

# **Central Lyon Community School Board Packet**

**Monday, October 11, 2021  
Regular Board Meeting ~ 7:00PM**



**The Public is invited to attend.  
Meetings are held in the board room.**



# Central Lyon Community School

1010 S. Greene St.  
Rock Rapids, IA 51246

712.472.2664  
712.472.2115

Brent Jorth, Superintendent  
Jason Engleman, 7-12 Principal  
Steve Harman, PS-6 Principal

[www.centrallyon.org](http://www.centrallyon.org)

*Mission: To provide an exceptional education, opportunities, and resources for all students to become productive, life-long learners.*

**Notice Posting Date:** Friday, October 8, 2021

**What:** Regular School Board Meeting

**When:** Monday, October 11, 2021, 7:00 P.M.

**Where:** Central Lyon Community School Board Room  
Available to view & listen online at: [https://youtu.be/wef-Q\\_uTNuw](https://youtu.be/wef-Q_uTNuw)

**Notice:** Community members who wish to address the Board during the Public Input portion of the meeting will be granted five (5) minutes to make their statement. The Board will not answer questions, nor will the Board respond to the public during Public Input.

**Agenda:**

- A. Call to Order, Pledge of Allegiance
- B. Roll Call, Delegation of Quorum
- C. Adopt Agenda
- D. Public Input on Non-Agenda Items
- E. Approval of Minutes of Past Meetings
- F. Approval of Financial Items
  - 1. Financial Reports
  - 2. Summary List of Bills
  - 3. School Business Official Report
- G. Administrative Reports, Discussion Items
  - 1. Recognition and Congratulations to Students, Staff, and Community
  - 2. Communications
  - 3. Student and Staff Presentation: Josh Rockhill & FFA Students
  - 4. Principals
    - a. Elementary (PS-6<sup>th</sup> Grade)
    - b. Secondary (7<sup>th</sup>-12<sup>th</sup> Grade)
  - 5. Superintendent
  - 6. Board Committees
- H. Old Business
  - 1. Consider 2<sup>nd</sup> Reading of New Policy
    - a. 401.14 – Employee Expression
    - b. 502.3R1 – Student Expression and Student Publications Code
    - c. 804.6 – Use of Recording Devices on School Property
    - d. 804.6R1 – Use of District Owned Recording Devices on District Property Regulation
    - e. 905.3 – Weapons in the School District
- I. New Business
  - 1. Consider Early Graduation Requests
    - a. Destinee Garber
    - b. Ethan Harris
    - c. Sydney Wells
  - 2. Consider Bus Disposal Bids

3. Consider New Bus Purchase
4. Consider Proposal for Facilities Project Planning
5. Consider Title IA Basic allocation in the amount of \$88,202
6. Consider Title IIA Support for Effective Instruction allocation in the amount of \$22,378
7. Consider Title IVA Basic Student Support and Enrichment allocation in the amount of \$10,000
8. Consider Policy Review
  - a. 200 – Legal Status of the Board of Directors
  - b. 200.1 & 200.1R1 – Organization of the Board of Directors and Organizational Meeting Procedures
  - c. 200.2 – Powers of the Board of Directors
  - d. 200.3 – Responsibilities of the Board of Directors
  - e. 201 – Board of Directors’ Elections
  - f. 202.1 – Qualifications
  - g. 202.2 – Oath of Office
  - h. 202.3 – Term of Office
  - i. 202.4 – Vacancies
  - j. 203 – Board of Directors’ Conflict of Interest
  - k. 204 – Code of Ethics
9. Consider Personnel
  - a. Resignations
    - 1) Linda Wessels, paraeducator
    - 2) Kelly Weiler, middle school track coach
    - 3) Jason Engleman, high school assistant baseball coach
  - b. Hiring
    - 1) Carrie Borman, elementary learner assistant
    - 2) Kelly Weiler, high school head softball coach
    - 3) Jerry Pytleski, high school head baseball coach

J. Announcements/Dates to Remember

- School Calendar
  - Friday, October 15: Varsity Football v. Okoboji / Mass Band Performance @ Halftime
  - Monday, October 18: 1<sup>st</sup> Round of Volleyball Postseason
  - Wednesday, October 20: End of 1<sup>st</sup> Quarter
  - Thursday, October 21: Varsity Cross County State Qualifying Meet @ Orange City (Landsmeer Golf Course)
  - Friday, October 22: 1<sup>st</sup> Round of State Football Playoffs
  - Wednesday-Sunday, October 27-31: FFA National Convention (Indianapolis)
  - Thursday, Saturday, & Sunday, October 28, 30 & 31: Newsies the Musical
  - Monday & Thursday, November 1 & 4: Parent-Teacher Conferences
  - Tuesday, November 2: School Board Election
  - Friday, November 5: No School
  - Monday, November 8: High School Band Concert
  - Tuesday, November 9: NHS Induction Ceremony
  - Friday, November 12: Middle School Mixer
  - Monday, November 15: Regular Board Meeting (moved from November 8)

K. Adjourn

## CENTRAL LYON BOARD MINUTES

### September 13, 2021

The Central Lyon Board of Directors met in regular session in the Board Room of the Central Lyon Community School at 7:00 P.M. with the following members present: President Andy Koob, Vice-President David Jans and Directors Keri Davis and Joel DeWit, Superintendent Brent Jorth and School Business Official Jackie Wells. Other individuals present were Elementary Principal Steve Harman, Middle/High School Principal Jason Engleman, Jessica Jensen, Jerry Pytleski and Kristi Wright. Director Scott Postma was absent.

The meeting was made available by virtual session at  
<https://www.youtube.com/watch?v=NVvdMVnCzxM>.

The meeting was called to order at 7:00 P.M.

DeWit moved to approve the agenda with an additional list of bills and Davis seconded, carried 4-0.

Jans moved to approve the consent agenda including minutes of past meetings, prior year financial report updated through June 30, 2021, and current year financial report through August 31, 2021, and the summary list of bills; Davis seconded, carried 4-0.

Superintendent Jorth presented a list for student, staff and community recognitions and congratulations.

In reports, Principal Harman reported on SAVVAS science curriculum implementation and timelines. Principal Engleman reviewed the secondary staff development "Culturize" book study, requirements, and timeline.

Superintendent Jorth reported on recent transportation fleet changes with Bus 10 and Bus 3 prepping for disposition due to inspection issues. School bus bids will be received over the next month and presented for consideration. Mr. Jorth is reviewing board management software and will present information for consideration in the coming months.

In new business, DeWit moved to approve the adoption of the family and community partnership goal: *With a welcoming environment, the Central Lyon School District will partner with families and the community to support the development of all students. School staff will engage in meaningful two-way communication with families to support learning at home and school. Central Lyon staff members will collaborate with community members to identify meaningful partnerships that expand the learning opportunities for students.* Jans seconded, carried 4-0.

Jans moved to approve an updated District mission statement: *To provide an exceptional education, opportunities, and resources for all students to become productive, life-long learners.* Davis seconded, carried 4-0.

DeWit moved to approve a resolution approving a revenue purpose statement, ordering an election on a revenue purpose statement to authorize expenditures from revenue received from the State Secure an Advanced Vision for Education (SAVE) Fund; ordering an election on the question of continuing to levy a voter approved Physical Plant and Equipment property tax (PPEL); and ordering the publication of a notice of election. Davis seconded and in a roll call vote, 4 AYE (Jans, DeWit, Davis, Koob), 0 NAY.

DeWit moved to approve maximum modified allowable growth and supplemental state aid for the

2020 -2021 special education deficit in the amount of \$280,802. Jans seconded, carried 4-0.

DeWit moved to approve a \$15,000 contribution to the Borman Forster ballfield playground project and Jans seconded, carried 4-0.

Jans moved to approve review with no 2<sup>nd</sup> reading required of policies 200.3, 206.1, 206.2, 213, 213.1, 501.14, 501.15, 502.3, 505.5, 603.6, 604.1, 606.2, 701.2, 711.2, 803.1 and rescind policies 504.3, 504.3R1, 711.2R2. Davis seconded, carried 4-0. Jans moved to approve the 1<sup>st</sup> reading of policies 401.14, 502.3R1, 804.6, 804.6R1, and 905.3. DeWit seconded, carried 4-0.

In Personnel, DeWit moved to approve the hiring of Linnie Ditsworth, Large Group Speech advisor and Travis Schipper, Middle School Track coach; horizontal lane advancement for Sherwin Langholdt and Kristi Wright; and the approval of volunteer dance team sponsor, Molly Oedekoven. Jans seconded, carried 4-0.

The next regular board meeting will be at 7:00 P.M. on Monday, October 11, 2021, in the Central Lyon board room.

DeWit moved to adjourn at 7:49 P.M. and Jans seconded, carried 4-0.

The board met for a work session for facility planning with review of PPEL, SAVE and PERL funds following adjournment until 9:07 P.M.

## GENERAL FUND SUMMARY

for the month ending SEPTEMBER, 2021

OPENING BALANCE 1,498,666.28

INCOME

PROPERTY TAX 467,005.77  
 UTILITY REPLACEMENT 0.00  
 INSTRUCT SUPP SURTAX 3,948.92  
 COMM & INDUSTRIAL 0.00

TOTAL PROP/SURTAX 470,954.69

STATE AID 370,874.00  
 PRE-SCHOOL 16,193.00  
 TEACHER COMP 45,232.00  
 TEACHER PD 5,205.00  
 EARLY INTERVENTION 4,865.00  
 TEACHER LEADERSHIP 26,131.00  
 AEA FLOW THROUGH 0.00

TOTAL STATE AID 468,500.00

LOCAL 19,235.34  
 STATE 18,014.00  
 FEDERAL 225.04

TOTAL REVENUE 976,929.07

EXPENDITURES

SALARIES 469,893.58  
 BENEFITS 152,226.59  
 PROF & TECH SERVICES 12,044.96  
 PROPERTY SERVICES 15,840.54  
 PURCHASED SERVICES W/ OE 3,657.99  
 SUPPLIES 51,308.33  
 PROPERTY/EQUIPMENT 3,277.44  
 MISC 0.00  
 OTHER USES 0.00

TOTAL EXPENDITURES 708,249.43

RECEIVABLES 0.00  
 PAYABLES 13,953.63

CASH BALANCE 1,753,392.29

DEPOSITS

FRONTIER BANK 1,753,378.72  
 US BANK  
 PREMIER BANK  
 IS/JIT 13.57

TOTAL DEPOSITS 1,753,392.29

## CUMULATIVE 3 Year Comparison

	2019-2020	2020-2021	2020-2021	Variance Prior Year	Cumulative REV vs EXP
<u>REVENUE</u>					
July	\$ 750	\$ 30,036	\$ 12,413	\$ (17,623)	(288,266.16)
August	\$ 869,107	\$ 154,930	\$ 46,268	\$ (108,662)	(482,458.12)
September	\$ 970,530	\$ 973,844	\$ 1,023,197	\$ 49,353	(213,778.48)
October	\$ 2,751,303	\$ 2,768,116			0.00
November	\$ 3,322,667	\$ 3,352,992			0.00
December	\$ 4,299,386	\$ 4,369,834			0.00
January	\$ 4,951,754	\$ 5,035,312			0.00
February	\$ 5,926,651	\$ 5,691,857			0.00
March	\$ 6,574,337	\$ 6,383,614			0.00
April	\$ 8,159,036	\$ 8,526,519			0.00
May	\$ 8,968,120	\$ 9,386,749			0.00
June	\$ 9,698,755	\$ 10,164,398			0.00
<u>EXPENDITURES</u>					
July	\$ 210,068	\$ 204,857	\$ 300,679	\$ 95,822	(288,266.16)
August	\$ 461,870	\$ 413,805	\$ 528,726	\$ 114,921	(482,458.12)
September	\$ 1,178,122	\$ 1,142,346	\$ 1,236,976	\$ 94,630	(213,778.48)
October	\$ 1,888,019	\$ 1,861,423			0.00
November	\$ 2,636,711	\$ 2,591,408			0.00
December	\$ 3,526,410	\$ 3,414,549			0.00
January	\$ 4,246,678	\$ 4,261,971			0.00
February	\$ 5,349,296	\$ 5,009,921			0.00
March	\$ 6,090,181	\$ 5,703,859			0.00
April	\$ 6,859,711	\$ 6,832,300			0.00
May	\$ 7,641,375	\$ 7,681,710			0.00
June	\$ 9,586,770	\$ 9,486,266			0.00
<u>CASH</u>					
July	\$ 1,083,716	\$ 1,401,448	\$ 2,003,348	\$ 601,900	
August	\$ 476,183	\$ 930,145	\$ 1,498,666	\$ 568,522	
September	\$ 614,377	\$ 1,015,068	\$ 1,753,392	\$ 738,324	
October	\$ 1,687,276	\$ 2,091,235			
November	\$ 1,517,632	\$ 1,962,302			
December	\$ 1,605,849	\$ 2,231,515			
January	\$ 1,542,775	\$ 1,975,203			
February	\$ 1,424,479	\$ 1,883,563			
March	\$ 1,334,779	\$ 1,881,273			
April	\$ 2,154,406	\$ 2,899,233			
May	\$ 2,188,896	\$ 2,912,455			
June	\$ 2,125,421	\$ 2,840,845			

Special Revenue Funds Cumulative Fiscal YTD  
SEPTEMBER, 2021

Management	Physical Plant & Equipment Levy	Playground & Recreational Equipment Levy	SAVE - Secured Advancement Value for Education	Debt Service
	\$198,391.47	\$309,582.53	\$85,781.07	\$0.22
Taxes YTD	\$41,264.24	Taxes YTD		
Misc. Income	\$0.00	Board Approved	\$5,856.31	Taxes YTD
		Voter Approved		
Interest YTD	\$0.00	Interest YTD	\$0.00	Interest YTD
				SILO/PIPEL Transfers
Early Retirement	\$54,000.00	Equipment	\$225,500.00	
Distinct Insurance Policy	\$198,862.95	Building/Land Repairs		Interest
Workman's Comp	\$0.00	Vehicles	\$38,899.22	Principal
Unemployment	\$0.00	Software	\$0.00	Fees
				Transfers Out
Payables	\$0.00	Payables	\$0.00	Payables
Receivables	\$0.00	Receivables	\$0.00	Receivables
Cash Balance	-\$13,207.24	\$117,269.65	\$88,473.78	\$0.22
Checking	\$65,889.41	\$81,357.28	\$17,370.29	\$0.22
Frontier Bank	-\$79,096.65	\$35,912.37	\$71,103.49	\$211,954.64
USBank	\$0.00	\$0.00	\$0.00	\$0.00
Premier Bank	\$0.00	\$0.00	\$0.00	\$291,087.11
ISIT	\$0.00	\$0.00	\$0.00	\$2.93
Deposit Balance	-\$13,207.24	\$117,269.65	\$88,473.78	\$541,266.80

PPEL/SAVE Combined

Date	Description/Comments	Receipts	Disbursements	Balance
Opening Balance				\$979,011.58
YTD	Interest, Property Taxes	\$182,272.16		\$1,161,283.74
YTD	Revenue Bond P&I		\$270,982.50	\$890,301.24
YTD	construction service		\$38,899.22	\$851,402.02
YTD	equipment		\$152,102.59	\$699,299.43
YTD	building/land improvements		\$71,199.45	\$628,099.98
Cash Balance				\$628,099.98
Deposit Balance		\$182,272.16	\$533,183.76	\$658,536.45

**Central Lyon Community School  
Activity & Proprietary Funds**

for the MONTH ending SEPTEMBER, 2021 (non-cumulative)

	Activity Fund	Hot Lunch Fund	Student Construction	FFA Farm Fund	Split Funding
Opening Balance	\$284,230.56	\$267,116.55	\$26,038.38	-\$303.75	\$657,259.95
Activities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sales & Reimbursements	\$0.00	\$22,850.42	\$0.00	\$0.00	\$0.00
Health Insurance/Split	\$0.00	\$0.00	\$0.00	\$0.00	\$16,442.00
Misc	\$60,756.77	\$0.00	\$0.00	\$625.00	\$0.00
Total Revenues	\$60,756.77	\$22,850.42	\$0.00	\$625.00	\$16,442.00
Salaries	\$0.00	\$34,967.01	\$0.00	\$0.00	\$0.00
Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Health Insurance/Split	\$0.00	\$0.00	\$0.00	\$0.00	\$2,586.50
Misc	\$38,375.27	\$0.00	\$2,275.44	\$2,759.68	\$0.00
Payables/Receivables	\$0.00	\$2,115.50	\$0.00	\$0.00	\$0.00
Total Expenditures	\$38,375.27	\$37,082.51	\$2,275.44	\$2,759.68	\$2,586.50
Cash Balance	\$306,612.06	\$252,884.46	\$23,762.94	-\$2,438.43	\$671,115.45
Checking	\$107,190.39	\$252,884.46	\$23,762.94	-\$2,438.43	\$671,115.45
Frontier Bank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
USBank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Premier Bank	\$199,421.67	\$0.00	\$0.00	\$0.00	\$0.00
Deposit Balance	\$306,612.06	\$252,884.46	\$23,762.94	-\$2,438.43	\$671,115.45



GENERAL FUND BOARD REPORT  
OCTOBER 2021 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
Checking	1			
Checking	1	Fund: 10 OPERATING FUND		
AFLAC	00000051470	ADDTL EMPLOYEE INSURANCE	241.66	
		Vendor Total:		241.66
AIR CONDITIONING & HEATING, INC	7783, 7799	PARTS	2,205.10	
		Vendor Total:		2,205.10
AVESIS THIRD PARTY ADMINISTRATORS, INC	2785641	VISION INSURANCE	469.99	
		Vendor Total:		469.99
CAMBIUM ASSESSMENT, INC	D-Iowa-35	ELPA21 ASSESSMENTS	33.00	
		Vendor Total:		33.00
CARROT-TOP INDUSTRIES INC	51651600	FLAG POLE PARTS	209.67	
		Vendor Total:		209.67
CHILDREN'S CARE HOSPITAL & SCHOOL	8/2021	8/2021 TUITION/THERAPY	6,674.50	
		Vendor Total:		6,674.50
CHRISTENSEN, JILL	9/2021 TQPD	TQPD CONF.	222.89	
		Vendor Total:		222.89
CL ACTIVITY FUND	21/22 PROM - AFTER PROM & AFTER GRAD GRAD		3,000.00	
		Vendor Total:		3,000.00
COLLEGE BOARD, THE	EA00095351	21/22 MEMBER FEE	400.00	
		Vendor Total:		400.00
COOPERATIVE ENERGY COMPANY	9/2021 FUEL	FUEL	769.79	
		Vendor Total:		769.79
CULLIGAN SOFT WATER SERVICE	8/2021 STMT	WATER, SALT	1,058.15	
		Vendor Total:		1,058.15
D/B/A PREMIER COMMUNICATIONS, PREMIER NETWORK SOLUTIONS	9498	CONSULTING SERVICES	400.00	
		Vendor Total:		400.00
dba FEIKEMA GRAVEL, WAYNE FEIKEMA	9/29/21 STMT	BLACK DIRT	401.40	
		Vendor Total:		401.40
DEBOER, EVAN	20211007	MEAL REIMB	8.55	
		Vendor Total:		8.55
DENNY'S SANITATION	483192	DISPOSAL	431.00	
		Vendor Total:		431.00
FISLERDATA, LLC	21/22 CONF DATA	21/22 PT CONF SCHEDULER	389.00	
		Vendor Total:		389.00
G&R CONTROLS, INC	125081	HVAC PARTS	1,818.90	
		Vendor Total:		1,818.90

**GENERAL FUND BOARD REPORT**  
OCTOBER 2021 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
GORDON FLESCH COMPANY	PR10004092	COPIER MAINTENANCE	419.25	
		<b>Vendor Total:</b>		<b>419.25</b>
GRANT AND WILLIAMS, INC	12296	AUDIT SERVICES	14,691.23	
		<b>Vendor Total:</b>		<b>14,691.23</b>
HEALTH SERVICES OF LYON CO	905	9/2021 NURSING SERVICES	5,109.00	
		<b>Vendor Total:</b>		<b>5,109.00</b>
HOGLUND BUS CO INC	718146	BUS PARTS	114.95	
		<b>Vendor Total:</b>		<b>114.95</b>
HOUGHTON MIFFLIN CO	955402532	SpED MATH ASSIST	806.43	
		<b>Vendor Total:</b>		<b>806.43</b>
IOWA FCCLA	0220003	FCCLA RALLY DUES	60.00	
		<b>Vendor Total:</b>		<b>60.00</b>
IOWA SCHOOLS EMPLOYEE BENEFITS	33500	DENTAL INSURANCE	3,562.02	
		<b>Vendor Total:</b>		<b>3,562.02</b>
JW PEPPER & SON	363491418	HS MUSIC	78.69	
		<b>Vendor Total:</b>		<b>78.69</b>
KIWANIS CLUB OF ROCK RAPIDS	2021 QTR1	DUES	75.00	
		<b>Vendor Total:</b>		<b>75.00</b>
KONE INC.	962020288	ELEVATOR MAINT & REPAIRS	178.55	
		<b>Vendor Total:</b>		<b>178.55</b>
LEGALSHIELD	20210920	ADDT'L INSURANCE	15.95	
		<b>Vendor Total:</b>		<b>15.95</b>
LINCOLN NATIONAL LIFE INSURANCE COMPANY, THE	10/2021 LIFE	10/2021 LIFE/ADD	954.22	
		<b>Vendor Total:</b>		<b>954.22</b>
MACKIN EDUCATIONAL RESOURCES	697347	MEDIA CTR BOOKS	214.17	
		<b>Vendor Total:</b>		<b>214.17</b>
MARTIN BROS. DISTRIBUTING, INC	20210915	FOOD, SUPPLIES	664.55	
MARTIN BROS. DISTRIBUTING, INC	20210923	FOOD, SUPPLIES	489.19	
MARTIN BROS. DISTRIBUTING, INC	20210929	SUPPLIES	293.43	
MARTIN BROS. DISTRIBUTING, INC	20211007	FOOD, SUPPLIES	2,844.00	
		<b>Vendor Total:</b>		<b>4,291.17</b>
MATHESON TRI-GAS, INC.	0024199604	AG CLASSROOM SUPPLIES	631.41	
MATHESON TRI-GAS, INC.	0024223133	AG CLASSROOM SUPPLIES	152.00	
MATHESON TRI-GAS, INC.	0024253730	AG CLASSROOM SUPPLIES	64.48	
MATHESON TRI-GAS, INC.	0051857458	SUPPLIES/EQUIPMENT	31.85	
		<b>Vendor Total:</b>		<b>879.74</b>
MENNING, LAINN	DOT 2021	DOT LICENSURE	43.50	
		<b>Vendor Total:</b>		<b>43.50</b>
MIDWEST TECHNOLOGY PRODUCTS	2123927-00	WELDING SUPPLIES	712.38	

**GENERAL FUND BOARD REPORT**  
**OCTOBER 2021 INVOICES**

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			<b>Vendor Total:</b>	<b>712.38</b>
NEW CENTURY PRESS INC/LYON CO. REPORTER	9/2021 STMT	ADVERTISING	318.86	
			<b>Vendor Total:</b>	<b>318.86</b>
POPKES CAR CARE	9/2021 FUEL	FUEL	4,110.93	
			<b>Vendor Total:</b>	<b>4,110.93</b>
PRECISION AUTO BODY	20210915	BUS 6 REPAIRS	1,091.88	
			<b>Vendor Total:</b>	<b>1,091.88</b>
PREMIER COMMUNICATIONS	12256615, 12279162	INTERNET/PHONE	946.29	
			<b>Vendor Total:</b>	<b>946.29</b>
RAVELING, BRADLEY	10/2021 TQPD	TQPD CONF.	100.00	
RAVELING, BRADLEY	10/2021 TQPD_2	TQPD REIMBURSEMENT	256.76	
			<b>Vendor Total:</b>	<b>356.76</b>
ROCK PAPER SCISSORS	20211007	BULLETIN BOARDS	494.72	
			<b>Vendor Total:</b>	<b>494.72</b>
ROCK RAPIDS CASHWAY LUMBER, INC	9/2021 STMT	REPAIRS, HOUSE PROJECT	1,037.51	
			<b>Vendor Total:</b>	<b>1,037.51</b>
ROCK RAPIDS HARDWARE	9/2021 STMT	SUPPLIES, EQUIPMENT	1,129.68	
			<b>Vendor Total:</b>	<b>1,129.68</b>
ROCK RAPIDS REPAIR	3833_	BUS 4 REPAIRS	792.00	
			<b>Vendor Total:</b>	<b>792.00</b>
ROCK RAPIDS UTILITIES	THRU 9/1/21	UTILITIES	19,836.53	
			<b>Vendor Total:</b>	<b>19,836.53</b>
RUNNING SUPPLY, INC	9/2021 STMT	SUPPLIES	21.98	
			<b>Vendor Total:</b>	<b>21.98</b>
RYPKEMA, ASHLEY	234240288	TITLE I SUPPLIES	31.95	
			<b>Vendor Total:</b>	<b>31.95</b>
SNYDERS, DEBORAH	20210916	REIMBURSEMENT	42.60	
			<b>Vendor Total:</b>	<b>42.60</b>
STAN HOUSTON EQUIPMENT	079319	SUPPLIES	603.93	
			<b>Vendor Total:</b>	<b>603.93</b>
SUNSHINE FOODS	9/2021 STMTS	FOOD, SUPPLIES	4,300.67	
			<b>Vendor Total:</b>	<b>4,300.67</b>
TEACHING STRATEGIES, LLC	122975	PRE-K CURRICULUM	1,666.10	
TEACHING STRATEGIES, LLC	123228	PRESCHOOL SUPPLIES	1,667.70	
			<b>Vendor Total:</b>	<b>3,333.80</b>
TIMBERLINE BILLING SERVICE LLC	22538	MEDICAID ASSIST	9.17	
			<b>Vendor Total:</b>	<b>9.17</b>

**GENERAL FUND BOARD REPORT**  
**OCTOBER 2021 INVOICES**

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
TOOLS 4 READING	8307	SpED READING TOOLS	150.00	
		<b>Vendor Total:</b>		<b>150.00</b>
TOWN AND COUNTRY DISPOSAL	2132049	DISPOSAL	45.00	
		<b>Vendor Total:</b>		<b>45.00</b>
US BANK	20210917	ROBOTICS/STEM RECORD NOTEBOOKS	209.50	
US BANK	20210917-0001	SpED SUPPLIES	28.25	
US BANK	20210917-0002	ELEM SUPPLIES	205.90	
US BANK	20210917-0003	SpED SUPPLIES	13.86	
US BANK	20210917-0004	PBIS REWARDS	50.00	
US BANK	20210917-0005	PBIS REWARDS	50.00	
US BANK	20210917-0007	TEXTBOOKS	274.39	
US BANK	8/2021 MISC	TRAVEL, TEXTBOOKS, SUPPLIES, TEC	19,442.44	
		<b>Vendor Total:</b>		<b>20,274.34</b>
WAAGMEESTER LAW OFFICE	16223	LEGAL SERVICES	475.00	
		<b>Vendor Total:</b>		<b>475.00</b>
WAYNE MEYER ELECTRIC INC	16200-16223	REPAIRS	1,663.99	
		<b>Vendor Total:</b>		<b>1,663.99</b>
WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA	212530009946-001402	HEALTH INSURANCE PREMIUMS	78,365.09	
		<b>Vendor Total:</b>		<b>78,365.09</b>
		<b>Fund Total:</b>		<b>190,372.53</b>
<b>Checking</b>	<b>1</b>	<b>Fund: 22 MANAGEMENT FUND</b>		
GERMAN FARMERS MUTUAL INS	21/22 FFA	21/22 ADDT'L FFA INSURANCE	422.95	
		<b>Vendor Total:</b>		<b>422.95</b>
		<b>Fund Total:</b>		<b>422.95</b>
<b>Checking</b>	<b>1</b>	<b>Fund: 64 STUDENT CONSTRUCTION</b>		
ROCK RAPIDS CASHWAY LUMBER, INC	9/2021 STMT	REPAIRS, HOUSE PROJECT	216.37	
		<b>Vendor Total:</b>		<b>216.37</b>
ROCK RAPIDS HARDWARE	9/2021 STMT	SUPPLIES, EQUIPMENT	72.10	
		<b>Vendor Total:</b>		<b>72.10</b>
		<b>Fund Total:</b>		<b>288.47</b>
<b>Checking</b>	<b>1</b>	<b>Fund: 69 ENTERPRISE/FFA PROPERTY</b>		
IOWA STATE UNIVERSITY	#2021 FFA	4-H EAR TAGS	8.00	
		<b>Vendor Total:</b>		<b>8.00</b>
ROCK RAPIDS UTILITIES	THRU 9/1/21	UTILITIES	45.17	
		<b>Vendor Total:</b>		<b>45.17</b>
RUNNING SUPPLY, INC	9/2021 STMT	SUPPLIES	36.55	
		<b>Vendor Total:</b>		<b>36.55</b>

**GENERAL FUND BOARD REPORT**  
**OCTOBER 2021 INVOICES**

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			<b>Fund Total:</b>	<b>89.72</b>
<b>Checking</b>	<b>1</b>	<b>Fund: 71 SPLIT FUNDING</b>		
ISOLVED BENEFIT SERVICES	I113309301	REQUIRED ANNUAL NOTICES	739.20	
			<b>Vendor Total:</b>	<b>739.20</b>
SCHRAM, LAUREEN	2021 INS. REFUND	REIMBURSEMENT	148.00	
			<b>Vendor Total:</b>	<b>148.00</b>
SECURE BENEFITS SYSTEMS	0000067969	HRA FEES, 9/20/21 CLAIMS	2,065.94	
			<b>Vendor Total:</b>	<b>2,065.94</b>
			<b>Fund Total:</b>	<b>2,953.14</b>
			<b>Checking Account Total:</b>	<b>194,126.81</b>
<b>Checking</b>	<b>2</b>			
<b>Checking</b>	<b>2</b>	<b>Fund: 61 SCHOOL NUTRITION FUND</b>		
AVESIS THIRD PARTY ADMINISTRATORS, INC	2785641	VISION INSURANCE	8.76	
			<b>Vendor Total:</b>	<b>8.76</b>
CASEY'S BAKERY	9/2021 BAKERY	BAKERY SUPPLIES	1,811.76	
			<b>Vendor Total:</b>	<b>1,811.76</b>
EAST SIDE JERSEY DAIRY, INC	9/2021 DAIRY	DAIRY PRODUCTS	2,343.68	
			<b>Vendor Total:</b>	<b>2,343.68</b>
IOWA SCHOOLS EMPLOYEE BENEFITS	33500	DENTAL INSURANCE	59.16	
			<b>Vendor Total:</b>	<b>59.16</b>
JESS FOOD SERVICE EQUIPMENT	2364	2-DOOR COOLER	3,775.00	
JESS FOOD SERVICE EQUIPMENT	2404	FOOD SERVICE EQUIPMENT	575.99	
			<b>Vendor Total:</b>	<b>4,350.99</b>
LINCOLN NATIONAL LIFE INSURANCE COMPANY, THE	10/2021 LIFE	10/2021 LIFE/ADD	48.45	
			<b>Vendor Total:</b>	<b>48.45</b>
MARTIN BROS. DISTRIBUTING, INC	20210915	FOOD, SUPPLIES	2,840.29	
MARTIN BROS. DISTRIBUTING, INC	20210923	FOOD, SUPPLIES	4,656.13	
MARTIN BROS. DISTRIBUTING, INC	20210929	SUPPLIES	3,577.84	
MARTIN BROS. DISTRIBUTING, INC	20211007	FOOD, SUPPLIES	4,513.04	
			<b>Vendor Total:</b>	<b>15,587.30</b>
ROCK RAPIDS HARDWARE	9/2021 STMT	SUPPLIES, EQUIPMENT	889.00	
			<b>Vendor Total:</b>	<b>889.00</b>
SUNSHINE FOODS	9/2021 STMTS	FOOD, SUPPLIES	52.06	
			<b>Vendor Total:</b>	<b>52.06</b>
US BANK	8/2021 MISC	TRAVEL, TEXTBOOKS, SUPPLIES, TEC	214.46	
			<b>Vendor Total:</b>	<b>214.46</b>
WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA	212530009946 -001402	HEALTH INSURANCE PREMIUMS	2,016.16	
			<b>Vendor Total:</b>	<b>2,016.16</b>

**GENERAL FUND BOARD REPORT**  
**OCTOBER 2021 INVOICES**

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			<b>Fund Total:</b>	<b>27,381.78</b>
			<b>Checking Account Total:</b>	<b>27,381.78</b>
<u>Checking</u>	3			
<b>Checking</b>	<b>3</b>	<b>Fund: 21 STUDENT ACTIVITY FUND</b>		
AMERICAN POPCORN	28190-00931	CONCESSIONS SUPPLIES	440.32	
			<b>Vendor Total:</b>	<b>440.32</b>
ANDERSON'S	9846487	HOMEcomings SUPPLIES	61.93	
			<b>Vendor Total:</b>	<b>61.93</b>
BAKER, KEITH	10/15/21 FB	OFFICIAL	120.00	
			<b>Vendor Total:</b>	<b>120.00</b>
BEALS, RON	10/15/21 FB	OFFICIAL	120.00	
			<b>Vendor Total:</b>	<b>120.00</b>
BMI (BROADCAST MUSIC, INC.)	21/22 LICENSES	MUISC LICENSES	154.23	
			<b>Vendor Total:</b>	<b>154.23</b>
CENTRAL LYON HOT LUNCH FUND	9/2021 FB	FOOTBALL TEAM MEAL SUPPLIES	140.00	
			<b>Vendor Total:</b>	<b>140.00</b>
DEUTSCH, EMILY	20210930	MASS BAND SUPPLIES	59.91	
			<b>Vendor Total:</b>	<b>59.91</b>
DOCKER, BENJAMIN	9/23/21 VB	OFFICIAL	40.00	
			<b>Vendor Total:</b>	<b>40.00</b>
EAST SIDE JERSEY DAIRY, INC	9/2021 DAIRY	DAIRY PRODUCTS	159.62	
			<b>Vendor Total:</b>	<b>159.62</b>
GERLEMAN, BEN	10/11/21 VB	OFFICIAL	80.00	
GERLEMAN, BEN	9/23/21 VB	OFFICIAL	40.00	
			<b>Vendor Total:</b>	<b>120.00</b>
GRAPHIC EDGE LLC, THE	1515436	FOOTBALL PANTS	7,526.78	
GRAPHIC EDGE LLC, THE	1536169	B-CORE BADGER FB SHIRTS	319.91	
			<b>Vendor Total:</b>	<b>7,846.69</b>
HARMAN, JESSICA	20210923	STUDENT COUNCIL SUPPLIES	324.64	
			<b>Vendor Total:</b>	<b>324.64</b>
HENRY SCHEIN MEDICAL INC	98534297	TRAINER SUPPLIES	14.10	
HENRY SCHEIN MEDICAL INC	98948824	TRAINER SUPPLIES	76.95	
			<b>Vendor Total:</b>	<b>91.05</b>
HESSE, PATTI	10/14/21 VB	OFFICIAL	115.00	
			<b>Vendor Total:</b>	<b>115.00</b>
HULSHOF, MARK	9/30/21 VB	OFFICIAL	105.00	
			<b>Vendor Total:</b>	<b>105.00</b>
IA CHEERLEADING COACHES ASSOC.	2021 HONOR	2021 HONOR SQUAD	120.00	
			<b>Vendor Total:</b>	<b>120.00</b>

**GENERAL FUND BOARD REPORT**  
**OCTOBER 2021 INVOICES**

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
IOWA HIGH SCHOOL SPEECH ASSOC	21/22 MEMBER FEE	21/22 MEMBER FEE	75.00	
		<b>Vendor Total:</b>		<b>75.00</b>
JELTEMA, RANDY	9/24/21 FB	OFFICIAL	120.00	
		<b>Vendor Total:</b>		<b>120.00</b>
JOHNSON, BRETT	10/15/21 FB	OFFICIAL	120.00	
		<b>Vendor Total:</b>		<b>120.00</b>
JOHNSON, DWAYNE	10/15/21 FB	OFFICIAL	120.00	
		<b>Vendor Total:</b>		<b>120.00</b>
KD DESIGNS	207157	GARMET LOGOS	154.08	
KD DESIGNS	207160	PICK YOUR COLOR APPAREL	1,348.20	
KD DESIGNS	986142	BOOSTER APPAREL - PICK YOUR COLOR	1,325.73	
		<b>Vendor Total:</b>		<b>2,828.01</b>
KIRWAN, GREG	10/15/21 FB	OFFICIAL	120.00	
		<b>Vendor Total:</b>		<b>120.00</b>
KRUSE, JESSICA	20210914	REIMBURSEMENT	53.82	
		<b>Vendor Total:</b>		<b>53.82</b>
MARTIN BROS. DISTRIBUTING, INC	20211007	FOOD, SUPPLIES	1,479.94	
		<b>Vendor Total:</b>		<b>1,479.94</b>
MOUNTS, KIM	10/14/21 VB	OFFICIAL	115.00	
		<b>Vendor Total:</b>		<b>115.00</b>
MURPHY, KIM	IMABE7380295	LANYARDS - PICK YOUR COLOR	165.12	
		<b>Vendor Total:</b>		<b>165.12</b>
NORTHWEST IA BANDMASTERS ASSOC	MS HONOR 2021	HONOR BAND	15.00	
		<b>Vendor Total:</b>		<b>15.00</b>
NW IOWA SYMPHONY ORCHESTR	880278	DORDT CONCERT	44.00	
		<b>Vendor Total:</b>		<b>44.00</b>
PEPSIAMERICAS	9/2021 SUPPLIES	CONCESSION, VENDING SUPPLIES	2,140.82	
		<b>Vendor Total:</b>		<b>2,140.82</b>
PIZZA RANCH	10/1/21 STMT	CONCESSION SUPPLIES	1,000.00	
		<b>Vendor Total:</b>		<b>1,000.00</b>
PRINT EXPRESS	20359	MS BAND SHIRTS	391.00	
		<b>Vendor Total:</b>		<b>391.00</b>
RAPIDS WHOLESALE	I2005152	CONCESSIONS SUPPLIES	969.00	
		<b>Vendor Total:</b>		<b>969.00</b>
RENS, MARCUS	9/24/21 FB	OFFICIAL	120.00	
		<b>Vendor Total:</b>		<b>120.00</b>

**GENERAL FUND BOARD REPORT**  
OCTOBER 2021 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
ROCK RAPIDS CASHWAY LUMBER, INC	9/2021 STMT	REPAIRS, HOUSE PROJECT	1,722.97	
		<b>Vendor Total:</b>		<b>1,722.97</b>
ROCK RAPIDS HARDWARE	9/2021 STMT	SUPPLIES, EQUIPMENT	4.59	
		<b>Vendor Total:</b>		<b>4.59</b>
ROCKHILL, JOSHUA	21/22 NATL FFA	NAT'L FFA CONVENTION TICKETS	1,705.60	
		<b>Vendor Total:</b>		<b>1,705.60</b>
SAMPSON, BRENT	9/24/21 FB	OFFICIAL	120.00	
		<b>Vendor Total:</b>		<b>120.00</b>
SCHAFER, NATHAN	9/24/21 FB	OFFICIAL	120.00	
		<b>Vendor Total:</b>		<b>120.00</b>
SCHOLASTIC BOOK FAIRS	W4906804BF	21/22 BOOK FAIR	3,918.51	
		<b>Vendor Total:</b>		<b>3,918.51</b>
TROPHIES PLUS - BREA, IA	372214	DISTRICT FB MEDALS	387.40	
		<b>Vendor Total:</b>		<b>387.40</b>
US BANK	21/22 PINK OUT	PINK OUT EVENT START CASH	150.00	
		<b>Vendor Total:</b>		<b>150.00</b>
US BANK	20210917- 0006	CARE COMMITTEE SUPPLIES	60.00	
US BANK	8/2021 MISC	TRAVEL, TEXTBOOKS, SUPPLIES, TEC	3,697.56	
		<b>Vendor Total:</b>		<b>3,757.56</b>
WALL STREET PRINTERS	9890	WINDOW GRAPHICS - PICK YOUR COLOR	220.00	
		<b>Vendor Total:</b>		<b>220.00</b>
WILLMOTT, SCOTT	10/15/21 FB	OFFICIAL	120.00	
		<b>Vendor Total:</b>		<b>120.00</b>
WOELBLER, TODD	9/24/21 FB	OFFICIAL	120.00	
		<b>Vendor Total:</b>		<b>120.00</b>
		<b>Fund Total:</b>		<b>32,241.73</b>
		<b>Checking Account Total:</b>		<b>32,241.73</b>
<u>Checking</u>	4			
<b>Checking</b>	<b>4</b>	<b>Fund: 36</b>	<b>PHYSICAL PLANT &amp; EQUIPMENT</b>	
CANON FINANCIAL SERVICES INC	27450842	COPIER LEASE	1,607.74	
		<b>Vendor Total:</b>		<b>1,607.74</b>
DELL INC	ID 200710301387 9	DELL LAPTOPS	4,025.48	
		<b>Vendor Total:</b>		<b>4,025.48</b>
GORDON FLESCH COMPANY	13475934	COPIER MAINT & LEASE	1,340.00	
		<b>Vendor Total:</b>		<b>1,340.00</b>
STERLING COMPUTERS	so-0101971	BACK-UP SOFTWARE	4,655.00	



**GENERAL FUND BOARD REPORT**  
OCTOBER 2021 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
		<b>Vendor Total:</b>	<b>4,655.00</b>
		<b>Fund Total:</b>	<b>11,628.22</b>
		<b>Checking Account Total:</b>	<b>11,628.22</b>

## September 2021 Payroll Totals

### **General Fund**

Gross Salaries	\$469,133.35
District Benefits	\$71,609.58
District SS/Medicare	\$34,881.23
District IPERS	\$44,113.51
Employee Share Insurance	\$70,824.27
Total District Cost	<hr/> \$548,913.40

### **Hot Lunch Fund**

Gross Salaries	\$6,853.48
District Benefits	\$0.00
District SS/Medicare	\$524.28
District IPERS	\$637.28
Employee Share Insurance	\$0.00
Total District Cost	<hr/> \$8,015.04



# Central Lyon Community School

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## MEMO

**TO:** Central Lyon Board of Education  
**FROM:** Brent Jorth, Superintendent  
**DATE:** September 10, 2021  
**RE:** Executive Summary – Policy Review

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It is recommended the Board approve the second reading of the new policies as submitted.

### **401.14—Employee Expression**

This new mandatory board policy clarifies the first amendment rights of employees to utilize free expression. Recently, a change in the law offered increased employment protections to employees who are acting within their ethical boundaries to protect the free expression of students. This policy language reflects those increased protections and also outlines reasonable restrictions on expression for employees, to provide guidance for districts on how to balance and enforce the employees' expressions rights with the districts' need to maintain a safe and orderly learning environment.

### **502.3R1—Student Expression and Student Publications Code**

This is a mandatory regulation. This new administrative regulation is an updated version of the prior IASB sample regulation 504.3R1—*Student Publications Code*, which has been rescinded.

### **804.6—Use of Recording Devices on School Property**

This new IASB sample policy covers recording devices on all district property. This policy language is intended to provide guidance to districts on two separate categories of recordings: those generated by the district either for security or educational purposes, and those not generated by the district. This is an optional policy for districts utilizing recording devices and can be adapted to reflect current practices.

### **804.6R1—Use of District Owned Recording Devices on District Property Regulation**

This regulation has been moved from 711.2R2—*Use of Recording Devices on Student Transportation* and expanded to apply to all district-generated recordings. It provides administration with guidance on how to classify and when to disclose recordings of students.

### **905.3—Weapons in the School District**

In 2021, the legislature decriminalized a number of specific instances where individuals may carry firearms on school grounds. Similar to regulating tobacco on campus, school districts maintain the authority to regulate when firearms are permitted on campus.

---

It is recommended the Board approve the review of the following policies and waive the second reading:

### **200—Legal Status of the Board of Directors**

No content; simply a header

#### **200.1—Organization of the Board of Directors**

Iowa law establishes the organizational meeting at or before the first regular meeting following the canvass of votes. Board members elected at a general election must qualify at or before the organizational meeting.

#### **200.1R1—Organizational Meeting Procedures**

This regulation accompanying policy 200.1 reflect changes in the law regarding when boards may hold their organizational meeting and to clarify the numbering of the regulation.

#### **200.2—Powers of the Board of Directors**

This policy outlines what the Board can act on, and its jurisdiction.

#### **200.3—Responsibilities of the Board of Directors**

The language in this policy was updated in September 2021, to reflect legislative changes that place an affirmative duty on school boards to oversee improvement in student outcomes.

**201—Board of Directors' Elections**

This policy states the legal requirements for school board elections and the filling of vacancies.

**202—Board of Directors Members**

No content; simply a header

**202.1—Qualifications**

The last paragraph in this policy states the legal requirements to run for the school board. An individual must be an eligible elector in order to run for the school board. An eligible elector need not be registered to vote. An eligible elector needs only to be eligible to be registered to vote. Also, a spouse of an employee may run for the board. Details on conflict of interest are in Policy 203, Board of Directors' Conflict of Interest.

**202.2—Oath of Office**

Board members elected at the regular election do not need to take the oath of office within 10 days. Those elected at a special election or appointed to fill a vacancy, however, must take the oath of office within 10 days.

**202.3—Term of Office**

Board members elected for a full term at a regularly scheduled school election in November, of odd-numbered years, serve for four years

**202.4—Vacancies**

Special elections called because the board is unable to fill a vacancy by appointment within 30 days or called because a valid petition has been submitted are to be held 60-70 days after the vacancy occurs. These special elections are different than the special school elections (commonly called public measure elections), which are held on four specific dates each year as outlined in Iowa Code. The special elections called to fill a vacancy can be held at any time of the year.

**203—Board of Directors' Conflict of Interest**

This policy reflects the Iowa law on board member conflict of interest. There is no longer a prohibition on the employment of a spouse of a board member. Because of this removal, boards have little discretion regarding the employment of board members' spouses

**204—Code of Ethics**

Board members' actions, verbal and nonverbal, reflect the attitude and the beliefs of the school district. Therefore, board members must conduct themselves professionally and in a manner fitting to their position.

# Memorandum

**To:** Central Lyon Board of Education  
**From:** Jason Engleman, 7-12 Principal  
**Date:** October 11, 2021  
**Re:** Early Graduation Requests

---

Three (3) students have made application for early graduation. Each student is in good academic standing and completing the necessary coursework for graduation at semester.

It is recommended to approve each early graduation request as submitted.

# REQUEST FOR EARLY GRADUATION

Student Name Destinee Garber

Requesting graduation in December 2021  
(Month) (Year)

Current Grade Senior Semesters Completed 6

## Required Credits Completed:

7 Language Arts

6 Math

5 Social Studies

6 Science

- Phy. Ed.

22.75 Electives

46.75 TOTAL CREDITS EARNED

## Not Completed:

College Camp

Ø

Govt

## REASON FOR REQUESTING EARLY GRADUATION:

to get a headstart on adulthood and work full-time  
to help pay for my college education.

APPROVED

NOT APPROVED

Student Signature

Parent/Guardian

Principal Signature

Counselor

Date

9/15/21

# REQUEST FOR EARLY GRADUATION

Student Name Ethan Harris

Requesting graduation in 12 2021  
(Month) (Year)

Current Grade \_\_\_\_\_ Semesters Completed \_\_\_\_\_

## Required Credits Completed:

6 Language Arts

6 Math

4 Social Studies

6 Science

\_\_\_\_ Phy. Ed.

18.75 Electives

40.75 TOTAL CREDITS EARNED

## Not Completed:

Applied Comm + College Comp

0

Govt, Civics

0

## REASON FOR REQUESTING EARLY GRADUATION:

I want to graduate early just to move on and start  
working. Since I will have all of my required credits  
to graduate by second semester, I don't see any reason to  
stay longer.

\_\_\_\_ APPROVED

\_\_\_\_ NOT APPROVED

Ethan Harris  
Student Signature

Ethan Harris  
Parent/Guardian

[Signature]  
Principal Signature

[Signature]  
Counselor

Date 10/4/21

# REQUEST FOR EARLY GRADUATION

Student Name Sydney Wells

Requesting graduation in 12 2021  
(Month) (Year)

Current Grade \_\_\_\_\_ Semesters Completed 6

## Required Credits Completed:

7 Language Arts

6 Math

5 Social Studies

6 Science

\_\_\_\_ Phy. Ed.

17.75 Electives

41.75 TOTAL CREDITS EARNED

## Not Completed:

College Composition

Ø

Govt

\_\_\_\_\_

Personal Finance

## REASON FOR REQUESTING EARLY GRADUATION:

I've been accepted to SDSU and plan to  
start college in January 2022.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
APPROVED  
\_\_\_\_\_  
NOT APPROVED

Sydney Wells  
Student/Signature  
Jace Wells  
Parent/Guardian

[Signature]  
Principal Signature  
[Signature]  
Counselor  
Date 10/6/21





# Central Lyon Community School

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**From:** Brent Jorth, Superintendent

**Date:** October 11, 2021

**RE:** *Bus Disposal Bids*

Craig Delfs, of Rock Rapids, was the only individual to submit a bid for Bus #3 and Bus #10. He is offering:

- \$500.00 for Bus #10
- \$75.00 for Bus #3

It is recommended that the bid for Bus #10 be accepted.

It is recommended that the bid for Bus #3 be rejected and sold for scrap to George Klocko.



# Central Lyon Community School

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**From:** Brent Jorth, Superintendent

**Date:** October 11, 2021

**RE:** New Bus Bids

Four bus bids were received:

- Hoglund Bus #1
  - Bid: \$105,998.00
  - Make: International
  - Used: 3,558 miles
  - Capacity: 72 passenger
  - Available: Immediately
- Hoglund Bus #2
  - Bid: \$106,989.00
  - Make: International
  - New: built to specifications
  - Capacity: 71 passenger
  - Availability: estimated February delivery, not guaranteed
- Truck Center Companies
  - Bid: \$111,833.00
  - Make: Thomas
  - New: built to specifications
  - Capacity: 71 passenger
  - Availability: estimated May delivery, not guaranteed
- School Bus Sales
  - Bid: \$116,378.00
  - Make: Bluebird
  - New: built to specifications
  - Capacity: 71 passenger
  - Availability: estimated April delivery, not guaranteed

A detailed bid sheet, bus features, and specifications will be available at the meeting for review. A summary description of each bus is included as an addendum for review.

While Bus #1 is immediately available and the low bid submitted, it does not meet our specifications. Therefore, it is recommended that the bid from Hoglund for Bus #2 for \$106,989.00 be accepted.



Dear Lainn,

In addition to your specs, IC offers many additional items at no extra cost which will lower your cost of ownership.

- Rust is always an issue, so we use **60% thicker** side sheet steel (1.6 mm vs 1.00 mm) than Thomas/Bluebird
- **50% more** galvanizing prior to paint G-90 (IC) vs G60 (Thomas/Bluebird)
- **The widest entrance door at 33" and widest steps at 36"** because everyone has a book bag.
- **36" width non tapered step well** for student safety
- **Four one piece rub rails with 3 wrap around for more strength (all sealed on the top)**
- **All seat frames are seat belt ready** so 4 different backs can be used without changing frames.(built-in car seats, lap/shoulder, CRS/lap shoulder and regular)
- **3 Piece Hood for LCO and easy replacement in case of accident**
- **Bendix ACTIVE Stability Control and Bendix traction Control**
- **Only fully caged fuel tank** under a school bus
- **IC body is fully riveted for safety, NOT GLUED**
- **ALL drivers controls are forward of driver to keep eyes on the road**
- **78" Headroom**

Get what you wanted, and much more.

Order Out: 2023 IC CE  
77 seated 71  
ISB 250hp  
REI Camera  
**\$106,989.00**

Used Unit: 2021 IC CE  
77 seated 71  
ISB 250  
REI Camera  
**\$105,998.00**  
3,500 miles  
Subject to availability

Hoglund Bus Co.  
Marc Steele  
641-512-3854  
[marcsteele@hoglundbus.com](mailto:marcsteele@hoglundbus.com)



October 1, 2021

Brent Jorth  
**CENTRAL LYON COMMUNITY SCHOOL DISTRICT**  
1010 S. Green Street  
Rock Rapids, IA 51028

Dear Mr. Jorth

Thank you for allowing Truck Center Companies the opportunity to propose this new 2023 Thomas/Freightliner C2 conventional 77 passenger school bus seated at 71. The proposed unit is based on the specifications you provided and meets all requirements as set forth in the most recent version of the Iowa Administrative Code and current FMVSS standards.

**2023 THOMAS/FREIGHTLINER C2 SCHOOL BUS**

**\$111,833**

Sale price includes "Cummins Diagnostics" for 5 years/100,000 miles

Truck Center Companies recently became the Thomas Bus dealer for Iowa and also purchased 4 additional Freightliner dealerships in Iowa to help serve your parts, service, and warranty needs. We have been the Thomas dealer in Nebraska for over 20 years.

Please let me know if you have any questions. You can contact me at 402-679-3926 (cell) or e-mail [skreinbring@truckcentercompanies.com](mailto:skreinbring@truckcentercompanies.com). We appreciate your business.

Sincerely  
**TRUCK CENTER COMPANIES-COUNCIL BLUFFS**

Steve Kreinbring  
Sales Representative





# Central Lyon Community School

*Excellence. Integrity. Empowered.*

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**From:** Brent Jorth, Superintendent

**Date:** October 11, 2021

**RE:** Facilities Project Planning Proposal

Proposals from architect firms CMBA and FEH are included for review.

Both firms would employ a similar process to study our facilities and partner with us to further develop plans for several projects that have been identified by the buildings and grounds committee, while helping us establish a more definitive plan for district facilities for the next five to ten years.

CMBA has quoted a fee of \$15,000-\$18,000.

FEH has quoted a fee of \$16,950 with a note that fees for work completed that is applicable to any resulting project(s) will be credited.

It is recommended that the proposal from FEH be approved, and we engaged in the planning process as soon as possible.

October 7, 2021

Mr. Brent Jorth, Superintendent  
Central Lyon Community School District  
1105 S Story Street  
Rock Rapids, Iowa 51246

Dear Brent,

Thank you for taking the time to meet with Mackenzie and myself. It was great touring your facilities last week with you and Steve. It really helps us understand your current facilities, but also your short-term and long-term goals for the district. We are very excited for the opportunity to work with you. Please review the proposal and let us know if you have any questions.

## PROJECT UNDERSTANDING

As we understand the Central Lyon Community School District is seeking architectural services for a master plan of the school's facilities for the next 5-10 years to help with prioritizing initial projects including:

### Potential Phase 1a

- 1) New expanded maintenance garage for storage of maintenance equipment
- 2) New or expanded bus barn for 10 buses with a wash bay, with office and maintenance bay

### Potential Phase 1b

- 3) Planning on a future auxiliary gymnasium attached to the school building

### Potential Phase 2-

- 4) Upgrades to classrooms in the 1968 building
- 5) Possible conversion of the Activity Building into a Community Fitness Center
- 6) Study of the existing building to explore updates to current learning environments

This fee proposal includes an estimated cost for Phase 1 of this Master Plan. We will update the fee proposal to include Phase 2 when Central Lyon School District is ready for this phase.

## PROCESS

The CMBA Architects process is comprised of our three-step approach of "Upward Thinking" that ensures a thorough and complete project.

### STEP ONE: DISCOVER

1. Develop Project Goals and Metrics for Success
2. Define Project Team
3. Set up Project Delivery Method
4. Meet with Staff to define educational goals

### STEP TWO: INSPIRE

1. Develop design options
2. Prepare floor plan diagrams and inspiration images
3. Meet with Project Team to review and discuss initial options
4. Revise design options
5. Meet with Project Team to review and discuss revised options

### STEP THREE: IMPLEMENT

1. Assist with next steps
2. Develop overall schedules for projects
3. Develop plans for future projects

## PROPOSED CONTRACT FOR SERVICES

Based upon our interpretation of the information provided, CMBA Architects proposes an **Estimated Hourly Fee** of \$15,000-\$18,000 for our Assessment, Master Planning, and Community Engagement of Phase 1 not including expenses. A list of employee hourly rates is attached. Invoices will be sent at the beginning of the month, and payment is appreciated within 30 days.

## AGREEMENT

If you are in agreement with this proposal, please print, sign, and return one original copy of this letter to CMBA. Retain a second signed copy for your records. Commencement of services prior to receipt of a signed agreement shall serve as acceptance of the terms of this agreement.

Please review this information and let us know if there are any questions or clarifications needed.

CMBA retains all copyright protection and ownership to these designs, plans and drawings. CMBA grants the owner a nonexclusive license to these plans and drawings solely for use in planning respects to this project. CMBA's liability will be limited to the fees paid to the firm.

Please countersign this letter below if you agree with this proposal. We look forward to working with you.

Sincerely,



Adam Van Gorp, Architect  
CMBA Architects

---

Owner Representative

---

Date



## 2021 STANDARD BILLING RATES

*Rates are reviewed and adjusted periodically including, but not limited to, calendar year reviews.*

PRINCIPAL .....	\$180
SENIOR ARCHITECT .....	\$150
ARCHITECT III .....	\$130
ARCHITECT II .....	\$120
ARCHITECT I .....	\$100
ARCHITECTURAL DESIGNER II .....	\$90
ARCHITECTURAL DESIGNER I .....	\$80
PROJECT MANAGER III .....	\$145
PROJECT MANAGER II .....	\$120
PROJECT MANAGER I .....	\$100
INTERIOR DESIGNER III .....	\$110
INTERIOR DESIGNER II .....	\$95
INTERIOR DESIGNER I .....	\$80
TECHNICIAN .....	\$80
INTERN .....	\$60
MARKETING SPECIALIST .....	\$100
GRAPHIC DESIGNER .....	\$85
CLERICAL .....	\$70

## STANDARD REIMBURSABLE EXPENSES

Delivery/Shipping  
Fees/Permits  
Mileage  
Out-of-town Travel (hotel, meals, transportation)  
Printing



October 5, 2021

Mr. Brent Jorth, Superintendent  
Central Lyon Community School District  
1010 S Greene Street  
Rock Rapids, Iowa 51246

Re: Facilities Project Planning Study  
Central Lyon Community School District Facilities

FEH DESIGN is pleased to submit this proposal for architectural and engineering services for your proposed planning project.

Initial Information Provided by Owner

Several projects have been identified as part of this planning project for the District.

- New or expanded bus barn for 10 buses with a wash bay
- New expanded maintenance garage for storage of maintenance equipment with office and maintenance bay
- Possible conversion of the Activity Building into a Community Fitness Center
- Upgrades to classrooms in the 1968 building
- Upgrades to football field for accessibility between home and visitor stands
- Planning on a future auxiliary gymnasium attached to the school building
- Space utilization study of existing building to explore reorganization or determine other space needs
- No project budgets were stated. This study will help determine budgets/timeframes and priorities for projects.
- Time frame for completing this planning will be established with District input

Anticipated Scope of Planning Work

- A. Measure-up/verification of existing conditions as required for planning efforts.
- B. Work session with School Board or an established Planning Committee to discuss the planning process and project details (budget, time frame, preliminary design, etc.).
- C. Observation of project site(s) to familiarize the design team with current conditions.
- D. Initial planning/design work to establish project scopes and design options.
- E. Preliminary cost opinions for establishing project budgets.
- F. Develop a plan incorporating the projects, prioritization, time frames and budgets into a 5-10 year "masterplan".
- G. Work session with School Board to present results of the planning study.

Future Scope of Design Work on Individual Projects

- FEH DESIGN would propose a separate agreement for the design, bidding and construction administration of individual or grouped projects resulting from the planning process.
- Form of Contract for Basic A/E services associated with design, documentation, bidding and construction administration of projects including M/E/P once they are approved

project and, unless otherwise provided, the A/E team shall be deemed the author of these documents and shall retain all common law, statutory and other reserved rights, including copyright. The Owner shall be permitted to retain copies, including reproducible copies of the A/E team's drawings, specifications and other documents for information and reference in connection with the Owner's use and occupancy of the project. The A/E team's drawings, specifications or other documents shall not be used by the Owner or others on other projects, for additions to this project or for completion of the design of this project by others, unless the A/E team is adjudged to be in default under this agreement, except by agreement in writing and with appropriate compensation to the A/E team.

2. Submission or distribution of documents to meet official regulatory requirements or for similar purposes in connection with the project is not to be construed as publication in derogation of the A/E team's reserved rights.
3. This letter with signatures will serve as a Letter of Agreement for the planning portion of the project. Please return one signed copy to our office for our records and as notice to proceed.

#### Suspension or Termination Rights

1. Central Lyon Community School District reserves the right to suspend or terminate the A/E team's work on the project at any time, provided this shall not affect the A/E team's right to compensation for work performed up to that time.

Respectfully Submitted,

FEH DESIGN

Central Lyon Community Schools

  
Matt Basye, AIA

\_\_\_\_\_  
Representative

Matt Basye, AIA Principal  
Printed Name

\_\_\_\_\_  
Printed Name

10/5/21  
Date

\_\_\_\_\_  
Date

Enclosures: 2021 Hourly Rate Schedule



FEH DESIGN

1201 4TH STREET, SUITE 201  
SIOUX CITY, IOWA 51101

712 252 3889 P

FEHDESIGN.COM



# Central Lyon Community School

*Excellence. Integrity. Empowered.*

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**From:** Brent Jorth, Superintendent

**Date:** October 11, 2021

**RE:** *Title Allocation Funding Recommendations*

It is recommended that the following Title allocations be accepted to fund the following programs and initiatives.

- Title IA: \$88,202
  - Funding will be utilized for salaries associated with early literacy interventions and support services.
- Title IIA: \$22,378
  - Funding will be utilized for salaries associated with class size reduction.
- Title IVA: \$10,000
  - Funding will be utilized for supplies and fees associated with the middle and high school robotics teams, and 4<sup>th</sup>-6<sup>th</sup> grade First Lego League.



## Linda D. Wessels

609 S Adams St.

Rock Rapids, IA 51246

712.400.9522

linwessels@yahoo.com

10/01/2021

Central Lyon Admin, Central Lyon School District

1010 S Greene St.

Rock Rapids, IA 51246

Dear Superintendent Jorth,

It is with much sorrow I write this letter of resignation. I have enjoyed immensely the opportunity to serve our students, staff, and community, during my past 18 years of employment here at Central Lyon. The lessons learned, relationships formed, and memories created will be cherished the remainder of my years.

Unfortunately, the compensation I've been awarded here at Central Lyon throughout my service, has not been enough to sustain my family's needs. Consequentially, I've supplemented my income through other various employment venues. Due to our perpetual financial situation, I have taken a position with another public service entity. Friday, October 15, 2021, will be my last day of service with Central Lyon School District.

Respectfully,

Linda D. Wessels



To Whom It May Concern:

I would like to extend my appreciation to Central Lyon for allowing me to coach JH track for the past 5 years. I have gained a vast amount of knowledge, experience and have enjoyed my time over the past 5 years.

At this time, I would like to request my resignation for JH track. My children's busy schedules and the position of the head softball coach take up a lot of my time during the spring.

Again, thank you for this consideration.

Sincerely,

A handwritten signature in blue ink that reads "Kelly Weiler". The signature is written in a cursive, flowing style.

Kelly Weiler

Oct. 4, 2021

Mr. Jorth & Mr. Kruse –

I wish to resign from my position as assistant baseball coach. The past two seasons as an assistant in the Central Lyon baseball program have been everything I hoped it would be. I had the privilege of working with two excellent coaches and an abundance of talented and hard-working student-athletes that made it an enjoyable and memorable experience. With the desire to spend more time with my family, I must de-commit from furthering my coaching career.

In closing, thank you for affording me the privilege to coach at Central Lyon. Go Lions!

A handwritten signature in black ink, reading "Paul Eagle", followed by a long horizontal line extending to the right.

# Memorandum

To: Board of Education

From: Steve Harman, PK-6 Principal

Date October 4, 2021

Re: Learner Assistant Positions

---

This 2021-2022 school year shows an increase to the overall student count as a district. These new students have brought about increases with special education needs for the district. The school district has been utilizing substitutes up to this point to meet the needs of those students with education minutes of special education. The interview team was made-up of Administration and Special Education Staff who work with the position. The interview process identified an individual who has been employed in the past with a similar position for Central Lyon.

It is recommended to approve Carrie Borman as an Elementary Learner Assistant.

# Memorandum

**To: Central Lyon Board of Education**

**From: Dan Kruse, Activities Director**

**Date: October 11th, 2021**

**Re: Extra-Curricular Positions**

Kelly Weiler has applied for the head softball coach position at Central Lyon. Kelly was the head softball coach for the past two years when we shared softball with George-Little Rock.

It is my recommendation that the board approves the hiring of Kelly Weiler for the head softball coach at Central Lyon.

A handwritten signature in blue ink, appearing to read "Dan Kruse", with a long horizontal flourish extending to the right.



# Memorandum

**To: Central Lyon Board of Education**

**From: Dan Kruse, Activities Director**

**Date: October 11th, 2021**

**Re: Extra-Curricular Positions**

Jerry Pytleski has applied for the head baseball coach position at Central Lyon. Jerry has previous experience as a head baseball coach.

It is my recommendation the board approves the hiring of Jerry Pytleski for the head baseball coach at Central Lyon.

A handwritten signature in blue ink that reads "Dan Kruse". The signature is written in a cursive style with a horizontal line extending to the right.