOOTBALL OFFICIAL	120.00	
			Vendor Total:	120.00
GERLEMAN, BEN	2019 VB	2019 VOLLEYBALL WORKER	150.00	
			Vendor Total:	150.00
HEIMENSEN, HEATHER	10/1/19	RE: PINK-OUT BOWS	174.00	
			Vendor Total:	174.00
HENRY SCHEIN MEDICAL INC	70135598	ATHLETIC TRAINER SUPPLIES	390.24	
			Vendor Total:	390.24
IOWA CHORAL DIRECTORS ASSOCIATION, INC	2019 OPUS	OPUS REGISTRATION	35.00	
			Vendor Total:	35.00
IOWA GIRLS HIGH SCHOOL ATHLETIC UNION	2019	REGIONAL VB 10/28/19	2,292.00	
			Vendor Total:	2,292.00
IOWA GIRLS' COACHES ASSOC.	2019-2020 DUES	2019-2020 DUES	75.00	
			Vendor Total:	75.00
IOWA HIGH SCHOOL MUSIC ASSOC	2019	ALL STATE REGISTRATION	246.00	
			Vendor Total:	246.00
JAGER, JEFF	2019 FB	FB WORKER 2019	225.00	
			Vendor Total:	225.00
JANSMA, CONNIE	10/7/19	VB OFFICIAL 10/7/19	70.00	

GENERAL FUND BOARD REPORT
Fund Number 21, 61; Processing Month 10/2019

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	70.00
JELTEMA, RANDY	10/11/19	FOOTBALL OFFICIAL 10/11/19	120.00	
			Vendor Total:	120.00
KD DESIGNS	108860	LOGOS ON APPAREL	186.00	
			Vendor Total:	186.00
KELDERMAN, TODD	2019 FB	FB WORKER 2019	135.00	
			Vendor Total:	135.00
KENMARK INC	10/16/19	FOREST DROP FOR FALL MUSICAL	496.00	
			Vendor Total:	496.00
KLINGENBERG, TAYLOR	10/8/19	9TH & JV FOOTBALL OFFICIAL	60.00	
			Vendor Total:	60.00
KRUSE, DANIEL	10/8/19	8TH GRADE FOOTBALL OFFICIAL	75.00	
			Vendor Total:	75.00
KRUSE, JORDAN	2019 FB	FB WORKER 2019	60.00	
			Vendor Total:	60.00
KYLE, KARLA	10/10/19	VOLLEYBALL OFFICIAL 2019	105.00	
KYLE, KARLA	10/17/19	VOLLEYBALL OFFICIAL 2019	105.00	
			Vendor Total:	210.00
LUPKES, BRAD	2019 FB	FB WORKER 2019	150.00	
			Vendor Total:	150.00
LUPKES, NICK	2019 FB	FB WORKER 2019	240.00	
			Vendor Total:	240.00
MARTIN BROS. DISTRIBUTING, INC	8087162	CONCESSION SUPPLIES	422.43	
MARTIN BROS. DISTRIBUTING, INC	8111138	INV 8111138 10/23/19 YOGURT MIX	46.73	
MARTIN BROS. DISTRIBUTING, INC	CONCESSIONS 9/19	CONCESSION SUPPLIES	4,439.13	
			Vendor Total:	4,908.29
MAXWELL, ELDON	10/8/19	8TH GRADE FOOTBALL OFFICIAL	75.00	
			Vendor Total:	75.00
MAXWELL, SCOTT	2019 FB	FB WORKER 2019	360.00	
			Vendor Total:	360.00
MEDCO	IN91977375	ATHLETIC TRAINER SUPPLIES	61.43	
			Vendor Total:	61.43
MOC-FLOYD VALLEY COMM SCHOOL	FY20 QUIZ BOWL	QUIZ BOWL ENTRY	50.00	
			Vendor Total:	50.00
MONSON, SHANNON	10/1/19	RE: PINK OUT BOWS FOR CHEER	31.00	
MONSON, SHANNON		RE: PINK OUT PINK OUT SOCKS	205.02	
			Vendor Total:	236.02

GENERAL FUND BOARD REPORT
Fund Number 21, 61; Processing Month 10/2019

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
NEW CENTURY PRESS INC/LYON CO. REPORTER	10/30/19	PICK YOUR COLOR	459.86	
		Vendor Total:		459.86
NORTHWEST IA BANDMASTERS ASSOC	2019 MS HONOR BAND	MS HONOR BAND ENTRIES	15.00	
		Vendor Total:		15.00
OLSON, LUCAS	10/11/19	FOOTBALL OFFICIAL 10/11/19	120.00	
		Vendor Total:		120.00
PEPSIAMERICAS	SEPT 2019	PEPSI PRODUCTS	8,627.46	
		Vendor Total:		8,627.46
PIZZA RANCH	9/10/19	FCA PIZZA RANCH 9/10/19	270.00	
PIZZA RANCH	9/10/19 ST COUNCIL	NEW STUDENT/STAFF MEAL	171.00	
PIZZA RANCH	SEPT 2019	CONCESSION SUPPLIES	1,190.00	
		Vendor Total:		1,631.00
POSTMA, JILL	10/1/19	RE: FOR BOOSTER CLUB SUPPLIES	850.27	
		Vendor Total:		850.27
PRINT EXPRESS	17814A	BAND T SHIRTS 6TH GRADE	451.70	
		Vendor Total:		451.70
PUSH PEDAL PULL	257690	WEIGHT ROOM	95.40	
		Vendor Total:		95.40
RADISEWITZ, CARY	10/25/19	VARSITY FOOTBALL OFFICIAL	120.00	
		Vendor Total:		120.00
RAVELING, BRADLEY	2019 FB	FB WORKER 2019	150.00	
		Vendor Total:		150.00
RELAY FOR LIFE- LYON COUNTY	2019	PROCEEDS FROM PINK OUT SALES	2,270.00	
		Vendor Total:		2,270.00
ROCK RAPIDS CASHWAY LUMBER, INC	9/30/19	STUDENT PROJECT SUPPLIES	1,527.57	
		Vendor Total:		1,527.57
ROCKHILL, JOSHUA	2019 CONVENTION TKTS	RE: OLD DOMINION TICKET - FFA CONVENTION	650.00	
ROCKHILL, JOSHUA	2019 CONVENTION'	RE: HAUNTED AGELUS INDY - FFA CONVENTION	415.20	
		Vendor Total:		1,065.20
RYPKEMA, ASHLEY	2019 VB	2019 VOLLEYBALL WORKER	150.00	
		Vendor Total:		150.00
SAMPSON, BRENT	10/11/19	FOOTBALL OFFICIAL 10/11/19	120.00	
		Vendor Total:		120.00
SCHAR, MATT	2019 FB	FB WORKER 2019	180.00	

GENERAL FUND BOARD REPORT
Fund Number 21, 61; Processing Month 10/2019

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	180.00
SCHOLASTICE BOOK FAIRS	W4206472BF	2019 BOOK FAIR	2,742.64	
			Vendor Total:	2,742.64
SHELDON COMMUNITY SCHOOL DIST	10/19/19	VOLLEYBALL ENTRY FEE	60.00	
			Vendor Total:	60.00
SPIRIT LAKE HIGH SCHOOL	10/18/19	REGISTRATION FEES FOR JAZZ & SWING CHOIR	450.00	
SPIRIT LAKE HIGH SCHOOL	FY20 QUIZ BOWL	QUIZ BOWL ENTRY	50.00	
			Vendor Total:	500.00
STUBBE, JASON	2019 FB	FB WORKER 2019	250.00	
			Vendor Total:	250.00
SUNSHINE FOODS	10/17/19	8TH GRADE CAN MONEY 10/17/19	96.91	
SUNSHINE FOODS	2019 FFA SUPPER	FFA SUPPER SUPPLIES	320.32	
SUNSHINE FOODS	9/2019 H.S.	SUPPLIES	20.26	
SUNSHINE FOODS	BRESKE	HOT CHOCOLATE MIX FOR CONCESSIONS	97.86	
SUNSHINE FOODS	CONCESSIONS 9/19	CONCESSION SUPPLIES	76.89	
SUNSHINE FOODS	PINK OUT 2019	PINK OUT COOKIE SUPPLIES	66.40	
			Vendor Total:	678.64
TAUSZ, TERRY	10/8/19	MS VOLLEYBALL OFFICIAL 2019	70.00	
			Vendor Total:	70.00
THINKING CAP QUIZ BOWL	5TH & 6TH	5TH GRADE 2019-20 IOWA QUIZ BOWL	80.00	
THINKING CAP QUIZ BOWL	8TH GRADE	8TH GRADE 2019 IOWA QUIZ BOWL	40.00	
			Vendor Total:	120.00
TODD'S	9539	CONCESSION SUPPLIES	199.56	
			Vendor Total:	199.56
UNIVERSAL ATHLETIC	130-0012898- 01	STOCKING CAPS	2,100.00	
UNIVERSAL ATHLETIC	130-0013218- 05	FB COACHES GEAR TO BE REIMBURSED	385.14	
UNIVERSAL ATHLETIC	130-0013324- 01	UA GIRLS BASKETBALL JERSEYS & SHORTS	1,888.02	
UNIVERSAL ATHLETIC	130-0013361- 01	QUARTERBACK CLUB SUPPLIES	984.00	
UNIVERSAL ATHLETIC	130-0013502- 01	WRESTLING SUPPLIES - HEADGEAR	507.00	
			Vendor Total:	5,864.16
US BANK	2019 FFA CONVENTION	FFA NAT'L CONVENTION MEAL CASH	600.00	
US BANK	2019 PINK OUT	CASH FOR PINK OUT BAKE SALE	200.00	
US BANK	2019 STATE	CHEER MEALS - DES MOINES	69.00	
	CHEER			
			Vendor Total:	869.00

GENERAL FUND BOARD REPORT
Fund Number 21, 61; Processing Month 10/2019

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
US BANK	20191028	CANVAS PRINTS -BOYS BB	272.00	
US BANK	20191028-0001	PBIS SHIRTS	391.61	
US BANK	20191028-0002	ENTREPRENEUR SUPPLIES	150.85	
US BANK	20191028-0005	FFA DOOR PRIZES	490.00	
US BANK	20191028-0007	FTC IOWA- ROBOTICS TEAM REGISTRATION	470.00	
US BANK	20191028-0008	ANDY MARK -PARTIAL BLUE GAME SET	351.63	
US BANK	20191028-0009	PRINTER FILAMENT	217.63	
US BANK	9/2019 MISC	9/2019 MISC, TECH, BOOKS, TRAVEL	2,676.20	
		Vendor Total:		5,019.92
VERBEEK, RONALD	10/10/19	VOLLEYBALL OFFICIAL 2019	105.00	
		Vendor Total:		105.00
VOGEL, BRUCE	2019 FB	FB WORKER 2019	90.00	
		Vendor Total:		90.00
WESTERN CHRISTIAN HIGH SCHOOL	10/12/19	VB TOURNEY FEE	100.00	
		Vendor Total:		100.00
WILLIAMS, SHANE	10/11/19	FOOTBALL OFFICIAL 10/11/19	120.00	
		Vendor Total:		120.00
WRIGHT, KRISTIN	2019 VB	2019 VOLLEYBALL WORKER	30.00	
		Vendor Total:		30.00
		Fund Total:		50,325.15
		Checking Account Total:		50,325.15



November 6, 2019

Dear Board Members and Superintendents,

I would like to invite you to a legislative forum on **Monday, December 2, 2019, at MOC-Floyd Valley High School at 6:30 PM.** The address is 709 8th Street, Orange City (enter on the southwest side of the building).

The forum will be an opportunity for board members and school administrators to talk with elected officials about important educational issues ahead of the next legislative session. All of the legislators representing school districts in the northern portion of Northwest AEA have been invited to take part.

Your participation in the forum is important, and if your schedule allows, we would appreciate your attendance. **Please RSVP to Sherri Wing at swing@nwaea.org or 712.222.6002.**

Sincerely,

Dan

Dr. Dan Cox
Chief Administrator
Northwest AEA

WITH OFFICES IN

Cherokee
2020 Highway 3 Bypass
Cherokee, IA 51012

Denison
2008 Highway 59 S.
Denison, IA 51442

Onawa
801 Tenth St., Ste. A
Onawa, IA 51040

Le Mars
940 Lincoln St., SW, Ste. 300
Le Mars, IA 51031

Sioux Center
1382 4th Avenue, NE
Sioux Center, IA 51250

Sioux City
1520 Morningside Ave.
Sioux City, IA 51106

712.222.6000 or 800.352.9040 | www.nwaea.org

Jackie Wells

From: Cooley, Tom <tom.cooley@iowa.gov>
Sent: Friday, November 8, 2019 11:31 AM
Subject: Certified Enrollment Changes and the SBRC Application

To: School Business Officials

The Student Reporting in Iowa (SRI) team continues to work through the nearly 6,000 submitted requests for changes to certified enrollment. No revisions to certified enrollment will appear in the SBRC Application until all changes have been completed.

Because of this, we are advising you to wait until the district's December board meeting to act on approval to request the modified supplemental amount (MSA) found in the SBRC Application. All changes to certified enrollment will have been completed by that time. The requests for on-time funding for increased enrollment, open enrollment not on the previous year's count, and ELL funding beyond five years will then go before the SBRC at a special January hearing.

If your board has already acted to approve the MSA request(s), please follow the guidance below that is applicable to your district's situation.

1. If the revised maximum amounts for MSA show no change, continue with your original plan. Email a copy of the board minutes if minutes have not already been submitted. The amount(s) that will be presented to the SBRC will be the requested amount(s) as found in the revised application.
2. If any of the revised maximum amounts for MSA are less than the board-approved amounts, no further board action is required. Email a copy of the board minutes if minutes have not already been submitted. The amount(s) that will be presented to the SBRC will be the maximum amount(s) as found in the revised application.
3. If any of the revised maximum MSA amounts are greater than the board-approved amounts and you do not wish to request the higher amount(s), send an email stating your district will be seeking the board-approved amount(s) rather than the revised maximum amounts found in the SBRC Application. The amount(s) that will be submitted to the SBRC will be the lower board-approved amount. Email a copy of the board minutes if minutes have not already been submitted.
4. If any of the revised maximum MSA amounts are greater than the previous board-approved amounts and you do wish to request the higher amount(s), have the board act in December on the revised maximum amount as found in the SBRC Application. Email a request to uncertify the SBRC Application, update the requested amount(s), and send a copy of the December board minutes.

Remember:

- Certified enrollment and SRI contacts within your district will receive an email once all changes to certified enrollment have been completed.
- Requests for MSA must be for a specific amount. For example, it is not acceptable to have a motion identifying the amount as "\$13,760, or whatever amount the Department of Education determines to be the maximum allowable amount." If the revised maximum amount exceeds a specified dollar amount stated by the board, the board will need to act on the revised actual amount if that is its intent. This ensures transparency to your taxpayers.
- The deadline to certify the SBRC Application will not change. Certify on or before December 2 in order to submit a request for MSA. Any changes to amounts certified will automatically be reflected in the SBRC Application, once certified enrollment changes are moved into production.
- After the board meeting when action will have been taken on the SBRC requests for MSA, send a copy of your board minutes to Carla Schimelfenig.

- Contact Carla Schimelfenig if the SBRC Application has already been certified but you wish to increase the request to a higher amount(s) that does not exceed the revised maximum amount(s).

It is our hope that delaying the presentation of these requests until a special January SBRC hearing will reduce the chance of a district having to return to the board to seek additional board action. We apologize for any inconvenience these delays may cause your district. If you have questions, please contact Carla Schimelfenig, 515-242-5612.

Please share this correspondence with others in your district who have responsibility for the SBRC Application.

Sincerely,

Thomas Cooley, Chief
Bureau of School Business Operations
Iowa Department of Education
Des Moines, IA 50319-0146
(515)725-1120 (office)

Regular office hours: M-F 7:00 AM - 3:30 PM

NOTICE TO RECIPIENT: This communication and any response to it may constitute a public record, and therefore may be available upon request in accordance with Iowa public records law, Iowa Code Chapter 22.

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This communication from the Iowa Department of Education is intended for all Iowa LEA Business Managers

To unsubscribe from this group and stop receiving emails from it, send an email to IDOE_LEA_BusinessManager+unsubscribe@iowa.gov.

Iowa Statewide Assessment of Student Progress

Spring 2019 Results

Executive Summary

Friday, November 8, 2019

General Information

- The Iowa Statewide Assessment of Student Progress (ISASP) was administered for the first time in the Spring of 2019. ISASP replaced the Iowa Assessments – which had been utilized since the fall of 2011 – and were implemented in order to comply with new federal regulations under the Every Student Succeeds Act (ESSA) of 2015.
- Students in grades 3-11 were tested in English and Mathematics, while only students in grades 3, 5, and 10 were tested in Science. Individual student and grade level scores are now reported in the following categories, which align to Iowa Core domains:
 - English Proficiency – a factor of 1) Reading and 2) Language/Writing
 - Math Proficiency – varies from high school to middle school to elementary
 - Science Proficiency – a factor of 1) Life Science, 2) Earth & Space and 3) Physical Science
- ISASP is a more rigorous assessment of student learning because it aligns more closely with Iowa Core standards. For example – ISASP is the first standardized assessment that required all students to submit writing samples in the English portion of the assessment.

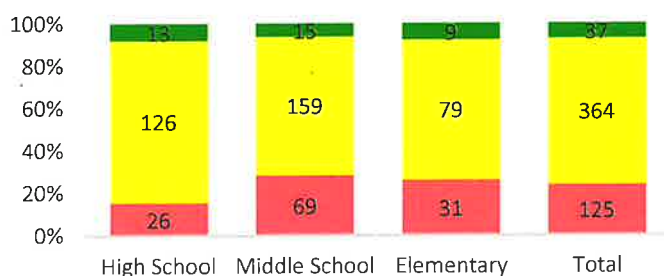
Results

- Celebrations
 - **81% of all Central Lyon students are proficient in Mathematics**
 - 13% of all students, 68 students are advanced in Math
 - 88% of the Class of 2023 (9th grade) are proficient in Math
 - **85% of High School students are proficient in English Language Arts**
 - 89% of the Class of 2020 (Seniors) are proficient in ELA
 - **84% of the Class of 2021 (Juniors) are proficient in Science**
- Areas for Growth
 - **Science in the middle school and elementary**
 - While this is a state-wide trend, Central Lyon 8th graders were only 60% proficient (58% state-wide) while 5th graders were only 52% proficient (52% state-wide).
 - *Rationale:* science standards were only adopted in 2015 by the State and over the past four years, school districts and teachers have been studying the standards, and developing plans for implementation. This school year (2019-20) is the first year of full implementation.
 - The bar has been raised in science and there is more work to be done.
 - Central Lyon is providing support to improve science learning opportunities for students and instructional strategies of teachers. Continued monitoring and evaluation of science curriculum, resources, and instruction will need to be continued.
 - The district's vision to employ a STEAM (science, technology, engineering, art and math) coordinator as a part of the teacher leadership plan has helped to align curriculum and support teachers in their implementation of the more rigorous science standards.
 - **English Language Arts in grades 5-7 (current 6-8 grade students)**
 - While this aligns with the statewide trend, Central Lyon students in these grade levels were only 68% proficient on average.
 - More data analysis is needed to fully understand what skills in these grade levels will need to be addressed.

Composite Results: 2019 ISASP

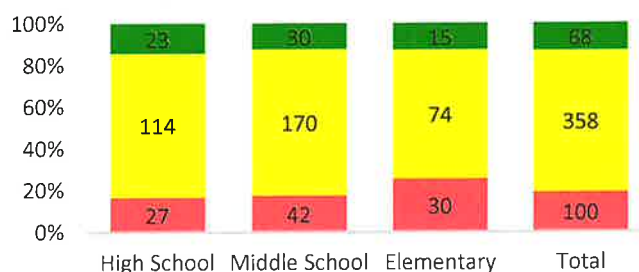
	Grades	Students	English Language Arts			Math			Science <i>only 10th, 8th & 5th tested</i>		
			Advanced	Proficient	Not Proficient	Advanced	Proficient	Not Proficient	Advanced	Proficient	Not Proficient
HS	9-11	164	8%	77%	16%	14%	69%	17%	9%	75%	16%
MS	5-8	242	6%	66%	28%	12%	70%	18%	6%	51%	44%
EL	3 & 4	119	8%	66%	26%	12%	62%	25%	Not Tested		
District		525	7%	69%	24%	13%	68%	19%	0%	0%	0%

ELA: 2019



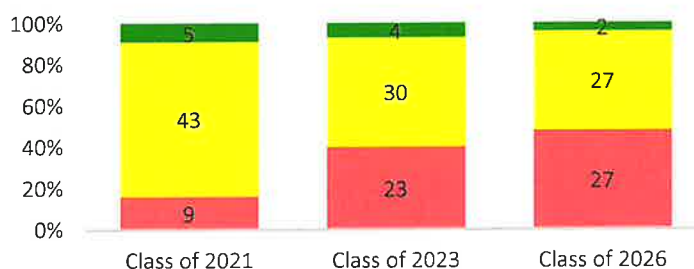
■ ELA Not Proficient ■ ELA Proficient ■ ELA Advanced

MATH: 2019



■ Math Not Proficient ■ Math Proficient ■ Math Advanced

SCIENCE: 2019



■ Science Not Proficient ■ Science Proficient ■ Science Advanced

* Numbers represented in the graphs above indicate the number of students. For example: 13 high school students are advanced in ELA, 126 proficient, and 26 not proficient.

Central Lyon v. Statewide Results

	Grade	Students	ELA						Math					
			Advanced		Proficient		Not Proficient		Advanced		Proficient		Not Proficient	
			CL	State	CL	State	CL	State	CL	State	CL	State	CL	State
HS	9-11	164	8%	11%	77%	63%	16%	27%	14%	11%	69%	56%	17%	29%
MS	5-8	242	6%	7%	66%	61%	28%	32%	12%	13%	70%	58%	18%	30%
EL	3 & 4	119	8%	8%	66%	60%	26%	33%	12%	15%	62%	58%	25%	31%
District		525	7%	8%	69%	61%	24%	30%	13%	13%	68%	57%	19%	31%

	Grade	Students	Science					
			Advanced		Proficient		Not Proficient	
			CL	State	CL	State	CL	State
Class of 2021	10	57	9%	11%	75%	52%	16%	38%
Class of 2023	8	57	7%	8%	53%	50%	40%	42%
Class of 2026	5	56	4%	4%	48%	48%	48%	49%
District		170	7%	8%	59%	50%	35%	43%



October 21, 2019

Superintendent Brent Jorth
Central Lyon Community School District
1010 S Greene Street
Rock Rapids, IA 51246

Dear Board President and Superintendent Jorth,

Enclosed you will find a ballot for the Northwest Area Education Agency Board of Directors for District 1. Please put this as an agenda item on your November board agenda. Following the vote, please return your ballot in the self-addressed, stamped envelope by November 30, 2019.

Thank you for your help and support. If you have any questions, please feel free to call me (712-222-6001) or Sherri Wing, board secretary (712-222-6002).

Sincerely,

Dr. Dan Cox
Chief Administrator
Northwest AEA

cc: Board Secretary

WITH OFFICES IN

Cherokee
2020 Highway 3 Bypass
Cherokee, IA 51012

Denison
2008 Highway 59 S.
Denison, IA 51442

Onawa
801 Tenth St., Ste. A
Onawa, IA 51040

Le Mars
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Sioux Center
1382 4th Avenue, NE
Sioux Center, IA 51250

Sioux City
1520 Morningside Ave.
Sioux City, IA 51106

712.222.6000 or 800.352.9040 | www.nwaea.org



NORTHWEST AREA EDUCATION AGENCY

**Board of Directors Ballot
District 1**

Central Lyon Community School District

**4-year term
December 2019 – December 2023**

Vote For One

_____ **Amy Jurrens**

108 West Indiana Ave
George, IA 51237

School Districts

16.8%	Central Lyon CSD
10.4%	George-Little Rock CSD
17.8%	Hartley-Melvin-Sanborn CSD
19.1%	Rock Valley CSD
18.4%	Sibley-Ocheyedan CSD
17.5%	West Lyon CSD



Central Lyon Community School

1010 S. Greene St.
Rock Rapids, IA 51246

712.472.2664
712.472.2115

Brent Jorth, Superintendent
Jason Engleman, 7-12 Principal
Steve Harman, PS-6 Principal

www.centrallyon.org

Developing Productive, Life-Long Learners

MEMO

TO: Central Lyon Board of Education
FROM: Brent Jorth, Superintendent
DATE: November 14, 2019
RE: Policy Revision

HR Director Amanda Jorth and I have been working on policy revisions. We recommend the Board approve the policies as submitted. The Board may waive the 2nd reading. Below is a summary, an addendum to the Board Packet has the policies as revised for review.

500 Statement of Guiding Principles for Students

This is a mandatory policy. The third paragraph lists the classes for students protected by law. This policy includes the school district's general jurisdictional statement in paragraph five which notifies students, employees and others when school district policies, rules and regulations are in effect. By stating it here, it does not need to be in other policies. The statement is, however, included in a few of the policies merely for emphasis.

Updated with additional information including classes of protection for students free of discrimination on the basis of race, color, sex, marital status, national origin, creed, religion, sexual orientation, gender identity or disability. The address was also updated for the Director of the Region VII office of Civil Rights, U.S. Department of Education.

501.1 Resident Students

This policy reflects the current Iowa law regarding residency and payment of tuition.

501.2 Nonresident Students

This policy reflects current Iowa law. This policy affects nonresident students who do not qualify for open enrollment.

501.3 Compulsory Attendance

Updated to include 180 days or 1,080 hours of attendance.

501.4 Entrance - Admissions

This policy reflects current Iowa law.

501.5 Transfer Student Eligibility - Good Conduct Rule

Any student who is transferring to the Central Lyon Community School District, and has been declared ineligible under the Good Conduct Rule of their prior school district, must complete their full period of ineligibility before being eligible for interscholastic competition at Central Lyon.

While this policy is no longer included in the IASB policy manual, it's a relevant policy and should remain. However, the number should be changed from 501.5 to 501.6.1 to better align with the Student Transfer In policy.

501.5.1 Attendance Center Assignment

The requirement for the school principals to honor valid placement requests in paragraph two is a new legal requirement effective July 1, 2019. Shared in the October 25, 2019, board review. The recommendation would be to change this policy number to 501.5 when changing the current 501.5 to 501.5.1.

501.6 Student Transfer In

The school district reserves the right to deny admission to any nonresident student unless the student is complying with open enrollment procedures. The superintendent will determine the amount of credits to be transferred after discussion with the appropriate building principal and guidance counselor. If the student has not previously attended an accredited school, it is within the superintendent's discretion to accept or reject credits or grades.

501.7 Student Transfers Out or Withdrawals

Parents/guardians wishing to withdraw a student from the education program must do so in writing as soon as possible of the decision to withdraw or transfer. The third paragraph reflects federal law regarding the forwarding of student records. The building principal will provide the superintendent with a written notice of all transfers and/or withdrawals on a monthly basis.

501.8 Student Attendance Records

The new language from IASB has significantly changed. The purpose of this policy is to ensure we are maintaining student records in a cumulative file. The board secretary is the custodian of school records.

501.9 Student Absences - Excused

It is the responsibility of the parent to notify the student's attendance center as soon as the parent knows the student will not be attending school on that day. It is the responsibility of the student to initiate a procedure with the student's teacher to complete the work missed. Students who wish to participate in school-sponsored activities must attend school at least one-half (1/2) of the day of the activity, unless permission has been given by the principal for the student to be absent.

501.10 Truancy - Unexcused Absences

Truancy is the failure to attend school for the minimum number of days established in the school calendar by the board. Truancy is the act of being absent without a reasonable excuse. Students are subject to disciplinary action for truancy including suspension and expulsion. It is within the discretion of the principal to determine, in light of the circumstances, whether a student may make up work missed because of truancy.

501.10R1 Truancy - Unexcused Absences Regulation

Absent policy: This is an IASB regulation that accompanies 501.10, which details the process for handling truancy. Language similar to this regulation was found in the student handbook to ensure alignment. Parents/Guardians whose student has accumulated five (5) unexcused absences will be notified, again at eight (8), and may be dropped from class when 12 unexcused absences have accrued. The first level of appeal of sanctions is the principal, while the second and final level of appeal is the superintendent. Students who are excessively absent may be referred to the county attorney.

501.11 Student Release During School Hours

Students will be allowed to leave the school district facilities during school hours only with prior authorization from their parents. Approved reasons for release of a student during the school day will include, but not be limited to, illness, family emergencies, medical appointments, religious instruction, classes outside the student's attendance center, employment for which the student has been issued a work permit, and other reasons determined appropriate by the principal.

501.12 Pregnant Students

The board encourages pregnant students to continue to attend the education program as long as they are physically able to do so. The school may require that a pregnant student provide the principal with a written note from her doctor relative to special conditions that might exist and specific suggestions as to how long the student may continue to attend classes.

501.13 Students of Legal Age

Students who have attained legal age may continue the education program without payment of tuition as long as they are eligible to attend an Iowa public school and are residents of the school district. Parents will be allowed to access and view the student's records without written permission from the student if the student is still a dependent for tax purposes.

501.14 Open Enrollment Transfers - Procedures as a Sending District

This policy reflects Iowa's open enrollment law and the issue of transportation of open enrolled students.

501.15 Open Enrollment Transfers - Procedures as a Receiving District

This policy reflects Iowa's open enrollment law and delegating authority to the superintendent to approve timely filed open enrollment requests.

501.16 Homeless Children and Youth

This is a mandatory policy stating that all students should have access to a free, appropriate public education. The district will ensure that homeless children and youth have equal access to the same free, appropriate public education as other children and youth.

501.21 International Exchange Students

Would recommend updating the language and moving the policy to 604.8 to align with IASB.

200.1R1 – Organizational Meeting Procedures

This regulation accompanying policy 200.1 has been updated to reflect changes in the law regarding when boards may hold their organizational meeting. And to clarify the numbering of the regulation.

202.4 – Vacancies

This policy has been updated to clarify the procedure for filling a board vacancy by appointment. The number of days has changed from 30 to 14. The legal reference citations to this policy have also been updated.

203 – Board of Directors' Conflict of Interest

For many years Iowa law limited school board directors from being employed by and receiving more than \$2,500 annually from the school board on which they serve. The increased cap to \$6,000 allows for board members to continue to fill these valuable roles and serve their communities without creating a direct conflict of interest with their service as board members.

206.2 – Vice-President

There have been no recent changes to this area of the law. This update attempts to clarify the process by which the board vice-president temporarily assumes the role of the board president. Traditionally, the board vice-president will fill in for the president any time the president is unavailable to fulfill his/her duties. *Iowa Code 279.5* requires the board to appoint a temporary president in the absence of the president. The changes to this policy are intended to clarify that the board has appointed the vice-president to assume the role of president in his/her absence. If that absence is expected to be prolonged, or run the remainder of the board president's term, then the vice-president will serve the remainder of the board president's term and a new vice-president should be elected.

210.5 – Meeting Notice

The policy language has been updated to accurately reflect the amount of flexibility school districts have for providing advance notice of meetings.

210.6 - Quorum

Policy language has been changed to clarify that a quorum may be established with board members appearing electronically in real time.

211 – Open Meetings

This policy has been changed to accurately reflect the requirements of the open meetings law. New language added to the policy is intended to convey the broad application of the open meetings law to governmental bodies, including districts, AEAs and community colleges.

404.R1 – Code of Professional Ethics Regulation

The text of this regulation has been replaced in its entirety due to updates in the administrative code.

501.5 – Attendance Center Assignment

This policy has been changed to reflect changes in the law with the passage of House File 598. This law allows for parents of siblings who are the same academic level in grades kindergarten through fifth grade to request that their children be placed in either the same classroom or separate classrooms. If the request is made, the school principal must honor the request until the next grading period. At that time the principal may evaluate whether the placement causes a disruption in the class and if so, the school principal may change the placement. This bill does not allow parents to select to which teacher(s) their children will be assigned.

502.7 – Smoking - Drinking - Drugs

905.1R1 – Use of School District Facilities Regulation

905.2 Tobacco-Free Environment

Updated to include language around e-cigarettes, vaporizers and other Electronic Nicotine Delivery Systems.

Memorandum

To: Central Lyon Board of Education
From: Jason Engleman, 7-12 Principal
Date: November 11, 2019
Re: HS/MS Paraprofessional

Kaysha Blomgren was interviewed by Mr. Engleman and Special Education Instructors for a secondary paraprofessional position. Based on that interview and the current needs of the district, I believe Kaysha would be a quality addition to our classified staff.

It is my recommendation to approve Kaysha Blomgren as a Middle School/High School Paraprofessional.

Memorandum

To: Board of Education

From: Steve Harman, PK-6 Principal

Date 11-4-19

Re: Long-term subs

The Central Lyon School District has been notified by several employees of extended leave options needed during the current school year.

It is recommended to approve the following individual for long-term substitute teachers in the district:

- Marleen Van Maanen for TK starting in February.

Memorandum

To: Central Lyon Board of Education
From: Jason Engleman, 7-12 Principal, Steve Harman PK-6 Principal
Date: November 11, 2019
Re: After School Program

The Central Lyon School District sees the continued need to provide an after-school program for students in grades 2nd-8th for both homework assistance and math/reading support. The program began on Tuesday, November 12th, beginning right after school until 4:30 PM. The program will be available to students Tuesday through Thursday of each week.

It is our recommendation to hire the following instructors to supervise the program.

- Grades 2-4 Supervisors – Allison Van Aartsen & Brooklyn Halma
- Grades 5-8 Supervisors – Dale Jansma, Sheila Maxwell, & Cheryl Mans

November 4, 2019

Central Lyon Board of Education
Central Lyon Community School
1010 S. Greene St.
Rock Rapids IA 51246

Dear Mr. Jorth, Mr. Harman and Central Lyon School Board Members,

Please accept this letter as official notification that I am retiring from my position as Fourth Grade teacher at the end of this current school year.

Thank you for the opportunities and support that you have given me over the past many years as an employee of the district.

I have valued the many relationships I have had with students, children of former students, and with fellow Central Lyon staff and administration.

Please let me know if I can assist in any way during this transition.

Sincerely,

A handwritten signature in black ink that reads "Laureen A. Schram". The script is cursive and fluid, with the first letters of each word being capitalized and prominent.

Laureen A. Schram

CENTRAL LYON COMMUNITY SCHOOL DISTRICT
EARLY RETIREMENT INCENTIVE APPLICATION

To: Central Lyon Business Manager/Board Secretary
From: Laureen Schwam
Date: 10-29-19
Re: Application for Participation in Early Retirement Incentive Program

I wish to apply for participation in the early retirement incentive program. This action is taken in accordance with all requirements of the Central Lyon Board of Education Policy No. 415.0 or Policy No. 415.0A.

My request for release from my continuing contract is made as part of this application. It is my understanding that my application and request for approval of resignation will be acted upon simultaneously by the Board of Education.

I understand that in executing this agreement, I am no longer eligible for permanent re-employment by Central Lyon Community School District as a certified employee.

60 Age at date of application

27 Years of service at the Central Lyon Community School District

Laureen Schwam 10-29-19
Signature of Applicant Date

Jack F... 10-29-19
Business Manager/Board Secretary Signature

Received on 10-29-19

For Office Use Only

Received on _____

_____ Amount of early retirement incentive

**EARLY RETIREMENT PROGRAM
FOR CENTRAL LYON COMMUNITY SCHOOL DISTRICT**

**AVAILABLE FOR ALL ELIGIBLE EMPLOYEES
REACHING THE RULE OF 88 IN THAT YEAR MAY ELECT.**

The Central Lyon Community School District shall provide the following benefits for early retirement:

1. Licensed teaching staff shall be eligible to elect early retirement if they meet the following criteria:
 - a. Have attained age 55 by June 30, of the eligible to elect year
 - b. Meet the Rule 88 for IPERS, which is a combination of years of service and age.
 - c. Have completed the equivalent of 10 years of continuous full-time employment in the district.
2. This early retirement benefit is not available for persons who have received a notice of termination under chapter 279 of the *Iowa Code*, or on an intensive assistance, or are in a probationary status.
3. The early retirement benefit is not available to a person who is on an extended unpaid leave of absence.
4. Persons qualifying for this retirement shall receive as compensation a benefit equal to \$30,000 dollars (\$30,000), to be paid by the district to a Health Reimbursement Arrangement to be used as directed by the employee for eligible medical expenses and premiums. Compensation will be distributed in the amount of \$6,000 per year for five (5) years.
5. This policy is available for eligible employees reaching the rule of 88 in the school year of election. Election must be made on the forms provided by **January 7th** of the year of retirement.
6. The medical insurance program may be modified on an annual basis by the District.
7. These early retirement benefits are a one-time benefit and any individual electing early retirement will be required to acknowledge that any future employment which is performed at the request of the District shall not entitle the employee to elect on a second occasion an early retirement benefit or claim any rights under the Age Discrimination in Employment Act.

Lauren A Schram 10-29-19
Retiring Employee Date

[Signature] 11/12/19
Superintendent of Schools Date

Approved 2/20/01

Reviewed 10/10/16

Revised 2/10/14

APPLICATION FOR EARLY RETIREMENT AND

RESIGNATION, WAIVER AND RELEASE, AND COVENANT NOT TO REAPPLY

The undersigned hereby makes application for early retirement benefits of the Central-Lyon Community School District.

Name: Laureen A. Schram

Date: 10-29-19

Age as of June 30, 2020: 61 years old

Full-time equivalent years of service 27 years

Average Percent of Employment to 100% 100%

Benefits of \$30,000 (\$6,000 per year for five years) will be applied to the district's available Health Reimbursement Arrangement for use by retiree.

I hereby make this application on the 29 day of October, 2019 with the understanding I have seven (7) days to withdraw this application and forego the benefit amounts. I understand by withdrawing the application for early retirement benefits, it is not a guarantee of future employment with the District.

I represent I have been told to consult an attorney. I have had 45 days to consider this agreement. I have not been pressured to sign.

I hereby waive any and all rights under the Older Workers Benefit and Protection Act and Age Discrimination In Employment Act (ADEA) and specifically release the District from any potential claims for age discrimination. I understand by making application for early retirement benefits that is a one-time benefit and I not only am releasing the District from the statutory claims based on my age and current occupation but I am also giving to the District a covenant not to reapply with the District in the future. I understand that any future employment with the District would be available solely at the request of the District and that if I make application with the District and am not granted employment, I do not have any rights or claims under the Older Workers Benefit and Protection Act or the Age Discrimination In Employment Act.

I am asking the Board of Directors to consider this application as my resignation from current employment, which resignation will be effective June 30, 2020

Laureen A. Schram 10-29-19
Retiring Employee Date

This application was accepted by the Board of Directors this ____ day of _____, ____.

Board Secretary

Date