

CENTRAL LYON COMMUNITY SCHOOL DISTRICT

Monday, September 8, 2014

REGULAR BOARD MEETING at 7:00 P.M.

CENTRAL LYON BOARD ROOM

Work Session at 5:30 P.M. – Architect Report/Final Plans, Future Administration Options

Retiring Board

Page Number

- | | | |
|------|--|-------|
| I. | Call to Order | |
| | Roll Call | |
| | Pledge of Allegiance | |
| II. | Approval of: | |
| | A. Agenda | 1-2 |
| | B. Minutes of Past Meetings | 3-4 |
| | C. Financial Report | 5-7 |
| | D. Summary List of Bills | 8-17 |
| III. | Recognition/Congratulations to Staff, Students, and Community | |
| IV. | Communications | |
| | A. Public Participation on Non-Agenda Items | |
| | B. Correspondence | |
| | 1. IHSAA | 18 |
| V. | Reports | |
| | A. Principals | |
| | 1. ACT Test Results | 19-22 |
| | 2. Iowa Core Curriculum | |
| | 3. Other Principal Reports | |
| | B. Board Members | |
| | C. Superintendent | |
| | 1. Update on the Catholic Church Property | |
| | 2. Volunteer Background Checks | |
| | 3. Technology Equipment Bids | |
| | D. Other Reports | |
| | 1. Technology Update, Geoff Kruse | |
| VI. | Old Business | |
| | A. Conclude Activities of Retiring School Board | |
| VII. | Review Official Report of the Voters on Board Election (n/a) | |
| IX. | Adjournment of the Retiring Board | |

New Board

- | | | |
|------|--|-------|
| I. | Call to Order | |
| | Roll Call | |
| | Pledge of Allegiance | |
| III. | Election of the President and Vice President | |
| IV. | Administration of the Oath of Office to Newly Elected Board Members (n/a) | |
| V. | Administration of the Oath of Office to Newly Elected Officers | |
| V. | Adopt Written Rules and Procedures that will be Followed in Conducting Board Meetings | 23-25 |

VI.	Appointments and Committee	26
	A. Personnel	
	B. Buildings /Grounds/Transportation	
	C. Policy	
	D. Budget	
	E. Sharing	
	F. Delegate Assembly	
VII.	Determination of Time and Place of Regular School Board Meetings	
VIII.	New Business	
	A. Approve Horizontal Lane Advancement	27
	B. Authorize Printing of Construction Documents, Drawings and Specifications, for the Addition to Central Lyon School and Release the Documents for Bids to be Received by David Ackerman on Thursday, October 9, 2014 at 2:00 pm in the Central Lyon Board Room	
	C. Approve the Engagement Letter for Financial Services from Piper Jaffray	28-30
	D. Polling of the Board for Consensus - Building Project/Finance Timeline	31
	E. Polling of the Board for Consensus - G17 Document for Financial Services	32-37
	F. Personnel	
	1. Resignations	
	a. Ranita Nail, Special Education Paraprofessional	38
	2. Hiring	
	a. Mel DeJong, Volunteer Quiz Bowl Sponsor	39
	b. Greg Towne, MS Girls' Basketball Coach	39
	c. Kricket Arends, Special Education Paraprofessional	40
VIII.	Announcements	
IX.	Dates To Remember	
	• Monday, October 13 – Regular Board Meeting	
X.	Adjournment	

CENTRAL LYON BOARD MINUTES

August 11, 2014

The Central Lyon Board of Directors met in regular session in the Board Room of the Central Lyon Community School at 7:00 P.M. with the following members present: President Steve Sieperda, Vice-President Judy Gacke and Directors David Jans and Chet DeJong, Superintendent Dave Ackerman and Board Secretary Jackie Wells. EL/MS Principal Dan Kruse, Assistant Principal/Activities Director Steve Harman, Jason Engleman, Emily Deutsch, Stephanie Baker, and Lisa Dieren were also present. Director Scott Postma was absent.

The meeting was called to order at 7:00 P.M.

Gacke moved to approve the agenda with additional board bills and additional item 1F under Personnel; Jans seconded, carried 4-0.

Jans moved to approve the minutes from the July 14, 2014 regular meeting; Gacke seconded, carried 4-0.

Discussion took place on the FFA Farm Fund and the board would like to review bid practices for technology in the future. DeJong moved to approve the financial report through 7/31/14 and Jans seconded, carried 4-0.

Jans moved to approve the summary list of bills; DeJong seconded, carried 4-0.

In reports, Lisa Dieren presented the district's insurance coverage summary from EMC Insurance Companies. The district saw a premium increase due to variety of factors. The board requested additional information on coverage for volunteer coaches not recognized as "personnel."

EL/MS Principal Dan Kruse informed the board that an Iowa Core Curriculum team will meet in in-service next week. Fifty three students took part in the Central Lyon Summer Reading Program. Nineteen new students have registered for the upcoming school year to date and 7 students have moved from the district.

Superintendent/HS Principal David Ackerman informed the board that the architect is finalizing plans for the proposed building project with HVAC and the electrician, and plans to formally present at the next regular meeting on September 8, 2014. Opening workshop is schedule for August 18 and 19 with a variety of training and meetings for staff. The summer newsletter went out to all district patrons with required information and forms. The district will participate in ALICE Training under the guidance of the sheriff's department. Registration is being held for the 2014-2015 school year in the commons. The city approved the district's application for zoning variances as part of the proposed building project. GeoTeck's report recommended adequate control of drainage as part of the proposed building project.

In Old Business, DeJong moved to approve the revision of the Kids Club Hot Lunch Agreement at \$2.65 per meal through June 30, 2015; Gacke seconded, carried 4-0.

In New Business, Jans moved to approve the Title I Allocation in the amount of \$73,284, stating that expenditures over and above the amount would be funded by the district. Gacke seconded, carried 4-0. Jans moved to approve the 300 series of Board of Education Policies, Administration with no 2nd reading required and Gacke seconded, carried 4-0. Gacke moved to approve the Middle School retention handbook and DeJong seconded, carried 4-0. DeJong

moved to approve the Extra-Curricular Handbook with slight changes to language and Jans seconded, carried 4-0. DeJong moved to approve the Lyon County Riverboat Foundation Grant Resolution supporting the application for \$35,000 for district security upgrades and Jans seconded, carried 4-0. Jans moved to approve the bus bid with Hoglund Bus Company, Inc in the amount of \$82,000 and Gacke seconded, carried 4-0.

In personnel, DeJong moved to approve Randy Meester and Mark Lutmer, Driver's Education Instructors for 2015 at a rate of \$175.00 per student; Amanda DeBoer and Rebecca Plueger, Special Education Paraprofessionals; Stacie Haselhoff, part-time Library Paraprofessional; Troy Weiler, Custodian/Maintenance/Bus Driver; Dave Altman, Volunteer Football Coach. Jans seconded, carried 4-0.

The first day of school is Wednesday, August 20, 2014.

The next regular board meeting will be at 7:00 P.M. on Monday, September 8, 2014 in the Central Lyon board room with a work session prior to the meeting, starting at 5:30 P.M.

DeJong moved to adjourn at 8:26 P.M. and Jans seconded, carried 4-0.

General Fund Balances

	Cash Balance		
	2012-2013	2013-2014	2014-2015
Cash Balance, Year End 6/30	1,873,248.80	1,805,089.07	1,430,587.85
July	1,300,598.02	1,174,619.80	1,003,449.96
August	824,344.14	760,753.78	524,842.35
September	1,051,266.28	935,379.73	
October	1,672,904.04	1,511,600.96	
November	1,437,940.00	1,218,018.67	
December	1,685,655.30	1,519,386.62	
January	1,566,784.38	1,418,766.88	
February	1,398,732.80	1,196,841.88	
March	1,428,906.83	1,113,709.04	
April	1,972,587.53	1,759,354.98	
May	1,948,375.09	1,619,925.72	
June	1,805,089.07	1,430,587.85	

	Revenue Year-to-Date		
	2012-2013	2013-2014	2014-2015
	1,423.57	3,239.32	12,811.21
	92,054.96	80,383.75	112,800.13
	655,757.07	629,308.50	
	1,149,233.02	1,199,350.37	
	521,296.13	418,114.22	
	768,824.29	770,287.57	
	481,824.91	444,122.29	
	460,700.01	579,393.00	
	526,707.36	491,336.22	
	1,123,074.10	1,189,514.89	
	521,243.05	465,532.30	
	823,210.06	777,411.87	
	7,125,348.53	7,047,994.30	125,611.34

	Expenditures Year-to-Date		
	2012-2013	2013-2014	2014-2015
	110,492.96	203,331.40	176,753.69
	259,801.47	222,562.33	291,031.16
	512,297.94	499,109.81	
	532,895.51	575,808.19	
	713,970.19	711,783.88	
	562,582.19	517,436.99	
	559,867.40	542,399.09	
	629,867.72	587,671.16	
	495,832.32	568,004.05	
	574,857.59	546,392.21	
	543,137.87	604,252.14	
	1,678,113.29	1,014,960.23	
	7,173,716.45	6,593,711.48	467,784.85

Central Lyon Community School
School Treasurer's Report
August, 2014

General Fund		Activity Fund		Hot Lunch Fund	FFA Farm Fund
Balance - 7/31/14	\$1,003,449.96	\$149,108.65	\$73,724.22		\$307.83
<u>Receipts:</u>					
Property Tax	\$97,953.16	\$26,301.29	\$45,000.46		\$1,200.00
State Aid	\$0.00	\$120.09	\$10.11		\$0.00
Interest	\$271.45				
Phase I, II	\$0.00				
AEA Flowthrough	\$0.00				
Other:					
Open Enrollment In	\$0.00				
Miscellaneous	\$14,575.52				
Total Receipts	\$112,800.13	\$26,421.38	\$45,010.57		\$1,200.00
<u>Expenditures:</u>					
Salaries	\$86,121.22	\$0.00	\$1,993.15		\$0.00
Benefits	\$24,978.01	\$17,473.94	\$11,058.00		\$257.58
Purchased Services	\$13,636.53	\$0.00	\$0.00		\$0.00
Open Enrollment Out	\$0.00				
Supplies	\$37,227.70				
Other	\$129,067.70				
Total Expenditures	\$291,031.16	\$17,473.94	\$13,051.15		\$257.58
Cash Balance - 8/31/14	\$37,564.54	\$19,018.22	\$135,426.05		\$1,208.81
<u>Investments:</u>					
Frontier Bank	\$376,592.86	\$138,664.20	\$0.00		\$0.00
USBank	\$0.00	\$0.00	\$0.00		\$0.00
Premier Bank	\$0.00	\$0.00	\$0.00		\$0.00
ISJIT	\$110,684.90	\$0.00	\$0.00		\$0.00
Investment Balance	\$487,277.76	\$138,664.20	\$0.00		\$0.00
Total Available	\$524,842.35	\$157,682.42	\$135,426.05		\$1,208.81

Jackie Wells
School Treasurer



Central Lyon Community School
Special Revenue Funds__YTD

Aug-14

Management Fund	Physical Plant & Equipment Levy Fund	Playground & Recreational Equipment Levy	School Infrastructure Local Option Sales Tax Fund	Debt Service Fund
Balance: July 1, 2014	\$157,765.79	\$179,453.83	\$927,686.40	\$5,450.99
Receipts:	Receipts:	Receipts:	Receipts:	Receipts:
Taxes YTD	Taxes YTD	Taxes YTD	One Cent Sales Tax	Taxes YTD
Misc. Income/Refund of Prior	Board Approved			
	Voter Approved			
Interest YTD	Interest YTD	Interest YTD	Interest YTD	Interest YTD
	Miscellaneous		Miscellaneous	SILCO/PPEL Transfers
Disbursements:	Disbursements:	Disbursements:	Disbursements:	Disbursements:
Early Retirement	Equipment	Equipment	Transfer for Debt	Interest
District Insurance Policy	Building/Land Repairs	Comm. Ed	Construction Service	Principal
Workman's Comp	Other Repairs	Supplies	Equipment	Fees
Unemployment	CLN Principal/Interest			on Bonds & CLN
Payables	Payables	Payables	Payables	Payables
Receivables	Receivables	Receivables	Receivables	Receivables
Balance: August 31, 2014	\$148,779.47	\$180,677.12	\$860,172.67	\$13,672.29
Cash Balance:	\$13,555.76	\$4,677.12	\$3,325.26	\$1.00
Investments:				
Frontier Bank	\$135,223.71	\$176,000.00	\$832,858.89	\$12,907.47
USBank	\$0.00	\$0.00	\$0.00	\$0.00
Premier Bank	\$0.00	\$0.00	\$0.00	\$0.00
IS/JIT	\$0.00	\$0.00	\$23,988.52	\$763.82
Investment Balance:	\$135,223.71	\$176,000.00	\$856,847.41	\$13,671.29
Total Available:	\$148,779.47	\$180,677.12	\$860,172.67	\$13,672.29

Jackifur

08/12/2014 8:40 AM

8/12/14 PREPAID

User ID: JPW

<u>Vendor Name</u>		<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
Checking		1			
Checking	1	Fund: 22	MANAGEMENT FUND		
FRONTIER INSURANCE		441	FY15 INSURANCE PACKAGE	122,469.00	
			Vendor Total:		122,469.00
			Fund Total:		122,469.00
			Checking Account Total:		122,469.00

GENERAL FUND BOARD REPORT

9/8/14 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
Checking	1			
Checking	1	Fund: 10 OPERATING FUND		
ADVANCED SYSTEMS, INC	359511	COPIER MAINTENANCE	3,174.60	
		Vendor Total:		3,174.60
AFLAC INSURANCE	459652	ADDTL INSURANCE	1,966.30	
		Vendor Total:		1,966.30
AIR CONDITIONING & HEATING, INC	20140904	PLUMBING REPAIRS, PARTS	2,790.38	
		Vendor Total:		2,790.38
ARDENT LIGHTING LLC	104326	FB FIELD LIGHTBULBS	1,455.00	
		Vendor Total:		1,455.00
ARGUS LEADER	20140903	HS MEDIA CENTER-ARGUS LEADER	134.33	
		Vendor Total:		134.33
ARROW MANUFACTURING	2425	BUS PART	7.00	
		Vendor Total:		7.00
AUTOMATIC SECURITY COMPANY INC	3123	ANNUAL FIRE ALARM TESTING	3,474.00	
		Vendor Total:		3,474.00
AVI SYSTEMS	41604600	SMARTBOARD WIRELESS CONNECTION	624.00	
		Vendor Total:		624.00
BEELNER SERVICE, INC	71247	REPAIR SPRINKLER SYSTEMS	880.80	
		Vendor Total:		880.80
BLICK ART MATERIALS	3324762	ART ROOM SUPPLIES	41.00	
		Vendor Total:		41.00
BUILDING SPRINKLER INC	20140904	ANNUAL BUILDING SPRINKLER TEST	705.05	
		Vendor Total:		705.05
CAMPBELL SUPPLY OF ROCK RAPIDS	20140904	BALL COMPLEX SUPPLIES	47.28	
		Vendor Total:		47.28
CDW GOV'T INC	NM66428	BARCODE SCANNER	245.12	
CDW GOV'T INC	NR90177	GOOGLE TABLETS & SOFTWARE	7,799.70	
		Vendor Total:		8,044.82
CENTURY BUSINESS PRODUCTS	240551	KYOCERA PRINTER MAINTENANCE	403.56	
CENTURY BUSINESS PRODUCTS	240653	ELEMENTARY FAX REPAIR & SUPPLIES	157.50	
		Vendor Total:		561.06
D & H DISTRIBUTING CO	54846129	GRAPHING CALCULATORS	635.34	
		Vendor Total:		635.34
D/B/A PREMIER COMMUNICATIONS, PREMIER NETWORK SOLUTIONS	2142	9/2014 CONSULT	1,000.00	
		Vendor Total:		1,000.00
DOCKER, KELLI	20140903	MANDT TRAINING (SPeD)	15.00	

GENERAL FUND BOARD REPORT

9/8/14 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	15.00
DOON PRESS	20140904	ADS & LEGAL	360.00	
			Vendor Total:	360.00
ECKENROD, BRUCE	20140903	REIMBURSE GAS EXPENSE	31.47	
			Vendor Total:	31.47
ENVENTIS	20140903	MONTHLY PHONE	148.02	
			Vendor Total:	148.02
GEORGE OFFICE PRODUCTS	68381	LABELS	37.06	
			Vendor Total:	37.06
H AND S HOMEBUILDING CENTER	20140904	BUILDING SUPPLIES, FFA FARM	101.39	
			Vendor Total:	101.39
HILLYARD/SIOUX FALLS	20140904	SUPPLIES, VACCUUMS	2,106.95	
			Vendor Total:	2,106.95
HOGLUND BUS CO, INC.	20140904	BUS PARTS	465.22	
			Vendor Total:	465.22
IOWA ASSOCIATION OF SCHOOL BOARDS	000000024	BACKGROUND CHECKS	48.00	
IOWA ASSOCIATION OF SCHOOL BOARDS	0010089	LIFETIME PASS	8.50	
			Vendor Total:	56.50
IOWA SCHOOL COUNSELOR ASSOCIATION	20140903	ISCA REGISTRATION	85.00	
			Vendor Total:	85.00
JOHN DEERE FINANCIAL	20140904	MOWER BLADES	156.54	
			Vendor Total:	156.54
KONE INC.	20140903	ELEV MAINT	141.71	
			Vendor Total:	141.71
LEGALSHIELD	20140903	ADDTL INSURANCE	67.75	
			Vendor Total:	67.75
MARTIN BROS. DISTRIBUTING, INC	20140904	SUPPLIES	2,822.40	
MARTIN BROS. DISTRIBUTING, INC	5313358	BACKPACK PROG	69.46	
MARTIN BROS. DISTRIBUTING, INC	5322072	BACKPACK PROG	101.85	
			Vendor Total:	2,993.71
MEYER ELECTRIC	20140904	EL/MS - AEA LIGHT CHANGES, FIX AC LIGHT	911.11	
			Vendor Total:	911.11
MOSER, JOSIE	20140903	MANDT REPORT REIMB	25.00	
			Vendor Total:	25.00
NEW CENTURY PRESS INC/LYON CO. REPORTER	20140903	ONLINE & PRINT ADS	394.66	
			Vendor Total:	394.66
NORTHWEST EVALUATION ASSOCIATION	20140904	MAP SUPPLIES	1,722.50	
			Vendor Total:	1,722.50

GENERAL FUND BOARD REPORT

9/8/14 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
NORTHWEST IOWA COMMUNITY COLL	16981	BUS DRIVER COURSE	85.00	
		Vendor Total:		85.00
PEARSON EDUCATION INC	BK 73757802	SPANISH INSTRUCTIONAL SUPPLIES	99.76	
		Vendor Total:		99.76
PITNEY BOWES INC	407670	POSTAGE METER SUPPLIES	183.57	
		Vendor Total:		183.57
POPKES CAR CARE	8/2014 FUEL	FUEL	2,035.50	
		Vendor Total:		2,035.50
PREMIER COMMUNICATIONS	10918948	MONTHLY INTERNET	436.80	
		Vendor Total:		436.80
PYRAMID SCHOOL PRODUCTS	20140903	CD PLAYERS AND BATTERIES	70.85	
PYRAMID SCHOOL PRODUCTS	20140903- 0001	BATTERIES	76.19	
PYRAMID SCHOOL PRODUCTS	20140903- 0002	BATTERIES	105.25	
		Vendor Total:		252.29
RAPID GROW LAWN AND TREE SERVI	18565	MOWING, AERATE FIELDS	1,660.00	
		Vendor Total:		1,660.00
ROCK RAPIDS HARDWARE	20140904	SUPPLIES	538.71	
		Vendor Total:		538.71
ROCK RAPIDS REPAIR	20140904	BLDG REPAIR, BUS REPAIRS	1,892.23	
		Vendor Total:		1,892.23
ROCK RAPIDS UTILITIES	THRU 8/1/14	THRU 8/1/14	10,601.44	
		Vendor Total:		10,601.44
SANFORD HEALTH PLAN	EV08	FLEX FEES	70.00	
		Vendor Total:		70.00
SANFORD HEALTH PLAN	04292.014	HEALTH INSURANCE	56,097.00	
		Vendor Total:		56,097.00
SCHOOL BUS SALES	04284	BUS PARTS	159.72	
		Vendor Total:		159.72
SCHOOL LIBRARY JOURNAL	20140903	HS MC SCHOOL LIBRARY JOURNAL RENEWAL	79.99	
		Vendor Total:		79.99
SCHOOL SPECIALTY INC	208113093887	ADDRESS LABELS	69.09	
		Vendor Total:		69.09
SPROCK, JEREMY	20140904	REIMBURSE SUPPLIES	11.95	
		Vendor Total:		11.95
STERLING COMPUTERS	0092160-IN	2 LG 42 INCH TVs	578.48	
STERLING COMPUTERS	0092161-IN	TV MOUNTS	78.00	

GENERAL FUND BOARD REPORT

9/8/14 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	656.48
STURDEVANT'S AUTO SUPPLY	20140904	BUS PARTS	286.04	
			Vendor Total:	286.04
SUNSHINE FOODS	8/14 FACS	8/14 FACS FOOD LESS TAX	40.02	
			Vendor Total:	40.02
TEUNISSEN, ASHLEY	20140903	SUPPLIES	13.85	
			Vendor Total:	13.85
TIMBERLINE BILLING SERVICE LLC	5372	MEDICAID REIMB	881.38	
			Vendor Total:	881.38
TIMMER, AMBER	20140903	MANDT REP REIMB	25.00	
			Vendor Total:	25.00
ULTRA-CHEM INC	1117194	CLEANING SUPPLIES	496.12	
			Vendor Total:	496.12
US BANK CREDIT CARD PMT CENTER	20140904	OFFICE SUPPLIES	98.96	
US BANK CREDIT CARD PMT CENTER	20140904-0001	TECH, SUPPLIES, TEXTBOOKS	2,947.64	
			Vendor Total:	3,046.60
WATERLOO COMMUNITY SCHOOLS	231	PLACEMENT TUITION	66.02	
			Vendor Total:	66.02
WEST SIOUX CERAMICS/DAKOTA POTTERS SUPPLY	20140903	ART SUPPLIES	161.00	
			Vendor Total:	161.00
WITT, CYNTHIA	20140903	REIMBURSE ELL CLASS	600.00	
			Vendor Total:	600.00
			Fund Total:	115,906.11
Checking	1	Fund: 69 ENTERPRISE/FFA PROPERTY		
FARMERS ELEVATOR COOPERATIVE	20140904	FFA FARM SERVICE	119.92	
			Vendor Total:	119.92
H AND S HOMEBUILDING CENTER	20140904	BUILDING SUPPLIES, FFA FARM	14.85	
			Vendor Total:	14.85
MIDWEST LIVESTOCK SERVICE	20140903	FEED PURCHASE	339.85	
			Vendor Total:	339.85
MOON CREEK VETERINARY CLINIC	20140904	FFA FARM SERVICE	46.80	
			Vendor Total:	46.80
ROCK RAPIDS UTILITIES	THRU 8/1/14	THRU 8/1/14	48.17	
			Vendor Total:	48.17
			Fund Total:	569.59
			Checking Account Total:	116,475.70

Checking
Checking

2
2 Fund: 61 SCHOOL NUTRITION FUND

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
AFLAC INSURANCE	459652	ADDTL INSURANCE	299.12	
Vendor Total:			299.12	
Fund Total:			299.12	
Checking Account Total:			299.12	
<u>Checking</u>	4			
Checking	4	Fund: 33 LOCAL OPTION SALES \$ SERVICES TAX (SILO)		
ARCHITECTURE INCORPORATED	20007076	8/2014 PROF SERVICES	46,800.00	
Vendor Total:			46,800.00	
DGR ENGINEERING	00211769	TOPOGRAPHIC SURVEY, PERMITS	828.00	
Vendor Total:			828.00	
Fund Total:			47,628.00	
<u>Checking</u>	4	Fund: 36 PHYSICAL PLANT & EQUIPMENT		
ADVANCED SYSTEMS, INC	15761722	COPIER LEASE	829.70	
Vendor Total:			829.70	
AIR CONDITIONING & HEATING, INC	2868	2 WATER HEATERS	14,764.00	
Vendor Total:			14,764.00	
CENTER SPORTS	AAA019002-AA00	VOLLEYBALL NETS	1,121.57	
Vendor Total:			1,121.57	
SCHOPPERT'S PIANO GALLERY	20140903	K-3 KAWAII PIANO	7,125.00	
Vendor Total:			7,125.00	
SPORTS IMPORTS	113625	VOLLEYBALL STANDARDS LESS NETS	6,947.00	
Vendor Total:			6,947.00	
Fund Total:			30,787.27	
Checking Account Total:			78,415.27	

August 2014 Payroll Totals

General Fund

Gross Salaries	\$300,985.57
District Benefits	\$45,361.43
District SS/Medicare	\$22,359.85
District IPERS	\$26,634.41
Employee Share Insurance	\$52,629.37
Total District Cost	<u>\$342,711.89</u>

Hot Lunch Fund

Gross Salaries	\$1,709.69
District Benefits	\$0.00
District SS/Medicare	\$130.79
District IPERS	\$152.67
Employee Share Insurance	\$0.00
Total District Cost	<u>\$1,993.15</u>

09/04/2014 8:47 AM

Posted - All; Fund Number 21, 61; Processing Month 08/2014

User ID: JPW

<u>Vendor Name</u>		<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	2				
Checking	2	Fund: 61	SCHOOL NUTRITION FUND		
AFLAC INSURANCE		027394	ADDTL EMP PAID INS	299.12	
			Vendor Total:		299.12
AFLAC		A040482800	ADDTL INSURANCE	53.97	
			Vendor Total:		53.97
ALTENA, TROY		lunch refund	LUNCH REFUND	306.95	
			Vendor Total:		306.95
ARAMARK UNIFORM SERVICES		7/25/14	UNIFORM SERVICE	918.36	
			Vendor Total:		918.36
CENTRAL LYON		RE: SURVEY	RE: STATE AIDS EDUCATION SURVEY	169.74	
			Vendor Total:		169.74
IOWA SCHOOLS EMPLOYEE BENEFITS		20230	DENTAL, LIFE, VISION	4.00	
			Vendor Total:		4.00
KECK INC		15A AUG	COMMODITIES 15A AUG 2014	1,568.09	
			Vendor Total:		1,568.09
KELDERMAN, TODD		2014 REGISTRATI	KELDERMAN FLOOD WAIVER REFUND	42.00	
			Vendor Total:		42.00
KRULL, TERI		lunch refund	LUNCH REFUND	1.30	
			Vendor Total:		1.30
MARTIN BROS. DISTRIBUTING, INC		5183327	inv 5183327 FOOD	526.56	
MARTIN BROS. DISTRIBUTING, INC		5303441	FOOD	5,855.20	
MARTIN BROS. DISTRIBUTING, INC		5313357	INV 5313357 8/27/14	2,205.02	
			Vendor Total:		8,586.78
SCHOOL NUTRITION ASSOCIATION (SNA) 2014				37.25	
			Vendor Total:		37.25
SUNSHINE FOODS		JULY 2014	FOOD - JULY 2014	250.18	
			Vendor Total:		250.18
VAN EGDOM, JOEL		lunch refund	LUNCH REFUND	3.55	
			Vendor Total:		3.55
VANDER ZEE, MEREDITH		lunch refund	REGISTRATION REFUND	350.00	
		14			
			Vendor Total:		350.00
			Fund Total:		12,591.29
			Checking Account Total:		12,591.29

Checking

3

Checking**3****Fund: 21****STUDENT ACTIVITY FUND**

ABRAMS LEARNING TRENDS

0301573-IN

CLASSROOM SUPPLIES

257.40

Vendor Total:**257.40**

ASPI SOLUTIONS, INC

8465

VB QUIKSTATES MODULE 2014

75.00

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
		SEASON		
		Vendor Total:		75.00
BOEKHOUT, JULIE	RE: PTC 2014	PTC ORDER	275.00	
		Vendor Total:		275.00
BOYDEN HULL COMM SCHOOL DIST	9/4/14	VOLLEYBALL TOURNAMENT FEE	80.00	
		Vendor Total:		80.00
CENTER SPORTS	aaa018912-aa00	CHAMPRO BASES	554.00	
CENTER SPORTS	AAA018959-AA00	TACHIKARA VB CART	131.95	
		Vendor Total:		685.95
CENTRAL LYON HOT LUNCH FUND	coffee reimburs	COFFEE LOUNGE	130.00	
		Vendor Total:		130.00
CHEER BUTTONS & BOWS	7/16/14	CHEER BOWS	551.00	
		Vendor Total:		551.00
COMMUNITY AFFAIRS CORPORATION	postma gift	POSTMA CARE COMMITTEE GIFT	20.00	
		Vendor Total:		20.00
CRAIG, DON	8/28/14	VB OFFICIAL 8/28/14	120.00	
		Vendor Total:		120.00
DAKOTA SPIRIT LLC	8/2/14	CHEER CAMP	2,200.00	
		Vendor Total:		2,200.00
DISTRIBUTED WEBSITE CORPORATION	17584		250.00	
		Vendor Total:		250.00
ELLIS, JEAN	8/28/14	JV VOLLEYBALL OFFICIAL	120.00	
		Vendor Total:		120.00
GRAPHIC EDGE	795496	BOOSTER CLUB SAMPLES	395.64	
GRAPHIC EDGE	798036	VB SHOES	1,495.83	
GRAPHIC EDGE	800688	INV 800688 BOOSTER CLUB SAMPLES	36.88	
GRAPHIC EDGE	several samples	BOOSTER CLUB SAMPLES	237.54	
		Vendor Total:		2,165.89
HAUFF MID-AMERICA SPORTS	276621	CHEER BRIEFS	197.78	
		Vendor Total:		197.78
HOUGHTON MIFFLIN CO	950604488	CLASSROOM SUPPLIES	260.95	
HOUGHTON MIFFLIN CO	950604488 A	CLASSROOM SUPPLIES	221.50	
		Vendor Total:		482.45
HULSTEIN, DEB	8/28/14	JV VOLLEYBALL OFFICIAL	120.00	
		Vendor Total:		120.00
IOWA BANDMASTERS ASSOCIATION	2014-2015 DUES	BANDMASTER DUES	55.00	
		Vendor Total:		55.00

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
IOWA GIRLS' COACHES ASSOC.,	2014-2015	IGCA SCHOOL MEMBERSHIP 2014-2015	75.00	
		Vendor Total:		75.00
LASTING LEGACIES	10746		670.00	
		Vendor Total:		670.00
NORTHWEST IA BANDMASTERS ASSOC	2014-2015	BANDMASTER DUES	10.00	
	DUES			
		Vendor Total:		10.00
ORIENTAL TRADING COMPANY, INC	664727745-01	PTC ORDER	135.24	
ORIENTAL TRADING COMPANY, INC	664727766-01	PTC ORDER	58.74	
		Vendor Total:		193.98
PIZZA RANCH	july ffa	FFA SUPPLIES	299.49	
		Vendor Total:		299.49
POSTMASTER - DOON IOWA	8/8/14	BOOSTER CLUB MAILING-DOON	70.88	
		Vendor Total:		70.88
POSTMASTER	8/8/14	BOOSTER CLUB MAILING	296.03	
		Vendor Total:		296.03
PUSH PEDAL PULL	120243	WEIGHT ROOM EQT	483.03	
		Vendor Total:		483.03
RIDDELL ALL AMERICAN	96965536	FB EQUIPMENT	548.27	
		Vendor Total:		548.27
ROTH, WYNTER	2014	2014 MUSIC BOOSTER	250.00	
	scholarshi	SCHOLARSHIP-VOCAL		
		Vendor Total:		250.00
SCHAR, JAMIE	istatvb		49.99	
		Vendor Total:		49.99
SHARI'S KITCHEN & CATERING	771036	VB MEETING MEALS	210.00	
		Vendor Total:		210.00
SHELDON COMMUNITY SCHOOL DIST	9/6/14	VOLLEYBALL TOURNAMENT FEE	125.00	
		Vendor Total:		125.00
SIOUX CENTER COMMUNITY SCHOOL	8/28/14	VOLLEYBALL TOURNAMENT FEE	85.00	
SIOUX CENTER COMMUNITY SCHOOL	9/2/14	9TH GRADE VB ENTRY FEE	65.00	
		Vendor Total:		150.00
SKIDMORE, DALTON	2014	2014 MUSIC BOOSTER	250.00	
	scholarshi	SCHOLARSHIP-BAND		
		Vendor Total:		250.00
SUNSHINE FOODS	FFA JULY	FFA SUPPLIES	21.40	
	2014			
		Vendor Total:		21.40
TEAM CHEER	INV96223	CHEER SHOES	1,163.73	
		Vendor Total:		1,163.73

ACTIVITY FUND BOARD REPORT

Posted - All; Fund Number 21, 61; Processing Month 08/2014

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
US BANK CREDIT CARD PMT CENTER	mcblj3qyso	VB SUPPLIES	34.80	
		Vendor Total:		34.80
US BANK	2014 SEASON	FB/VB SEASON START CASH	1,400.00	
US BANK	CHEER		30.00	
	TATTOOS			
		Vendor Total:		1,430.00
VANDER PLOEG, KEVIN	8/28/14	JV VOLLEYBALL OFFICIAL	120.00	
		Vendor Total:		120.00
WALL STREET PRINTERS	5918	BOOSTER CLUB POSTCARDS	646.87	
		Vendor Total:		646.87
WEST SIOUX CERAMICS/DAKOTA POTTERS	8/6/14	GLAZE SET AND FUSABLE GLASS	500.00	
SUPPLY		SET		
		Vendor Total:		500.00
WESTERN IOWA TECH. COMM COLLEGE	2014 scholar	CENTRAL LYON SCHOLARSHIP	250.00	
		2014		
		Vendor Total:		250.00
WIELENGA, JODY	8/28/14	JV VOLLEYBALL OFFICIAL	120.00	
		Vendor Total:		120.00
		Fund Total:		15,753.94
		Checking Account Total:		15,753.94



IOWA HIGH SCHOOL ATHLETIC ASSOCIATION

P.O. BOX 10 • BOONE, IA 50036-0010 • (515) 432-2011 • FAX (515) 432-2961 • www.iahsaa.org

RICHARD WULKOW, Executive Director

ALAN BESTE, Associate Director • BRETT NANNINGA, Associate Director

TODD THARP, Assistant Director • CHAD ELSBERRY, Assistant Director • JARED CHIZEK, Assistant Director

SANDRA ANDERSON, Director of Finance • ROGER BARR, Director of Officials • BUD LEGG, Information Director

August 20, 2014

TO: School Administrators

FROM: Rick Wulkow, Executive Director - IHSAA

RE: 2013-2014 IHSAA Member Schools With No Ejections

It is with great pride that I can send this letter to your school regarding coach and athlete conduct during the 2013-2014 school year.

You are one of 178 schools, which calculates to 47.7% of the IHSAA membership, who had no athletes or coaches ejected during the 2013-2014 school year.

So many times we dwell on the negative but this is an opportunity for me to convey to you from the Iowa High School Athletic Association that you should take pride in notifying your coaches and your athletes how proud you are of their overall conduct during the 2013-2014 school year.

We continue to see better conduct from our coaches and our athletes every year. I wish I could say the same for our spectator conduct. I realize many times an ejection deals with an emotional outburst and the individual involved is very sorry for what has occurred, but to go through an entire year and not have one flagrant, unsportsmanlike act during any of your competitions, is certainly something to be proud of.

I am proud because I get to send this letter to 47.7% of our membership, congratulating them on a great year as it relates to conduct and sportsmanship. With the start of the 2014-2015 school year eminent, hopefully you can use this as a springboard to another great year.

Keep up the good work. Keep the emphasis where we need to have it as it relates to our students and coaches representing our school, our community and patrons. We do appreciate your leadership.

On the field, on the court, on the mat and in the stands - - - **CONDUCT COUNTS!!**

Sincerely,

Richard Wulkow
Executive Director

RW:cc



College Readiness Letter for:
CENTRAL LYON HIGH SCHOOL

August 20, 2014
Code: 163780

PRINCIPAL
CENTRAL LYON HIGH SCHOOL
PO BOX 471
ROCK RAPIDS, IA 51246



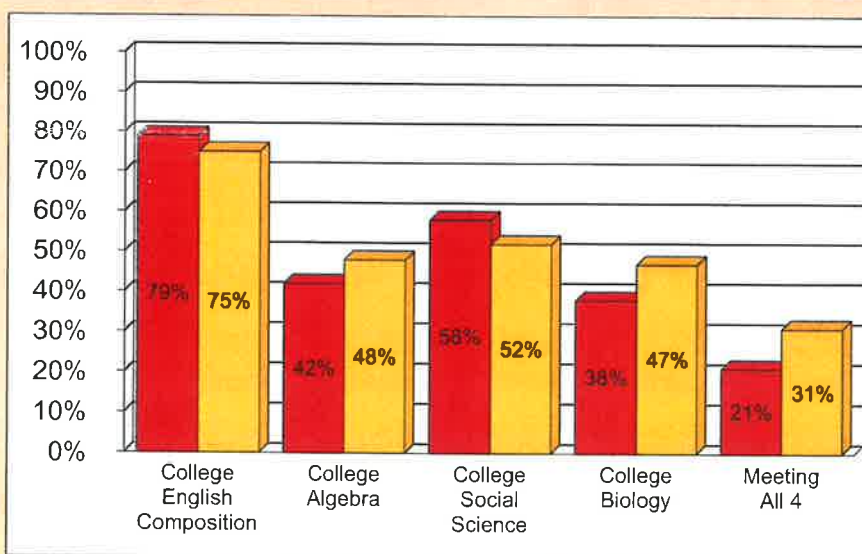
011061110

This report reflects the achievement of your graduates on the ACT over time and an indication of the extent to which they are prepared for college-level work. The ACT consists of curriculum-based tests of educational development in English, mathematics, reading, and science designed to measure the skills needed for success in first year college coursework. Table 1 shows the five-year trend of your ACT-tested graduates. Beginning with the 2013 Graduating Class, all students whose scores are college reportable, both standard and extended time tests, are now included in this report.

Table 1: Five Year Trends - Average ACT Scores

Grad Year	Total Tested		English		Mathematics		Reading		Science		Composite	
	School	State	School	State	School	State	School	State	School	State	School	State
2010	40	22,943	22.5	21.8	22.0	21.8	23.6	22.6	22.4	22.3	22.8	22.2
2011	27	22,968	23.4	21.7	23.8	21.9	24.5	22.6	23.3	22.4	23.9	22.3
2012	36	23,119	24.3	21.6	23.0	21.7	24.8	22.5	23.3	22.2	24.0	22.1
2013	34	22,526	22.4	21.5	22.0	21.6	23.6	22.5	22.9	22.2	22.8	22.1
2014	24	22,931	23.0	21.5	21.3	21.4	22.8	22.5	22.3	22.2	22.5	22.0

Figure 1. Percent of ACT-Tested Students Ready for College-Level Coursework



Are Your Students Ready for College?

While students will pursue a variety of paths after high school, all students should be prepared for college and work. Through collaborative research with postsecondary institutions nationwide, ACT has established the following as college readiness benchmark scores for designated college courses:

- * English Composition: 18 on ACT English Test
- * Algebra: 22 on ACT Mathematics Test
- * Social Science: 22 on ACT Reading Test
- * Biology: 23 on ACT Science Test

■ Your School
■ State

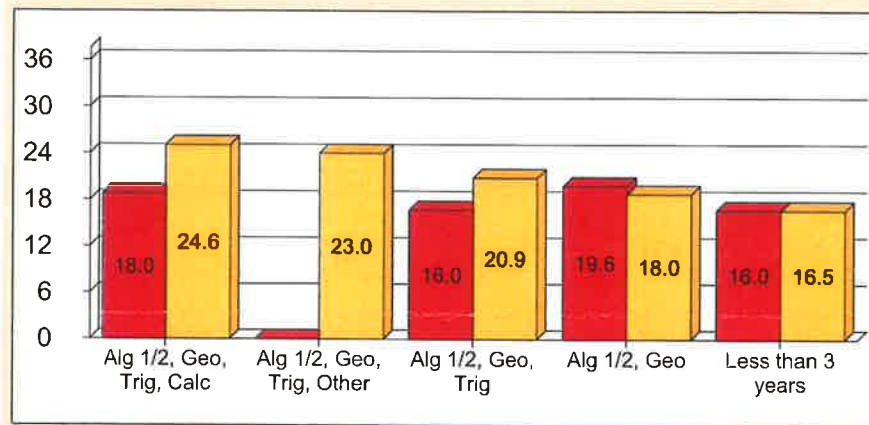
A benchmark score is the minimum score needed on an ACT subject-area test to indicate a 50% chance of obtaining a B or higher or about a 75% chance of obtaining a C or higher in the corresponding credit-bearing college courses.

A District College Readiness Letter has been sent to the Superintendent of the district.

College Readiness Letter for: CENTRAL LYON HIGH SCHOOL

ACT Research has shown that it is the rigor of coursework - rather than simply the number of core courses - that has the greatest impact on ACT performance and college readiness. Figures 2 and 3 report the value added by increasingly rigorous coursework in mathematics and science respectively.

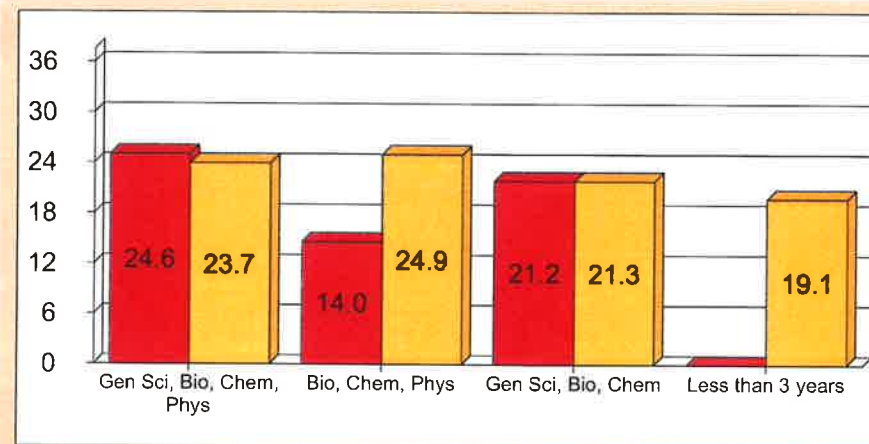
Figure 2. Average ACT Mathematics Scores by Course Sequence



Value Added by Mathematics Courses

Students who take a minimum of Algebra 1, Algebra 2, and Geometry typically achieve higher ACT Mathematics scores than students who take less than three years of mathematics. In addition, students who take more advanced mathematics courses substantially increase their ACT Mathematics score.

Figure 3. Average ACT Science Scores by Course Sequence



Value Added by Science Courses

Students taking Biology and Chemistry in combination with Physics typically achieve higher ACT Science scores than students taking less than three years of science courses.

In order to ensure that all students are ready for college and work, an overview of vital action steps is provided.

College Readiness for All: An Action Plan for Schools and Districts

- 1. Create a Common Focus.** Establish collaborative partnerships with local and state postsecondary institutions to come to a shared understanding of what students need to know for college and workplace readiness. Use ACT's College Readiness Standards and the ACT as a common language to define readiness.
- 2. Establish High Expectations for All.** Create a school culture that identifies and communicates the need for all students to meet or exceed College Readiness Benchmark Scores.
- 3. Require a Rigorous Curriculum.** Review and evaluate the rigor and alignment of courses offered and required in your school in English, mathematics, and science to ensure that the foundational skills leading to readiness for college-level work are taught, reaffirmed, and articulated across courses.
- 4. Provide Student Counseling.** Engage all students in early college and career awareness, help them to set high aspirations, and ensure that they plan a rigorous high school coursework program.
- 5. Measure and Evaluate Progress.** Monitor and measure every student's progress early and often using college readiness assessments like EXPLORE, PLAN and the ACT. Make timely interventions with those students who are not making adequate progress in meeting college readiness standards.

To learn more about these recommended action steps and ACT programs that will help improve college readiness for your students, contact ACT Customer Service at 319-337-1309 or customerservices@act.org.



College Readiness Letter for:
CENTRAL LYON CMTY SCHOOL DIST

August 20, 2014
Code: 167536

SUPERINTENDENT
CENTRAL LYON CMTY SCHOOL DIST
PO BOX 471
ROCK RAPIDS, IA 51246



385370190



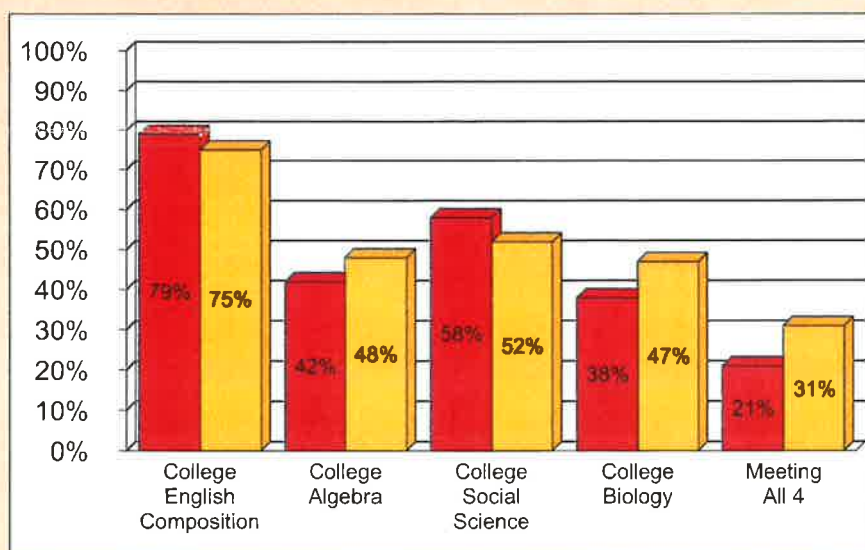
011062110

This report reflects the achievement of your graduates on the ACT over time and an indication of the extent to which they are prepared for college-level work. The ACT consists of curriculum-based tests of educational development in English, mathematics, reading, and science designed to measure the skills needed for success in first year college coursework. Table 1 shows the five-year trend of your ACT-tested graduates. Beginning with the 2013 Graduating Class, all students whose scores are college reportable, both standard and extended time tests, are now included in this report.

Table 1: Five Year Trends - Average ACT Scores

Grad Year	Total Tested		English		Mathematics		Reading		Science		Composite	
	District	State	District	State	District	State	District	State	District	State	District	State
2010	40	22,943	22.5	21.8	22.0	21.8	23.6	22.6	22.4	22.3	22.8	22.2
2011	27	22,968	23.4	21.7	23.8	21.9	24.5	22.6	23.3	22.4	23.9	22.3
2012	36	23,119	24.3	21.6	23.0	21.7	24.8	22.5	23.3	22.2	24.0	22.1
2013	34	22,526	22.4	21.5	22.0	21.6	23.6	22.5	22.9	22.2	22.8	22.1
2014	24	22,931	23.0	21.5	21.3	21.4	22.8	22.5	22.3	22.2	22.5	22.0

Figure 1. Percent of ACT-Tested Students Ready for College-Level Coursework



Are Your Students Ready for College?

While students will pursue a variety of paths after high school, all students should be prepared for college and work. Through collaborative research with postsecondary institutions nationwide, ACT has established the following as college readiness benchmark scores for designated college courses:

- * English Composition: 18 on ACT English Test
- * Algebra: 22 on ACT Mathematics Test
- * Social Science: 22 on ACT Reading Test
- * Biology: 23 on ACT Science Test

■ Your District
■ State

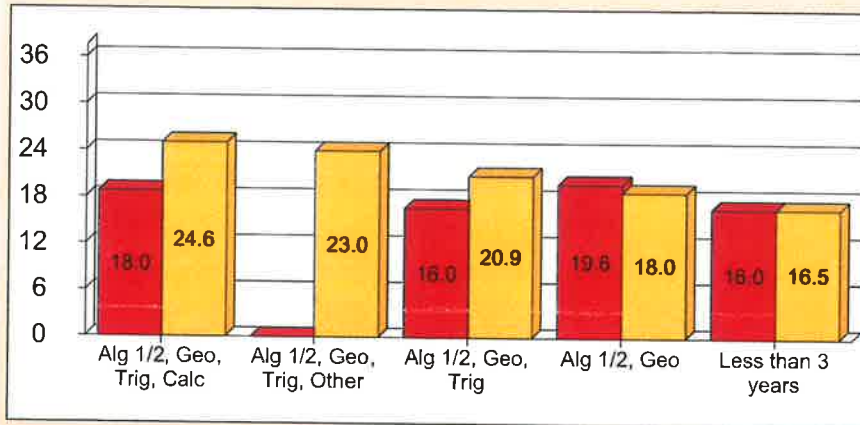
A benchmark score is the minimum score needed on an ACT subject-area test to indicate a 50% chance of obtaining a B or higher or about a 75% chance of obtaining a C or higher in the corresponding credit-bearing college courses.

A High School College Readiness Letter has been sent to the Principal of each high school with at least one ACT-tested graduate.

College Readiness Letter for: CENTRAL LYON CMTY SCHOOL DIST

ACT Research has shown that it is the rigor of coursework - rather than simply the number of core courses - that has the greatest impact on ACT performance and college readiness. Figures 2 and 3 report the value added by increasingly rigorous coursework in mathematics and science respectively.

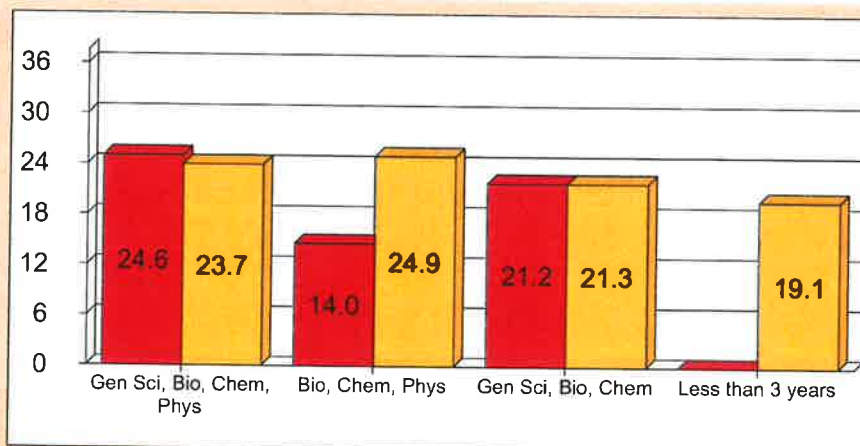
Figure 2. Average ACT Mathematics Scores by Course Sequence



Value Added by Mathematics Courses

Students who take a minimum of Algebra 1, Algebra 2, and Geometry typically achieve higher ACT Mathematics scores than students who take less than three years of mathematics. In addition, students who take more advanced mathematics courses substantially increase their ACT Mathematics score.

Figure 3. Average ACT Science Scores by Course Sequence



Value Added by Science Courses

Students taking Biology and Chemistry in combination with Physics typically achieve higher ACT Science scores than students taking less than three years of science courses.

In order to ensure that all students are ready for college and work, an overview of vital action steps is provided.

College Readiness for All: An Action Plan for Schools and Districts

- Create a Common Focus.** Establish collaborative partnerships with local and state postsecondary institutions to come to a shared understanding of what students need to know for college and workplace readiness. Use ACT's College Readiness Standards and the ACT as a common language to define readiness.
- Establish High Expectations for All.** Create a school culture that identifies and communicates the need for all students to meet or exceed College Readiness Benchmark Scores.
- Require a Rigorous Curriculum.** Review and evaluate the rigor and alignment of courses offered and required in your school in English, mathematics, and science to ensure that the foundational skills leading to readiness for college-level work are taught, reaffirmed, and articulated across courses.
- Provide Student Counseling.** Engage all students in early college and career awareness, help them to set high aspirations, and ensure that they plan a rigorous high school coursework program.
- Measure and Evaluate Progress.** Monitor and measure every student's progress early and often using college readiness assessments like EXPLORE, PLAN and the ACT. Make timely interventions with those students who are not making adequate progress in meeting college readiness standards.

To learn more about these recommended action steps and ACT programs that will help improve college readiness for your students, contact ACT Customer Service at 319-337-1309 or customerservices@act.org.

Memorandum

To: Central Lyon Board of Education
From: Dave Ackerman
Date: September 8, 2014
Re: Written Rules and Procedures

We adopt written rules and procedures annually that will be followed in the conduct of board meetings. Enclosed are the rules and procedures which were adopted last year. These rules and procedures are intended to be a general guide to us as we conduct our meetings. Should these rules and procedures be approved, we will continue to have a brochure which may be distributed to visitors at our board meetings to help them as they interact with us.

It is recommended that you approve the enclosed Rules and Procedures.

CONDUCT AND REMARKS OUT OF ORDER

Undue interruptions or other interference with the orderly conduct of Board of Education business cannot be allowed. The presiding officer may terminate the speaker's privilege to speak if, after being called to order, the speaker persists in improper conduct or remarks.

CHARGES, COMPLAINTS, OR CHALLENGES

At a public meeting of the Board of Education, no person shall orally initiate charges or complaints against individual employees of the district or challenge instructional material used in the district. All such charges, complaints, or challenges shall be presented to the superintendent of schools in accordance with established written board policy.

2014-2015

BOARD MEMBERS

Steve Sieperda, President
Judy Gacke, Vice President
Dr. Chet DeJong
Dave Jans
Scott Postma
Jackie Wells, Secretary

SCHOOL ADMINISTRATORS

David Ackerman
Superintendent/High School Principal
472-2664
dacker@centrallyon.org
Dan Kruse
Elementary/Middle School Principal
472-4041
dkruse@centrallyon.org
Steve Harman
Assistant Principal/Activities Dir.
472-2664
steveharman@centrallyon.org

Thank you for joining
us. We look forward
to your continued
interest in and support
of your public schools.
This support will help
guarantee their
excellence.

CENTRAL LYON COMMUNITY SCHOOLS ROCK RAPIDS, IA 51246



BOARD MEETING PROCEDURES

Welcome to a meeting of the Board of Education of the Central Lyon Community School District, Rock Rapids, Iowa.

The purpose of this brochure is to show you how the Board of Education is structured and how it operates.

Popular control of public education is one of the cornerstones of a free society. The people exercise that control through their Board of Education. To help you take a more active part in its deliberations and operation, the Board has prepared this brochure to explain how you can bring matters of concern to the attention of the Board.

BOARD MEMBERS

The Central Lyon Community School District Board of Education is composed of five citizens elected to serve overlapping terms of four years each. At the end of a term, a board member wishing to continue unsalaried service to the community must be re-elected to an additional four-year term. State law does not limit the number of terms a member may serve. Voting for school board positions takes place on the second Tuesday in September.

CENTRAL LYON COMMUNITY SCHOOLS

www.centrallyon.org

Elementary/Middle School
1105 S Story St.
Rock Rapids, IA 51246
(712) 472-4041

High School
1010 S Greene St.
Rock Rapids IA 51246
(712) 472-4051

BOARD MEETINGS

The Board of Education meets regularly on the second Monday of each month in the board room. Meetings are called to order at 7:00 p.m.

In accordance with the Iowa Code, when it is necessary to hold a meeting at other than the scheduled time, the nature of the meeting shall be stated in the minutes.

Meetings of the Board of Education follow an agenda prepared jointly by the board president and the superintendent of schools. Following the roll call of members, the board proceeds to the agenda items.

The Open Meeting Law requires the posting of the board agenda 24 hours, or more, prior to a scheduled meeting. Topics not included on the agenda may be added only if good cause exists to require expeditious discussion or action on such matters.

One of the first items on the agenda is the recognition of any visitors and representatives who may wish to address the board. A visitor who has been granted permission to speak may make a brief statement, express a viewpoint, or ask a question regarding matters related to the school system. It should be pointed out that there is no legal requirement that the public be given this opportunity to speak at board meetings. It is a policy of our board to make this time available to residents of the district. However, a 5 minute time limit per participant will be imposed.

AN ADDITIONAL NOTE: The board's function is to make decisions, and time spent answering routine questions or criticisms

reduces time available for more important board business. If a resident has a question about the operation of the schools, the resident is encouraged to contact the teacher or administrator closest to the situation. Experience has shown that this is the best procedure. The questioner gets the response directly; the board is freed to consider more substantive matters.

Following the "recognition of visitors" portion of the meeting, the board proceeds to the other items on the agenda. These items may include:

Routine business. *For efficiency of operation, the board may condense routine business into lists or schedules.*

Reports from members of the board, the superintendent of schools, or staff. *These reports are usually on matters relevant to the operation of the schools and do not require formal action.*

Old business, including updating information on items discussed at previous meetings.

New business.

CLOSED SESSION

The statute provides that all meetings of governmental bodies (including school boards and multi-member bodies created by the boards) shall be open sessions unless a closed session is expressly permitted by law. Further, final action by any governmental body on any matter (whether discussed in open or closed session) must

be taken in open session. A governmental body may hold a closed session only by affirmative public vote of either two-thirds of the members of the body or of all the members present at the meeting. A governmental body may hold a closed session only to the extent a closed session meets the guidelines established by statute.

BOARD ACTION

No one person or group of persons acts in the name of the board. When an item of business comes before the board in the form of a motion, it is necessary that a majority of votes in favor of the motion be cast for the board to act.

The board has complete and final control over local school matters subject only to limitation imposed by state law, regulation of the state, and the will of local residents as expressed in district elections.

SUPERINTENDENT OF SCHOOLS

The superintendent of schools is appointed by the Board of Education and acts as its executive officer in administering the board's policies in the operation of the schools. The superintendent also acts as advisor in keeping the board informed of the needs and progress of the schools. The superintendent is available to the board as a professional resource, and the superintendent's recommendations normally precede board action on questions relating to recruitment and supervision of professional staff, selection of textbooks and instructional materials, and development of curriculum.

Memorandum

To: Central Lyon Board of Education
From: David Ackerman
Date: September 8, 2014
Re: Appointment of Committees

It has been our practice to appoint committees to serve in collaboration with the administrative team in the conduct of some specific phases of school business. In the 2013-2014 year the following appointments were made:

Personnel

Chet DeJong
Judy Gacke

Buildings/Grounds/Transp.

Scott Postma
Dave Jans

Policy

Scott Postma
Dave Jans

Budget

Judy Gacke
Steve Sieperda

Sharing

Steve Sieperda
Judy Gacke

Delegate Assembly

Chet DeJong

It is recommended that appointments be made in the above named committees.

Memorandum

To: Central Lyon Board of Education
From: Jackie Wells, Business Manager
Date: 9/8/14
Re: Horizontal Lane Advancements

The following individuals have applied for Horizontal Lane Advancement for 2014-2015 and have completed the requirements in a timely manner. It is recommended that you approve the increase in salary as indicated.

Kelli Docker	MA	\$1,100.00
Jason Engleman	BA + 15	\$650.00
Julie Boekhout	BA + 30	\$650.00
Rochelle Bloemendaal	BA + 15	\$650.00
Denise Snyders	BA + 30	\$650.00
Krista Sprock	BA + 15, 30	\$1,300.00
Jerry Pytleski	MA + 15	\$950.00
Cindy Witt	MA + 15	\$950.00
Christ Wright	BA + 30	\$650.00

June 24, 2014

Ms. Jackie Wells
Central Lyon Community School District
1105 S Story
Rock Rapids, IA 51246

Dear Jackie,

We understand that the Central Lyon Community School District, Iowa (the "Issuer") wishes to issue School Infrastructure Sales, Services & Use Tax Revenue Bonds (the "Bonds," the "Bond Issue" or the "Project") and would like to engage Piper Jaffray & Co. ("Piper" or the "Placement Agent") to serve as Placement Agent for the proposed issuance. We appreciate the opportunity to again serve the Central Lyon district. This letter will serve as an agreement regarding the terms of this engagement. In addition, we would like to take this opportunity to set forth some pertinent information about the process of underwriting.

Although we intend to work closely with you during the period preceding the completion of the Project with the aim of timely completion of the financing, we are not herein making a final commitment to purchase, place or underwrite the Project until certain events have occurred. Such a commitment is subject to, among other things, identification of one or more banks willing to provide the loan to the Issuer on terms acceptable to the Issuer; satisfactory completion and execution of all final documentation for an offering; absence of any material adverse change in the financial markets or in the financial condition, operations or prospects of the Issuer; receipts of all required governmental approvals and appropriate legal opinions. This Agreement is therefore not a final commitment by the Placement Agent, express or implied, to provide a loan to the Issuer. While we do not anticipate difficulties in the course of the proposed financing, and look forward to a successful conclusion to this engagement, we prefer to identify these conditions to our final commitment at the outset.

Our efforts will include:

- a) Preparation of numbers describing various options to finance the Project
- b) Preparation of term sheet to be sent to banks for consideration of the loan
- c) Identification of one or more banks interested in providing the loan; communication with Issuer as to bank terms relative to current market conditions
- d) Communication with legal counsel as to the final terms of the loan such that the various legal documents can be drawn up
- e) Coordination of closing effort for bonds

During the course of the engagement, Piper will participate in discussions with bond counsel, finance officials or internal legal counsel of the Issuer to assist in advising the Issuer, as part of the underwriting process, of various financial structures for the proposed offering and their probable reception in the municipal bond markets.

Ms. Jackie Wells, Business Manager
Page Two
June 24, 2014

As compensation for the Placement Agent's services, the Issuer will pay the Placement Agent a fee based upon the following:

- 1.40% of the par amount of the loan if such loan is placed with a bank that has a branch office in the counties of Lyon, Sioux, O'Brien, Osceola, Dickinson, Clay, Buena Vista, Cherokee or Plymouth
- or-
- 1.75% of the par amount of the loan if such loan is placed with a bank or financial institution that is located outside of the area listed above

Fees will be payable to the Placement Agent at closing.

Unless earlier terminated pursuant to the provisions of this Agreement, the Placement Agent's engagement hereunder shall extend from the date of this letter through the financial closing. The Placement Agent's engagement hereunder may be terminated by the Issuer for failure to perform on the part of the Placement Agent and for no other reason. This engagement may be terminated by the Placement Agent at any time upon written notice to that effect to the Issuer.

Assignment Neither the Placement Agent nor the Issuer shall have the right or power to assign this Agreement or parts thereof, or its respective duties, without the express written consent of the other party. In the event of acquisition of the Placement Agent by a third party firm, notice shall be given to the Issuer regarding the acquisition and the Issuer shall have the opportunity to consent to the assignment of this Agreement, which consent shall not be unreasonably withheld.

No Advisory or Fiduciary Role. We are writing to provide you with certain regulatory disclosures as required by the Municipal Securities Rulemaking Board. As part of our services, Piper Jaffray may provide advice concerning the structure, timing, terms, and other similar matters concerning an issue of municipal securities that Piper Jaffray is underwriting or placing. However, Piper Jaffray intends to serve as Placement Agent and not as a financial advisor to you in this transaction; and the primary role of Piper Jaffray is to purchase securities for resale to investors or arrange for the placement of securities in an arm's-length commercial transaction between you and Piper Jaffray. Piper Jaffray has financial and other interests that differ from your interests.

No Recourse for Tax Matters. No recourse shall be had against the Placement Agent for loss, damage, liability, cost or expense (whether direct, indirect or consequential) of the Issuer arising out of or in defending, prosecuting, negotiating or responding to any inquiry, questionnaire, audit, suit, action, or other proceeding brought or received from the Internal Revenue Service in connection with the Bonds or otherwise relating to the tax treatment of interest on the Bond.

Governance This Agreement will be governed by, and construed in accordance with, the laws of the State of Iowa, without regard to principles of conflicts of law to the extent that the application of the laws of another jurisdiction would be required thereby. The Issuer and the Placement Agent each hereby irrevocably waive any right they may have to a trial by jury in respect of any claim based upon or arising out of this Agreement or the transactions contemplated hereby.

This Agreement embodies the entire agreement and understanding between the parties hereto and supersedes all prior agreements and understandings relating to the subject matter hereof. If any

Ms. Jackie Wells, Business Manager
Page Three
June 24, 2014

provision of this Agreement is determined to be invalid or unenforceable in any respect, such determination will not affect such provision in any other respect or any other provision of this Agreement, which will remain in full force and effect. This Agreement may not be amended or otherwise modified or waived except by an instrument in writing signed by both the Placement Agent and Issuer.

This letter agreement may be executed in any number of counterparts, each of which shall be an original and all of which, when taken together, shall constitute one agreement. Delivery of an executed counterpart of a signature page of this letter agreement by facsimile transmission shall be effective as delivery of a manually executed counterpart of this letter agreement.

Please confirm that the foregoing correctly sets forth our agreement by signing and returning to Piper Jaffray & Co., the enclosed original copy of this Agreement.

Very truly yours,

Via e-mail

Matthew R. Gillaspie
Senior Vice President

Please acknowledge your acceptance by indicating below:

Signature _____

Name _____

Title _____

Central Lyon Community School District



Approx. \$3,185,000 School Infrastructure Sales, Services & Use Tax Revenue Bonds
[Initially Proposed to Be Directly Placed with an Area or Non-Area Financial Institution]

Proposed 2014 Timetable

*Monday, September 8 th	<ol style="list-style-type: none">1. Board authorizes Engagement Letter with Piper Jaffray (vote required; Board President executes 2 copies)2. Jackie executes MSRB G-17 Letter accompanying Piper Engagement Letter if #1 above is approved by board (no voting; Jackie simply executes 2 copies)3. Board approves this Timeline. This is not set in stone, but is an expected timeline; subject to change. (No voting required; just board consensus that this is the direction you want to move)4. Board approves Architects plans; ready for bidding
Prior to October 6 th	Piper Jaffray, District Administration and Bond Counsel exchange revisions to Piper's draft Bond Bid documents.
Prior to October 6 th	Piper Jaffray provides final version of Bond Bid documents ahead of 10/13 Board meeting so board has ample time to review prior to approval at 10/13 meeting
Thursday, October 9 th	CONSTRUCTION BIDS are received & reviewed
*Monday, October 13 th	<ol style="list-style-type: none">1. CONSTRUCTION BIDS awarded by Board2. Board Approves Draft Private Placement Offering Terms & Authorizes Distribution to Potential Investors
Tuesday, October 14 th	Piper Jaffray delivers Bid Package and other requested information to Financial Institutions for consideration prior to expected bidding on November 4 th . As a result of the construction bidding figures received prior to this date the bond size may be adjusted as necessary.
Tuesday, November 4 th	Banks provide bid details to Piper Jaffray by 12:00PM. Lowest/Best bid is determined. Piper prepares summary for Board, with recommendation letter. If no reasonable offer is received Piper will recommend rejection of all bids.
Tuesday, November 4 th	Ahlers begins preparing documents for November 10 th meeting

Project Construction Work Begins – November 2014

*Monday, November 10 th	Board adopts various bond issuance resolutions/paperwork/etc. provided by Ahlers & Cooney
Tuesday, December 2 nd	Transaction closes. Bond proceeds are delivered to District's bank of choice for investment during construction process.

* Board Action Dates

July 1, 2015	District makes first interest payment on the new Bonds (semi-annually thereafter)
July 1, 2015	District makes first principal payment on the new Bonds (annually thereafter)

June 26, 2014

Jackie Wells, Business Manager
Central Lyon Community School District
1105 S Story
Rock Rapids, IA 51246

Re: Disclosure Required For Issuing Bonds
Central Lyon Community School District, Iowa
School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2014

Dear Ms. Wells:

As you know, Piper Jaffray & Co. is serving as placement agent on the captioned bond issues (the "Bonds"). We are writing to provide you with certain disclosures relating to the Bonds as required by the Municipal Securities Rulemaking Board (MSRB) Rule G-17 in accordance with MSRB Notice 2012-25 (May 7, 2012)¹. Under new federal regulations, all underwriters and placement agents are now required to send the following disclosures to you (as the Issuer of the Bonds) in order to clarify the role of a placement agent and other matters relating to a private placement of the Bonds.

Our Role as Placement Agent:

In serving as placement agent for the Bonds, these are some important disclosures that clarify our role and responsibilities:

- (i) MSRB Rule G-17 requires a placement agent to deal fairly at all times with both municipal issuers and investors;
- (ii) Unlike a municipal advisor, the placement agent does not have a fiduciary duty to the Issuer under the federal securities laws and is, therefore, not required by federal law to act in the best interests of the Issuer without regard to its own financial or other interests;

Our Compensation:

The placement agent will be compensated by a fee that was negotiated and entered into in connection with the issuance of the Bonds. Payment or receipt of the placement agent fee will be contingent on the closing of the transaction and the amount of the fee may be based, in whole or in part, on a percentage of the principal amount of the Bonds. While this form of compensation is customary in the municipal securities market, it presents a conflict of interest since the placement agent may have an incentive to recommend to the Issuer a transaction that is unnecessary or to recommend that the size of the transaction be larger than is necessary.

¹ Interpretive Notice Concerning the Application of MSRB Rule G-17 to Underwriters of Municipal Securities (effective August 2, 2012).

PiperJaffray.

Risk Disclosures:

In accordance with the requirements of MSRB Rule G-17, attached to this letter as Appendix A is a description of the material aspects of a typical fixed rate offering, including the Bonds. This letter may be later supplemented if the material terms of the Bonds change from what is described here.

If you have any questions or concerns about these disclosures, please make those questions or concerns known immediately to me. In addition, you should consult with your own financial, legal, accounting, tax and other advisors, as applicable, to the extent you deem appropriate.

It is our understanding that you are authorized or are expected to be authorized to sign a placement agent agreement with us or otherwise bind the issuer by contract. If our understanding is incorrect, please notify the undersigned immediately.

Under MSRB Rules, we are required to seek your acknowledgement that you have received this letter. Accordingly, please send me an email to that affect, or sign and return the enclosed copy of this letter to me.

Thank you.

Sincerely,

Matthew Gillaspie
Senior Vice President
Piper Jaffray & Co.

Acknowledgement:

Jackie Wells, Business Manager
Central Lyon Community School District

Date: _____

Appendix A – Risk Disclosures

The following is a general description of the financial characteristics and security structures of fixed rate municipal bonds (“Fixed Rate Bonds”), as well as a general description of certain financial risks that you should consider before deciding whether to issue Fixed Rate Bonds.

Financial Characteristics

Maturity and Interest. Fixed Rate Bonds are interest-bearing debt securities issued by state and local governments, political subdivisions and agencies and authorities. Maturity dates for Fixed Rate Bonds are fixed at the time of issuance and may include serial maturities (specified principal amounts are payable on the same date in each year until final maturity) or one or more term maturities (specified principal amounts are payable on each term maturity date) or a combination of serial and term maturities. The final maturity date typically will range between 10 and 30 years from the date of issuance. Interest on the Fixed Rate Bonds typically is paid semiannually at a stated fixed rate or rates for each maturity date.

Redemption. Fixed Rate Bonds may be subject to optional redemption, which allows you, at your option, to redeem some or all of the bonds on a date prior to scheduled maturity, such as in connection with the issuance of refunding bonds to take advantage of lower interest rates. Fixed Rate Bonds will be subject to optional redemption only after the passage of a specified period of time, often approximately ten years from the date of issuance, and upon payment of the redemption price set forth in the bonds, which may include a redemption premium. You will be required to send out a notice of optional redemption to the holders of the bonds, usually not less than 30 days prior to the redemption date. Fixed Rate Bonds with term maturity dates also may be subject to mandatory sinking fund redemption, which requires you to redeem specified principal amounts of the bonds annually in advance of the term maturity date. The mandatory sinking fund redemption price is 100% of the principal amount of the bonds to be redeemed.

Security

Payment of principal of and interest on a municipal security, including Fixed Rate Bonds, may be backed by various types of pledges and forms of security, some of which are described below.

General Obligation Bonds

“General obligation bonds” are debt securities to which your full faith and credit is pledged to pay principal and interest. If you have taxing power, generally you will pledge to use your ad valorem (property) taxing power to pay principal and interest. Ad valorem taxes necessary to pay debt service on general obligation bonds may not be subject to state constitutional property tax millage limits (an unlimited tax general obligation bond). The term “limited” tax is used when such limits exist.

General obligation bonds constitute a debt and, depending on applicable state law, may require that you obtain approval by voters prior to issuance. In the event of default in required payments of interest or principal, the holders of general obligation bonds have certain rights under state law to compel you to impose a tax levy.

PiperJaffray

Revenue Bonds

“Revenue bonds” are debt securities that are payable only from a specific source or sources of revenues. Revenue bonds are not a pledge of your full faith and credit and you are obligated to pay principal and interest on your revenue bonds only from the revenue source(s) specifically pledged to the bonds. Revenue bonds do not permit the bondholders to compel you to impose a tax levy for payment of debt service. Pledged revenues may be derived from operation of the financed project or system, grants or excise or other specified taxes. Generally, subject to state law or local charter requirements, you are not required to obtain voter approval prior to issuance of revenue bonds. If the specified source(s) of revenue become inadequate, a default in payment of principal or interest may occur. Various types of pledges of revenue may be used to secure interest and principal payments on revenue bonds. The nature of these pledges may differ widely based on state law, the type of issuer, the type of revenue stream and other factors.

General Fund Obligations

“General Fund Obligations” are debt securities that are payable from an issuer’s general fund and are not secured by a specific tax levy like a general obligation bond or a specific revenue pledge like a revenue bond. General fund obligations come in many varieties and may be a continuing obligation of the general fund or may be subject to annual appropriation. Often general fund obligations are issued in the form of certificates of participation in a lease obligation of the issuer.

Financial Risk Considerations

Certain risks may arise in connection with your issuance of Fixed Rate Bonds, including some or all of the following:

Risk of Default and Fiscal Stress

You may be in default if the funds pledged to secure your bonds are not sufficient to pay debt service on the bonds when due. The consequences of a default may be serious for you and may include the exercise of available remedies against you on behalf of the holders of the bonds. Depending on state law, if the bonds are secured by a general obligation pledge, you may be ordered by a court to raise taxes or other budgetary adjustments may be necessary to enable you to provide sufficient funds to pay debt service on the bonds. If the bonds are revenue bonds, subject to applicable state law and the terms of the authorizing documents, you may be required to take steps to increase the available revenues that are pledged as security for the bonds.

Bonds payable from the general fund, particularly bonds without a defined revenue stream identified to pay debt service, reduce your flexibility to balance the general fund. Because a fixed debt service payment is required to be paid regardless of how your general fund is impacted by revenue losses or by increased expenses, you have less flexibility in the options available to you in assuring a balanced budget for your general fund.

General Fund Obligations that are Project Based. Some general fund obligations are issued for projects which are expected to generate revenues that will pay for some or all of the debt service on the bonds. In the event the project does not generate the anticipated levels of revenues available for debt service, or, in the extreme case, does not create any revenue

PiperJaffray

available for debt service, you may need to make payments from other available general fund revenues. This may force you to reduce other expenditures or to make difficult decisions about how to pay your debt service obligation while meeting other expenditure needs.

General Fund Obligations that are Subject to Annual Appropriation. Some general fund obligations require that debt service is subject to annual appropriation by your governing body. If your governing body decides not to appropriate payments for debt service, your credit ratings may be negatively impacted and you may be forced to pay a higher interest rate on future debt issuance or may be unable to access the market for future debt issuance.

For all bonds, a default may negatively impact your credit ratings and may effectively limit your ability to publicly offer bonds or other securities at market interest rate levels. Further, if you are unable to provide sufficient funds to remedy the default, subject to applicable state law and the terms of the authorizing documents, it may be necessary for you to consider available alternatives under state law, including (for some issuers) state-mandated receivership or bankruptcy. A default also may occur if you are unable to comply with covenants or other provisions agreed to in connection with the issuance of the bonds.

Redemption Risk

Your ability to redeem the bonds prior to maturity may be limited, depending on the terms of any optional redemption provisions. In the event that interest rates decline, you may be unable to take advantage of the lower interest rates to reduce debt service.

Refinancing Risk

If your financing plan contemplates refinancing some or all of the bonds at maturity (for example, if you have term maturities or if you choose a shorter final maturity than might otherwise be permitted under the applicable federal tax rules), market conditions or changes in law may limit or prevent you from refinancing those bonds when required. Further, limitations in the federal tax rules on advance refunding of bonds (an advance refunding of bonds occurs when tax-exempt bonds are refunded more than 90 days prior to the date on which those bonds may be retired) may restrict your ability to refund the bonds to take advantage of lower interest rates.

Reinvestment Risk

You may have proceeds of the bonds to invest prior to the time that you are able to spend those proceeds for the authorized purpose. Depending on market conditions, you may not be able to invest those proceeds at or near the rate of interest that you are paying on the bonds, which is referred to as “negative arbitrage”.

Tax Compliance Risk

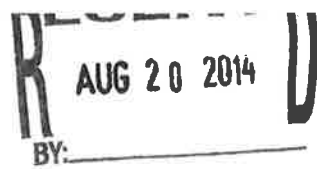
The issuance of tax-exempt bonds is subject to a number of requirements under the United States Internal Revenue Code, as enforced by the Internal Revenue Service (IRS). You must take certain steps and make certain representations prior to the issuance of tax-exempt bonds. You also must covenant to take certain additional actions after issuance of the tax-exempt bonds. A breach of your representations or your failure to comply with certain tax-related covenants may cause the interest on the bonds to become taxable retroactively to the date of issuance of the bonds, which may result in an increase in the interest rate that you pay on the

PiperJaffray.

bonds or the mandatory redemption of the bonds. The IRS also may audit you or your bonds, in some cases on a random basis and in other cases targeted to specific types of bond issues or tax concerns. If the bonds are declared taxable, or if you are subject to audit, the market price of your bonds may be adversely affected. Further, your ability to issue other tax-exempt bonds also may be limited.

8/20/14

To Whom it may concern,



I am resigning from the Para position. Thank you for the opportunity!

Ranita Nair

Memorandum

To: Central Lyon Board of Education
From: David Ackerman
Date: September 8, 2014
Re: Quiz Bowl

Central Lyon students have participated in Quiz Bowl in the past and would like to do so again this year. Mel DeJong has been the advisor for the group the last couple of years and is willing to volunteer again this year.

It is recommended that Mel DeJong be approved as a volunteer Quiz Bowl Advisor.

Memorandum

To: Board of Education
From: Steve Harman, AD
Date: September 8, 2014
Re: MS Girls' Basketball Coach

The District has an open position for a MS Girls' Basketball Coach. A committee consisting of Bruce Eckenrod, Dan Kruse, and Steve Harman interviewed Mr. Towne for the position.

It is the recommendation of the committee to approve hiring Mr. Towne as the MS Girls' Basketball Coach.



Central Lyon Community School

Serving Rock Rapids, Doon and Surrounding Area

1105 S. Story Street, P.O. Box 471

Rock Rapids, IA 51246

To: Central Lyon Board of Education

From: Dan Kruse

Date: 9-8-14

Re: Paraprofessional Hiring

I recommend the hiring of Cricket Arends for a paraprofessional position for the 2014-15 school year.

Sincerely,

A handwritten signature in black ink that reads "Dan Kruse". The signature is written in a cursive, flowing style.

The mission of the Central Lyon Community School District is to provide an education and the opportunity for all students to become productive, life-long learners.
