

CENTRAL LYON COMMUNITY SCHOOL DISTRICT

Monday, September 12, 2016

REGULAR BOARD MEETING at 7:00 P.M.

CENTRAL LYON BOARD ROOM

Retiring Board

Page Number

- I. **Call to Order**
Roll Call
Pledge of Allegiance
- II. **Approval of:**
 - A. Agenda 1-2
 - B. Minutes of Past Meetings 3-4
 - C. Financial Report 5-7
 - D. Summary List of Bills 8-20
- III. **Recognition/Congratulations to Staff, Students, and Community**
- IV. **Communications**
 - A. Public Participation on Non-Agenda Items
 - B. Correspondence
 - 1. IA High School Athletic Association 21
 - 2. AEA PD Online Profile of Savings 22-23
 - 3. ATC Associates, Inc., AHERA 3-year Asbestos Re-inspection 24
- V. **Old Business**
 - A. Conclude Activities of Retiring School Board
- VI. **Adjournment of the Retiring Board**

New Board

- I. **Call to Order**
Roll Call
Pledge of Allegiance
- III. **Election of the President and Vice President**
- IV. **Administration of the Oath of Office to Newly Elected Board Members**
- V. **Administration of the Oath of Office to Newly Elected Officers**
- VI. **Adopt Written Rules and Procedures that will be Followed in Conducting Board Meetings** 25-26
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 - B. Buildings/Grounds/Transportation
 - C. Policy
 - D. Budget
 - E. Sharing
 - F. Delegate Assembly
 - G. Lyon County Assessor's Board
 - H. Liaison to CL Foundation

VIII. Determination of Time and Place of Regular School Board Meetings

VI. Reports

A. Principals

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2. Iowa Core Curriculum
3. Enrollment Information
4. Other Principal Reports

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C. Superintendent

1. Administrative Re-alignment
2. Potential Future Facility Updates
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4. Other Reports

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- C. Consider Title I Allocation in amount of \$82,100 33
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 - a. Kelsey Hemmelrick, Paraprofessional 36
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 - b. Danielle Spykerboer, Paraprofessional 36

VIII. Announcements

IX. Dates To Remember

- Monday, October 10 – Regular Board Meeting

X. Adjournment

CENTRAL LYON BOARD MINUTES

August 15, 2016

The Central Lyon Board of Directors met in regular session in the Board Room of the Central Lyon Community School at 7:00 P.M. with the following members present: President David Jans, Directors Joel DeWit, Andy Koob and Keri Davis, Superintendent Dave Ackerman and Board Secretary Jackie Wells. Middle School Principal/Activities Director Jason Engleman, Elementary Principal Steve Harman, Stephanie Baker, Tana Meyer, Jessica Jensen, Lisa Dieren, and Krista Sprock. Vice President Scott Postma was absent.

The meeting was called to order at 7:00 P.M.

Davis moved to approve the agenda with additional board bills; Koob seconded, carried 4-0.

DeWit moved to approve the minutes from the July 11, 2016 regular meeting; Davis seconded, carried 4-0.

Koob moved to approve the financial report through 7/31/16 and DeWit seconded, carried 4-0.

Davis moved to approve the summary list of bills; Koob seconded, carried 4-0.

In recognition, several baseball players including Riley VanWyhe, Pete Menage, CJ Roths, and Brandt Boekhout, Mitch VanBeek were recognized for their season nominations to all conference, all district and all state baseball teams. Maddie Elbert was recognized for her selection to All Conference softball. The Rock Rapids Library was thanked for hosting the district's summer reading program and Kids Club was thanked for assisting in transportation of students.

In reports, Lisa Dieren presented the district's insurance coverage summary from EMC Insurance Companies. The district saw a premium decrease due to variety of factors.

Principal Steve Harman informed the board that average attendance at the summer reading program was 54 students per session. There will be a field lighting evaluation by Musco the week of August 22. The district received a \$5,000 school arts equipment grant through the state of Iowa.

Principal Jason Engleman informed the board that the Elementary gym floor project has been delayed approximately one week and activities and meals will need to be relocated for the first 3 days of school.

President Dave Jans reminded the board members about the IASB Convention in November. Mr. Jans asked for input regarding IASB's School Improvement Needs Assessment Survey. Director Andy Koob requested caution be used with the removal of the building by the bus garage due to the close proximity of Kids Club's playground.

Superintendent/HS Principal David Ackerman informed the board opening workshop is schedule for August 22 and 23 with a variety of training and meetings for staff. Mr. Ackerman discussed project ideas and capital outlay plans, will meet internally and then with the Buildings and Grounds Committee to prioritize before proceeding. Mr. Jans requested a Master Project list for this. Mr. Ackerman reviewed the NWAEA Administrative Assignments and members agreed to

review this at the Personnel Committee level before proceeding. Director Joel DeWit requested that minutes from committee meetings be shared with other members prior to the next board meeting if possible.

In New Business, DeWit moved to approve the Lyon County Riverboat Foundation Resolution to support the industrial technology department's Tiny House Project in the amount of \$30,000 and Koob seconded, carried 4-0.

Koob moved to approve the district hot lunch statement and Davis seconded, carried 4-0.

In Personnel, DeWit moved to approve the resignation of Dawn Snuttjer, Food Service; Shari Kooiker, Paraprofessional; and Flor Abraham, Paraprofessional. Davis seconded, carried 4-0.

Koob moved to approve the hiring of Meredith VanderZee, Assistant Girls Basketball Coach; Linne Ditsworth, Quiz Bowl Advisor; and Mark Lutmer, Drivers Education Instructor at \$180 per student. Davis seconded, carried 4-0. DeWit moved to approve the hiring of Kathy Van Berkum, Angie Keizer, and Pat Verrips as Long-Term Substitutes and Davis seconded, carried 4-0.

The first day of school is Wednesday, August 24, 2016. The next regular board meeting will be at 7:00 P.M. on Monday, September 12, 2016 in the Central Lyon board room.

DeWit moved to adjourn at 8:38 P.M. and Koob seconded, carried 4-0.

Revenue

	2014-2015	2015-2016	2016-2017	Variance Prior Year
July	\$ 12,811	\$ 230,780	\$ 1,258	\$ (229,522)
August	\$ 125,611	\$ 233,656	\$ 7,196	\$ (226,460)
September	\$ 752,088	\$ 917,621	\$ -	\$ (917,621)
October	\$ 2,076,451	\$ 2,530,252	\$ -	\$ (2,530,252)
November	\$ 2,553,522	\$ 3,074,219	\$ -	\$ (3,074,219)
December	\$ 3,275,183	\$ 3,497,487	\$ -	\$ (3,497,487)
January	\$ 3,779,230	\$ 4,079,515	\$ -	\$ (4,079,515)
February	\$ 4,308,975	\$ 4,811,641	\$ -	\$ (4,811,641)
March	\$ 4,808,353	\$ 5,410,655	\$ -	\$ (5,410,655)
April	\$ 6,072,104	\$ 6,837,099	\$ -	\$ (6,837,099)
May	\$ 6,580,059	\$ 7,656,034	\$ -	\$ (7,656,034)
June	\$ 7,528,140	\$ 8,375,417	\$ -	\$ (8,375,417)

Expenditures

	2014-2015	2015-2016	2016-2017	Variance Prior Year	Cumulative Rev - Exp
July	\$ 176,754	\$ 120,949	\$ 196,529	\$ 75,580	\$ (195,270)
August	\$ 467,785	\$ 365,211	\$ 413,237	\$ 48,026	\$ (406,041)
September	\$ 1,058,469	\$ 946,551	\$ -	\$ (946,551)	\$ -
October	\$ 1,647,238	\$ 1,562,692	\$ -	\$ (1,562,692)	\$ -
November	\$ 2,220,287	\$ 2,278,105	\$ -	\$ (2,278,105)	\$ -
December	\$ 2,960,506	\$ 2,908,190	\$ -	\$ (2,908,190)	\$ -
January	\$ 3,488,115	\$ 3,550,254	\$ -	\$ (3,550,254)	\$ -
February	\$ 4,156,842	\$ 4,178,257	\$ -	\$ (4,178,257)	\$ -
March	\$ 4,828,150	\$ 5,042,736	\$ -	\$ (5,042,736)	\$ -
April	\$ 5,453,471	\$ 5,674,514	\$ -	\$ (5,674,514)	\$ -
May	\$ 6,054,735	\$ 6,730,996	\$ -	\$ (6,730,996)	\$ -
June	\$ 7,931,544	\$ 8,239,776	\$ -	\$ (8,239,776)	\$ -

Cash Balance = (actual cash on hand, "check book balance")

	2014-2015	2015-2016	2016-2017
July	\$ 1,003,450	\$ 827,275	\$ 580,347
August	\$ 524,842	\$ 283,537	\$ 110,113
September	\$ 495,985	\$ 380,512	
October	\$ 1,229,532	\$ 1,447,244	
November	\$ 1,134,366	\$ 1,206,136	
December	\$ 1,115,469	\$ 1,306,819	
January	\$ 1,153,197	\$ 1,173,408	
February	\$ 1,014,571	\$ 1,108,957	
March	\$ 788,145	\$ 841,627	
April	\$ 1,485,746	\$ 1,638,516	
May	\$ 1,392,582	\$ 1,329,462	
June	\$ 1,156,591	\$ 1,261,268	

Unassigned/Unrestricted Fund Balance = (book balance after all year end receivables, payables)

	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
Audit/CAR	\$ 1,083,990	\$ 816,333	\$ 425,718		



Jackie Wells, School Treasurer

Central Lyon Community School
School Treasurer's Report

General Fund		Hot Lunch Fund		FFA Farm Fund		Split Funding	
		Activity Fund	Fund	Fund			
Balance - 7/31/16		\$580,346.79	\$233,828.95	\$185,052.58	\$6,138.38	\$10,084.12	
<u>Receipts:</u>							
Property Tax	\$0.00	\$16,097.65	\$15,344.44	\$0.00	\$10,779.10	\$0.00	
State Aid	\$0.00	\$1.63	\$16.47	\$0.00	\$0.00	\$0.00	
Interest	\$96.73						
AEA Flowthrough	\$0.00						
Other:							
Open Enrollment In	\$0.00						
Miscellaneous	\$5,840.68						
Total Receipts	\$5,937.41	\$16,099.28	\$15,360.91	\$0.00	\$10,779.10	\$0.00	
<u>Expenditures:</u>							
Salaries	\$81,174.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Benefits	\$25,760.14	\$28,011.87	\$8,538.79	\$2.52	\$0.00	\$0.00	
Purchased Services	\$28,327.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Open Enrollment Out	\$0.00						
Supplies	\$15,562.14						
Other	\$65,883.35						
Total Expenditures	\$216,708.37	\$28,011.87	\$8,538.79	\$2.52	\$0.00	\$0.00	
Cash Balance - 8/31/16		\$82,171.41	\$201,105.68	\$6,135.86	\$20,863.22		
<u>Investments:</u>							
Frontier Bank	\$20,801.28	\$139,744.95	\$0.00	\$0.00	\$0.00	\$0.00	
USBank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Premier Bank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
ISJIT	\$13.57	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Investment Balance	\$20,814.85	\$139,744.95	\$0.00	\$0.00	\$0.00	\$0.00	
Total Available	\$110,112.64	\$221,916.36	\$201,105.68	\$6,135.86	\$20,863.22		

Jackie Wells
School Treasurer

Central Lyon Community School
Special Revenue Funds__YTD
Aug-16

Jeffery

Management Fund		Physical Plant & Equipment Levy Fund		Playground & Recreational Equipment Levy		School Infrastructure Local Option Sales Tax Fund		Debt Service Fund	
Balance: July 1, 2016	\$26,235.51		\$275,597.13		\$196,139.40		\$1,159,427.14		\$0.22
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:	
Taxes YTD	\$0.00	Taxes YTD		Taxes YTD	\$0.00	One Cent Sales Tax	\$0.00	Taxes YTD	\$0.00
Misc. Income/Refund of Prior	\$0.00	Board Approved	\$0.00						
		Voter Approved	\$0.00						
Interest YTD	\$0.00	Interest YTD	\$445.83	Interest YTD	\$0.00	Interest YTD	\$6.57	Interest YTD	\$0.00
		Miscellaneous	\$5,075.00			Miscellaneous	\$0.00	SILCO/PPEL Transfers	\$223,447.50
		Fund Transfer	\$0.00						
Disbursements:		Disbursements:		Disbursements:		Disbursements:		Disbursements:	
Early Retirement	\$66,000.00	Equipment	\$56,074.91	Equipment	\$0.00	Transfer for Debt	\$223,447.50	Interest	\$43,447.50
District Insurance Policy	\$101,724.00	Building/Land Repairs	\$0.00	Comm. Ed	\$5,075.00	Construction Service	\$0.00	Principal	\$180,000.00
Workman's Comp	\$0.00	Other Repairs	\$0.00	Supplies	\$0.00	Equipment	\$0.00	Fees	\$0.00
Unemployment	\$2,136.00	CLN Principal/Interest	\$0.00					Transfers Out	\$0.00
Payables	\$0.00	Payables	\$0.00	Payables	\$0.00	Payables	\$0.00	Payables	\$0.00
Receivables	\$0.00	Receivables	\$0.00	Receivables	\$0.00	Receivables	\$0.00	Receivables	\$0.00
Balance: August 31, 2016	-\$143,624.49		\$225,043.05		\$191,064.40		\$935,986.21		\$0.22
Cash Balance:	-\$144,372.61		\$8,831.92		\$60,064.40		\$28,739.15		\$0.00
Investments:									
Frontier Bank	\$748.12		\$216,211.13		\$131,000.00		\$907,244.13		\$0.22
USBank	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Premier Bank	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
IS/JIT	\$0.00		\$0.00		\$0.00		\$2.93		\$0.00
Investment Balance:	\$748.12		\$216,211.13		\$131,000.00		\$907,247.06		\$0.22
Total Available:	-\$143,624.49		\$225,043.05		\$191,064.40		\$935,986.21		\$0.22

GENERAL FUND BOARD REPORT
9/1/16 PREPAID

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	1			
Checking	1	Fund: 10 OPERATING FUND		
ABRAMS LEARNING TRENDS	0308244-IN	READING SUPPLIES	486.20	
		Vendor Total:		486.20
BEEREADING	1015	KINDERGARTEN STUDENT BOOKS	864.00	
		Vendor Total:		864.00
CHILDREN'S HOME SOCIETY	16sp07i05	7/16 SPEECH _LD	570.00	
		Vendor Total:		570.00
CONSOLIDATED COMMUNICATIONS	20160825	LOCAL/LONG DISTANCE PHONE	352.05	
		Vendor Total:		352.05
COUNTRYSIDE AUTO BODY GRAPHIX	8367	VEHICLE LETTERING	25.00	
		Vendor Total:		25.00
D/B/A PREMIER COMMUNICATIONS, PREMIER NETWORK SOLUTIONS	4458	9/2016 CONSULT	1,000.00	
		Vendor Total:		1,000.00
EDGENUITY	74128	LICENSES - VIRTUAL CLASSROOM	700.00	
		Vendor Total:		700.00
GLYNLYON, INC	OW39100791	2016 RENEWAL _ 5 LICENSES	3,750.00	
		Vendor Total:		3,750.00
HOUGHTON MIFFLIN CO	952468181	3RD AND 5TH GRADE SPANISH ED	62.90	
		Vendor Total:		62.90
IOWA ASSOCIATION OF SCHOOL BOARDS	IASB0011240	MERIT CARD	8.50	
		Vendor Total:		8.50
IOWA INFORMATION INC	203623	ADDT'L PUBLICATION	154.70	
		Vendor Total:		154.70
KAHL, KRISTI	20160824	TUITION REIMB	900.00	
		Vendor Total:		900.00
NASCO	76500	MATH SUPPLIES	74.95	
		Vendor Total:		74.95
NEW CENTURY PRESS INC/LYON CO, REPORTER	00051541	LEGAL NOTICE	202.95	
		Vendor Total:		202.95
PAPER CORPORATION, THE	20160819	EL/MS PAPER	2,357.97	
PAPER CORPORATION, THE	95830-00	PAPER	1,922.36	
		Vendor Total:		4,280.33
ROCK RAPIDS UTILITIES	THRU 8/1/16	UTILITIES	14,616.88	
		Vendor Total:		14,616.88
SANFORD HEALTH PLAN	20160817	FLEX FEES	70.00	
		Vendor Total:		70.00

GENERAL FUND BOARD REPORT
9/1/16 PREPAID

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
SCHOOL SPECIALTY INC	208116887904	SPeD SUPPLIES	118.29	
		Vendor Total:		118.29
US BANK	20160816	TECH, TEXTS, TRAVEL, MISC	3,107.65	
US BANK	20160816-0001	11 TREASURES TEXTBOOKS	131.66	
US BANK	20160816-0002	GLENCOE "EXPLORING OUR WORLD"	80.92	
US BANK	20160816-0004	COMPUTER KEYBOARDING TEXTBOOKS	317.99	
US BANK	20160816-0008	PARKING FOR VB CAMP	51.49	
US BANK	20160816-0009	OFFICE SUPPLIES	269.82	
		Vendor Total:		3,959.53
VANDEN TOP, BRENDA	20160824	REIMB AP SPANISH_fbo KATHRYN	92.00	
		Vendor Total:		92.00
WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA	9/2016	HEALTH INSURANCE PREMIUMS	60,506.95	
		Vendor Total:		60,506.95
		Fund Total:		92,795.23
Checking	1	Fund: 69 ENTERPRISE/FFA PROPERTY		
ROCK RAPIDS UTILITIES		THRU 8/1/16 UTILITIES	39.41	
		Vendor Total:		39.41
		Fund Total:		39.41
Checking	1	Fund: 71 SPLIT FUNDING		
GALLAGHER BENEFIT SERVICES, INC	8/16 ADMIN	8/2016 HEALTH ADMIN	264.00	
		Vendor Total:		264.00
WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA	FY17 EOBs	FY17 CUSTOMIZED EOBs	810.00	
		Vendor Total:		810.00
		Fund Total:		1,074.00
		Checking Account Total:		93,908.64
<u>Checking</u>	3			
Checking	3	Fund: 21 STUDENT ACTIVITY FUND		
CENTRAL LYON	20160824	SUMMER ACTITIVIES SUPV'R REIMB	3,294.19	
		Vendor Total:		3,294.19
US BANK	20160816	TECH, TEXTS, TRAVEL, MISC	344.49	
US BANK	20160816-0003	PTC ORDER	91.76	
US BANK	20160816-0005	FUEL FOR BOYS BB CAMP	139.20	
US BANK	20160816-0006	NUTRITION DRINK-WEIGHT ROOM SUPPLIES	233.94	
US BANK	20160816-0007	DOLLAR GENERAL-VB CAMP SUPPLES	17.12	
US BANK	20160816-0008	PARKING FOR VB CAMP	100.02	
		Vendor Total:		926.53

GENERAL FUND BOARD REPORT
9/1/16 PREPAID

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
		Fund Total:	4,220.72
		Checking Account Total:	4,220.72
<u>Checking</u>	4		
<u>Checking</u>	4	Fund: 24 PUBLIC EDUCATION & RECREATION LEVY	
ANDERSON LADD, INC	160905	ELEM GYM REFURB	58,066.00
		Vendor Total:	58,066.00
		Fund Total:	58,066.00
		Checking Account Total:	58,066.00

GENERAL FUND BOARD REPORT
9/1/16 PREPAIDS

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
<u>Checking</u>	3		
<u>Checking</u>	3	Fund: 21 STUDENT ACTIVITY FUND	
RADIO & TV CENTER	15294	FOOTBALL/TRACK FIELD SPEAKER SYSTEM	3,114.70
		Vendor Total:	3,114.70
		Fund Total:	3,114.70
		Checking Account Total:	3,114.70
<u>Checking</u>	4		
<u>Checking</u>	4	Fund: 36 PHYSICAL PLANT & EQUIPMENT	
RADIO & TV CENTER	15294	FOOTBALL/TRACK FIELD SPEAKER SYSTEM	4,114.70
		Vendor Total:	4,114.70
		Fund Total:	4,114.70
		Checking Account Total:	4,114.70

GENERAL FUND BOARD REPORT
9/12/16 INVOICES

<u>Vendor Name</u>		<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	1				
Checking	1	Fund: 10	OPERATING FUND		
AFLAC INSURANCE		20160907	ADDTL EMPLOYEE INSURANCE	1,808.58	
			Vendor Total:		1,808.58
AFLAC		20160907	ADDTL EMPLOYEE INSURANCE	478.18	
			Vendor Total:		478.18
AIR CONDITIONING & HEATING, INC		4567	FACS FAUCET REPAIRS	560.00	
			Vendor Total:		560.00
AUTOMATIC SECURITY COMPANY INC		7303	ANNUAL INSPECTION	1,580.62	
			Vendor Total:		1,580.62
BROKEN NOTE INSTRUMENT REPAIR		20160907	DRUM HEAD REPLACEMENT	899.92	
			Vendor Total:		899.92
BROWN AND SAENGER		20160907	SUPPLIES	50.65	
BROWN AND SAENGER		20160907-0001	SUPPLIES	439.80	
BROWN AND SAENGER		20160907-0002	SUPPLIES	171.00	
			Vendor Total:		661.45
BUILDING SPRINKLER INC		67243	ANNUAL INSPECTION	302.85	
			Vendor Total:		302.85
CAMPBELL SUPPLY OF ROCK RAPIDS		20160907	SUPPLIES	208.05	
			Vendor Total:		208.05
CENTRAL LYON ACTIVITY FUND		20160907	REMIBURSE ACT FUND _REVTRAK	1,935.00	
			Vendor Total:		1,935.00
CENTURY BUSINESS PRODUCTS		20160907	TECHNOLOGY SUPPLIES	233.47	
			Vendor Total:		233.47
CHILDREN'S HOME SOCIETY		20160907	SPeD PLACEMENT_LD	3,296.94	
			Vendor Total:		3,296.94
CONVERGED TECHNOLOGIES LLC		7652	PHONE REPAIRS	267.00	
			Vendor Total:		267.00
COOPERATIVE ENERGY COMPANY		20160907	FUEL, TRANSP SUPPLIES	360.14	
			Vendor Total:		360.14
COUNTRYSIDE AUTO BODY GRAPHIX		20160907	VINYL LETTERING VEHICLES	25.00	
			Vendor Total:		25.00
DOCKER, KELLI		20160907	SUPPLIES	135.15	
			Vendor Total:		135.15
EWELL EDUCATIONAL SERVICES-AG EXPERIENCE TRACKER		20160907	AG EXPERIENCE TRACKER	265.00	
			Vendor Total:		265.00
FORD SIGNS		24743	BUILDING SIGNS	370.00	
			Vendor Total:		370.00

GENERAL FUND BOARD REPORT
9/12/16 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
G&R CONTROLS, INC	20160907	HVAC MAINTENANCE, REPAIRS	2,161.28	
		Vendor Total:		2,161.28
H AND S HOMEBUILDING CENTER	20160907	SUPPLIES	321.89	
		Vendor Total:		321.89
HAKEMAN, REBEKAH	20160907	REIMBURSE SPeD CREDITS	2,026.30	
		Vendor Total:		2,026.30
HARMAN, STEVEN	20160907	SPeD SUPPLIES	61.37	
		Vendor Total:		61.37
HILLYARD/SIOUX FALLS	20160907	CLEANING SUPPLIES, EQUIPMENT	2,181.67	
		Vendor Total:		2,181.67
HOGLUND BUS CO, INC.	794460	BUS PARTS	281.40	
		Vendor Total:		281.40
KONE INC.	20160907	ELEVATOR MAINT & REPAIRS	151.21	
		Vendor Total:		151.21
KRUGER PAINTING	20160907	MAINTENANCE & REPAIRS	394.00	
		Vendor Total:		394.00
KUEHL, KEN	20160907	MEAL REIMB	6.72	
		Vendor Total:		6.72
LANDEGENT'S APPLIANCE SERVICE	43235	DRYER REPAIRS	122.00	
		Vendor Total:		122.00
LOCKEY, MELISSA	20160907	PRESCHOOL SUPPLIES	139.11	
		Vendor Total:		139.11
MARTIN BROS. DISTRIBUTING, INC	6327441	SUPPLIES	3,771.59	
		Vendor Total:		3,771.59
MCGRAW SCHOOL EDUCATION HOLDINGS, LLC	93565123001	SPeD WORKBOOKS AND TEXTBOOKS	2,472.14	
		Vendor Total:		2,472.14
MENARDS	20160907	SUPPLIES	235.40	
		Vendor Total:		235.40
MUSCO SPORTS LIGHTING, LLC	287733	FB FIELD LIGHTING INSPECTION	2,375.00	
		Vendor Total:		2,375.00
NASCO	20160907	MATH SUPPLIES	12.11	
		Vendor Total:		12.11
NEW CENTURY PRESS INC/LYON CO. REPORTER	20160907	ADVERTISING	25.00	
		Vendor Total:		25.00
NORTH CENTRAL INTERNATIONAL INC	10669	BUS 3 REPAIRS	275.26	
		Vendor Total:		275.26

GENERAL FUND BOARD REPORT
9/12/16 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
NORTHWEST AEA	20160907	SUPPLIES	350.13	
		Vendor Total:		350.13
POPKES CAR CARE	20160907	FUEL	1,004.71	
		Vendor Total:		1,004.71
RAPID AUTO REPAIR	1129702	TIRE REPAIR	10.00	
		Vendor Total:		10.00
RAPID GROW LAWN AND TREE SERVI	20560	MOWING, FIELDS	1,830.00	
		Vendor Total:		1,830.00
ROCK RAPIDS CASHWAY LUMBER, INC	20160907	SUPPLIES, REPAIRS	614.38	
		Vendor Total:		614.38
ROCK RAPIDS MACHINE & WELDING	20160907	MAINTENANCE & REPAIRS	62.60	
		Vendor Total:		62.60
SCHMITT MUSIC CENTERS	970651, 934471	HS BAND SUPPLIES	200.74	
		Vendor Total:		200.74
SPROCK, JEREMY	20160907	GATOR LICENSE (2 YEARS)	17.75	
		Vendor Total:		17.75
STURDEVANT'S AUTO SUPPLY	20160907	SUPPLIES & PARTS	33.42	
		Vendor Total:		33.42
T & R TROPHIES PLUS - ADRIAN, MN	20160907	AWARDS/PLAQUES	39.95	
		Vendor Total:		39.95
TROPHIES PLUS - TEMPLETON, IOWA	20160907	MEDALS AND RIBBONS	106.37	
		Vendor Total:		106.37
WAYNE MEYER ELECTRIC INC	9633	MAINTENANCE & REPAIRS	864.68	
		Vendor Total:		864.68
		Fund Total:		35,535.53
Checking	1	Fund: 22	MANAGEMENT FUND	
FRONTIER INSURANCE & REAL ESTATE	20160907	INSURANCE	529.00	
		Vendor Total:		529.00
		Fund Total:		529.00
		Checking Account Total:		36,064.53
Checking	2	Fund: 61	SCHOOL NUTRITION FUND	
AFLAC INSURANCE	20160907	ADDTL EMPLOYEE INSURANCE	333.82	
		Vendor Total:		333.82
AFLAC	20160907	ADDTL EMPLOYEE INSURANCE	24.20	
		Vendor Total:		24.20
		Fund Total:		358.02
		Checking Account Total:		358.02

GENERAL FUND BOARD REPORT

9/12/16 INVOICES

<u>Vendor Name</u>		<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
Checking	4	Fund: 36	PHYSICAL PLANT & EQUIPMENT		
ADVANCED SYSTEMS, INC		20160907	COPIER MAINT & LEASE	1,440.00	
			Vendor Total:		1,440.00
IOWA DIRECT		3244	EL GYM WALL PADDING	958.00	
			Vendor Total:		958.00
RAE PRODUCTS & CHEMICAL CORPORATION		140879	FIELD EQUIPMENT	2,150.00	
			Vendor Total:		2,150.00
			Fund Total:		4,548.00
			Checking Account Total:		4,548.00

August 2016 Payroll Totals

General Fund

Gross Salaries	\$357,182.25
District Benefits	\$57,822.19
District SS/Medicare	\$26,696.93
District IPERS	\$31,557.89
Employee Share Insurance	\$55,547.35
Total District Cost	<u>\$417,711.91</u>

Hot Lunch Fund

Gross Salaries	\$0.00
District Benefits	\$0.00
District SS/Medicare	\$0.00
District IPERS	\$0.00
Employee Share Insurance	\$0.00
Total District Cost	<u>\$0.00</u>

<u>Vendor Name</u>		<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	2				
Checking	2	Fund: 61	SCHOOL NUTRITION FUND		
AFLAC INSURANCE		373430	ADDTL EMPLOYEE INSURANCE	333.82	
			Vendor Total:		333.82
AFLAC		A070176400	ADDTL EMPLOYEE INSURANCE	24.20	
			Vendor Total:		24.20
CHAPMAN REFRIGERATION & ELECTRIC		16765	REFRIGERATOR REPAIR	222.68	
			Vendor Total:		222.68
HOBART SALES AND SERVICE		OC7138	VAC SERVICE KIT/REPAIRS	369.51	
			Vendor Total:		369.51
IOWA SCHOOLS EMPLOYEE BENEFITS		23847	INSURANCE	4.00	
			Vendor Total:		4.00
MARTIN BROS. DISTRIBUTING, INC		631746	INV 6317406 FOOD	4,201.14	
MARTIN BROS. DISTRIBUTING, INC		6327440	INV 6327440 8/24/6 FOOD	1,370.51	
MARTIN BROS. DISTRIBUTING, INC		JULY 2016	FOOD	2,335.45	
			Vendor Total:		7,907.10
MERRICK, DUSTIN OR BRITTNEY		8/26/16	REIMBURSE BOOK FEES	38.00	
			Vendor Total:		38.00
SCHOOL NUTRITION ASSOCIATION (SNA)		2016-2017	2016-17 DUES	39.50	
		DUES			
			Vendor Total:		39.50
			Fund Total:		8,938.81
			Checking Account Total:		8,938.81
<u>Checking</u>	3				
Checking	3	Fund: 21	STUDENT ACTIVITY FUND		
ABRAMS LEARNING TRENDS		0307988-IN	CLASSROOM BOOKS	1,632.40	
			Vendor Total:		1,632.40
ALTENA, ALDEN		9/10/16	VARSITY VB OFFICIAL	145.00	
			Vendor Total:		145.00
AMERICAN CHORAL DIRECTORS		2016-2017	ACDA MEMBERSHIP 2016-2017	128.00	
			Vendor Total:		128.00
ASPI SOLUTIONS, INC		10097	QUICK STATS IMPORT	75.00	
			Vendor Total:		75.00
BORNHOLTZ, VON		9/2/16	VARSITY FOOTBALL OFFICIAL	105.00	
			Vendor Total:		105.00
CENTER SPORTS		AAA021356	VOLLEYBALLS	552.00	
CENTER SPORTS		AAA021435	ATHLETIC TAPE	545.46	
			Vendor Total:		1,097.46
CHEER BUTTONS & BOWS		8/8/16	CHEER BOWS	283.68	
			Vendor Total:		283.68
COMMUNITY AFFAIRS CORPORATION		384994	CARE COMM. BOEVE	40.00	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
COMMUNITY AFFAIRS CORPORATION	384998	CARE COMMITTEE-GRAFING	25.00	
		Vendor Total:		65.00
DEAN FOODS NORTH CENTRAL, INC	JULY 2017	WEIGHT ROOM SUPPLIES	164.54	
		Vendor Total:		164.54
DEGROOT, KAY	RE: POSTAGE 8/25/16	STAMPS- EL/MS CARE COMMITTEE	18.80	
		Vendor Total:		18.80
DIEREN, TODD OR STACY	8/23/16	ADV. WRESTLING TOURNEY IN PREDICAMENT	60.00	
DIEREN, TODD OR STACY	RE:5/28/16	BOOSTER CLUB PURCHASE	487.83	
		Vendor Total:		547.83
DOCKER, BENJAMIN	16-17 DUES	BASEBALL MEMBERSHIP 16-17	60.00	
		Vendor Total:		60.00
DOCKER, KELLI	9/13/16	7th/8th VOLLEYBALL OFFICIAL	65.00	
		Vendor Total:		65.00
ECKENROD, BRUCE	9/12/16	9 & JV FOOTBALL OFFICIAL 9/12/16	80.00	
		Vendor Total:		80.00
HANSEN, PETE	9/9/16	VARSITY FOOTBALL OFFICIAL	105.00	
		Vendor Total:		105.00
HAUFF MID-AMERICA SPORTS	SEVERAL 8/10/16	ATHLETIC SUPPLIES	2,620.40	
		Vendor Total:		2,620.40
HULSTEIN, DEB	8/25/16	JV VOLLEYBALL OFFICIAL	120.00	
		Vendor Total:		120.00
IOWA BANDMASTERS ASSOCIATION	2016-2017 MS DUES	2016-2017 DUES	65.00	
		Vendor Total:		65.00
IOWA GIRLS' COACHES ASSOC.	2016-2017 DUES	MEMBERSHIP DUES	75.00	
		Vendor Total:		75.00
IOWA HIGH SCHOOL MUSIC ASSOC	2016-2017 DUES	2016-2017 DUES	25.00	
		Vendor Total:		25.00
JAGER, JEFF	9/12/16	9 & JV FOOTBALL OFFICIAL	80.00	
JAGER, JEFF	9/13/16	8th GRADE FOOTBALL OFFICIAL	65.00	
		Vendor Total:		145.00
KICKBOX DAKOTA LLC	8/8/16	VB TEAM BUILDING WORKOUT SESSION	280.00	
		Vendor Total:		280.00
KLERITEC	INV00221340	WRESTLING SUPPLIES	348.79	
		Vendor Total:		348.79

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
KLINGENBERG, TAYLOR	9/13/16	8th GRADE FOOTBALL OFFICIAL	65.00	
		Vendor Total:		65.00
KRUSE, DANIEL	9/12/16	9 & JV FOOTBALL OFFICIAL	80.00	
KRUSE, DANIEL	9/8/16	7th GRADE FOOTBALL OFFICIAL	65.00	
		Vendor Total:		145.00
KYLE, KARLA	9/10/16	VARSITY VB OFFICIAL	145.00	
		Vendor Total:		145.00
LARSON, RICH	9/2/16	VARSITY FOOTBALL OFFICIAL	105.00	
		Vendor Total:		105.00
LUVERNE SCHOOL	9/17/16	VOLLEYBALL TOURNEY FEE	60.00	
		Vendor Total:		60.00
MARTIN BROS. DISTRIBUTING, INC	JULY 2016	FOOD	309.60	
		Vendor Total:		309.60
MAXWELL, ELDON	9/13/16	8th GRADE FOOTBALL OFFICIAL	65.00	
MAXWELL, ELDON	9/8/16	7th GRADE FOOTBALL OFFICIAL	65.00	
		Vendor Total:		130.00
MCCORMACK DISTRIBUTING CO	756981	ICE CREAM MACHINE SUPPLIES	604.92	
		Vendor Total:		604.92
NORTHWEST IA BANDMASTERS ASSOC	2016-2017 DUES	2016-2017 DUES	10.00	
		Vendor Total:		10.00
PFEIFER, JAMES	9/9/16	VARSITY FOOTBALL OFFICIAL	105.00	
		Vendor Total:		105.00
PIONEER MANUFACTURING CO	INV605329	FIELD PAINT	2,773.50	
		Vendor Total:		2,773.50
PIZZA RANCH	7/22/16 42	TKT FFA FAIR CLEANUP	160.50	
		Vendor Total:		160.50
PLOEGER, LANCE	9/9/16	VARSITY FOOTBALL OFFICIAL	105.00	
		Vendor Total:		105.00
POPPINGA, LACEY	2016 AWARD	2016 MUSIC BOOSTER VOCAL SCHOLARSHIP	250.00	
		Vendor Total:		250.00
RANNIGER, ROYCE	9/9/16	VARSITY FOOTBALL OFFICIAL	105.00	
		Vendor Total:		105.00
REALLY GOOD STUFF INC.	5544196	PTC SUPPLIES	73.93	
REALLY GOOD STUFF INC.	5544887	PTC SUPPLIES	137.69	
		Vendor Total:		211.62

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
RICHARZ, DEB	9/15/16	VARSIY VB OFFICIAL	90.00	
		Vendor Total:		90.00
RIDDELL ALL AMERICAN	98599877	FB SUPPLIES	2,002.85	
		Vendor Total:		2,002.85
ROCK PAPER SCISSORS	480124	PTC SUPPLIES	170.26	
ROCK PAPER SCISSORS	480131	PTC SUPPLIES	71.15	
ROCK PAPER SCISSORS	480135	PTC ORDERS	53.62	
ROCK PAPER SCISSORS	480138	PTC ORDERS	106.64	
ROCK PAPER SCISSORS	480139	PTC ORDER	160.97	
ROCK PAPER SCISSORS	480140	PTC SUPPLIES	193.01	
ROCK PAPER SCISSORS	480144	PTC ORDER	28.59	
ROCK PAPER SCISSORS	480149	PTC SUPPLIES	198.94	
ROCK PAPER SCISSORS	480150	PTC SUPPLIES	179.00	
ROCK PAPER SCISSORS	480151	PTC SUPPLIES	195.82	
ROCK PAPER SCISSORS	480152	PTC SUPPLIES	130.20	
ROCK PAPER SCISSORS	480153	PTC SUPPLIES	96.49	
ROCK PAPER SCISSORS	480156	PTC SUPPLIES	21.56	
ROCK PAPER SCISSORS	480161	PTC SUPPLIES	146.61	
ROCK PAPER SCISSORS	480166	PTC SUPPLIES	130.04	
ROCK PAPER SCISSORS	480168	PTC SUPPLIES	94.83	
ROCK PAPER SCISSORS	480170	PTC SUPPLIES	193.40	
ROCK PAPER SCISSORS	480171	PTC SUPPLIES	178.03	
ROCK PAPER SCISSORS	480172	PTC SUPPLIES	113.91	
ROCK PAPER SCISSORS	480173	PTC SUPPLIES	198.85	
		Vendor Total:		2,661.92
ROCK RAPIDS HARDWARE	362924/2	INV 362924/2 NEEDLE INFLATING 2PK	6.95	
		Vendor Total:		6.95
SANOW, BRETT	9/10/16	VARSIY VB OFFICIAL	145.00	
		Vendor Total:		145.00
SCHAFER, MARIA	8/25/16	JV VOLLEYBALL OFFICIAL	120.00	
		Vendor Total:		120.00
SCHAR, JAMIE	RE: 8/27/16	VB TEAM BUILDING BOOKS	46.00	
		Vendor Total:		46.00
SCHLEISMAN, MARK	9/10/16	VARSIY VB OFFICIAL	145.00	
		Vendor Total:		145.00
SCHNEIDERMAN, CRAIG	9/12/16	9 & JV FOOTBALL OFFICIAL	80.00	
		Vendor Total:		80.00
SCHOLASTIC READING CLUB	13343537	PTC ORDER	97.73	
		Vendor Total:		97.73
SCHONROCK, DAVE	9/2/16	VARSIY FOOTBALL OFFICIAL	105.00	
		Vendor Total:		105.00
SCHOOL SPECIALTY INC	208116384531	PTC SUPPLIES	209.97	
		Vendor Total:		209.97

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
SCHROEDER, JACK	9/2/16	VARSITY FOOTBALL OFFICIAL	105.00	
		Vendor Total:		105.00
SHELDON COMMUNITY SCHOOL DIST	9/3/16	VOLLEYBALL TOURNEY FEE	125.00	
		Vendor Total:		125.00
SIEPERDA, SCOTT	9/8/16	7th GRADE FOOTBALL OFFICIAL	65.00	
		Vendor Total:		65.00
SIOUX CENTER COMMUNITY SCHOOL	8/25/16	VOLLEYBALL ENTRY FEE	90.00	
SIOUX CENTER COMMUNITY SCHOOL	8/30/16	VOLLEYBALL ENTRY FEE	80.00	
		Vendor Total:		170.00
SNEIDERMAN, DARRELL	9/10/16	VARSITY VB OFFICIAL	145.00	
		Vendor Total:		145.00
SPANGLER, CORY	9/9/16	VARSITY FOOTBALL OFFICIAL	105.00	
		Vendor Total:		105.00
STOULIL, MITCH	9/9/16	VARSITY FOOTBALL OFFICIAL	105.00	
		Vendor Total:		105.00
SUBWAY	JULY	SUBS FOR VB TEAM	123.05	
		Vendor Total:		123.05
SUNSHINE FOODS	8/8/16	VB SUPPLIES	64.12	
		Vendor Total:		64.12
TAUSZ, TERRY	9/13/16	7th/8th VOLLEYBALL OFFICIAL	65.00	
		Vendor Total:		65.00
UNIVERSAL ATHLETIC	130-0006334	VB CAMP T-SHIRTS	1,415.57	
UNIVERSAL ATHLETIC	1300006300-01	TOSS BACK MACHINE	710.00	
		Vendor Total:		2,125.57
US BANK	2016-2017	FB START CASH FOR FB AND VB & VB	2,140.00	
US BANK	VB & BB 2016-2017	GATE CASH VB & BB	300.00	
		Vendor Total:		2,440.00
US BANK	20160729	FFA SENIOR TRIP _TRAVEL	680.67	
		Vendor Total:		680.67
VANDER PLOEG, KEVIN	8/25/16	JV VOLLEYBALL OFFICIAL	120.00	
VANDER PLOEG, KEVIN	9/10/16	VARSITY VB OFFICIAL	145.00	
		Vendor Total:		265.00
WIELENGA, JODIE	8/25/16	JV VOLLEYBALL OFFICIAL	120.00	
WIELENGA, JODIE	9/10/16	VARSITY VB OFFICIAL	145.00	
		Vendor Total:		265.00
WOODALL, BETH	9/15/16	VARSITY VB OFFICIAL	90.00	
		Vendor Total:		90.00

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
WRIGHT, ALISON	2016 AWARD	2016 MUSIC BOOSTER INSTR. SCHOLARSHIP	250.00
		Vendor Total:	250.00
 ZEVENBERGEN, MEL	 9/10/16	 VARSITY VB OFFICIAL	 145.00
		Vendor Total:	145.00
		Fund Total:	26,580.87
		Checking Account Total:	26,580.87



IOWA HIGH SCHOOL ATHLETIC ASSOCIATION

P.O. BOX 10 • BOONE, IA 50036-0010 • (515) 432-2011 • FAX (515) 432-2961 • www.iahsaa.org

ALAN BESTE, Executive Director • BRETT NANNINGA, Associate Director

TODD THARP, Assistant Director • CHAD ELSBERRY, Assistant Director • JARED CHIZEK, Assistant Director

August 26, 2016

TO: School Administrators

FROM: Alan Beste, Executive Director - IHSAA

RE: IHSAA Member Schools With No Ejections During 2015-2016 Sport Season

It is with great pride that I can send this letter to your school regarding coach and student-athlete conduct during the 2015-2016 school year.

You are one of 191 schools, which calculates to 52% of the IHSAA membership, who had no student-athletes or coaches ejected during the 2015-2016 school year.

So many times we dwell on the negative but this is an opportunity for me to convey to you from the Iowa High School Athletic Association that you should take pride in notifying your coaches and your student-athletes how proud you are of their overall conduct during the 2015-2016 school year.

We continue to see good conduct from our coaches and our student-athletes every year. I realize many times an ejection deals with an emotional outburst and the individual involved regrets what has occurred, but to go through an entire year and not have one flagrant, unsportsmanlike act during any of your competitions, is certainly something to be proud of.

I am proud because I get to send this letter to 52% of our membership, congratulating them on a great year as it relates to conduct and sportsmanship. With the start of the 2016-2017 school year I hope you can use this as a springboard to another great year.

Keep up the good work. Keep the emphasis where we need to have it as it relates to your students and coaches representing your school, community and patrons. We do appreciate your leadership.

At every competition venue and in the stands - - - **CONDUCT COUNTS!!**

Sincerely,

Alan Beste
Executive Director

AB:cc

AEA PD ONLINE

Profile of Savings

Central Lyon Community School District

AEA PD Online is an initiative of Northwest AEA and the Iowa Area Education Agencies.

Our goal is to provide a diverse array of high quality online professional development services and services for districts to deliver their own online learning.

AEA PD Online save districts thousands of dollars each year.

Comparative prices:

- \$25 per training
- \$1,000 per district training made
- \$1,000 per credit for facilitated courses
- \$7.50 per K-12 student (LMS)
- \$100 per K-12 personalized learning student

CATEGORY	NUMBER TAKEN	APPROX. SAVINGS
Statewide Trainings Taken	202	\$5,050
District Trainings Taken	0	\$0
District Trainings Made	0	\$0
Facilitated Courses	0	\$0
K-12 Students (LMS)	0	\$0
K-12 Personalized Learning Students	0	\$0
2015-16 Grand Total		\$5,050



Iowa Area
Education
Agencies



@aeapdonline

For more information about
AEA PD Online, contact:
www.aeapdonline.org

Evan Abbey, Program Director
AEA PD Online
eabbey@aeapdonline.org
515-270-9030, ext. 14511

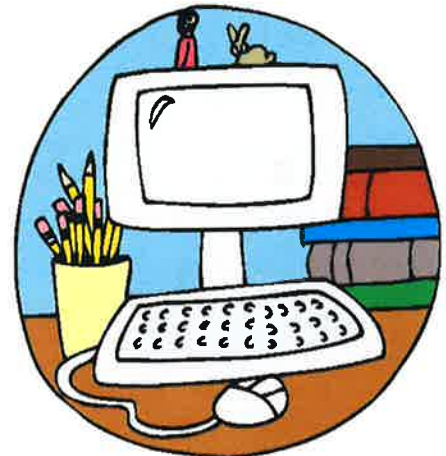
2015 Profile of Savings



As an initiative of the Iowa Association of Area Education Agencies, AEA Purchasing's goal is to **combine the purchasing power of Iowa's schools to offer aggressive pricing** on materials, goods and services.

Central Lyon CSD		
<u>Category</u>	<u>Purchases</u>	<u>Savings*</u>
Athletics & PE	\$0	\$0
Buildings & Grounds	\$1,170.63	\$292.66
Cafeteria & Kitchen Supply	\$126,952.49	\$22,412.47
Diverse Learning	\$0	\$0
Health & First-Aid	\$339.18	\$51.42
Library	\$633.90	\$452.48
Office & Classroom	\$10,757.10	\$3,581.64
School Management	\$3,987.00	\$1,208.00
Technology	\$7,152.87	\$2,614.24
2015 Grand Totals:	\$150,993.17	\$30,612.91
2014 Grand Totals:	\$136,947.75	\$28,691.86

Connect with us online at
www.aeapurchasing.org!



*This data was recorded from vendor reports submitted to AEA Purchasing for the calendar year of 2015. *Approximate savings in the purchasing programs in which your school participated, calculated by comparing retail or academic pricing (when available) to AEA Purchasing contract pricing.*



11117 Mockingbird Drive
Omaha, Nebraska 68137
www.atcgroupservices.com
402.697.9747
Fax 402.597.8532

July 14, 2016

Superintendent/Asbestos Coordinator
Central Lyon Community School District
1105 South Story, P.O. Box 471
Rock Rapids, Iowa 51246

Re: AHERA Three-year Asbestos Re-inspection for the Central Lyon Community School

Dear Superintendent/Asbestos Coordinator:

I am enclosing the three-year re-inspection reports for your school buildings that are known to, or assumed to contain asbestos.

There are two copies of the re-inspection for the school; the original should be placed in the school main asbestos file, and the copy should be located with the designated person as a work copy.

Once again, the Designated Person, Mr. Steve Breske continues to do a superior job in his proactive approach to the AHERA Program. The appearance of your schools is one of the best in the Northwest AEA. Mr. Breske's asbestos records were again commendable.

Again, thank you for your cooperation, consideration, and support. If in the future you have any questions/problems relating to any environmental issues (mold, indoor air quality, lead), please call me for any additional help you may need.

Yours sincerely,

A handwritten signature in blue ink that reads 'Gary L. Collins'.

Gary L. Collins
EPA Certified Inspector/Management Planner

Enclosures:
Three-year Re-inspection Reports

CONDUCT AND REMARKS OUT OF ORDER

Undue interruptions or other interference with the orderly conduct of Board of Education business cannot be allowed. The presiding officer may terminate the speaker's privilege to speak if, after being called to order, the speaker persists in improper conduct or remarks.

CHARGES, COMPLAINTS, OR CHALLENGES

At a public meeting of the Board of Education, no person shall orally initiate charges or complaints against individual employees of the district or challenge instructional material used in the district. All such charges, complaints, or challenges shall be presented to the superintendent of schools in accordance with established written board policy.

2016-2017

BOARD MEMBERS

Dave Jans - President
Scott Postma - Vice President
Andy Koob
Joel De Witt
Keri Davis
Jackie Wells, Secretary

SCHOOL ADMINISTRATORS

David Ackerman
Superintendent/High School Principal
472-2664
dacker@centrallyon.org
Steve Harman
PK-4 Principal
472-4041
steveharman@centrallyon.org
Jason Engleman
5-8 Principal/AD
472-4041
jengleman@centrallyon.org

Thank you for joining us. We look forward to your continued interest in and support of your public schools. This support will help guarantee their excellence.

CENTRAL LYON COMMUNITY SCHOOLS ROCK RAPIDS, IA 51246



BOARD MEETING PROCEDURES

Welcome to a meeting of the Board of Education of the Central Lyon Community School District, Rock Rapids, Iowa.

The purpose of this brochure is to show you how the Board of Education is structured and how it operates.

Popular control of public education is one of the cornerstones of a free society. The people exercise that control through their Board of Education. To help you take a more active part in its deliberations and operation, the Board has prepared this brochure to explain how you can bring matters of concern to the attention of the Board.

BOARD MEMBERS

The Central Lyon Community School District Board of Education is composed of five citizens elected to serve overlapping terms of four years each. At the end of a term, a board member wishing to continue unsalaried service to the community must be re-elected to an additional four-year term. State law does not limit the number of terms a member may serve. Voting for school board positions takes place on the second Tuesday in September.

CENTRAL LYON
COMMUNITY SCHOOLS
www.centrallyon.org

Elementary/Middle School
1105 S Story St.
Rock Rapids, IA 51246
(712) 472-4041

High School
1010 S Greene St.
Rock Rapids IA 51246
(712) 472-4051

BOARD MEETINGS

The Board of Education meets regularly on the second Monday of each month in the board room. Meetings are called to order at 7:00 p.m.

In accordance with the Iowa Code, when it is necessary to hold a meeting at other than the scheduled time, the nature of the meeting shall be stated in the minutes.

Meetings of the Board of Education follow an agenda prepared jointly by the board president and the superintendent of schools. Following the roll call of members, the board proceeds to the agenda items.

The Open Meeting Law requires the posting of the board agenda 24 hours, or more, prior to a scheduled meeting. Topics not included on the agenda may be added only if good cause exists to require expeditious discussion or action on such matters.

One of the first items on the agenda is the recognition of any visitors and representatives who may wish to address the board. A visitor who has been granted permission to speak may make a brief statement, express a viewpoint, or ask a question regarding matters related to the school system. It should be pointed out that there is no legal requirement that the public be given this opportunity to speak at board meetings. It is a policy of our board to make this time available to residents of the district. However, a 5 minute time limit per participant will be imposed.

AN ADDITIONAL NOTE: The board's function is to make decisions, and time spent answering routine questions or criticisms

reduces time available for more important board business. If a resident has a question about the operation of the schools, the resident is encouraged to contact the teacher or administrator closest to the situation. Experience has shown that this is the best procedure. The questioner gets the response directly; the board is freed to consider more substantive matters.

Following the "recognition of visitors" portion of the meeting, the board proceeds to the other items on the agenda. These items may include:

Routine business. For efficiency of operation, the board may condense routine business into lists or schedules.

Reports from members of the board, the superintendent of schools, or staff. These reports are usually on matters relevant to the operation of the schools and do not require formal action.

Old business, including updating information on items discussed at previous meetings.

New business.

CLOSED SESSION

The statute provides that all meetings of governmental bodies (including school boards and multi-member bodies created by the boards) shall be open sessions unless a closed session is expressly permitted by law. Further, final action by any governmental body on any matter (whether discussed in open or closed session) must

be taken in open session. A governmental body may hold a closed session only by affirmative public vote of either two-thirds of the members of the body or of all the members present at the meeting. A governmental body may hold a closed session only to the extent a closed session meets the guidelines established by statute.

BOARD ACTION

No one person or group of persons acts in the name of the board. When an item of business comes before the board in the form of a motion, it is necessary that a majority of votes in favor of the motion be cast for the board to act.

The board has complete and final control over local school matters subject only to limitation imposed by state law, regulation of the state, and the will of local residents as expressed in district elections.

SUPERINTENDENT OF SCHOOLS

The superintendent of schools is appointed by the Board of Education and acts as its executive officer in administering the board's policies in the operation of the schools. The superintendent also acts as advisor in keeping the board informed of the needs and progress of the schools. The superintendent is available to the board as a professional resource, and the superintendent's recommendations normally precede board action on questions relating to recruitment and supervision of professional staff, selection of textbooks and instructional materials, and development of curriculum.

Memorandum

To: Central Lyon Board of Education
From: David Ackerman
Date: September 12, 2016
Re: Appointment of Committees

It has been our practice to appoint committees to serve in collaboration with the administrative team in the conduct of some specific phases of school business. In the 2015-2016 year the following appointments were made:

Personnel

Dave Jans

Scott Postma

Policy

Andy Koob

Joel DeWit

Sharing

Scott Postma

Joel DeWit

Lyon County Assessor's Board

Dave Jans

Buildings/Grounds/Transp.

Andy Koob

Keri Davis

Budget

Dave Jans

Scott Postma

Delegate Assembly

Keri Davis

Liaison to CL Foundation

Scott Postma

It is recommended that appointments be made in the above named committees.



College Readiness Letter for:
CENTRAL LYON CMTY SCHOOL DIST

August 24, 2016
Code: 167536

SUPERINTENDENT
CENTRAL LYON CMTY SCHOOL DIST
1010 S GREENE ST
ROCK RAPIDS, IA 51246



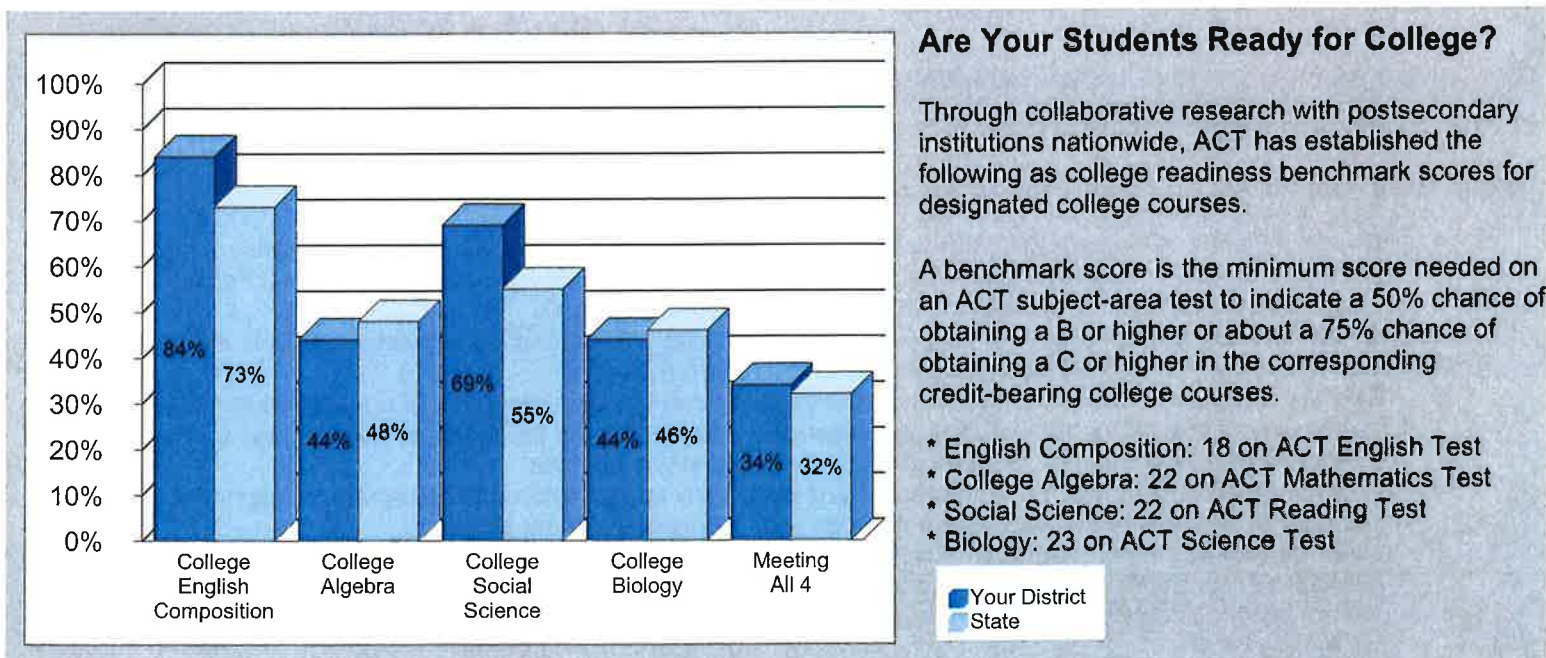
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This report reflects the achievement of your graduates on the ACT over time and an indication of the extent to which they are prepared for college-level work. The ACT consists of curriculum-based tests of educational development in English, mathematics, reading, and science designed to measure the skills needed for success in first-year college coursework. Table 1 shows the five-year trend of your ACT-tested graduates. Beginning with the 2013 Graduating Class, all students whose scores are college reportable, both standard and extended time tests, are included in this report.

Table 1: Five Year Trends - Average ACT Scores

Grad Year	Total Tested		English		Mathematics		Reading		Science		Composite	
	District	State	District	State	District	State	District	State	District	State	District	State
2012	36	23,119	24.3	21.6	23.0	21.7	24.8	22.5	23.3	22.2	24.0	22.1
2013	34	22,526	22.4	21.5	22.0	21.6	23.6	22.5	22.9	22.2	22.8	22.1
2014	24	22,931	23.0	21.5	21.3	21.4	22.8	22.5	22.3	22.2	22.5	22.0
2015	26	22,675	23.1	21.6	23.2	21.5	23.4	22.7	24.2	22.3	23.5	22.2
2016	32	23,132	23.1	21.4	21.5	21.4	23.6	22.7	22.5	22.3	22.7	22.1

Figure 1. Percent of ACT-Tested Students Ready for College-Level Coursework

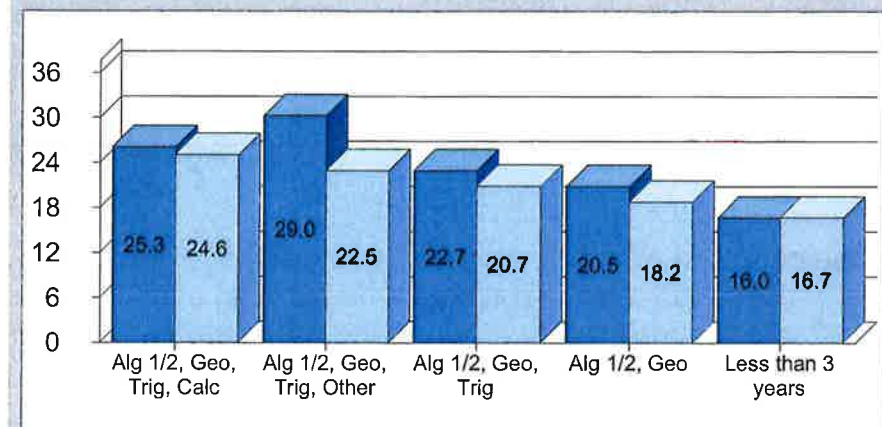


A High School College Readiness Letter has been sent to the Principal of each high school with at least one ACT-tested graduate.

College Readiness Letter for: CENTRAL LYON CMTY SCHOOL DIST

ACT Research has shown that it is the rigor of coursework - rather than simply the number of core courses - that has the greatest impact on ACT performance and college readiness. Figures 2 and 3 report the value added by increasingly rigorous coursework in mathematics and science respectively.

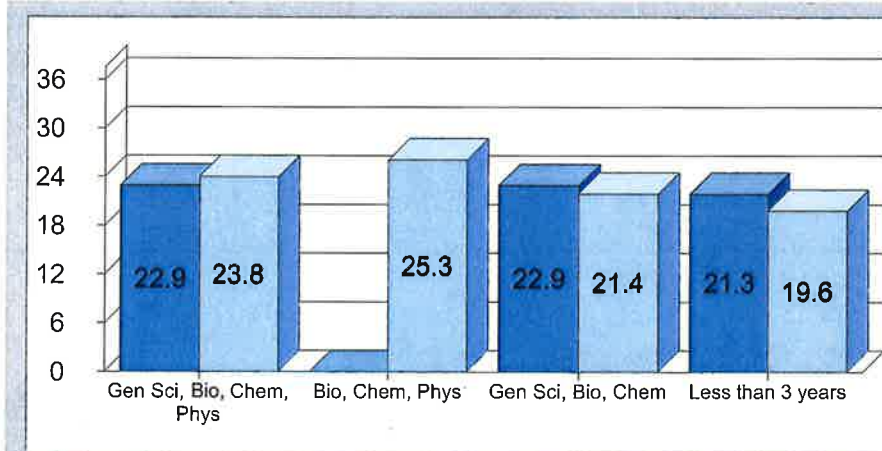
Figure 2. Average ACT Mathematics Scores by Course Sequence



Value Added by Mathematics Courses

Students who take Algebra 1, Algebra 2, and Geometry typically achieve higher ACT Mathematics scores than students who take less than three years of mathematics. In addition, students who take more advanced mathematics courses substantially increase their ACT Mathematics score.

Figure 3. Average ACT Science Scores by Course Sequence



Value Added by Science Courses

Students taking Biology and Chemistry in combination with Physics typically achieve higher ACT Science scores than students taking less than three years of science courses.

In order to ensure that all students are ready for college, an overview of vital action steps is provided.

College Readiness for All: An Action Plan for Schools and Districts

- 1. Create a Common Focus.** Establish collaborative partnerships with local and state postsecondary institutions to come to a shared understanding of what students need to know for college readiness. Use ACT's College Readiness Benchmarks as a common language to define readiness.
- 2. Establish High Expectations for All.** Create a school culture that identifies and communicates the need for all students to meet or exceed College Readiness Benchmark Scores.
- 3. Require a Rigorous Curriculum.** Review and evaluate the rigor and alignment of courses offered and required in your school in English, mathematics, and science to ensure that the foundational skills leading to readiness for college-level work are taught, reaffirmed, and articulated across courses.
- 4. Provide Student Counseling.** Engage all students in early college and career awareness, help them to set high aspirations, and ensure that they plan a rigorous high school coursework program.
- 5. Measure and Evaluate Progress.** Monitor and measure every student's progress early and often using college readiness assessments like ACT Aspire and the ACT. Make timely interventions with those students who are not making adequate progress in meeting College Readiness Benchmarks.

To learn more about these recommended action steps and ACT programs that will help improve college readiness for your students, contact ACT Customer Service at 319-337-1365 or customerservices@act.org.

Memorandum

To: Central Lyon Board of Education
From: Jackie Wells, Business Manager
Date: 9/12/16
Re: Horizontal Lane Advancements

The following individuals have applied for Horizontal Lane Advancement for 2016-2017 and have completed the requirements in a timely manner. It is recommended that you approve the increase in salary as indicated.

Kristi Kahl	MA + 15	\$950.00
Tammy Hoppe	MA + 15	\$950.00
Tammy Hoppe	MA + 30	\$950.00

As a result of the March 2007 negotiations, the employee at BA + 40 before September 1, 2007, will continue to be paid at the BA + 40 lane, but will not qualify to advance to the BA + 45 lane. As of the 2007-2008 school year, the BA + 40 lane will no longer exist. The lanes will be as follows:

<i>BA + 15</i>	<i>\$650</i>	<i>Approved Movement</i>
<i>BA + 30</i>	<i>\$650</i>	<i>Approved Movement</i>
<i>BA + 45</i>	<i>\$650</i>	<i>Approved Movement</i>
<i>M.A.</i>	<i>\$1,100</i>	<i>Approved Movement</i>
<i>M.A. + 15</i>	<i>\$950</i>	<i>Approved Movement</i>
<i>M.A. + 30</i>	<i>\$950</i>	<i>Approved Movement</i>

Memorandum

To: Central Lyon Board of Education
From: Jackie Wells
Date: September 12, 2016
Re: Modified Allowable Growth Application

I recommend you approve the request for Modified Allowable Growth and Supplemental Aid Payment in the amount of \$249,997.14 or the dollar amount finalized via the Special Education LEA application through the DE for the district's 2015-2016 school year negative special education balance.

A district may request allowable growth and supplemental aid for a negative special education balance for the current school year. The actual amount of the supplemental aid payment will be calculated by the Department of Management after all special education balances have been finalized. The additional MAG will give the District additional spending authority.

Year: 2016

Form: Screen 8 - Special Education Balance

Exit

District: 1095 School: 0000 Name: Central Lyon Comm School District

2015-2016 Screen 8 - Special Education Balance

Gray cells are pre-populated data from the CAR application

Blue cells are pre-populated data

Yellow cells are calculations based on numbers entered in the textboxes

You must click **Submit** button to save changes

Submit

Help

Special Education Expenditures and Revenues

Revenues	Weight 1.72	Weight 2.21	Weight 3.74	Total
Special Education Receipts	\$376,962.00	\$209,817.00	\$247,526.00	\$834,305.00
Tuition In Receipts	\$17,414.10	\$9,226.80	\$3,935.80	\$30,576.70
Medicaid Reimbursement for Instructional Program	\$74,120.02	\$24,935.87	\$24,935.85	\$123,991.74
Part B Receipts for Instructional Program	\$36,507.00	\$0.00	\$0.00	\$36,507.00
Teacher Quality	\$21,567.99	\$6,782.00	\$7,086.00	\$35,435.99
Foster Care Claims	\$0.00	\$0.00	\$0.00	\$0.00
Termination of Rights Claims	\$0.00	\$0.00	\$0.00	\$0.00
High Cost Fund Claims	\$0.00	\$0.00	\$7,100.52	\$7,100.52
Non-Public Claim	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Sales	\$0.00	\$0.00	\$0.00	\$0.00
Other Revenue	\$0.00	\$0.00	\$0.00	\$0.00
DE Revenue Adjustment	\$0.00	\$0.00	\$0.00	\$0.00
Total Special Education Revenue	\$526,571.11	\$250,761.67	\$290,584.17	\$1,067,916.95
Expenditures				
Total Salaries (Instructional Only)	\$361,709.01	\$125,294.96	\$142,353.80	\$629,357.77
Total Employee Benefits (Instructional Only)	\$87,964.61	\$32,271.04	\$35,032.39	\$155,268.04
Employee Travel (Instructional Only)	\$0.00	\$0.00	\$0.00	\$0.00
Total Supplies & Materials (Consumables)	\$1,140.92	\$363.00	\$187.71	\$1,691.63
Total Contract Services (Non-Tuition)	\$9,695.83	\$63.00	\$123,895.04	\$133,653.87
Total Pupil Transportation	\$127.46	\$33.74	\$8,112.01	\$8,273.21
Total Equipment	\$6,029.23	\$2,009.00	\$2,009.00	\$10,047.23
Total	\$466,667.06	\$160,034.74	\$311,589.95	\$938,291.75
SBRC Approval for Administrative Costs	\$0.00	\$0.00	\$0.00	\$0.00
SBRC Receipts for Administrative Costs	\$0.00	\$0.00	\$0.00	\$0.00
State/Local SBRC Approved Administrative Costs	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Special Education	\$466,667.06	\$160,034.74	\$311,589.95	\$938,291.75
General Program Percentage	\$181,906.00	\$30,941.00	\$19,145.00	\$231,992.00
Tuition Out Total	\$78,884.02	\$30,239.66	\$38,506.66	\$147,630.34
Maintenance of Effort Reduction Amount	\$0.00	\$0.00	\$0.00	\$0.00
DE Expenditure Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Total Special Education Expenditures	\$727,457.08	\$221,215.40	\$369,241.61	\$1,317,914.09
Total Net				
Net Revenues Over (Under) Expenditures	(\$200,885.97)	\$29,546.27	(\$78,657.44)	(\$249,997.14)

Please contact SES@iowa.gov by email or phone 515-261-7972 with questions regarding this form.

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Memorandum

To: Central Lyon Board of Education
From: David Ackerman
Date: September 12, 2016
Re: Title I Application

Each year we are notified of our federal Title I allocation. We must show proof of acceptance of the funds within our board minutes. It is recommended to approve the Title I Allocation of \$82,100.

FFA National Convention **2016 Master Schedule**

Tuesday, October 18th (arrive at your school 30 minutes before departure time)

6:30pm	Bus leaves from West Lyon
7:15 pm	Leave from Central Lyon
8:00 pm	Leave from Rock Valley
9:00 pm	Leave from Le Mars

Wednesday, October 19th

8am (on arrival)	Charlie Brown Pancake and Steak House *1038 Main St, Indianapolis, IN 46224 (317) 243-2502
10:30AM	Indy 500 Museum *4790 West 16th Street, Indianapolis, IN (317) 492-8500 *COSTS: \$15 Includes tour and Museum
12:00-1:30 PM	NCAA Hall Of Champions Tour *700 W. Washington St. Indianapolis 46204 (317-916-4255) *COSTS: \$3 Per Student for Tour
2:00PM	Check in to hotel: Change, Shower, Eat, Etc.. *Lunch At Wendy's/Jimmy Johns By the Hotel
3:30-5:15PM	Opening Session 1A
8:30 PM	Cole Swindell and Chris Young Concert (Lucas Oil Stadium) *Doors Open at 7:30

Thursday, October 20th

TBD	TOUR IDEAS??
10 AM	Workshops??
2:00PM	Second Session
5:00PM	Large Group Supper Near Bankers Life House *Old Spaghetti Factory, 210 S Meridian St
7:30PM	Third Session

Friday, October 21st

7AM	Leave Hotel
8AM	Fourth Session
10:30AM	FFA Career Show and Shopping Mall and Eat
12:00PM	5 Session
5:00PM	Change into casual clothes and head for home

Saturday, October 22st:

Early AM	Bus Arrives back in Northwest Iowa
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STOCK EPINEPHRINE AUTO-INJECTOR SUPPLY

The Central Lyon Community School District seeks to provide a safe environment for students, staff, and visitors who are at risk of severe allergic reactions. Therefore, it is the policy of the district to annually obtain a prescription for epinephrine auto-injectors from a licensed health care professional, in the name of the school district, for administration by a school nurse or personnel trained and authorized to a student or individual who may be experiencing an anaphylactic reaction.

Procurement and maintenance of supply: The district shall stock a minimum of one pediatric dose and one adult dose epinephrine auto-injector for each school building. The supply of such auto-injectors shall be maintained in a secure, dark, temperature-controlled location in each school building.

The School Nurse shall routinely check stock epinephrine auto-injectors and document in a log monthly:

- The expiration date;
- Any visualized particles; or
- Color change.

The employee shall be responsible for ensuring the district replaces, as soon as reasonably possible, any logged epinephrine auto-injector that is used, close to expiration, or discolored or has particles visible in the liquid.

Training: A school nurse or personnel trained and authorized may provide or administer an epinephrine auto-injector from a school supply to a student or individual if the authorized personnel or school nurse reasonably and in good faith believes the student or individual is having an anaphylactic reaction. Training to obtain a signed certificate to become personnel authorized to administer an epinephrine auto-injector shall consist of the requirements established by law.

Authorized personnel will be required to provide a procedural skills demonstration to the school nurse demonstrating competency in the administration of stock epinephrine auto-injectors to retain authorization to administer stock epinephrine auto-injectors if the following occur:

- Failure to administer an epinephrine auto-injector to a student or individual by proper route, failure to administer the correct dosage, or failure to administer an epinephrine auto-injector according to generally accepted standards of practice (“medication error”); or
- Accidental injection of an epinephrine auto-injector into a digit of the authorized personnel administering the medication (“medication incident”).

Reporting: The district will contact emergency medical services (911) immediately after a stock epinephrine auto-injector is administered to a student or individual. The school nurse or authorized personnel will remain with the student or individual until emergency medical services arrive.

Within 48 hours, the district will report to the Iowa Department of Education:

- Each medication incident with the administration of stock epinephrine;
- Each medication error with the administration of stock epinephrine; or
- The administration of a stock epinephrine auto-injector.

As provided by law, the district, board, authorized personnel or school nurse, and the prescriber shall not be liable for any injury arising from the provision, administration, failure to administer, or assistance in the administration of an epinephrine auto-injector provided they acted reasonably and in good faith.

The superintendent may develop an administrative process to implement this policy.

NOTE: *Districts are not required by law to stock and maintain a supply of epinephrine auto-injectors. However, if a district decides to stock and maintain a supply of epinephrine auto-injectors, the board is required to establish a policy.*



With no discussions, I will not be returning because of personal matters.

- Kelsey Hemmelrick resignation

Memorandum

To: Central Lyon Board of Education
From: Dave Ackerman
Date: September 12, 2016
Re: Paraprofessional Hiring

Due to resignations, Central Lyon is in need of Paraprofessionals.

It is recommended that Dawn Snuttjer and Danielle Spykerboer be hired as Paraprofessionals